



Honorable Mayor and Members of the Hermosa Beach City Council

APPROVE FIRST AMENDMENT TO AGREEMENT WITH ALL CITY MANAGEMENT SERVICES, INC.

(Police Chief Landon Phillips)

Recommended Action:

Staff recommends City Council:

1. Approve the proposed first amendment to agreement with All City Management Services, Inc., to provide crossing guard services at an additional location at 5th Street and Pacific Coast Highway to increase the not-to-exceed amount by \$46,394, resulting in a total not-to-exceed amount of \$686,461 (**Attachment 1**);
2. Appropriate \$23,197 for the first-year amendment in the Proposition C Fund 146 to the Fiscal Year (FY) 2025-26 Budget; and
3. Authorize the City Manager to execute and the City Clerk to attest the proposed first amendment, subject to approval by the City Attorney.

Executive Summary:

The current agreement with All City Management Services, Inc (ACMS) has 14 fixed locations where crossing guard services are provided. When the new school year started in August, staff saw a need for crossing guard services at the intersection of 5th St. and PCH. After several days of assessing foot traffic at this location, staff recommends the approval of the proposed first amendment to add this new location to the agreement for crossing guard services with ACMS.

Background:

At its April 8th, 2025, meeting, City Council approved a one-year agreement with the option to extend up to two one-year terms with ACMS to provide crossing guard services (**Attachment 2**). The City of Hermosa Beach opened a Request for Proposals (RFP) seeking proposals from qualified vendors for crossing guard service in February 2025. The RFP included 14 fixed locations where crossing guard services were required. The City received a total of three (3) proposals in response to the RFP. The proposals were independently evaluated by a staff review panel. ACMS was the selected vendor for this RFP.

Past Council Action

Meeting Date	Description
April 8, 2025	City Council approved a professional services agreement with All City Management Services, Inc. to provide crossing guard services for the City of Hermosa Beach.

Discussion:

On August 15, 2025, staff were made aware of growing community concerns regarding the need for an additional crossing guard at the 5th Street/ Pacific Coast Highway intersection. As the upcoming school year approached, staff contacted ACMS and requested an additional guard on a temporary basis to monitor the intersection beginning August 20, 2025. ACMS deployed a crossing guard and tracked the number of children and adults crossing the intersection. City staff also responded and audited the intersection noting that approximately 189 children and adults utilized the intersection during the hours of 7:00 am - 8:15 am and 2:30 pm – 3:45 pm. Many individuals crossing the intersection appeared to be students traveling to school. Staff determined that the amount of traffic validated the need for a permanent crossing guard at 5th Street/Pacific Coast Highway for the safety of students and others crossing.

Fiscal Impact:

Approval of the proposed amendment for additional crossing guard services would result in a \$23,197 annual increase in both FY 2025-26 and FY 2026-27 service years for a total of \$46,394.

The total annual service cost would increase from \$315,315 to \$338,512 for FY 2025-26 and \$324,752 to \$347,949 for FY 2026-27.

Available Proposition C Special Revenue funds are available to fund the FY 2025-26 amendment. Staff will budget the FY 2026-27 amendment in the upcoming FY 2027 City Budget with projected available Proposition C funds.

Agreement Modification Request				
Agreement	Current Authorized Amount	Modified Request Amount	FY 2025-26 Budget Dept. Account #	Total Revised Contract Amount
All City Management Services, Inc.	FY 25-26: \$315,315	\$23,197	146-2102-4201	\$338,512
	FY 26-27: \$324,752	\$23,197		\$347,949
Total:	\$640,067	\$46,394		\$686,461

Attachments:

1. Proposed First Amendment to the Agreement with All City Management Services for Crossing Guard Services
2. Signed Agreement with All City Management Services

Respectfully Submitted by: Joanne Loeza, Management Analyst

Concur: Mick Gaglia, Police Lieutenant

Concur: Landon Phillips, Police Chief

Noted for Fiscal Impact: Henry Chao, Finance Manager

Concur: Brandon Walker, Administrative Services Director

Legal Review: Jason Baltimore, Interim City Attorney

Approved: Steve Napolitano, Interim City Manager