

**CITY OF HERMOSA BEACH  
CITY COUNCIL MEETING MINUTES**



**July 9, 2024  
6:00 p.m.  
Council Chambers  
1315 Valley Drive  
Hermosa Beach, CA 90254**

**Members Present:** Mayor Justin Massey, Mayor Pro Tem Dean Francois, Councilmember Rob Saemann, Councilmember Mike Detoy, Councilmember Ray Jackson

**Staff Present:** City Manager Suja Lowenthal, City Attorney Patrick Donegan, Administrative Services Director Viki Copeland, City Clerk Myra Maravilla, Community Development Director Carrie Tai, Community Resources Director Lisa Nichols, Deputy City Manager Angela Crespi, Human Resources Manager Vanessa Godinez, Police Chief Paul LeBaron, Public Works Director Joe SanClemente

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**1. OPEN SESSION—CALL TO ORDER 6:00 PM**

Mayor Massey called the Open Session to order at 6:10 p.m

**2. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Dency Nelson.

**3. ROLL CALL**

City Clerk Myra Maravilla announced a quorum.

**4. CLOSED SESSION REPORT**

There was no Closed Session Report.

**5. ANNOUNCEMENTS—UPCOMING CITY EVENTS**

Councilmember Saemann announced the 50th anniversary celebration of the Loreto Sister City Exchange Program.

Mayor Massey announced Shakespeare By the Sea on July 10-11 at 7:00 p.m. at Valley Park; the State of the City Address on Friday, July 12, 2024 at 6:00 p.m. in the Council Chambers; and the Special Meeting for the Election of Mayor and

Mayor Pro Tem on Monday, July 15, 2024 at 6:00 p.m. to elect the next Mayor and Mayor Pro Tem followed by a reception.

Mayor Massey announced the launch of the eScribe agenda management system.

**6. APPROVAL OF AGENDA**

**Moved by:** Councilmember Detoy

**Seconded by:** Councilmember Jackson

To approve the order of the agenda. The motion carried by the following vote:

Ayes (5): Mayor Massey, Mayor Pro Tem Francois, Councilmember Saemann, Councilmember Detoy, and Councilmember Jackson

**Motion Carried**

**Amendment:**

**Moved by:** Mayor Pro Tem Francois

To table item 11.i. and approve the remaining order of the agenda. The motion failed due to a lack of a second.

**Motion Failed**

**7. PROCLAMATIONS / PRESENTATIONS**

**8. CITY MANAGER REPORT**

City Manager Suja Lowenthal provided the City Manager Report.

Mayor Massey asked various questions about the new City sign installed in collaboration with Skechers.

Public Works Director Joe SanClemente provided information about the Manhattan Beach sign installed by Skechers.

**8.a PUBLIC WORKS DIRECTOR UPDATE**

Public Works Director Joe SanClemente provided an update on various Public Works projects.

Councilmember Jackson provided comments.

**8.b POLICE CHIEF UPDATE**

Chief Paul LeBaron provided the Police Chief Update.

Councilmember Saemann asked various questions.

**9. PUBLIC COMMENT**

In Person Public Comment:

- Tom Coyle
- Dency Nelson
- Barbara Ellman

**10. CITY COUNCILMEMBER COMMENTS**

Mayor Pro Tem Francois announced his attendance to the June 27th Leadership Hermosa Beach meeting and to the LA County Sanitation District Board meeting on June 26th.

**10.a UPDATES FROM CITY COUNCIL AD HOC SUBCOMMITTEES AND STANDING COMMITTEE DELEGATES/ALTERNATES**

**11. CONSENT CALENDAR**

**Moved by:** Mayor Massey

**Seconded by:** Councilmember Jackson

To approve the Consent Calendar. A request was made by Mayor Pro Tem Francois to pull item 11.i. for separate discussion. The motion carried by the following vote:

Ayes (5): Mayor Massey, Mayor Pro Tem Francois, Councilmember Saemann, Councilmember Deto, and Councilmember Jackson

**Motion Carried**

**11.a WAIVE READING IN FULL OF ALL ORDINANCES ON THE AGENDA**

**Moved by:** Mayor Massey

**Seconded by:** Councilmember Jackson

To waive reading in full of all ordinances on the agenda and declare that said titles which appear on the public agenda shall be determined to have been read by title and further reading waived.

