

CITY OF HERMOSA BEACH

AGREEMENT FOR LANDSCAPE MAINTENANCE SERVICES

This Agreement for Landscape Maintenance Services ("Agreement") is made on this 24 day of May 2022, at Hermosa Beach, California, by and between the City of Hermosa Beach, a municipal corporation, 1315 Valley Drive, Hermosa Beach, California 90254 (hereinafter referred to as the "CITY") and Merchants Landscape Services, Inc. (hereinafter referred to as the "CONTRACTOR").

RECITALS

- A. CITY proposes to contract for Landscape Maintenance Services as set forth below in this Agreement;
- B. CONTRACTOR is willing to perform such services and has the necessary qualifications by reason of experience, preparation, and organization to provide the services described in Exhibit A.

NOW, THEREFORE, the CITY and the CONTRACTOR mutually agree as follows:

1. **SERVICES.** CONTRACTOR shall perform those services set forth in "Exhibit A" (Request for Proposal Document - Landscape Maintenance Services) which is attached hereto and incorporated herein by reference. By executing this Agreement, CONTRACTOR represents that it has (a) thoroughly investigated and considered the scope of services to be performed; (b) carefully considered how the services should be performed; and (c) understands the facilities, difficulties, and restrictions attending performance of the services under this Agreement.
2. **TIME OF PERFORMANCE.** The services of CONTRACTOR are to commence upon receipt of a notice to proceed from CITY and shall be completed within the time period designated by CITY. The term of this Agreement shall be for the time period beginning July 1, 2022 and ending on June 30, 2026, unless extended in writing in advance by the CITY.
3. **PAYMENT FOR SERVICES.** CONTRACTOR shall be compensated in an amount not to exceed those amounts as listed on pages P-13X through 32-X of Attachment 1. Compensation shall under no circumstances be increased except by written amendment of this Agreement. CONTRACTOR shall be paid within thirty (30) days of presentation of an

invoice to CITY for services performed to CITY's satisfaction. CONTRACTOR shall submit invoices monthly describing the services performed, the date services were performed, a description of reimbursable costs, and any other information requested by CITY.

4. **CONTRACT ADMINISTRATION.**

- 4.1. **CITY's Representative.** Unless otherwise designated in writing John Cordova, Public Works Superintendent shall serve as the CITY's representative for the administration of the project. All activities performed by the CONTRACTOR shall be coordinated with this person.
- 4.2. **Manager-in-Charge.** For the CONTRACTOR Patrick Healy shall be in charge of the project on all matters relating to this Agreement and any agreement or approval made by her/him shall be binding on the CONTRACTOR. The Manager-in-Charge shall not be replaced without the written consent of the CITY.
- 4.3. **Responsibilities of the CITY.** The CITY shall provide all relevant documentation in its possession to the CONTRACTOR upon request in order to minimize duplication of efforts. The CITY's staff shall work with the CONTRACTOR as necessary to facilitate performance of the services.
- 4.4. **Personnel.** The CONTRACTOR represents that it has or will secure at its own expense all personnel required to perform the services under this Agreement. All of the services required under this Agreement will be performed by the CONTRACTOR or under its supervision, and all personnel engaged in the work shall be qualified to perform such services. The CONTRACTOR reserves the right to determine the assignment of its own employees to the performance of the CONTRACTOR's services under this Agreement, but the CITY reserves the right, for good cause, to require the CONTRACTOR to exclude any employee from performing services on the CITY's premises.

5. **TERMINATION.**

- 5.1. **Termination for Convenience.** Either party may terminate this Agreement without cause and in its sole discretion at any time by giving the other party thirty (30) days' written notice of such termination. In the event of such termination, the CONTRACTOR shall cease services as of the date of termination and shall be

compensated for services performed to the CITY's satisfaction up to the date of termination.

5.2. **Termination for Cause.** All terms, provisions, and specifications of this Agreement are material and binding, and failure to perform any material portion of the work described herein shall be considered a breach of this Agreement. Should the Agreement be breached in any manner, the CITY may, at its option, terminate the Agreement not less than five (5) days after written notification is received by the CONTRACTOR to remedy the violation within the stated time or within any other time period agreed to by the parties. In the event of such termination, the CONTRACTOR shall be responsible for any additional costs incurred by the CITY in securing the services from another contractor.

6. **INDEMNIFICATION.**

6.1. CONTRACTOR shall indemnify, defend with counsel approved by CITY, and hold harmless CITY, its officers, officials, employees and volunteers from and against all liability, loss, damage, expense, and cost (including without limitation reasonable attorneys fees, expert fees and all other costs and fees of litigation) of every nature arising out of or in connection with CONTRACTOR's performance of work hereunder or its failure to comply with any of its obligations contained in this AGREEMENT, regardless of CITY'S passive negligence, but excepting such loss or damage which is caused by the sole active negligence or willful misconduct of the CITY. Should CITY in its sole discretion find CONTRACTOR'S legal counsel unacceptable, then CONTRACTOR shall reimburse the CITY its costs of defense, including without limitation reasonable attorneys fees, expert fees and all other costs and fees of litigation. The CONTRACTOR shall promptly pay any final judgment rendered against the CITY (and its officers, officials, employees and volunteers) covered by this indemnity obligation. It is expressly understood and agreed that the foregoing provisions are intended to be as broad and inclusive as is permitted by the law of the State of California and will survive termination of this Agreement.

6.2. The requirements as to the types and limits of insurance coverage to be maintained by CONTRACTOR as required by Section 17, and any approval of said insurance by CITY, are not intended to and will not in any manner limit or qualify the liabilities and obligations otherwise

assumed by CONTRACTOR pursuant to this Agreement, including, without limitation, to the provisions concerning indemnification.

7. INSURANCE REQUIREMENTS.

7.1. The CONTRACTOR, at the CONTRACTOR's own cost and expense, shall procure and maintain, for the duration of the contract, the following insurance policies:

7.1.1. **Workers' Compensation Coverage.** The CONTRACTOR shall maintain Workers' Compensation Insurance and Employer's Liability Insurance for its employees in accordance with the laws of the State of California. In addition, the CONTRACTOR shall require any and every subcontractor to similarly maintain Workers' Compensation Insurance and Employer's Liability Insurance in accordance with the laws of the State of California for all of the subcontractor's employees. Any notice of cancellation or non-renewal of all Workers' Compensation policies must be received by the CITY at least thirty (30) days prior to such change. The insurer shall agree to waive all rights of subrogation against the CITY, its officers, agents, employees, and volunteers for losses arising from work performed by the CONTRACTOR for City.

7.1.2. **General Liability Coverage.** The CONTRACTOR shall maintain commercial general liability insurance in an amount of not less than two million dollars (\$2,000,000) per occurrence for bodily injury, personal injury, and property damage. If a commercial general liability insurance form or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to the work to be performed under this Agreement or the general aggregate limit shall be at least twice the required occurrence limit.

7.1.3. **Automobile Liability Coverage.** The CONTRACTOR shall maintain automobile liability insurance covering bodily injury and property damage for all activities of the CONTRACTOR arising out of or in connection with the work to be performed under this Agreement, including coverage for owned, hired, and non-owned vehicles, in an amount of not less than three hundred thousand

dollars (\$300,000) combined single limit for each occurrence.

- 7.2. **Endorsements.** Each general liability and automobile liability insurance policy shall be issued by insurers possessing a Best's rating of no less than A:VII and shall be endorsed with the specific language of Section 8.2.1 below.
- 7.2.1. "The CITY, its elected or appointed officers, officials, employees, agents, and volunteers are to be covered as additional insureds with respect to liability arising out of work performed by or on behalf of the CONTRACTOR, including materials, parts, or equipment furnished in connection with such work or operations."
- 7.2.2. This policy shall be considered primary insurance as respects the CITY, its elected or appointed officers, officials, employees, agents, and volunteers. Any insurance maintained by the CITY, including any self-insured retention the CITY may have, shall be considered excess insurance only and shall not contribute with this policy.
- 7.2.3. This insurance shall act for each insured and additional insured as though a separate policy had been written for each, except with respect to the limits of liability of the insuring company.
- 7.2.4. The insurer waives all rights of subrogation against the CITY, its elected or appointed officers, officials, employees, or agents.
- 7.2.5. Any failure to comply with reporting provisions of the policies shall not affect coverage provided to the City, its elected or appointed officers, officials, employees, agents, or volunteers.
- 7.2.6. The insurance provided by this policy shall not be suspended, voided, canceled, or reduced in coverage or in limits except after thirty (30) days' written notice has been received by the CITY.
- 7.3. **Deductibles and Self-Insured Retentions.** Any deductibles or self-insured retentions must be declared to and approved by the

CITY. At the CITY's option, the CONTRACTOR shall demonstrate financial capability for payment of such deductibles or self-insured retentions.

- 7.4. **Certificates of Insurance.** The CONTRACTOR shall provide certificates of insurance with original endorsements to the CITY as evidence of the insurance coverage required herein. Certificates of such insurance shall be filed with the CITY on or before commencement of performance of this Agreement. Current certification of insurance shall be kept on file with the CITY at all times during the term of this Agreement.
- 7.5. **Failure to Procure Insurance.** Failure on the part of the CONTRACTOR to procure or maintain required insurance shall constitute a material breach of contract under which the CITY may terminate this Agreement pursuant to Section 6.2 above.
- 7.6. **Nonpayment of Deductible.** The commercial general and automobile liability policies required by this Agreement shall allow City, as additional insured, to satisfy the self-insured retention ("SIR") and/or deductible of the policy in lieu of the CONTRACTOR (as the named insured) should CONTRACTOR fail to pay the SIR or deductible requirements. The amount of the SIR or deductible shall be subject to the approval of the City Attorney and the Finance Director. CONTRACTOR understands and agrees that satisfaction of this requirement is an express condition precedent to the effectiveness of this Agreement. Failure by CONTRACTOR as primary insured to pay its SIR or deductible constitutes a material breach of this Agreement. Should City pay the SIR or deductible on CONTRACTOR'S behalf upon the CONTRACTOR'S failure or refusal to do so in order to secure defense and indemnification as an additional insured under the policy, City may include such amounts as damages in any action against CONTRACTOR for breach of this Agreement in addition to any other damages incurred by City due to the breach.
8. **ASSIGNMENT AND SUBCONTRACTING.** The parties recognize that a substantial inducement to the CITY for entering into this Agreement is the professional reputation, experience, and competence of the CONTRACTOR. Assignments of any or all rights, duties, or obligations of the CONTRACTOR under this Agreement will be permitted only with the express consent of the CITY. The CONTRACTOR shall not subcontract

any portion of the work to be performed under this Agreement without the written authorization of the CITY. If the CITY consents to such subcontract, the CONTRACTOR shall be fully responsible to the CITY for all acts or omissions of the subcontractor. Nothing in this Agreement shall create any contractual relationship between the CITY and subcontractor nor shall it create any obligation on the part of the CITY to pay or to see to the payment of any monies due to any such subcontractor other than as otherwise is required by law.

9. **COMPLIANCE WITH LAWS, CODES, ORDINANCES, AND REGULATIONS.** The CONTRACTOR shall use the standard of care in its profession to comply with all applicable federal, state, and local laws, codes, ordinances, and regulations.

9.1. **Taxes.** The CONTRACTOR agrees to pay all required taxes on amounts paid to the CONTRACTOR under this Agreement, and to indemnify and hold the CITY harmless from any and all taxes, assessments, penalties, and interest asserted against the CITY by reason of the independent contractor relationship created by this Agreement. In the event that the CITY is audited by any Federal or State agency regarding the independent contractor status of the CONTRACTOR and the audit in any way fails to sustain the validity of a wholly independent contractor relationship between the CITY and the CONTRACTOR, then the CONTRACTOR agrees to reimburse the CITY for all costs, including accounting and attorneys' fees, arising out of such audit and any appeals relating thereto.

9.2. **Workers' Compensation Law.** The CONTRACTOR shall fully comply with the workers' compensation law regarding the CONTRACTOR and the CONTRACTOR's employees. The CONTRACTOR further agrees to indemnify and hold the CITY harmless from any failure of the CONTRACTOR to comply with applicable workers' compensation laws. The CITY shall have the right to offset against the amount of any compensation due to the CONTRACTOR under this Agreement any amount due to the CITY from the CONTRACTOR as a result of the CONTRACTOR's failure to promptly pay to the CITY any reimbursement or indemnification arising under this Section.

9.3. **Licenses.** The CONTRACTOR represents and warrants to the CITY that it has all licenses, permits, qualifications, insurance, and approvals of whatsoever nature which are legally required of the

CONTRACTOR to practice its profession. The CONTRACTOR represents and warrants to the CITY that the CONTRACTOR shall, at its sole cost and expense, keep in effect or obtain at all times during the term of this Agreement any licenses, permits, insurance, and approvals which are legally required of the CONTRACTOR to practice its profession. The CONTRACTOR shall maintain a City of Hermosa Beach business license, if required under CITY ordinance.

- 9.4. **Prevailing Wages.** CONTRACTOR shall abide by the minimum prevailing rate of wages as determined by the State of California, Department of Industrial Relations for each craft, classification, or type of worker employed to carry out provisions of the Agreement. During the term of this Agreement, Contractor shall keep on file sufficient evidence of its employee compensation to enable verification of compliance of Prevailing Wages as established by State of California, Department of Industrial Relations.
10. **CONFLICT OF INTEREST.** The CONTRACTOR confirms that it has no financial, contractual, or other interest or obligation that conflicts with or is harmful to performance of its obligations under this Agreement. The CONTRACTOR shall not during the term of this Agreement knowingly obtain such an interest or incur such an obligation, nor shall it employ or subcontract with any person for performance of this Agreement who has such incompatible interest or obligation.
11. **NON-DISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY.** The CONTRACTOR represents and agrees that it does not and will not discriminate against any employee or applicant for employment because of race, religion, color, medical condition, sex, sexual orientation and/or gender identity, national origin, political affiliation or opinion, or pregnancy or pregnancy-related condition.
12. **RECORDS AND AUDITS.** The CONTRACTOR shall maintain accounts and records, including personnel, property, and financial records, adequate to identify and account for all costs pertaining to this Agreement and such other records as may be deemed necessary by the CITY or any authorized representative, and will be retained for three years after the expiration of this Agreement. All such records shall be made available for inspection or audit by the CITY at any time during regular business hours.

