

AWARD OF PROFESSIONAL SERVICES AGREEMENTS FOR ON-CALL TRANSPORTATION PLANNING AND TRAFFIC ENGINEERING SERVICES



SEPTEMBER 24, 2024

Background

- Public Works relies on third-party professional services to assist with transportation planning and traffic engineering
- Nine contracts awarded in 2019 (expired, expiring, and/or reaching spending authority)
- On-call agreements improves efficiency and expedites delivery



Background

- Costs for services are budgeted or covered by fees paid by applicants
- Two primary service areas:
 1. City Traffic Engineer Staff Augmentation
 2. Other transportation planning and traffic engineering services



Analysis

- Advertised Request for Qualifications (RFQ), August 13, 2024
- Received 8 Statements of Qualifications (SOQ) on August 30, 2024
- Staff reviewed proposals and scored per weighted selection criteria



Analysis

Ranking	Company
1	Hartzog & Crabill, Inc.
2	Michael Baker International, Inc.
3	Fehr & Peers Associates, Inc.
4	CR Associates, Inc.
5	GTS LLC
6	Transtech Engineers, Inc.
7	Iteris, Inc.
8	Interwest



Recommendation

- Award to:
 - Hartzog & Crabill, Inc.,
 - Michael Baker International, Inc.,
 - Fehr & Peers Associates, Inc. ,
 - CR Associates, Inc.,
 - GTS LLC
- Each not not-to-exceed \$600,000 each on as-needed basis
- Three-year term, option to extend two years

