

**CITY OF HERMOSA BEACH
CITY COUNCIL MEETING MINUTES**



**November 17, 2025
5:00 p.m.
Council Chambers
1315 Valley Drive
Hermosa Beach, CA 90254**

Members Present: Mayor Rob Saemann, Mayor Pro Tem Mike Detoy, Councilmember Ray Jackson, Councilmember Michael D. Keegan, Councilmember Dean Francois

Staff Present: Interim City Manager Steve Napolitano, Interim City Attorney Jason Baltimore, Administrative Services Director Brandon Walker, City Clerk Myra Maravilla, Community Development Director Alison Becker, Community Resources Director Lisa Nichols, Public Works Director Joe SanClemente, Police Chief Landon Phillips, Deputy City Clerk Reanna Guzman

1. CLOSED SESSION—CALL TO ORDER 5:00 PM

Mayor Saemann called the Closed Session meeting to order at 5:07 p.m.

2. ROLL CALL

City Clerk Myra Maravilla announced the virtual attendance of Mayor Pro Tem Detoy in accordance with the AB 2449 "just cause" clause due to travel while on official business of another state or local agency. All members were present and a quorum was announced.

3. PUBLIC COMMENT ON THE CLOSED SESSION AGENDA

No public comment was provided for the Closed Session.

4. RECESS TO CLOSED SESSION

The City Council recessed to Closed Session at 5:08 p.m.

4.a MINUTES: Approval of minutes of Closed Session held on October 28, 2025

4.b PUBLIC EMPLOYEE APPOINTMENT/EMPLOYMENT

Government Code Section 54957

Title: City Manager

4.c CONFERENCE WITH LEGAL COUNSEL: Threatened Litigation

Government Code Section 54956.9(d)(2) and (e)(1)

The City Council finds, based on advice from legal counsel, that discussion in open session will prejudice the position of the City in the litigation.

Number of Potential Cases: 1

Facts and Circumstances: Cure and correct demand submitted by Jim Holtz on November 11, 2025

5. OPEN SESSION—CALL TO ORDER 6:00 PM

Mayor Saemann called the Open Session to order at 6:30 p.m.

6. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Robb Stroyke.

7. ROLL CALL

City Clerk Myra Maravilla announced the virtual attendance of Mayor Pro Tem Detoy in accordance with the AB 2449 "just cause" clause due to travel while on official business of another state or local agency. All members were present and a quorum was announced.

8. CLOSED SESSION REPORT

Interim City Attorney Jason Baltimore provided the Closed Session Report. No reportable action was taken.

9. ANNOUNCEMENTS—UPCOMING CITY EVENTS

Councilmember Francois announced he is hosting a Councilmember Forum in the Council Chambers on December 1, 2025 at 6:00 p.m.

Mayor Saemann made the following announcements:

- The Public Safety Forum was cohosted by Mayor Saemann and Police Chief Landon Phillips on Thursday, November 13, 2025 at 6:00 p.m. in the Council Chambers. The community was thanked for participating in person and via Zoom. Various public safety topics were addressed and various solutions were formed to address community concerns.
- The Veterans Memorial Committee and City staff were thanked for their work on the Veterans Day Ceremony on November 11, 2025 at the Community Center East Lawn. All Veterans who served and continue to serve were thanked.
- The Hermosa Beach Chamber of Commerce and Visitor's Bureau will host the 5th Annual Hermosa for the Holidays featuring vendor tents, music, carnival rides, tree lighting and more throughout Hermosa Beach from November 21–23. More information and event times can be found at www.hbchamber.net.

- The City will offer complementary holiday parking to encourage people to visit, dine, and shop locally throughout the holiday season. Beginning December 3rd, for three weeks thru December 25th, visitors may park at red-bagged meters up to the posted time limit at no charge. The red bags, indicating complementary parking, will be placed on silver meters along Hermosa and Pier Avenues and other commercial areas of the City. The two-hour or three-hour parking limit will continue to be enforced at these meters to encourage parking space turn-over.

10. APPROVAL OF AGENDA

Moved by: Councilmember Jackson
Seconded by: Councilmember Francois

To approve the order of the agenda.

Ayes (5): Mayor Saemann, Mayor Pro Tem Detoy, Councilmember Jackson, Councilmember Keegan, and Councilmember Francois

Motion Carried

11. PROCLAMATIONS / PRESENTATIONS

There were no proclamations or presentations.

12. PUBLIC COMMENT

Mayor Saemann opened Public Comment.

