

Submitted To

# City of HERMOSA BEACH

Submittal requirement: Via Planet Bids



## Statement of Qualifications

# ON-CALL STAFF AUGMENTATION SERVICES

RFP No. 25-001



www.transtech.org  
855.595.2495 (toll-free)

Submitted By  
**TRANSTECH Engineers, Inc.**

Contact Person for this Proposal:  
**Ahmad Ansari, PE, Principal**  
E: [ahmad.ansari@transtech.org](mailto:ahmad.ansari@transtech.org)  
C: 949-702-5612; O: 909-595-8599

Our proposal is submitted in the format and sections specified in City's RFQ, "Section 3. Submittal Instructions, 3.2. Content"

| <b>Section</b>  | <b>Page</b> |
|---|-------------|
| <b>1. Cover Letter</b>                                  | <b>1</b>    |
| <b>2. Firm Profile</b>                                  | <b>4</b>    |
| <b>3. Organization Chart</b>                            | <b>5</b>    |
| <b>4. Bios of Key Staff</b>                             | <b>6</b>    |
| <b>5. Relevant Experience and References</b>            | <b>18</b>   |
| 5.1. Summary of Relevant Projects                       | 18          |
| 5.2. References   | 26          |
| <b>6. Project Management Plan</b>                       | <b>32</b>   |
| 6.1. Project Understanding and Scope of Work            | 32          |
| 6.2. Project Approach                                   | 33          |
| 6.3. Additional Services                                | 38          |
| <b>7. Required Forms</b>                                | <b>39</b>   |
| 7.1. Certification of Qualifications                    | 39          |
| 7.2. Non-Collusion Affidavit                            | 41          |
| 7.3. Compliance with Insurance Requirements             | 42          |
| 7.4. Acknowledgement of Professional Services Agreement | 43          |



# 1. Cover Letter

May 15, 2025

**City of HERMOSA BEACH**

Submittal requirement: Via Planet Bids



www.transtech.org  
855.595.2495 (toll-free)  
ISO 9001 Certified

About Transtech Video Highlight:  
[CLICK HERE](#)

## Statement of Qualifications (SOQ) ON-CALL STAFF AUGMENTATION SERVICES RFQ No. 25-001

Transtech is pleased to submit this Proposal for the subject services.

The following is specific information requested per the RFQ in this Section:

➤ **Brief introduction of the firm (or team of firms)**

**TRANSTECH Engineers, Inc.**

Established in 1989, Transtech (a California Corporation) is a **multi-disciplinary engineering consulting** firm. Transtech has been **in business for 36 years**.

Our **multi-disciplinary service capabilities** include:

- City Engineer, City Traffic Engineer, Development Review, Public Works Engineering, Plan Check, Inspection
- Civil Engineering,
- Staff Augmentation
- CIP Program and Construction Management and Inspection
- Grant Writing and Federally Funded Project Management
- Labor Compliance, CDBG Project Management
- Building & Safety Services, Building Inspection, Plan Check, Building Evaluations, City Building Official, Code Enforcement
- Planning Support
- Traffic and Transportation Planning and Engineering
- Water Resources Engineering
- Surveying, Mapping, ALTA, ROW Eng

**Our firm has the experience and resources to provide all of the services listed in the RFQ:**

1. **General Staff Augmentation / Interim City Engineer**
2. **Project and Program Management**
3. **Engineering Support Services**
4. **Construction Engineering and Inspection Services**

We are **providing municipal services to approximately 90 public agencies, including serving as Contract City Engineer for many agencies:**

- **Alhambra** (City Engineer, Traffic Engineer, Building Official, Plan Check, Inspection, CIP Management, Grant Writing and Administration, General Engineering)
- **Buena Park** (General Engineering, Plan Check, Inspection)
- **Commerce** (City Engineer, Traffic Engineer, Plan Check, Inspection, CIP Management, Grant Writing and Administration, General Engineering)
- **Carson** (Building Official, Plan Check, Inspection, CIP Management, General Engineering)
- **Costa Mesa** (Staff Augmentation, Program Management, General Engineering)
- **Cudahy** (City Engineer, Traffic Engineer, Plan Check, Inspection, CIP Management, Grant Writing and



- Administration, General Engineering)
- **Glendora** (City Engineer, Traffic Engineer, Plan Check, Inspection, CIP Management, Grant Writing and Administration, General Engineering)
  - **Lake Forest** (Construction Management)
  - **Lancaster** (Interim City Engineer, Traffic Engineer, Inspection, Staff Augmentation, General Engineering)
  - **Lynwood** (Interim City Engineer)
  - **Lomita** (Plan Check, Inspection, General Engineering)
  - **Montebello** (City Engineer, Traffic Engineer, Building Official, Plan Check, Inspection, CIP Management, Grant Writing and Administration, General Engineering)
  - **Monterey Park** (City Engineer, Traffic Engineer, Building Official, Plan Check, Inspection, CIP Management, Grant Writing and Administration, General Engineering)
  - **Rancho Palos Verdes** (Traffic Engineer, Plan Check, Inspection, CIP Management, General Engineering)
  - **Rialto** (Interim City Engineer, Traffic Engineer, Inspection, CIP Management, General Engineering)
  - **Rolling Hills Estates** (CIP Management, Inspection, General Engineering)
  - **Rosemead** (City Engineer, Traffic Engineer, Building Official, Plan Check, Inspection, CIP Management, Grant Writing and Administration, General Engineering)
  - **San Marino** (City Traffic Engineer)
  - **Seal Beach** (Building Official, Plan Check, Inspection)
  - **Signal Hills** (City Engineer, CIP Management)
  - **South El Monte** (City Engineer, Traffic Engineer, Building Official, Plan Check, Inspection, CIP Management, Grant Writing and Administration, General Engineering)
  - **Temple City** (City Engineer, Traffic Engineer, Building Official, Plan Check, Inspection, CIP Management, Grant Writing and Administration, General Engineering)
  - **West Covina** (City Engineer, Traffic Engineer, Plan Check, Inspection, CIP Management, Grant Writing and Administration, General Engineering)

**Note: We are also providing similar services to the City of Hermosa Beach.**

Transtech has a large pool of well experienced staff and resources readily available to provide requested services, and respond to requests in a **timely, efficient, and cost-effective manner**. Our staff and resources include **approximately 250 professionals**, including city engineers, traffic engineers, building officials, plan checkers, inspectors, permit technicians, engineers, project managers, designers, construction managers, technicians, and support personnel.

We have extensive **experience working with Public Agencies/Cities in similar assignments**. We are accustomed to working with governmental agencies, and have a good understanding of public agency issues, procedures, and policies. **Several of our staff members are former City Engineers, Public Works Directors.**

We have extensive **experience in working with Caltrans. One of our Staff Member is former Dep. Dir. of Caltrans Distr. 7 (LA).**

We have extensive **experience in working with METRO**. Currently, we are managing 710 Mobility Improvement Projects funded by METRO Measure R for the Cities of Alhambra and Rosemead, which has total funding of over \$200m.

We have extensive **experience in working with the County of Los Angeles.**

We have extensive **experience in the management and administration of federally funded projects**. We have **managed approximately 50 federally funded projects** in the past few years.

We have a **proven track record in obtaining grants for our client cities**. We have **secured over \$400M in various funds** for our client cities.

Transtech is **proud to support civic and community activities**, which demonstrates our commitment to the progress, health, and well-being of the communities we serve. In services and partnership with our client cities, we have a proven record of active engagement in City and Community events, programs, causes, and initiatives. Our goal is



not just to serve as an engineering consultant which is what we are best at, but actively partnering with our clients, to further enhance the City's reputation as an ideal community to live, invest, work, and play in.

**SUBCONSULTANTS:** If any specialty services are needed, and if the City desires Transtech to provide such services, we included several specialty subconsultants, with whom we have worked on any assignments previously:

- Assessment Districts, Civil Engineering Design, Environmental Assessment Support: HARRIS ASSOCIATES, Inc.. [www.weareharris.com](http://www.weareharris.com)
- Geotechnical Engineering Support: GEO-ADVANTEC, Inc.; [www.geoadvantec.com](http://www.geoadvantec.com)
- Landscape Architecture Support: WITHERS & SANDGREN, LTD; [www.withersandsandgren.com](http://www.withersandsandgren.com)
- Funding / Labor Compliance Support: AVANT GARDE, Inc. (DBE/WBE Firm); [www.agi.com.co](http://www.agi.com.co)
- Land Surveying Support: VANLENCO, Inc.; [www.vanlenco.com](http://www.vanlenco.com)
- Architectural Consulting Support: IDS GROUP, Inc.; [www.idsqi.com](http://www.idsqi.com)

➤ **Contact information for the person authorized to enter into an agreement**

Ali Cayir, PE, President  
 Melissa Demirci, Principal  
 Sybil Cayir, Secretary  
 Ahmad Ansari, PE, Principal  
 E: [contracts@transtech.org](mailto:contracts@transtech.org)  
 T: 909-595-8599

➤ **Contact information for the contract manager that will serve as the day-to-day contact with the City**

Ahmad Ansari, PE, Contract Principal-in-Charge ([ahmad.ansari@transtech.org](mailto:ahmad.ansari@transtech.org))  
 John Oskoui, PE, Designated Interim City Engineer ([john.oskoui@transtech.org](mailto:john.oskoui@transtech.org))

➤ **Concise statement of understanding of the scope of work**

The requested scope of services is to provide on-call staff augmentation services for the Public Works Department. The selected Consultants would assist the City's Public Works Department with implementation of its capital improvement program, deferred maintenance program, engineering support services and related services, which the City can utilize on an as-needed basis to meet its current and long-term needs.

Generally, the service areas include:

1. General Staff Augmentation / Interim City Engineer
2. Project and Program Management
3. Engineering Support Services
4. Construction Engineering and Inspection Services

➤ **Acknowledgement of receipt of any addendums that were issued for this RFQ**

Transtech acknowledges receipt of Addenda. A Signed Addenda acknowledgement form is included in SOQ Section 7. **Required Forms.**

Thank you for the opportunity to submit this proposal. Should you have any questions, or require additional information, please contact us.

Sincerely



**Ahmad Ansari, PE, Contract Principal-in-Charge**  
 E: [ahmad.ansari@transtech.org](mailto:ahmad.ansari@transtech.org)  
 C: 949-702-5612; O: 909-595-8599

**VALIDITY CONFIRMATION: RFQ Section 1.5 General RFQ Conditions, subsection Titled "Other Conditions," states the following:**

- **VALIDITY.** Proposal must be valid for a period of 90 days from the due date.  
**TRANSTECH confirms that our proposal is valid as stated above.**



## 2. Firm Profile

The following is specific information requested per the RFQ in this Section:

- **Official name, address, email, and telephone number of the consultant's primary point of contact.**

Transtech Engineers, Inc.  
Corporate HQ Address: 13367 Benson Avenue; Chino, CA 91709  
Ahmad Ansari, PE, Contract Principal-in-Charge  
E: [ahmad.ansari@transtech.org](mailto:ahmad.ansari@transtech.org)  
C: 949-702-5612  
O: 909-595-8599

- **Type of business entity of consultant (corporation, company, joint venture, etc.). Please enclose a copy of the Joint Venture Agreement if entity is a joint venture.**

Transtech is a California Corporation.

- **Federal Employer I.D. Number.**

954314745

- **Indication whether firm is totally or partially owned by another business organization (parent company) or individual.**

Owned by Allen Cayir, PE, President

- **Number of years consultant has been in business under the present business name.**

36 years.

- **Number of years of experience the consultant has had in providing required, equivalent, or related services.**

36 years.

- **Any failures or refusals to complete a contract, and explanation.**

None.



### 3. Organization Chart



**AHMAD ANSARI, PE**  
**Contract Principal-in-Charge**  
 30+ years of experience  
 With Transtech 8 years

**MELISSA DEMIRCI, RSP**  
**Principal, Municipal Services**  
 15+ years of experience  
 With Transtech 15 years

|   |   |   |   |
|---|---|---|---|
| <b>1. General Staff Augmentation / Interim City Engineer</b>  | <b>2. Project and Program Management</b>  | <b>3. Engineering Support Services</b>  | <b>4. Construction Engineering and Inspection Services</b>  |
| <p style="text-align: center;"><b>Service Lead</b><br/> <b>Designated Interim City Engineer</b><br/> <b>JOHN OSKOUI, PE</b><br/>                     Former PW Director, City Engineer<br/>                     30+ years of experience<br/>                     With Transtech 3 years</p>   | <p style="text-align: center;"><b>Service Lead</b><br/> <b>AZITA FAKOORBAYAT, PE</b><br/>                     Former City CIP Manager<br/>                     30+ years of experience<br/>                     With Transtech 8 years</p>  | <p style="text-align: center;"><b>Service Lead</b><br/> <b>MICHAL ACKERMAN, PE, QSD, QSP, QISP</b><br/>                     Former PW Director, City Engineer<br/>                     Former Caltrans Engineer<br/>                     25+ years of experience<br/>                     With Transtech 15 years</p>   | <p style="text-align: center;"><b>Service Lead</b><br/> <b>OKAN DEMIRCI, PE, QSD, QSP</b><br/>                     Serves as CIP CM/CI Manager at various Transtech Cities<br/>                     Caltrans RE Academy Graduate<br/>                     15+ years of experience<br/>                     With Transtech 15 years</p>      |
| <p style="text-align: center;"><b>Key Support Staff</b></p> <p><b>MICHAEL DAVID LLOYD, PE, TE, QSD, QSP/P</b><br/>                     Former PW Director, City Engineer<br/>                     30+ years of experience<br/>                     With Transtech 2 years</p> <p><b>RAY CASEY, PE</b><br/>                     Former PW Director, City Engineer<br/>                     30+ years of experience<br/>                     With Transtech &lt;1 years</p> | <p style="text-align: center;"><b>Key Support Staff</b></p> <p><b>ZIAD Y. MAZBOUDI, PE, QSD/P, LEED AP</b><br/>                     30+ years of experience<br/>                     With Transtech 8 years</p> <p><b>ADAM TALBOT</b><br/>                     10+ years of experience<br/>                     With Transtech 1 year</p> | <p style="text-align: center;"><b>Key Support Staff</b></p> <p><b>DAVID RAGLAND, PE, PLS, QSD, QSP, QISP</b><br/>                     35+ years of experience<br/>                     With Transtech 20 years</p> <p><b>CARLOS A. PINEDA, PE, QSD, QSP, LEED</b><br/>                     30+ years of experience<br/>                     With Transtech 10 years</p> | <p style="text-align: center;"><b>Key Support Staff</b></p> <p><b>HANI NASR, PMP</b><br/>                     20+ years of experience<br/>                     With Transtech &lt;1 year</p> <p><b>EARL FRASER, QSP, Cert. PW Insp</b><br/>                     30+ years of experience<br/>                     With Transtech 8 years</p> |

**Special Support Staff**

**ALI ZAGHARI, PE, PMP (Caltrans involved projects Support, Former City Traffic Engineer, Transportation Director at Public Agencies, 30+ years of experience, With Transtech 5 years)**  
**BAHMAN JANKA, TE (Traffic/Transp Planning/Eng Support, Former City Traffic Engineer, Transportation Director at Public Agencies, 30+ years of experience, With Transtech 5 years)**  
**ROBERT QUINTERO, (CIP/PM/CM/Utility Coord. Support, Former SCE Public Affairs Director, Former PW Director and Planner, , 25+ years of experience, With Transtech 8 years)**  
**JANA ROBBINS, PTP, RSP (Traffic/Transp Planning Support, 30+ years of experience, With Transtech 25 years)**

**LARGE POOL OF WELL EXPERIENCED STAFF AND RESOURCES READILY AVAILABLE:** Transtech has a large pool of well experienced staff and resources readily available to provide requested services, and respond to requests in a **timely, efficient, and cost-effective manner**. Our staff and resources include **approximately 250 staff**, including city engineers, traffic engineers, building officials, plan checkers, inspectors, permit technicians, engineers, project managers, designers, construction managers, technicians, support personnel.

