



Honorable Mayor and Members of the Hermosa Beach City Council

**APPROVE FOURTH AMENDMENT TO AGREEMENT FOR ON-CALL CIVIL
ENGINEERING DESIGN SERVICES WITH CIVIL WORKS ENGINEERS, INC.
(CWE)**

(Public Works Director Joe SanClemente)

Recommended Action:

Staff recommends City Council:

1. Approve the proposed fourth amendment to agreement with Civil Works Engineers, Inc. (CWE), to provide on-call civil engineering services extending the term to December 03, 2026 and increasing the not-to-exceed contract amount from \$300,000 to \$530,000;
2. Appropriate \$150,000 for Capital Improvement Program (CIP) 699 Parking Structure Lot C Improvements in the RTI Undersea Cable Fund 190; and
3. Authorize the City Manager to execute the proposed amendment, approve minor modifications if necessary, and execute all related documents, with the City Clerk attesting the agreement subject to approval by the City Attorney.

Executive Summary:

At its December 17, 2019, meeting, City Council awarded a professional services agreement to CWE, to provide on-call civil engineering design services. The term for this agreement is currently set to expire on December 03, 2025. Staff requests approval of the proposed amendment to extend the term of the agreement to December 03, 2026, and increase the not-to-exceed contract amount from \$300,000 to \$530,000 to ensure completion of ongoing work efforts with CWE, in support of Capital Improvement Program (CIP) CIP 699 Parking Structure (Lot C) Improvements. The CWE design team is providing urgent structural assessment and design support services to address additional structural repair needs identified during construction.

Background:

The Public Works Department relies on third-party professionals to provide civil engineering design services in support of the CIP. On December 17, 2019, the City Council approved an award for a professional services agreement to CWE for \$300,000 to provide on-call civil engineering services. The contract is now reaching its spending limit and will be insufficient to complete ongoing work. The term for this agreement is also currently set to expire on December 03, 2025. The contract has been previously

extended; however, further extension of the term or increase in the agreement requires Council Approval.

Past Council Action

Meeting Date	Description
December 17, 2019	City Council awarded a Professional Services Agreement to CWE, Inc.

Discussion:

Staff requests approval of the proposed amendment to extend the term of the agreement to December 3, 2026, and increase the not-to-exceed contract amount from \$300,000 to \$530,000 to ensure completion of ongoing work efforts with CWE. CWE is currently providing on-call engineering construction support services for CIP 699 Parking Structure (Lot C) Improvements. Staff requires the services of CWE, the designer of record, to provide critical ongoing construction support services for Parking Lot C, including assessment of unanticipated structural issues identified during construction, structural observations, submittal review, and responding to requests for information (RFIs) requiring specialized assistance.

The additional one-year time extension and contract funding is anticipated to be sufficient to complete the ongoing tasks pending identification of any further structural issues identified during this phase of work.

Fiscal Impact:

Approval of this amendment will extend the agreement with CWE through December 3, 2026, and increase the not-to-exceed contract amount by \$230,000 from \$300,000 to \$530,000.

Funds for this work are budgeted in the CIP 699 Project Budget and may be supplemented from other sources including but not limited to the Public Works Administration Contract Services Account.

Staff is requesting to appropriate \$150,000 in the RTI Undersea Cable Fund 190 to cover the additional contract authority. This will provide the necessary flexibility to advance urgent structural engineering support services to address unforeseen issues identified during construction.

Agreement Request			
Agreement	Request Amount	FY 2025-26 Budget Dept. Account #	Total Contract Amount
CWE	\$230,000	Various Funds; XXX-8699-4201 PW Admin: 001-4202-4201	\$230,000

Attachments:

1. Professional Services Agreement with CWE
2. First Amendment to the Agreement with CWE
3. Second Amendment to the Agreement with CWE
4. Third Amendment to the Agreement with CWE
5. Proposed Fourth Amendment to the Agreement with CWE

Respectfully Submitted by: Karla Vargas, Assistant Engineer,

Concur: Saad Malim, City Engineer

Concur: Joe SanClemente, Public Works Director

Noted for Fiscal Impact: Henry Chao, Finance Manager

Concur: Brandon Walker, Administrative Services Director

Legal Review: Jason Baltimore, Interim City Attorney

Approved: Steve Napolitano, Interim City Manager