13. **OWNERSHIP OF DOCUMENTS.** It is understood and agreed that the CITY shall own all documents and other work product of the CONTRACTOR, except the CONTRACTOR's notes and workpapers, which pertain to the work performed under this Agreement. The CITY shall have the sole right to use such materials in its discretion and without further compensation to the CONTRACTOR, but any re-use of such documents by the CITY on any other project without prior written consent of the CONTRACTOR shall be at the sole risk of the CITY. The CONTRACTOR shall at its sole expense provide all such documents to the CITY upon request.
14. **INDEPENDENT CONTRACTOR.** The CONTRACTOR is and shall at all times remain as to the CITY a wholly independent CONTRACTOR. Neither the CITY nor any of its agents shall have control over the conduct of the CONTRACTOR or any of the CONTRACTOR's employees or agents, except as herein set forth. The CONTRACTOR shall not at any time or in any manner represent that it or any of its agents or employees are in any manner agents or employees of the CITY. The CONTRACTOR shall have no power to incur any debt, obligation, or liability on behalf of the CITY or otherwise act on behalf of the CITY as an agent.
15. **NOTICE.** All Notices permitted or required under this Agreement shall be in writing and shall be deemed made when delivered to the applicable party's representative as provided in this Agreement. Additionally, such notices may be given to the respective parties at the following addresses, or at such other addresses as the parties may provide in writing for this purpose.

Such notices shall be deemed made when personally delivered or when mailed forty-eight (48) hours after deposit in the U.S. mail, first-class postage prepaid, and addressed to the party at its applicable address.

CITY OF HERMOSA BEACH
1315 Valley Drive
Hermosa Beach, CA 90254

Attention: Joe SanClemente, Director
Public Works Department

CONTRACTOR:

MERCHANTS LANDSCAPE SERVICES, INC.
1510 South Lyon Street
Santa Ana, CA 92705

Attention: Patrick Healy, Regional
Manager

16. **GOVERNING LAW.** This Agreement shall be governed by the laws of the State of California.
17. **ENTIRE AGREEMENT; MODIFICATION.** This Agreement supersedes any and all other agreements, either oral or written, between the parties, and contains all of the covenants and agreements between the parties. Each party to this Agreement acknowledges that no representations, inducements, promises, or agreements, oral or otherwise, have been made by any party, or anyone acting on behalf of any party, which are not embodied herein. Any agreement, statement, or promise not contained in the Agreement, and any modification to the Agreement, will be effective only if signed by both parties.
18. **ATTORNEYS' FEES.** In any action brought to declare the rights granted herein or to enforce any of the terms of this Agreement, the prevailing party shall be entitled to an award of reasonable attorneys' fees in an amount determined by the court.
19. **WAIVER.** Waiver of a breach or default under this Agreement shall not constitute a continuing waiver of a subsequent breach of the same or any other provision under this agreement. Payment of any invoice by the CITY shall not constitute a waiver of the CITY's right to obtain correction or replacement of any defective or noncompliant work product.

20. **EXECUTION.** This Agreement may be executed in several counterparts, each of which shall constitute one and the same instrument and shall become binding upon the parties when at least one copy hereof shall have been signed by both parties hereto. In approving this Agreement, it shall not be necessary to produce or account for more than one such counterpart.
21. **AUTHORITY TO ENTER AGREEMENT.** The CONTRACTOR has all requisite power and authority to conduct its business and to execute, deliver, and perform this Agreement. Each party warrants that the individuals who have signed this Agreement have the legal power, right, and authority to make this Agreement and to bind each respective party.

IN WITNESS WHEREOF, the parties have executed this Agreement the 24 day of May 2022.

CITY OF HERMOSA BEACH:



Michael Detoy, City Mayor

CONTRACTOR:

Merchants Landscape Services, Inc.

Company Name

ATTEST:



Myra Maravilla, City Clerk



Patrick Healy, Regional Manager

APPROVED AS TO FORM:



Michael Jenkins, City Attorney

Contractor's State License No.

COMPENSATION INSURANCE CERTIFICATE

Pursuant to Section 1861 of the State Labor Code, each Contractor to whom a public works contract has been awarded shall sign the following certificate and shall submit same to the City of Hermosa Beach prior to performing any work on this contract:

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for worker's compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract.

CONTRACTOR: _____.

_____(TITLE)_____

Date

EXHIBIT A

Section 1. SCOPE OF SERVICES

1. Summary of Work Covered by Contract Documents

- A. The Work covered under this contract includes landscape maintenance services for the City of Hermosa Beach.
- B. The Contractor is required to furnish all labor, materials, services, tools, equipment, transportation, hauling, dumping, fertilizers, seeds, plants, insurance, bonds, security, notifications, licenses, permits, fees in accordance with applicable federal, state, and local regulatory requirements, and any other items needed to complete the specified work in strict accordance with the Contract Documents. Any miscellaneous labor, equipment, and/or materials not specifically detailed or specified but required to complete the work shall be provided by the Contractor as an integral part of the work, at no increase in cost to the Owner.

C. Scope of Work

Contractor shall perform all work necessary to complete the agreement in a manner satisfactory to the Public Works Director or his/her designee. The work to be done under these specifications shall include the furnishing of all labor, material, equipment, tools, disposal site or disposal transfer station expense and any other incidental expense necessary to perform the following services for the City of Hermosa Beach. The areas to be maintained shall include turf areas, ground cover areas, trees and shrubs in parks, medians and the downtown area. Including landscaped areas surrounding City owned facilities (City Hall, City Storage Building, City Yard, Clark Building, Community Center, Community Services Building, Hermosa Beach Library, Hermosa Beach Fire Station, and Hermosa Beach Police Department.

D. Level of Maintenance

- 1. All work shall be performed in accordance with the maintenance standards at frequencies established by City representative, so as to maintain a pleasing aesthetic level. Standards and frequencies may be modified from time to time as deemed necessary by the City for the proper maintenance of these parks and medians.
- 2. The following must be done weekly at all parks: mow turf, edging, shrubs, hardscape maintenance, and visual inspections. Litter must be picked up daily.

3. The City shall make weekly inspections of all areas included in the agreement. The results of each inspection shall be recorded and retained for reference. The City shall allot ten (10) hours. Contractor shall compensate the City for all time required for inspection and supervision in excess of the above-specified time, providing that:

- 1) The excess time is, in the opinion of the City, required due to an inadequate level of maintenance as specified herein;
- 2) That the Contractor has failed to correct said deficiencies within 3 working days after notification. Compensation shall be charged at a rate including actual time, mileage and fringe benefit costs incurred by the City.

Notices and penalties for non-performance are set forth as follows:

- 1) Deficiency Notice: Contractor is required to correct deficiencies within the time specified by the City.
- 2) Withholding of Payment: Provided work under the deficiency notice has not been completed within the time allotted, payment for subject deficiency shall be withheld until deficiency is corrected, without right to retroactive payments.

E. Extra Work

Extra work is that work not included under the various proposal items nor the result of the Contractor's negligence. Extra work shall include but not be limited to new planting of shrubs and trees, replanting of ground cover, backfilling washed out areas, pulling weeds from residential sidewalks, etc. The City will pay for all extra work at a price approved by the City prior to completion of the work. Any additional laborers will be paid at a rate equal to the wage rate and mark up per the Contractor's hourly rates.

Contractor shall be responsible for any losses or damage due to negligence as determined by the City representative. Contractor shall obtain written approval from the City representative prior to proceeding with any extra work except for emergency repairs. Contractor shall submit a written proposal to the City when extra work is required or requested by the City, this proposal shall indicate labor cost(s) that are equal to the contract wage rate including mark up and market rate material costs including mark up, if any. The City reserves the right to have any extra work completed by other Contractors or City forces. All work performed under this section shall not interfere with or reduce normal maintenance schedules or activities. Separate crews shall be utilized for extra work unless otherwise agreed upon by the City's representative.

F. Working Hours

Monday through Sunday 8AM to 5PM

G. Park or Building Closures

In the event any area of a park is unusable for any reason, including acts of nature or vandalism, the City may declare, for the purpose of maintenance, the park is closed. Notwithstanding, any provisions contained elsewhere in this agreement, the City reserves the right to perform any repair or construction work it deems advisable, including normal routine maintenance contemplated by this agreement, with its own labor and equipment or through a third party. Contractor shall provide credit for days not worked at a location due to park closures or City projects.

In The event, any City building is closed for construction where the landscaping is not accessible or being replaced as a city project. There shall be no billing for that facility until the building / landscaping is completed and opened to the public.

H. Damages

Contractor shall report immediately any damage to City equipment or property. Contractor shall be liable for damages caused by his/her vehicular traffic. Any repairs and associated cost resulting from Contractor vehicle damage shall be the responsibility of the Contractor.

I. Materials and Equipment to be Provided by Contractor

Contractor at his own cost and expense shall furnish all necessary equipment, supplies, and materials of good quality and in the amounts necessary to fulfill this agreement and to accomplish an acceptable and professional level of maintenance. These equipment, supplies, and materials shall include, but not be limited to:

1. All necessary gas, oil, and spare parts for all equipment.
2. All necessary top dressing, seed, fertilizers, amendments, tree stakes, fasteners, and City approved pest control.
3. Contractor shall replace all trees, shrubs, and ground cover if dead or damaged due to Contractor negligence. Contractor shall secure the City's approval of the type of each supply, material or equipment prior to its use or installation on park facilities. The City will provide water at each park site at no cost to the Contractor.

J. Equipment Noise

Each internal combustion engine used for any purpose on the project or related to the project shall be equipped with a muffler of a type recommended by the manufacturer. No internal combustion engine shall be operated on the agreement without said muffler. (It is preferred that electric equipment be used when possible.) Said noise level requirement shall apply to all equipment on the project or related to the project including but not limited to trucks, or transient equipment that may or may not be owned by the Contractor. The use of loud sound signals shall be avoided in favor of light warnings except those required by safety laws for the protection of the public or Contractor's personnel.

K. Blowers

Use of leaf blowers within the City was prohibited as of July 1, 1988, and the operation of any mechanical device to blow leaves, dirt or other debris is prohibited by Municipal Code Chapter 8.24.040.

L. Inclement Weather

Contractor shall not perform any operations during inclement weather, which may destroy or damage ground cover or turf areas. Contractor shall contact the City for the determination of non-operation conditions. During inclement weather, Contractor shall provide staffing for citywide park inspections, debris removal and cleanup in addition to work described in the contractor documents.

Contractor shall perform such duties as replacing tree stakes, re-tie trees, and remove debris from catch basins in parks and some street areas as instructed by City Representative.

M. Air Pollution

Contractor shall comply with all air pollution control rules, regulations, ordinances and statutes, which apply to any work, performed pursuant to the agreement and shall not discharge smoke, dust or any other air contaminants into the atmosphere in such quantity as will violate the regulations of any legally constituted authority. Material to be disposed of shall not be burned.

N. Special Provision Traffic and Detours

1. General

Contractor shall provide all labor, materials and equipment to install barriers, guards, lights, signs, temporary bridges, flag-persons; advising the public of detours and construction/maintenance hazards, and,

upon completion of the work, promptly remove all signs and warning devices. Contractor shall be responsible for compliance with additional public safety requirements, which may arise during landscape installations at the park site. Contractor shall notify the City twenty-four (24) hours in advance of closing, partial closing or reopening of any street or public thoroughfare.

Contractor shall provide a traffic control plan from the WHATCH Manual to be approved by City representative before the work begins. The traffic control devices should be in place when work is occurring.

2. Responsibility

Should Contractor appear to be neglectful or negligent in furnishing warning and protective measures, the City may direct attention to the existence of a hazard, and the necessary warning and protective measures shall be furnished and installed by the Contractor, at the Contractor's expense.

3. Hauling

Spillage resulting from operations on or across public thoroughfares shall be immediately removed as specified in the City of Hermosa Beach Municipal Code, Chapter 8.44.060 at Contractor's expense. When entering or leaving roadways carrying public traffic, the Contractor's equipment, whether empty or loaded, shall in all cases yield to public traffic.

O. Disposal of Debris

Contractor, as specified in the City of Hermosa Beach Municipal Code, Chapter 8.44.060, shall promptly dispose of all debris accumulated as a result of maintenance operations and shall not allow any debris therefore to remain on the public street or other public property after 5:00 P.M. on the day which they are collected.

Debris is defined as grass clippings, leaves, branches, paper and all foreign matter, etc. All debris shall be disposed of at the City Yard. Disposal of debris shall be performed at no additional cost to the City and shall be considered to be included as part of the Contractor's proposal price.

P. Maintenance Schedules

Contractor is required to furnish weekly, monthly, and annual maintenance schedules to include planned activities for all persons performing any function of the agreement. The schedules shall be submitted to the City no later than the start of the agreement and shall be updated as necessary.

Q. Herbicides/Pesticides

The use of any and all herbicides and pesticides are **prohibited** in the City of Hermosa Beach, thus the routine maintenance of weed control must be maintained by hand operation or other methods other than herbicides; other methods (mechanical, mulching, etc.) that are required to maintain a positive aesthetic area can also be used.

R. Arborist Services

Contractor shall provide Arborist services when requested. This includes all trees covered in this contract. Any dead or diseased trees that require removal will be inspected by the Arborist and Contractors representative prior to removal, a written report or memo will be required City may require Arborist service in determining the condition and potential hazards of city trees.

S. Submittals

The following submittals are required prior to commencement of work.

1. Traffic Control Plan
2. List of equipment to be used
3. Emergency contacts
4. Letters Identifying Site Authorized Contractor's Representative or "Superintendent" and Contractor's "Competent Person"
5. Copy of City business license
6. And others as requested by the Public Works Superintendent

2. Descriptions of Items in the Proposal Schedule

The following descriptions of Proposal Items are intended to clarify and expand on the description of Proposal Items in the Proposal Schedule. All items of work described shall be included in the amount proposal for that item.

The following tables provide the items of work to be completed at each location. For specifications about the work, see *Section 2.1- Description of Work* in Special Provisions.

