

CITY OF HERMOSA BEACH

Civil Service Board

Meeting Minutes



July 15, 2024

4:00 p.m.

Council Chambers

1315 Valley Drive

Hermosa Beach, CA 90254

Members Present: Board Member Douglas Collins, Board Member Bob Wolfe,
Board Member Vanessa Zimmer

Members Absent: Board Member Lynda Castro, Board Member Kate Jones

1. CALL TO ORDER

The City of Hermosa Beach Civil Service Board Special Meeting met in-person on Monday, July 15, 2024. The meeting was called to order by Civil Service Board Member Collins at 4:25 p.m.

2. PLEDGE OF ALLEGIANCE

Member Wolfe led the Board in the Pledge of Allegiance.

3. ROLL CALL

A quorum was announced.

4. ANNOUNCEMENTS—CIVIL SERVICE BOARD

None.

5. PUBLIC COMMENT

No Public Comments to report.

6. MATTERS FOR COMMISSION CONSIDERATION

6.a REQUEST FOR APPROVAL OF MINUTES FOR THE SPECIAL MEETING OF JUNE 18, 2024 - 24-AS-012

Moved by: Board Member Bob Wolfe

Seconded by: Board Memembr Vanessa Zimmer

To approve the action minutes of the Special meeting of June 18, 2024 as amended. The motion carried by the following vote:

Ayes (3): Board Member Douglas Collins, Board Member Bob Wolfe, and Board Memebr Vanessa Zimmer

Absent (2): Board Member Lynda Castro, and Board Member Kate Jones

Motion Carried

6.b REQUEST TO APPROVE REVISIONS TO CLASS SPECIFICATION FOR ASSOCIATE PLANNER - 24-AS-007

Moved by: Board Memebr Vanessa Zimmer

Seconded by: Board Member Bob Wolfe

To approve the revisions to the class specification for Associate Planner. The motion carried by the following vote:

Ayes (3): Board Member Douglas Collins, Board Member Bob Wolfe, and Board Memebr Vanessa Zimmer

Absent (2): Board Member Lynda Castro, and Board Member Kate Jones

Motion Carried

6.c REQUEST TO APPROVE REVISIONS TO CLASS SPECIFICATION FOR SENIOR RECREATION SUPERVISOR - 24-AS-011

Moved by: Board Member Bob Wolfe

Seconded by: Board Memebr Vanessa Zimmer

To approve the revisions to the class specification for Senior Recreation Supervisor. The motion carried by the following vote:

Ayes (3): Board Member Douglas Collins, Board Member Bob Wolfe, and Board Memebr Vanessa Zimmer

Absent (2): Board Member Lynda Castro, and Board Member Kate Jones

Motion Carried

7. PUBLIC COMMENT

Vanessa Godinez introduced the Interim Human Resources Manager, Cyndi Stafford. The Civil Service Board thanked Vanessa Godinez for her service to the City and her support of the Civil Service Board.

8. ADJOURNMENT

Moved by: Board Memebr Vanessa Zimmer

Seconded by: Board Member Bob Wolfe

To adjourn the meeting at 4:27 pm. The motion carried by the following vote.

Ayes (3): Board Member Douglas Collins, Board Member Bob Wolfe, and Board Memebr Vanessa Zimmer

Absent (2): Board Member Lynda Castro, and Board Member Kate Jones

Motion Carried