**Motion Carried**

**11.b CITY COUNCIL MEETING MINUTES - 24-CCO-049**

**Moved by:** Mayor Massey

**Seconded by:** Councilmember Jackson

To approve the minutes for the Tuesday, June 11, 2024 Special Meeting (Interviews and Appointments for Planning Commission) and Tuesday, June 11, 2024 Special Meeting (Budget Adoption).

**Motion Carried**

**11.c CHECK REGISTERS - 24-AS-003**

**Moved by:** Mayor Massey

**Seconded by:** Councilmember Jackson

To ratify the following check registers.

**Motion Carried**

**11.d ACCEPTANCE OF DONATIONS - 24-AS-002**

**Moved by:** Mayor Massey

**Seconded by:** Councilmember Jackson

To accept the donations received by the City to be used for purpose noted.

**Motion Carried**

**11.e ACTION MINUTES OF THE CIVIL SERVICE BOARD MEETING OF MARCH 20, 2024 - 24-AS-004**

**Moved by:** Mayor Massey

**Seconded by:** Councilmember Jackson

To receive and file the action minutes of the Civil Service Board meeting of March 20, 2024.

**Motion Carried**

**11.f APPROVAL OF A REQUEST TO ESTABLISH CLASS SPECIFICATIONS, BARGAINING GROUPS AND SALARY RANGES FOR SPECIAL EVENTS AND FILMING COORDINATOR AND LEAD SPECIAL EVENTS AND FILMING COORDINATOR - 24-AS-001**

**Moved by:** Mayor Massey

**Seconded by:** Councilmember Jackson

To approve the establishment of a class specification for Special Events and Filming Coordinator (**Attachment 1**);

Approve the establishment of a class specification for Lead Special Events and Filming Coordinator (**Attachment 2**);

Approve the establishment of the five-step salary range for Special Events and Filming Coordinator as \$4,936 to \$6,000 per month as approved in the FY 2024–2025 budget;

Approve the establishment of the five-step salary range for Lead Special Events and Filming Coordinator as \$5,913 to \$7,187 per month as approved in the FY 2024–2025 budget; and

Approve the establishment of Special Events and Filming Coordinator and Lead Special Events and Filming Coordinator in the General and Supervisory Teamsters Union Local 911 Employee Bargaining Group.

**Motion Carried**

**11.g ACTION MINUTES OF THE PLANNING COMMISSION REGULAR MEETING OF JUNE 18, 2024 - 24-CDD-015**

**Moved by:** Mayor Massey  
**Seconded by:** Councilmember Jackson

To receive and file the action minutes of the Planning Commission regular meeting of June 18, 2024.

**Motion Carried**

**11.h PLANNING COMMISSION TENTATIVE FUTURE AGENDA - 24-CDD-014**

**Moved by:** Mayor Massey  
**Seconded by:** Councilmember Jackson

To receive and file the July 16, 2024 Planning Commission tentative future agenda.

**Motion Carried**

**11.j ACTION MINUTES OF THE PARKS, RECREATION, AND COMMUNITY RESOURCES ADVISORY COMMISSION MEETINGS OF MAY 7, 2024 - 24-CR-006**

**Moved by:** Mayor Massey  
**Seconded by:** Councilmember Jackson

To receive and file the action minutes of the Parks, Recreation and Community Resources Advisory Commission meeting of May 7, 2024.

**Motion Carried**

**11.k LOS ANGELES COUNTY FIRE AND AMBULANCE MONTHLY REPORT FOR MAY 2024 - 24-CMO-022**

**Moved by:** Mayor Massey  
**Seconded by:** Councilmember Jackson

To receive and file the May 2024 Fire and Ambulance monthly report.

