

**CITY OF HERMOSA BEACH
CITY COUNCIL MEETING MINUTES**



**January 13, 2026
5:00 p.m.
1315 Valley Drive, Hermosa Beach, CA 90254**

Members Present: Mayor Rob Saemann, Mayor Pro Tem Mike Detoy, Councilmember Ray Jackson, Councilmember Michael D. Keegan, Councilmember Dean Francois

Staff Present: City Manager Napolitano, City Clerk Myra Maravilla, Community Resources Director Lisa Nichols, Public Works Director Joe SanClemente, Administrative Services Director Brandon Walker, Police Chief Landon Phillips, Community Development Director Alison Becker, Interim City Attorney Jason Baltimore, Management Analyst Leo Zalyan, Environmental Programs Manager Doug Krauss, Office Assistant Ariana Rodriguez, Interim Human Resources Manager Tyler Cashman

1. CLOSED SESSION—CALL TO ORDER 5:00 PM

Mayor Saemann called the Closed Session meeting to order at 5:04 p.m.

2. ROLL CALL

City Clerk Myra Maravilla announced a quorum.

3. PUBLIC COMMENT ON THE CLOSED SESSION AGENDA

No public comment was provided for the Closed Session.

4. RECESS TO CLOSED SESSION

The City Council recessed to Closed Session at 5:04 p.m.

4.a MINUTES: Approval of minutes of Closed Session held on December 9, 2025

4.b CONFERENCE WITH LABOR NEGOTIATOR PURSUANT TO CALIFORNIA GOVERNMENT CODE SECTION 54957.6

City Negotiator: Tyler Cashman, Interim Human Resources Manager

Organizations: Teamsters and Professional and Administrative Employees ("PAE") Bargaining Units

5. OPEN SESSION—CALL TO ORDER 6:00 PM

Mayor Saemann called the Open Session to order at 6:03 p.m.

6. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Adam W.

7. ROLL CALL

City Clerk Maravilla announced a quorum.

8. CLOSED SESSION REPORT

Interim City Attorney Jason Baltimore provided the Closed Session report. No reportable action was taken.

9. ANNOUNCEMENTS—UPCOMING CITY EVENTS

Mayor Rob Saemann invited the community to the State of the City Address on Thursday, January 15, 2026 from 6:00 PM - 8:30 PM at the Clark Building, 861 Valley Drive.

10. APPROVAL OF AGENDA

This is the time for the City Council to discuss any changes to the order of agenda items.

Moved by: Mayor Pro Tem Detoy

Seconded by: Councilmember Francois

To approve the order of the agenda and pull item 15.h. for separate discussion.

Ayes (4): Mayor Saemann, Mayor Pro Tem Detoy, Councilmember Jackson, and Councilmember Francois

Noes (1): Councilmember Keegan

Motion Carried

11. PROCLAMATIONS / PRESENTATIONS

11.a LOCAL CONTEST WINNERS OF THE LOS ANGELES PUBLIC LIBRARY 2025 CHILDREN'S BOOKMARK CONTEST

Mayor Saemann invited Hermosa Beach Librarian Genevieve G. to the podium to announce winners of the Children's Bookmark Contest. The following winners were announced:

- Hana Olsen: 2nd grade, Hermosa Vista School
- Aria Brugnattelli: 5th grade, Hermosa Valley School
- Dylan Haight: 8th grade, Hermosa Valley School

- Ruby Richardson: 9th grade, Mira Costa High School

11.b ANNOUNCEMENT OF THE WINNER OF THE 16TH ANNUAL PARKING PERMIT ART CONTEST

Revenue Services Supervisor Paul Avila presented the winner of the 16th Annual Parking Permit Art Contest, Madeline Bergay.

12. PUBLIC COMMENT

Mayor Saemann opened Public Comment. The following public comment was provided.

