

City of Hermosa Beach

Proposal for

On-Call Development Plan Review and Support Services

RFP 24-005

January 8, 2025





Cover Letter

January 8, 2025

City of Hermosa Beach
Attn: Guillermo Hobelman, CBO
1315 Valley Drive
Hermosa Beach, CA 90254

RE: Proposal for On-Call Development Plan Review Services and Community Development Staff Augmentation Services RFP 24-005

Dear Guillermo Hobelman,

Willdan Engineering is pleased to present this Proposal to the **City of Hermosa Beach** to continue providing **On-Call Development Plan Review Services and Community Development Staff Augmentation Services**. Willdan is a leading nationwide Provider delivering unmatched expertise in Building & Safety Services for over 60 years. We are a one-stop resource for professional, collaborative services to local and regional Government Municipalities, making Willdan a uniquely qualified Consultant that meets the City's needs.

- **Demonstrates Competence and Expertise**

Willdan partners with multiple Municipalities across California and the United States to provide customized **Building & Safety and Code Enforcement Services**. Our Team has over 1,700 Employees including California Licensed Architects & Engineers, ICC Certified Personnel, and CASp Experts. We understand the importance of minimizing costs while working with the Applicant and prioritizing the community's interests.

- **Knowledge of the City**

Willdan's **Building & Safety** Division is currently providing on-call services in the **City of Hermosa Beach**. We consider ourselves a partner with the City to ensure the life, health, and safety of its residents and community.

- **Customer Service**

Willdan takes pride in committing ourselves to meet and exceed Client expectations. The key contributor of customer service is to be a seamless extension of the City through friendly Team Members.

- **ICC Preferred Provider**

Willdan Engineering is recognized as an ICC Preferred Provider. Our knowledgeable Team is available to provide ICC approved training sessions to Municipalities to earn CEU credits if requested.

For ease of review, we have included the following Evaluation Criteria Table to demonstrate how Willdan not only meets but exceeds the **City of Hermosa Beach's** expectations.

Description of Evaluation Criteria	Willdan's Fulfillment
Approach and Methods	Willdan tailors our services to meet and exceed the City's expectations by incorporating innovative approaches for design compliancy with the California Building Codes and Standards. Our services are rooted in providing technical expertise with strong project management in a professional, efficient, and cost-effective manner.
Relevant Experience & Qualifications	Willdan has successfully completed numerous projects of similar scope and complexity. Our Proposal demonstrates a reliable track record delivering high-quality results with a Team that represents a breadth of Certified and Licensed Professionals committed to ensuring Customer satisfaction. Each Team Member's specialized expertise ensures timely and successful completion of projects within the Scope of Work.
Timeframe and Costs	Willdan prides itself in providing quality services at comparable rates.
Administration	Willdan is prepared to accept the terms presented within the Professional Services Agreement without Amendment.

Patrick Johnson, PE, CBO, Director of Building and Safety, is authorized to contractually bind Willdan and will serve as Principal-In-Charge. **Jamie Bruccoleri, CBO, CFM**, will serve as Project Manager for Building & Safety Services and oversee day-to-day services provided to the City. Please find their contact information below:

Patrick Johnson


Director of Building and Safety
 (909) 915-4361
pjohnson@willdan.com

Jamie Bruccoleri

Project Manager
 (310) 623-9930
jbruccoleri@willdan.com

Willdan acknowledges and understands the Scope of Work as outlined in this Proposal and attests the information is valid. Willdan acknowledges receipt of any addendums posted in Planetbids. We eagerly look forward to continuing collaborative efforts with the **City of Hermosa Beach** and its community.

Respectfully submitted,
WILLDAN ENGINEERING



Patrick Johnson, PE, CBO
 Director of Building and Safety



Firm Profile

Willdan Profile

Willdan Engineering (Willdan), a California corporation founded in 1964, has been a consistent industry leader providing all aspects of **Building & Safety and Code Enforcement Services**, Municipal, Infrastructure Planning, and Transportation Engineering; Program Management; Financial Consulting; and Energy-related Services. Dedicated to providing Public Agencies with reliable, quality, and cost-effective services, Willdan merges sound solutions with a solid respect for the fiscal responsibility faced by local Agencies and the concerns of affected communities. This approach has proven responsive to the most challenging budget, schedule, and aesthetic requirements. It is a contributing factor to our industry reputation and our company growth. Willdan addresses the varied demographics of our Public Agency Clients through ***focused, specialized services offering solutions tailored to the unique goals and visions of each Agency.***

IN BUSINESS FOR **60** Years

ANNUAL REVENUE OF **\$510** Million (as of 2023)

PUBLICLY TRADED COMPANY | NASDAQ: WLDN

**Principal-in-Charge
Contact Information**
Patrick Johnson, PE, CBO
Director of Building and Safety
Willdan Engineering
13191 Crossroads Parkway North,
Suite 405
Industry, CA 91746
(909) 915-4361
pjohnson@willdan.com

**Project Manager
Contact Information**
Jamie Bruccoleri, CBO, CFM
Project Manager
Willdan Engineering
13191 Crossroads Parkway North,
Suite 405
Industry, CA 91746
(310) 623-9930
jbruccoleri@willdan.com

Willdan Engineering (Willdan) is part of Willdan Group, Inc. (WGI), a NASDAQ publicly traded Delaware Corporation and nationwide Firm serving numerous Public Agencies and Private Sector Clients. Founded in 1964 and **headquartered at 2401 E. Katella Avenue, Anaheim, California, 92806**, Willdan was originally established as a Civil Engineering Firm specializing in providing solutions for our Public Agency Clients. We have since evolved into a professional Consulting Firm offering a broad array of services that allows us to provide a comprehensive and integrated approach to our Clients' Planning, Engineering, Financial, Economic, Public Facility, Public Safety, and Energy sustainability solutions. Willdan has been operating under its present name since 2010. Willdan has not had any failures or refusals to complete a contract.



FEDERAL ID NUMBER: 229-5858

Throughout our **60-year** history, Willdan has sustained a consistent healthy financial performance. Willdan has the financial strength and wherewithal to complete all projects we undertake. This is due, in part, to a respected reputation in the Municipal Engineering industry for providing timely, cost-effective, innovative engineering solutions that exceed our Client's expectations as well as for providing exceptional customer service. The Firm has the resources and appropriate Team Members to perform and complete all contractual project obligations.





Willdan possesses expertise in most facets of the Public Sector Marketplace. The varied experience and background of our Team Members is an added value of our services. No other Firm matches Willdan's combined breadth of directly relevant technical and operational expertise and depth of experience.

Willdan's Corporate-wide capabilities include a full range of Civil and Structural Engineering, Land Planning, Financial and Economic Consulting, Geology and Geotechnical Engineering, Environmental Health and Safety, and Energy Efficiency Solutions Consulting Services.

Willdan offers the full Scope of Services detailed in the City's RFP. With over 200 Licensed Professionals and technical Team Members, Willdan brings the depth of resources and experience to provide plan review services for virtually any project in the **City of Hermosa Beach**.

Southern California Willdan Office Locations	
Location	Contact Information
Industry	Address: 13191 Crossroads Parkway North, Suite 405 Industry, CA 91746 Phone: 562.908.6200 Fax: 562.695.2120
Anaheim	Address: 2401 E Katella Avenue, Suite 300 Anaheim, CA 92806 Phone: 714.940.6300 Fax: 714.940.4920
San Bernardino	Address: 650 E Hospitality Lane, Suite 400 San Bernardino, CA 92408 Phone: 909.386.0200 Fax: 909.888.5107
Riverside	Address: 6560 Van Buren Boulevard, Suite E Riverside, CA 92503 Phone: 909.386.0200 Fax: N/A
Ventura	Address: 374 Poli Street, Suite 101 Ventura, CA 93001 Phone: 805.653.6597 Fax: 805.754.2067
Temecula	Address: 27368 Via Industria, Suite 200 Temecula, CA 92590 Phone: 951.587.3500 Fax: 951.587.3510
Carlsbad	Address: 2701 Loker Avenue W, Suite 107 Carlsbad, CA 92010 Phone: 877.939.2928 Fax: 760.931.2405
San Diego	Address: 8880 Rio San Diego Drive, Suite 950 San Diego, CA 92111 Phone: 858.292.1840 Fax: 858.292.1014





Project Understanding and Approach to Scope of Work

Statement of Project Understanding

Willdan understands the **City of Hermosa Beach** is seeking additional support to assist with **On-Call Development Plan Review Services and Community Development Staff Augmentation Services** with the expertise and capacity to review a variety of residential, commercial, and public facility development related plans in accordance with the Hermosa Beach Municipal Code and the California Building Codes and Standards. The Willdan Team is excited to continue to work with City Staff to elevate the City’s goals for **Building & Safety and Code Enforcement Services**. Our primary goal is to ensure residents and the community’s life, health, safety, and welfare. This Proposal not only outlines our detailed understanding of the City’s requirements, but it emphasizes our strategic approach to delivering effective and efficient **Building & Safety and Code Enforcement Services** that align with the City’s objectives.

Subsequent sections delve into our comprehensive understanding of the Scope of Work and the **City of Hermosa Beach’s** specific needs by detailing our Work Approach, Key Personnel & Proposed Staffing, and execution strategies that meet and exceed the expectations set forth in the Request for Proposals (RFP).

Organizational Chart





Approach to Work Program (Required and Optional Tasks)

Methodology

Willdan's Building & Safety Division tailors our services to meet and exceed City's expectations with effective and creative approaches to increase a structure's performance capability while remaining compliant with the California Codes and Standards. Willdan has extensive experience furnishing comprehensive **Building & Safety and Code Enforcement Services** to Government Municipalities providing a consistent, technical foundation to all projects ensuring efficient and cost-effective manners.



Strength and Stability

Willdan is a full-service **Building & Safety and Code Enforcement** Consultant. Our robust Team will customize a variety of solutions specifically to enhance the City's needs. We will continue our role in the **City of Hermosa Beach** as both facilitator and problem solver to maintain our long-term successful relationship with the City and the community.

Customer Service

Willdan recognizes customer service is paramount to any organization. Our Team excels in adaptability, prompt responses, clear oral and written communication skills, and individualized interaction. These skillsets benefit the City's development by combining residents and businesses to grow together through our interaction between City Staff and various Project Personnel during the duration of a project.

Diverse Experience

As a **recognized ICC Preferred Provider**, our qualified Team is available to provide training sessions to Municipalities. The Willdan Team attends regular classes and seminars to remain informed on Code updates as well as maintaining active certifications at no additional expense to the Client. Our knowledgeable Team is available to provide training sessions to Municipalities upon request.



Compliance with Codes and Standards

The Willdan Plans Examiners and Building Inspectors will ensure all projects and associated documentation are compliant with the 2022 building codes, energy conservation codes, accessibility regulations, municipal code, health and safety codes, fire codes, and adopted State and Federal laws and regulations.



Technology

Additionally, we stay abreast of the latest technologies by using our internal system **GeoCivix** (allowing our Clients instant access to correspondence and/or Correction Letters) to providing electronic plan review capability through the use of **Bluebeam** software.