**Motion Carried**

**11.I CONTINUE ADVERTISING VACANCIES – CIVIL SERVICE BOARD EXPIRATION OF TERMS - 24-CCO-050**

**Moved by:** Mayor Massey

**Seconded by:** Councilmember Jackson

To direct staff to continue advertising two upcoming Civil Service Board vacancies with terms ending July 15, 2028 and one additional vacancy with a term ending July 15, 2027 until July 31, 2024; and

Schedule the presentation of applicants and applicant interviews on or before the regular meeting of August 13, 2024 with the option to make an appointment on the same date.

**Motion Carried**

**12. PUBLIC HEARINGS—TO COMMENCE AT 6:30 P.M.**

**12.a INTRODUCE ORDINANCE APPROVING ZONING TEXT AMENDMENT 24-02 TO AMEND TITLE 17 OF THE HERMOSA BEACH MUNICIPAL CODE, 24-CDD-013**

Community Development Director Carrie Tai provided a staff presentation.

Mayor Massey asked various questions.

Director Tai provided information.

Mayor Pro Tem Francois asked various questions about Precise Development Plans and other items.

No public comment was provided.

**Moved by:** Councilmember Detoy

**Seconded by:** Councilmember Saemann

To introduce by title only and waive first reading of an Ordinance of the City of Hermosa Beach, California, approving Zone Text Amendment 24-02, amending Hermosa Beach Municipal Code (HBMC) related to standards for mixed-use developments, review processes, minimum density for Housing Element sites, and reducing multi-family residential parking requirements, and determine that the amendment is consistent with the PLAN Hermosa Environmental Impact Report in accordance with the California Environmental Quality Act (CEQA) (**Attachment 1**); and

Direct the City Clerk publish a summary ordinance. The motion carried by the following vote:

Ayes (5): Mayor Massey, Mayor Pro Tem Francois, Councilmember Saemann, Councilmember Detoy, and Councilmember Jackson

**Motion Carried**

**12.b PUBLIC HEARING — HERMOSA BEACH LANDSCAPING AND STREET LIGHTING DISTRICT FISCAL YEAR 2024–2025 - 24-PW-019**

Public Works Director Joe SanClemente provided a staff presentation.

Councilmember Deto asked various questions.

No public comment was provided.

**Moved by:** Councilmember Deto

**Seconded by:** Councilmember Saemann

To conduct a public hearing in connection with the levy of assessments for Hermosa Beach Landscaping and Street Lighting District 2024–25; and

Adopt Resolution No. RES-24-7443 confirming the diagram and assessment found in the Engineer’s Report for Hermosa Beach Landscaping and Street Lighting District 2024–2025 and levying an assessment for the fiscal year beginning July 1, 2024 and ending June 30, 2025. The motion carried by the following vote:

Ayes (5): Mayor Massey, Mayor Pro Tem Francois, Councilmember Saemann, Councilmember Deto, and Councilmember Jackson

**Motion Carried**

**12.c PUBLIC HEARING ON THE ANNUAL LEVY OF SEWER CHARGES ON THE PROPERTY TAX ROLL - 24-PW-020**

Public Works Director Joe SanClemente provided a staff presentation.

Mayor Pro Tem Francois asked various questions.

Director SanClemente provided information.

No public comment was provided.

**Moved by:** Councilmember Deto

**Seconded by:** Councilmember Saemann

To conduct a public hearing to receive public comment related to the collection of sewer service charges on the property tax roll for Fiscal Year 2024–2025;

Determine the presence of a majority protest; if there is no majority protest, make an official finding that a majority protest by property owners within the City of Hermosa Beach does not exist; and

Adopt Resolution No. RES-24-7444, including an Engineer’s **Report (Attachment 2)**, approving the new rates and authorizing the placement

of sewer service charges on the annual County of Los Angeles Tax Roll.  
The motion carried by the following vote:

Ayes (5): Mayor Massey, Mayor Pro Tem Francois, Councilmember Saemann, Councilmember Detoy, and Councilmember Jackson

**Motion Carried**

**12.d PUBLIC HEARING TO REVIEW DELINQUENT SOLID WASTE COLLECTION (REFUSE) CHARGES FOR CONSIDERATION OF PLACING SAID CHARGES ON THE PROPERTY TAX ROLLS, 24-CMO-020**

Environmental Programs Manager Douglas Krauss provided a staff presentation.