In Person Public Comment:

- Steve Izant
- Rick Koenig
- Nancy Schwappach
- Lana Istwani

Virtual Public Comment:

- Kent Allen
- Matt McCool
- Tony Higgins

13. CITY COUNCILMEMBER COMMENTS

Councilmember Keegan provided comments regarding goal-setting and performance objectives for the City Manager.

Councilmember Francois provided comments about the Parks & Recreation Commission recommendation regarding alcohol sales on the beach, the St. Patrick's Day Parade.

City Manager Napolitano provided information.

Mayor Pro Tem Detoy provided comments regarding goal-setting and performance objectives.

Councilmember Jackson provided various comments.

14. UPDATES ON CITY COUNCIL ACTIVITIES

Councilmember Francois provided an update on his attendance to the last Sanitation District meeting as the City's alternate.

15. CONSENT CALENDAR

Moved by: Mayor Pro Tem Detoy

Seconded by: Councilmember Jackson

To approve the Consent Calendar.

Mayor Pro Tem Detoy cast a verbal No vote on 15.h and 15.f.

Councilmember Jackson cast a verbal No vote on 15.f.

Ayes (5): Mayor Saemann, Mayor Pro Tem Detoy, Councilmember Jackson, Councilmember Keegan, and Councilmember Francois

Motion Carried

15.a WAIVE READING IN FULL OF ALL ORDINANCES AND RESOLUTIONS ON THE AGENDA

To waive reading in full of all ordinances and resolutions on the agenda and declare that said titles which appear on the public agenda shall be determined to have been read by title and further reading waived.

15.b CITY COUNCIL MINUTES

(City Clerk Myra Maravilla)

Moved by: Mayor Pro Tem Detoy

Seconded by: Councilmember Jackson

To approve the minutes of the December 9, 2025 regular meeting, and June 11, 2024 special meetings.

Motion Carried

15.c CHECK REGISTERS - 26-AS-008

(Administrative Services Director Brandon Walker)

Moved by: Mayor Pro Tem Detoy

Seconded by: Councilmember Jackson

To receive and file the check registers for November 25, 2025 through December 31, 2025. The Administrative Services Director certifies the accuracy of the demands.

Motion Carried

15.d CASH BALANCE REPORT - 26-AS-006

(Administrative Services Director Brandon Walker)

Moved by: Mayor Pro Tem Detoy

Seconded by: Councilmember Jackson

To receive and file the October 2025 Cash Balance Report.

Motion Carried

15.e REVENUE REPORT, EXPENDITURE REPORT, AND CIP REPORT BY PROJECT FOR OCTOBER 2025 - 26-AS-005

(Administrative Services Director Brandon Walker)

Moved by: Mayor Pro Tem Detoy

Seconded by: Councilmember Jackson

To receive and file the October 2025 Financial Reports.

Motion Carried

15.f ADOPT A RESOLUTION ADOPTING THE PROVISIONS OF THE CITY'S RESIDENTIAL PARKING PERMIT PROGRAM - 26-AS-009

(Revenue Services Supervisor Paul Avila)

Moved by: Mayor Pro Tem Detoy

Seconded by: Councilmember Jackson

To adopt Resolution No. **RES-26-7531** adopting the provisions of the City's Residential Parking Permit Program.

Motion Carried

15.g CITY'S TREASURER'S REPORT - 26-AS-007

(City Treasurer Dave Pedersen)

Moved by: Mayor Pro Tem Detoy

Seconded by: Councilmember Jackson

To receive and file the November 2025 City Treasurer's Report.

Motion Carried

15.i APPROVAL OF THE COMMENCEMENT OF LONG-TERM AGREEMENT NEGOTIATIONS FOR HOPE CHAPEL PICNIC - 26-CR-002

(Special Events and Filming Coordinator Austin DeWeese)

Moved by: Mayor Pro Tem Detoy

Seconded by: Councilmember Jackson

To approve the Parks, Recreation, and Community Resources Advisory Commission's recommendation for staff to commence long-term

agreement negotiations with Hope Chapel for the Hope Chapel Picnic in 2026 through 2028.