**SUBCONSULTANTS:** If any specialty services are needed, and if the City desires Transtech to provide such services, we included several specialty subconsultants, with whom we have worked on any assignments previously:

- Assessment Districts, Civil Engineering Design, Environmental Assessment Support, HARRIS ASSOCIATES, Inc.; [www.weareharris.com](http://www.weareharris.com)
- Geotechnical Engineering Support: GEO-ADVANTEC, Inc.; [www.geoadvantec.com](http://www.geoadvantec.com)
- Landscape Architecture Support: WITHERS & SANDGREN, LTD; [www.withersandsandgren.com](http://www.withersandsandgren.com)
- Funding / Labor Compliance Support: AVANT GARDE, Inc. (DBE/WBE Firm); [www.agi.com.co](http://www.agi.com.co)
- Survey Support: VANLENCO, Inc.; [www.vanlenco.com](http://www.vanlenco.com)
- Architectural Consulting Support: IDS GROUP, Inc.; [www.idsgi.com](http://www.idsgi.com)



## 4. Bios of Key Staff



### **AHMAD ANSARI, PE, Contract Principal-in-Charge**

#### **Education**

- BS in Engineering, MBA

#### **Registrations/Certifications**

- Licensed Civil Engineer

#### **Highlights**

Mr. Ansari has over 30 years of past experience in City and County Public Works and has worked at several municipalities in Southern California, including:

- City of Moreno Valley- Public Works Director/City Engineer
- City of Rialto- Public Works Director/City Engineer
- City of Perris- Public Works Director
- City of Pomona- Deputy Public Works Director/Assistant City Engineer.

He has managed CIP Programs and Public Works Operations, and served as the responsible in charge of numerous multi-disciplinary teams, including:

- Capital Improvement Program project management and delivery; Real Property/Right of Way acquisition and management; Traffic and Transportation engineering; Private Development/Entitlement process review and approval; Maintenance and Operations including roads, storm drains, sewers, parks, facilities, traffic signals, signs/stripping, fleet; Special Districts, Landscape/Lighting Assessment; Electric Utility



### **MELISSA DEMIRCI, RSP, Municipal Services Manager/Principal**

#### **Education:**

- BS Civil Engineering, Cal Poly Pomona

#### **Registrations/Certifications:**

- Licensed Roadway Safety Professional

#### **Highlights:**

Ms. Demirci brings over 15 years of experience in public relations, stakeholder engagement, and contract management for public works, capital projects, and construction management. With a B.S. in Civil Engineering from Cal Poly Pomona, she has a strong background in municipal and public sector projects, serving as contract principal and cultivating relationships with municipalities, counties, agencies, and community stakeholders. Her experience includes managing construction projects, serving on municipal and county boards, and working with the City of Los Angeles Mayor's Office Energy and Environment Team, where she aligned complex civic initiatives with community needs. In this role, Melissa will support the community and stakeholder outreach, leveraging her skills in public speaking, presentations, and communications to ensure transparency and engagement. Her technical expertise in traffic and transportation engineering includes chairing Traffic Committees and regularly working with residents and community members to address infrastructure needs. This knowledge adds a valuable perspective, particularly in aligning access, safety, and logistics with community and regulatory standards.

### 1. General Staff Augmentation / Interim City Engineer



### **JOHN OSKOU, PE, Sr. Engineer**

#### **Education**

- MS, Structural Engineering, Cal-State Fullerton
- BS Civil Engineering, University of North Carolina

#### **Registrations/Certifications**

- Licensed Civil Engineer

#### **Highlights**

Mr. Oskoui has over 30 years of past experience in City and County Public Works and has worked at several public agencies in Southern California:

- City of Downey – Assistant City Manager
- City of Downey – Public Works Director

- Anaheim Union HS District – Director of Planning, Design and Construction
- Advanced Applied Engineering – Vice President of City Services
- Long Beach Unified School District – Director of Maintenance and Work Control
- City of Lynwood – Engineer/Assistant PW Dir/Director of Facilities

Mr. Oskoui has a broad knowledge of local government operations, including implementation of broad policy goals and strategic programs, and development and implementation of innovative and efficient service delivery models. He is well versed in public outreach and interaction with citizenry groups, committees and stakeholders. Mr. Oskoui has excellent working relationship and rapport with regional and sub-regional governmental/regulatory agencies.

He started his public service career with the City of Lynwood as an Assistant Civil Engineer and over the course of 12 years was promoted to the positions of Associate Engineer, Engineering Division Manager, Assistant Public Works Director and Director of Facilities.

His last position before leaving public service was Assistant City Manager in Downey (after serving the City as its Public Works Director for 5 years), where he assisted with the day-to-day operation of a full-service city including fire and police departments, library services, civic theatre, golf course and a space museum with an annual budget of \$229 million and 825 employees.



**MICHAEL DAVID LLOYD, PE, TE, QSD, QSP, Sr. Engineer**  
**Education**

- MS Civil Engineering, Texas A&M University
- BS Civil Engineering, Southern Methodist University
- MS Public Policy, Georgetown University

**Registrations/Certifications**

- Licensed Civil Engineer
- Licensed Traffic Engineer
- QSD, QSP

**Highlights**

Mr. Lloyd has over 30 years of experience, including working in both public and private sector. He has a broad knowledge of municipal government operations, including preparation and presentation of staff reports/resolutions to city councils, committees and interaction with public, various city departments, city council and other governmental agencies.

Mr. Lloyd has worked for the City of Moreno Valley for 25 years and been responsible for the programming, designing and delivery of multi-disciplinary capital improvement program projects, and served in various capacities as:

- Assistant City Manager responsible for Public Works and Community Development Departments
- Public Works Director
- City Engineer Land Development Division Manager
- Land Development Engineer
- Sr. Engineer
- Civil Design Engineer
- Traffic Engineer
- CIP Project Manager
- Construction Manager

As part of his responsibilities, Mr. Lloyd has:

- Maintained regular communications with developers and business owners working within the City to ensure satisfactory project progress.
- Represented the City at WRCOG committees.
- Oversaw upgrades to Accela / Digital Plan Room that streamlined the submittal process.
- Oversaw the restructuring of Moreno Valley Utility and staffing of new positions.
- Assisted with the restaffing of the Business and Safety Division, Planning Division, and Community Enhancement Division.
- Ensured City Council priorities are addressed in a timely manner with positive outcomes.



- Oversaw Department's preparation and submittals for various grant applications consistent with City Council priorities and the CIP.

## 2. Project and Program Management



### **AZITA FAKOORBAYAT, PE, Sr. Engineer**

#### **Education**

- BS in Civil Engineering

#### **Registrations/Certifications**

- Licensed Civil Engineer

#### **Highlights**

Ms. Fakoorbayat has over 25 years of experience. She has a broad knowledge of municipal government operations, including preparation and presentation of staff reports/resolutions to city councils, committees and interaction with public, various city departments, city council and other governmental agencies.

#### **Recent Experience with Transtech's contract Cities:**

**Contract CIP Project Manager, City of Chino:** As contract CIP Project Manager, coordinate various CIP projects throughout project design phase, including concrete, asphalt, storm drain, sewer, water, grading, traffic signal, accessibility. Conduct design review, PS&E review, constructability and biddability review, and manage design phase of various CIP projects, and manage and coordinate various CIP projects with various design engineers to ensure project design phases are completed within time and budget, and proceed with construction.

#### **Public Agency Experience:**

- Principal Engineer, City of Costa Mesa, CA
- As Principal Engineer, perform a broad range of highly complex and professional
- Civil Engineer I, Pierce County Public Works Utilities and Transportation
- Services, Design Section, Tacoma, WA
- Assistant City Engineer, City of Sumner, Sumner, WA

#### **Private Consulting Experience:**

- Senior Project Manager, Afb Group, Laguna Niguel, Ca
- Senior Project Manager, Berryman & Henigar, Santa Ana, Ca
- Project Manager, CNC Engineering, Newport Beach, Ca
- Senior Design Engineer/ Project Manager, Harding Lawson Associates Group Inc., Bellevue, Wa



### **ZIAD Y. MAZBOUDI, PE, QSD, QSP, CPSWQ, CPESC, LEED AP, D.WRE, Sr. Engineer**

#### **Education**

- BS in Civil Engineering

#### **Registrations/Certifications**

- Licensed Civil Engineer
- QSD, QSP, CPSWQ, CPESC, LEED AP

#### **Highlights**

Mr. Mazboudi has 34 years of progressively responsible, diversified experience in public works, engineering, utilities, development engineering, facilities maintenance, sustainability, environmental programs and project management in both the public and private sector, supported by a strong educational background in civil engineering, geographic information systems, water quality/urban runoff, and environmental programs. His experience includes:

- City of San Clemente - PW Department, Deputy Director/Engineering
- City of San Juan Capistrano - PW/Utilities Department, Senior Civil Engineer
- City of Westminster - PW Department, Associate Civil Engineer/Development Engineer
- City of La Habra - PW Department, Assistant Civil Engineer.

#### **Special International Projects:**

- US Green Building Council ([www.usgbc.org](http://www.usgbc.org)), Egyptian Green Building Council (EGBC)  
Represented the US Green Building Council, to assist in the formation of the EGBC. Provided lectures on the role of government in Green Building and on the US Green Building Program, LEED.



- USAID International Development Agency ([www.usaid.gov](http://www.usaid.gov)), In partnership with USAID and ICMA Kingdom of Jordan Commercial/Industrial Environmental Audit  
In partnership with USAID and ICMA, developed a training manual for the audit of commercial and industrial facilities in Jordan. Performed audits in Jordan and provided recommendations to the Minister of the Environment and the Minister of Local Government.



**ADAM TALBOT, Project Manager (Document/Project Controls/Scheduling Support)**

**Education:**

- BA California Polytechnic State University, San Luis Obispo

**Highlights:**

Mr. Talbot has approximately 10 years of experience in the construction. He has extensive experience in all phases of projects, including planning/development, entitlement and permitting bidding, construction, close-out, full-life cycle, project workflow, operations/systems development, scheduling, cost and budget control, contract negotiations, change order management, bid preparation, safety. He has worked in the capacity of Office Engineer and Construction Manager/Project Manager/Owner Representative, for construction and consulting firms. In these capacities, he has been involved in a wide variety of facilities, commercial office, luxury retail, mixed use/multifamily, and data center projects. The projects include, but not limited to corporate office buildouts, tenant improvements, historical renovations, cost/program management, etc. He has managed a variety of facilities and construction projects, ranging from \$30K to over \$30 million in budget, which involved coordination, processing and approvals by Planning, Engineering and Building Departments of Local Agencies/Municipalities.

He offers technical support to Resident Engineers, Construction Managers, and Construction Inspectors across a range of projects. His duties encompass project controls, contract administration, inspection assistance, coordination of RFI and submittal reviews, document control, ensuring contract compliance, and handling various additional tasks.

His experience includes providing CIP management support, coordinating with City Departments, Utility Companies, Caltrans, regulatory agencies, Developers, Consultants, Contractors, and offering overall management and coordination for projects from design through construction.

**Noteworthy Projects/Clients:**

- Los Angeles, Apple Tower Theatre Historic Renovation (\$30M)
- Los Angeles, Tencent Playa Vista Office Headquarters (\$10M)
- Hollywood, Tesla Diner Hospitality Ground-Up (\$17M)
- Redwood City, Freshfields Bruckhaus Deringer Law Office Renovation (\$15.2M)
- Beverly Hills/Costa Mesa, IWC Schaffhausen Luxury Retail Renovation (\$12.5M)
- Temple City, City Hall Roof and HVAC Equipment Replacement Project (\$3.5M)
- Temple City, FY 23/24 Citywide Pavement Rehab Project (\$7M)
- Temple City, Temple City Park/Live Oak Park Projects (\$4.5M)
- Ojai, Maricopa Hwy Pedestrian & Bike Safety Improvements ATP Project (\$2.5M)
- Rancho Cucamonga, Family Resource Center Rehab Project (\$1M)
- Azusa, Azusa Library Improvements Project (Value: \$7M)
- Los Angeles, Warner Music Group Headquarters Studios (\$5M)
- Los Angeles, Associated Press Office Relocation (\$1.5M)
- Hollywood, Warner Music Group Studios Renovation (\$2M)
- Irvine, Tencent Studio & Office Renovation (\$4.5M)
- Las Vegas, Chloe Wynn Luxury Retail Renovation (\$2.3M)
- Google, Data Center Operations Lifecycle Program Management
- Facebook, Data Center Construction Cost Management

Prior to joining Transtech, Mr. Talbot has worked in the capacity of Office Engineer and Construction Manager/Project Manager/Owner Representative, for construction and consulting firms.

- Turner & Townsend Construction, Los Angeles, CA, Senior Project Manager
- Gardiner & Theobald Construction, Los Angeles, CA, Project Manager
- Big Wave Window, LLC, San Gabriel, CA, Operations Manager
- Regent L.P., Beverly Hills, CA, Facilities Manager
- Apple, Inc., Pasadena, Glendale, San Luis Obispo, CA, Facilities & Operations Lead



### 3. Engineering Support Services



#### MICHAEL ACKERMAN, PE, QSD, QSP, QISP, Sr. Engineer

##### Education

- BS in Engineering

##### Registrations/Certifications

- Licensed Civil Engineer
- QSD, QSP, QISP
- RE Academy, Caltrans
- Water Pollution Control Compliance on Construction Sites for RE, Caltrans
- Construction Program Management Workshop, FHWA
- Field Office Procedures Course, Caltrans
- California Work Zone Inspection – High Speed, Caltrans
- Asphalt Concrete Inspection and Rehabilitation Strategies, Caltrans

##### Highlights

Mr. Ackerman has approximately 25 years of experience. His experience includes working at public agencies, as well as in private consulting. At Transtech, he has been working as a Sr. Engineer at various Transtech City Engineering Contracts. He has a broad knowledge of municipal government operations, including preparation and presentation of staff reports/resolutions to city councils, committees and interaction with public, various city departments, city council and other governmental agencies.