LANDSCAPE MAINTENANCE OF PARKS AND PARKETTES		
Item No.	Park Name and Address	Description of Work
1	Ardmore Park 491 Ardmore Avenue	<ul style="list-style-type: none"> • Turf Care • Irrigation • Park Furniture • Sidewalks • Trees • Litter Control
2	Bi-Centennial Park 550 4 th Street	<ul style="list-style-type: none"> • Turf Care • Irrigation • Park Furniture • Sidewalks • Trees • Litter Control
3	Edith Rodaway Friendship Park 350 Prospect Avenue	<ul style="list-style-type: none"> • Turf Care • Irrigation • Park Furniture • Planters • Basketball Court • Decomposed Granite Care • Sidewalks • Trees • Litter Control
4	Fort Lots-of-Fun 1102 6 th Street	<ul style="list-style-type: none"> • Turf Care • Irrigation • Park Furniture • Planters • Trash Cans (Only from June to September) • Sidewalks • Trees • Litter Control
5	Greenwood Park 1102 Pacific Coast Highway	<ul style="list-style-type: none"> • Turf Care • Irrigation • Planters • Sidewalks • Trees • Litter Control
6	Greenbelt	<ul style="list-style-type: none"> • Turf Care • Irrigation • Park Furniture and Drinking Fountains • Planters • Exercise Equipment • Fire Pit • Entrance Ways to Wood Chip Path • Litter Control

7	Kay Etow Parkette Monterey Boulevard and Lyndon Street	<ul style="list-style-type: none"> • Turf Care • Irrigation • Park Furniture • Planters 	<ul style="list-style-type: none"> • Sidewalks • Trees • Litter Control
8	Clark Field 861 Valley Drive	<ul style="list-style-type: none"> • Turf Care • Irrigation • Park Furniture and Drinking Fountains • One (1) Tennis Court 	<ul style="list-style-type: none"> • Planters • Sidewalks • Litter Control • Two (2) Basketball Courts • Four (4) Pickleball Courts • Lawn Bowling Green •
9	Moondust Parkette 1014 2 nd Street	<ul style="list-style-type: none"> • Turf Care • Irrigation • Park Furniture • Planters 	<ul style="list-style-type: none"> • Sidewalks • One (1) Basketball Court • Trees • Litter Control
10	Noble Park 1400 The Strand	<ul style="list-style-type: none"> • Turf Care • Irrigation • Planters • Litter Control • Trees • Trash Cans - (Only From June to September) 	<ul style="list-style-type: none"> • Sidewalks • Decomposed Granite Path • Park Furniture and Drinking Fountains
11	Ocean View Parkette 857 3 rd Street	<ul style="list-style-type: none"> • Turf Care • Irrigation • Planters 	<ul style="list-style-type: none"> • Sidewalks • Trees • Litter Control
12	Sand Hill Parkette Manhattan Avenue and Loma Drive	<ul style="list-style-type: none"> • Turf Care • Irrigation • Planters • Stairs 	<ul style="list-style-type: none"> • Sidewalks • Tree • Litter Control
13	Scout Parkette 1402 Prospect Avenue	<ul style="list-style-type: none"> • Turf Care • Irrigation • Planters 	<ul style="list-style-type: none"> • Sidewalks • Trees • Litter Control
14	Sea View Parkette 1870 Prospect Avenue	<ul style="list-style-type: none"> • Turf Care • Playground Equipment • Park Furniture • Planters • Irrigation 	<ul style="list-style-type: none"> • Trash Cans (Between June and September) • Sidewalks • Trees • Litter Control • BBQ
15	Shaffer Parkette	<ul style="list-style-type: none"> • Turf Care 	<ul style="list-style-type: none"> • Sidewalks

	3231 Ingleside Drive	<ul style="list-style-type: none"> • Park Furniture • Planters • BBQ 	<ul style="list-style-type: none"> • Trees • Litter Control
16	South Park 425 Valley Park	<ul style="list-style-type: none"> • Turf Care • Irrigation • Park Furniture and Drinking Fountains • Sidewalks • Trees 	<ul style="list-style-type: none"> • Planters • BBQ • Playground • Decomposed Granite Pathway • Litter Control • Trash Cans (June to September)
17	Valley Park 2521 Valley Drive	<ul style="list-style-type: none"> • Turf Care • Irrigation • Planters • BBQ • Litter Control • Trees • Playground 	<ul style="list-style-type: none"> • Fire Pit • Trash Cans (June To September) • Sidewalks • Park Furniture and Drinking Fountains • One (1) Basketball Court
18	PARKETTE 3 rd Street and Prospect Avenue	<ul style="list-style-type: none"> • Tree • Turf • Irrigation 	
19	PARKETTE 4 th Street and Prospect Avenue	<ul style="list-style-type: none"> • Trees • Turf • Irrigation • Shrubs 	<ul style="list-style-type: none"> • Shrubs

LANDSCAPE MAINTENANCE OF CITY FACILITIES		
Item No.	Facility Name and Address	Description of Work
20	City Hall 1315 Valley Drive	<ul style="list-style-type: none"> • Irrigation • Sidewalks • Litter Control • Planters <p style="text-align: center;"><i>Note: City Hall includes the front of the building and Bard Street behind the building. To examine the area behind City Hall, Proposer should contact Public Works.</i></p>
21	City Storage 1110 6 th Street	<ul style="list-style-type: none"> • Litter Control • Sidewalks • Entrances
22	City Yard 555 6 th Street	<ul style="list-style-type: none"> • Litter Control

23	Clark Building 861 Valley Drive	<ul style="list-style-type: none"> • Turf Care • Litter Control • Sidewalks • Planters 	<ul style="list-style-type: none"> • Trees • Entrances • Irrigation
24	Community Center 710 Pier Avenue	<ul style="list-style-type: none"> • Turf Care • Irrigation • Planters • Entrances 	<ul style="list-style-type: none"> • Litter Control • Sidewalks
25	Community Services Building 1035 Valley Drive	<ul style="list-style-type: none"> • Turf Care • Litter Control 	<ul style="list-style-type: none"> • Sidewalks • Trees • Picnic Tables
26	Hermosa Beach Library 550 Pier Avenue	<ul style="list-style-type: none"> • Litter Control • Sidewalks • Planters 	<ul style="list-style-type: none"> • Entrances
27	Hermosa Beach Fire Station 540 Pier Avenue	<ul style="list-style-type: none"> • Litter Control • Sidewalks • Planters 	<ul style="list-style-type: none"> • Trees • Benches • Entrances
28	Hermosa Beach Police Department 540 Pier Avenue	<ul style="list-style-type: none"> • Litter Control • Sidewalks • Planters 	<ul style="list-style-type: none"> • Trees • Stairs • Benches

LANDSCAPE MAINTENANCE SERVICES		
Item No.	Location	Description of Work
29	MEDIANS – 35 th Street, from Hermosa Avenue to The Strand	<ul style="list-style-type: none"> • Plants • Irrigation • Litter Control
30	MEDIANS – Aviation Boulevard, from Pacific Coast Highway to Harper Avenue	<ul style="list-style-type: none"> • Palms • Irrigation • Litter Control
31	MEDIANS – Hermosa Avenue, from Herondo Street to 35 th Street	<ul style="list-style-type: none"> • Plants • Trees • Irrigation • Litter Control
32	MEDIANS – Herondo Street, from Valley Drive to Hermosa Avenue	<ul style="list-style-type: none"> • Palms • Irrigation • Litter Control
33	MEDIANS – Pacific Coast Highway, from 24 th Street to Gould Avenue	<ul style="list-style-type: none"> • Weed Removal

34	MEDIANS – Pier Avenue, Hermosa Avenue to Ardmore Avenue	<ul style="list-style-type: none"> • Planters have tree grates requiring litter removal. Planters are located on the sidewalks on the north and south sides of Pier Avenue.
35	PLANTERS – 2 ND Street and the Strand	<ul style="list-style-type: none"> • Plants • Palms • Irrigation • Litter Control
36	PLANTERS – 8 th Street and Pacific Coast Highway	<ul style="list-style-type: none"> • Plants • Litter Control
37	PLANTERS – 10 th Street and Pacific Coast Highway	<ul style="list-style-type: none"> • Plant • Irrigation • Litter Control
38	PLANTERS – Pier Plaza, from Hermosa Avenue to The Strand	<ul style="list-style-type: none"> • Palm Trees • Irrigation • Litter Control • Planters have tree grates requiring litter removal.
39	PLANTERS – 14 th Street and Ocean Drive	<ul style="list-style-type: none"> • Plants • Litter Control
40	PLANTERS – 14 th Street and East of Pacific Coast Highway	<ul style="list-style-type: none"> • Palms • Irrigation • Litter Control
41	PLANTERS – 15 TH Street and The Strand	<ul style="list-style-type: none"> • Plants • Irrigation • Litter Control
42	PLANTERS – 16 th Street Walk Street, from Hermosa Avenue to The Strand	<ul style="list-style-type: none"> • Plants • Irrigation • Litter Control
43	PLANTERS – 18 th Street Walk Street, from Hermosa Avenue to The Strand	<ul style="list-style-type: none"> • Plants • Trees • Irrigation • Litter Control
44	PLANTERS – 22 nd Street and The Strand	<ul style="list-style-type: none"> • Plants • Palms • Irrigation • Litter Control
45	PLANTERS – 26 th Street and Hermosa Avenue	<ul style="list-style-type: none"> • Plants • Trees • Irrigation • Litter Control
46	PLANTERS – 28 th Street and Valley Drive	<ul style="list-style-type: none"> • Plants • Litter Control
47	PLANTERS – 29 TH Street and Valley Drive	<ul style="list-style-type: none"> • Plants • Litter Control

48	PLANTERS – Shakespeare, from 33 rd Place to The Strand	<ul style="list-style-type: none"> • Plants • Litter Control
49	PLANTERS – Parking Structure – south side only	<ul style="list-style-type: none"> • Plants • Irrigation • Litter Control
50	PLANTERS – Parking Lot A	<ul style="list-style-type: none"> • Plants • Irrigation • Litter Control
51	PLANTERS – All Beach Restrooms Area Planters on 2 nd Street, 14 th Street, and 22 nd Street	<ul style="list-style-type: none"> • Palms • Irrigation • Litter Control
52	PLANTERS – Parking Lot D (14th Street and Manhattan Avenue)	<ul style="list-style-type: none"> • Irrigation • Trees • Plants • Litter Control
53	PLANTERS – Pier Avenue, Hermosa Avenue to Ardmore Avenue	<ul style="list-style-type: none"> • Planters have tree grates requiring litter removal. • Litter Control
54	PLANTERS – 1201 The Strand (Schumacher Plaza)	<ul style="list-style-type: none"> • Plants and Irrigation above the bench. • Palm Trees and Irrigation on the south side. • Litter Control
55	PARKWAY – Gould Avenue and Gould Terrace	<ul style="list-style-type: none"> • Irrigation • Trees • Ground cover • Litter Control r <p><i>Note: Maintenance applies to the flat area only, which is owned by the City of Hermosa Beach.</i></p>

BALL FIELD MAINTENANCE AT CLARK FIELD		
Item No.	Field Type	Description of Work
56	1 Soccer Field	<ul style="list-style-type: none"> • To be maintained daily during soccer season (September through December). • To be maintained on an as-needed basis, as determined by the City. • Litter Control.
57	3 Baseball Fields	<ul style="list-style-type: none"> • To be maintained daily during the regular season (February 1st through July 31st).

		<ul style="list-style-type: none"> To be maintained on an as-needed basis, as determined by the City, normally 2-3 times a week. Litter Control.
--	--	--

MAINTENANCE OF TENNIS COURTS, BASKETBALL COURTS, PICKLEBALL COURTS, AND SKATE PARK			
Item No.	Item Type	Location	Description
58	Tennis Courts	Clark Field 861 Valley Drive	<ul style="list-style-type: none"> To be washed down once a month.
		Community Center 710 Pier Avenue	<ul style="list-style-type: none"> To be washed down once a month. Plant growth should be edged so no plant material (ivy) is on the court surfaces.
59	Pickleball Courts	Clark Field 861 Valley Drive	<ul style="list-style-type: none"> To be washed down once a month.
60	Basketball Courts	Clark Field 861 Valley Drive	<ul style="list-style-type: none"> To be washed down once a month.
		Edith Rodaway Friendship Park 350 Prospect Avenue	<ul style="list-style-type: none"> To be washed down once a month.
		Moondust Parkette 1014 2 nd Street	<ul style="list-style-type: none"> To be swept. <p>As part of this RFP, Proposer is encouraged to recommend a schedule of maintenance for sweeping the basketball court.</p>
		Valley Park 2521 Valley Drive	<ul style="list-style-type: none"> To be swept. <p>As part of this RFP, Proposer is encouraged to recommend a schedule of maintenance for sweeping the basketball court.</p>
61	Skate Park	Community Center 710 Pier Avenue	<ul style="list-style-type: none"> To be washed down once a month. Litter removal.

PLACEMENT OF WOOD CHIPS		
Item No.	Location	Description
62	Greenbelt	Wood chips are to be replaced twice a year and as needed.
63	South Park	Wood chips in the play area are to be replaced twice a year.

TREE MAINTENANCE		
Item No.	Description	Specification
64	Trimming of Trees Over 25 Feet	Every Two Years
65	Trimming of Eucalyptus Trees Over 25 Feet	Annually
66	Trimming of Trees Under 25 Feet	Once a Year and as Needed
67	Maintenance of City Parkway Trees	See details in Section 2 Description of Work Items – No. 21 – Tree Maintenance.
68	Maintenance of Park Trees	See details in Section 2 Description of Work Items – No. 21 – Tree Maintenance.

TREE REMOVAL		
Item No.	Description	Specification
69	Removal of Trees Less Than 25' (twenty-five feet)	See details in Section 2 Description of Work Items – No. 21 – C. Tree Removal.
70	Removal of Trees More Than 25' (twenty-five feet)	See details in Section 2 Description of Work Items – No. 21 – C. Tree Removal.

Item 30: Medians on Aviation Boulevard, from Pacific Coast Highway to Harper Avenue. This area consists of tree wells and raised asphalt medians requiring litter removal, weeding, and sweeping.

Item 33: Medians on Pacific Coast Highway, from 24th Street to Gould Avenue. This is a raised asphalt median requiring litter removal, sweeping, and weeding.

Item 34: Medians on Pier Avenue, from Hermosa Avenue to Valley Drive. This area has tree grates will require litter removal.

Item 35: Planters on 2nd Street and The Strand require weeding, cultivating, litter removal, and replanting. How often replanting, how many plans

Item 38: Planters on Pier Plaza, from Hermosa Avenue to The Strand, have tree grates that will require litter removal.