Motion Carried

15.j APPROVAL OF LONG-TERM AGREEMENTS FOR THE AAU HERMOSA BEACH CHAMPIONSHIPS, AAU HIGH SCHOOL BOYS BEACH VOLLEYBALL LEAGUE MATCHES, AND AAU SOUTHERN GRAND PRIX SERIES, AVP JUNIOR NATIONAL CHAMPIONSHIPS, AND JVA/BVCA NATIONAL CHAMPIONSHIPS - 26-CR-003

(Community Resources Director Lisa Nichols)

Moved by: Mayor Pro Tem Detoy
Seconded by: Councilmember Jackson

To approve long-term agreements (LTA) with the following organizations for the following special events on the dates listed in each LTA in 2026 and 2027, with an option, at staff’s discretion, to extend the LTA for an additional one-year term for each organization’s special events in 2028 on dates to be determined: Amateur Athletic Union (AAU) for the AAU Hermosa Beach Championships, AAU High School Boys Beach Volleyball League Matches, and AAU Southern Grand Prix Series; association of Volleyball Professionals (AVP) for the AVP Junior National Championships; and Junior Volleyball Association (JVA)/Beach Volleyball Clubs of America (BVCA) for the JVA/BVCA National Championships; and authorize the City Manager to execute and the City Clerk to attest to each LTA, subject to approval by the City Attorney.

Motion Carried

15.h REPORT ON RECENT ACTIONS BY THE PLANNING COMMISSION FOR POSSIBLE DISCUSSION AND CONSIDERATION OF CALL UP DE NOVO REVIEW UNDER HBMC SECTION 2.52.040 - 26-CDD-006

(Community Development Director Alison Becker)

Councilmember Francois pulled item 15.h for separate discussion.
Community Development Director Alison Becker provided information.
Councilmember Detoy provided information.
Interim City Attorney Jason Baltimore provided information.
Mayor Saemann provided information.

Moved by: Councilmember Keegan
Seconded by: Mayor Saemann

To receive and file the action minutes of the Planning Commission Special Meeting of December 16, 2026.

Ayes (5): Mayor Saemann, Mayor Pro Tem Detoy, Councilmember Jackson, Councilmember Keegan, and Councilmember Francois

Motion Carried

16. PUBLIC HEARINGS—TO COMMENCE AT 6:30 P.M

16.a INTRODUCE AN ORDINANCE AMENDING SUBSECTION 17.08.020 (D) OF THE HERMOSA BEACH MUNICIPAL CODE PERTAINING TO HOME OCCUPATIONS (CITYWIDE). - 26-CDD-002

CEQA: Determine the ordinance is exempt from the California Environmental Quality Act (CEQA) pursuant to section 15061(b)(3) of the CEQA Guidelines (Common Sense Exception).

(Community Development Director Alison Becker)

Management Analyst Leo Zalyan provided a presentation.

Councilmember Francois asked various questions.

Mayor Saemann opened the public hearing.

Councilmember Keegan requested consideration for allowing one employee for a home-based business and to allow a business decal/advertisement to an onsite vehicle.

Mayor Saemann provided feedback requesting that an employee not be allowed for a home-based business and to eliminate the decal/advertisement on a vehicle.

Councilmember Francois asked various questions.

Community Development Director Alison Becker provided information.

No public comment was provided.

The public hearing was closed.

Moved by: Mayor Pro Tem Detoy

Seconded by: Mayor Saemann

To determine the ordinance is exempt from the California Environmental Quality Act (CEQA) pursuant to section 15061(b)(3) of the CEQA Guidelines (Common Sense Exception); conduct a public hearing to consider amending subsection 17.08.020 (D) of the Hermosa Beach Municipal Code pertaining to Home Occupations (Citywide); and introduce by title only and waive first reading of Ordinance No. **ORD-26-1494** titled "An Ordinance of the City Council of the City of Hermosa Beach, California, Amending Subsection 17.08.020(d) of the Hermosa Beach

Municipal Code relating to Home Occupations; and finding the action to be exempt from the California Environmental Quality Act."

