

# AWARD OF CONTRACT FOR PROFESSIONAL STORMWATER CONSULTING SERVICES



# Overview

- City has used professional stormwater compliance consultants for many years
- The consultant assists with reporting, outreach and training, Clean Bay Restaurant and other inspections, regulation compliance, and project and grant administration
  - Tracking State regulations (i.e., MS4 permit) related to important pollution prevention mandates
  - Administering Safe Clean Water (Measure W) funding reporting and record-keeping
- John L. Hunter and Associates has served in this role since 2019. The current agreement expired June 2024



# REQUEST FOR QUALIFICATIONS (RFQ)

- On May 2, 2024, staff issued a formal RFQ for a new consultant agreement
- The contract amount would be not-to-exceed \$600,000 over a term of five years
- For reference, current agreement is set at not-to-exceed \$114,989 annually
- Two proposals were received by the May 23, 2024 deadline
  - John L. Hunter and Associates and Willdan
- Staff from City Manager Office and Public Works reviewed proposals



# REQUEST FOR QUALIFICATIONS (RFQ)

- Proposals were scored based on the following criteria:
  - Approach and Methods (40 percent)
  - Relevant Experience & Expertise (40 percent)
  - Administration (20 percent)



# REQUEST FOR QUALIFICATIONS (RFQ)

- After careful review of proposals, John L. Hunter and Associates is recommended for award
- Responsiveness, a wide range of capabilities and familiarity with City programs made them desired proposer
  - Helped staff complete, submit, and present Safe Clean Water funding application for Parking Lot D and secure award of \$423,950
  - Assisted with audit of Safe Clean Water funds and approval of revised Watershed Management Plan
  - Perform annual Clean Bay Restaurant inspections which address a wide range of environmental health concerns
  - Performed State-required trash studies
- Augmented by various civil engineering bench consultants and Public Works engineering staff



# AWARD AND WORK

- City Manager will execute Professional Services Agreement
- Work will continue uninterrupted with ongoing tasks



# QUESTIONS

