



**Honorable Mayor and Members of the Hermosa Beach City Council**

**APPROVAL OF AGREEMENT WITH THE HERMOSA GARDEN CLUB FOR USE OF  
COMMUNITY CENTER AND THE CLARK BUILDING**

(Community Resources Director Lisa Nichols)

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**Recommended Action:**

Staff recommends City Council:

1. Approve an agreement with the Hermosa Garden Club for use of the Clark Building and Community Center beginning February 2026 through June 2028 (**Attachment 1**); and
2. Authorize the City Manager to execute the agreement and the City Clerk to attest, subject to approval by the City Attorney.

**Executive Summary:**

The Hermosa Garden Club (Garden Club) requests approval of a three-year agreement for use of the Community Center for monthly board meetings and the Clark Building for its annual plant sale beginning February 2026 through June 2028. The agreement formalizes the club's use of City facilities, waives rental fees for Community Center meetings, and requires payment of 25% of direct City costs associated with use of the Clark Building in accordance with the Master Fee Schedule.

**Background:**

The Garden Club was founded in 1957 with the mission to increase knowledge and interest within the community in civic beautification, gardening, and conservation. The Garden Club requests to hold its board meetings on the second Tuesday of each month at the Community Center from September through June, and its annual main fundraising event at the Clark Building, which is a plant sale with a raffle, bake sale, and family-friendly activities, held in the month of May. The Garden Club would continue to host its general meetings, which are on the third Tuesday of each month from September through June, at the Hermosa Beach Kiwanis Club for the foreseeable future.

**Discussion:**

To permit the Garden Club's requested use of the facility, staff worked with the club to develop mutually agreeable terms for a three-year agreement permitting the club's use of a classroom at the Community Center and the Clark Building beginning in February 2026 through June 2028.

The proposed agreement incorporates terms, including but not limited to, the following:

- The Garden Club may use a room at the Community Center for the club's monthly board meetings on the second Tuesday of each month from September through June and the Clark Building for the club's annual plant sale on an agreed-upon Saturday in May.
- The club would pay 25% of direct costs associated with the use of the Clark Building per the City's annual Master Fee Schedule. Direct costs would include City staff time associated with the use of the facility. The City would waive all rental fees for use of the Community Center room.
- The City would provide four reserved parking spaces adjacent to the Clark Building for the club's use during approved reservation times.

**Fiscal Impact:**

If the proposed agreement is approved, the Garden Club will be responsible for paying 25% of direct costs associated with the use of the Clark Building, in accordance with the City's annual Master Fee Schedule. These costs are estimated to total approximately \$59.75 each fiscal year for City staff time related to the club's plant sale.

**Attachment:**

Proposed Garden Club Agreement January 2026 through June 2028

**Respectfully Submitted by:** Lisa Nichols, Community Resources Director

**Noted for Fiscal Impact:** Henry Chao, Finance Manager

**Concur:** Brandon Walker, Administrative Services Director

**Approved:** Steve Napolitano, City Manager