18. Ball Field Maintenance Clark Field

a. Baseball/Softball Field Maintenance

Recognizing that the baseball/softball diamonds are high-use facilities and that the proper care and maintenance of these is critical to the safety and well-being of the user-public as well as a deterrent to liability litigation, it is necessary to establish standards to insure adequate playing conditions.

The baseball/softball fields are to be maintained on a daily basis, Monday through Sunday during baseball season from February to July. During the off season, the baseball/softball diamonds shall be maintained on an as-needed basis as determined by the City, normally 2-3 times a week, and coordinated with the slow pitch schedule. This work shall be completed before 12:00 PM. each scheduled day.

Baseball/softball field maintenance includes watering, dragging, filling in sunken areas, and raking all sand areas for debris. For a complete set of specifications on the care and maintenance of baseball/softball diamonds see the special section titled "Care and Maintenance of Baseball and Softball Diamonds."

Special mowing is required at the southeast filled as not to use heavy mowing equipment that could damage turf infield.

The responsibility for the condition and maintenance of baseball/softball diamonds shall be as follows:

- A. Contractor's employee shall be responsible for the areas in which the diamonds are located and shall be charged with the overall responsibility for the condition and maintenance of the diamonds.

3. Office For Inquires and Complaints

The Contractor shall maintain an office at some fixed place and shall maintain a telephone therein, listed in the telephone directory in his/her own name or in the file name by which he/she is commonly known, and shall at all times during the hours between 8:00 AM and 5:00 PM of each working day have a full-time employee at said office for the answering of inquiries and for receiving complaints from the Director of Public Works. The Contractor shall maintain a written log of all complaints, the date thereof, and the action taken pursuant thereto or the reason for non-action. Such a log of complaints shall be open to the inspection of the Director of Public Works.

The Contractor shall make every reasonable effort to respond to complaints on the same day they are received and shall report to the Director of Public Works within twenty-four (24) hours as to the action taken concerning each complaint.

4. Public Relations

Contractor shall, in person or through his/her agent, investigate any complaint, which may concern, or be involved in, the performance of the contract. Contractor shall report to the Director of Public Works, or designee, the following working day as to the action taken with reference to the complaint and, when necessary, complete a Service Request, which will remain on file at City Hall. Complaints received before noon shall be answered the same day; complaints received after noon shall be answered the following day.

5. Emergency Call Back

The Contractor shall provide employees and equipment to respond to any after hour emergency, sewer plug or spill. A 24-hour contact phone number shall be provided by the Contractor. Contractor must respond within 30 minutes after being contacted by the City. Contractor must mobilize and have the appropriate personnel and equipment in the City of Hermosa Beach within two (2) hours from when the emergency phone call was received per the base proposal or within one (1) hour from when the emergency phone call was received per the alternative proposal. The emergency may require as Vactor truck and video camera vehicle. This response requirement includes nights, weekends, holidays, and all hours. For proposal purposes, costs for this service shall include all mobilization and hourly costs using a two-man, two-hour minimum service.

6. Damages

The Contractor shall report without delay any damage to City equipment, City property or private property. The Contractor shall be liable for damages caused by his/her actions. Any repairs and associated cost resulting from Contractor caused damage shall be the responsibility of the Contractor.

Section 2 Description of Work Items

General Maintenance

The following details pertain to landscape maintenance of all City parks, parkettes, facilities, medians, planters, and parkways. It is the Contractor's responsibility to visit each site to determine and verify all estimates. The City will not be responsible for any errors or omissions in the estimates. The Contractor shall ask the City for resolution of Questions in this section before submitting a proposal.

1. Turf

a. Care

All turf areas shall be maintained at a mowing height of one (1) inch to one and one-half (1½) inches. Turfs shall be mowed once a week. During heavy growth seasons or for special events, extra mowing may be required by the City, and performed by the Contractor at no additional cost to the City. Turf shall be swept, vacuumed, or otherwise cleaned to maintain a neat appearance at all times. Turf clippings and debris shall be lifted the same day of each mowing, trimming or edging operation and shall be removed from the site as specified in Municipal Code, Chapter 8.44.060. Contractor shall pay special attention so as to have the turf areas in their best appearance at all times.

Turf shall be over-seeded twice annually in all parks and as needed in the heavily worn areas. See Section titled Over-Seeding. Bare areas shall be re-seeded with a topper; a nontoxic weed control shall be used to keep turf looking aesthetically pleasing after approval of City representative.

Contractor shall take special care not to cause any damage to the turf or Greenbelt area with vehicles or mowing equipment. Contractor shall complete repairs immediately after damage occurs.

b. Edging and Trimming

Turf shall be trimmed to the edge of sidewalks, curbs, mow strips, retaining walls, posts, valve boxes, controllers, light standards and any paved surface. Turf shall be kept trimmed to a sufficient distance from sprinkler heads to ensure proper sprinkler coverage and for a distance of eighteen (18) inches from all tree trunks. Contractor shall exercise care not to injure the tree trunks with mechanical equipment. Contractor shall also keep turf trimmed to a sufficient distance from all valve and quick coupler irrigation boxes.

c. Quarterly Fertilization Treatment

All turf areas shall be fertilized to a minimum of four times a year or greater as is necessary to maintain a healthy appearance and condition. Fertilizer material tags shall be submitted to the City for approval before application. All plants, ground cover, shrubs, and trees shall be fertilized and treated as necessary to maintain a healthy condition and appearance.

Fertilizers shall be mixed to a depth of 3" and replenished at a frequency to maintain an aesthetically pleasing appearance. This is for all plant and flower beddings.

d. Soil Aeration

All turf areas shall be aerated a minimum of two (2) times each year. This minimum aeration will be scheduled for: February 1st to February 28th and August 1st to August 31st. These dates are subject to change at the City's discretion. Aeration should be accomplished just prior to fertilizer application. The entire turf areas shall be aerated with a self-propelled machine that removes cores of soil 3/4" in diameter by four (4) to six (6) inches long, spaced no more than six (6) inches apart before aerating.

e. Overseeding

Contractor shall over-seed **all turf areas** twice annually. In addition Contractor shall over-seed the Christmas Tree Lot located at Community Center east turf area the first week of January, each year of the agreement.

Contractor Shall over seed areas that need special care as requested by the Public Works representative.

f. Thatch Removal

Thatch shall be removed with a vertical mower, or its approved equal, once a year coordinated with soil aeration of all turf areas as directed by the City. Care shall be taken to avoid unnecessary or excessive injury to the turf grass stand. Contractor shall sweep or rake the dislodged thatch from the turf -areas and remove from the park site as specified in Municipal Code, Chapter 8.44.060. After the thatch is removed, turf shall be aerated, fertilized, and watered. This operation shall be coordinated with Section titled Fertilization.

2. Shrubs, Bushes, and Planters

Shrubs and bushes shall be selectively pruned to a distance of one (1) foot from fences, buildings, driveways, sidewalks, trees, retaining walls and sprinkler heads. Contractor shall prune where necessary to maintain safe vehicular and pedestrian visibility as directed by the City. Contractor shall provide sufficient landscape detail to maintain an aesthetic and trimmed appearance.

a. Mulch

Planters shall be mulched to a depth of 3" and replenished at a frequency to maintain this depth and an aesthetically pleasing appearance. This includes the Hermosa Avenue medians from 10th Street to 14th Street, Hermosa Avenue center medians from 27th Street to 35th Street, Pier Avenue Planters, City Hall planters, and Community Center planters. Mulch is to be approved by the city representative.

3. Ground Covers

a. Definition

Ground covers are low growing plants that grow in colonies to form a solid mat over the surface of the ground. They spread by rhizomes, stolens or by roots, which form at the nodes of trailing branches that come in contact with the soil. These plants give a flat or two-dimensional effect to the landscape, such as but not limited to, archtotheca, osteopermum, trailing gazania and lantana, ivy, trachelospermum, baccharis, and varieties of ice plant.

b. Ground Cover Trimming

Ground cover shall be kept trimmed to the edge of sidewalks, light fixtures, driveways, mow strips, retaining walls and buildings. Ground cover shall be kept one (1) foot from fences, property lines, trees and shrubs. In no case shall ground cover be allowed to climb walls, fences, light fixtures, buildings, shrubs and/or trees unless otherwise approved by the City.

c. Turf Care/Edging Coordination

All turf cutting and turf edging will be completed in the same area on the same day. All debris clean-up shall be completed the same day.

d. Cultivation

The open soil between plants shall be regularly cultivated where the planting permits. Contractor shall pay special attention to the maintenance of the flowerbed and planter area. e. Replanting

Replanting will be required to maintain the continuity of the ground cover area, and replacements shall be as approved by the City.

4. Irrigation

a. Inspection

Irrigation should be inspected daily as landscaping maintenance occurs. Any broken sprinklers heads , valve boxes or any other irrigation items shall be repaired immediately when possible. any damaged irrigation shall be communicated to the Public Works representative and entered in the daily log of activities.

Irrigation shall also be inspected for coverage as needed, any deficiencies in coverage from the irrigation system shall be reported to the Public Works representative and entered in the daily log of activities.

b. Adjustment

An automatic irrigation system is provided at some sites for the Contractor's use to maintain optimum soil moisture content in order to ensure healthy, vigorous growth but shall not be intended as the only means of irrigation. Manual watering shall be required at all locations where an automatic irrigation system is not provided and shall be done so as to prevent runoff to adjacent streets, sidewalks and gutters (Municipal Code, Chapter 8.44.060). Any over spraying of the sprinkler systems on to areas other than intended shall be corrected immediately.

City shall be responsible for properly coordinating the various time clocks and adjusting the various watering schedules to provide adequate water to maintain all planted areas in a thriving condition and so as not to be interfered with by an interruption of electrical power or malfunctioning of the controller or control valves for more than two consecutive days. Contractor shall be required to water by other means if necessary to prevent deterioration of the areas affected. Contractor shall perform all irrigation work so as not to interfere with the public's use of the park facility. Contractor shall limit the use of water concurrent with the weather situation and to the satisfaction of the City.

Contractor shall make minor adjustment to keep irrigation heads in proper operating condition at all times. Contractor shall adjust irrigation heads as necessary so that all water is directed away from streets, sidewalks and gutters (Municipal Code, Chapter

8.44.060). Contractor shall report irrigation problems where landscape has been affected by lack of water.

In the event of mandatory water rationing, the Contractor shall reduce water consumption on all landscape areas in accordance with instructions from the City.

5. Infection, Disease, and Pest Control

Contractor shall provide a complete non-pesticide/herbicide solution to insect, disease and pest control as necessary or as directed by the City representative so as to keep plant materials in a healthy condition and free from insects and disease.

Control of rodents, snails, slugs, and sow bugs, by use of traps is permissible.

Contractor shall not use any poisonous materials.

Contractor shall obtain the City's approval forty-eight (48) hours prior to the use of any mechanical or any other method of control.

It is the Contractor's responsibility to notify the City of any infection or disease of any trees or landscape. The labor and material needed to complete this section is considered normal maintenance, not extra work and no charge to the City.

6. Weed Control

At all locations in the Contract. Complete removal of all weed growth shall be accomplished every week on a continuing basis, as weeds appear and not just once each week. Landscaped areas shall be weeded before any weeds reach four (4) inches in height. For the purpose of this agreement, a weed will be considered as "any undesirable or misplaced plant". Weeds shall be controlled either by hand or mechanical methods.

7. Annual Plantings

Annual plantings refer to adding plants as specified at the specified location to remove dead plants and to replace them with similar plants to maintain the fullness and numbers of plants in the area.

Contractor shall provide one-gallon drought tolerant plants annually for the planters at the City Hall entrance and the raised planter boxes on Hermosa Avenue between 10th and 14th Streets.

Contractor shall provide annual drought tolerant re-planting at the Windmill planters and the Veteran's Memorial prior to Veterans Day.

8. Replacement of Dead Plant Material

Contractor shall be responsible for maintaining healthy plant material. Contractor shall be responsible for replacement (equal size) of any plant material, shrubs, bushes which through his/her act or omission dies during the length of this agreement.

9. Sand Play Areas

Play areas covered by sand shall be kept free of weeds, litter, and debris. Sand shall be kept in a reasonably leveled condition as directed by the City to prevent the development of large holes or the exposure of equipment footings or foundations. Sand areas should be tilled and maintained in a manner so as to minimize the presence of densely compacted conditions. **Play areas to be checked daily** for broken glass and hazards, which need immediate correction. Sand shavings shall be swept from the adjoining walkways as directed by the City **daily**. Special care is to be taken in cleaning and maintaining the drinking fountains from sand-related problems and plugs.

Contractor to replenish sand in sand play areas twice a year to maintain level at the designated level.

Sand play areas exist at South Park, Valley Park, Seaview Park and Fort Lots of Fun.

10. Engineered Wood Fibers

South Park

The South Park Engineered Wood Fibers in the playground areas shall be replenished and compacted (2) two times a year per schedule to maintain the surface at the designated level. At no time the depth of the engineered wood Fibers shall be less than 8" after compaction. Additional material shall be added to achieve the standard required depth of the engineered wood fibers.

11. Park Furniture

Park benches, tables, and drinking fountains to be kept clean **daily** and any damages or graffiti shall be reported to Public Works. Any stickers shall be removed.

Any damaged park furniture shall be reported to the Public Works representative

12. Barbeques

Barbeques (BBQs) are to be emptied of coals, ash, and litter daily and as needed.

13. Decomposed Granite

Decomposed Granite areas shall be kept in neat and clean condition, free from weeds and debris. Contractor shall keep low worn areas level by filling in low areas and compacting so as to provide a smooth safe surface. stabilizing agent needs to be applied to all repaired areas. Per manufacturer's specifications The condition is to be maintained weekly. Contractor will be responsible for minor replacement of decomposed granite not to exceed 10 yards per year.

14. Trash Cans

Trashcans located at all city Parks are to be maintained and emptied once a day 7 days a week including holidays from the month of June through September (summer months). Contractor will be responsible for trash bags and picking up any surrounding trash. Time of pick up is to be coordinated.

15. Sidewalks at Parks

Park Sidewalks are to be swept daily on service days and kept free of debris. Valley Park and South Park are to be swept 7 days a week. The sidewalk area in front of City Hall is to be swept daily.