#### Mr. Ackerman's experience also includes working at various positions for public agencies including:

- **Caltrans:**

Mr. Ackerman was a civil transportation engineer for Caltrans District 8 where he was involved in the design and construction of various projects.

- **Construction Division:** In the Construction Division, Mr. Ackerman was Resident Engineer for various projects, including:
  - Watson Wash Bridge Replacement Right (Rte 40)
  - Replacement of Drains and Earthwork (Rte 40)
  - Fenner Overhead Bridge Replacement (Replacement of two bridges over BNSF Railroad, Rte 40).
- **Design Division:** Designed plans, specifications, and estimates for the rehabilitation of Route 10 freeway from the Riverside/San Bernardino County line to Beaumont.
- **Traffic Operations Division:** Performed studies and analyses to interpret and mitigate above average accident volume areas on highways and freeways. Also, he performed traffic studies.

- **City of San Bernardino:**

Mr. Ackerman worked at the City of San Bernardino as a Civil Engineer. He was involved in many projects including Development Review and Plan Check, design and review of Street Improvement Plans, Rough and Precise Grading Plans, Sewer Plans, Storm Drain Plans, Street Lighting Plans, Storm Water Pollution Prevention Plans, Water Quality Management Plans, Geotechnical Reports, and Hydrology/Hydraulic Studies, land development, industrial, commercial, residential, and transportation development projects including Tract and Parcel Maps. He also directed and performed plan check of improvement plans submitted by developers to the City. Also, he represented the City of San Bernardino at the South Tehachapi Management Team meetings, coordinated with San Bernardino County Flood Control and FEMA for the certification of City levees and updating of the Flood Insurance Rate Maps (FIRM), and oversaw permitting and tracking of Land Development Projects through the Division of Public Works/Engineering. In addition, Mr. Ackerman has worked intimately with Planning and Building and Safety Divisions on Land Development Projects.

- **City of Huntington Park:**

Mr. Ackerman worked for the City as City Engineer. He was responsible for the engineering operations, plan check, CIP Management.



#### DAVID RAGLAND, PE, PLS, QSD, QSP, Sr. Engineer

##### Education

- Humboldt State University, CA, Bachelor of Science



**Registrations/Certifications**

- Registered Civil Engineer
- Licensed Land Surveyor

**Highlights**

Mr. Ragland is a civil engineer and land surveyor with over 30 years of diverse experience in a wide variety of projects in civil engineering. He has managed numerous multi-disciplinary teams dealing with the planning, engineering, entitlement, environmental permitting, development and construction of urban and rural development, and public works projects. His experience also includes special emphasis on complex grading and hillside developments (has worked on the civil engineering and development of more than 40,000 acres of hillside properties), preparation of due diligence and project feasibility analysis, through conceptual planning and design to entitlement and construction.

**CARLOS A. PINEDA, PE, QSD, QSP, LEED, Sr. Engineer****Education**

- BS in Civil Engineering,

**Registrations/Certifications**

- Registered Civil Engineer

**Highlights**

Mr. Pineda has over 30 years of experience in civil engineering and project management. He has extensive experience working for both private and public sectors. He has participated on numerous multi-disciplinary teams dealing with the planning and development of civil and traffic engineering, urban and rural development, and public works projects. He has served as Principal Project Manager for a variety of projects. Public works design experience covers a wide variety of projects, including the improvement of major arterials, secondary highways and collectors, flood control and drainage projects, water and waste water projects, ADA retrofit, and safe routes to school projects. He has a good understanding and knowledge of municipal government operations, including preparation and presentation of staff reports/resolutions to city councils, committees and interaction with public, various city departments, city council and other governmental agencies. Private sector design experience covers a wide range of projects including residential master planned communities and "in tract" residential improvements. In-tract residential improvements included the design and construction of domestic and reclaimed water infrastructure to serve the new developments.

#### 4. Construction Engineering and Inspection Services

**OKAN DEMIRCI, PE, QSD, QSP, MBA, Sr. Engineer (Principal PM/CM/RE)****Education:**

- BS in Engineering, MBA Business Admin

**Registrations/Certifications**

- Registered Civil Engineer
- Caltrans Resident Engineer Academy

**Highlights**

Mr. Demirci has approximately 15 years of experience. Mr. Demirci serves as Assistant Public Works Director, City Engineer, CIP Program Manager, Resident Engineer at Transtech's Contract Cities and provides technical and management support. He completed Caltrans Resident Engineer Academy, and is very familiar with the management and administration of federally and state funded projects in compliance with Caltrans Local Assistance Procedures Manual (LAPM). Mr. Demirci works as CIP Program Manager at various Transtech's Contract Cities, and manages various capital improvement programs including state and federal funded programs such as CDBG, HSIP, ATP, Metro Call for Projects, SR2S, etc. Following are few examples of projects Where Mr. Demirci served in various capacities, including Project Manager, Construction Manager, Resident Engineer:

- **City of Norwalk:**

- Firestone Blvd Traffic Signal Improvements Project, HSIP Cycle 7 (Federally Funded): Traffic signal improvements (poles, mast arms, controllers, conduits), accessibility improvements, signage and striping. Cost: \$2.0m.
- Alondra Blvd Traffic Signal Improvements Project, HSIP Cycle 7 (Federally Funded): Traffic signal



- improvements (poles, mast arms, controllers, conduits), accessibility improvements, signage and striping. Cost: \$2.0m.
- Studebaker Rd Traffic Signal Improvements Project, HSIP Cycle 7 (Federally Funded): Traffic signal improvements (poles, mast arms, controllers, conduits), accessibility improvements, signage and striping. Cost: \$2.0m.
  - **City of Maywood:**
    - Annual Pavement Rehabilitation. Cost: \$2m.
    - Streetlight LED Conversion Project. Cost: \$1m
    - Slauson Traffic Congestion Relief Project. Cost: \$10m.
  - **City of Commerce:**
    - City's Annual Pavement Management Program since 2015. Cost: \$15m
    - Washington Boulevard Widening and Reconstruction Project (Federally Funded). Cost: \$38m.
  - **City of South El Monte:**
    - HSIP Cycle 6 & 7 Program: Cost \$3m
    - Federal CDBG Program: Managed City's FY 17/18, 18/19, 19/20 CDBG projects. Cost \$2m
  - **City of Chino:**
    - Eastside Water Treatment Facility. Cost: \$20m.
    - Riverside Dr Street Rehab. Cost: \$7.5m
    - Citywide Alley Paving Improvements, Federally Funded (CDBG). Cost: \$0.5m
    - El Prado Rd Reconstruction Project. Cost: \$3.0m
  - **City of Monterey Park:**
    - Parks & Rec Master Plan Development and Construction of Improvements at 13 parks. Cost \$1.5m
    - Citywide Parking Lot Reconstruction and Various City Facility Restoration/Maintenance. Cost \$2.5m
  - **City of Temple City:**
    - City's Annual Pavement Management Program: Prepared and managed City's PMP since 2015. \$15m
    - Pedestrian and Bike Safety Improvements Citywide (HSIP Federally Funded). Cost: \$1.5m
    - Council Chambers Renovation and ADA Improvements Project. Cost \$0.5m.
    - Rosemead Safety and Enhancement and ADA Improvements Project. Cost \$20m.
  - **City of Cudahy:**
    - Pedestrian Safety Improvements, (ATP Funded). Cost \$1m
    - Lugo Park, Soccer Field Project (CDBG Federally Funded). Cost \$1.6m



#### **HANI NASR, PMP, Sr. Project/Construction Manager**

##### **Education:**

- BS, Mechanical Power Engineering

##### **Registrations/Certifications:**

- PMP (Project Management Professional) #3794024; Autodesk Certified Professional; OSHA 30 & OSHA 10; CPR; Inspector Certification. B2; QC & QA; Project Delays & Damages; Constructability Review; Risk Management; Confined Space

##### **Highlights:**

Mr. Nasr is a certified Project Management Professional (PMP) with an extensive background in construction management. He holds a bachelor's degree in mechanical power engineering and has over 20 years of experience managing multimillion-dollar projects.

With a strong engineering foundation, Mr. Nasr has developed expertise across multiple construction disciplines, including MEP systems, general contracting, and construction estimating. His proficiency in cost estimation and bid preparation has contributed to securing and executing successful projects. His comprehensive knowledge and hands-on experience enable him to lead projects effectively while ensuring strict adherence to budgetary and scheduling requirements.

Mr. Nasr has a proven track record of ensuring projects adhere to stringent quality, safety, and budgetary standards, and applies his demonstrated expertise in project management and stakeholder communication to enhance project outcomes and contribute effectively to a dynamic team environment.

##### **Notable Projects:**

- Multi-Million-Dollar Luxury Homes in Dubai (appr. \$100 M)
- Oasis International School/UAE (appr. \$30 M)



- MacArthur Hotel (Eleven-Story Historic Building Improvement)- (appr. \$100 M)
- Drinking Water Plant- Lusaka/ Zambia City of Temple City, Construction/Project Manager, City Hall Roof Structural improvements/Upgrades (\$3.5M)
- San Bernardino Unified School District-SBCUSD F19-01 Prop 39 EEP3
- Chaffey Community College (Improvement Project)
- Ontario HS with Chaffey Joint School District- Mechanical Plant
- Irvine Valley College (HVAC & Roofing Replacement for 5 Buildings & Powerhouse)
- Orange HS Gym Renovation
- OCTA Bus Station Improvements/ Anaheim
- Irvine USD Measure Series 3 Expansion Projects
- Hemet HVAC Replacement Multi Sites (6 Schools)
- Long Beach Robinson K-8 Academy HVAC LBUSD Rehabilitation



### **EARL FRASER, QSP, Field Construction Manager/Inspector (Field PM/CM/Inspection Support)**

#### **Education**

- Various Professional Seminars

#### **Registrations/Certifications**

- Registered Construction Inspector by American Construction Inspectors Association
- QSP (Construction General Permit Qualified SWPPP Practitioner).

#### **Highlights**

Mr. Fraser has over 30 years of experience. He is a Registered Construction Inspector by American Construction Inspectors Association. He is also certified as QSP (Construction General Permit Qualified SWPPP Practitioner). His experience includes construction management and inspection of grading, pavement rehabilitation (asphalt and concrete), ADA/accessibility, wet and dry utilities (storm drain, sewer, water), traffic signal improvements. He also coordinates public works encroachment permit inspections as Sr. Inspector at Transtech's Contract Cities. As Sr. Inspector/Construction Manager, he performs a wide variety of tasks to ensure the project progresses on schedule, is in compliance with approved plans and specifications, and effective communication and information flow is maintained with project participants. He has inspected projects that are funded with State and Federal Funds, and is familiar with Caltrans LAPM for Contract Administration.

Examples of his project experience as Sr. Inspector/Construction Manager includes:

- **Firestone Blvd, Alondra Blvd, Studebaker Rd Traffic Signal Improvements Project, HSIP Cycle 7 (Federally Funded), City of Norwalk:** Traffic signal improvements (poles, mast arms, controllers, conduits), accessibility improvements, signage and striping. Cost: \$6.0m.
- **Traffic Signal Improvements HSIP Cycle 6 (Federally Funded) at Various Locations, City of South El Monte:** Installation of traffic signal improvements, left turn phasing, concrete improvements, pedestrian safety. Cost: \$2.0m (Federally funded)
- **La Ballona Safe Routes to School Improvements, City of Culver City:** Pedestrian safety improvements, traffic signal and HAWK installation, accessibility improvements (sidewalk, curb ramp, curb&gutter), pavement rehabilitation, signage and striping. Cost: \$3.5m.
- **Valley-Linden Roadway Improvements, City of Rialto:** Pavement rehabilitation, concrete improvements (sidewalk, curb, curb ramp). Cost: \$1.5m
- **FY 19/20 Pavement Rehab, City of Commerce:** Citywide pavement rehabilitation (AC full depth reclamation), concrete improvements (sidewalk, curb, curb ramp). Cost: \$3.0m.
- **FY 19/20 Pavement Rehab Las Tunas Rd, City of Temple City:** AC rehabilitation, concrete improvements (sidewalk, curb, curb ramp). Cost: \$2.5m.
- **FY 19/20 Pavement Rehab, City of Cudahy:** AC rehabilitation, concrete improvements (sidewalk, curb, curb ramp). Cost: \$1.5m.
- **FY 17/18, 19/20, 20/21 Pavement Rehab, City of West Covina:** Citywide pavement rehabilitation, concrete improvements (sidewalk, curb, curb ramp). Cost: \$5.0m.
- **FY 19/20 Pavement Rehab, City of Maywood:** Citywide pavement rehabilitation, concrete improvements (sidewalk, curb, curb ramp). Cost: \$1.5m.
- **CDBG Various Restroom Improvements, City of Cudahy:** Facility improvements, accessibility improvements at various facilities. Cost: \$0.5m (Federally funded).
- **CDBG Sr. Center Facility Improvements, City of West Covina:** Facility improvements, utilities, accessibility improvements at Sr. Center. Cost: \$0.5m (Federally funded).
- **Brewster Ave Water and Sewer Improvements, City of Lynwood:** Installation of waterline, sewerline, and street



rehabilitation, AC reconstruction, concrete improvements. Cost: \$2.0m.

- **Agnes Ave Water and Sewer Improvements, City of Lynwood:** Installation of waterline, sewerline, and street rehabilitation, AC reconstruction, concrete improvements. Cost: \$3.0m.
- **Primrose Park Improvements, City of Temple City:** Construction of new playground, restroom facility, site furnishings, utilities, grading, and site improvements. Cost: \$3.0m.
- **Contract Public Works Inspector, City of Adelanto:** Assist the Department of Public works with the public works inspections and project management during the installation of Water, Sewer, Storm Drain and street construction within the City's right of way and easements. Assist the City engineer with preconstruction meetings, reviews submittals, and prepares inspection field reports.
- **Field Inspector, Middle College, Little Mountain, Roosevelt II, Alessandro and Lankershim Schools for the City of San Bernardino Unified School District:** Assisted in the review of shop drawings, and provided hands on storm water sewer and water construction support and field liaison between the contractor and the design team.
- **Field Inspector and Design Support, City of Grand Terrace Pico Park Ball Field:** Provided hands on construction support and field liaison between the contractor and the design team.

Mr. Fraser's prior experience also includes working as a General Engineering Contractor, responsible for over 100 construction projects, which included the construction of wet and dry utilities from 1" water to 72" storm drain, pavement, traffic control and other relevant improvements.

