



Honorable Mayor and Members of the Hermosa Beach City Council

ADOPT AN ORDINANCE TO AMEND SECTIONS OF TITLE 2 OF THE HERMOSA BEACH MUNICIPAL CODE TO UPDATE THE TERMS OF OFFICE, APPOINTMENT, AND RESPONSIBILITIES OF CITY COMMISSIONS

CEQA: Determine the ordinance is not a project under the California Environmental Quality Act pursuant to CEQA guidelines Section 15378 (b)(5)
(City Clerk Myra Maravilla)

Recommended Action:

Staff recommends City Council:

1. Determine the ordinance is not a project under the California Environmental Quality Act pursuant to CEQA guidelines Section 15378 (b)(5); and
2. Adopt by title only and waive second reading of an ordinance titled “Amending various sections of Title 2 of the Hermosa Beach Municipal Code to update the terms of office, appointment, and responsibilities of City Commissions and determining the ordinance is not a project under the California Environmental Quality Act”; and
3. Direct the City Clerk to publish and print the ordinance summary in a newspaper of general circulation within 15 days following adoption and post to the City’s bulletin for 30 days.

Executive Summary:

At its October 28, 2025 meeting, the City Council introduced and waived the first reading of the ordinance amending Title 2 of the Hermosa Beach Municipal Code to update the terms of office, appointment, and responsibilities of City Commissions.

The changes aligned all commission terms to run from July 1 to June 30 on staggered years to allow one annual recruitment cycle instead of several throughout the year. Additionally, Title 2 removed references to the Design Review Board, added 12-inch tree removal to the Public Works Commission’s responsibilities to be consistent with other sections of the HBMC, and deleted the outdated provision prohibiting members of the Hermosa Beach Community Center Foundation Board from serving on the Parks, Recreation and Community Resources Advisory Commission.

Background:

At its October 14, 2025 meeting, City Council tabled the ordinance to be heard at the next regular City Council meeting.

At its October 28, 2025 meeting, City Council introduced and waived the first reading of the ordinance amending Title 2 of the Hermosa Beach Municipal Code to update the terms of office, appointment, and responsibilities of City Commissions.

Past Council Actions

| Meeting Date | Description |
|----------------------------------|--|
| October 14, 2025 | City Council tabled the ordinance to the next regular meeting of October 28, 2025. E-comments were submitted for this item and are located in meeting link. |
| October 28, 2025 | City Council introduced for first reading an ordinance to amend Title 2 and update the terms of office, appointment, and responsibilities of City Commissions. |

Fiscal Impact:

There is no fiscal impact associated with the recommended action.

Attachment:

Draft Ordinance

Respectfully Submitted by: Reanna Guzman, Deputy City Clerk

Concur: Myra Maravilla, City Clerk

Approved: Steve Napolitano, Interim City Manager