16. Greenbelt

- a. The ice plant along the curbside around the trees and walk paths must be trimmed and maintained within a frequency to present a manicured aesthetic appearance. Curbside areas to be trimmed are not to exceed 18 inches from the curb.
- b. All tree branches must be trimmed that may be blocking any of the pathways; dead plants must be removed and replaced in a timely manner.
- c. Contractor shall be sensitive to the aesthetic nature of the Greenbelt in particular at the street intersection areas and shall provide sufficient detail efforts to produce an enhanced appearance. (This may require the removal and replacement of outdated/overgrown and/or unsightly landscaping.)
Note: This activity shall be part of the contract price and not considered extra work.
- d. Wood chip replacement.

Contractor will maintain the wood chips on the Greenbelt:

The center walk path must have a minimum depth of three (3) inches of wood chips. The required wood chips are 3" Minus Wood Chips.

Wood chips must be clear of debris, stems, and/or branches that may present a difficulty to pedestrians Wood chips must be 3-Inch shall not exceed a maximum of three inches in length.

Prior to wood chip installation, ground surface should be leveled with dirt. Repaired areas to be compacted before wood chips are installed. Wood chips are to be replenished throughout the entire Greenbelt pathway 2 times a year. The estimate is 400 cubic yards twice a year and as needed, which is estimated to be an additional 200 cubic yards. City Representative will coordinate and approve the same type of dried wood chips that is currently on the Greenbelt pathway.

Mulch or wood chips must be maintained around the base of all trees. Some areas may require manual weed removal; attention must be given to identifying weeds vs. small plants.

16. Lawn Bowling Green Field

Contractor will provide special care in maintaining the lawn bowling green. In particular:

1. Contractor shall provide a greens mower like or equal to a Scott-Bonner mower. (City staff must approve).
2. Contractor shall mow two times a week (Tuesday and Thursday), diagonally in both directions each day during the growing season. This can be reduced to two times a week diagonally in one direction each day during the dormant season. Mow in alternate diagonals during the dormant season.
3. Verticut once a month diagonally in both directions.
4. Fertilize six (6) times per year.
5. Aerate two (2) times per year. Complete the aeration by spreading and leveling holes and depressions with a top dressing of 30-grade sand. Contractor is to supply all materials.
6. Use approved weed removal (manual weed removal only).
7. Maintain the sandy ditch around the green.
8. Coordinate work periods with the city representative.

17. Special Care Instructions for Medians and Planters

In addition to the description of general landscape maintenance services provided, special care is needed for the following medians and planters. These locations are listed by their proposal item number.

Item 28: Medians on Aviation Boulevard, from Pacific Coast Highway to Harper Avenue. This area consists of tree wells and raised asphalt medians requiring litter removal, weeding, and sweeping.

Item 31: Medians on Pacific Coast Highway, from 24th Street to Gould Avenue. This is a raised asphalt median requiring litter removal, sweeping, and weeding.

Item 32: Medians on Pier Avenue, from Hermosa Avenue to Valley Drive. This area has tree grates will require litter removal.

Item 33: Planters on 2nd Street and The Strand require weeding, cultivating, litter removal, and replanting. How often replanting, how many plans

Item 36: Planters on Pier Plaza, from Hermosa Avenue to The Strand, have tree grates that will require litter removal.

Item 37: Planters in the alley behind Longfellow Avenue and 30th Place have tree grates requiring litter removal.

18. Ball Field Maintenance Clark Field

a. Baseball/Softball Field Maintenance

Recognizing that the baseball/softball diamonds are high-use facilities and that the proper care and maintenance of these is critical to the safety and well-being of the user-public as well as a deterrent to liability litigation, it is necessary to establish standards to insure adequate playing conditions.

The baseball/softball fields are to be maintained on a daily basis, Monday through Sunday during baseball season from February to July. During the off season, the baseball/softball diamonds shall be maintained on an as-needed basis as determined by the City, normally 2-3 times a week, and coordinated with the slow pitch schedule. This work shall be completed before 12:00 PM. each scheduled day.

Baseball/softball field maintenance includes watering, dragging, filling in sunken areas, and raking all sand areas for debris. For a complete set of specifications on the care and maintenance of baseball/softball diamonds see the special section titled "Care and Maintenance of Baseball and Softball Diamonds."

Special mowing is required at the southeast filled as not to use heavy mowing equipment that could damage turf infield.

The responsibility for the condition and maintenance of baseball/softball diamonds shall be as follows:

- A. Contractor's employee shall be responsible for the areas in which the diamonds are located and shall be charged with the overall responsibility for the condition and maintenance of the diamonds. This individual shall, on a daily basis, observe the conditions of the diamonds and take those measures necessary to insure the suitability of the diamonds for play. Definition: Suitability for play - A diamond shall be deemed suitable for play when it is smooth, free of debris, ruts, berms and low spots or any unnamed condition deemed hazardous.
- B. Contractor's employee shall meet with the City to inspect each City ball diamond and determine necessary heavy maintenance work to be completed on or before December 1st each year prior to the opening of baseball/softball season. Beginning with the field and turf maintenance the first week of December is mandatory.
- C. It shall be the responsibility of the Contractor to notify the City of any heavy maintenance work needed during the pre and playing season.
- D. Contractor shall be responsible for the installation of base stakes, pitcher and home plates. Contractor personnel shall be responsible for the burning of foul lines in advance of the playing season.
- E. Contractor shall be responsible for supplying all the additional "Ball Field Mix" (infield dirt) to complete the initial heavy maintenance. This work is to be performed as needed at the proposal cost for supplying an estimated 30 cubic yards of ballfield material.

b. Preparation of ball diamond as done by contractor personnel during the regular season February 1st – July 31st

- A. Preparation of three diamonds shall be done by the Contractor. During the baseball season, diamonds must be cared for daily to provide a continuing high standard of condition. Such preparation is described, sequentially, below.
- B. Preliminary Watering
Home plate and pitcher's mound will receive the heaviest watering as these areas get most use during actual playing time. Slightly less water will be applied to 1st, 2nd, and 3rd base areas.
- C. Leveling
Using a garden rake with a two-foot metal strip welded to the back, the soil in the batter's box and pitcher's mound should be loosened, raked, shaped, leveled and tamped down firmly.

If present, the dimple at the pitcher's mound shall be maintained at a graduated elevation to 12" above the playing surface with a circumference of eight feet (8').

Soil, which has been worked away around each base, must be replaced in the proper area and tamped down firmly.

c. Watering

- A. The diamond shall be watered thoroughly with the proper amount of water to provide a suitable condition for dragging. As a rule, the appearance of small water bubbles should indicate sufficient watering.
- B. In all watering of the diamonds, the correct procedure is to water away from yourself with the hose to the rear. Do not walk on the watered areas.

d. Dragging

- A. Ball diamond infields require moisture penetration to prevent a hard, dry condition from developing. It is therefore important that daily dragging be completed to break the crust.

The drag used for this purpose should be a minimum 3' X 4' and have 2/3" protruding spikes.

- B. Upon completion of the crust-breaking drag, a smoothing drag shall be undertaken. The drag is similar to a metal foot scraper, constructed of heavy interwoven metal shaped. The size of the drag is 4' X 6'.
- C. In all dragging, the correct procedure is to begin in the area of the pitcher's mound, and drag in overlapping, concentric circles until the entire skinned area is covered. Care should be exercised to prevent build-up of brick dust under the inner edge of the outfield grass causing a raised berm.

c. Periodic Special Maintenance

The daily dragging of the ball diamond is satisfactory within certain limits. However, after a period of continued maintenance of this type, it becomes necessary to take measures to ensure an even playing surface.

- A. A "drag", 5' wide and 8' long, is used for this operation.
- B. The "drag", towed by a pick-up truck or power equipment, is used to cut down high spots, dragging the excess to low areas.

- C. The "drag" includes an adjustable metal cutting blade approximately 5-1/2" wide that can be raised or lowered or set at different angles.
- D. This operation will be requested through the City to the Contractor's supervisor responsible for the area.

d. Inclement Weather Field Maintenance

During the baseball season, both the preparation months of December, January and February and the playing season of February through July, the Contractor must assist in the removal of water from the infields in order to accelerate the drying out process. This could include pumping from the low spots.

19. Soccer Field Maintenance – Valley Park, Clark Field

The soccer fields shall be maintained on a daily basis throughout the soccer season of September through December. It is the Contractor's responsibility to make every effort to bring a field into acceptable condition during periods of intermittent inclement weather.

Bare areas and worn areas shall be leveled prior to seeding as part of the contract as per the direction the city's representative.

During the off season, the soccer fields shall be maintained on an as-needed basis as specified in the section titled Turf Care.

During the soccer season, all work on soccer fields shall be completed before 2:00 p.m. each day.

Recognizing that soccer fields are a high use facility, and that their proper care and maintenance is critical to the safety and well-being of the user-public, and as a deterrent to liability litigation, it is necessary to establish standards to insure adequate playing conditions.

All soccer fields shall be aerated twice per year. The turf shall be aerated with a self-propelled machine that removes cores of soil 3/4" in diameter by four (4) to six (6) inches long, spaced no more than six (6) inches apart. Soil shall be moist to a depth of at least six (6) inches before aerating. Cores shall be removed from the field during or immediately after aeration.

After completion of the aeration process, Contractor is to top dress the turf area with a top dressing City has approved (Earthworks Clay-Breaker or approved equal) with a machine specifically designed for such operations.

Contractor shall be responsible for any and all damages to sprinkler heads, piping, valve boxes, etc. during the aeration process, and shall return any damaged components to full operation upon completion of aeration activities.

Contractor's employee shall, on or before May 1st of each year, meet with City representatives to inspect each soccer field and determine the necessary heavy maintenance work to be completed prior to the opening of the soccer season.

It shall be the responsibility of the City to make arrangements with the Contractor for the heavy maintenance deemed necessary (leveling, aeration, fertilization, seed planting, etc.). The City shall direct the Contractor as to the type and application of all turf seeding, if required.

It shall be the responsibility of the Contractor to notify the City of any heavy maintenance work needed during the playing season. Contractor is responsible for all material necessary to complete this task

20. Maintenance of Tennis Courts, Basketball Courts, Pickleball Courts, and Skate Park

Contractor shall wash down all tennis courts and the skateboard park using a water broom at the Community Center on the first Tuesday of every month between the hours of 7:00 a.m. and noon. Clark Field tennis courts, basketball courts, and pickleball courts are to be washed down using a water broom the first Monday of every month. Water outlets are provided at each of the tennis court areas. City will provide low flow waterwands. Courts may require vacuuming if water restrictions are mandated. The basketball courts at Moondust Park and Valley Park are to be swept twice a month

21. Tree Maintenance

Trees are divided into three categories: park trees, median trees, and downtown trees. All trees are to be trimmed annually except those which are over 25' (twenty-five feet) tall which are trimmed every two years. Eucalyptus trees over 25,' however, must be trimmed annually. Coral trees must be inspected every six (6) months and trimmed as necessary. An inspection alongside City staff must be made annually to determine the extent of trimming necessary for all trees. Trimming should be done as necessary for safety.

Contractor is responsible for furnishing, supplying and performing tree staking. All trees requiring staking shall be securely staked at all times with a stake and secured to the stake with ties. Tree ties shall be inspected regularly to ensure against girdling and abrasion. Contractors are to inspect trees and notify the City of any diseased or hazardous conditions.

The City representative shall be notified and must approve any tree trimming. All trees are to be shaped trimmed and pruned to the highest arboricultural standards

as directed by Contractors certified Arborist. Trees less than 25 feet to be trimmed a minimum of once a year. Any dead or damaged branches shall be removed back to a lateral branch. No stubs will be permitted. Contractor shall restrict growth through pruning to maintain safe road visibility, vehicle and pedestrian clearance, equipment accessibility, and to prevent or eliminate hazardous situations.

Contractor is responsible for trimming all trees in all City parks and medians within the life of this agreement, in a time frame that is horticulturally correct for the best growth and maintenance of the trees. **All tree trimming must begin the first week of October and be completed by January 31st.** Park tree trimming scheduled must be completed once started and cannot be delayed unless approved by Public Works Superintendent. There will be no exception for not completing tree trimming within the allowed months. Trees not trimmed will be deducted from payment.

Contractor is responsible for replacing any tree damaged due to Contractor negligence. Contractor shall be responsible for removing all dead trees including stump grinding. Stump grinding must be coordinated within **5 days** of tree removal. Planting of new trees will be negotiated as extra work.

All tree branches shall be maintained to a height of thirteen (13) feet above street level for vehicle safety and sight distance, in addition to providing clearance for sidewalk areas at a minimum of 10 feet. Contractor shall comply within two (2) calendar days after the City requests said work.

All trees 25' and under are to be trimmed by the Contractor as part of the regular/annual maintenance routine for parks, medians, and downtown areas.

Below are specifications for park trees and median/parkway trees.

a. Park Trees

Eucalyptus trees shall be trimmed, laced, sized, or reduced as needed annually. An inspection alongside City staff must be made annually to determine the extent of trimming necessary for these trees.

All other park trees greater than 25' (twenty feet) shall be trimmed, laced, sized, or reduced as needed per the following schedules:

1st Fiscal Year July 1, 2022 to June 30, 2023
Community Center Complex
Valley Park
Edith Rodaway Friendship Park
Sea View Parkette
Fort Lots-of-Fun
Moondust Parkette
Greenwood Park
Bicentennial Park

Scout Parkette
Ardmore Park

2nd Fiscal Year July 1, 2023 to June 30, 2024
Greenbelt
Clark Stadium
Kay Etow Park
Ingleside Park
Noble Park
South Park
Sand Hill Parkette

3rd Fiscal Year July 1, 2024 to June 30, 2025
Community Center
Valley Park
Edith Rodaway Friendship Park
Sea View Parkette
Fort Lots-of-Fun
Moon Dust Park
Greenwood Park
Bicentennial Park
Scout Parkette
Ardmore Park

4th Fiscal Year July 1, 2025 to June 30, 2026
Greenbelt
Clark Stadium
Kay Etow Park
Ingleside Park
Noble Park
South Park
Sand Hill Parkette

b. Median/Parkway Trees

Median trees shall be trimmed, laced, sized, or reduced **each year** of the agreement. The Public Works Superintendent must approve all work timeframes.