In Person Public Comment:

- Angelo Masino
- Nayiri Dermenjian
- Jane Diehl

Virtual Public Comment:

- Tony Higgins
- Matt H.

13. CITY COUNCILMEMBER COMMENTS

Councilmember Jackson shared that the CEO of Ready Fit Go has offered to provide meals to those in need to include discretely delivering meals. Ready Fit Go has store locations in Hermosa Beach, Torrance, and West Hollywood. It was requested that the City Manager's office assist with getting the word out.

Councilmember Francois requested information about the feasibility of continuing the use of beach accessible wheelchair mats located on 2nd and 22nd Street

throughout the winter months. Interim City Manager Steve Napolitano shared he will report back to Council about the request.

Mayor Saemann requested information about the sand build-up on the beach. Interim City Manager shared information about the excess sand accumulation and the contract with Los Angeles County Department of Beaches and Harbor.

Councilmember Jackson requested information about the sprinkler systems throughout the City.

14. UPDATES ON CITY COUNCIL ACTIVITIES

Councilmember Keegan shared that he and Councilmember Francois attended the El Camino State of the College event. He shared the college is offering certificates in Artificial Intelligence and partnerships with Northrop Grumman and SpaceX. It was also shared that the college has partnerships with Torrance Memorial and with the South Bay Workforce Investment Board.

Mayor Saemann provided information about a breach affecting the outflow of treated water leading to San Pedro from two months ago. He will provide an update on the mentioned breach after he receives additional information at the next South Bay Cities Sanitation District meeting.

15. CONSENT CALENDAR

Moved by: Councilmember Jackson
Seconded by: Councilmember Francois

To approve the Consent Calendar.

Ayes (5): Mayor Saemann, Mayor Pro Tem Detoy, Councilmember Jackson, Councilmember Keegan, and Councilmember Francois

Motion Carried

15.a WAIVE READING IN FULL OF ALL ORDINANCES AND RESOLUTIONS ON THE AGENDA

Moved by: Councilmember Jackson
Seconded by: Councilmember Francois

To waive reading in full of all ordinances and resolutions on the agenda and declare that said titles which appear on the public agenda shall be determined to have been read by title and further reading waived.

Motion Carried

15.b CITY COUNCIL MINUTES

Moved by: Councilmember Jackson
Seconded by: Councilmember Francois

To approve the minutes of the October 28, 2025 regular meeting.

Motion Carried

15.c CHECK REGISTERS - 25-AS-091

Moved by: Councilmember Jackson
Seconded by: Councilmember Francois

To receive and file the check registers for the period of October 22, 2025 through November 6, 2025. The Administrative Services Director certifies the accuracy of the demands.

Motion Carried

15.d CASH BALANCE REPORT - 25-AS-089

Moved by: Councilmember Jackson
Seconded by: Councilmember Francois

To receive and file the August 2025 and September 2025 Cash Balance Reports.

Motion Carried

15.e REVENUE REPORT, EXPENDITURE REPORT, AND CIP REPORT BY PROJECT FOR AUGUST AND SEPTEMBER 2025 - 25-AS-090

Moved by: Councilmember Jackson
Seconded by: Councilmember Francois

To receive and file the August and September 2025 Financial Reports.

Motion Carried

15.f DESIGNATION OF A MAXIMUM AMOUNT OF FEE WAIVER GRANTS FOR SPECIAL EVENTS HELD IN 2025 - 25-CR-077

Moved by: Councilmember Jackson
Seconded by: Councilmember Francois

To designate a maximum of \$5,000 in fee waiver grant funding for special events held in 2026.

Motion Carried

15.g LIST OF REGULAR AND ONGOING CITY BOARD AND COMMISSION APPOINTIVE TERMS THAT WILL EXPIRE DURING THE 2026 CALENDAR YEAR - 25-CCO-044

Moved by: Councilmember Jackson
Seconded by: Councilmember Francois

To receive and file the 2026 Local Appointments List, prepared for posting pursuant to State law, of all regular and ongoing Hermosa Beach board, commission, and committee appointive terms, which will expire during the 2026 calendar year.