Ayes (4): Mayor Saemann, Mayor Pro Tem Detoy, Councilmember Jackson, and Councilmember Francois

Noes (1): Councilmember Keegan

Motion Carried

17. MUNICIPAL MATTERS

17.a AWARD OF PROFESSIONAL SERVICES AGREEMENT FOR CITY YARD PROJECT OWNER'S REPRESENTATIVE SERVICES - 25-PW-086

(Public Works Director Joe SanClemente)

Public Works Director Joe SanClemente provided a presentation.

Matthew Feldhous provided comments.

Mayor Saemann asked various questions.

Mayor Pro Tem Detoy asked various questions.

Councilmember Jackson asked various questions.

Virtual Public Comment:

- Tony Higgins

Moved by: Mayor Pro Tem Detoy

Seconded by: Councilmember Francois

To award a contract for City Yard owner's representative services to Cumming Management Group, Inc. at a not-to-exceed amount of \$565,000 for a term of four years ending January 13, 2030; and authorize the City Manager to execute and the City Clerk to attest the proposed agreement subject to approval by the City Attorney.

Ayes (5): Mayor Saemann, Mayor Pro Tem Detoy, Councilmember Jackson, Councilmember Keegan, and Councilmember Francois

Motion Carried

17.b APPROVE THE FIRST AMENDMENT TO AGREEMENT WITH ALL CITY MANAGEMENT SERVICES, INC. - 26-PD-004

(Police Chief Landon Phillips)

Police Chief Landon Phillips provided a presentation.

Mayor Saemann asked various questions.

Councilmember Jackson asked various questions and opted to work with the School District to review the Safe Route to Schools Program.

Councilmember Francois asked various questions and provided comments.

Mayor Pro Tem Detoy asked various questions.

Councilmember Jackson asked various questions.

Virtual Public Comment:

- Matt McCool

Moved by: Mayor Saemann

Seconded by: Councilmember Jackson

To approve the proposed first amendment to agreement with All City Management Services, Inc., as amended, to provide crossing guard services at an additional location at 5th Street and Pacific Coast Highway to appropriate \$23,197 for the first-year amendment in the Proposition C Fund 146 to the Fiscal Year (FY) 2025-26 Budget; authorize the City Manager to execute and the City Clerk to attest the proposed first amendment, subject to approval by the City Attorney; conduct a full assessment of the Safe Route to School Program, and request a count of children only from the crossing guards in lieu of staff.

Ayes (5): Mayor Saemann, Mayor Pro Tem Detoy, Councilmember Jackson, Councilmember Keegan, and Councilmember Francois

Motion Carried

17.c ADOPT RESOLUTIONS TO RECLASSIFY AND AMEND THE SALARY AND BENEFITS REPORT FOR THE RISK MANAGEMENT ANALYST POSITION, APPROVE REVISED SALARY SCHEDULE, AND APPROPRIATE FUNDS - 26-AS-001

(Interim Human Resources Manager Tyler Cashman)

Interim Human Resources Manager Tyler Cashman provided a presentation.

No public comment was provided.

Moved by: Mayor Pro Tem Detoy

Seconded by: Mayor Saemann

To adopt Resolution No. **RES-26-7532** to reclassify the Risk Management Analyst position to Risk Program Manager; approve the revised Salary Schedule; adopt Resolution **RES-26-7533** to amend the Salary and

Benefits Report for Unrepresented Classifications; and appropriate \$22,500 to the Insurance Fund for the reclassification of the Risk Program Manager for the remainder of Fiscal Year 2025-26.

Ayes (5): Mayor Saemann, Mayor Pro Tem Detoy, Councilmember Jackson, Councilmember Keegan, and Councilmember Francois

Motion Carried

17.d PART-TIME TEMPORARY SALARY SCHEDULE UPDATE - 26-AS-003

(Interim Human Resources Manager Tyler Cashman)

Interim Human Resources Manager Tyler Cashman provided a presentation.