Location	Number of Trees
14 th Street at The Strand	6
14 th Street at the Jarvis Memorial	2
15 th Street at The Strand	6
16 th Street – Walk Street	4
18 th Street – Walk Street	5
22 nd Street at The Strand	14
2 nd Street at The Strand	12
Aviation Boulevard, from Harper west to Pacific Coast Highway	60
Gould Avenue/ Gould Terrace, from Pacific Coast Highway to Ardmore Avenue	24
Hermosa Avenue, from Herondo Street north to 35 th Street, excluding the downtown area	135
Herondo Street, from Valley Drive west to Hermosa Avenue	17
Parking Structure at Hermosa Avenue and 13 th Street	4
Upper Pier Avenue, from Valley Drive west to Hermosa Avenue	All
Lower Pier Avenue, from Hermosa Avenue west to The Strand	16 Palm Trees
Hermosa Avenue, from Herondo Street to 35 th Street	All

Note:

1. All palm trees will be trimmed to a 180° (degrees) cut and will be skinned as needed once per year.
2. All other trees will be trimmed, laced, sized, and shaped once per year.
3. All quantities are approximate.

c. Tree Removal

The Contractor shall remove all dead, and trees as directed. This activity shall be part of the contract price and not considered extra work. The City requires the Contractor to provide a Certified Arborist report before removing any trees.

d. Tree Fertilization

Palm trees in the downtown area and the medians on Hermosa Avenue are to be fertilized 4 times per year.



merchants

landscape services, inc.

City of Hermosa Beach: Technical Approach & Methodology

5/19/22

Merchants Landscape will staff this contract according to the attached annual schedule. We will have a 3 man mow crew with a F350 full size truck and a trailer, 72" laser and 64" laser mower, with stick edger's and weed eaters, mowing all the turf in 2 days. This 3 man crew will also be responsible for detailing park planter beds and working the greenbelt. In addition there will be a 2 man crew driving a Ford Ranger detailing the medians and the greenbelt 5 days per week, and mowing the bowling greens. There will be 2 man crew detailing the parks drinking fountains, checking the tot lots for debris, and broken glass, servicing trash cans, etc. Their objective will be to complete the items on the annual schedule calendar. In addition there will be an onsite Area Supervisor daily. He will be directly responsible for any daily communication that may be required with the City inspectors, he will be coordinating with the Branch manager Cesar Trujillo. Merchants Landscape will have a total of 280 man hours dedicated to these job sites weekly.

All foremen are equipped with T-Mobile radios/phones, and the supervisors additionally will have smart phones for e-mailing. Merchants also maintains a local office and storage yard in Rancho Cucamonga Industrial Lane and 9th with full time secretaries to assist our area supervisors with reports and e-mails. We also maintain a 24 hour company manned dispatch center for any after hour needs. As you can see from our attached equipment inventory Merchants maintains over 2 million dollars worth of landscape equipment, ranging from numerous tractors and renovation equipment to over a 100 rider mowers. All maintained by 7 company mechanics.

Quality Assurance

It is the responsibility of the area supervisor to insure that the onsite crews are meeting the contract specifications. He accomplishes this with our site inspection reports, which will be turned into the branch manager each Monday. The area supervisor uses these inspection sheets to insure that he sees each site weekly and so he can schedule what areas may need specific attention. In addition we will have schedules for each crew showing how they will be rotating through the city sites.

Trucks and trailers for this contract

- 1- 1- F 350 truck, with trailer.
- 2- 2- Ford Ranger.
- 3- 1- Utility cart.

1st Fiscal Year

July 1, 2022 to June 30, 2023

LANDSCAPE MAINTENANCE OF PARKS AND PARKETTES			
Item No.	Park Name and Location	Monthly Cost	Annual Cost
1	Ardmore Park 491 Ardmore Avenue	\$ 247.00	\$ 2,964.00
2	Bl-Centennial Park 550 4 th Street	\$ 247.00	\$ 2,964.00
3	Edith Rodaway Friendship Park 350 Prospect Avenue	\$ 741.00	\$ 8,892.00
4	Fort Lots-of-Fun 1102 6 th Street	\$ 432.25	\$ 5,187.00
5	Greenwood Park 1102 Pacific Coast Highway	\$ 617.50	\$ 7,410.00
6	Greenbelt/Trail Valley Drive	\$ 4,867.66	\$ 58,411.90
7	Kay Etow Parkette Monterey Boulevard and Lyndon Street	\$ 308.75	\$ 3,705.00
8	Lawn Bowling Green 861 Valley Drive	\$ 741.00	\$ 8,892.00
9	Moondust Parkette 1014 2 nd Street	\$ 185.25	\$ 2,223.00
10	Noble Park 1400 The Strand	\$ 926.25	\$ 11,115.00
11	Ocean View Parkette 857 3 rd Street	\$ 185.25	\$ 2,223.00
12	Sand Hill Parkette Palm Drive and Loma Walk	\$ 185.25	\$ 2,223.00
13	Scout Park 1402 Prospect Avenue	\$ 185.25	\$ 2,223.00
14	Sea View Parkette 1870 Prospect Avenue	\$ 247.00	\$ 2,964.00
15	Shaffer Parkette 3231 Ingleside Drive	\$ 185.25	\$ 2,223.00
16	South Park 425 Valley Park	\$ 1,852.50	\$ 22,230.00
17	Valley Park 2521 Valley Drive	\$ 2,964.00	\$ 35,568.00
18	PARKETTE 3rd Street and Prospect Avenue	\$ 185.25	\$ 2,223.00
19	PARKETTE 4 th Street and Prospect Avenue	\$ 185.25	\$ 2,223.00
	Total:	\$ 15,488.66	\$ 185,863.90

LANDSCAPE MAINTENANCE OF CITY FACILITIES			
Item No.	Facility Location	Monthly Cost	Annual Cost
20	City Hall 1315 Valley Drive	\$ 617.50	\$ 7,410.00
21	City Storage 1110 6 th Street	\$ 247.00	\$ 2,964.00
22	City Yard 555 6 th Street	\$ 247.00	\$ 2,964.00
23	Clark Building 861 Valley Drive	\$ 247.00	\$ 2,964.00
24	Community Center 710 Pier Avenue	\$ 926.25	\$ 11,115.00
25	Community Services Building 1035 Valley Drive	\$ 247.00	\$ 2,964.00
26	Hermosa Beach Library 550 Pier Avenue	\$ 370.50	\$ 4,446.00
27	Hermosa Beach Fire Station 540 Pier Avenue	\$ 247.00	\$ 2,964.00
28	Hermosa Beach Police Department 540 Pier Avenue	\$ 247.00	\$ 2,964.00
Total		\$ 3,396.25	\$ 40,755.00

LANDSCAPE MAINTENANCE OF MEDIANS, PLANTERS, AND PARKWAYS			
Item No.	Location	Monthly Cost	Annual Cost
29	MEDIANS – 35 th Street, from Hermosa Avenue to The Strand	\$ 123.50	\$ 1,482.00
30	MEDIANS – Aviation Boulevard, from Pacific Coast Highway to Harper Avenue	\$ 432.25	\$ 5,187.00
31	MEDIANS – Hermosa Avenue, from Herondo Street to 35 th Street	\$ 2,470.00	\$ 29,640.00
32	MEDIANS – Herondo Street, from Valley Drive to Hermosa Avenue	\$ 247.00	\$ 2,964.00
33	MEDIANS – Pacific Coast Highway, from 24 th Street to Gould Avenue	\$ 247.00	\$ 2,964.00
34	MEDIANS – Pier Avenue, Hermosa Avenue to Valley Drive	\$ 1,852.50	\$ 22,230.00
35	PLANTERS – 2 ND Street and the Strand	\$ 123.50	\$ 1,482.00
36	PLANTERS – 8 th Street and Pacific Coast Highway	\$ 92.63	\$ 1,111.50

37	PLANTERS – 10 th Street and Pacific Coast Highway	\$ 123.50	\$ 1,482.00
38	PLANTERS – Pier Plaza, from Hermosa Avenue to The Strand	\$ 617.50	\$ 7,410.00
39	PLANTERS – 14 th Street and Ocean Drive	\$ 61.75	\$ 741.00
40	PLANTERS – 14 th Street and East of Pacific Coast Highway	\$ 61.75	\$ 741.00
41	PLANTERS – 15 th Street and The Strand	\$ 123.50	\$ 1,482.00
42	PLANTERS – 16 th Street Walk Street, from Hermosa Avenue to The Strand	\$ 123.50	\$ 1,482.00
43	PLANTERS – 18 th Street Walk Street, from Hermosa Avenue to The Strand	\$ 123.50	\$ 1,482.00
44	PLANTERS – 22 nd Street and The Strand	\$ 123.50	\$ 1,482.00
45	PLANTERS – 26 th Street and Hermosa Avenue	\$ 123.50	\$ 1,482.00
46	PLANTERS – 28 th Street and Valley Drive	\$ 123.50	\$ 1,482.00
47	PLANTERS – 29 th Street and Valley Drive	\$ 123.50	\$ 1,482.00
48	PLANTERS – Shakespeare, from 33 rd Place to The Strand	\$ 185.25	\$ 2,223.00
49	PLANTERS – Parking Structure – south side only	\$ 185.25	\$ 2,223.00
50	PLANTERS – Parking Lot A	\$ 123.50	\$ 1,482.00
51	PLANTERS – All Beach Restrooms Area Planters on 2 nd Street, 14 th Street, and 22 nd Street	\$ 123.50	\$ 1,482.00
52	PLANTERS – Parking Lot D (14 th Street and Manhattan Avenue)	\$ 123.50	\$ 1,482.00
53	PLANTERS – Pier Avenue, from Hermosa Avenue to Ardmere Avenue	\$ 1,852.50	\$ 22,230.00
54	PLANTERS – 1201 The Strand (Schumacher Plaza)	\$ 185.25	\$ 2,223.00
55	PARKWAY – Gould Avenue and Gould Terrace	\$ 432.25	\$ 5,187.00
Total		\$ 10,582.38	\$ 126,340.50

BALL FIELD MAINTENANCE AT CLARK FIELD				
Item No.	Description	Cost per Field	Total Monthly Cost	Annual Cost
56	1 Soccer Field	\$ 1,235.00	\$ 1,235.00	\$ 1,235.00
57	3 Baseball Fields	\$ 617.50	\$ 1,852.50	\$ 22,230.00
Total			\$ 3,087.50	\$ 37,050.00

MAINTENANCE OF TENNIS COURTS, BASKETBALL COURTS, PICKLEBALL COURTS, AND SKATE PARK				
Item No.	Description	Cost per Field	Monthly Cost	Annual Cost
58	Tennis Courts (7 Total)	\$ 49.40	\$ 345.80	\$ 4,149.60
59	Pickleball Courts (4 total)	\$ 49.40	\$ 197.60	\$ 2,371.20
60	Basketball Courts (3 Total)	\$ 49.40	\$ 148.20	\$ 1,778.40
61	Skate Park		\$ 294.00	\$ 3,528.00
Total			\$ 985.60	\$ 11,827.20

PLACEMENT OF WOOD CHIPS					
Item No.	Description	Estimated Quantity Per Year		Unit Price	Total Cost
62	Greenbelt	1,000	Cubic Yards	\$ 43.23	\$ 43,230.00
63	South Park	40	Cubic Yards	\$ 43.23	\$ 1,729.20
Total				\$ 86.45	\$ 44,959.20

TREE MAINTENANCE			
Item No.	Description	Monthly Cost	Annual Cost
64	Trimming of Trees Over 25 Feet – Every Two Years	\$ 953.42	\$ 11,441.04
65	Trimming of Eucalyptus Trees Over 25 Feet - Annual	\$ 1,173.25	\$ 14,079.00
66	Trimming of Trees Under 25 Feet – Once a Year and as Needed	\$ 1,281.93	\$ 15,383.16
67	Maintenance of City Parkway Trees	\$ 494.00	\$ 5,928.00
68	Maintenance of Park Trees	\$ 864.50	\$ 10,374.00
Total		\$ 4,767.10	\$ 57,205.20

TREE REMOVAL		
Item No.	Description	Cost Per Tree
69	Removal of Trees Less Than 25' (twenty-five feet)	\$ 100.00
70	Removal of Trees More Than 25' (twenty-five feet)	\$ 175.00
Total		\$ 275.00

TOTAL AMOUNT PROPOSAL IN FIGURES \$ 504,276.00

TOTAL AMOUNT PROPOSAL IN WORDS _____

Five hundred four thousand two hundred seventy-six dollars

In the event of a conflict between the numbers give in figures and in words, the words shall control.