Motion Carried

15.h ADOPT AN ORDINANCE TO AMEND SECTIONS OF TITLE 2 OF THE HERMOSA BEACH MUNICIPAL CODE TO UPDATE THE TERMS OF OFFICE, APPOINTMENT, AND RESPONSIBILITIES OF CITY COMMISSIONS - 25-CCO-043

Moved by: Councilmember Jackson
Seconded by: Councilmember Francois

To determine the ordinance is not a project under the California Environmental Quality Act pursuant to CEQA guidelines Section 15378 (b)(5); Adopt by title only Ordinance No. **ORD-25-1492** and waive second reading of an ordinance titled "Amending various sections of Title 2 of the Hermosa Beach Municipal Code to update the terms of office, appointment, and responsibilities of City Commissions and determining the ordinance is not a project under the California Environmental Quality Act"; and direct the City Clerk to publish and print the ordinance summary in a newspaper of general circulation within 15 days following adoption and post to the City's bulletin for 30 days.

Motion Carried

15.i APPROVE THE FIFTH AMENDED AND RESTATED JOINT POWERS AGREEMENT FOR THE SOUTH BAY CITIES COUNCIL OF GOVERNMENTS - 25-CMO-075

Moved by: Councilmember Jackson
Seconded by: Councilmember Francois

To approve and authorize the Mayor to execute the Fifth Amended and Restated Joint Powers Agreement (JPA) of the South Bay Cities Council of Governments (SBCCOG), which allows the City of Los Angeles to designate a non-elected senior staff member as an alternate to the SBCCOG Governing Board representative.

Motion Carried

15.j REQUEST FOR A PUBLIC CONVENIENCE OR NECESSITY DETERMINATION FOR A DEPARTMENT OF ALCOHOLIC BEVERAGE

CONTROL LICENSE TYPE 40 (ON-SALE BEER) FOR THE SOUTH BAY GOLF CLUB AT 1601 PACIFIC COAST HIGHWAY, SUITE 180 - 25-CDD-164

Moved by: Councilmember Jackson

Seconded by: Councilmember Francois

To determine that the issuance of a liquor license at South Bay Golf Club, located at 1601 Pacific Coast Highway, Suite 180, will serve Public Convenience or Necessity and will not tend to create a law enforcement problem; Grant the application for determination of Public Convenience or Necessity for the sale of alcoholic beverages, beer only, for on-sale consumption at South Bay Golf Club, located at 1601 Pacific Coast Highway, Suite 180; and instruct City staff to transmit this determination to the California Department of Alcoholic Beverage Control as required findings under Business and Professions Code Section 23958.4.

Motion Carried

16. PUBLIC HEARINGS—TO COMMENCE AT 6:30 P.M

16.a APPROVAL OF IMPACT LEVEL II NEW 2026 SPECIAL EVENTS - 25-CR-087

Special Events and Filming Coordinator Austin DeWeese provided a presentation.

Councilmember Francois asked various questions.

Virtual Public Comment:

- Tony Higgins

Moved by: Councilmember Jackson

Seconded by: Councilmember Francois

To hold a public hearing to approve the Parks, Recreation, and Community Resources Advisory Commission's recommendation to include three Impact Level II new special events on the 2026 Special Events Calendar.

Ayes (5): Mayor Saemann, Mayor Pro Tem Detoy, Councilmember Jackson, Councilmember Keegan, and Councilmember Francois

Motion Carried

17. MUNICIPAL MATTERS

17.a CONTINUED REVIEW OF THE CITY'S RESIDENTIAL PARKING PERMIT PROGRAM - 25-AS-088

Revenue Services Supervisor Paul Avila provided a presentation.

Councilmember Francois asked various questions.

Mayor Saemann asked various questions.

Councilmember Jackson asked various questions.

Councilmember Keegan asked various questions.

Councilmember Francois asked various questions.

Councilmember Detoy asked various questions.

Community Development Director Alison Becker provided information.

In Person Public Comment:

- Robb Stroyke
- Victoria Igloi

Virtual Public Comment:

- Tony Higgins
- Nancy Schwappach
- Kristin Marino

The City Council took a recess at 9:06 p.m. and resumed at 9:28 p.m. All members were present.

Moved by: Mayor Saemann

Seconded by: Mayor Pro Tem Detoy

Fourth Permit

To qualify for a fourth permit, a resident shall sign an affidavit subject to penalty of perjury stating the number of drivers on the residence. If the number of drivers exceeds the number of onsite parking spaces, the driver is eligible for a fourth permit with a maximum of one hang tag issued per residence. If the signer is found to deceive the City, the applicant shall be subject to the two-year ban.