### Special Support Staff



#### **ALI F. ZAGHARI, PE, PMP, Sr. Engineer (PM/Coordination Support in Caltrans Permit Involved Projects)**

##### **Education**

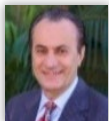
- MS, BS in Civil Engineering

##### **Registrations/Certifications**

- Registered Civil Engineer

##### **Highlights**

Mr. Zaghari has over 35 years of experience in Transportation Management & Operations at various capacities in the California Department of Transportation (Caltrans). His career path includes a number of key managerial positions in Caltrans leading to his last position as the Deputy District Director (DDD) for Traffic Operations at Caltrans District 7 in Los Angeles. As a member of District 7 Executive Team, Mr. Zaghari was responsible for policy, development and implementation of the traffic operations assets and the safe mobility of all users of the State Highway System (SHS) consisting of approximately 1500 center miles of freeways and conventional highways in Los Angeles and Ventura counties. He managed an operating budget of approximately \$70M encompassing both operations management and capital outlay support needs. The organization under his leadership included critical functions such as Intelligent Transportation Systems (ITS), Traffic Design, District Traffic Manager (DTM), Corridor Management, System Performance, and Encroachment Permits.



#### **BAHMAN JANKA, TE, Sr. Traffic Engineer (Traffic Control Review Support)**

##### **Education**

- MS, BS in Civil Engineering

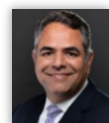
##### **Registrations/Certifications**

- Registered Traffic Engineer

##### **Highlights**

Mr. Janka has over 35 years of experience in Traffic Engineering and Transportation Planning. He has served as City Traffic Engineer and Transportation Director for public agencies, including:

- City of Pasadena, California: Transportation Administrator; City of Santa Clarita, California: City Traffic Engineer; City of Fremont, California: Associate Transportation Engineer; City of Palo Alto, California: Associate Transportation Engineer; Entranco Engineers, Bellevue, Washington: Transportation Engineer.



#### **ROBERT QUINTERO, Sr. Project/Construction Manager (Utility Coordination/PM/CM Support)**

##### **Education:**

- BS Urban & Regional Planning; MBA



**Registrations/Certifications:**

- Licensed General Contractor B

**Highlights:**

With over 25 years of experience in government relations, city administration, city planning, public works, and utility coordination, Mr. Quintero has established himself as a trusted leader in municipal operations and infrastructure development. His career is marked by a proven ability to manage complex projects, engage diverse stakeholders, and deliver impactful results for the communities he serves.

**Key Accomplishments and Expertise:**

- **Municipal Government Operations:** Extensive knowledge of municipal operations, including the preparation and presentation of staff reports, resolutions, and strategic recommendations to city councils, committees, and public forums. Skilled in fostering collaboration across city departments, governmental agencies, and the public to achieve consensus and drive progress.
- **Project Management:** Successfully managed multi-disciplinary teams in the planning, design, construction, and execution of high-profile public works projects, including **parking structures, fire stations, civic centers, community centers, and infrastructure improvements**. Served as the **owner's representative through the design and construction phases**, ensuring projects were delivered on time, within budget, and to the highest quality standards.
- **Utility Coordination:** Recognized as a subject matter expert in utility distribution, providing advisory services to municipalities and ensuring compliance with industry standards. Notably, redesigned a utility distribution system for the **City of Rancho Palos Verdes**, achieving significant cost savings while meeting Southern California Edison (SCE) and industry standards.
- **Stakeholder Engagement:** Demonstrated ability to build and maintain strong relationships with city councils, public agencies, private contractors, and community stakeholders to ensure project success and alignment with community needs.

**Recent Project Experience:**

- **City of Ontario:** Serving as **Project Manager/Construction Manager (PM/CM)** and **owner's representative** for multiple high-impact projects, including:
  - **Fire Station #1 Improvements** (Completion: Late Spring 2025)
  - **Fire Department Administration Building** (Completion: Early 2026)
  - **City Hall Parking Structure** (Completion: August 2025)
- **City of Rancho Palos Verdes:** Led the **Land Slide Utility Service Alternatives Review and Management**, providing critical oversight and innovative solutions to address complex utility challenges. Served as the **owner's representative** throughout the project lifecycle.
- **Chino Valley Fire District (CVFD):** Serving as **PM/CM** and **owner's representative** for the construction of a **new fire station**, with construction set to begin in July 2025. Also serving in the capacity of a CVFD representative with a Homeowner's Association.

**Previous Roles and Leadership:**

- **Director of Public Services/Public Works and Assistant City Administrator:** Managed citywide public works programs, infrastructure projects, and municipal operations, ensuring efficient service delivery and compliance with regulatory standards.
- **Director of Government Relations at Southern California Edison (SCE):** Leveraged expertise in utility distribution and government relations to advise municipalities, streamline operations, and foster collaboration between public agencies and utility providers.

**JANA ROBBINS, PTP, RSP, Sr. Transportation Planner (Director of Traffic Engineering and Transportation Planning)****Education**

- BA, Cal Poly Pomona

**Registrations/Certifications**

- Licensed Professional Transportation Planner

**Highlights**

Ms. Robbins has 30 years of experience. She serves as one of Transtech representatives at various Cities, prepares traffic safety and calming studies, stop and signal warrants/studies, traffic impact studies, traffic calming reports, parking studies, responds to requests from Public and City Officials and attends Traffic Commission, Planning Commission, City Council Meetings as well as Design Review Board meetings. On behalf of client Cities, reviews traffic impact studies and parking analysis submitted by developers and represents contract Cities at Commission meetings when these projects are reviewed. She works directly with staff in the departments of public works, planning, engineering, and community development at each client city. She attends community forums and neighborhood block meetings to discuss and answer questions about current and future traffic conditions. She prepares traffic



impact studies for development projects in Southern California, which involves the coordination with developers, as well as local and regional agencies.

**Her project experience includes:**

- **Contract Traffic Engineering Support at City of Temple City, City of Rosemead, City of Monterey Park, City of South El Monte, City of Maywood, City of Alhambra, City of Commerce, City of San Marino:** As part of Transtech's Municipal Services Contract, Ms. Robbins serves as the Transtech representative for Traffic Engineering Services. In this capacity she prepares traffic safety and calming studies, stop and signal warrants/studies, traffic impact studies, responds to City requests, citizen complaints and attends Traffic Commission meetings. She also reviews traffic impact studies submitted by developers, provides traffic study guidelines (scoping) to consultants preparing TIA's and represents the City at planning commission and council meetings when these projects are reviewed and presented. Part of her duties also includes assessing safety for pedestrians, buses and bicycles by reviewing master plans completed for transit and bicycles as well as safe walk to school routes.
- **Preparation of Traffic Impact Studies (TIA):** These studies are prepared to assess transportation impacts of proposed developments and to determine the changes in traffic and traffic control devices that will be needed in the future with the added development or land use change. The preparation of TIA's includes; Identification of impact mitigation plans, coordination with City or agency planning and traffic engineering departments. This includes the supervision of field technicians and in the field collection of traffic related data, preparing a local traffic model, conducting a level of service analysis at each study intersection and street segment, identification of mitigation measures and report preparation.
- **School Site Review:** This task includes the observation and analysis of school sites as related to traffic and safety. This includes suggesting drop off/pick up procedures for parents and buses, driveway assessment and signage, field review of existing signing, striping, school drop off, pick up, school crosswalks, sidewalks, crossing guard locations and the identification of future measures that will improve the traffic safety.
- **General Plan Updates, Circulation Elements and TIA:** Preparation of circulation element and TIA for the City's General Plan update. Identification of impact mitigation plans, coordination with the City planning and traffic engineering department and Caltrans. This included the supervision of field data, traffic modeling, level of service analysis, identification of mitigation measures and report preparation.
- **Specialty Studies:** Travel Time and Delay, License Plate Studies, Pedestrian Movement Studies, Bicycle Usage Studies, Truck Movement Studies, On Street Parking Assessment in Commercial Districts, Assessment of Cut-Thru Traffic for various Agencies and Private Developers; Parking Occupancy Studies for Various Cities and Developers; Engineering and Radar Speed Survey for Various Cities.

**SUBCONSULTANTS:**

- **Assessment Districts, Civil Engineering, Environmental Assessment Support, HARRIS ASSOCIATES, Inc.;** [www.weareharris.com](http://www.weareharris.com)  
Established in 1974, Harris & Associates improves communities and creates better places to live through smart, safe, sustainable planning, design, and construction solutions. Harris is a 100% employee-owned company focused on helping communities solve today's complex challenges in planning, funding, environmental compliance, civil engineering, and construction management.
- **Geotechnical Engineering Support: GEO-ADVANTEC, Inc.;** [www.geoadvantec.com](http://www.geoadvantec.com)  
Geo-Advantec offers comprehensive services in various areas from site feasibility evaluation through project completion for a wide range of projects and services, which include: Geotechnical Eng.; Eng. Geology; Geotechnical Earthquake Eng.; Geotechnical Instrumentation; Pavement Eng.; Forensic Geotechnical Eng.; Grading Monitoring and Field Testing; Soils & Materials Laboratory Testing; Special Inspection Services. Geo-Advantec owns a certified laboratory accredited by AMRL (ASHTO Materials Reference Laboratory), in conformity to the requirements of the AASHTO Accreditation Program (AAP), AASHTO R-18, ASTM D3740 and ASTM E329; CCRL (Cement and Concrete Reference Laboratory); Caltrans; DSA (the Department of the State Architects); Army Corp of Engineers.
- **Landscape Architecture Support: WITHERS & SANDGREN, LTD;** [www.withersandsandgren.com](http://www.withersandsandgren.com)  
For over 30 years, Lost West has provided landscape architecture and construction services to a multitude of clients, including public agencies, developers, and institutions.



- **Funding / Labor Compliance Support: AVANT GARDE, Inc. (DBE/WBE Firm); [www.agi.com.co](http://www.agi.com.co)**  
Established 15 years ago, Avant-Garde is a progressive full-service public agency firm. The firm is working with various programs and projects throughout the entirety of Southern California, including counties of Los Angeles, Riverside, Orange, and San Bernardino. Transtech works with Avant-Garde exclusively in many Cities for the administration of Fed Funds and Labor Compliance.
- **Survey Support: VANLENCO, Inc.; [www.vanlenco.com](http://www.vanlenco.com)**  
Vanlenco offers topographic surveying, mapping, terrestrial lidar, UAV services and right-of-way engineering. Vanlenco has been working as one of Transtech's subconsultants and providing support services on many projects.
- **Architectural Consulting Support: IDS GROUP, Inc.; [www.idsgi.com](http://www.idsgi.com)**  
IDS Group is an award-winning multi-discipline architectural firm based in Southern California. IDS has successfully provided turn-key design and management solutions to the building and infrastructure industries with state-of-the-art sustainable projects throughout the United States. With roots spanning over 60 years, the firm has provided fully-integrated and industry-leading design, engineering, program | construction management and/or master planning services for over 5,000 projects, to hundreds of public and private sector clients. IDS Group is headquartered in Irvine, California with offices in Los Angeles, San Diego, Arizona.



## 5. Relevant Experience and References

### 5.1. Summary of Relevant Projects

Established in 1989, Transtech (a California Corporation) is a multi-disciplinary engineering consulting firm. Transtech has been in business for 36 years.

Our multi-disciplinary service capabilities include:

- City Engineer, City Traffic Engineer, Development Review, Public Works Engineering, Plan Check, Inspection
- Civil Engineering,
- Staff Augmentation
- CIP Program and Construction Management and Inspection
- Grant Writing and Federally Funded Project Management
- Labor Compliance, CDBG Project Management
- Building & Safety Services, Building Inspection, Plan Check, Building Evaluations, City Building Official, Code Enforcement
- Planning Support
- Traffic and Transportation Planning and Engineering
- Water Resources Engineering
- Surveying, Mapping, ALTA, ROW Eng

#### CITY ENGINEERING SERVICES:

We are providing municipal services to approximately 90 public agencies, including serving as Contract City Engineer for many agencies:

- **Alhambra** (City Engineer, Traffic Engineer, Building Official, Plan Check, Inspection, CIP Management, Grant Writing and Administration, General Engineering)
- **Buena Park** (General Engineering, Plan Check, Inspection)
- **Commerce** (City Engineer, Traffic Engineer, Plan Check, Inspection, CIP Management, Grant Writing and Administration, General Engineering)
- **Carson** (Building Official, Plan Check, Inspection, CIP Management, General Engineering)
- **Costa Mesa** (Staff Augmentation, Program Management, General Engineering)
- **Cudahy** (City Engineer, Traffic Engineer, Plan Check, Inspection, CIP Management, Grant Writing and Administration, General Engineering)
- **Glendora** (City Engineer, Traffic Engineer, Plan Check, Inspection, CIP Management, Grant Writing and Administration, General Engineering)
- **Lake Forest** (Construction Management)
- **Lancaster** (Interim City Engineer, Traffic Engineer, Inspection, Staff Augmentation, General Engineering)
- **Lynwood** (Interim City Engineer)
- **Lomita** (Plan Check, Inspection, General Engineering)
- **Montebello** (City Engineer, Traffic Engineer, Building Official, Plan Check, Inspection, CIP Management, Grant Writing and Administration, General Engineering)
- **Monterey Park** (City Engineer, Traffic Engineer, Building Official, Plan Check, Inspection, CIP Management, Grant Writing and Administration, General Engineering)
- **Rancho Palos Verdes** (Traffic Engineer, Plan Check, Inspection, CIP Management, General Engineering)
- **Rialto** (Interim City Engineer, Traffic Engineer, Inspection, CIP Management, General Engineering)
- **Rolling Hills Estates** (CIP Management, Inspection, General Engineering)
- **Rosemead** (City Engineer, Traffic Engineer, Building Official, Plan Check, Inspection, CIP Management, Grant Writing and Administration, General Engineering)
- **San Marino** (City Traffic Engineer)
- **Seal Beach** (Building Official, Plan Check, Inspection)
- **Signal Hills** (City Engineer, CIP Management)
- **South El Monte** (City Engineer, Traffic Engineer, Building Official, Plan Check, Inspection, CIP Management, Grant Writing and Administration, General Engineering)



- **Temple City** (City Engineer, Traffic Engineer, Building Official, Plan Check, Inspection, CIP Management, Grant Writing and Administration, General Engineering)
- **West Covina** (City Engineer, Traffic Engineer, Plan Check, Inspection, CIP Management, Grant Writing and Administration, General Engineering)

