

June 22, 2000

Approve Staff Recommendation
Introduce Ord. # 00-1203
06-27-00 / Direct staff to
Advertise for Applicants

Honorable Mayor and Members of
the Hermosa Beach City Council

Regular Meeting of
June 27, 2000

**PUBLIC WORKS COMMISSION
(FIVE MEMBER COMMISSION APPOINTED TO FOUR YEAR OVERLAPPING TERMS)**

Recommendation:

staff

That the City Council approve formation of a Public Works Commission; introduce ordinance setting the duties and responsibilities; and, direct the City Clerk to advertise for residents wishing to serve on the Commission.

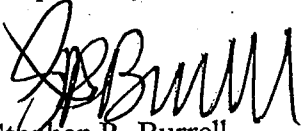
Background:

The City Council, at its Goals and Work Plan session in February, suggested that a Public Works Commission be established. This was approved at the June 1st Budget Session as part of the 2000-01 Goals and Work Plan.

The attached ordinance sets the framework for the Commission. The ordinance does not go into a great amount of detail in terms of actual items that the Commission would be involved in so that the City Council has a high degree of flexibility in referring items to the Commission. Initially, the Commission would review and make recommendations on all capital improvement projects, develop guidelines for design of City facilities and activities. Traffic matters could also be sent to the Public Works Commission before they are presented to the City Council if you wish.

It is envisioned that the Public Works Commission would meet once a month and be staffed by the Public Works Department.

Respectfully submitted,


Stephen R. Burrell
City Manager

ORDINANCE NO. 00-

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF HERMOSA BEACH, CALIFORNIA, TO ESTABLISH A PUBLIC WORKS COMMISSION.

THE CITY COUNCIL OF THE CITY OF HERMOSA BEACH DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1: Created--Composition.

A public works commission is created, which shall consist of five members. The members shall be qualified electors of the city appointed by the city council.

SECTION 2: Terms of members--Vacancies.

The members of the public works commission shall be appointed for a term of four years. If a vacancy shall occur otherwise than by expiration of term, it shall be filled by appointments by the city council for the unexpired portion of the term. Appointments shall be made pursuant to Government Code Section 54970 et seq. Members serve at the pleasure of the city council and may be removed, without cause, by a majority vote of the city council.

Upon an expiration of term, vacancy or resignation, said member of the commission may continue to serve until a successor is appointed and qualified. Where the city council votes to remove a member of the commission, the city council shall determine the effective date of said removal.

Two absences from regularly scheduled meetings of any member within one calendar quarter, and/or four absences from regular meetings within one calendar year creates an automatic vacancy. There shall be no distinction between excused or unexcused absences. When an automatic vacancy occurs, the staff liaison shall promptly notify the city council, the commission, and the member. The automatic vacancy shall not be effective until council receives notice and fails to waive application of this section. The city council may

1 waive application of the automatic vacancy upon its own motion; otherwise, the vacancy so
2 created shall be filled pursuant to the above sections.

3 SECTION 3: Powers and duties.

4 The public works commission shall review and make recommendations to the city
5 council on all capital improvement projects, assist in the development and updating of
6 design guidelines for city public improvements and other matters referred to the commission
7 by the city council.

8 PASSED, APPROVED, and ADOPTED this _____ day of _____, 2000

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11 President of the City Council and Mayor of the City of Hermosa Beach

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13 ATTEST:

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16 _____

17 City Clerk

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19 APPROVED AS TO FORM:

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22 _____

23 City Attorney

ORDINANCE NO. 00-

1 AN ORDINANCE OF ~~THE CITY COUNCIL OF~~ THE CITY OF
2 HERMOSA BEACH, CALIFORNIA, TO ESTABLISH A PUBLIC
3 WORKS COMMISSION BY AMENDING THE MUNICIPAL CODE
4 TO ADD SECTION 2.80.

5 THE CITY COUNCIL OF THE CITY OF HERMOSA BEACH DOES HEREBY
6 ORDAIN AS FOLLOWS:

7 SECTION 1: Section 2.80.010 Created--Composition.

8 A public works commission is created, which shall consist of five members. The
9 members shall be qualified electors of the city appointed by the city council.

10 SECTION 2: Section 2.80.020 Terms of members--Vacancies.

11 The members of the public works commission shall be appointed for a term of four
12 years. If a vacancy shall occur otherwise than by expiration of term, it shall be filled by
13 appointments by the city council for the unexpired portion of the term. Appointments shall
14 be made pursuant to Government Code Section 54970 et seq. Members serve at the pleasure
15 of the city council and may be removed, without cause, by a majority vote of the city
16 council.

17 Upon an expiration of term, vacancy or resignation, said member of the commission
18 may continue to serve until a successor is appointed and qualified. Where the city council
19 votes to remove a member of the commission, the city council shall determine the effective
20 date of said removal.

21 Two absences from regularly scheduled meetings of any member within one calendar
22 quarter, and/or four absences from regular meetings within one calendar year creates an
23 automatic vacancy. There shall be no distinction between excused or unexcused absences.
24 When an automatic vacancy occurs, the staff liaison shall promptly notify the city council,
25 the commission, and the member. The automatic vacancy shall not be effective until
26 council receives notice and fails to waive application of this section. The city council may

1 waive application of the automatic vacancy upon its own motion; otherwise, the vacancy so
2 created shall be filled pursuant to the above sections.

3 SECTION 3: Section 2.80.030 Powers and duties.

4 The public works commission shall review and make recommendations to the city
5 council on all capital improvement projects, assist in the development and updating of
6 design guidelines for city public improvements and other matters referred to the commission
7 by the city council.

8 PASSED, APPROVED, and ADOPTED this _____ day of _____, 2000

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10 _____
11 President of the City Council and Mayor of the City of Hermosa Beach

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13 ATTEST:

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16 _____
17 City Clerk

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19 APPROVED AS TO FORM:

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22 _____
23 City Attorney
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