Councilmember Saemann asked various questions.

Mayor Massey asked various questions.

Manager Krauss provided information.

No public comment was provided.

**Moved by:** Councilmember Saemann

**Seconded by:** Councilmember Detoy

To receive testimony from affected property owners regarding delinquent refuse bills; and

Adopt Resolution No. RES-24-7445, authorizing and requesting the County Assessor to place delinquent refuse charges for Athens Services as a special assessment for collection through the County tax collection process. The motion carried by the following vote:

Ayes (5): Mayor Massey, Mayor Pro Tem Francois, Councilmember Saemann, Councilmember Detoy, and Councilmember Jackson

**Motion Carried**

**13. MUNICIPAL MATTERS**

**13.a AWARD OF CONSTRUCTION CONTRACT FOR CIP 689 CLARK BUILDING RENOVATIONS TO SOLEX CONSTRUCTION, INC. - 24-PW-021**

Director SanClemente provided a staff presentation.

Mayor Massey asked various questions.

Councilmember Saemann asked various questions.



Mayor Pro Tem Francois asked various questions.

Virtual Public Comment:

- John Burry

**Moved by:** Councilmember Saemann

**Seconded by:** Councilmember Detoy

To award a construction contract for CIP 689 Clark Building Renovations to Solex Construction, Inc. in the amount of \$2,588,191.88 (**Attachment 4**);

Authorize the Director of Public Works to establish a 15 percent project contingency in the amount of \$388,228.78;

Adopt Resolution No. RES-24-7446 entitled "A Resolution of the City Council of the City of Hermosa Beach Approving the Construction of CIP 689 Clark Building Renovations Pursuant to Government Code Section 830.6 and Establishing a Project Payment Account" (**Attachment 3**);

Authorize the Mayor to execute the construction contract and the City Clerk to attest, subject to approval by the City Attorney;

Authorize the Director of Public Works to file a Notice of Completion with the Los Angeles County following final completion of the project; and

Authorize the issuance of a purchase order to MityLite under a qualified cooperative agreement through the State of California Multiple Award Schedules (CMAS) contract for up to \$80,000 for Clark Building banquet furniture (**Attachment 7**). The motion carried by the following vote:

Ayes (5): Mayor Massey, Mayor Pro Tem Francois, Councilmember Saemann, Councilmember Detoy, and Councilmember Jackson

**Motion Carried**

**13.b AWARD OF CONSTRUCTION CONTRACT FOR CIP 502 GREENBELT PEDESTRIAN TRAIL, CIP 604 CITYWIDE AMERICANS WITH DISABILITES ACT (ADA) IMPROVEMENTS, AND CIP 194 ANNUAL STRIPING IMPROVEMENTS - 24-PW-024**

Director SanClemente provided a staff presentation.

Councilmember Jackson asked various questions.

In Person Public Comment:

- Laura Carmona

Virtual Public Comment:

- Kent Allen

Councilmember Saemann provided various comments.

Mayor Massey asked various questions.

Director SanClemente provided information.