Scope of Services

The **City of Hermosa Beach** Community Development Department is seeking a Consultant to assist with managing the **Building & Safety** Division’s day-to-day needs. Several services are being requested by the City including Staff Augmentation Services that may include, but are not limited to:

- In-house Plan Review Staff (as needed approximately 2 days a week)
- Available to meet with City Staff
- Available to answer City Staff emails and inquiries pertaining to plan check projects within 8-hours or one (1) business day
- Provide a process or digital platform for submitting plans and documents and tracking plan check progress.
- Review plans submitted by Developer Applicants and provide written comments to the City. Reviews may include overall site design including notes on plans and plan check submittals for Structural, Architectural, Mechanical, Electrical, Plumbing, Framing, Demolition, Details, Best Management Practices, T24 documentations as well Energy Code compliance, Landscaping Plans and Solar submittals as needed, for the current Code cycle, etc.
- Inspection Services
- Code Enforcement Services
- Additional related Staff Augmentation that is needed to ensure compliance with the Hermosa Beach Municipal Code, building codes, zoning codes, and other regulations of the City
- Attend video conference calls, coordination, reporting, and follow up meetings with the Community Development Department, Residents, Applicants, and Design Engineers as needed.
- Development of guidelines for the Community Development Department handouts (such as Typical wall designs, Retaining Walls, Patio Covers, HVAC typical details, pools, etc.), for trees and plantings, development of City standards plan and details, fees, processes improvements, easement policy, etc.

A Team You Can Count On

The **City of Hermosa Beach** can expect to receive not only the highest quality **Building & Safety and Code Enforcement Services** but will have a vast resource of continual support as our Team is committed to ensuring guaranteed satisfaction.

Building & Safety Services	
Service Classification	Type of Service
ICC Certified Plans Examiners	On-Site and On-Call
California Licensed Structural Engineers	On-Call
ICC Certified Building Inspectors	On-Site and On-Call
CASp Specialists	On-Call
ICC Certified Permit Technicians	On-Site and/or On-Call
Certified Code Officials	On-Site and/or On-Call

Willdan is qualified to support the **City of Hermosa Beach** with a Team that will adapt the furnished services to champion the purpose and direction of the City.

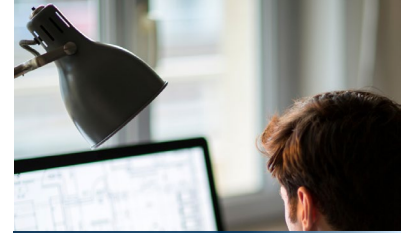




Building Official



Permit Technician



Plan Review



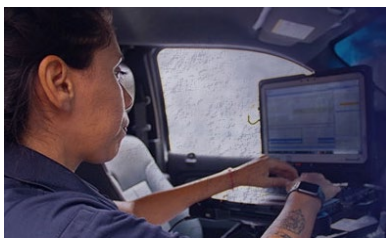
Building Inspection



CASp



Disaster Recovery

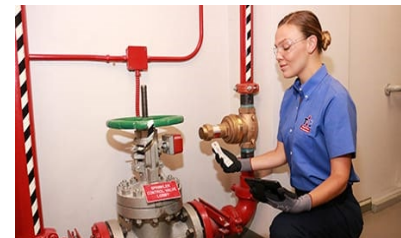


Code Enforcement



ICC **PREFERRED PROVIDER PROGRAM**

Willdan is recognized as an ICC Preferred Provider and our knowledgeable staff is available to provide training to jurisdictions as needed.



Fire





Plan Review Services

Willdan will provide the **City of Hermosa Beach** with Licensed Professionals and ICC Certified Plans Examiners who have a minimum of two (2) years experience. We understand that response time for plan reviews is crucial, and we intend to return comments as outlined in the City's Proposal. Our Plans Examiners continually attend training courses and conferences to stay current with the Code adoptions and amendments.



Service Approach

Plans Examiners verify accuracy and compliance with the following design elements:

- Review plans and applications for conformance to all applicable Federal, State, and City Building Codes; including structural, electrical, mechanical, plumbing, fire/life safety, California Energy Regulations, and accessibility laws
- Coordinate with applicable City Departments and Los Angeles County Agencies (Health, Water, Environmental, Air Pollution, etc.).
- Coordinate with City Administrative Staff to route plans to appropriate Departments and track progress
- Provide Applicant with plan review correction comments to achieve conformance
- Issue approved Permits
- Respond to inquiries on the phone, in-person, and via e-mail
- Schedule inspections, coordinate with Staff, maintain files, and update permit system
- Attend meetings as required
- Plan review can be performed on-site, off-site, or a combination of both (subject to the satisfaction of the City)



Willdan's ICC Certified Plans Examiners are experienced in reviewing compliance of accessibility and life-safety with the current Edition of the California Codes and Standards in conjunction with the supplemental documents (i.e. structural calculation packages, Title 24 Reports, Geotechnical Reports, Permit Application, project valuation, proposed square footage, etc.). There are no limitations for the types of construction that will be reviewed as our Plans Examiners are qualified analyzing new construction, additions,

remodels, Tenant Improvements, and reconstruction projects associated with residential, commercial, mixed-use, and industrial projects.

Additional Services Approach




Our Plans Examiners are attentive to customer service. To minimize the number of review cycles, Willdan enforces a streamlining process where Plans Examiners are accessible by phone, email, and in person. It is a standard practice for Plans Examiners to call the Design Professional(s) after the second (2nd) review if the project does not appear to be approved on the third (3rd) submittal. We strive to approve submittals by the third (3rd) review cycle.





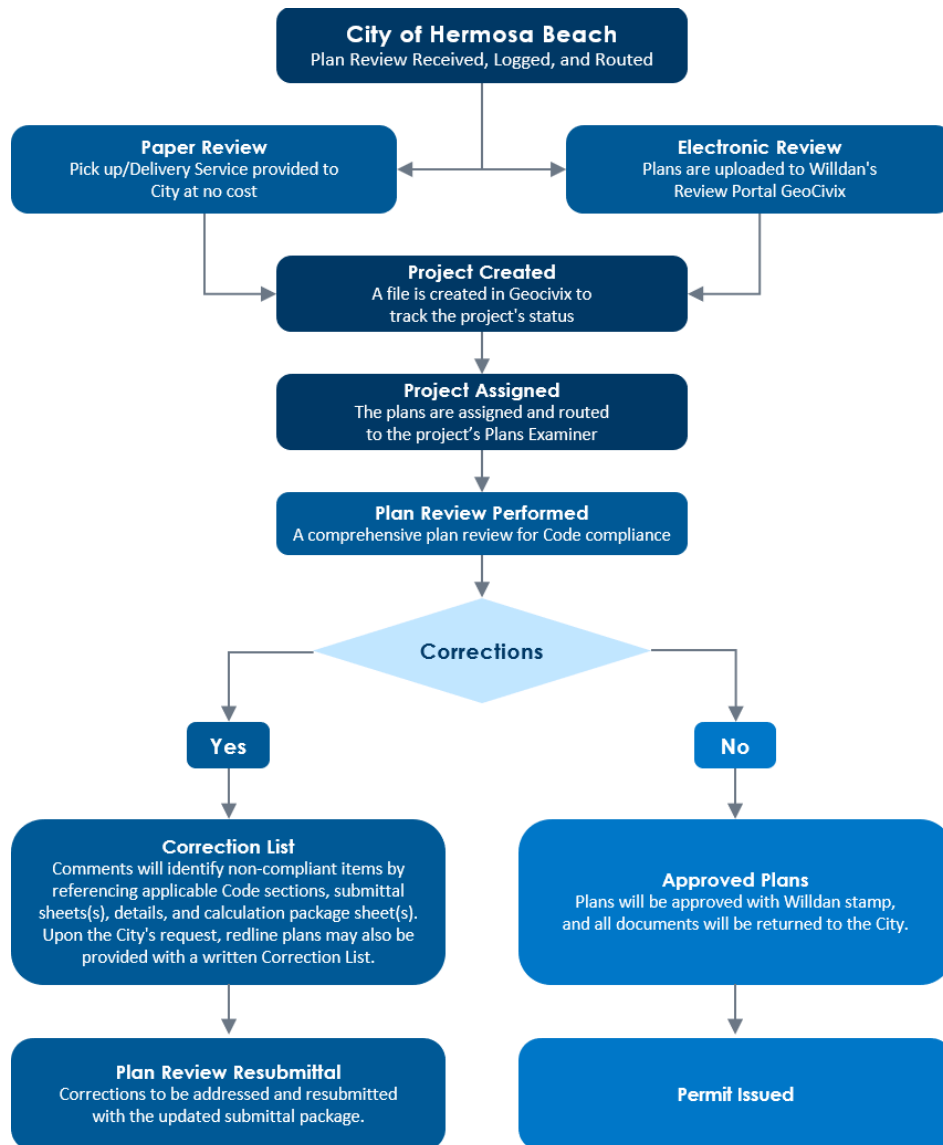
Plan Review Response Times

Willdan Plans Examiners will adhere to the **City of Hermosa Beach's** response turnaround schedule as follows:

TYPE OF PROJECT	INITIAL REVIEW	SUBSEQUENT REVIEWS
 Residential Plan Review	8 - 10 business days	5 business days
 Commercial and Industrial Plan Review	10 business days	5 business days
 Solar Plans	1 working day	1 working day

Expedited plan review services may be provided at the City's request and on a project basis.

Plan Review Flowchart





Building Inspection Services

Willdan's Inspectors are ICC Certified and qualified to perform residential, commercial, and industrial inspections ensuring construction complies with the City approved plans, building codes and standards, accessibility, life-safety, and supplemental documents. To comply with **the City of Hermosa Beach** request, Willdan Inspectors will complete daily inspections of active Permits.



Service Approach

- One Full Time Position with additional Inspectors to be provided as needed.
- Prepare Daily Inspection Lists/Schedules
- Coordinate inspections with multiple City Department (when applicable)
- Familiarize themselves with the City approved plans to verify the on-site/existing conditions are concurrent with those identified on the approved plans, which includes compliance with setbacks, square footage, heights, and other project information.
- Interact Professionally with Contractors/Developers/Property Owners during field inspections
- Issue Correction Notices/Stop Work for non-compliant field items
- Document field changes and inform the applicable City Department of the change
- Input inspection results and notations into the City's database
- Finalize/Expire Permits
- Investigate Code violations with City Code Enforcement Staff
- Input inspection information into the City's Permit tracking system, document violations, and coordinate inspection schedule with administrative support staff
- Respond to on-call and emergency inspections (when applicable) including after hours and weekends
- Evaluate emergencies situations ranging from a vehicle crash into a structure to catastrophes/natural disasters
- Compliance Investigations
- Enforcement and follow ups for: Green Building Code, on-site grading and drainage, NPDES storm-water (SWPPP), Fats, Oils, and Grease (FOG) Program, recycling verification, and other related duties as assigned.
- NPDES compliance inspections shall include verification of treatment best management practices (BMP) devices to ensure proper installation and operation pursuant to the City Water Quality Management Plan (WQMP) for a development project

