



**Honorable Mayor and Members of the Hermosa Beach City Council**

**PURCHASE OF EQUIPMENT FOR CIP 504 PLAYGROUND EQUIPMENT  
REPLACEMENT PROJECT**

**CEQA:** Determine that Capital Improvement Program (“CIP”) Project 504 – Playground Equipment Replacement Project is categorically exempt from the California Environmental Quality Act (“CEQA”) pursuant to CEQA Guidelines Section 15301 (Existing Facilities)  
(Director of Public Works Joe San Clemente)

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**Recommended Action:**

Staff recommends City Council authorize the purchase of playground equipment from Landscape Structures, Inc. through a cooperative purchase agreement with Sourcewell in an amount not to exceed \$179,782.

**Executive Summary:**

Capital Improvement Program (CIP) Project 504 – Playground Equipment Replacement Project dedicated budget for the replacement of playground equipment at Valley Park, Seaview Park, and South Park. Staff is seeking authorization to purchase the replacement equipment from Landscape Structures, Inc. through a cooperative purchase agreement with Sourcewell. The City would then retain a licensed contractor to install the equipment.

**Background:**

As part of the Fiscal Year 2025-26 budget process, staff identified the need for replacement and improvements to playground equipment in City parks. City Council approved CIP 504 to address these needs and included the following improvements at 3 three parks (**Attachment 1 and Attachment 2**):

**Valley Park:**

- Full replacement of the existing ages 2 to 5 play structures with a new unit that includes integrated shade sails and installation of a new rubberized safety surface.
- Repairs to two existing ages 5 to 12 play structures, including the addition of an integrated shade sail and rubberized surface.

### Seaview Park:

- Full replacement of the existing ages 2 to 5 play structures with a new unit featuring integrated shade sails and rubberized safety surface.

### South Park:

- Replacement of the rubberized mat at the center playfield area to improve safety and accessibility.

### **Discussion:**

Staff has researched various options for replacement of the above-referenced playground equipment and determined that purchase of the equipment through a cooperative purchase agreement would be the most efficient method for advancing CIP 504. The purchase of equipment from Landscape Solutions will also include a design layout for installation, eliminating the need to bring on, and the added cost of, a designer to do this work; saving the city time for not needing to complete that extra step that would normally be required.

Staff recommends purchasing the new equipment from Landscape Solutions, Inc. through a cooperative purchase agreement with Sourcewell (Contract #010521-LSI). As a member agency of Sourcewell, the City of Hermosa Beach may utilize Sourcewell competitively, and nationally, advertised cooperative purchasing agreements to ensure competitive pricing and expedite the procurement process. Sourcewell administers a process similar to the City's formal procedure for procurement and services including public advertisement of Requests for Proposals (RFP) and Requests for Qualifications (RFQ), collecting and scoring proposals, and awarding contracts to qualified vendors. Sourcewell is able to consolidate the purchasing power of many agencies, which take advantage of their services, to negotiate more favorable prices and deeper discounts from vendors. The discounted pricing through the Sourcewell agreement is reflected in the cost proposals and shows an 8 percent price reduction versus normal market pricing. Utilizing these services saves the City time by ensuring competitive, and discounted, pricing and eliminating the need to prepare a separate solicitation process, which can take several months to complete.

Per Hermosa Beach Municipal Code Section 3.12.140(E), purchases made through cooperative purchasing agreements maintained by state, county, or other public agencies, are exempt from the City's formal bidding procedures..

If approved by City Council, staff will order the equipment and then prepare a bid package to retain a qualified contractor for the installation. It is anticipated that the equipment will take up to 2 months to be delivered, pending availability, and following issuance of a purchase order by the City. Staff will work concurrently during this period to prepare a solicitation to competitively advertise the installation with a qualified contractor; that procurement and contract award process is anticipated to take approximately 3 months.

**Environmental Analysis:**

The installation of new playground equipment and associated minor alterations are consistent with CEQA Section 15301 Class 1, which provides for repair, maintenance, or minor alteration of existing public facilities.

**Fiscal Impact:**

CIP Project 504, Playground Equipment Replacement is included in the FY 2025-26 Budget for \$450,000.

Staff recommends authorizing the \$179,782 cooperative purchase of playground equipment Staff anticipates that the remaining available budget would be sufficient for the installation of the equipment and associated improvements.

<b>Agreement Request</b>		
<b>Cooperative Purchase Agreement</b>	<b>FY 2025-26 Budget Dept. Account #</b>	<b>Authorized Amount</b>
Landscape Structures, Inc.	125-8504-4201 301-8504-4201	\$179,782

**Attachments:**

1. Valley Park Equipment Cost Proposal
2. Seaview Park Equipment Cost Proposal
3. Existing Photographs
4. Proposed Layout

**Respectfully Submitted by:** Michael Dell’Amico, Management Analyst

**Concur:** Joe SanClemente, Public Works Director

**Noted for Fiscal Impact:** Henry Chao, Finance Manager

**Concur:** Brandon Walker, Administrative Services Director

**Legal Review:** Jason Baltimore, Interim City Attorney

**Approved:** Steve Napolitano, Interim City Manager