

**CITY OF HERMOSA BEACH
CITY COUNCIL MEETING MINUTES**



**September 9, 2025
5:00 p.m.
Council Chambers
1315 Valley Drive
Hermosa Beach, CA 90254**

Members Present: Mayor Rob Saemann, Mayor Pro Tem Mike Detoy, Councilmember Ray Jackson, Councilmember Michael D. Keegan, Councilmember Dean Francois

Staff Present: Interim City Manager Steve Napolitano, Interim City Attorney Todd Leishman, Administrative Services Director Brandon Walker, City Clerk Myra Maravilla, Community Development Director Alison Becker, Community Resources Director Lisa Nichols, Human Resources Manager Tiffany Nguyen, Police Chief Landon Phillips, Public Works Director Joe SanClemente, Planning Manager Alexis Oropeza, Deputy City Clerk Reanna Guzman, Building and Code Enforcement Official Guillermo Hobelman, Emergency Management Coordinator Maurice Wright

1. CLOSED SESSION—CALL TO ORDER 5:00 PM

Mayor Saemann called the Closed Session meeting to order at 5:00 p.m.

2. ROLL CALL

City Clerk Myra Maravilla announced a quorum and provided information about Councilmember Jackson's remote attendance pursuant to AB 2449, under the just cause provision, for traveling on official business as a California Coastal Commissioner.

3. PUBLIC COMMENT ON THE CLOSED SESSION AGENDA

Mayor Saemann opened Public Comment. No public comment was provided.

4. RECESS TO CLOSED SESSION

The City Council recessed to Closed Session at 5:05 p.m.

4.a MINUTES: Approval of minutes of Closed Session held on August 26, 2025

Approval of minutes of Closed Session held on August 26, 2025

4.b CONFERENCE WITH LABOR NEGOTIATOR

Government Code Section 54957.6

City Negotiator: Cynthia Stafford, Human Resources

Employee Organization: Management Group

4.c PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Government Code Section 54957

Title: City Attorney

5. OPEN SESSION—CALL TO ORDER 6:00 PM

Mayor Saemann called the Open Session to order at 6:23 p.m.

6. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Maurice Wright.

7. ROLL CALL

City Clerk Maravilla announced a quorum and provided information about Councilmember's remote attendance pursuant to AB 2449 under the just cause provision for traveling on official business as a California Coastal Commissioner.

8. CLOSED SESSION REPORT

Interim City Attorney Todd Leishman provided the Closed Session Report. No reportable action was taken.

9. ANNOUNCEMENTS—UPCOMING CITY EVENTS

Mayor Saemann announced the following:

- The City will hold its annual 9/11 Remembrance Wreath Laying Ceremony on Thursday, September 11th at 7:30 a.m. at the 9/11 Memorial located on the Greenbelt at Pier Ave. The community was invited to attend.
- The Hermosa Beach Friends of the Parks will host another Movie at the Beach on Saturday, September 13, 2025, south of the Pier. Mamma Mia will be shown at sunset and more information can be found at hbfp.org.
- The Hermosa Beach Concert Series will continue on Sunday, September 14, 2025 at 3:00 p.m. More information can be found at hermosabeach.gov.
- National Voter Registration Day is a nonpartisan civic holiday celebrated on Tuesday, September 16, 2025. Citizens were invited to check their voter registration status at lavote.gov/vrstatus and register to vote at registertovote.ca.gov.

Councilmember Jackson made an announcement regarding an AB 2449 disclosure requirement.

Mayor Saemann provided information about the Clean Bay Restaurant Certificate Program and acknowledged the recently awarded Clean Bay Certified restaurants.

10. APPROVAL OF AGENDA

Moved by: Mayor Pro Tem Detoy

Seconded by: Mayor Saemann

To approve the order of the agenda and table item 17.a.

Ayes (5): Mayor Saemann, Mayor Pro Tem Detoy, Councilmember Jackson, Councilmember Keegan, and Councilmember Francois

Motion Carried

11. PROCLAMATIONS / PRESENTATIONS

11.a PROCLAMATION CELEBRATING CALIFORNIA'S 175 YEARS OF STATEHOOD

Mayor Saemann introduced the Governor's Office Southern California Regional Coordinator, Skye Connors, and invited her to the podium.