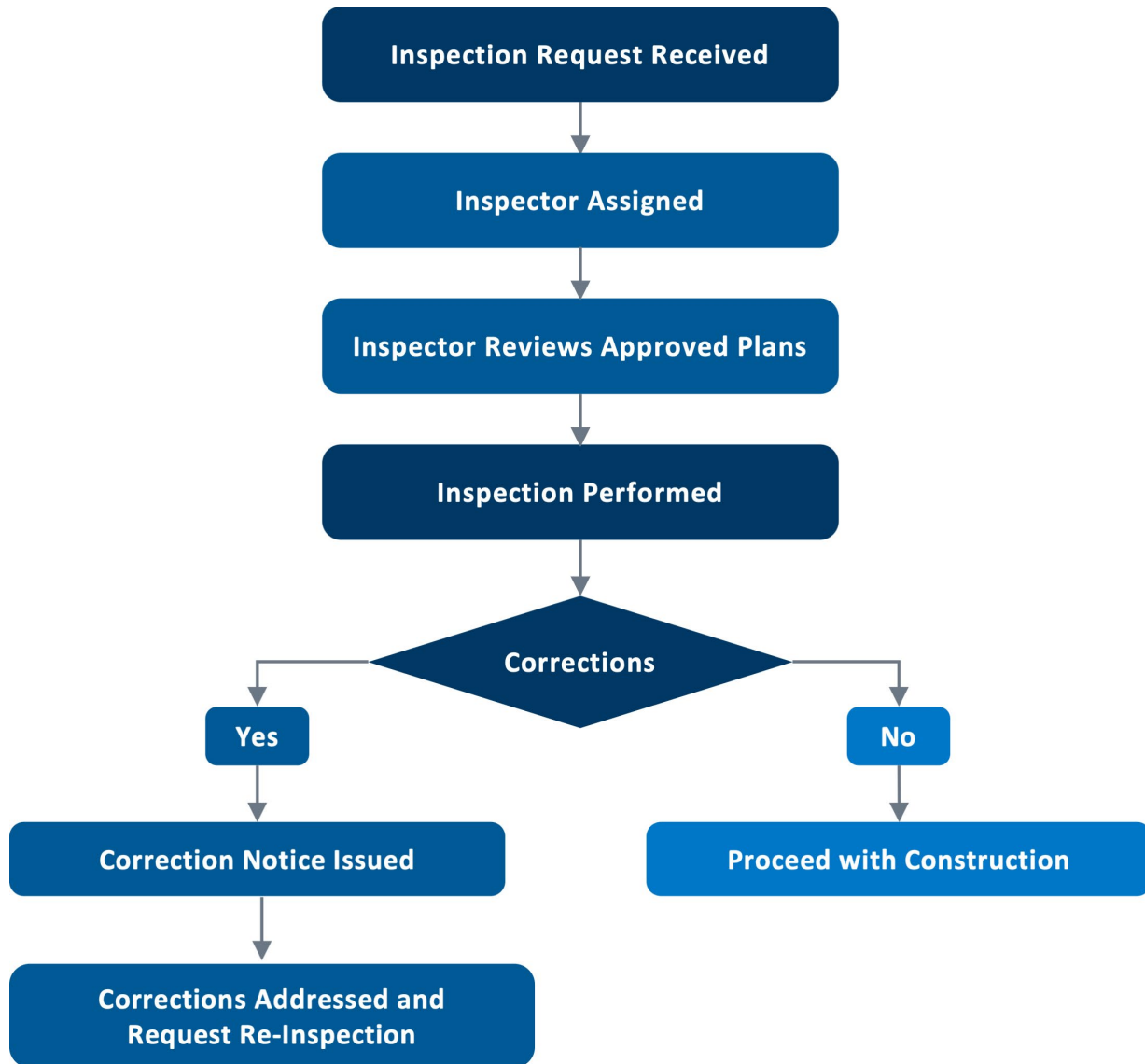




Additional Services Approach

The Willdan Inspection Team provides additional services to the Clients outside the identified Scope of Work. The Inspection Team will attend pre-construction and construction meetings with City Staff, Contractors/Developers, and Property Owners to aid in resolving field design issues.

Inspection Flowchart





Permit Technician Services

Willdan's Permit Technicians are ICC Certified and responsible for all Building & Safety Permit document control. They understand the importance of time management, attention to detail, proficient responses, and (most importantly) professional customer service.



Service Approach

- Full Time Position
- Facilitate correspondence with Applicants via telephone, email, and in person
- Scan through the submittal package to verify the package is complete.
- Review all Applications for accuracy and make necessary revisions (i.e. description of Scope of Work, square footage, Construction Type, Use)
- Review and process Construction and Demolition Debris (C&D) Permits
- Diversion report plan submissions and diversion reporting. Applicable projects must divert 65% of their C&D debris, submit a Diversion Plan and Diversion Report for their projects.
- Assess, calculate, review and apply fees for development impact, sanitation, traffic, plan check, permitting, etc.
- Validate the Contractor's License is in good standing with the State of California and Workers Compensation Insurance
- Collect Fees
- Logging and tracking submittal packages
- Correspond electronically the corrections/approval of plans with the Applicant
- Provide technical support to Applicants when applicable
- Process plan revisions and verify corrections have been satisfactorily made
- Stamping and Approving Plans
- Issue Certificate of Occupancy/Temporary Certificate of Occupancy
- Log, track and follow-up on received reports of unpermitted work
- Log and track "Stop Work" orders
- Follow up with violations and issue applicable fees associated with the violation
- Download and index of As-Built plans for all Permits and manage/maintain the database



Additional Services Approach

The Willdan Permit Technician Team understands they are the first response for **Building & Safety Services**. They are knowledgeable in the Permitting process and offer friendly customer service to the residents and community.



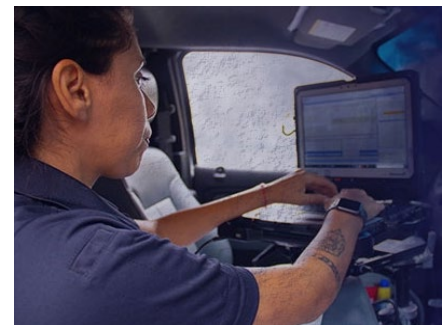


Code Enforcement Services

Willdan's Code Enforcement Inspectors are Certified and equipped to provide services that are among the most complex and challenging services offered to Government Agencies.

Service Approach

- General code compliance, including nuisance, substandard housing, and dangerous buildings enforcement.
- Inspection services for HUD section 8 programs.
- Review, study, and analysis of existing programs.
- Development of ordinances and writing of grant proposals.
- Neighborhood cleanup and improvement programs.
- Community education programs.
- Development of educational materials.
- Vehicle abatement and parking enforcement.
- Assist in enforcement, including preparation and participation in prosecution by City and District Attorneys.
- The registration and enforcement of vacation rentals.
- Investigate complaints from the Public and City Staff regarding violations of the municipal codes, ordinances, standards, specifically regarding dangerous buildings and nuisances.
- Proactively engage with residents, Property Owners, Business Representatives, and other stakeholders to explain the nature of the violations and encourage voluntary compliance.
- Issue courtesy notices of violation for non-compliance according to applicable codes and regulations.
- Draft and execute inspection warrants in accordance with legal procedures as needed to perform inspections.
- Facilitate appeals hearings as necessary to ensure due process.
- Conduct follow-up inspections to verify compliance with issued notices.



Additional Services Approach

Our Code Enforcement Team Members are familiar with the Code requirements and procedures related to the abatement of dangerous buildings by utilizing the Demolition and Abatement program as a tool to assist the community and neighborhoods, by removing buildings that are dangerous, blighted, and structurally unsound. Our Team will educate and collaborate with Property Owners to resolve matters without using the abatement process. However, when compliance cannot be achieved with responsible parties, our Team will utilize all legal means necessary to safeguard the community via the abatement process.





The Willdan Advantage

While we offer a wide range of services, Willdan's Team understands every Client requires personalized solutions. We offer a variety of customizable services to each Client making us an ideal partner.

CASp Services

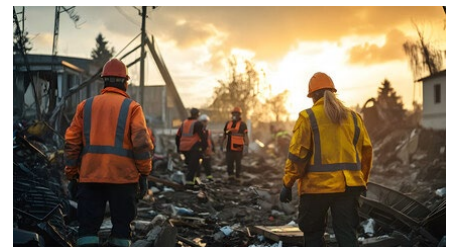
Our CASp Plans Examiners and Inspectors provide accessibility evaluations of the building and site to report non-compliant accessibility implementations. If requested by the City, the CASp Inspector may assist with legal support and act as an expert witness. CASp Inspection services are conducted with a minimum of 24-hour notice.



Disaster Response & Inspection Services

For over two decades, we have assisted local and regional communities recovering from firestorms, floods, earthquakes, landslides, mudslides, and other disasters. Amid the turmoil, Willdan supports communities with rebuilding their homes and businesses while ensuring the protection of public life-safety. We are equipped to promptly mobilize during catastrophes/disasters, emergencies, and pandemics allowing us to establish a reputation for innovative disaster recovery assistance approaches.

The Willdan Team is ready to assist by providing efficient means of reviewing and approving building Permit Applications as well as providing prompt construction inspections for affected Property Owners. We understand that most local and regional Government Agencies are hard pressed to maintain normal services while assisting residents and businesses impacted by a major disaster. For example, on April 11, 2023, Willdan signed a contract with the Town of Paradise to perform Building and Safety plan reviews and inspection services for their on-call Post-Fire Rebuilding Assistance project. Paradise was in the direct line of the 2018 Camp Fire, at the time the deadliest and most destructive wildfire in California's history.



Willdan assisted communities with recovery from the following disasters:

- Town of Paradise Firestorm
- Northridge Earthquake
- Loma Prieta Earthquake
- Whittier Narrows Earthquake
- Berkeley Tunnel Firestorm
- Malibu Flood
- Malibu-Topanga Firestorm
- Oakland Firestorm
- Calabasas Flood

Fire Services

Willdan's Fire Service Team specializes in critical fire life-safety protection serving Municipalities throughout California for over 45 years. We will work with the City to establish a system that works best for the City. The Team is comprised of both ICC and State Certified Plans Examiners,



Inspectors, Fire Marshals, and fire protection Engineers to fulfill the broad range of critical fire life-safety protection services.





Willdan Engineering's Supplemental Services

Willdan provides supplemental services to Municipalities upon request. The additional services include, but not limited to:

- Field engineering, investigations, assessments, and reports.
- Scanning or electronic conversion, and indexing, of permits, construction plans, drawings, reports, calculations, documents, records, maps, plot plans, microfiche, etc.
- Development of public information materials, including, but not limited to, forms, technical handouts, brochures, manuals, website enhancements, etc.
- Optimizing solutions pertaining to energy savings
- System improvements to ensure optimal performance and resiliency
- Innovative design to address environmental challenges
- Commissioning and retro-commissioning services for new and existing infrastructure
- Analysis audits, planning, and modeling services for engineering projects
- Designs for civil infrastructure, performance contracting, and design-build projects
- Construction Management
- Public Works
- Traffic Management
- Stormwater Drainage and Flood Control
- Geotechnical
- Right-of-Way Engineering
- Constructability Review
- Safety Lighting
- Landscape Architecture
- Historic Resources
- Municipal Financial Services
- Quality Assurance
- Energy Performance





Roles and Responsibilities

Willdan's Responsibilities

- Willdan shall provide all **Building & Safety and Code Enforcement Team Members** supplies, equipment, software, Code books, and vehicles required to fulfill the Agreed Contract.
- Willdan shall provide sufficient number of qualified Engineers, Plans Examiners, Combination Inspectors, Permit Technicians, and Code Enforcement Inspectors who are available to meet the varying workload demands in the City.
- Willdan shall provide the City with a Core Back-Up Team that is established to ensure the City is sufficiently always staffed.
- Willdan shall provide all requested services outlined in this RFP

City's Responsibilities

- The City has the right of refusal for any assigned Employee and may request an alternate at any time.
- Designated Building Counter and area to include four (4) desk cubicles with computers, phones and internet connections
- Use of Plan Room
- Use of Permit file cabinets and wall files
- Use of City copier, fax machine, paper, and equipment

Project Management Plan

Communications Approach

The Willdan Project Management Team emphasizes the importance of maintaining effective, on-going communication with our clients. Our Team Members will maintain direct, face-to-face contact with City Staff and the Public on a regular basis. At all other times, our Team Members can be reached by e-mail or telephone and are prompt in returning e-mails and telephone calls.