2nd Fiscal Year

July 1, 2023 to June 30, 2024

LANDSCAPE MAINTENANCE OF PARKS AND PARKETTES			
Item No.	Park Name and Location	Monthly Cost	Annual Cost
1	Ardmore Park 491 Ardmore Avenue	\$ 259.35	\$ 3,112.20
2	Bi-Centennial Park 550 4 th Street	\$ 259.35	\$ 3,112.20
3	Edith Rodaway Friendship Park 350 Prospect Avenue	\$ 778.05	\$ 9,336.60
4	Fort Lots-of-Fun 1102 6 th Street	\$ 453.86	\$ 5,446.35
5	Greenwood Park 1102 Pacific Coast Highway	\$ 648.38	\$ 7,780.50
6	Greenbelt/Trail Valley Drive	\$ 5,111.04	\$ 61,332.52
7	Kay Etow Parkette Monterey Boulevard and Lyndon Street	\$ 324.19	\$ 3,890.25
8	Lawn Bowling Green 861 Valley Drive	\$ 778.05	\$ 9,336.60
9	Moondust Parkette 1014 2 nd Street	\$ 194.51	\$ 2,334.50
10	Noble Park 1400 The Strand	\$ 972.56	\$ 11,670.75
11	Ocean View Parkette 857 3 rd Street	\$ 194.51	\$ 2,334.15
12	Sand Hill Parkette Palm Drive and Loma Walk	\$ 194.51	\$ 2,334.15
13	Scout Park 1402 Prospect Avenue	\$ 194.51	\$ 2,334.15
14	Sea View Parkette 1870 Prospect Avenue	\$ 259.35	\$ 3,112.20
15	Shaffer Parkette 3231 Ingleside Drive	\$ 194.51	\$ 2,334.15
16	South Park 425 Valley Park	\$ 1,945.13	\$ 23,341.50
17	Valley Park 2521 Valley Drive	\$ 3,112.20	\$ 37,346.40
18	PARKETTE 3rd Street and Prospect Avenue	\$ 194.51	\$ 2,334.15
19	PARKETTE 4 th Street and Prospect Avenue	\$ 194.51	\$ 2,334.15
	Total:	\$ 16,263.09	\$ 195,157.12

LANDSCAPE MAINTENANCE OF CITY FACILITIES			
Item No.	Facility Location	Monthly Cost	Annual Cost
20	City Hall 1315 Valley Drive	\$ 648.38	\$ 7,780.50
21	City Storage 1110 6 th Street	\$ 259.35	\$ 3,112.20
22	City Yard 555 6 th Street	\$ 259.35	\$ 3,112.20
23	Clark Building 861 Valley Drive	\$ 259.35	\$ 3,112.20
24	Community Center 710 Pier Avenue	\$ 972.56	\$ 11,670.75
25	Community Services Building 1035 Valley Drive	\$ 259.35	\$ 3,112.20
26	Hermosa Beach Library 550 Pier Avenue	\$ 389.03	\$ 4,668.30
27	Hermosa Beach Fire Station 540 Pier Avenue	\$ 259.35	\$ 3,112.20
28	Hermosa Beach Police Department 540 Pier Avenue	\$ 259.35	\$ 3,112.20
Total		\$ 3,566.06	\$ 42,792.75

LANDSCAPE MAINTENANCE OF MEDIANS, PLANTERS, AND PARKWAYS			
Item No.	Location	Monthly Cost	Annual Cost
29	MEDIANS – 35 th Street, from Hermosa Avenue to The Strand	\$ 129.68	\$ 1,556.10
30	MEDIANS – Aviation Boulevard, from Pacific Coast Highway to Harper Avenue	\$ 453.86	\$ 5,446.35
31	MEDIANS – Hermosa Avenue, from Herondo Street to 35 th Street	\$ 2,593.50	\$ 31,122.00
32	MEDIANS – Herondo Street, from Valley Drive to Hermosa Avenue	\$ 259.35	\$ 3,112.20
33	MEDIANS – Pacific Coast Highway, from 24 th Street to Gould Avenue	\$ 259.35	\$ 3,112.20
34	MEDIANS – Pier Avenue, Hermosa Avenue to Valley Drive	\$ 1,945.13	\$ 23,341.50
35	PLANTERS – 2 ND Street and the Strand	\$ 129.68	\$ 1,556.10
36	PLANTERS – 8 th Street and Pacific Coast Highway	\$ 97.26	\$ 1,167.14

37	PLANTERS -- 10 th Street and Pacific Coast Highway	\$ 129.68	\$ 1,556.10
38	PLANTERS -- Pier Plaza, from Hermosa Avenue to The Strand	\$ 648.38	\$ 7,780.50
39	PLANTERS -- 14 th Street and Ocean Drive	\$ 64.84	\$ 778.05
40	PLANTERS -- 14 th Street and East of Pacific Coast Highway	\$ 64.84	\$ 778.05
41	PLANTERS -- 15 th Street and The Strand	\$ 129.68	\$ 1,556.10
42	PLANTERS -- 16 th Street Walk Street, from Hermosa Avenue to The Strand	\$ 129.68	\$ 1,556.10
43	PLANTERS -- 18 th Street Walk Street, from Hermosa Avenue to The Strand	\$ 129.68	\$ 1,556.10
44	PLANTERS -- 22 nd Street and The Strand	\$ 129.68	\$ 1,556.10
45	PLANTERS -- 26 th Street and Hermosa Avenue	\$ 129.68	\$ 1,556.10
46	PLANTERS -- 28 th Street and Valley Drive	\$ 129.68	\$ 1,556.10
47	PLANTERS -- 29 th Street and Valley Drive	\$ 129.68	\$ 1,556.10
48	PLANTERS -- Shakespeare, from 33 rd Place to The Strand	\$ 194.51	\$ 2,334.15
49	PLANTERS -- Parking Structure -- south side only	\$ 194.51	\$ 2,334.15
50	PLANTERS -- Parking Lot A	\$ 129.68	\$ 1,556.10
51	PLANTERS -- All Beach Restrooms Area Planters on 2 nd Street, 14 th Street, and 22 nd Street	\$ 129.68	\$ 1,556.10
52	PLANTERS -- Parking Lot D (14 th Street and Manhattan Avenue)	\$ 129.68	\$ 1,556.10
53	PLANTERS -- Pier Avenue, from Hermosa Avenue to Ardmore Avenue	\$ 1,945.13	\$ 23,341.50
54	PLANTERS -- 1201 The Strand (Schumacher Plaza)	\$ 194.51	\$ 2,334.15
55	PARKWAY -- Gould Avenue and Gould Terrace	\$ 453.86	\$ 5,446.35
Total		\$ 11,054.80	\$ 132,657.59

BALL FIELD MAINTENANCE AT CLARK FIELD				
Item No.	Description	Cost per Field	Total Monthly Cost	Annual Cost
56	1 Soccer Field	\$ 1,296.75	\$ 1,296.75	\$ 1,296.75
57	3 Baseball Fields	\$ 648.38	\$ 1,945.14	\$ 23,341.68
Total			\$ 3,241.89	\$ 38,902.56

MAINTENANCE OF TENNIS COURTS, BASKETBALL COURTS, PICKLEBALL COURTS, AND SKATE PARK				
Item No.	Description	Cost per Field	Monthly Cost	Annual Cost
58	Tennis Courts (7 Total)	\$ 51.87	\$ 363.09	\$ 4,357.08
59	Pickleball Courts (4 total)	\$ 51.87	\$ 207.48	\$ 2,489.76
60	Basketball Courts (3 Total)	\$ 51.87	\$ 155.61	\$ 1,867.32
61	Skate Park		\$ 308.70	\$ 3,704.40
Total			\$ 1,034.88	\$ 12,418.56

PLACEMENT OF WOOD CHIPS					
Item No.	Description	Estimated Quantity Per Year		Unit Price	Total Cost
62	Greenbelt	1,000	Cubic Yards	\$ 45.39	\$ 45,390.00
63	South Park	40	Cubic Yards	\$ 45.39	\$ 1,815.60
Total				\$ 90.78	\$ 47,205.60

TREE MAINTENANCE			
Item No.	Description	Monthly Cost	Annual Cost
64	Trimming of Trees Over 25 Feet – Every Two Years	\$ 1,001.09	\$ 12,013.09
65	Trimming of Eucalyptus Trees Over 25 Feet - Annual	\$ 1,231.91	\$ 14,782.95
66	Trimming of Trees Under 25 Feet – Once a Year and as Needed	\$ 1,346.03	\$ 16,152.32
67	Maintenance of City Parkway Trees	\$ 518.70	\$ 6,224.40
68	Maintenance of Park Trees	\$ 907.73	\$ 10,892.70
Total		\$ 5,005.46	\$ 60,065.46

TREE REMOVAL		
Item No.	Description	Cost Per Tree
69	Removal of Trees Less Than 25' (twenty-five feet)	\$ 105.00
70	Removal of Trees More Than 25' (twenty-five feet)	\$ 183.75
Total		\$ 288.75

TOTAL AMOUNT PROPOSAL IN FIGURES \$ 529,777.14

TOTAL AMOUNT PROPOSAL IN WORDS _____

Five hundred twenty-nine thousand seven hundred seventy-seven and fourteen cents

In the event of a conflict between the numbers give in figures and in words, the words shall control.

3rd Fiscal Year
July 1, 2024 to June 30, 2025

LANDSCAPE MAINTENANCE OF PARKS AND PARKETTES			
Item No.	Park Name and Location	Monthly Cost	Annual Cost
1	Ardmore Park 491 Ardmore Avenue	\$ 272.32	\$ 3,267.81
2	Bi-Centennial Park 550 4 th Street	\$ 273.32	\$ 3,267.81
3	Edith Rodaway Friendship Park 350 Prospect Avenue	\$ 816.95	\$ 9,803.43
4	Fort Lots-of-Fun 1102 6 th Street	\$ 476.55	\$ 5,718.64
5	Greenwood Park 1102 Pacific Coast Highway	\$ 680.80	\$ 8,169.59
6	Greenbelt/Trail Valley Drive	\$ 5,366.59	\$ 64,399.10
7	Kay Etow Parkette Monterey Boulevard and Lyndon Street	\$ 340.40	\$ 4,084.79
8	Lawn Bowling Green 861 Valley Drive	\$ 816.95	\$ 9,803.43
9	Moondust Parkette 1014 2 nd Street	\$ 204.24	\$ 2,450.83
10	Noble Park 1400 The Strand	\$ 1,021.19	\$ 12,254.26
11	Ocean View Parkette 857 3 rd Street	\$ 204.24	\$ 2,450.83
12	Sand Hill Parkette Palm Drive and Loma Walk	\$ 204.24	\$ 2,450.83
13	Scout Park 1402 Prospect Avenue	\$ 204.24	\$ 2,450.83
14	Sea View Parkette 1870 Prospect Avenue	\$ 272.32	\$ 3,267.81
15	Shaffer Parkette 3231 Ingleside Drive	\$ 204.24	\$ 2,450.83
16	South Park 425 Valley Park	\$ 2,042.39	\$ 24,508.64
17	Valley Park 2521 Valley Drive	\$ 3,267.81	\$ 39,213.72
18	PARKETTE 3rd Street and Prospect Avenue	\$ 204.24	\$ 2,450.83
19	PARKETTE 4 th Street and Prospect Avenue	\$ 204.24	\$ 2,450.83
	Total:	\$ 17,076.23	\$ 204,914.81

LANDSCAPE MAINTENANCE OF CITY FACILITIES			
Item No.	Facility Location	Monthly Cost	Annual Cost
20	City Hall 1315 Valley Drive	\$ 680.80	\$ 8,169.59
21	City Storage 1110 6 th Street	\$ 272.32	\$ 3,267.81
22	City Yard 555 6 th Street	\$ 272.32	\$ 3,267.81
23	Clark Building 861 Valley Drive	\$ 272.32	\$ 3,267.81
24	Community Center 710 Pier Avenue	\$ 1,021.19	\$ 12,254.26
25	Community Services Building 1035 Valley Drive	\$ 272.32	\$ 3,267.81
26	Hermosa Beach Library 550 Pier Avenue	\$ 408.48	\$ 4,901.78
27	Hermosa Beach Fire Station 540 Pier Avenue	\$ 272.32	\$ 3,267.81
28	Hermosa Beach Police Department 540 Pier Avenue	\$ 272.32	\$ 3,267.81
Total		\$ 3,745.37	\$ 44,932.48

LANDSCAPE MAINTENANCE OF MEDIANS, PLANTERS, AND PARKWAYS			
Item No.	Location	Monthly Cost	Annual Cost
29	MEDIANS – 35 th Street, from Hermosa Avenue to The Strand	\$ 136.16	\$ 1,633.97
30	MEDIANS – Aviation Boulevard, from Pacific Coast Highway to Harper Avenue	\$ 476.55	\$ 5,718.64
31	MEDIANS – Hermosa Avenue, from Herondo Street to 35 th Street	\$ 2,723.18	\$ 32,678.10
32	MEDIANS – Herondo Street, from Valley Drive to Hermosa Avenue	\$ 272.32	\$ 3,267.81
33	MEDIANS – Pacific Coast Highway, from 24 th Street to Gould Avenue	\$ 272.32	\$ 3,267.81
34	MEDIANS – Pier Avenue, Hermosa Avenue to Valley Drive	\$ 2,042.39	\$ 24,508.64
35	PLANTERS – 2 ND Street and the Strand	\$ 136.16	\$ 1,633.97
36	PLANTERS – 8 th Street and Pacific Coast Highway	\$ 102.12	\$ 1,225.48

37	PLANTERS – 10 th Street and Pacific Coast Highway	\$ 136.16	\$ 1,633.97
38	PLANTERS – Pler Plaza, from Hermosa Avenue to The Strand	\$ 680.80	\$ 8,169.59
39	PLANTERS – 14 th Street and Ocean Drive	\$ 68.08	\$ 816.98
40	PLANTERS – 14 th Street and East of Pacific Coast Highway	\$ 68.08	\$ 816.98
41	PLANTERS – 15 th Street and The Strand	\$ 136.16	\$ 1,633.97
42	PLANTERS – 16 th Street Walk Street, from Hermosa Avenue to The Strand	\$ 136.16	\$ 1,633.97
43	PLANTERS – 18 th Street Walk Street, from Hermosa Avenue to The Strand	\$ 136.16	\$ 1,633.97
44	PLANTERS – 22 nd Street and The Strand	\$ 136.16	\$ 1,633.97
45	PLANTERS – 26 th Street and Hermosa Avenue	\$ 136.16	\$ 1,633.97
46	PLANTERS – 28 th Street and Valley Drive	\$ 136.16	\$ 1,633.97
47	PLANTERS – 29 th Street and Valley Drive	\$ 136.16	\$ 1,633.97
48	PLANTERS – Shakespeare, from 33 rd Place to The Strand	\$ 204.24	\$ 2,450.83
49	PLANTERS – Parking Structure – south side only	\$ 204.24	\$ 2,450.83
50	PLANTERS – Parking Lot A	\$ 136.16	\$ 1,633.97
51	PLANTERS – All Beach Restrooms Area Planters on 2 nd Street, 14 th Street, and 22 nd Street	\$ 136.16	\$ 1,633.97
52	PLANTERS – Parking Lot D (14 th Street and Manhattan Avenue)	\$ 136.16	\$ 1,633.97
53	PLANTERS – Pier Avenue, from Hermosa Avenue to Ardmore Avenue	\$ 2,042.39	\$ 24,508.64
54	PLANTERS – 1201 The Strand (Schumacher Plaza)	\$ 204.24	\$ 2,450.83
55	PARKWAY – Gould Avenue and Gould Terrace	\$ 476.55	\$ 5,718.64
Total		\$ 11,607.61	\$ 139,291.36

BALL FIELD MAINTENANCE AT CLARK FIELD				
Item No.	Description	Cost per Field	Total Monthly Cost	Annual Cost
56	1 Soccer Field	\$ 1,361.59	\$ 1,361.59	\$ 16,339.08
57	3 Baseball Fields	\$ 680.80	\$ 2,042.40	\$ 24,508.80
Total			\$ 3,403.99	\$ 40,847.88