A video was played celebrating California's 175 years of statehood.

Mayor Saemann read a proclamation into the record and presented it to Skye Connors.

Skye Connors provided comments.

11.b RECOGNIZING SEPTEMBER 21, 2025 AS INTERNATIONAL DAY OF PEACE

Mayor Saemann read a proclamation into the record recognizing September 21, 2025 as International Day of Peace.

11.c LOS ANGELES COUNTY FIRE SERVICES AND MCCORMICK AMBULANCE JANUARY - JUNE 2025 SEMI-ANNUAL REVIEW AND RECOGNIZING SEPTEMBER AS NATIONAL PREPAREDNESS MONTH - 25-CMO-058

Emergency Management Coordinator Maurice Wright provided a presentation.

Mayor Saemann asked various questions.

Mayor Pro Tem Detoy asked various questions.

Moved by: Mayor Pro Tem Detoy
Seconded by: Mayor Saemann

To receive and file the 2025 Los Angeles County Fire Services and McCormick Ambulance reports for January through June 2025.

Ayes (5): Mayor Saemann, Mayor Pro Tem Detoy, Councilmember Jackson, Councilmember Keegan, and Councilmember Francois

Motion Carried

12. PUBLIC COMMENT

Mayor Saemann opened Public Comment and the following public comments were provided.

In Person Public Comment:

- Sarah Harper
- Eric Horne
- Trent Larson

13. CITY COUNCILMEMBER COMMENTS

Councilmember Jackson thanked and congratulated the Public Works Department and the Community Resources Department for their work coordinating the special events that took place over the weekend.

14. UPDATES FROM CITY COUNCIL AD HOC SUBCOMMITTEES AND STANDING COMMITTEE DELEGATES/ALTERNATES

No updates were provided.

15. CONSENT CALENDAR

Moved by: Mayor Pro Tem Detoy
Seconded by: Mayor Saemann

To approve the Consent Calendar.

Ayes (5): Mayor Saemann, Mayor Pro Tem Detoy, Councilmember Jackson, Councilmember Keegan, and Councilmember Francois

Motion Carried

15.a WAIVE READING IN FULL OF ALL ORDINANCES AND RESOLUTIONS ON THE AGENDA

Moved by: Mayor Pro Tem Detoy
Seconded by: Mayor Saemann

To waive reading in full of all ordinances and resolutions on the agenda and declare that said titles which appear on the public agenda shall be determined to have been read by title and further reading waived.

Motion Carried

15.b CITY COUNCIL MEETING MINUTES

Moved by: Mayor Pro Tem Detoy

Seconded by: Mayor Saemann

To approve the minutes of the August 26, 2025, Regular Meeting.

Motion Carried

15.c CHECK REGISTERS - 25-AS-070

Moved by: Mayor Pro Tem Detoy

Seconded by: Mayor Saemann

To receive and file the check registers for the period of August 21, 2025, through August 27, 2025. The Administrative Services Director certifies the accuracy of the demands.

Motion Carried

15.d ACTION MINUTES OF THE PARKS, RECREATION, AND COMMUNITY RESOURCES ADVISORY COMMISSION MEETING OF AUGUST 5, 2025 - 25-CR-066

Moved by: Mayor Pro Tem Detoy

Seconded by: Mayor Saemann

To receive and file the action minutes of the August 5, 2025, Regular Meeting.

Motion Carried

15.e REQUEST FOR APPROVAL OF SPONSORSHIP DONATION TO GRADES OF GREEN VERTE 2025 GALA - 25-CMO-057

Moved by: Mayor Pro Tem Detoy

Seconded by: Mayor Saemann

To approve a sponsorship donation of \$5,000 to the Grades of Green Verte 2025 Gala.

Motion Carried

15.f ADOPT AN ORDINANCE AMENDING HERMOSA BEACH MUNICIPAL CODE SECTION 2.08.020 TO UPDATE THE CAMPAIGN CONTRIBUTION LIMIT TO \$500 - 25-CCO-035

Moved by: Mayor Pro Tem Detoy

Seconded by: Mayor Saemann

To waive full second reading and adopt by title only Ordinance No. **ORD-25-1488** amending Hermosa Beach Municipal Code Section 2.08.020, to update the campaign contribution limit to \$500; and direct the City Clerk to print and publish a summary ordinance in a newspaper of general circulation within 15 days following adoption and post a copy on the City's bulletin for 30 days.