Ayes (4): Mayor Saemann, Mayor Pro Tem Detoy, Councilmember Jackson, and Councilmember Keegan

Abstained (1): Councilmember Francois

Motion Carried

Moved by: Mayor Saemann

Seconded by: Councilmember Keegan

City Manager Authority to Issue a Fifth and Sixth Permit

To grant the City Manager the authority to process residential parking permit appeals over four permits to issue a fifth and sixth residential parking permit under special circumstances.

Ayes (3): Mayor Saemann, Councilmember Keegan, and Councilmember Francois

Noes (2): Mayor Pro Tem Detoy, and Councilmember Jackson

Motion Carried

Moved by: Councilmember Francois

Seconded by: Councilmember Keegan

Guest Parking Pass

To separate the guest parking pass from the Residential Parking Program and make it eligible to every household in the parking district. The guest parking pass would not count towards the four parking passes.

Ayes (2): Councilmember Keegan, and Councilmember Francois

Noes (3): Mayor Saemann, Mayor Pro Tem Detoy, and Councilmember Jackson

Motion Failed

Moved by: Mayor Pro Tem Detoy

Cost of Parking Permits

To maintain the cost of each parking permit at \$60 each for the first four permits. Permits five and six would be tied to the downtown parking rate at \$3,000.

Mayor Pro Tem Detoy withdrew his motion.

Moved by: Mayor Saemann

Seconded by: Councilmember Keegan

Cost of Parking Permits

To maintain the cost of each residential parking permit at \$60.

Ayes (3): Mayor Saemann, Councilmember Keegan, and Councilmember Francois

Noes (2): Mayor Pro Tem Detoy, and Councilmember Jackson

Motion Carried

Moved by: Councilmember Jackson

Seconded by: Mayor Saemann

Ban Issuance to Residents with Outstanding Fees Owed to the City

To direct staff to bring back a City policy for codification in the Hermosa Beach Municipal Code that denies the issuance of a residential parking permit to an individual with outstanding fees owed to the City. The policy would apply to all individuals residing at the same address.

Ayes (3): Mayor Saemann, Mayor Pro Tem Detoy, and Councilmember Jackson

Noes (1): Councilmember Keegan

Abstained (1): Councilmember Francois

Motion Carried

Moved by: Mayor Saemann

Seconded by: Councilmember Jackson

Difference between being an owner and a resident using a utility bill.

Ayes (3): Mayor Saemann, Mayor Pro Tem Detoy, and Councilmember Jackson

Noes (1): Councilmember Keegan

Abstained (1): Councilmember Francois

Motion Carried

17.b CONSIDERATION OF HERMOSA BEACH MUSEUM EXPANSION - 25-CR-080

Community Resources Director Lisa Nichols provided a presentation.

Moved by: Councilmember Jackson

Seconded by: Mayor Saemann

To approve the proposed first amendment to an agreement with the Hermosa Beach Museum to allow for use of additional space on the lower level of the Hermosa Beach Community Center's south wing, subject to renovations funded by the Hermosa Beach Museum, and to extend the agreement for an additional 10-year term; and authorize the City Manager to execute and the City Clerk to attest the proposed first amendment, subject to approval by the City Attorney.

Ayes (5): Mayor Saemann, Mayor Pro Tem Detoy, Councilmember Jackson, Councilmember Keegan, and Councilmember Francois

Motion Carried

17.c ADOPT A RESOLUTION TO ADOPT A SIDE LETTER TO MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE CITY OF HERMOSA BEACH AND THE GENERAL AND SUPERVISORY EMPLOYEES' BARGAINING UNIT TEAMSTERS LOCAL 986 - 25-AS-093

Human Resources Manager Tiffany Nguyen provided a presentation.

Moved by: Councilmember Jackson

Seconded by: Councilmember Francois

To adopt Resolution No. **RES-25-7527** to adopt a Side Letter to the MOU between the City of Hermosa Beach and the General and Supervisory Employees' Bargaining Unit, Teamsters Local 986, for the period of July 1, 2025 through June 30, 2028.

Ayes (5): Mayor Saemann, Mayor Pro Tem Detoy, Councilmember Jackson, Councilmember Keegan, and Councilmember Francois

Motion Carried

17.d PURCHASE OF EQUIPMENT FOR CIP 504 PLAYGROUND EQUIPMENT REPLACEMENT PROJECT - 25-PW-085

Public Works Director Joe SanClemente provided a presentation.

Mayor Saemann asked various questions.

Moved by: Mayor Pro Tem Detoy

Seconded by: Mayor Saemann

To authorize the purchase of playground equipment from Landscape Structures, Inc. through a cooperative purchase agreement with Sourcewell in an amount not to exceed \$179,782.