No public comment was provided.

Moved by: Mayor Pro Tem Detoy

Seconded by: Mayor Saemann

To adopt Resolution **RES-26-7534** to amend the Temporary Employee Hourly Wage Rates, Effective January 1, 2026.

Ayes (5): Mayor Saemann, Mayor Pro Tem Detoy, Councilmember Jackson, Councilmember Keegan, and Councilmember Francois

Motion Carried

17.e APPROVE AN AGREEMENT WITH ROBERT HALF, INC. TO PROVIDE AS-NEEDED STAFF AUGMENTATION SERVICES CITYWIDE - 26-AS-002

(Interim Human Resources Manager Tyler Cashman)

Interim Human Resources Manager Tyler Cashman provided a presentation.

Mayor Saemann asked various questions.

Councilmember Jackson asked various questions and requested regular updates on the use of temporary staffing.

Councilmember Francois asked various questions.

Virtual Public Comment:

- Nancy Schwappach

Moved by: Mayor Pro Tem Detoy

Seconded by: Mayor Saemann

To approve an agreement with Robert Half, Inc to provide as-needed temporary staff augmentation services citywide through a cooperative purchasing agreement with Robert Half, Inc. for an amount not to exceed \$500,000; authorize the City Attorney to authorize modifications to the proposed agreement, if needed; and authorize the City Manager to execute the proposed agreement with the City Clerk attesting the proposed agreements, subject to approval by the City Attorney.

Ayes (5): Mayor Saemann, Mayor Pro Tem Detoy, Councilmember Jackson, Councilmember Keegan, and Councilmember Francois

Motion Carried

17.f INTRODUCE AN ORDINANCE TO AMEND HERMOSA BEACH MUNICIPAL CODE CHAPTERS 2.20 COMMUNITY RESOURCES DEPARTMENT, 2.28 PARKS, RECREATION, AND COMMUNITY RESOURCES ADVISORY DEPARTMENT, AND 12.30 SPECIAL EVENTS ON PUBLIC PROPERTY - 26-CR-007

(Community Resources Director Lisa Nichols)

Community Resources Director Lisa Nichols provided a presentation.

No public comment was provided.

Moved by: Mayor Saemann
Seconded by: Councilmember Francois

To introduce by title only and waive the first reading of Ordinance No. **ORD-26-1495** titled "An Ordinance of the City Council of the City of Hermosa Beach, California, amending Chapters 2.20, 2.28, and 12.30 of the Hermosa Beach Municipal Code to update the title of the Community Resources Department and determining the Ordinance is not a project under the California Environmental Quality Act ("Ceqa")."

Ayes (5): Mayor Saemann, Mayor Pro Tem Detoy, Councilmember Jackson, Councilmember Keegan, and Councilmember Francois

Motion Carried

17.g ADOPT A RESOLUTION AND AUTHORIZE CHANGE ORDER FOR THE CONSTRUCTION OF CIP 699 PARKING LOT C STRUCTURE IMPROVEMENTS - 26-PW-002

CEQA: Determine that CIP 699, Parking Lot C Structure Improvements, is exempt from the California Environmental Quality Act pursuant to CEQA Guidelines Section 15301(Existing Facilities). The proposed project scope involves functional improvements to the existing parking structure.

(City Engineer Saad Malim)

City Engineer Saad Malim provided a presentation.

Mayor Saemann asked various questions.

Public Works Director Joseph SanClemente provided information.

No public comment was provided.