Quality Assurance/Quality Control

Willdan Engineering operates under a daily company-wide Quality Assurance/Quality Control (QA/QC) Program. This program is very effective by ensuring a seamless process of day-to-day operations. To safeguard quality control, the Willdan Team is furnished with prevailing tools for tracking plan reviews, issues iPhones and laptop/iPad computers for communication, and supplies field equipment including smart levels, tape measures, hard hats, safety vests, etc. Inspection logs and reports are reviewed weekly by the Willdan Project Manager to monitor construction progress. The Project Manager will consult with the jurisdiction's Building Official when deficiencies arise and recommend potential solutions. Once a solution is implemented, Willdan will update the quality control procedure. Willdan has built an excellent reputation with our services, leading other jurisdictions to approach us to assist with their special projects.





Experience and Qualifications

Willdan’s **Building & Safety and Code Enforcement Team** provides services to over 100 Municipalities in California, mostly within the Southern California region. As such, our Team Members are well versed in identifying problems and issues within Municipalities and knowledgeable to provide adequate solutions promptly.

Summary of Relevant Clients

The table below highlights some of our Team’s recent experience in providing the same scope items as being requested by the **City of Hermosa Beach**.

<i>City</i>	<i>Contact Name, Phone Number, E-Mail Address</i>	<i>Service Dates</i>
City of Bellflower 16600 Civic Center Drive Bellflower, CA 90706	Elizabeth Oba Director of Planning & Building Services (562) 804-1424 x2276 eoba@bellflower.org	2024 to Present
		<i>Project Size</i>
		\$4.5M

Willdan was recently selected to provide in-house Building Official, Building & Fire Plans Examiners, Building & Fire Inspectors, Fire Marshal, Permit Technicians services, and Accessible Compliance Review. Our Scope of Work covers residential and non-residential applications, including structural, fire, life safety, plumbing, electrical, mechanical, accessibility, and energy conservation.



Staffing

Building Official:	Alan Cook
Building Inspector:	Walter Jones
Plans Examiners:	Mazen Dudar and Ali Alvandi
Permit Technicians:	Virginia Carrillo and Monique Acevedo
Fire Services:	Dennis Grubb

<i>City</i>	<i>Contact Name, Phone Number, E-Mail Address</i>	<i>Service Dates</i>
City of El Segundo 350 Main Street El Segundo, CA 90245	Michael Allen, AICP Community Development Director (310) 524-2345 mallen@elsegundo.org	2012 to Present
		<i>Project Size</i>
		T&M Based

Willdan is currently providing electronic Building Plans Reviews, Fire Plan Reviews, Permit Technicians, and Accessible Compliance Review services. Our Scope of Work includes verifying residential, commercial, and industrial structures structural, fire, life safety, plumbing, electrical, mechanical, accessibility, and energy conservation compliance.



Staffing

Building Official:	Sarkis Nazerian
Building Inspector:	Dominick Arauz
Plans Examiners:	Mazen Dudar
Permit Technicians:	Trameka “Meka” Gitchuway





<i>City</i>	<i>Contact Name, Phone Number, E-Mail Address</i>	<i>Service Dates</i>
City of Rolling Hills 2 Portuguese Bend Road Rolling Hills, CA 90274	Karina Banales City Manager (310) 377-1521 kbanales@cityofrh.net	1980 to Present
		<i>Project Size</i> Open Contract

Willdan is currently providing in-house Building Official and Building Inspectors; and on-call Building Plans Examiners, Permit Technicians, Accessible Compliance Review services. Our Scope of Work covers residential and non-residential applications, including structural, fire, life safety, plumbing, electrical, mechanical, accessibility, and energy conservation.



Staffing

Building Official:	Sarkis Nazerian
Building Inspector:	Jamie Bruccoleri
Plans Examiners:	Mazen Dudar and Carl Wilson
Permit Technicians:	Analyce Armstrong and Barbara Koch

<i>City</i>	<i>Contact Name, Phone Number, E-Mail Address</i>	<i>Service Dates</i>
City of Rolling Hills Estates 4045 Palos Verdes Drive North Rolling Hills Estates, CA 90274	Jeannie Naughton Community Development Director (310) 377-1577 x115 jeannien@rollinghillsestatesca.gov	1997 to Present
		<i>Project Size</i> T&M Based

Willdan is currently providing in-house Building Official and Building Inspectors; and on-call Building Plans Examiners, Permit Technicians, Accessible Compliance Review services. Our Scope of Work covers residential and non-residential applications, including structural, fire, life safety, plumbing, electrical, mechanical, accessibility, and energy conservation.



Staffing

Building Official:	Sarkis Nazerian
Building Inspector:	Jamie Bruccoleri
Plans Examiners:	Mazen Dudar and Carl Wilson
Permit Technicians:	Analyce Armstrong and Barbara Koch





<i>City</i>	<i>Contact Name, Phone Number, E-Mail Address</i>	<i>Service Dates</i>
City of Sierra Madre 232 W Sierra Madre Boulevard Sierra Madre, CA 91024	Vincent Gonzlez Director of Planning (626) 355-4239 vgonzalez@cityofsierramadre.com	1999 to Present
		<i>Project Size</i> \$4M

Willdan is currently providing in-house Building Official, Building Plans Reviews, Building Inspections, Fire Marshal, Accessible Compliance Review, and Civil Plan Review services. Our Scope of Work covers residential and non-residential applications, including structural, fire, life safety, plumbing, electrical, mechanical, accessibility, and energy conservation.



Staffing

Building Official:	Sarkis Nazerian
Building Inspector:	Robert "Bob" Keshishyan
Plans Examiners:	Mazen Dudar
Permit Technicians:	Analyce Armstrong and Barbara Koch
Fire Services:	Randy Metz





Recent Experience

The table below highlights some of our Team’s recent experience in providing the same scope items as being requested by the **City of Hermosa Beach**.

Client	Building & Safety, Code Enforcement, and Fire Services								
	Building Official	Building Plan Review	Building Inspection	Permit Technician	CASp	Disaster Response	Code Enforcement	Fire plan Review	Fire Inspection
City of Bellflower	■	■	■	■	■	■		■	■
City of Big Bear	■	■	■	■	■			■	■
City of El Segundo		■			■	■		■	
City of Fullerton				■	■	■	■		
City of Grand Terrace		■	■	■	■	■	■		
City of Hermosa Beach		■	■	■	■	■	■	■	
City of Indian Wells		■	■		■		■		
City of La Puente	■	■	■	■	■	■	■		
City of Long Beach		■	■		■		■		
City of Manhattan Beach							■	■	■
City of Moreno Valley		■	■	■	■		■	■	■
City of Norco	■	■	■	■	■	■			
City of Ontario		■	■		■		■		
City of Pomona		■	■						
City of Rancho Cucamonga		■			■		■		
City of Redlands		■			■		■		
City of Rolling Hills	■	■	■	■	■	■	■		
City of Rolling Hills Estates	■	■	■	■	■	■	■		
City of San Bernardino		■			■				
City of Sierra Madre	■	■	■	■	■	■			
City of Tustin		■			■		■		





Experience and Qualifications of Key Personnel Project Team Members



Jamie Bruccoleri, CBO, CFM, has been selected to be the **Project Manager** to oversee the City of Cypress’s Building & Safety Services. Jamie is an experienced Building Official, Fire Marshal, and Project Manager specializing in life, health, and safety building codes. She has proficient knowledge in building inspections, plans examinations, and overseeing Building & Safety operations. She will be responsible for ensuring the City’s day-to-day operational needs are met.



Patrick Johnson, PE, CBO, is the Director of Willdan’s Building and Safety Division. As the **Principal-in-Charge**, Patrick is responsible for overseeing all Community Development services company wide as well as providing structural and non-structural plan review. Patrick serves as a forensic engineer responsible for justifying probable causes of structural damage caused by expansive soils. He also provides Building Official Services to multiple Municipalities.

Patrick and Jamie will work with the City of Cypress’ Public Works Department regularly to guarantee the provided services exceed the City’s requirements. Our Team will meet regularly with City Personnel and communicate via phone or email with the Director to verify the following:

- Staffing meets the City’s needs.
- Performance of plan reviews are to the satisfaction of the City.
- General performance of Willdan Team Members.
- Monthly invoices and task orders issued to the City for services.
- Monitor project budgets to verify compliance with contract limitations.
- Provide all necessary tools and equipment for Willdan Team Members
- Provide continuing education to employees necessary for maintaining current certifications.
- Review daily hours and weekly timesheets submitted by Team Members.
- Perform regular reviews of Team Members.

Team Member	Professional Certification/License/Registrations	Relevant Projects
Jamie Bruccoleri, CBO, CFM Building & Safety Project Manager <i>15 years of Experience</i>	<ul style="list-style-type: none"> ▪ ICC Building Official ▪ ICC Fire Marshal ▪ ICC Commercial Building Inspector ▪ ICC Building Plans Examiner ▪ State of California Safety Assessment Program (SAP) CA DSW Local 	<ul style="list-style-type: none"> ▪ Project Manager Services, Cities of El Segundo Hermosa Beach, Rolling Hills, Rolling Hills Estates, and Santa Monica. ▪ Private Firm Project Manager, Sovereign Nations in Cabazon, Indio, and Palm Springs
Patrick Johnson, PE, CBO Principal-in-Charge <i>27 years of experience</i>	<ul style="list-style-type: none"> ▪ Civil Engineer, California No. 67960 ▪ ICC Plans Examiner ▪ ICC Building Inspector ▪ ICC Building Official ▪ Disaster Response Team Member, California Building Officials ▪ ICC Building Code Official and Code Specialist 	<ul style="list-style-type: none"> ▪ Building Official Services, Cities of Banning, Big Bear Lake, Highland, Loma Linda, March JPA, and Rancho Mirage, CA.