Ayes (5): Mayor Saemann, Mayor Pro Tem Detoy, Councilmember Jackson, Councilmember Keegan, and Councilmember Francois

Motion Carried

17.e AWARD OF PROFESSIONAL SERVICE AGREEMENTS FOR ON-CALL ARCHITECTURAL SERVICES - 25-PW-081

Public Works Director Joe SanClemente provided a staff presentation.

Moved by: Mayor Saemann

Seconded by: Mayor Pro Tem Detoy

To award a contract for on-call architectural services to Westgroup Designs, Inc. at a not-to-exceed amount of \$1,000,000 for a term of three years ending November 17, 2028; Award a contract for on-call architectural services to Paul Murdoch Architects at a not-to-exceed amount of \$1,000,000 for a term of three years ending November 17, 2028; Award a contract for on-call architectural services to IDS Group, Inc. at a not-to-exceed amount of \$1,000,000 for a term of three years ending November 17, 2028; Award a contract for on-call architectural services to Rubio Medina, Architect at a not-to-exceed amount of \$1,000,000 for a term of three years ending November 17, 2028; and authorize the City Manager to execute the proposed agreements, and approve minor modifications if necessary, with the City Clerk attesting the proposed agreements and subject to approval by the City Attorney, as amended, with the option to extend each agreement by two additional one-year terms.

Ayes (5): Mayor Saemann, Mayor Pro Tem Detoy, Councilmember Jackson, Councilmember Keegan, and Councilmember Francois

Motion Carried

17.f APPROVE THE FIRST AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT FOR CITATION PROCESSING SERVICES WITH TURBO DATA SYSTEMS, INC. - 25-AS-087

Administrative Services Director Brandon Walker provided a presentation.

Councilmember Francois asked various questions.

Interim City Attorney Jason Baltimore provided comments.

Virtual Public Comment:

- Tony Higgins

Moved by: Councilmember Jackson

Seconded by: Councilmember Francois

To approve the proposed first amendment to agreement with Turbo Data Systems, Inc. to provide citation processing services increasing the not-to-exceed contract amount from \$221,386 to \$280,200; and authorize the City Manager to execute the proposed amendment, approve minor modifications if necessary, and execute all related documents, with the City Clerk attesting the agreement subject to approval by the City Attorney.

Ayes (5): Mayor Saemann, Mayor Pro Tem Detoy, Councilmember Jackson, Councilmember Keegan, and Councilmember Francois

Motion Carried

17.g CITY COUNCIL MEETING SCHEDULE FOR 2026 - 25-CMO-076

Executive Assistant Ann Yang provided a presentation.

Virtual Public Comment:

- Tony Higgins

The City Council deliberated on various changes to the proposed 2026 meeting schedule.

Moved by: Councilmember Keegan

To approve the City Council meeting schedule for 2026 and approve a resolution establishing the meeting dates and times of the City Council for calendar year 2026

Motion failed due to lack of a second.

Moved by: Councilmember Keegan

Seconded by: Mayor Saemann

To remove the City Council retreat from the 2026 meeting calendar.

Ayes (5): Mayor Saemann, Mayor Pro Tem Detoy, Councilmember Jackson, Councilmember Keegan, and Councilmember Francois

Motion Carried

Moved by: Councilmember Jackson

Seconded by: Councilmember Keegan

To approve the City Council meeting schedule for 2026 and adopt Resolution No. **RES-25-7528** establishing the meeting dates and times of the City Council for calendar year 2026, as amended.

Ayes (5): Mayor Saemann, Mayor Pro Tem Detoy, Councilmember Jackson, Councilmember Keegan, and Councilmember Francois

Motion Carried

18. FUTURE AGENDA ITEMS

18.a TENTATIVE FUTURE AGENDA ITEMS - 25-CMO-078

19. CITY MANAGER REPORT

Interim City Manager Steve Napolitano provided a City Manager Report.

20. INFORMATIONAL ITEMS

20.a LOS ANGELES COUNTY FIRE AND AMBULANCE MONTHLY REPORT FOR September 2025 - 25-CMO-077

**20.b PARKS, RECREATION, AND COMMUNITY RESOURCES ADVISORY
COMMISSION MINUTES - 25-CR-084**

20.c PARKING CITATION AND REVENUE REPORT—OCTOBER 2025

21. ADJOURNMENT

Mayor Saemann adjourned the meeting at 10:56 p.m. in memory of Ken Rogers and read a eulogy into the record.