Moved by: Mayor Saemann

Seconded by: Councilmember Francois

To determine that CIP 699, Parking Lot C Structure Improvements, is exempt from the California Environmental Quality Act pursuant to CEQA Guidelines Section 15301(Existing Facilities); adopt Resolution No. **RES-26-7535** authorizing an increase of \$240,873, to fund the construction contract change order with Slater Waterproofing, Inc. for a total current authorization of \$2,243,415 for CIP 699 Parking Lot C Structure Improvements; approve an appropriation of \$151,957 to CIP 699 Parking Lot C Structure Improvements in the Capital Improvement Project fund for the proposed change order from remaining CIP 603 funds; and authorize the City Manager to execute the first amendment to the proposed contract, and approve minor modifications if necessary, and the City Clerk to attest, subject to approval by the City Attorney.

Ayes (5): Mayor Saemann, Mayor Pro Tem Detoy, Councilmember Jackson, Councilmember Keegan, and Councilmember Francois

Motion Carried

17.h INFORMATIONAL ITEM REGARDING FEES FOR COMMERCIAL ENCROACHMENT AREAS - 26-CMO-001

Informational item supported by Councilmember Keegan and Mayor Saemann

(Environmental Programs Manager Douglas Krauss)

Environmental Programs Manager Douglas Krauss provided a presentation.

Councilmember Francois asked various questions.

Virtual Public Comment:

- Nancy Swappach

Councilmember Keegan asked various questions and provided comments.

Mayor Saemann asked various questions.

Councilmember Francois expressed support to bring down the rate for retail.

City Manager Napolitano provided information.

To receive and file this Informational Item regarding commercial encroachment fees and return with a future action item to reduce the rate for retail food and retail to \$2 per square foot.

Supported by Keegan, Councilmember Francois, and Mayor Saemann.

17.i CONSIDERATION OF APPROVAL FOR A BOARDS AND COMMISSIONS HANDBOOK - 26-CCO-001

(City Clerk Myra Maravilla)

City Clerk Maravilla provided a presentation.

Councilmember Francois asked various questions.

City Clerk Maravilla provided additional information.

Mayor Saemann asked various questions.

City Manager Napolitano provided additional information.

Councilmember Keegan provided comments.

No public comment was provided.

Mayor Pro Tem Detoy provided comments.

Councilmember Jackson provided comments.

Council continued deliberations on this item and directed staff to revise the handbook, circulate the handbook amongst commissions for feedback, and bring it back to Council at a future meeting.

Council agreed to require Sexual Harassment Prevention training and education for all public officials and agreed to require a Live Scan for newly appointed board and commission members.

To approve the Boards and Commissions Handbook; provide direction on a new live scan or background check requirement for newly appointed commissioners; and provide direction on requiring a sexual harassment prevention training for all commissioners.

18. FUTURE AGENDA ITEMS

Mayor Saemann requested support for the Planning Commission to review all enforcement options available in a Precise Development Plan for Decommissioned Areas.

Councilmember Keegan asked various questions.

Mayor Pro Tem Detoy asked various questions.

Councilmember Francois asked various questions.

Councilmember Jackson asked various questions.

City Manager Napolitano answered various questions.

18.a TENTATIVE FUTURE AGENDA ITEMS - 26-CMO-003

Attached is the current list of tentative future agenda items for Council's information.

19. CITY MANAGER REPORT

City Manager Napolitano acknowledged City Clerk Maravilla for her service to the City and provided a City Manager Report.

Mayor Saemann and Councilmember Jackson acknowledged City Clerk Maravilla for her service to the City.

20. INFORMATIONAL ITEMS

This is reserved for items that do not require City Council action. The City Council may request a future agenda item to discuss an informational item. Otherwise, discussion of informational items will not be taken.

20.a PARKS, RECREATION, AND COMMUNITY RESOURCES ADVISORY COMMISSION MINUTES

(Office Assistant Amari Gilbert)

20.b PARKING CITATION AND REVENUE REPORT—DECEMBER 2025

(Senior Management Analyst Ken Bales)

21. ADJOURNMENT

Mayor Saemann adjourned the meeting and read a eulogy in memory of Cathy McCurdy and Rick Hankus at 9:25 p.m.