

City of Hermosa Beach

City Hall

1315 Valley Drive

Hermosa Beach, CA 90254



Regular Meeting Minutes

Wednesday, March 20, 2024

5:00 PM

Civil Service Board

Board Members

Douglas Collins

Lynda Castro

Robert Wolfe

Vanessa Zimmer

Kate Jones

Human Resources Manager

Vanessa Godinez

**MINUTES OF THE REGULAR MEETING OF THE CIVIL SERVICE BOARD HELD ON
MARCH 20, 2024**

1. CALL TO ORDER

The City of Hermosa Beach Civil Service Board Regular Meeting met in-person on Wednesday, March 20, 2024. The meeting was called to order by Civil Service Board Member Collins at 5:01 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

PRESENT: Board Members Collins, Castro, Jones, and Wolfe

EXCUSED: Board Member Zimmer

STAFF PRESENT: Vanessa Godinez, Human Resources Manager and Mei Shih, Human Resources Analyst

4. ANNOUNCEMENTS – CIVIL SERVICE BOARD

None.

5. WRITTEN COMMUNICATION

None.

6. PUBLIC PARTICIPATION

No public comment to report.

OPEN SESSION

7. REQUEST TO APPROVE MINUTES OF THE CIVIL SERVICE BOARD SPECIAL MEETING OF NOVEMBER 15, 2023

A motion was made by Board Member Castro, seconded by Board Member Jones.

AYES: Board Members Collins, Castro, Jones and Wolfe

NOES: None

ABSENT: Board Member Zimmer

8. REQUEST TO APPROVE REVISIONS TO CLASS SPECIFICATION FOR POLICE CAPTAIN

A motion was made by Board Member Wolfe, seconded by Board Member Castro.

AYES: Board Members Collins, Castro, Jones and Wolfe

NOES: None

ABSENT: Board Member Zimmer

9. **REQUEST TO APPROVE REVISIONS TO CLASS SPECIFICATION FOR POLICE LIEUTENANT**

A motion was made by Board Member Jones, seconded by Board Member Castro.

AYES: Board Members Collins, Castro, Jones and Wolfe

NOES: None

ABSENT: Board Member Zimmer

10. **ADJOURNMENT**

A motion was made to adjourn the meeting at 5:08pm by Board Member Castro, seconded by Board Member Wolfe.

AYES: Board Members Collins, Castro, Jones and Wolfe

NOES: None

ABSENT: Board Member Zimmer