**Note: We are also providing similar services to the City of Hermosa Beach.**

#### PLAN CHECK SERVICES:

- **Alhambra** (City Engineer, Traffic Engineer, City Traffic Engineer, **Plan Check**, Inspection, Building Official, CIP Management, Construction Management, Grant Writing and Administration, General Engineering)
- **Azusa** (Building Official, **Plan Check**, Inspection, Construction Management)
- **Banning** (**Plan Check**, Inspection,)
- **Buena Park** (**Plan Check**, Inspection,)
- **Commerce** (City Engineer, Traffic Engineer, City Traffic Engineer, **Plan Check**, Inspection, Building Official, CIP Management, Construction Management, Grant Writing and Administration, General Engineering)
- **El Monte** (**Plan Check**, Inspections, Traffic Engineering, Construction Management)
- **Glendora** (City Engineer, Traffic Engineer, **Plan Check**, Inspection, CIP Management, Grant Writing and Administration, General Engineering)
- **Hermosa Beach** (**Plan Check**, Inspection)
- **Irwindale** (Building **Plan Check**, Inspection)
- **La Canada Flintridge** (Staff Augmentation)
- **Lynwood** (City Engineer, Traffic Engineer, **Plan Check**, Inspection, CIP Management, Construction Management, Grant Writing and Administration, General Engineering)
- **Maywood** (City Engineer, Traffic Engineer, **Plan Check**, Inspection, Building Official, Construction Management, CIP Management, Grant Writing and Administration, General Engineering)
- **Monrovia** (CIP Management)
- **Montebello** (City Engineer, Traffic Engineer, **Plan Check**, Inspection, Building Official, CIP Management, Construction Management, Grant Writing and Administration, General Engineering)
- **Monterey Park** (City Engineer, Traffic Engineer, **Plan Check**, Inspection, Building Official, CIP Management, Construction Management, Grant Writing and Administration, General Engineering)
- **Ontario** (**Plan Check**, Inspection, Construction Management,)
- **Pasadena** (**Plan Check**, Inspection)
- **Rancho Cucamonga** (**Plan Check**, Inspection, Plan Check, Inspection, CIP Management, Grant Writing and Administration, General Engineering)
- **Rialto** (**Plan Check**, Inspections,)
- **Rosemead** (City Engineer, Traffic Engineer **Plan Check**, Inspection, Building Official, CIP Management, Construction Management, Grant Writing and Administration, General Engineering)
- **Santa Fe Springs** (Building Official, **Plan Check**, Inspection)
- **Signal Hills** (City Engineer)
- **South El Monte** (City Engineer, Traffic Engineer **Plan Check**, Inspection, Building Official, CIP Management, Construction Management, Grant Writing and Administration, General Engineering)
- **South Pasadena** (Building Official, Plan Check, Inspection)
- **Temple City** (City Engineer, Traffic Engineer **Plan Check**, Inspection, Building Official, CIP Management, Construction Management, Grant Writing and Administration, General Engineering)
- **Upland** (**Plan Check**, Inspection)
- **Victorville** (**Plan Check**, Inspection)
- **West Covina** (City Engineer, Traffic Engineer **Plan Check**, Inspection, Building Official, CIP Management, Construction Management, Grant Writing and Administration, General Engineering)

#### Transtech's Plan Check and Inspection Capacity in numbers:

- We maintain and manage **electronic plan submittal portals for approximately 25 cities.**
- In 2024, we **processed and reviewed approximately 11,000 projects with 76,000 documents and performed approximately 52,000 inspections.**



## Sample Projects



**Agency: CITY OF WEST COVINA**

**Project: Asteria Residential Development (Valuation \$40 m).**

This development includes 158-unit residential homes.

**Transtech provided following services:**

- Establishing conditions of approval and coordination with the Planning Staff for the entitlement of the project.
- Building Plan Check and Inspection.
- **Engineering Plan, Map Check and Inspection.**

*Transtech serves as the City's Contract Building Official, City Engineer, City Traffic Engineer.*



**Agency: CITY OF SOUTH EL MONTE**

**Project: Chico Residential Development (Valuation \$15 m).**

This development includes 13 buildings with 70 residential units.

**Transtech provided following services:**

- Establishing conditions of approval and coordination with the Planning Staff for the entitlement of the project.
- Building Plan Check and Inspection.
- **Engineering Plan, Map Check and Inspection.**

*Transtech serves as the City's Contract Building Official, City Engineer, City Traffic Engineer.*



**Agency: CITY OF COMMERCE**

**Project: Warehouse with Office Space Development (Valuation \$20 m).**

This development includes one-story of warehouse with mezzanines for office use of 114,898 square feet of total floor area in a 5.65-acre lot.

**Transtech provided following services:**

- Establishing conditions of approval and coordination with the Planning Staff for the entitlement of the project.
- Building Plan Check and Inspection.
- **Engineering Plan, Map Check and Inspection.**

*Transtech serves as the City's Contract Building Official, City Engineer, City Traffic Engineer.*



**Agency: CITY OF ALHAMBRA**

**Project: Main Street Collection (Valuation \$23 m).** This development includes 4-story mixed-use project with 8,200 sq ft retail space, 52 condos, 9 live/work units, 19 townhomes, and 6 shopkeeper units.

**Transtech provided following services:**

- Establishing conditions of approval and coordination with the Planning Staff for the entitlement of the project.
- Building Plan Check and Inspection.
- **Engineering Plan, Map Check and Inspection.**

*Transtech serves as the City's Contract Building Official, City Engineer, City Traffic Engineer.*

**Agency: CITY OF TEMPLE CITY**

**Project: Blossom Walk Residential Development (Valuation \$6 m).** This development includes 24-unit condominiums and 4 single family homes.

**Transtech provided following services:**

- Establishing conditions of approval and coordination with the Planning Staff for the entitlement of the project.
- Building Plan Check and Inspection.
- **Engineering Plan Check and Inspection.**

*Transtech serves as the City's Contract Building Official, City Engineer, City Traffic Engineer.*

**Agency: CITY OF WEST COVINA**

**Project: Medical Center Building (Valuation \$20 m).** This project is a new Medical Office Building of approximately 55,000 sf that will operate 24/7 providing a radiation oncology department and infusion department.

**Transtech provided following services:**

- Establishing conditions of approval and coordination with the Planning Staff for the entitlement of the project.
- Building Plan Check and Inspection.
- **Engineering Plan, Map Check and Inspection.**

*Transtech serves as the City's Contract Building Official, City Engineer, City Traffic Engineer.*

## CIP PROJECT AND PROGRAM MANAGEMENT, CONSTRUCTION ENGINEERING AND INSPECTION SERVICES

### Transtech has experience in various types of projects, such as:

- Street Rehabilitation and Reconstruction
- Traffic Signal and Street Lighting
- ADA Improvements
- Water, Drainage, Sewer Improvements Bridges
- Parks and Playgrounds
- Parking Structures
- Community Centers Libraries
- City Halls
- Fire Stations
- Renovation of Historic Buildings

### Transtech has extensive experience in providing services on similar projects. Few examples are listed below:

- Since 2013, Annual Street Rehab Program, City of Temple City (\$15M)
- Since 2019, Annual Street Rehab Program, City of West Covina (\$10M)
- Since 2018, Annual Street Rehab Program, City of South El Monte (\$3M)
- Since 2018, Annual Street Rehab Program, City of Cudahy (\$5M)
- Since 2015, Annual Street Rehab Program, City of Commerce (\$24M)
- Since 2019, Annual Street Rehab Program, City of Maywood (\$2M)
- FY 20/21 Annual Street Rehab Project, City of Placentia (\$4.5M)
- Riverside Dr Street Rehab Project, City of Chino (\$7.5M)
- El Prado Rd Reconstruction Project, City of Chino (\$3M)
- Roadway Improvements at Brewster, Agnes, Alberta, First, Franklin, City of Lynwood, (\$7M)
- 30 HSIP and ATP Projects for various Cities (Fed. Funded) (\$30M)
- 20 CDBG Projects for various Cities (Fed Funded) Projects (\$20M)
- Cactus/Nason Street Impr. and 135' Span Bridge Project, City of Moreno Valley (SLPP Funded) (\$20M)
- Rte 71/Mission Bl Grade Separation Project, City of Pomona/Caltrans Oversight (Fed. Funded) (\$25M)
- Primrose Park, City of Temple City (State Prop 68 Funded) (\$4M)
- Almansor Park Improvements Project, City of Alhambra (CDBG Funded) (\$2.5M)
- 2 Fire stations and Fire Admin building City of Ontario (\$72M)
- 3 parking structures, City of Ontario (DB Delivery, \$74M)
- City Hall Structural Upgrades and Rood Replacement, City of Temple City (\$4M) Rosewood Community Center, City of Commerce (\$25M)
- Civic Center Library, City of Alhambra (\$30M)



- RCTC Corona-Main Metrolink Parking Structure (Fed. Funded) (\$25M)
- San Bernardino Santa Fe Metrolink Parking Structure and Historic Santa Fe Depot Renovation (\$25M)

**EXAMPLES OF STREET IMPROVEMENTS/INFRASTRUCTURE (TYPE A-ENGINEERING) PROJECTS:**



**Merced Avenue Greenway Improvements Phase I (\$12M):** The project is located in the City of South El Monte. Transtech provided CM/CI/Resident Engineer, Inspector, Office Engineer Services. The project included:

- Installation of Low Impact Development (LID) and (BMPs) within the street right-of-way that slow, capture, treat, and infiltrate storm water runoff.
- Roadway resurfacing, reconstruction of concrete curb ramps, sidewalks, curb, and gutter.

The project also included outside funding, is managed in compliance with Caltrans Local Assistance Procedures Manual (LAPM).

The work included close coordination with utility companies due to extensive undergrounding work as well as public relations with business and residents.



**Washington Boulevard Widening and Reconstruction Project (\$40M):** Transtech provided CM/CI/Resident Engineer, Inspector, Office Engineer Services. The project included widening and reconstruction of 2.7 miles of Roadway, Traffic Signals, Street Lighting, Landscape, Improvements at I-5 and at 710 Freeways ramps. The project was federally funded and was managed in compliance with Caltrans Local Assistance



**Rosemead Boulevard Improvements Project (\$20M):** Located in the City of Temple City, this was a Federally Funded project. Funding also included METRO Measure R and Prop C Funds. Transtech provided Project, Program, Construction Management, Resident Engineer, Inspection, Federal Compliance, Labor Compliance and Office Engineer Services. The project included protected bike lanes, widening and reconstruction of 2 miles of roadway. The project was federally funded and was managed in compliance with Caltrans Local Assistance



**Atlantic Boulevard Corridor Improvement Project (\$20M):** This was a Federally Funded project in the City of Commerce. Transtech provided turnkey services included construction management, resident engineer, inspection, office engineer, and funds coordinator. The project was a major street reconstruction and beautification project along Atlantic Boulevard which improved mobility for pedestrians, trucks, and vehicles as well as provided corridor beautification with landscaped medians and other elements.



**Rte 71/Mission Bl Grade Separation Project (\$40M):** This project was a Federally Funded project located the City of Pomona and included construction of a bridge/grade separation. Transtech provided construction management, resident engineer, inspection, labor compliance and office engineer services. Caltrans was the oversight/jurisdictional Agency.



**Bogert Trail Bridge Widening Project (\$5M):** Located in the City of Palm Springs, this project was a Federally Funded project. Transtech provided construction management, resident engineer, inspection, labor compliance and office engineer services. The project involved bridge widening, retrofit, and beautification elements.



**26<sup>th</sup> Street Rehab and Metrolink Station (\$1M):** This project was Federally Funded in the City of Commerce and included rehabilitation of 26<sup>th</sup> Street, and Metrolink Station parking lot rehab, station platform improvements, landscape and lighting. Transtech provided construction management, resident engineer, inspection, labor compliance and office engineer services.



**ATP Citywide Crosswalk and Pedestrian Safety Improvement Project (\$1.2M):** Located in the City of Cudahy, this project included safe routes to school pedestrian safety improvements near schools and pedestrian activity centers. Transtech provided construction management, resident engineer, inspection, labor compliance and office engineer services.

**EXAMPLES OF VERTICAL (TYPE B-BUILDING) PROJECTS:**



**Program Manager, Owner Rep, PM, CM services** for various Projects in the City of Ontario:

- ✓ **2 Fire stations (DBB Delivery, \$40M)**
  - 1<sup>st</sup> FS completed, 2<sup>nd</sup> FS scheduled for completion by August 2025);
- ✓ **Fire Admin Building (DBB Delivery, \$32M, scheduled for completion by May 2026);**
- ✓ **3 parking structures (DB Delivery, \$74M)**
  - 1<sup>st</sup> PS completed, 2<sup>nd</sup> PS scheduled for completion by August 2025, 3<sup>rd</sup> PS scheduled for completion by September 2026)



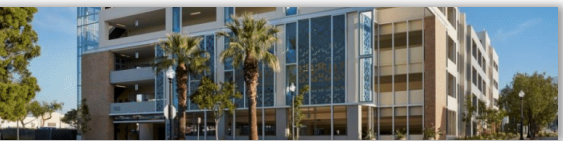
**City of Whittier, Uptown Parking Structure (\$12M):** The project involved construction of a 4 story, 450 stall parking structure, and includes elements such as bicycle and motorcycle parking and provisions for future photovoltaic panels. The project was delivered as DBB. Transtech served as Construction Manager. This project is located in Whittier.



**Renaissance Plaza (\$15M):** This project is located in the City of Alhambra and included a parking structure, 10 plex movie theater, retail, and plaza. Transtech served as the City's Building Official, Plan Checker and Inspector for this project including construction manager of the parking structure, public plaza, and other improvements.



**Rosewood Community Center (\$25M):** Transtech was retained by the City of Commerce to take over the management of this multimillion-dollar facility which was 2 years behind schedule. Within 5 months, Transtech brought the construction to substantial completion level allowing the city to start the move-in process, and 2 months after, the facility was opened for public use.



**City of Ontario, C-Block Parking Structure (\$13M) (DB Delivery):** Transtech provided project and construction management, and owner representative services. The project included construction 5 level, approximately 400 space parking structure

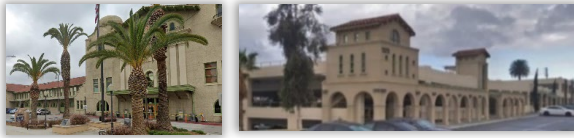


**Riverside County Transportation Commission, Corona Main Street Metrolink Parking Structure and Pedestrian Bridge (25M):** This project is in Corona and included 6 level, approximately 1,000 space parking structure, and a pedestrian bridge over railroad tracks. Transtech provided inspection and construction management services for the construction of this federally funded project.



**City of Alhambra Civic Center Library Project (\$30M):** Transtech provided plan check, inspection, construction management, and owner representative services, the project included construction of a 45,000 SF Library with an underground parking garage.





**City of San Bernardino Santa Fe Depot/MetroLink Parking Structure and Historic Santa Fe Depot Renovation Project (\$25M):** This project included The Parking Structure involved the construction of a 3-level parking structure for 350 cars. Historic Santa Fe Depot Renovation involved renovation for adaptive reuse of 60,000 sf historical Santa Fe Train Depot.

**EXAMPLES OF PARK PROJECTS:**



**Ontario Great Park DB (Design-Bid-Build Project). (\$45M):** Project is being delivered under DBB delivery. Transtech is City's PM/CM



**City of Temple City, Primrose Park (\$4M, Prop 68 Funding):** Project included constructing a new park with playground, landscaping, parking lot, concrete plaza, lighting, drainage, ADA.



**City of Monterey Park, Citywide Parks Improvement Project (\$6.5M):** Project included playground, picnic shelters, benches, ADA at 13 parks.



**City of Commerce/Caltrans, I-5 Freeway/Washington Bl SB on and off Ramps Landscape Improvements (\$3M, Federally Funded):** Project included, Landscape, Improvements at I-5 and at 710 Freeways ramps.



