

# **AWARD OF PROFESSIONAL SERVICES AGREEMENTS FOR ON-CALL LABOR COMPLIANCE AND CDBG ADMINISTRATION SERVICES**

**SEPTEMBER 30, 2025**



**CITY OF  
HERMOSA  
BEACH**

# Background

- Third-party consultants utilized to aid the City's ability to comply with regulatory requirements.
- On-call agreement: Work performed on a task order basis.



# Background

- 1. Labor Compliance:** required on all major construction projects to ensure City's public works contractors abide by state labor laws.
- 2. CDBG Administration:** required for projects performed under federally-funded, Los Angeles County-administered CDBG program.



# Analysis

- RFQ advertised on July 24, 2025.
- Four (4) proposals received on August 21, 2025.
- Tina Gall and Willdan Engineering, Inc. were rated the highest.
- Authorized Spending Amounts: \$250,000 (each)
- Term: 5 years



# Recommendation

1. Award a contract for on-call CDBG Administration and Labor Compliance Services to Tina Gall at a not-to-exceed amount of \$250,000 for a term of five years ending October 1, 2030;
2. Award a contract for on-call CDBG Administration and Labor Compliance Services to Willdan Engineering, Inc. at a not-to-exceed amount of \$250,000 for a term of five years ending October 1, 2030;
3. Authorize the City Manager to execute and the City Clerk to attest the proposed agreements subject to approval by the City Attorney.