Motion Carried

16. PUBLIC HEARINGS—TO COMMENCE AT 6:30 P.M

16.a INTRODUCE AN ORDINANCE AMENDING SECTION 17.42.180.D OF THE HERMOSA BEACH MUNICIPAL CODE, ZONE TEXT AMENDMENT (TA 25-02), TO EXTEND THE SHORT-TERM VACATION RENTAL PROGRAM FOR AN ADDITIONAL TWO YEARS UNTIL OCTOBER 25, 2027 - 25-CDD-119

Planning Manager Alexis Oropeza provided a presentation.

In Person Public Comment:

- Jim Holtz
- Eric Horne

Virtual Public Comment:

- Anthony Higgins

Mayor Saemann provided comments.

Mayor Pro Tem Detoy provided comments.

Councilmember Jackson provided comments.

Councilmember Francois asked various questions.

Community Development Director Alison Becker and Interim City Manager Steve Napolitano provided information.

Moved by: Mayor Saemann

Seconded by: Councilmember Jackson

To conduct a public hearing amending Section 17.42.180.D of the Hermosa Beach Municipal Code, extending the short-term vacation rental program for an additional two years until October 25, 2027; and introduce

by title only Ordinance No. **ORD-25-1489** and waive first reading of an Ordinance approving the Zone Text Amendment (TA 25-02).

Ayes (5): Mayor Saemann, Mayor Pro Tem Detoy, Councilmember Jackson, Councilmember Keegan, and Councilmember Francois

Motion Carried

17. MUNICIPAL MATTERS

17.a ADOPT A RESOLUTION TO DECLARE ITS INTENTION TO ESTABLISH THE HERMOSA BEACH TOURISM IMPROVEMENT DISTRICT AND FIXING THE TIME AND PLACE OF A PUBLIC MEETING AND A PUBLIC HEARING THEREON AND GIVING NOTICE THEREOF. - 25-CMO-059

Item 17.a was tabled during item 10. Approval of Agenda.

17.b ADOPT RESOLUTION APPROVING CHANGES TO THE ESTABLISHED RULES FOR THE CONDUCT OF CITY COUNCIL MEETINGS AND SUBSIDIARY BOARDS AND COMMISSIONS - 25-CCO-039

City Clerk Myra Maravilla provided a presentation.

Councilmember Francois asked various questions.

Mayor Saemann provided comments.

Virtual Public Comment:

- Matt McCool
- Laura Pena
- Anthony Higgins
- David Grethen

Councilmember Francois provided comments about the use of visual aid and freedom of speech.

Interim City Manager Napolitano provided information about the visual aid policy.

City Clerk Maravilla provided information about the visual aid policy.

Mayor Pro Tem Detoy asked various questions.

Interim City Attorney Todd Leishman provided comments.

The City Council continued to deliberate on this item.

MOTION 1

Moved by: Councilmember Keegan

Seconded by: Mayor Pro Tem Detoy

To adopt Resolution No. **RES-25-7519**, aligning subsidiary boards and commissions with City Council by adopting the 3-minute time limit per speaker for general public comment, removing the 30-minute total time limit, and allowing for remote participation to be consistent with public comment for items on the agenda.

Ayes (5): Mayor Saemann, Mayor Pro Tem Detoy, Councilmember Jackson, Councilmember Keegan, and Councilmember Francois

Motion Carried

MOTION 2

Moved by: Mayor Pro Tem Detoy

Seconded by: Councilmember Jackson

To adopt Resolution No. RES-25-7519, striking the language in the resolution allowing for visual aid to be submitted to the City Clerk and displayed live at meetings.

Ayes (4): Mayor Saemann, Mayor Pro Tem Detoy, Councilmember Jackson, and Councilmember Francois

Noes (1): Councilmember Keegan

Motion Carried

MOTION 3

Moved by: Councilmember Francois

Seconded by: Councilmember Keegan

To adopt Resolution No. RES-25-7519, adopting Robert's Rules of Order for City Council and its subsidiary boards and commissions.

