



Honorable Mayor and Members of the Hermosa Beach City Council

DESIGNATION OF VOTING DELEGATE & ALTERNATE FOR THE LEAGUE OF CALIFORNIA CITIES 2025 ANNUAL CONFERENCE.

(Interim City Manager Steve Napolitano)

Recommended Action:

Staff recommends City Council designate a voting delegate and an alternate for the League of California Cities General Assembly taking place on Friday, October 10, 2025 at the Long Beach Convention Center.

Executive Summary:

It is customary for City Council to designate a voting delegate and alternate each year through a formal Council action in anticipation of the [League of California Cities Annual Conference and Expo](#). In order to vote on any matter during the annual business meeting, City Council must designate a voting delegate and alternate to represent the City's position.

This year, there were no resolutions received by the deadline for the Annual Conference General Assembly which means that unless a qualifying petitioned resolution is received by 8:30 AM on Thursday, October 9, 2025, there will be no need for the resolutions committee or the general assembly to meet at the Annual Conference. However, cities should still take action to submit their voting delegate and alternate just in case one emerges.

Background:

The League of California Cities Annual Conference is scheduled for October 8 to 10, 2025. Each year, the conference includes an annual business meeting, where the Cal Cities membership considers and acts on resolutions that establish policy.

Cal Cities' bylaws stipulate that each city is entitled to one vote on matters affecting municipal or Cal Cities policy. Therefore, in order to vote at the annual business meeting, Cal Cities has requested cities to designate by City Council approval a voting delegate and up to two alternates to represent their respective cities. In addition, proof of designation, which reflects the action taken by Council, is required.

Analysis:

Policy development is a vital and ongoing process within Cal Cities. The principal means for deciding policy on the important issues facing cities is through Cal Cities' eight standing Policy Committees and the Board of Directors. The process allows timely consideration of issues in a changing environment and assures city officials the opportunity to both initiate and influence policy decisions. Annual conference resolutions constitute an additional way to develop Cal Cities policy and help guide cities and Cal Cities in its efforts to improve the quality, responsiveness, and vitality of local government in California.

The current City Council delegate to Cal Cities Los Angeles County Division is Councilmember Dean Francois and the current alternate is Mayor Rob Saemann – both are currently registered for the Cal Cities Annual Conference. However, any Councilmember or City Staff may be designated the voting delegate or alternate for the annual business meeting.

Unless a qualifying petitioned resolution is received by 8:30 AM on Thursday, October 9, 2025, there will be no need for the resolutions committee or the general assembly to meet at the Annual Conference this year. However, cities should still take action to submit their voting delegate and alternate just in case one emerges. The voting delegate form must be submitted to Cal Cities through the online portal by Wednesday, September 24, 2025.

Fiscal Impact:

The League of California Cities Annual Conference will be held at the Long Beach Convention Center from October 8 to 10, 2025. Attendance is approved and funds are appropriated in the adopted FY 2025–2026 Budget for City Council conference travel and related expenses.

Attachment:

2025 Voting Delegate Information Packet

Respectfully Submitted by: Ann Yang, Executive Assistant

Noted for Fiscal Impact: Henry Chao, Finance Manager

Concur: Brandon Walker, Administrative Services Director

Approved: Steve Napolitano, Interim City Manager