**City of Alhambra, Almansor Park Improvements Project (\$2.5M):** Project included basketball courts, restroom facilities, shade structure, drainage systems, lightings, landscaping, walkways.



**City of Cudahy, Soccer Field and Park Improvements Project (\$2M, CDBG Funded):** Project included new soccer field with artificial turf, landscaping, parking lot, concrete plaza, lighting, drainage, ADA.

**WATER, SEWER SD PROJECTS:**

**Project Name: State Street Water Treatment Facility Project (SRF/State Funded) (WA-212)**

Project Owner: City of Chino; Project Cost: \$34.0m

Project includes construction of a centralized water treatment plant (WTP) at the City's Reservoir 5 and Well 14 sites located on State Street and Benson Ave in the City of Montclair. The proposed project is anticipated to include cartridge filters, GAC, IX, and chlorination equipment for a total treatment capacity of 4,000 gpm. In addition, the project includes a 3,800 LF brine disposal pipeline connecting to the Non-recoverable Waste System operated by IEUA and LA County Sanitation, a connection to the City of Montclair sewer system, and a 7,000 LF raw water transmission main from Well 12 to the State Street site.

Services Provided: Project management.

**Project Name: Well 17 Equipping Project (WA-214)**

Project Owner: City of Chino; Project Cost: \$4.0m

Project includes construction of water treatment equipment at City owned Well 17 facility, and related work.

Services Provided: Project management.

**Project Name: Central Avenue and Dupont Avenue Water Mainline Replacement Project**

Project Owner: City of Chino; Project Cost: \$4.5m

Project includes construction of new water mainline (6" to 18" PVC), service laterals, manholes, meters, valves and related waterline appurtenances, roadway rehabilitation, signage and striping improvements.

Services Provided: Project management and construction management.

**Project Name: Eastside Water Treatment Facility (EWTF) Expansion Project (SRF/State Funded) (WA-19C)**

Project Owner: City of Chino; Project Cost: \$15m

Project includes the expansion of the treatment capacity at the EWTF from 3,500 gallons per minute (gpm) to 7,000 gpm which includes pre-filters, Granular Activated Carbon (GAC) vessels, and an ion exchange system, construction of dual brine pipelines to convey the brine waste resulting from the treatment process from the EWTF to a lateral connecting to the Santa Ana Watershed Protection Agency's Inland Empire Brine Line (IEBL).

Services Provided: Project management.



**Project Name: Water Improvement at Nocolet, Cottonwood, George, 12<sup>th</sup> & 14<sup>th</sup> St**

Project Owner: City of Banning; Project Cost: \$1.7m

Project includes construction of 5,000 linear feet water main (4" to 12" DIP), service laterals, manholes, meters, valves and related waterline appurtenances, roadway rehabilitation, signage and striping improvements.

Services Provided: Project management, construction management, construction inspection.

**Project Name: Azusa Avenue Lift Station Construction**

Project Owner: City of West Covina; Project Cost: \$4.5m

Project includes construction of a lift station on Azusa Avenue, and related appurtenances.

Services Provided: Project management.

**TRAFFIC ENGINEERING SERVICES:**

- City of Temple City - Services Provided: Contract City Engineer, **Contract City Traffic Engineer**, Contract Building Official
- City of South El Monte - Services Provided: Contract City Engineer, **Contract City Traffic Engineer**, Contract Building Official
- City of Rosemead - Services Provided: Contract City Engineer, **Contract City Traffic Engineer**, Contract Building Official
- City of Monterey Park - Services Provided: **As-needed Traffic Engineering Services**; CIP Services; Building & Safety Services
- City of Commerce - Services Provided: Contract City Engineer, **Contract City Traffic Engineer**, Contract Building Official
- City of West Covina - Services Provided: Contract City Engineer, **Contract City Traffic Engineer**, Contract Building Official
- City of Alhambra - Services Provided: Contract City Engineer, **Contract City Traffic Engineer**, Contract Building Official
- City of Maywood - Services Provided: Contract City Engineer, **Contract City Traffic Engineer**
- City of Glendora - Services Provided: Municipal Engineering, City Engineer, **Traffic Engineer**
- City of San Marino - Services Provided: **Contract City Traffic Engineer**
- City of Cudahy - Services Provided: **As-needed Traffic Engineering Services**; CIP Services; Building & Safety Plan Check Services
- City of Rialto - Services Provided: **As-needed Traffic Engineering Services**
- San Manuel Tribe and Casino - Services Provided: **As-needed Traffic Engineering Services**; Building & Safety Services
- City of Lancaster - Services Provided: **As-needed Traffic Engineering and Transportation Planning Services**
- City of Yorba Linda - Services Provided: **As-needed Traffic Engineering Services**
- City of Norwalk - Services Provided: **As-needed Traffic Engineering Services**; Building & Safety Services
- City of Pomona - Services Provided: **As-needed Traffic Engineering Services**
- City of San Bernardino - **As-needed Traffic Engineering Services**
- City of Rancho Palos Verdes - Services Provided: **As-needed Traffic Engineering and Transportation Planning Services**
- City of Malibu - **As-needed Traffic Engineering Services**
- City of Calabasas - **As-needed Traffic Engineering Services**



## 5.2. References

### CITY OF ALHAMBRA

Address: 111 South First Street, Alhambra, CA 91801  
 Services Provided: City Engineer, City Traffic Engineer, City Building Official, Plan Check, Inspection, CIP Management, Construction Management, Grant Writing and Administration, General Engineering  
 Service Duration: Started in 1993 – Ongoing Service  
 Contact: Lucy Garcia, Assistant City Manager  
 T: 626-570-3257; E: [lgarcia@cityofalhambra.org](mailto:lgarcia@cityofalhambra.org)  
 Contract Value: Approx. \$1,500,000 annually

### CITY OF ROSEMEAD

Address: 8838 Valley Boulevard, Rosemead, CA 91770  
 Services Provided: City Engineer, City Traffic Engineer, City Building Official, Plan Check, Inspection, CIP Management, Construction Management, Grant Writing and Administration, General Engineering  
 Service Duration: Started in 2022 – Ongoing Service  
 Contact: Ben Kim, City Manager  
 T: 626-569-2169; E: [bkim@cityofrosemead.org](mailto:bkim@cityofrosemead.org)  
 Contract Value: Approx. \$1,250,000 annually

### CITY OF SOUTH EL MONTE

Address: 1415 Santa Anita Avenue, South El Monte, CA 91733  
 Services Provided: City Engineer, City Traffic Engineer, City Building Official, Plan Check, Inspection, CIP Management, Construction Management, Grant Writing and Administration, General Engineering  
 Service Duration: Started in 2018 – Ongoing Service  
 Contact: Rene Salas, City Manager  
 T: Phone: 626-579-6540; E: [rsalas@soelmonte.org](mailto:rsalas@soelmonte.org)  
 Contract Value: Approx. \$1,000,000 annually

### CITY OF COMMERCE

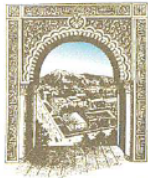
Address: 2535 Commerce Way, Commerce CA 90040  
 Services Provided: City Engineer, City Traffic Engineer, City Building Official, Plan Check, Inspection, CIP Management, Construction Management, Grant Writing and Administration, General Engineering  
 Service Duration: Started in 2015 – Ongoing Service  
 Contact: Vilko Domic, Assistant City Manager  
 T: 323-722-4805 ; E: [vilkod@ci.commerce.ca.us](mailto:vilkod@ci.commerce.ca.us)  
 Contract Value: Approx. \$1,500,000 annually

### CITY OF MONTEREY PARK

Address: 320 West Newmark Avenue, Monterey Park, CA 91754  
 Services Provided: City Engineer, City Traffic Engineer, City Building Official, Plan Check, Inspection, CIP Management, Construction Management, Grant Writing and Administration, General Engineering  
 Service Duration: Started in 2013 – Ongoing Service  
 Contact: Shawn Igoe, Director of Public Works  
 T: 626-307-1320 ; E: [sigoe@MontereyPark.ca.gov](mailto:sigoe@MontereyPark.ca.gov)  
 Contract Value: Approx. \$1,000,000 annually



## REFERENCE LETTERS:



Gateway  
to the  
San Gabriel Valley

111  
South First Street  
Alhambra  
California  
91801

626  
570-5010

FAX  
281-2248



PRINTED ON RECYCLED PAPER

## City of Alhambra

Office of the City Manager

12.05.2024

I am pleased to write this letter of recommendation for Transtech Engineers, Inc., a valued partner of the City of Alhambra for nearly 30 years. Since 1993, Transtech has provided high-quality services across a range of areas, including City Engineering, Traffic Engineering, Building and Safety, CIP Management, Grant Writing and Administration, and more.

Transtech's professionalism, expertise, and commitment to exceptional service have made them an integral part of our City's operations. Their team has consistently delivered excellence in roles such as Building Official, Permit Technician, Building Inspector, Plan Check/Review, City Engineer, and City Traffic Engineer. Additionally, their support for Public Works and Community Development through planning, design, construction management, and inspection has been invaluable.

What sets Transtech apart is their dedication to customer service and responsiveness. Whether working with City staff, residents, or stakeholders, Transtech exemplifies a collaborative and solution-oriented approach that builds trust and fosters strong relationships. Their team's expertise is matched by their professionalism and genuine care for the community they serve.

Over the years, Transtech has played a vital role in managing and executing key projects that have shaped Alhambra's growth and infrastructure. Their attention to detail, ability to navigate complex challenges, and commitment to delivering high-quality work make them a trusted and dependable partner.

The City has consistently been impressed with Transtech's ability to exceed expectations. Their leadership, principal-level involvement, and focus on customer care ensure that every interaction is met with professionalism and a strong sense of purpose. Their ability to integrate seamlessly into our operations and meet the evolving needs of our City is a testament to their expertise and dedication.

It is with great confidence that I recommend Transtech Engineers, Inc. to any organization seeking a reliable, innovative, and community-focused partner. Their nearly three decades of service to Alhambra speak to their exceptional capabilities and unwavering commitment to excellence.

If you have any questions or require additional information, please do not hesitate to contact me at 1-626-570-3257.

Sincerely,

Lucy Garcia  
Assistant City Manager  
Management Services Department  
[lgarcia@alhambraca.gov](mailto:lgarcia@alhambraca.gov)



MAYOR:  
STEVEN LY

MAYOR PRO TEM:  
MARGARET CLARK

COUNCIL MEMBERS:  
SANDRA ARMENTA  
SEAN DANG  
POLLY LOW



## City of Rosemead

8838 E. VALLEY BOULEVARD  
ROSEMEAD, CALIFORNIA 91770  
TELEPHONE (626) 569-2100  
FAX (626) 569-2303

December 2, 2024

RE: Trantech Engineers, Inc. – Letter of Recommendation

To whom it may concern,

It is my pleasure to provide this letter of reference for Trantech Engineers, Inc., a firm that has become a vital partner to the City of Rosemead. Their professionalism, technical expertise, and unwavering commitment to excellence have been instrumental in supporting our City's infrastructure, operations, and community services in both the Public Works and Community Development Departments.

Trantech provides comprehensive City Engineering and Building and Safety services to Rosemead, which include roles such as Building Official, Plan Check, Building Inspection, Public Works Engineering, Traffic Engineering, CIP Management, Construction Management, and Grant Writing and Administration. In addition, they support the City with as-needed professional services like project planning, design, management, and inspection.

Their contributions to our Capital Improvement Program (CIP) have been remarkable, helping us complete a variety of projects ranging from infrastructure upgrades to park enhancements and pavement rehabilitation. Trantech's ability to guide projects from concept to completion, while ensuring compliance with all technical and regulatory requirements, has been invaluable.

Their Building and Safety team consistently demonstrates their expertise through efficient plan reviews, thorough inspections, and responsive customer support. By integrating modern solutions such as an electronic portal and providing counter services, Trantech has streamlined our processes and ensured accessibility for residents, applicants, and businesses.

What sets Trantech apart is their strategic approach to securing funding for key City projects. Their efforts have resulted in substantial grant awards, including over \$100 million for the 710 North Corridor Mobility Improvements Project. These achievements are a testament to their ability to deliver results that align with the City's goals and priorities.

Trantech's team has always been approachable, responsive, and deeply committed to serving the Rosemead community. Whether collaborating with City staff or interacting with residents, their professionalism and dedication shine through in every aspect of their work. They have truly become an extension of our City team, ensuring that our shared vision for Rosemead's growth and development becomes a reality.

Additionally they have been great community partners in supporting various community related events and initiatives that are important to the City such as backpack giveaway for the youth, participating in school initiatives, and more.

Based on my experience, I highly recommend Trantech Engineers, Inc. Their expertise, dedication to quality, and focus on customer service make them an outstanding partner for any city or organization.

Sincerely,

Ben Kim  
City Manager





## CITY OF SOUTH EL MONTE

1415 SANTA ANITA AVENUE  
SOUTH EL MONTE, CALIFORNIA 91733  
(626) 579-6540 \* FAX (626) 579-2107

December 3, 2024

In South El Monte, we value partnerships that reflect our community's commitment to collaboration, dedication, and progress. Transtech Engineers, Inc., a trusted partner since 2016, embodies these qualities in their work with our City, providing expertise and proactive solutions that support our Public Works and Community Development Departments.

Transtech delivers comprehensive City Engineering and Building and Safety services, including City Engineer, Traffic Engineer, Building and Safety, CIP Project Management, Public Works Engineering, Construction Management, Grant Writing and Administration, and as-needed professional services. Their seamless integration into City operations has allowed us to provide exceptional services to residents and businesses.

As part of the City's Capital Improvement Program (CIP), Transtech provides turn-key project management from inception to construction. Their team has successfully delivered complex projects, including pavement rehabilitation, traffic signal improvements, sidewalks, parks, and facilities enhancements. With a focus on quality and community impact, they ensure projects are completed efficiently, on schedule, and within budget, while securing funding and maintaining regulatory compliance.

Transtech has also secured millions in funding and delivered transformative projects such as HSIP and ATP initiatives, improving traffic safety, accessibility, and infrastructure throughout South El Monte.

Their Building and Safety team excels in plan check services, ensuring compliance with all applicable codes and regulations. Through timely reviews, responsive counter support, and modern tools like an electronic portal, Transtech has made the process efficient and accessible for residents, businesses, and developers.

Beyond their technical expertise, Transtech actively engages with the community, supporting events, youth programs like Harvard Day, and organizations through partnerships with the Chamber of Commerce. Their dedication to fostering strong connections reflects their genuine commitment to South El Monte's well-being.

Transtech's focus on quality, timeliness, and customer service has strengthened our ability to meet the needs of our growing community. I confidently recommend Transtech Engineers, Inc. Their dedication to excellence and community engagement continues to make a lasting impact in South El Monte, and I am certain they would be an invaluable asset to any organization.

