



Honorable Mayor and Members of the Hermosa Beach City Council

APPROVE THE FIRST AMENDMENT TO THE MAINTENANCE SERVICES AGREEMENT FOR ON-CALL STORM DRAIN CATCH BASIN MAINTENANCE SERVICES WITH RON'S MAINTENANCE, INC

CEQA: Determine the project is exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15378(b)(5).
(Public Works Director Joe SanClemente)

Recommended Action:

Staff recommends City Council:

1. Determine the project is exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15378(b)(5).
2. Approve the proposed amendment to the agreement with Ron's Maintenance, Inc. for On-call Storm Drain Catch Basin Maintenance Services, extending the contract term through June 30, 2027, and increasing the total not-to-exceed contract amount from \$173,351 to \$218,632 (**Attachment 2**);
3. Authorize the Director of Public Works to increase the annual project contingency from \$10,000 to \$15,000 per year for Fiscal Year (FY) 2026-27; and
4. Authorize the City Manager to execute the proposed amendment, approve minor non-substantive modifications if necessary, and execute all related documents, with the City Clerk attesting the agreement subject to approval by the City Attorney.

Executive Summary:

At its May 10, 2022, meeting, City Council awarded a maintenance services agreement to Ron's Maintenance, Inc. to provide on-call storm drain catch basin maintenance services. The term for this agreement is currently set to expire on June 30, 2026. Staff requests approval of the proposed amendment to extend the term of the agreement by one year to June 30, 2027, and increase the not-to-exceed contract amount from \$173,351 to \$218,632. Staff also requests an increase in the annual project contingency from \$10,000 to \$15,000 to better address unforeseen maintenance needs associated with regulatory compliance and system conditions.

Background:

The Public Works Department relies on specialized contractors to perform on-call storm drain catch basin maintenance in support of the City's stormwater infrastructure and regulatory obligations. The City's stormwater system includes 130 City catch basins, 194

County-owned catch basins, 53 City-owned infiltration boxes, and 2 Filterra biofiltration units. Maintenance services include cleaning and inspection of catch basins and filters, transportation and disposal of non-hazardous and hazardous materials, and laboratory analysis as required. The frequency of cleaning and documentation of debris removal are mandated under the City’s National Pollutant Discharge Elimination System (NPDES) permit. Annual reporting is required by the State Water Resources Control Board.

On March 24, 2022, the City conducted a competitive solicitation process for these services for FY 22-23 through FY 25-26, with an optional one-year extension. Ron’s Maintenance, Inc. was determined to be most qualified and cost-effective bidder.

Past Council Action

Meeting Date	Description
May 10, 2022	Council awarded contract to Ron’s Maintenance, Inc. for Storm Drain Catch Basin Maintenance Services.

Discussion:

The current agreement will expire on June 30, 2026, and the contract is approaching its authorized spending limit due to ongoing routine and regulatory-driven maintenance needs. Continued services are necessary to maintain compliance with NPDES permit requirements, prevent debris, sediment, and pollutants from entering receiving waters, protect public infrastructure and water quality, and address emergency and high-priority maintenance needs during storm events. The prior solicitation only included pricing through FY 25-26. Staff contacted Ron’s Maintenance to request the rates for an additional one-year term covering FY 26-27 and Ron’s Maintenance offered to complete them at the same cost with no increase.

Staff has evaluated contractor performance and finds Ron’s Maintenance, Inc. to be responsive and reliable in providing ongoing services and the proposal to extend to term of the agreement at no increase in cost provides an excellent value for the City. Extending the contract ensures service continuity and avoids disruption to required maintenance schedules. Staff intends to release a new Request for Proposals (RFP) during FY 26-27 to cover services starting in FY 27-28.

Environmental Analysis:

The proposed action is exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15378(b)(5), as it consists of administrative activities that will not result in a direct or indirect physical change in the environment. The amendment pertains to ongoing storm drain maintenance services within existing infrastructure

Fiscal Impact:

The proposed FY 26-27 one-year extension maintains the current FY 25-26 established annual service cost of \$45,281. Staff also recommends increasing the annual contingency

from \$10,000 to \$15,000 for the upcoming FY 26-27 to better address as-needed and unforeseen maintenance needs. The total additional authority including the contingency requested for the FY 26-27 extension year is \$60,281, resulting in a not-to-exceed amount of \$233,632. Staff intends to budget the one-year extension in expected available Storm Drain Funds as part of the upcoming FY 2026-27 budget cycle.

Agreement Modification Request				
Agreement	Current Authorized Amount	Modified Request Amount	FY 2026-27 Budget Dept. Account #	Total Revised Contract Amount
Ron's Maintenance Amendment	\$173,351	\$45,281	161-3109-4201	\$233,632

Attachments:

1. Agreement with Ron's Maintenance
2. Proposed Amendment to the Agreement with Ron's Maintenance

Respectfully Submitted by: Michael Dell'Amico, Management Analyst

Concur: Joe SanClemente, Public Works Director

Noted for Fiscal Impact: Henry Chao, Finance Manager

Concur: Brandon Walker, Administrative Services Director

Legal Review: Jason Baltimore, Interim City Attorney

Approved: Steve Napolitano, City Manager