**Moved by:** Councilmember Saemann

**Seconded by:** Councilmember Detoy

To award a construction contract for CIP 502 Greenbelt Pedestrian Trail, CIP 604 Citywide Americans with Disabilities Act (ADA) Improvements, and CIP 194 Annual Striping Improvements to SDC Engineering, Inc. in the amount of \$843,216.29 **(Attachment 1)**;

Authorize the Director of Public Works to establish an approximately 20 percent contract contingency amount of \$170,000 and to approve contract change orders up to the amount of the approved contract contingency;

Adopt Resolution No. RES-24-7447 entitled "A Resolution of the City Council of the City of Hermosa Beach Approving the Construction of CIP 502 Greenbelt Pedestrian Trail, CIP 604 City Wide Americans with Disabilities Act (ADA) Improvements, and CIP 194 Annual Striping Improvements Pursuant to Government Code Section 830.6 and Establishing a Project Payment Account" **(Attachment 2)**;

Authorize the Mayor to execute the construction contract and the City Clerk to attest, subject to approval by the City Attorney; and

Authorize the Director of Public Works to file a Notice of Completion following final completion of the project. The motion carried by the following vote:

Ayes (5): Mayor Massey, Mayor Pro Tem Francois, Councilmember Saemann, Councilmember Detoy, and Councilmember Jackson

**Motion Carried**

**13.c AWARD OF PROFESSIONAL SERVICES AGREEMENT WITH JOHN L. HUNTER AND ASSOCIATES INC. TO PROVIDE STORMWATER CONSULTING SERVICES - 24-CMO-021**

Environmental Programs Manager Doug Krauss provided a staff presentation.

Mayor Massey provided various comments.

No public comment was provided.

**Moved by:** Councilmember Detoy

**Seconded by:** Mayor Pro Tem Francois

To award a Professional Services Agreement with John L. Hunter and Associates Inc. to administer the City's Municipal Stormwater Management Program in connection with National Pollutant Discharge Elimination System (NPDES) and Safe Clean Water Program at a not-to-exceed amount of \$600,000 and a five-year term ending July 11, 2029 **(Attachment 1)**; and

Authorize the City Manager to execute and the City Clerk to attest to the proposed agreement, subject to approval by the City Attorney. The motion carried by the following vote:

Ayes (5): Mayor Massey, Mayor Pro Tem Francois, Councilmember Saemann, Councilmember Detoy, and Councilmember Jackson

**Motion Carried**

**13.d AWARD OF CONSTRUCTION CONTRACT FOR CIP 421 ANNUAL SEWER IMPROVEMENTS–PHASE 2 - 24-PW-027**

Director SanClemente provided a staff presentation.

No public comment was provided.

Mayor Massey asked various questions.

Councilmember Saemann asked various questions.

Director SanClemente provided information.

**Moved by:** Councilmember Saemann

**Seconded by:** Mayor Pro Tem Francois

To appropriate additional funds from the City Sewer Fund to CIP 421 Annual Sewer Improvements–Phase 2 in the amount of \$776,731.20;

Award a construction contract for CIP 421 Annual Sewer Improvements–Phase 2 to GRBCON, Inc. in the amount of \$2,944,821 **(Attachment 1)**;

Authorize the Director of Public Works to establish a 20 percent project contingency amount of \$588,964.20 and to approve contract change orders up to the amount of the approved contract contingency;

Adopt Resolution No. RES-24-7448 entitled “A Resolution of the City Council of the City of Hermosa Beach Approving the Construction of CIP 421 Annual Sewer Improvements Pursuant to Government Code Section 830.6 and Establishing a Project Payment Account” **(Attachment 2)**;

Authorize the Mayor to execute the construction contract and the City Clerk to attest, subject to approval by the City Attorney; and

Authorize the Director of Public Works to file a Notice of Completion following final completion of the project. The motion carried by the following vote:

Ayes (5): Mayor Massey, Mayor Pro Tem Francois, Councilmember Saemann, Councilmember Deto, and Councilmember Jackson

**Motion Carried**

**14. FUTURE AGENDA ITEMS**

Councilmember Deto requested support to recommission the Naming Subcommittee to name the Greenbelt. Support was provided by Mayor Massey and Councilmember Saemann.

Mayor Pro Tem Francois asked a question about an item on the August 13th tentative agenda.

Councilmember Saemann requested support for a progress report on the transition to the Clean Power Alliance. This was supported by Mayor Massey and a request was made that a member of CPA be invited to provide the presentation.

**16. ADJOURNMENT**

The meeting adjourned at 8:34 p.m.