Mayor Saemann proposed a friendly amendment to include a training for boards, commissions, and City Council. The friendly amendment was acknowledged.

Ayes (4): Mayor Saemann, Mayor Pro Tem Detoy, Councilmember Keegan, and Councilmember Francois

Noes (1): Councilmember Jackson

Motion Carried

MOTION 4

Moved by: Councilmember Jackson

Councilmember Jackson requested that Rosenberg's Rules of Order be adopted for City Council and its subsidiary boards and commissions.

The motion failed due to lack of second.

Motion Failed

17.c APPROVAL OF PROFESSIONAL SERVICES AGREEMENTS FOR ON CALL DEVELOPMENT PLAN REVIEW AND STAFF AUGMENTATION SERVICES TO TRB & ASSOCIATES, INC AND WILLDAN ENGINEERING. - 25-CDD-120

Building Official Guillermo Hobelman provided a staff presentation.

Mayor Pro Tem Detoy asked various questions.

Administrative Services Director provided information.

Mayor Saemann provided information.

Interim City Manager Napolitano provided information.

Moved by: Mayor Pro Tem Detoy

Seconded by: Mayor Saemann

To award a contract for on-call development plan review and staff augmentation services to TRB & Associates, Inc at a not-to-exceed amount of \$200,000 per year for a five year term; award a contract for on-call development plan review and staff augmentation services to Willdan Engineering at a not-to-exceed amount of \$200,000 per year for a five year term; and authorize the City Manager to execute the proposed agreement, approve minor modifications if necessary, and execute all related documents, with the City Clerk attesting the agreements subject to approval by the City Attorney.

Ayes (5): Mayor Saemann, Mayor Pro Tem Detoy, Councilmember Jackson, Councilmember Keegan, and Councilmember Francois

Motion Carried

17.d ADOPT A RESOLUTION AMENDING THE CITY'S PARKING VIOLATION BAIL SCHEDULE INCREASING PENALTY AMOUNTS - 25-AS-068

Administrative Services Director Brandon Walker provided a presentation.

Mayor Pro Tem Detoy asked various questions.

Councilmember Francois asked various questions.

Virtual Public Comment:

- Anthony Higgins
- Matt McCool
- Laura Pena

Councilmember Jackson provided comments.

Councilmember Francois asked various questions.

Director Walker provided information.

Mayor Saemann asked various questions.

Councilmember Jackson asked various questions.

The City Council continued to deliberate.

Moved by: Mayor Pro Tem Detoy

Seconded by: Councilmember Jackson

To adopt Resolution No. **RES-25-7520** and raise the Parking Violation Bail Schedule fines by \$10 each year for the next 3 years.

Mayor Pro Tem Detoy appealed his motion to:

- Year 1, all fines but Street Sweeper go to \$55
- Year 2, \$65
- Year 3, \$75

For Street Sweeper the fine would increase as follows:

- Year 1, maintain status quo fine of \$38
- Year 2, \$45
- Year 3, \$55

SUBSTITUTE MOTION

Moved by: Councilmember Keegan

Seconded by: Mayor Pro Tem Detoy

To adopt Resolution No. **RES-25-7520** and amend the Parking Violation Bail Schedule by increasing current violations by \$10 on Year 1, and further increase any remaining balance required to reach the Proposed Total over Years 2 and 3; and table any increases to the Fire Hydrant, Parking Over 72 Hours, and Red Zone and Red Curb violations for further discussion by the Finance Subcommittee.

Ayes (5): Mayor Saemann, Mayor Pro Tem Detoy, Councilmember Jackson, Councilmember Keegan, and Councilmember Francois

Motion Carried

17.e CITY YARD PROJECT STATUS UPDATE - 25-PW-056

Public Works Director Joe SanClemente provided a presentation.

Mayor Saemann asked various questions.

Councilmember Keegan provided comments.

Mayor Saemann provided comments.

Moved by: Mayor Pro Tem Detoy

To direct staff to proceed with issuing the Request for Qualifications for Owners Representative services for the City Yard Project; advance the environmental assessment; and commence project programming phases of the project.