<p>Mazen Dudar, PE Plan Check Engineer <i>34 years of experience</i></p>	<ul style="list-style-type: none"> Professional Engineer, California No. 43653 ICC Plans Examiner 	<ul style="list-style-type: none"> Senior Engineer for Building and Safety Division of the County of Los Angeles
<p>Stefan Chiose, PE, CBO Plan Check Engineer <i>13 years of experience</i></p>	<ul style="list-style-type: none"> Professional Engineer, California No. 82816 ICC Building Official ICC Certified Plans Examiner ICC Certified Fire Sprinkler Plan Examiner 	<ul style="list-style-type: none"> Plan Check Supervisor and Lead Plans Examiner, Cities of Dana Point, Fullerton, Long Beach, Ontario, and Orange
<p>Aaron Cowen, PE, CBO Plan Check Engineer <i>30 years of experience</i></p>	<ul style="list-style-type: none"> California Professional Engineer, No. 58878 ICC Building Official ICC Plans Examiner 	<ul style="list-style-type: none"> Plan Check Services, Cities of Highland, Loma Linda, Moreno Valley, and Tustin. Counties of Los Angeles, Riverside, and Orange
<p>Daniel Crawford, CASp, CBO, Building Inspector <i>35 years of experience</i></p>	<ul style="list-style-type: none"> Certified Access Specialist CASp ICC Certified Building Official ICC Building Code Specialist ICC Accessibility Inspector/Plans Examiner ICC Building Plans Examiner 	<ul style="list-style-type: none"> CASp Services for Residential, Multi-family, Commercial, City Parks, and Precise Grading Plan Review Projects Plan Review Services in compliance with California Code and Standards
<p>Juliet DeMoss, PE Plan Check Engineer <i>43 years of experience</i></p>	<ul style="list-style-type: none"> Masters, Structural Engineering, University of Southern California BS, Civil Engineering, University of Washington ICC Building Official ICC Certified Plans Examiner 	<ul style="list-style-type: none"> Plan Check Engineer in Various Municipal Jurisdictions
<p>Carl Wilson, PE, CPE Plan Check Engineer <i>39 years of experience</i></p>	<ul style="list-style-type: none"> BS, Civil Engineering, University of New Haven, Connecticut Civil Engineer, California No. 32340 ICC Building Official ICBO, ICC Plans Examiner 	<ul style="list-style-type: none"> Plan Check Engineer for City of Rolling Hills Estates Plan Check Engineer for City of Maywood
<p>Ted Beckwith, PE, SE Plan Check Engineer <i>37 years of experience</i></p>	<ul style="list-style-type: none"> Registered Structural and Civil Engineer ICC Building Official ICC Plans Examiner 	<ul style="list-style-type: none"> Supervising Plan Check Engineer San Bernardino, CA
<p>Dominick Taliulu, EIT Plans Examiner <i>2 years of experience</i></p>	<ul style="list-style-type: none"> EIT Certification ICC Plans Examiner 	<ul style="list-style-type: none"> Plans Examiner for Various Municipal Jurisdictions
<p>Ryan Miller, EIT Plans Examiner <i>15 years of experience</i></p>	<ul style="list-style-type: none"> EIT Certification 	<ul style="list-style-type: none"> Plans Examiner for Various Municipal Jurisdictions
<p>Russell Peirson Senior Building Inspector <i>years of experience</i></p>	<ul style="list-style-type: none"> Auto-CAD Certification – Architectural/Electro-Mechanical, MTI College, Colton, CA ICC Commercial Building Inspector ICC Combination Inspector 	<ul style="list-style-type: none"> Senior Building Inspector for Various Municipal Jurisdictions
<p>Jordan Wiley Senior Building Inspector <i>years of experience</i></p>	<ul style="list-style-type: none"> AA, Business Administration, Saddleback College, Mission Viejo, CA Certificate of Construction Principals, Anaheim, CA ICC Certified Building Official ICC Certified Fire Marshal ICC Building Code Specialist 	<ul style="list-style-type: none"> Senior Building Inspector for City of Laguna Woods





	<ul style="list-style-type: none"> ▪ ICC Building & Fire Inspector/Plans Examiner ▪ ICC Accessibility Inspector/Plans Examiner 	
John Hartley Building Inspector <i>17 years of experience</i>	<ul style="list-style-type: none"> ▪ ICC Building Official ▪ ICC Plans Examiner ▪ ICC Building Inspector ▪ CACEO Code Enforcement Officer ▪ Post Disaster Safety Officer 	<ul style="list-style-type: none"> ▪ Senior Building Inspector for City of Signal Hill
Wesley Remaklus, CASp, CBO Senior CASp Building Inspector <i>10 years of experience</i>	<ul style="list-style-type: none"> ▪ AS, Construction Management, College of the Desert, CA ▪ AS, Fire Technology, College of the Desert, CA ▪ ICC Certified Building Official ▪ ICC Fire Code Specialist ▪ ICC Building Code Specialist ▪ ICC Master Code Professional ▪ ICC Certified Fire Marshal ▪ ICC CA Public Accommodations Accessibility Inspector/Plans Examiner ▪ ICC Building & Fire Plans Examiner ▪ ICC Building & Fire Inspector ▪ ICC Accessibility Inspector/Plans Examiner 	<ul style="list-style-type: none"> ▪ Senior CASp Building Inspector for City of Indian Wells and Various Municipal Jurisdictions
Barbara Koch Permit Technician <i>11 years of experience</i>	<ul style="list-style-type: none"> ▪ BA, Political Science, University of California, Irvine ▪ MPA, University of La Verne, La Verne ▪ ICC Permit Technician 	<ul style="list-style-type: none"> ▪ Building Permit Technician for City of Rolling Hills ▪ Building Permit Technician for City of Rolling Hills Estates
Analyce Armstrong Permit Technician <i>years of experience</i>	<ul style="list-style-type: none"> ▪ ICC Permit Technician 	<ul style="list-style-type: none"> ▪ Building Permit Technician for Various Municipal Jurisdictions





Required Forms

Certification of Proposal

RFP 24-005

City of Hermosa Beach



7.2.1 Certification of Proposal

RFP #: 24-005

The undersigned hereby submits its proposal and agrees to be bound by the terms and conditions of this Request for Proposal (RFP).

1. Proposer declares and warrants that no elected or appointed official, officer or employee of the City has been or shall be compensated, directly or indirectly, in connection with this proposal or any work connected with this proposal. Should any agreement be approved in connection with this Request for Proposal, Proposer declares and warrants that no elected or appointed official, officer or employee of the City, during the term of his/her service with the City shall have any direct interest in that agreement, or obtain any present, anticipated or future material benefit arising therefrom.
2. By submitting the response to this request, Proposer agrees, if selected to furnish services to the City in accordance with this RFP.
3. Proposer has carefully reviewed its proposal and understands and agrees that the City is not responsible for any errors or omissions on the part of the Proposer and that the Proposer is responsible for them.
4. It is understood and agreed that the City reserves the right to accept or reject any or all proposals and to waive any informality or irregularity in any proposal received by the City.
5. The proposal response includes all of the commentary, figures and data required by the Request for Proposal
6. The proposal shall be valid for 90 days from the date of submittal.
7. Proposer acknowledges that the City may issue addendums related to this RFP and that the proposer has reviewed the following addendums which have been issued:
Addendum: _____
Addendum: _____
Addendum: _____
Addendum: _____
8. Proposer further acknowledges the provisions of any addendums issued have been incorporated into their proposal.

Signature of Authorized Representative:



Printed Name and Title:

President, CEO





Non-Collusion Affidavit

RFP 24-005

City of Hermosa Beach



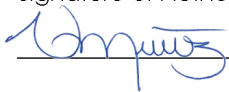
7.2.2 Non-Collusion Affidavit

RFP #: 24-005

The undersigned declares states and certifies that:

1. This proposal is not made in the interest of or on behalf of any undisclosed person, partnership, company, association, organization or corporation.
2. This proposal is genuine and not collusive or sham.
3. I have not directly or indirectly induced or solicited any other Proposer to put in a false or sham proposal and I have not directly or indirectly colluded, conspired, connived, or agreed with any other Proposer or anyone else to put in a sham proposal or to refrain from submitting to this RFP.
4. I have not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the proposal price or to fix any overhead, profit or cost element of the proposal price or to secure any advantage against the City of Hermosa Beach or of anyone interested in the proposed contract.
5. All statements contained in the Proposal and related documents are true.
6. I have not directly or indirectly submitted the proposal price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay, any fee to any person, corporation, partnership, company, association, organization, RFP depository, or to any member or agent thereof, to effectuate a collusive or sham proposal.
7. I have not entered into any arrangement or agreement with any City of Hermosa Beach public officer in connection with this proposal.
8. I understand collusive bidding is a violation of State and Federal law and can result in fines, prison sentences, and civil damage awards.

Signature of Authorized Representative:



Printed Name and Title:

President, CEO





Compliance with Insurance Requirements

RFP 24-005



7.2.3 Compliance with Insurance Requirements

RFP #: 24-005

The selected consultant will be expected to comply with the City's insurance requirements contained within this RFP.

The undersigned declares states and certifies that:

1. Proposer agrees, acknowledges and is fully aware of the insurance requirements as specified in the Request for Proposal.
2. If selected, proposer agrees to accept all conditions and requirements as contained therein.

Signature of Authorized Representative:

Printed Name and Title:

Vanessa Muñoz





Acknowledgement of Professional Services Agreement

RFP 24-005



7.2.4 Acknowledgement of Professional Services Agreement

RFP #: 24-005

The selected consultant will be expected to comply with and sign the City's Professional Services Agreement. Proposers should identify and/or indicate any exceptions to the Sample Professional Services Agreement included in Section 6.2. The City Attorney or their designee retains the discretion to accept or reject proposed exceptions or modifications to the City's Professional Services Agreement.

1. Proposer agrees, acknowledges and is fully aware of the conditions specified in the City's Sample Professional Services Agreement.
2. Proposer agrees to accept all conditions and requirements as contained therein with exceptions noted as follows:

Signature of Authorized Representative:

Printed Name and Title:

Vanessa Muñoz, President, CEO





Mandatory COVID-19 Vaccination for the City of Hermosa Beach Consultants



January 8, 2025

Suja Lowenthal
City Manager
City of Hermosa Beach
1315 Valley Drive
Hermosa Beach, CA 90254

RE: Mandatory COVID-19 Vaccination for City of Hermosa Beach Consultants

Dear Ms. Lowenthal:

Per this letter, Willdan Engineering certifies that all of its officers, agents, employees, subcontractors, representatives and volunteers servicing the City of Hermosa Beach on-site within the City pursuant to the Professional Services Agreement for On-Call Development Plan Review and Support Services dated ____ are or will be fully vaccinated or covered by an approved medical or religious exemption prior to the implementation of the scope of work located within the above referenced agreement.

Respectfully submitted,

Vanessa Muñoz, PE, TE
President and CEO
Willdan Engineering





Cost Proposal

As requested by the **City of Hermosa Beach**, Willdan has uploaded a separate cost proposal to Planetbids.

Appendix - Resumes





Patrick Johnson, PE, CBO

Director of Building and Safety

Patrick Johnson has 20 years of construction and engineering experience and is a registered engineer specializing in lightweight commercial, industrial, and residential structures. He has plan checked several tilt-up warehouse buildings up to 2.3 million square feet and numerous structures consisting of braced and moment frames for lateral resistance, prestressed concrete structures, and multi-story buildings up to six stories in height.

As Director of Willdan's Building and Safety Division, Mr. Johnson is responsible for overseeing all Building and Safety services company-wide as well as providing structural plan review. He has attended code enforcement and seismic application seminars and has received his Master of Engineering degree, specializing in structures, from California State Polytechnic University. Patrick has served as acting building official for the cities of Big Bear Lake, Loma Linda, and Rancho Mirage. He has served as a forensic engineer responsible for justifying probable causes of structural damage caused by expansive soils.

As a project manager for Willdan's On-call Building Official and Building and Safety Services contracts, Mr. Johnson works with town/city managers to plan, organize, direct, and administer the activities of their Building and Safety Departments, including building inspections; inspection of construction; and general rehabilitation or repair of commercial, residential, and industrial properties. He has overseen reviews of building plans, calculations, and specifications for proposed structures; administered building and safety code enforcement; and reviewed construction plans to ensure they meet building codes and zoning regulations. Mr. Johnson also oversees inspectors monitoring construction sites to determine whether structures and systems have been installed to meet all construction codes and ordinances for public safety.

Work Experience

- Building Official, Building Inspection, Plan Review, Permitting Services, Town of Oakland, FL. Principal-in- Charge.
- Building Inspection and Plan Review Services, City of Clermont, FL. Principal-in-Charge.
- Building Inspection and Plan Review Services, City of Winter Garden, FL. Principal-in-Charge.
- Building and Development Review Services, Pinellas County, FL. Principal-in-Charge.
- Building Inspection and Plan Review Services, Marion County, FL. Principal-in-Charge.
- Building Inspection and Plan Review Services, Alachua County, FL. Principal-in-Charge.
- Building Inspection and Plan Review Services, Sarasota County, FL. Principal-in-Charge.
- Building Official, Building Inspection, Plan Review, Permitting Services, Osceola County, FL. Principal-in-Charge.
- Building Official Services, Cities of Banning, Big Bear Lake, Highland, Loma Linda, March JPA, and Rancho Mirage, CA. Building Official.