Sincerely,

Rene Salas, City Manager





## CITY OF COMMERCE

Vilko Domic  
Assistant City Manager

December 2, 2024

To Whom It May Concern,

It is with great enthusiasm that I provide this letter of reference for Transtech Engineers, Inc., a trusted and integral partner to the City of Commerce since 2003. Transtech's extensive expertise and collaborative approach have made them an essential extension of our staff at City Hall, working closely with department directors to meet the evolving needs of our community.

Transtech provides a comprehensive suite of services, including Building & Safety, Plan Check, Inspection, City Engineering, Traffic Engineering, CIP Management, Construction Management and Inspection, Federally Funded Project Management, Grant Writing, Engineering Design, Public Works Permit Inspections, Map Check, and Planning Support.

A significant contribution from Transtech is their leadership in managing the City's Capital Improvement Program (CIP), overseeing projects from initial conception through to completion. Their team excels at handling all aspects of project management, ensuring efficiency, quality, and compliance with funding requirements.

Several projects managed by Transtech have been recognized as Project of the Year by the American Public Works Association (APWA). These accolades underscore the exceptional quality and transformative impact of their work. Projects like the Washington Boulevard Roadway Widening and Reconstruction and the Atlantic Boulevard Corridor Improvement Project demonstrate their ability to successfully manage large-scale, federally funded initiatives that enhance mobility, safety, and the overall quality of life in Commerce.

One of Transtech's standout achievements has been transitioning the City's Building and Safety Services from Los Angeles County to a fully in-house operation. This seamless transition included establishing key services such as Building Official, Plan Check, Permit Technician, and Inspection Services, ensuring continuity of service and a more tailored approach to the needs of our residents and businesses.

Transtech's commitment to customer service and community engagement sets them apart. Their team consistently delivers high-quality work with professionalism and a deep regard for fostering positive relationships with City staff, residents, and stakeholders. Their responsiveness, attention to detail, and proactive communication have strengthened the City's ability to deliver exceptional service.

Transtech Engineers, Inc. remains an invaluable partner for the City of Commerce. Their dedication to quality, innovation, and collaboration has greatly contributed to our City's growth and success. I highly recommend their services to any organization seeking a professional, community-focused team that goes above and beyond to meet expectations.

Sincerely,

Vilko Domic  
Assistant City Manager

2535 Commerce Way • Commerce, California 90040 • (323) 722-4805 • FAX (323) 726-6231 • [www.ci.commerce.ca.us](http://www.ci.commerce.ca.us)



# CITY OF MONTEREY PARK

320 West Newmark Avenue • Monterey Park • California 91754-2896  
[www.montereypark.ca.gov](http://www.montereypark.ca.gov)



**City Council**  
 Henry Lo  
 Vinh Ngo  
 Jose Sanchez  
 Thomas Wong  
 Elizabeth Yang

**City Clerk**  
 Maychelle Yee

**City Treasurer**  
 Amy Lee

December 23, 2024

I am pleased to provide this letter of reference for Transtech Engineers, Inc., a trusted partner to the City of Monterey Park since 2013. Their comprehensive services and collaborative approach have made them an invaluable extension of our staff, working closely with department directors to serve our community effectively.

Transtech provides a wide range of services, including City Engineering, Traffic Engineering, Building Official duties, Building Inspection, Plan Check, CIP Management, Grant Writing and Administration Support, and General Engineering. Their expertise has been instrumental in managing complex projects and delivering unique city initiatives.

Notably, Transtech has been especially helpful in expediting the delivery of the City's CIP projects. This includes serving as the project and construction manager for numerous city projects, including parks, playgrounds, pavement rehabilitation, ADA projects, and water and sewer upgrades throughout the City. They have also been instrumental in securing substantial funding allocations for critical transportation infrastructure improvements. Their Building and Safety team, led by the Building Official, has been integral in ensuring that plan checks, inspections, and permitting processes are conducted quickly, efficiently, thoroughly, and in full compliance with applicable codes and standards. The use of an electronic portal and counter support has further streamlined these processes, ensuring excellent customer service for residents, applicants, and businesses.

Transtech remains customer service-oriented and professional in all its interactions with City Staff, the public, applicants, and residents. They are highly responsive to the City's and the community's needs, providing excellent service and fostering trust with those they work alongside.

Their professionalism, reliability, and proactive approach extend across all work areas. Whether managing large-scale CIP projects or providing essential Building and Safety services, Transtech consistently delivers quality results that meet and exceed expectations. Their professionalism, reliability, and proactive approach have made an impact on our operations and the community we serve.

Transtech goes above and beyond its technical services, continuously participating in and supporting many community events and activities in the City.

I am very confident in recommending Transtech Engineers, Inc. Their professionalism, dedication to customer service, and ability to deliver results make them an outstanding partner for any city or agency.

Sincerely,

Inez Alvarez  
 City Manager

*Pride in the Past • Faith in the Future*



## 6. Project Management Plan

### 6.1. Project Understanding and Scope of Work

The City intends to enter an agreement with two (2) or more qualified consultants (or teams of consultants) for the requested services in an amount not to exceed \$750,000 each for a period of five years. The City anticipates a contract start date around June 2025.

#### General Scope of Work

This RFQ does not require consultants to address any specific projects or task orders. As work is identified, the City will solicit proposals from one, or more, on-call firms. The designated Consultant(s) shall then provide a cost proposal, fee, and a schedule per each task order issued by the City. A task order will then be negotiated and executed between the City and the selected firm. Compensation will be based on a time and materials with a not-to-exceed limit agreed upon by both the Consultant and City before work begins.

The selected consultant would serve as an extension of City staff and will provide a variety of as-needed staff augmentation services or other specialty support functions for the Department. In most cases the selected consultant will be required to provide staff to physically work at City Hall or at a project site in the field.

#### Requested staffing resources, may include, but are not limited to:

##### 1. General Staff Augmentation

As needed staff augmentation to support the Public Works Department services and programs, engineering, administrative support, or other specialty services as necessary.

At this time, the Department is seeking an Interim City Engineer, while active recruitment for a permanent position is ongoing. Department needs will be subject to change.

Consultant will be called on to help the Department fill necessary staffing support roles as they are identified.

#### Interim City Engineer

The designated individual shall be a Registered Civil Engineer in the State of California with a minimum of ten (10) years of local agency experience. The individual would be required to work up to 20 hours per week in City Hall, with additional availability on a remote basis. The role of City Engineer includes the administration of engineering related processes and procedures. Minimum requirements include, but are not limited to:

- Strong experience in CIP program management, engineering design, facilities management, land development, and utility coordination;
- Representation as City Engineer at internal and agency meetings, City Council Meetings, Commission meetings, other City meetings as required;
- Prepare staff reports, presentations, and recommendations to the City Council;
- Experience preparing and updating engineering standards, municipal code requirements, and department processes;
- Strong experience with the procurement of contractors and vendors for public works construction
- Ability to evaluate and address failed infrastructure for immediate safety concerns and coordinate preliminary opinion on repair approach as well as coordinate with Public Works staff on the maintenance, operations, and repair of public facilities and infrastructure; and
- Strong familiarity with regional, State and Federal funding entities and the application process, fund/project management and reporting requirements for those entities.



## 2. Project and Program Management

The City may require various services related to the delivery of projects and programs. These may include, but are not limited to:

- Engineering project management of individual CIP projects;
- Assist with review, best practice research, and updates to municipal code sections and City processes;
- Assist with inter-agency coordination and review of agreements;
- Assist with strategizing project funding, including, but not limited to, searching and analyzing local, state, and federal funding/grant opportunities; preparing work plans for competitive funding applications, and assisting with the preparation and review of applications;
- Grant administration and support services;
- Assist with the negotiation of agreements for City-owned right of way, including the right of entry agreements, leases, and, preparation of utility and maintenance agreements; and
- Other services as needed.

## 3. Engineering Support Services

The City may require various services related to the delivery of Capital Improvement Program (CIP) projects or other Department programs or services. These services may include, but are not limited to:

- Plan check services (e.g., private development, wireless small cell sites, other utilities, etc.);
- Map check services (e.g., parcel/tract maps, tentative maps, boundary determinations, certificates of compliance, public and private easements review, and any other related map review);
- Surveying;
- Environmental clearance;
- Permitting;
- Preliminary and final engineering; and
- Acquisition of right of way, relocation of utilities.

## 4. Construction Engineering and Inspection services

On an as-needed basis, the City may assign the Consultant to provide construction management ("CM") and inspection services for various public works or private development projects. Responsibilities shall include but not limited to:

- Serve as the City's on-site representative during construction of a Public Works project from project award through to final completion. The City may request full- or part-time CM services on one or several projects, which will be defined by a detailed scope of work;
- Provide bidding and award assistance as directed by City;
- Provide technical and administrative management services for the project; provide oversight of construction related activities for the project; maintain close liaison with the City's project manager to convey all project information, communications, and correspondence in a timely manner;
- In coordination with the City, plan public notifications for construction related impacts and assist the City with responding to inquiries and complaints about the construction; and
- Other related services, as required.

## 6.2. Project Approach

### GENERAL APPROACH:

**Structured Approach:** We have a structured approach to execute projects in an efficient manner that makes Transtech capable of providing the city with an efficient and quality product. Transtech has established guidelines and policies, including written manuals on quality control, project management, and design procedures for its staff and for its contract



cities. These guidelines ensure a consistent approach to the execution of assignments undertaken by our organization in compliance with City's specific procedures, standards and requirements. The following paragraphs describe our general approach to deliver projects in an efficient and cost-effective manner. A project specific approach will be provided for each assigned project and will become part of the specific contract for the specific project.

- **Project Management:** Our approach is to provide proactive management and attempt to identify potential issues and problems in advance and take corrective actions before they become problems. This requires extensive hands-on knowledge, experience and management skills of the people involved in managing the project. Our team members have extensive experience and proven track record in managing large and complex projects and bringing them to a completion on time and within budget.
- **Approach to Cost Control and Change Orders:** We evaluate project costs and develop feasible mitigation measures to minimize additional costs. We work as a team to solve problems or make modifications in the field to address unforeseen conditions or owner generated changes in a cost-effective manner.
- **Approach to Scheduling and Timely Completion of Project and Schedule Recovery:** The baseline schedule should properly identify the project scope, critical path, project milestones, target dates, phases and sequences of work, and activity durations. When significant activities show that they are slipping from the baseline, we work with the contractor to develop recovery plans.
- **Management of Documents:** We use an electronic file management system. All construction forms, daily dairies, weekly statement of working days, etc. are stored in our electronic file system, and are per Caltrans documentation system. We provide these documents at the end of the project to the client in organized files as well as pdf files.
- **Safety and Security:** We hold meetings with the contractor to review and discuss safety and security requirements, OSHA conformance, emergency security and safety procedures, and enforce security and safety responsibilities.
- **Funding Closeout:** We prepare necessary closeout documentation required by the funding agencies, submit final reimbursement documentation, follow-up on the reimbursements, and final funds balance report.
- **Project Closeout:** We recognize that closeout is an important part of the construction process. It signifies that the new facility structure is ready to use. We methodically handle all closeout tasks to ensure a smooth transition from construction to occupancy.
- **Methodology for Communication to Inform City on Work Progress:** Key project team members will attend periodic project progress meetings with City staff throughout the project duration.
- **Electronic common project information and file sharing platform:** We create and provide access to project participants a common project information and file sharing platform.

#### PLAN CHECK APPROACH:

##### Plan Check Approach:

Our service philosophy is defined by our unique **"Customer Care" approach in delivering our services in an efficient, cost-effective, timely and customer friendly manner:**

- ✓ Transtech is well known in providing **Cost Effective Services** on time with a **customer friendly and responsive** approach.
- ✓ Our services are founded on the principles of **Total Quality Management for Total Customer Care.**
- ✓ We have a **structured approach** to execute projects in an efficient manner that makes Transtech capable of providing the City with the highest quality product.
- ✓ We start by **working with the applicant early on** and during plan review to help them prepare a set of plans which have all of the required information clearly and logically presented.
- ✓ Additionally, we never hesitate to make suggestions which help eliminate complicated details, **reduce construction costs, and/or provide details which are easy to verify in the field.** Experience has taught us well that inspection time and applicant frustration can both be substantially reduced, while increasing overall compliance, by producing a better set of plans during the plan review process. And in the case of homeowners, **this policy often demonstrates early on that the City really is truly a partner in a process that can often be a source of stress and tension for many applicants, and we fully understand that.**
- ✓ This policy reduces the number of plan review rechecks required, **allows the applicant to obtain a permit much sooner,** and reduces the overall time our staff is required to spend on that particular plan.
- ✓ Transtech provides all plan check **comments on electronic files.** All plan check comments are provided on pdf format electronically, **as well as hard copies.** Plan review corrections are written clearly and are **fully detailed to explain the Code deficiency.**
- ✓ To help the applicant better understand the problem, Transtech provides as much information during plan review as possible. We believe that if the applicant has a **clear understanding of the problem,** he or she can take the necessary



steps to correct the condition. This policy reduces the number of plan review rechecks required, allows the applicant to **obtain a permit much sooner**, and reduces the overall time our staff is required to spend on that particular plan. Unclear and/or cryptic corrections are never written, and all correction lists, except those written over the counter, are typed and printed on a laser printer.

- ✓ Our plan checkers **confer early on and respond to questions** from the architect, engineer, designer, applicant, etc. When requested, our plan checkers also meet with the architect, engineer, designer, applicant, etc. at our offices to answer questions or for rechecks where the plan corrections.
- ✓ Our policy is to assist the architect, engineer, designer, applicant, etc. as much as possible, which helps **eliminate complicated details, reduce construction costs, and/or provide details which are easy to verify in the field.**
- ✓ All telephone calls or e-mails received are returned within the same working day, or the following day. We take pride in our **"Same Day Response"** motto.
- ✓ **Responsiveness is an integral part** of Transtech's "customer friendly" service approach.
- ✓ We will strive to **enhance the City's image by public trust** to be the most desirable community to live, invest and conduct business.
- ✓ Customer Care means highest quality customer service. Transtech is committed to providing **"Customer Care"** to the City, City's patrons, responding quickly and effectively to the walk-in, telephone, and electronic inquiries of the public related to our services.

#### **Plan Check Processing:**

When a plan check order is received, it is logged and reviewed by Building Staff and then assigned to applicable plan checkers. The plan check duration is monitored thru the plan check log data base, which generates messages at identified intervals to inform plan checker and supervising Sr. Staff so that they are aware of how the progress and status continuously. If any potential delay is monitored, necessary steps are taken, such as meeting with plan checker to review the schedule, workload, performance, and identify actions, including assigning additional staff, if necessary, to ensure timely completion of assignment.

#### **Plan Check Coordination:**

Our plan checkers respond to questions from the architect, engineer, designer, applicant, etc. When requested, our plan checkers also meet with the architect, engineer, designer, applicant, etc. at our offices to answer questions or for rechecks.

- Our policy is to assist the architect, engineer, designer, applicant, etc. as much as possible, which helps eliminate complicated details, reduce construction costs, and/or provide details which are easy to verify in the field. This proactive approach reduces inspection time and questions, and applicant frustration, while increasing overall compliance, by producing a better set of plans during plan review process. Especially, when the applicant is a homeowner trying to improve his/her property, this policy often demonstrates early on that the City really is here to help.