Ayes (5): Mayor Saemann, Mayor Pro Tem Detoy, Councilmember Jackson, Councilmember Keegan, and Councilmember Francois

Motion Carried

17.f AWARD OF CONSTRUCTION FOR CIP 630-COMMUNITY CENTER GAS REPAIRS - 25-PW-052

Public Works Director SanClemente provided a presentation.

Moved by: Councilmember Keegan

Seconded by: Councilmember Jackson

To award a construction contract for Capital Improvement Program (CIP) Project 630–Community Center Gas Repairs to New Power Contracting for Building Mechanicals in the amount of \$233,000; Authorize the Director of Public Works to establish a project contingency amount of \$46,600 and to approve contract change orders up to the amount of the approved project contingency; Adopt Resolution No. **RES-25-7521** entitled “A Resolution of the City Council of the City of Hermosa Beach Approving the Construction of CIP 630–Community Center Gas Repairs Pursuant to Government Code Section 830.6 and Establishing a Project Payment Account”; Authorize the Mayor to execute the construction contract and the City Clerk to attest, subject to approval by the City Attorney; and authorize the Director of Public Works to file a Notice of Completion following final completion of the project.

Ayes (5): Mayor Saemann, Mayor Pro Tem Detoy, Councilmember Jackson, Councilmember Keegan, and Councilmember Francois

Motion Carried

17.g DESIGNATION OF VOTING DELEGATE & ALTERNATE FOR THE LEAGUE OF CALIFORNIA CITIES 2025 ANNUAL CONFERENCE. - 25-CMO-061

Moved by: Mayor Pro Tem Detoy

Seconded by: Councilmember Keegan

To designate Mayor Saemann as the voting delegate and Councilmember Francois as the alternate, for the League of California Cities General Assembly taking place on Friday, October 10, 2025 at the Long Beach Convention Center.

Ayes (5): Mayor Saemann, Mayor Pro Tem Detoy, Councilmember Jackson, Councilmember Keegan, and Councilmember Francois

Motion Carried

18. FUTURE AGENDA ITEMS

Mayor Saemann requested to discuss the call up of the Planning Commission decision regarding 54 Hermosa Avenue. Interim City Attorney Leishman provided comments and Councilmember Jackson recused himself.

Mayor Saemann moved to remove the call up of the Planning Commission decision regarding 54 Hermosa Avenue. Councilmembers Keegan and Francois provided support to rescind the call up. Councilmembers Francois and Keegan, Mayor Pro Tem Detoy, and Mayor Saemann provided an affirmative vote.

Mayor Pro Tem Detoy with the support of Councilmember Jackson requested that Rosenberg's Rules of Order and Robert's Rules of Order be agendized for discussion at the next City Council retreat.

Councilmember Keegan, with the support of Mayor Saemann, requested an item to change the name of the Community Resources Department to the Parks and Recreation Department.

Councilmember Jackson, with the support of Mayor Pro Tem Detoy, requested an item to discuss identification requirements for alcohol-serving establishments, and if feasible, include input from the Alcoholic Beverage Control, and include available technology that is available to combat fake identifications.

Councilmember Jackson, with the support of Mayor Saemann, requested to refer an item to the Public Works Commission to study maximizing and expanding the street parking inventory through the analysis of the City's red curb standard to include studying golfcart parking spaces for reduced streets and the Driveway Parking Permit.

Councilmember Jackson, with the support of Mayor Saemann, requested an item to review the feasibility of collecting Transient Occupancy Tax (TOT) for short-term vacation rentals that are out of compliance, and collecting unpaid fines from illegal short-term vacation rentals.

18.a TENTATIVE FUTURE AGENDA ITEMS - 25-CMO-062

19. CITY MANAGER REPORT

Interim City Manager Napolitano provided a City Manager Report.

20. INFORMATIONAL ITEMS

20.a PARKING CITATION AND REVENUE REPORT - AUGUST 2025

21. ADJOURNMENT

Mayor Saemann adjourned the meeting at 9:53 p.m. in memory of James "Jim" Karlock and read a eulogy into the record.