EDUCATION

BS, Structural Engineering, University of Iowa, Iowa City, IA

MEng, California State Polytechnic University Pomona, CA

PROFESSIONAL CERTIFICATIONS

California Professional Engineer, CE#67960

Arizona Professional Engineer, CE#50435

Colorado Professional Engineer, CE#43704

Nevada Professional Engineer, CE#20699

ICC Building Official

ICC Plans Examiner

ICC Building Inspector

20 YEARS OF EXPERIENCE



Jamie Bruccoleri, CBO, CFM

Project Manager

EDUCATION

BA, Architecture,
University of Southern
California

PROFESSIONAL CERTIFICATIONS

ICC Building Official

ICC Certified Plans
Examiner

ICC Fire Marshal

ICC Commercial Building
Inspector

State of California
Safety Assessment
Program – CA DSW
Local

6 YEARS OF EXPERIENCE

Ms. Jamie Bruccoleri is an experienced Building Official, Fire Marshal, and Project Manager specializing in life, health, and safety building codes combined with proficient knowledge in building inspections, plans examinations, and overseeing Building & Safety operations.

She is competent in educating Licensed Professionals and Property Owners with the regulations and standards applicable to construction practices. Her technical knowledge and attention to detail is relevant while reviewing plans to verify the design complies with Code standards and regulations, as well as in the field when observing craftsmanship, materials, and detecting deviations from City approved plans. Jamie is adept in recognizing hazardous conditions pertaining to structural stability during plans examination and field inspections. She is proficient with writing technical evaluation reports, identifying non-compliant inspection observation issues, while referencing the Codes and other applicable regulations. Additional skills she offers include preparing budgets, scheduling work, resolving complex issues, revising fee schedules, client liaison, and team management. Jamie is able to establish and maintain professional relationships with Licensed Professionals, Developers, Contractors, and City Staff.

Relevant Project Experience

Building Official, Fire Marshal, and Plans Examiner, SAFEbuilt, Bellflower, CA. As the Building Official and Fire Marshal, Jamie's responsibility was to ensure the health, life, and safety of the City of Bellflower's residents and community. She worked directly with City Staff, Field Staff, and Office Staff to maintain communication and operations efficiency. Additionally, Jamie worked with the Public to assist their understanding of code interpretations, as well as resolving complicated deficiencies. Other duties Jamie performed as the Building Official and Fire Marshal include preparing budgets, reviewing monthly billing invoices, and writing reports for complicated building and safety related issues within the City. As the Plans Examiner, Jamie was responsible for guaranteeing the submitted plans for commercial and residential projects were compliant to the state and municipal building codes and standards.

Project Manager, SAFEbuilt, Palm Springs, CA and Cabazon, CA. While working with multiple sovereign nations, Jamie was promoted to Project Manager. As Project Manager, Jamie was the liaison between the Client and Management, oversaw Office Staff, managed multiple building project budgets, coordinated inspections, and established a productive working relationship with the project's General Contractor and Subcontractors to ensure the timely completion of the projects. In addition, Jamie performed other essential office functions as needed to ensure efficient services were always provided. Jamie held multiple positions while working with the sovereign nations. She successfully provided building services in support of new construction and renovations for residential and commercial projects, Casino Renovations, Casino/Hotel/Restaurant/Spa/Arena/Cultural Center/Office Space Facility Inspections, and COVID-19 Reopening Assessment Plans. During her tenure Jamie assumed positions of increasing responsibility.



EDUCATION

1987-1989, Master of Public Administration and Real Estate Finance, University of Southern California

1982-1986, BS, Public Administration and Urban and Regional Planning & Architecture, University of Southern California

PROFESSIONAL CERTIFICATIONS

ICC Building Official

34 YEARS OF EXPERIENCE

Corrie Kates, CBO

Assistant Project Manager

Corrie Kates is available to provide Building Official services including division or department wide management services to our clients on a full-time, part-time, and/or on-call basis.

Relevant Project Experience

Building Official, City of Redlands, California. Mr. Kates served as the Interim Building Official on two different vacancies for the City. He was responsible for managing the building and safety department for the City.

Building Official, City of Orange, California. Mr. Kates served as the Interim Building Official. He was responsible for managing the building and safety department for the City.

Building Official, City of Laguna Woods, California. Mr. Kates served as Interim Building Official and manages Building and Safety and code enforcements services for the City.

Building Official, City of Carmel-by-the-Sea, Monterey, California. Mr. Kates served as the Interim Building Official. He was responsible for managing the building and safety department for the City. Mr. Kates oversaw building administration, processing of complex Building Code issues and dispute resolution.

Deputy City Manager/Community Development Director & Building Official City of Scotts Valley, California.

- Manage City Council projects and daily administrative duties related to managing a City. Which include a full service Police Department with 27 sworn officers and administrative support, City Hall which houses Planning, Building, Code Enforcement, Finance and Administration with 17 full time employees, full service Waste Water Treatment Plant and water recycling program with approximately 25 employees, a full service Public Works Department consisting of approximately 15 full-time and part-time employees and a full service Parks and Recreation Department that manages approximately six (6) City Parks, Senior Center, Community Center and Day Care services with approximately 20 full time and part-time employees.
- Negotiate Development Agreements, Memorandums of Understanding with local developers and joint participation agreements with the Department of Housing and Community Development (DHCD) for a 125 room Hotel and related amenities, 160,000 square foot Town Center Development and 300-unit housing project.
- Representative for the City's Successor Agency Board regarding the sale of City assets and managing the properties for future affordable housing and municipal services and land disposition.
- Working with Investment Companies and Developers to enhance Economic Development opportunities to locate and retain businesses in Scotts Valley. Develop incentive programs, such as tax deferrals, fee deferrals/waivers, and long-term financing assistance and joint intergovernmental financing programs through such programs as I-Bank, EDA, etc.
- Manage any claims that go through the local JPA, the Monterey Bay Area Self Insurance Agency (MBASIA) and negotiate contracts for the City regarding claims and prepare reports regarding Contract Services with the City. Also negotiate with the local employee unions regarding salaries, pensions, budgets and employment benefit packages, etc.



EDUCATION

California State
University-Long Beach

BS Civil Engineering

Irvine Institute of
Technology

Masters Science
Structural Engineering

PROFESSIONAL CERTIFICATIONS

California Professional
Engineer, CE#58878

ICC Plan Examiner

YEARS OF EXPERIENCE

Aaron Cowen, PE

Plan Check Engineer

Mr. Aaron Cowen, a registered Civil Engineer in California, is a Plan Check Engineer for the Building and Safety Division. Aaron has more than 28 years of experience in the engineering field including design, drafting and plan check experience.

Mr. Cowen's experience includes the design of wood structures, cantilevered concrete decks, thin-wall concrete shells, retaining walls, foundation systems, and design calculations.

Prior to joining Willdan, Mr. Cowen's previous engineering experience includes the position of Senior Engineer with a Southern California engineering firm. In this capacity, he was design lead on numerous projects, provided on-site field inspections, and was responsible for the management and administration of all engineering data and information.

Relevant Project Experience

Plan Check. Plan check projects include university buildings, single and multi-family homes, industrial buildings, commercial warehouses, restaurants, motels, solar plans, and numerous tenant improvements.

Sample Jurisdictions:

- City of Tustin
- City of Loma Linda
- County of Riverside
- City of Moreno Valley
- Orange County
- County of Los Angeles
- City of Highland

City of Irvine East Campus Housing Structure project including over 600,000 SF of student housing units. He performed the complete structural plan check on this project which included a five-story wood framed housing structure and reinforced concrete and light gauge steel framed community center. Plans included 140 sheets of structural plans and details and over 2500 sheets of calculations. He numerically and conceptually spot checked all structural aspects of project including gravity, lateral, connections, superstructure, raised reinforced concrete slab, reinforced concrete columns, post-tension slab foundations, wood shear walls, retaining walls, trusses, steel stairs, parking structure, multi-level hold-downs. Over 100 issues were discovered and corrected including numerical, conceptual, and coordination errors between calculations and plans.



**PROFESSIONAL
CERTIFICATIONS**

ICC Permit Technician
Certificate

YEARS OF EXPERIENCE

Analyce Armstrong

Permit Technician

Ms. Analyce Armstrong is available to assist our Southern California clients with permit technician services. Ms. Armstrong has municipal jurisdiction permit technician experience and is familiar with a variety of permitting software programs.

Relevant Project Experience

Various Municipal Jurisdictions – Permit Technician.

- Educated customers regarding necessary permits and general code compliance of proposed projects
- Received and reviewed building applications from customers
- Assessed scope of project and relevant permit requirements
- Verified that projects have obtained all necessary approvals
- Verified professional and contractor licensing
- Calculated and verified valuations and fees
- Issued permits as authorized
- Tracked plan check applications from submission until approval and routed plan checks to appropriate personnel
- Logged inspection requests and prepare field files for daily inspection for building inspections
- Prepared Certificate of Occupancy as required
- Assisted building inspectors in coordinating inspection requests
- Performed clerical duties for building departments as requested



Barbara Koch

Permit Technician

EDUCATION

MPA, University of La Verne, La Verne, California

BA, Political Science, University of California, Irvine

Minor: History; published in UCI Law Journal regarding Napster and copyright infringement

PROFESSIONAL CERTIFICATIONS

ICC Certified Permit Technician

11 YEARS OF EXPERIENCE

Barbara Koch has 11 years of experience in the permit technician field. She assists Willdan's Southern California clients with permit technician services including plan check intake and building permit processing and issuance. She has experience as a permit technician for both Building & Safety and Public Works Departments.

Ms. Koch's duties include working with different agencies to make sure projects have obtained all necessary approvals prior to permit issuance, and coordination and routing of construction documents to the appropriate staff for plan review and approval. She provides excellent customer support at the counter and over the phone and assists with the resolution of resident inquiries and complaints. Ms. Koch helps applicants with their permit applications, fee calculations, and reviews submittals to ensure completeness and accuracy. She also has experience with document scanning, records maintenance, and document preparation for storage.

Ms. Koch has experience using a variety of permitting software programs utilized in different municipalities. Ms. Koch is fluent in Spanish and Armenian.

Relevant Project Experience

Willdan, California. *Building Permit Technician* for a variety of jurisdictions including:

- City of Rolling Hills
- City of Rolling Hills Estates
- City of Rosemead
- City of La Puente
- City of El Monte
- City of Goleta

City of Rolling Hills Estates, California. *Permit Technician.* Served as permit technician for Building & Safety and Public Works. Responsible for initial contact & assistance in filling out accurate paperwork, plan intake, fee calculations, and permit issuance. Calculated fee increases for City on an annual basis. Transitioned the City from paper permits to electronic permit issuance during the pandemic. Established electronic permit database.

Manhattan Beach Mall Plan Check Services, City of Manhattan Beach, California. *Plan Routing/Coordination.* Willdan was the project manager for a mall expansion project that involved all disciplines from Building and Safety, Planning, Civil, Fire, and Geotech. Coordination was made through City staff and Willdan reviewers as well as close coordination with the development team. Participated in weekly meetings.

Cities of Rosemead, La Puente, Goleta, El Monte, California. *Permit Technician* Acted as backup permit technician when main permit technician was out. Calculated fee increases for Cities on annual basis. Helped with plan intake/routing/coordination.