#### **Approach to Meeting with Applicants:**

Our staff is available to applicants by phone and through email or through virtual meeting for questions or available to meet for rechecks if necessary. Our policy is to meet with applicants virtually via TEAMS or ZOOM or when necessary, at City Hall, but we also have an available facility at our office meetings with applicants.

#### **Expedited/Off-Business Hours/Weekend Services:**

If the City receives a request from applicants for expedited plan check services, Transtech staff is able to provide additional resources to accommodate such a request. If the City requests inspection services, Transtech staff will provide additional resources to accommodate inspection requests during off business hours and weekends.

#### **Quick Turn Around and Expedited Service:**

Transtech will provide plan checks on a **quick turn-around schedule**. Transtech also provides expedited service when requested. **Applicant will be able to see online on real time the progress of plan check submittals.**

#### **Weekend, Holiday & After Work Inspection:**

Transtech is readily available and has the resources to provide weekend, holiday, and after-work hour inspections as requested by the City Manager or designee.

#### **Electronic Plan Check:**

- Transtech provides Electronic Plan Check. Please [click here](#) for a sample of our electronic plan check portal at one



- of our contract Cities.
- We offer electronic plan check submittal portal to our client cities at no cost.

#### Virtual Counter:

We offer virtual meetings with plan checkers. Please [click here](#) to explore the virtual plan check counter appointment calendar for one of the Cities,

**Quick Turn Around Time and Expedited Services / Expedited/Off-Business Hours/Weekend Services:** Transtech will provide plan checks on a quick turn-around schedule. Transtech also provides expedited service when requested. If the City receives a request from applicants for expedited plan check services, Transtech staff will provide additional resources to accommodate such a request. If the City requests inspection services, Transtech staff will provide additional resources to accommodate inspection requests during off business hours and weekends.

## PROJECT MANAGEMENT, CONSTRUCTION MANAGEMENT, INSPECTION APPROACH

**Project Delivery, Planning and Execution:** Project delivery, on time and on budget, may involve the process steps listed below:

- Active involvement early in the project and a thorough understanding of the agency's goals and objectives.
- Management of scope and quality (i.e., is the available budget and the desired scope consistent and feasible?).
- Identify deliverables, phasing, and overall project schedule. (This specifically includes project closeout procedures. Never wait until the last minute to define expectations for project completion.)
- Creation of a basic work breakdown structure. (This is also the time to consider potential alternatives.)
- Identification of the critical activities and the required path from beginning to successful completion.
- Assembly of necessary and effective team members.
- Identify the owner of the project and the project point of contact.
- Identification of critical stakeholders and definition of their respective roles.
- Establish the total project budget and the total project schedule.
- Identification of milestone events required to evaluate and/or verify project performance.
- Identify, assesses likelihood, mitigate, and assign potential risks.
- Define quality control procedures, including code required special inspection and testing.
- Define quality assurance procedures, including review and acceptance of special inspection reports and testing results.
- Monitor costs against the established budget and guard against unfunded scope creep.
- Monitor actual progress against the established project schedule.

**CIP Management:** Transtech manages Capital Project Program and maintains CIP Matrix and Schedule for various contract Cities. The CIP Matrix includes a detailed tracking info for each CIP, as well as a high-level project schedule status in bar chart format for various project phases. The CIP Matrix is updated frequently, and project status is presented to City Management at management meetings, as well as to City Council when directed by the City Management.

**Project Controls:** Our staff has experience with various document control software systems including Procore, Autodesk ConstructWare (which has now become Construction Cloud), and Primavera P6. In our experience all major control software programs work basically the same way and adapting from one software offering to another has a fairly small learning curve. Because the specific software is generally a choice made by the prime contractor, our staff is ready to partner with any user of any program. That said, not all projects require the 'fire power' associated with an expensive, sophisticated control system. Sometimes an intelligently designed filing system that stores basic Word, Excel, PDF, and email documents in the cloud is all a project really needs.

**Transtech's In-house project control procedures and system:** Transtech has developed its in-house Project Control Procedures and System, which follows guidelines similar to what is described in Caltrans Local Assistance Procedures Manual (LAPM). Following is the link to Transtech's Project Control Procedures and System: <https://www.dropbox.com/scl/fi/ovqszv2odb0egxp6qdo3f/CIP-Filing-System-Index-v20240212.100-003.pdf?rlkey=rart96lbt7yif4qka3y5tck1n&dl=0>

**Due Diligence Activities and Measures:** Following are description of the due diligence activities and measures that maybe considered to avoid/minimize the occurrence/impacts of unforeseen conditions:



- In our view, due diligence is related to, but distinctly different from quality control and/or quality assurance. Due diligence, in this context, is the care and effort during all project phases, from project planning, design thru construction.
- Effective project controls part of the diligence activities, and lead to developing efficient measures and resolutions, and play an important role to keep complex projects on track. They help teams and stakeholders identify emerging risks early, before they become expensive, time-consuming problems. With advance warning, these issues can be mitigated or avoided altogether. Project controls also give the project team the data they need to set realistic expectations, and plan and manage the project with efficiently.
- Also, when an unforeseen condition occurs, it is important to quickly assess the potential impact of such condition on the schedule and project's critical path, and deal with the issue accordingly. For example, an unforeseen condition that may lead to potential delay and delay claims (in addition to direct construction work cost related to the condition), would have high priority, and may require to proceed with the work under specific monitoring of this specific work separately, while the facts and responsibilities are sorted out, and an appropriate change order is finalized.
- Identifying potential construction risks prior to the start of construction can lead to success. During preconstruction, review of construction and contract documents in an effort to identify risks or concerns prior to the start of construction, will minimize the potential of unforeseen conditions.

**Quality Assurance Program:** We believe that quality control is the setting of minimum standards and/or quality requirements for the specific project. Quality assurance is the means by which the quality control measures will be monitored and/or enforced. We also believe that quality control and quality assurance measures need to be developed jointly with the client. To effectively establish quality control measures, we must understand the Agency's specific expectations and/or level of desired quality for the specific project. Once the expectations have been defined, and the quality control measures established, the quality assurance measures can be established. A significant part of establishing the quality assurance measures includes the timing of the measure. QC/QA can only be effective when the measures are applied and/or evaluated in a timely manner. During construction, an effective Quality Assurance Program will ensure the materials and workmanship incorporated into project conform to the requirements of the contract plans and specifications including approved changes.

**Value Engineering:** Depending on a project's size, complexity and the owner's requirements, Value Engineering may also be considered. The Value Engineering may consist of a systematic process of review and analysis of the project during the concept and design phases, by a multi-disciplined team of persons not involved in the project, may include recommendations such as:

To improve the value and quality of the project; To provide the needed functions safely, reliably, and at the lowest overall cost; To reduce the time to complete the project; To combine or eliminate otherwise inefficient use of costly parts of the original proposed design for the project.

**Managing, Negotiating, And Incorporating Changes in Project Scope:** Our approach and strategy are structured based on minimizing cost and schedule impacts, while evaluating change orders in a timely, fair and equitable manner.

- A number of different factors can influence the development of Change Orders on projects, which can result from either foreseen or unforeseen conditions and may include: Design Modifications; Errors and Omissions; Changed Conditions; Additional/Reduced Work Scope; Owner-Directed Schedule Acceleration or Slowdown; Work Sequencing; Adjustments to Unit Pricing; Force Majeure Delays; Added Cost Incentives; Delayed, Denied, or Restricted Access to a Project Site; Inappropriate Rejection of the Contractor's Work; Delays to Owner-Supplied Services and Materials.
- Our initial evaluation of a change order request includes various elements: Is it already covered in the contract? Is it necessary to complete the work? Impact on the planned work? Will it affect or change the contractor's planned method of performing the work? Will it cause a work-character change? Impact on the contract time? Methods of payment? Are there sufficient contingency funds? If not, can additional funds be obtained soon enough to prevent delays? Impacts on any regulatory conditions, permits, utilities, etc.
- Change Order Documentation: We prepare the change order in a clear, concise, and explicit manner. A change orders should be easily understood by third parties reviewing it what work was performed without further explanation.
- Project Partnering: Based on project's size and complexity, Project Partnering may also be considered: Partnering is a relationship between the owner and the contractor, formed in order to effectively complete the contract to the benefit of both parties. Through trust, cooperation and teamwork, the goal is to resolve conflicts at the lowest possible level.



**Contract Administration (Caltrans LAPM) For Federally Funded Projects (Primarily Transportation/Infrastructure Projects):**

For construction contract administration, we follow guidelines similar to described in Caltrans Local Assistance Procedures Manual (LAPM). LAPM has been prepared to aid California local agencies scope, organize, design, construct and maintain their public transportation facilities when they seek Federal Highway Administration (FHWA) funded federal-aid or state funding. This manual describes the processes, procedures, documents, authorizations, approvals and certifications, which are required in order to receive federal-aid and/or state funds for many types of local transportation projects.

### 6.3. Additional Services

Established in 1989, Transtech (a California Corporation) is a **multi-disciplinary engineering consulting** firm. Transtech has been **in business for 36 years**.

Our **multi-disciplinary service capabilities** include:

- City Engineer, City Traffic Engineer, Development Review, Public Works Engineering, Plan Check, Inspection
- Civil Engineering,
- Staff Augmentation
- CIP Program and Construction Management and Inspection
- Grant Writing and Federally Funded Project Management
- Labor Compliance, CDBG Project Management
- Building & Safety Services, Building Inspection, Plan Check, Building Evaluations, City Building Official, Code Enforcement
- Planning Support
- Traffic and Transportation Planning and Engineering
- Water Resources Engineering
- Surveying, Mapping, ALTA, ROW Eng



# 7. Required Forms

## 7.1. Certification of Qualifications

### Certification of Qualifications

RFQ #: 25-001

The undersigned hereby submits its statement of qualifications and agrees to be bound by the terms and conditions of this Request for Qualifications (RFQ).

1. Proposer declares and warrants that no elected or appointed official, officer or employee of the City has been or shall be compensated, directly or indirectly, in connection with this statement of qualifications or any work connected with this statement of qualifications. Should any agreement be approved in connection with this Request for Qualifications, Proposer declares and warrants that no elected or appointed official, officer or employee of the City, during the term of his/her service with the City shall have any direct interest in that agreement, or obtain any present, anticipated or future material benefit arising therefrom.
2. By submitting the response to this request, Proposer agrees, if selected to furnish services to the City in accordance with this RFQ.
3. Proposer has carefully reviewed its statement of qualifications and understands and agrees that the City is not responsible for any errors or omissions on the part of the Proposer and that the Proposer is responsible for them.
4. It is understood and agreed that the City reserves the right to accept or reject any or all statement of qualifications and to waive any informality or irregularity in any statement of qualifications received by the City.
5. The statement of qualifications response includes all of the commentary, figures and data required by the Request for Qualifications.
6. The statement of qualifications shall be valid for 90 days from the date of submittal.
7. Proposer acknowledges that the City may issue addendums related to this RFQ and that the proposer has reviewed the following addendums which have been issued:

Addendum: 1. Acknowledgement of Addendum is attached

Addendum: \_\_\_\_\_

Addendum: \_\_\_\_\_

Addendum: \_\_\_\_\_

8. Proposer further acknowledges te provisions of any addendums issued have been incorporated into their statement of qualifications.

Signature of Authorized Representative:



\_\_\_\_\_

Printed Name and Title:

**Ahmad Ansari, PE, Principal**





# City of Hermosa Beach

Civic Center, 1315 Valley Drive, Hermosa Beach, California 90254-3885

## ACKNOWLEDGEMENT OF ADDENDUM No. 1

### On-Call Staff Augmentation Services RFQ No. 25-001


Complete and sign this acknowledgement form. Submit and enclose the acknowledgement in your proposal. Failure to do so may result in disqualification of your firm's proposal.

The undersigned acknowledges receipt of **Addendum No. 1** dated May 7, 2025.

ATTEST: Ahmad Ansari

Principal: Transtech

Address: 13367 Benson Ave, Chino, CA 91710

By: 

Title: Ahmad Ansari, PE, Principal



## 7.2. Non-Collusion Affidavit

### Certification of Qualifications

RFQ #: 25-001

The undersigned declares states and certifies that:

1. This statement of qualifications is not made in the interest of or on behalf of any undisclosed person, partnership, company, association, organization or corporation.
2. This statement of qualifications is genuine and not collusive or sham.
3. I have not directly or indirectly induced or solicited any other Proposer to put in a false or sham statement of qualifications and I have not directly or indirectly colluded, conspired, connived, or agreed with any other Proposer or anyone else to put in a sham statement of qualifications or to refrain from submitting to this RFQ.
4. I have not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the rate schedule price or to fix any overhead, profit or cost element of the rate schedule price or to secure any advantage against the City of Hermosa Beach or of anyone interested in the proposed contract.
5. All statements contained in the statement of qualifications and related documents are true.
6. I have not directly or indirectly submitted the rate schedule price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay, any fee to any person, corporation, partnership, company, association, organization, RFQ depository, or to any member or agent thereof, to effectuate a collusive or sham statement of qualifications.
7. I have not entered into any arrangement or agreement with any City of Hermosa Beach public officer in connection with this statement of qualifications .
8. I understand collusive bidding is a violation of State and Federal law and can result in fines, prison sentences, and civil damage awards.

Signature of Authorized Representative:



Printed Name and Title:

**Ahmad Ansari, PE, Principal**



### 7.3. Compliance with Insurance Requirements

#### Certification of Qualifications

RFQ #: 25-001

The selected consultant will be expected to comply with the City's insurance requirements contained within this RFQ.

The undersigned declares states and certifies that:

1. Proposer agrees, acknowledges and is fully aware of the insurance requirements as specified in the Request for Qualifications.
2. If selected, proposer agrees to accept all conditions and requirements as contained therein.

Signature of Authorized Representative:



Printed Name and Title:

**Ahmad Ansari, PE, Principal**



## 7.4. Acknowledgement of Professional Services Agreement

### Certification of Qualifications

RFQ #: 25-001

The selected consultant will be expected to comply with and sign the City's Professional Services Agreement. Proposers should identify and/or indicate any exceptions to the Sample Professional Services Agreement included in Section 6.2. The City Attorney or their designee retains the discretion to accept or reject proposed exceptions or modifications to the City's Professional Services Agreement.

1. Proposer agrees, acknowledges and is fully aware of the conditions specified in the City's Sample Professional Services Agreement.
2. Proposer agrees to accept all conditions and requirements as contained therein with exceptions noted as follows:

Transtech currently has an executed contract with the City.

If selected by the City for this project, we will appreciate the opportunity of having our Attorney discuss the final contract language to ensure our insurance is in compliance with current laws and regulations and meets the City's requirements with the City's Attorney.

Our current Insurance Certificate is attached as reference.

Signature of Authorized Representative:



Printed Name and Title:

**Ahmad Ansari, PE, Principal**



