

AWARD OF PROFESSIONAL SERVICES AGREEMENTS FOR ON-CALL ARCHITECTURAL SERVICES

November 17, 2025



Background

- PW relies on third-party services for architectural services.
- Prior agreements expired or reaching end of terms.
- On-call agreement: Work performed on a task order basis.
 - Authorized Spending Amounts: \$1,000,000 (each)
 - Term: 3 years, option to renew 2 additional 1-year terms.



Analysis

- Request for Qualifications (RFQ) advertised on August 21, 2025.
- 21 Statements of Qualifications (SOQ) received on September 18, 2025.
- Highest Rated firms:
 1. Westgroup Designs
 2. Paul Murdoch
 3. IDS Group
 4. Rubio Medina

Recommendation

1. Award contract for on-call architectural services to **Westgroup Designs, Inc.**, not-to-exceed \$1,000,000 for a term of three years;
2. Award contract for on-call architectural services to **Paul Murdoch Architects**, not-to-exceed \$1,000,000, for a term of three years;
3. Award contract for on-call architectural services to **IDS Group, Inc.**, not-to exceed \$1,000,000 for a term of three years;
4. Award contract for on-call architectural services to **Rubio Medina, Architect**, not-to-exceed \$1,000,000 for a term of three years;
5. Option to extend each agreement by two additional one-year terms; and
6. Authorize City Manager to execute the proposed agreements, approve minor modifications if necessary, with the City Clerk attesting proposed agreements, subject to approval by City Attorney.