City of Rosemead, California *Administrative Intern* Responsible for various projects for City Manager including drafting ordinances and staff reports, participating in and taking minutes for a Public Art ad hoc Committee. Responsible for various projects with City Clerk's office including City Council minutes, database upkeep. Provided administrative assistance in reception, including phones and support with residents, social media, research, creating Powerpoint presentations, and purchasing. Assisted in Public Safety, helping out residents with concerns and keeping animal licensing updated.



EDUCATION

*BS, Civil Engineering
University of New
Haven, Connecticut*

PROFESSIONAL CERTIFICATIONS

*Civil Engineer, California
#32340*

ICC Plans Examiner

39 YEARS OF EXPERIENCE

Carl L. Wilson, PE, CPE

Plan Check Engineer

As a Plan Check Engineer for Willdan, **Carl Wilson** possesses extensive structural and life safety plan checking experience. He is responsible for the complete plan checking for a variety of projects, including complex commercial, industrial, institutional, and residential. For the past 34 years, Mr. Wilson has provided computer generated plan corrections for disabled accessibility, life safety, structural, and energy compliance. He is responsible for all plan check phases, including coordination, scheduling, rechecking, code interpretation, and communicating and meeting with applicants.

Relevant Project Experience

City of Rolling Hills Estates, Building Plan Check, 608 Silver Spur - Mr. Wilson was the Plan Check Engineer who provided as-needed building plan review services for the existing building.

City of Maywood, Building & Safety Plan Check - Provide building and safety plan check services. Review private developments in accordance to adopted building, plumbing, mechanical, electrical, disabled access, and energy codes.

City of Rolling Hills Estates, Building Plan Check, 627 Deep Valley - Mr. Wilson was the Plan Check Engineer who provided building code plan review services for commercial developments on 627 Deep Valley.

City of Rolling Hills - Plan Checker - Mr. Wilson is providing building plan check and grading plan check services for this assignment.

County of Los Angeles Department of Public Works - Plan Check Engineer - Mr. Wilson is providing as-needed building plan check services that includes architectural, life-safety, structural, energy, disabled access, plumbing, mechanical, electrical, and grading.

Mr. Wilson has provided plan check services for the following types of facilities:

- city hall remodels
- unusual retaining wall and foundation systems
- fire and police station facilities
- seismic upgrade of hospitals and public facilities
- health care facilities
- large multi-use casino/assembly occupancies
- large religious/church facilities
- senior citizen centers and senior housing
- hillside and beachfront custom homes
- multi-story (hi-rise) hotel facilities
- multi-story parking structures
- unreinforced masonry seismic upgrade plan checking
- wave uprush and coastal protective methods
- many types of low-rise wood frame structures



Daniel Crawford, CASp, CBO

Plan Check Engineer

EDUCATION

*College of the Desert,
Palm Desert, CA*

*AA, Construction
Management*

*AA, Business Supervision
& Management*

PROFESSIONAL CERTIFICATIONS

*Certified Access
Specialist CASp-#276*

ICC Plans Examiner

*ICC Commercial Building
Inspector*

*ICC Residential Building
Inspector*

*ICC Residential Electrical
Inspector*

*California General
Building Contractor*

*PC832 Level III
Certification*

33 YEARS OF EXPERIENCE

Mr. Daniel P. Crawford Jr. is a Willdan Engineering CBO, CASp, plans examiner and building inspector with more than 33 years of experience including 25 years in Building and Safety. Mr. Crawford's experience includes plan review of numerous projects in compliance with the California Building, Residential, Plumbing, Mechanical, Electrical, Energy, and Green Codes as well as providing inspections for residential, commercial, and industrial buildings. Mr. Crawford also has extensive experience in CASp related services including plan review and inspections for accessibility compliance.

Relevant Project Experience

Relevant CBO Experience. Mr. Crawford is a Certified Building Official completing his examinations in July 2020. With 25 years of Municipal Building Department service and 8 years private residential project management and construction, Mr. Crawford has established a well-rounded understanding and daily application of Building Department Administration. Work experiences in both private industry and municipal cities has contributed to his appreciation in both receiving and providing excellent customer services. Mr. Crawford is a valued team member that has the versatility to perform all Building Department Services assigned.

Relevant Project Experience. Daniel provides CASp plan review and inspection services to a number of our municipal clients. Projects include: Residential Multi-family; Commercial; City Parks; and Precise Grading Plan Review.

Relevant Plan Review Project Experience. Mr. Crawford's experience includes plan review of numerous projects in compliance with the California Building, Residential, Plumbing, Mechanical, Electrical, Energy, Green and State Codes, that include: Residential and Commercial.

Relevant Inspector Project Experience. Mr. Crawford has 25 years' experience performing Municipal combination lead building inspector assignments to include but not limited to all phases of residential and commercial.



EDUCATION

*South Dakota School of
Mines & Technology*

BS in Civil Engineering

PROFESSIONAL CERTIFICATIONS

EIT

*ICC Building Plans
Examiner*

2 YEARS OF EXPERIENCE

Dominick Taliulu, EIT

Plan Check Engineer

Mr. Dominick Taliulu is a Willdan Engineering plans examiner with 2 years of experience. Mr. Taliulu's experience includes plan review of numerous projects in compliance with the California Building, Plumbing, Mechanical, Energy, Green Building and Electrical Codes. Dominick reviews solar plans submitted to our electronic plan review portal and can complete the reviews within one – two days from date of submission.

Relevant Project Experience

PLAN CHECK

Dominick Taliulu's experience includes plan review of numerous projects in compliance with the California Building, Plumbing, Mechanical, and Electrical, Green Building, and Energy Codes. Plan check projects include single and multi-family homes, medical clinics, industrial buildings, commercial warehouses, commercial buildings, restaurants, motels, solar plans and various tenant improvements.



REGISTRATION

Certified Building Official, ICC - #530130

Certified Plans Examiner, ICC #530130

Certified Building Inspector, ICC #530130

Certified Code Enforcement Officer, California Association of Code Enforcement (CACEO)

Post-Disaster Safety Officer

17 YEARS OF EXPERIENCE

John Hartley

Senior Building Inspector

Mr. John Hartley is a Willdan Engineering senior building inspector with 17 years of experience. Mr. Hartley's has experience in residential, commercial, and industrial plan review, inspections, and building code requirements. He has served as liaison between assigned Committees, Commissions, and Cities and is effective in making and sustaining real working relationships with contractors, engineers, and City staff.

Relevant Project Experience

City of Signal Hill, CA. Building Inspector. Mr. Hartley ran the day-to-day operations of the Building Division (assigned, directed, and reviewed work, provided training, conducted performance evaluations and disciplinary reviews) while performing highly technical and professional assistance in building matters and provided bi-monthly reports to City Council. He created and monitored the Division's budget with effective controls to avert overages and lessen burn rate. And participated in a fee study and wrote a fee resolution that he presented to the City Council. He conferred with legal, police, fire and other necessary authorities regarding code interpretations and applications, which included performing inspections of substandard buildings, gaining right-of-entry into unsafe, dangerous, or hazardous structures for the purpose of inspection, enforcement, and obtaining inspection warrants if right-of-entry is refused. Mr. Hartley served as the Oil Field Coordinator for the City and rewrote the oil code ordinance as it pertained to development and according to State Laws and presented finding to City Council. In addition, Mr. Hartley was the point of contact any time of day or night to determine safety of structures following emergency and natural disasters.

JAS Pacific, Los Angeles, CA. Nuisance Abatement Team (NAT) Coordinator. Responsibilities included being the team leader of a five-person team, which included two police officers, one Health Department Representative, the County District Attorney, and one building inspector. Other duties included initiating reports and liens on substandard properties, inspecting structures for zoning and building code violations, Issuing corrections, and followed through to obtain compliance, and Directing a team of Code Enforcement personnel for the Building Department

Regional Consulting Firm, CA. Assistant Building Official. Managed operations of the building department and established policies and procedures while managing four inspectors and three permit technicians at the City of Pomona. As Assistant Building Official, Mr. Hartley reviewed plans and provided customer support explaining code for code compliance to customers at the public counter; performed grading and construction inspections and completed plan reviews for residential, commercial, and industrial projects; inspected residential structures for building code compliance and resolution of code violations; and supervised building inspectors and resolved field issues to satisfaction of all parties.



EDUCATION

MS, Structural Engineering, University of Southern California

BS, Civil Engineering, University of Washington

PROFESSIONAL CERTIFICATIONS

ICC Building Official

ICC Certified Plans Examiner

43 YEARS OF EXPERIENCE

Juliet DeMoss, PE

Plan Check Engineer

Ms. Juliet DeMoss, a registered Civil Engineer in California, is a Plan Check Engineer for the Building and Safety Division. Juliet has more than 43 years of experience in the engineering field including design, drafting and plan check experience.

Relevant Project Experience

Building & Safety Services, City of Hermosa Beach, California. Building Official – Willdan, Mr. Kates serves as the Interim Building Official for the City. He is responsible for managing the building and safety department for the City.

Numerous Jurisdictions. Structural Plan Check Engineer. Project Manager for the Structural Plan Check Department, consulting for building departments in numerous jurisdictions.

Palos Verdes Engineering, Corp. Structural Design Engineer. Design of residential homes and commercial tenant improvements after the Northridge Earthquake.

Douglas Aircraft Company. Structural Analyst. Design of the Stretch DC-10 wing-fuselage, C-17 wing, Fatigue & Fractures and wrote technical reports.

The Boeing Company. Structural Analyst. Design of the 737-300 wing and Gulf Stream III wing. Also spent a year as a computer programmer.



PROFESSIONAL CERTIFICATIONS

ICC Permit Technician

ICC Commercial Building
Inspector

ICC Building Inspector

ICC Fire Inspector

ICC Plans Examiner

ICC Commercial
Mechanical Inspector

ICC Commercial
Plumbing Inspector

ICC Residential Building
Inspector

ICC Building Official

14 YEARS OF EXPERIENCE

Jordan Wiley

Senior Building Inspector

Mr. Jordan Wiley has been involved in the construction industry for over 14 years and has been an accomplished Building Inspector through ICC for 6+ years. Mr. Wiley is available to assist Southern California jurisdictions with their building inspection needs.

Relevant Project Experience

Building Inspector

City of Laguna Woods, CA

Responsibilities:

- Inspect structures comprised of various building materials including but not limited to concrete, masonry, steel, timber, glass, and composite construction
- Provide technical assistance to developers, architects, contractors, engineers, homeowners, city staff and the general public
- Respond to citizen complaints
- Utilize the City's Energov software to prepare reports
- Index building permits and plans for digitization and other purposes
- Assist with filing and other administrative support for building-related activities
- Research to respond to public records requests, prepare correction notices, comprehensive reports, public handouts and other related documents

Estimator/Assistant Project Manager

Turelk General Contractors - Long Beach, CA

Responsibilities: Project managing which includes handling all oversight of each project that I'm responsible for completing. Turned in weekly reports from the field and financial job progressions. Skills Used: Building Code knowledge to help ensure passing of inspections.

Estimator, Superintendent & Project Manager

Hollister Construction - Anaheim, CA

Responsibilities: Interpret plans and estimated costs and quantities of materials needed, drew up and handled RFI's, RFP's, punch lists, schedules, change orders, plan changes and all other project communiqué and paperwork, supervised superintendents to make sure job and cost schedules were maintained. Was released due to Industry slowdown.

Estimator & Project Engineer

Wallcon, Inc - Huntington Beach, CA

Responsibilities: Interpret plans and estimated costs and quantities of materials needed, consult with architects, engineers and other technical workers to make sure that design intentions are met, drew up and handled RFI's, RFP's, punch lists, schedules, change orders, plan changes and all other project communiqué and paperwork, and supervised construction sites.



Mazen Dudar, PE

Plan Check Engineer

EDUCATION

California State University, Fresno, Bachelor of Science in Civil Engineering

California State University, Fresno, Master of Science in Civil Engineering

PROFESSIONAL CERTIFICATIONS

California Professional Engineer, CE#43653

ICC Plan Examiner

33 YEARS OF EXPERIENCE

Mr. Mazen Dudar, a registered Civil Engineer in California, is a Plan Check Engineer for the Building and Safety Division with more than 33 years of plan review experience. His experience includes review of residential, commercial, and industrial plans for Building Code compliance, communicating with design engineers and architects as necessary during plan check stages.

Relevant Project Experience

Senior Engineer for the Building and Safety Division of the County of Los Angeles for more than 20 years. In this capacity, he was the *head of the Plan Check and Research Development section* where supervised 30 plan check engineers. His responsibilities included:

- provided code interpretations
- conducted preliminary meetings for complicated projects
- conducted training for plan check engineers
- reviewed modification requests and alternate methods of construction
- addressed public concerns
- prepared engineering reports
- respond to board of supervisor's inquiries on political and sensitive projects

Mazen also participated in the *Building Code adoption process at the local level*, as well as participated in National Code hearings. He prepared and trained all 200 employees (plan checkers and inspectors) and contractors on the 2006 IBC during code transition period; training was for an entire week, and included power points on all life and safety chapters as well as select structural chapters. Mr. Dudar conducted involved plan checks for AAE incorporated (Presently Infrastructures Engineers) and acted as Building Official for their contract cities on an as needed basis.

During his tenure with the County, Mr. Dudar served as *Senior Engineer and office manager for the La Puente field office*. He managed and supervised office employees including permit technicians, plan check engineers and inspectors; provided training to plan check engineers on code updates as well as specific training on life safety chapters of the code; developed Building and Safety divisional policies; processed modification and alternate materials requests, and worked with cities under contract for Building Services with the County of LA.



Russell Peirson

Senior Building Inspector

Mr. Russell Peirson has more than 30 years of experience in the construction industry, including 20+ years of municipal experience as a building inspector and plans examiner.

Russell's experience includes reviewing building plans and inspecting for correct installation and materials used for state and local code compliance and well as coordination with contractors, municipal staff, and jurisdictional departments.

EDUCATION

*Auto-CAD Certification –
Architectural/Electro-
Mechanical, MTI
College, Colton, CA*

PROFESSIONAL CERTIFICATIONS

*ICC Commercial
Electrical Inspector*

*ICC Residential Electrical
Certification*

*ICC Accessibility
Inspector/Plans
Examiner*

*ICC Building Plans
Examiner*

*Certification Cal-EMA
Safety Assessment
Program*

*Certification Build it
Green Professional*

*Certification FEMA
Incident Command
System*

Relevant Project Experience

Building Inspector – Various Southern California Municipalities

- Provides commercial and residential inspections for building, mechanical, electrical and plumbing to ensure that construction, alterations and demolitions comply with State and municipal ordinances.
- Consults with builders, developers, contractors and homeowners regarding compliance with appropriate codes and ordinances.
- Investigates unpermitted work. Issued compliance orders and subsequent correspondence.
- Attends and participates in meetings with municipal departments.
- Confers with architects, contractors, builders and the public in the field and jurisdiction office; explains and interprets building requirements and restrictions.
- Utilizes jurisdictions' permitting software.



EDUCATION

High Tech Institute
Associates of Science,
CAD/Drafting
Technology
California State
Polytechnic University
Bachelor of Science, Civil
Engineering

REGISTRATION

EIT (Engineer in
Training)

15 YEARS OF EXPERIENCE

Ryan Miller

Plan Check Engineer

Mr. Miller is an Engineer in Training (EIT) and graduate of an ABET accredited civil engineering program. He has more than 15 years of experience in drafting/reading plans, and more than 5 years of engineering experience. He is a highly meticulous and resourceful civil engineer with an exceptionally strong engineer knowledge base.

Relevant Project Experience

WILLDAN

Plans Examiner/Checker – Performs technical review of construction documents for completeness, accuracy, and conformance to applicable building codes, ordinances, zoning regulations, and national standards.

CONDON-JOHNSON & ASSOCIATES, INC.

Project/Field Engineer – Managed field activities and implemented engineering designs for deep foundations, shoring, micropiles, tiebacks, ground anchors, and soil nails. Conducted inspections to ensure that the projects are proceeding on schedule and within budget. Maintained inventory of equipment, supplies, and material needed to perform projects. Created plans and submittals in accordance with the applicable building codes including Caltrans Standard Specifications and Plans.

MISSION STEEL

Structural Steel Detailer/Drafter & Checker – Prepared and checked plans for the fabrication and placement of structural steel members (columns, beams, guardrails, stairs, moment frames, etc) for commercial and residential projects in accordance with the applicable building codes.

LAW STEEL

Structural Steel Detailer/Drafter & Checker – Prepared and checked plans for the fabrication and placement of structural steel members (columns, beams, guardrails, stairs, moment frames, etc) for commercial and residential projects in accordance with the applicable building codes.

QUINCY JOIST COMPANY

Structural Steel Detailer/Drafter & Checker – Prepared and checked plans for the manufacture and erection of steel joists and joists girders for commercial and residential projects in accordance with the applicable building codes.



Stefan Chiose, PE

Plan Check Engineer

Mr. Stefan Chiose has 12 years' experience in project management and engineering, with A&E firms and local government. He is experienced in performing technical analyses of plans, specifications, and reports; and reviewing documents for completeness, accuracy, and conformance to applicable codes, ordinances, and national standards.

EDUCATION

*B.S., Architectural
Engineering, California
Polytechnic State
University, San Luis
Obispo, CA*

REGISTRATION

*Professional Engineer,
California #82816
ICC Certified Plans
Examiner
ICC Certified Fire
Sprinkler Plan Examiner*

12 YEARS OF EXPERIENCE

Relevant Project Experience

City of Newport Beach, Newport Beach, California. Plan Check Engineer. Reviewed construction drawings plans, commercial and residential architectural and structural plans, and disabled accessibility plans for compliance with the California Standard Building Codes. Prepared correction letters to document deviations in submittals and provided applicants with recommendations to meet minimum code requirements. Mr. Chiose also responded to questions from architects, engineers, and owners regarding codes and other issues with projects, both over the phone and at the public counter.

KNA Consulting Engineers, Inc., Irvine, California. Project Engineering. Was responsible for engineering and construction administration. Worked to plan projects, establish project criteria, coordinate project reviews, and ensure the proper implementation of project elements. Cooperated and communicated with project managers and other project participants and collaborated with senior engineers to create more efficient project methods and to maintain the project's profitability. Reviewed the engineering tasks and initiated the necessary corrective actions.

Grimm & Chen Structural Engineering Inc., Irvine, California. Project Engineer. Was responsible for structural engineering accurately calculating the required stress load of infrastructure to ensure that they were safe and stable for daily use. Was also responsible for project coordination – tracking performance and analyzing the completion of key goals. Wrote proposals from design development through RFIs. Prepared proposal documentation, cost estimates, and pricing recommendations to management



Ted Beckwith, PE, SE

Plan Check Engineer

EDUCATION

BS, Civil and Structural Engineering, California State University, Fullerton, CA

Certificate in Construction Technology, Riverside Community College, Riverside, CA

PROFESSIONAL CERTIFICATIONS

Civil Engineer, California No. 48798

Structural Engineer, California No. 4294

37 YEARS OF EXPERIENCE

Mr. Ted Beckwith is a Willdan Engineering senior plans examiner with 37 years of experience. Mr. Beckwith is experienced in reviewing complex plans for the construction of K-12 public schools and community colleges and performing counter review of minor projects.

Relevant Project Experience

California Division of the State Architect, Riverside, CA. Senior Structural Engineer (Lead). Managed the daily operations of the Riverside Satellite office associated with the San Diego Regional Office. Review complex plans for the construction of K-12 public schools and community colleges. Perform counter review of minor projects. Review of changes to approved plans in the form of addenda, revisions and change orders. Review of deferred submittal documents including, but not limited to fire sprinklers and curtain wall glazing. Assist the design professionals in providing designs that are not only code compliant but economical. Work with architects, engineers, and school districts to obtain compliance with the California Building Code especially during design development to achieve better buildings.

Willdan, San Bernardino, CA. Supervising Plan Check Engineer. Managed the staff of plan check engineers and developed staff and training programs. Worked in a fast paced environment on plan review of many complex projects. Resolved issues with permit applicants on code interpretation and application to their project with forward thinking. Trained junior level staff in application of the adopted codes in review of plans. Protectively worked with architects, engineers, contractors and owners to obtain compliance with the adopted codes of the state and more than 20 Building Departments. Prepared technical reports for the consideration of the local building official on matters of interpretation and administrative modifications of the building codes. Proficient in Fire Life Safety, Disabled Access, Structural, Energy Compliance, Electrical, Plumbing and Mechanical review as well as Building Department Administration.

Scott Fazekas & Associates, Irvine, CA. Supervising Plan Check Engineer. Managed the staff of plan check engineers. Worked in a fast paced environment on plan review of many complex projects. Prepared technical reports for the consideration of the local building official on matters of interpretation and administrative modifications of the building codes to effectively apply the code. Resolve issues with permit applicants on code interpretation and application to their project. Protectively worked with architects, engineers, contractors and owners to obtain compliance with the adopted codes of the state and more than 20 Building Departments. Proficient in Fire Life Safety, Disabled Access, Structural, Energy Compliance, Electrical, Plumbing and Mechanical review as well as Building Department Administration.



Wesley Remaklus

Senior Building Inspector

Wes Remaklus has more than 20 years' experience in the construction industry, with 10 years combined working as a Building Official, code enforcement officer and building inspector. Wes is available to assist our southern California clients with their CASp and inspection needs.

EDUCATION

AS, Construction Management, College of the Desert, Palm Desert, CA

AS, Fire Technology, College of the Desert, Palm Desert, CA

REGISTRATION

ICC Building Official

ICC Master Code Professional

ICC Plans Examiner

ICC Residential Building Inspector

ICC Combination Inspector

ICC Commercial Mechanical Inspector

ICC Commercial Electrical Inspector

10 YEARS OF EXPERIENCE

Relevant Project Experience

Willdan – CASp Services – Various Jurisdictions

Wes provides CASp plan review and inspection services to a number of our municipal clients. Projects include:

- Residential Multi-family
- Commercial
- City Parks
- Precise Grading Plan Review

Building Official/Code Enforcement Manager, City of Indian Wells

Since 2022, Wes has served as Building Official and Code Enforcement Manager for the City of Indian Wells. In this capacity, his duties include, but are not limited to:

- Quality control review of plan checks and inspections
- Preparing code updates each cycle for Municipal Code adoption
- Resolution of resident inquires and complaints
- Building Official Administration, processing of complex Building Code issues and dispute resolution
- Contribute the necessary resources to the configuration, implementation and on-going support of an automated permitting system
- Participate in the City's Architectural Review Board
- Review discretionary application for preliminary compliance with construction codes
- Coordinate with Code Enforcement regarding an aggressive abatement program
- Review and update the Building and Safety Procedures Manual
- Monthly Reporting of Building and Safety Activities as well as reports required for fee collection and other reports required by the State of California or other government agencies
- Processing of Planning Commission and City Council staff reports related to Building and Safety items
- Periodic attendance at Planning Commission and City Council meetings
- Provide emergency and after hours' inspection and reports of damaged properties of structures



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