MAINTENANCE OF TENNIS COURTS, BASKETBALL COURTS, PICKLEBALL COURTS, AND SKATE PARK				
Item No.	Description	Cost per Field	Monthly Cost	Annual Cost
58	Tennis Courts (7 Total)	\$ 54.46	\$ 381.22	\$ 4,574.64
59	Pickleball Courts (4 total)	\$ 54.46	\$ 217.84	\$ 2,614.08
60	Basketball Courts (3 Total)	\$ 54.46	\$ 163.38	\$ 1,960.56
61	Skate Park		\$ 324.14	\$ 3,889.68
Total			\$ 1,086.58	\$ 13,038.96

PLACEMENT OF WOOD CHIPS					
Item No.	Description	Estimated Quantity Per Year		Unit Price	Total Cost
62	Greenbelt	1,000	Cubic Yards	\$ 47.66	\$ 47,660.00
63	South Park	40	Cubic Yards	\$ 47.66	\$ 1,906.40
Total				\$ 95.32	\$ 49,566.40

TREE MAINTENANCE			
Item No.	Description	Monthly Cost	Annual Cost
64	Trimming of Trees Over 25 Feet – Every Two Years	\$ 1,051.14	\$ 12,613.73
65	Trimming of Eucalyptus Trees Over 25 Feet - Annual	\$ 1,293.51	\$ 15,522.07
66	Trimming of Trees Under 25 Feet – Once a Year and as Needed	\$ 1,413.33	\$ 16,959.98
67	Maintenance of City Parkway Trees	\$ 544.64	\$ 6,535.62
68	Maintenance of Park Trees	\$ 953.12	\$ 11,437.40
Total		\$ 5,255.73	\$ 63,068.80

TREE REMOVAL		
Item No.	Description	Cost Per Tree
69	Removal of Trees Less Than 25' (twenty-five feet)	\$ 110.25
70	Removal of Trees More Than 25' (twenty-five feet)	\$ 192.94
Total		\$ 303.19

TOTAL AMOUNT PROPOSAL IN FIGURES \$ 555,963.88

TOTAL AMOUNT PROPOSAL IN WORDS _____

Five hundred fifty-five thousand nine hundred sixty-three and eighty-eight cents

In the event of a conflict between the numbers give in figures and in words, the words shall control.

4th Fiscal Year

July 1, 2025 to June 30, 2026

LANDSCAPE MAINTENANCE OF PARKS AND PARKETTES			
Item No.	Park Name and Location	Monthly Cost	Annual Cost
1	Ardmore Park 491 Ardmore Avenue	\$ 285.94	\$ 3,431.23
2	Bl-Centennial Park 550 4 th Street	\$ 285.94	\$ 3,431.23
3	Edith Rodaway Friendship Park 350 Prospect Avenue	\$ 857.80	\$ 10,293.57
4	Fort Lots-of-Fun 1102 6 th Street	\$ 500.38	\$ 6,004.53
5	Greenwood Park 1102 Pacific Coast Highway	\$ 714.84	\$ 8,578.08
6	Greenbelt/Trail Valley Drive	\$ 5,634.92	\$ 67,619.03
7	Kay Etow Parkette Monterey Boulevard and Lyndon Street	\$ 357.42	\$ 4,289.04
8	Lawn Bowling Green 861 Valley Drive	\$ 857.80	\$ 10,293.57
9	Moondust Parkette 1014 2 nd Street	\$ 214.45	\$ 2,573.42
10	Noble Park 1400 The Strand	\$ 1,072.25	\$ 12,866.99
11	Ocean View Parkette 857 3 rd Street	\$ 214.45	\$ 2,573.42
12	Sand Hill Parkette Palm Drive and Loma Walk	\$ 214.45	\$ 2,573.42
13	Scout Park 1402 Prospect Avenue	\$ 214.45	\$ 2,573.42
14	Sea View Parkette 1870 Prospect Avenue	\$ 285.94	\$ 3,431.23
15	Shaffer Parkette 3231 Ingleside Drive	\$ 214.45	\$ 2,573.42
16	South Park 425 Valley Park	\$ 2,144.51	\$ 25,734.11
17	Valley Park 2521 Valley Drive	\$ 3,431.20	\$ 41,174.41
18	PARKETTE 3rd Street and Prospect Avenue	\$ 214.45	\$ 2,573.42
19	PARKETTE 4 th Street and Prospect Avenue	\$ 214.45	\$ 2,573.42
	Total:	\$ 17,930.08	\$ 215,161.00

LANDSCAPE MAINTENANCE OF CITY FACILITIES			
Item No.	Facility Location	Monthly Cost	Annual Cost
20	City Hall 1315 Valley Drive	\$ 714.84	\$ 8,578.08
21	City Storage 1110 6 th Street	\$ 285.94	\$ 3,431.23
22	City Yard 555 6 th Street	\$ 285.94	\$ 3,431.23
23	Clark Building 861 Valley Drive	\$ 286.99	\$ 3,443.83
24	Community Center 710 Pier Avenue	\$ 1,072.25	\$ 12,866.99
25	Community Services Building 1035 Valley Drive	\$ 285.94	\$ 3,431.23
26	Hermosa Beach Library 550 Pier Avenue	\$ 428.90	\$ 5,146.85
27	Hermosa Beach Fire Station 540 Pier Avenue	\$ 285.94	\$ 3,431.23
28	Hermosa Beach Police Department 540 Pier Avenue	\$ 285.94	\$ 3,431.23
Total		\$ 3,932.66	\$ 47,191.91

LANDSCAPE MAINTENANCE OF MEDIANS, PLANTERS, AND PARKWAYS			
Item No.	Location	Monthly Cost	Annual Cost
29	MEDIANS – 35 th Street, from Hermosa Avenue to The Strand	\$ 142.97	\$ 1,715.62
30	MEDIANS – Aviation Boulevard, from Pacific Coast Highway to Harper Avenue	\$ 500.38	\$ 6,004.53
31	MEDIANS – Hermosa Avenue, from Herondo Street to 35 th Street	\$ 2,859.34	\$ 34,312.07
32	MEDIANS – Herondo Street, from Valley Drive to Hermosa Avenue	\$ 285.94	\$ 3,431.23
33	MEDIANS – Pacific Coast Highway, from 24 th Street to Gould Avenue	\$ 285.94	\$ 3,431.23
34	MEDIANS – Pier Avenue, Hermosa Avenue to Valley Drive	\$ 2,144.51	\$ 25,734.11
35	PLANTERS – 2 ND Street and the Strand	\$ 142.97	\$ 1,715.62
36	PLANTERS – 8 th Street and Pacific Coast Highway	\$ 107.23	\$ 1,286.71

37	PLANTERS – 10 th Street and Pacific Coast Highway	\$ 142.97	\$ 1,715.62
38	PLANTERS – Pier Plaza, from Hermosa Avenue to The Strand	\$ 714.84	\$ 8,578.08
39	PLANTERS – 14 th Street and Ocean Drive	\$ 71.48	\$ 857.81
40	PLANTERS – 14 th Street and East of Pacific Coast Highway	\$ 71.48	\$ 857.81
41	PLANTERS – 15 th Street and The Strand	\$ 142.97	\$ 1,715.62
42	PLANTERS – 16 th Street Walk Street, from Hermosa Avenue to The Strand	\$ 142.97	\$ 1,715.62
43	PLANTERS – 18 th Street Walk Street, from Hermosa Avenue to The Strand	\$ 142.97	\$ 1,715.62
44	PLANTERS – 22 nd Street and The Strand	\$ 142.97	\$ 1,715.62
45	PLANTERS – 26 th Street and Hermosa Avenue	\$ 142.97	\$ 1,715.62
46	PLANTERS – 28 th Street and Valley Drive	\$ 142.97	\$ 1,715.62
47	PLANTERS – 29 th Street and Valley Drive	\$ 142.97	\$ 1,715.62
48	PLANTERS – Shakespeare, from 33 rd Place to The Strand	\$ 214.45	\$ 2,573.42
49	PLANTERS – Parking Structure – south side only	\$ 214.45	\$ 2,573.42
50	PLANTERS – Parking Lot A	\$ 142.97	\$ 1,715.62
51	PLANTERS – All Beach Restrooms Area Planters on 2 nd Street, 14 th Street, and 22 nd Street	\$ 142.97	\$ 1,715.62
52	PLANTERS – Parking Lot D (14 th Street and Manhattan Avenue)	\$ 142.97	\$ 1,715.62
53	PLANTERS – Pier Avenue, from Hermosa Avenue to Ardmore Avenue	\$ 2,144.51	\$ 25,734.11
54	PLANTERS – 1201 The Strand (Schumacher Plaza)	\$ 214.45	\$ 2,573.42
55	PARKWAY – Gould Avenue and Gould Terrace	\$ 500.38	\$ 6,004.53
Total		\$ 12,187.96	\$ 146,255.51

BALL FIELD MAINTENANCE AT CLARK FIELD				
Item No.	Description	Cost per Field	Total Monthly Cost	Annual Cost
56	1 Soccer Field	\$ 1,429.67	\$ 1,429.67	\$ 17,156.04
57	3 Baseball Fields	\$ 714.84	\$ 2,144.52	\$ 25,734.24
Total			\$ 3,574.19	\$ 42,890.28

MAINTENANCE OF TENNIS COURTS, BASKETBALL COURTS, PICKLEBALL COURTS, AND SKATE PARK				
Item No.	Description	Cost per Field	Monthly Cost	Annual Cost
58	Tennis Courts (7 Total)	\$ 57.18	\$ 400.26	\$ 4,803.12
59	Pickleball Courts (4 total)	\$ 57.18	\$ 228.72	\$ 2,744.64
60	Basketball Courts (3 Total)	\$ 57.18	\$ 171.54	\$ 2,058.48
61	Skate Park		\$ 340.35	\$ 4,084.20
Total			\$ 1,140.87	\$ 13,690.44

PLACEMENT OF WOOD CHIPS					
Item No.	Description	Estimated Quantity Per Year		Unit Price	Total Cost
62	Greenbelt	1,000	Cubic Yards	\$ 50.04	\$ 50,040.00
63	South Park	40	Cubic Yards	\$ 50.04	\$ 2,001.60
Total				\$ 100.08	\$ 52,041.60

TREE MAINTENANCE			
Item No.	Description	Monthly Cost	Annual Cost
64	Trimming of Trees Over 25 Feet – Every Two Years	\$ 1,103.70	\$ 13,244.40
65	Trimming of Eucalyptus Trees Over 25 Feet - Annual	\$ 1,358.19	\$ 16,298.28
66	Trimming of Trees Under 25 Feet – Once a Year and as Needed	\$ 1,484.00	\$ 17,808.00
67	Maintenance of City Parkway Trees	\$ 571.87	\$ 6,864.44
68	Maintenance of Park Trees	\$ 1,000.78	\$ 12,009.36
Total		\$ 5,518.54	\$ 66,222.48

TREE REMOVAL		
Item No.	Description	Cost Per Tree
69	Removal of Trees Less Than 25' (twenty-five feet)	\$ 115.76
70	Removal of Trees More Than 25' (twenty-five feet)	\$ 202.59
Total		\$ 318.35

TOTAL AMOUNT PROPOSAL IN FIGURES \$
583,771.57

TOTAL AMOUNT PROPOSAL IN WORDS
Five hundred eighty-three thousand seven hundred seventy-one and fifty-seven cents

In the event of a conflict between the numbers give in figures and in words, the words shall control.



City of Hermosa Beach

Civic Center, 1315 Valley Drive, Hermosa Beach, California 90254-3885

ADDENDUM No. 1

Landscape Maintenance Services RFP No. 22-005

DATE: April 26, 2022

TO: ALL PROSPECTIVE PROPOSERS

Please note the following clarification/revisions /changes are being made to the request for proposals documents for the proposal indicated above. The proposer shall execute the certification at the end of this addendum and shall attach the executed addendum to the documents submitted with the proposal to be considered a responsive and responsible proposer.

PROPOSAL OPENING DAY: The PROPOSAL opening date HAS NOT Changed.

The Proposal opening day is **Wednesday May 11, 2022, at 2:00 P.M.**

The sealed proposals will be received at the Office of the City Clerk, City Hall, 1315 Valley Drive, Hermosa Beach, CA 90254, until 2:00 P.M. on Wednesday, May 11, 2022.

1. ADD: Add the attached map to the RFP. The map shows all City parks, parkettes, and facilities included in this contract.
The proposer should inspect by their own means the sites shown on the map before submitting a proposal.

Attachment: Map
2. ADD: Add to the RFP, Contractor shall self-perform all categories in this contract. Prevailing wages apply to all categories in this contract.
3. REPLACE: Replace the following in this RFP.
REPLACE: "Each Proposer shall possess a valid State of California Contractors License Class "A" OR both **C-27 Landscaping** issued by the California State License Board. The successful Contractor must also possess a current City business license."

WITH:

Each Proposer shall possess a valid State of California Contractors License Class **C-27 Landscaping and C-61 Limited Specialty Classification/ D-49 Tree Service** issued by the California State License Board. The successful Contractor must also possess a current City business license.

Please sign the attached acknowledgement of receipt of addendum and enclose the original copy of the acknowledgement in your proposal. If you have any questions or concerns, please email Gloria A. Ledezma, Administrative Assistant, at gledezma@hermosabeach.gov.



City of Hermosa Beach

Civic Center, 1315 Valley Drive, Hermosa Beach, California 90254-3885

ACKNOWLEDGEMENT OF ADDENDUM No. 1

Landscape Maintenance Services RFP No. 22-005

Complete and sign this acknowledgement form. Enclose the original copy of the acknowledgement in your proposal. Failure to do so may result in disqualification of your firm's proposal.

The undersigned acknowledges receipt of **Addendum No. 1** dated April 26, 2022.

ATTEST:

A handwritten signature in black ink, appearing to read "Mark Brower", written over a horizontal line.

Principal:

Merchants Landscape Services, Inc.

Address:

1510 S. Lyon St., Santa Ana, CA. 92705

By:

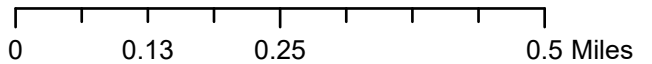
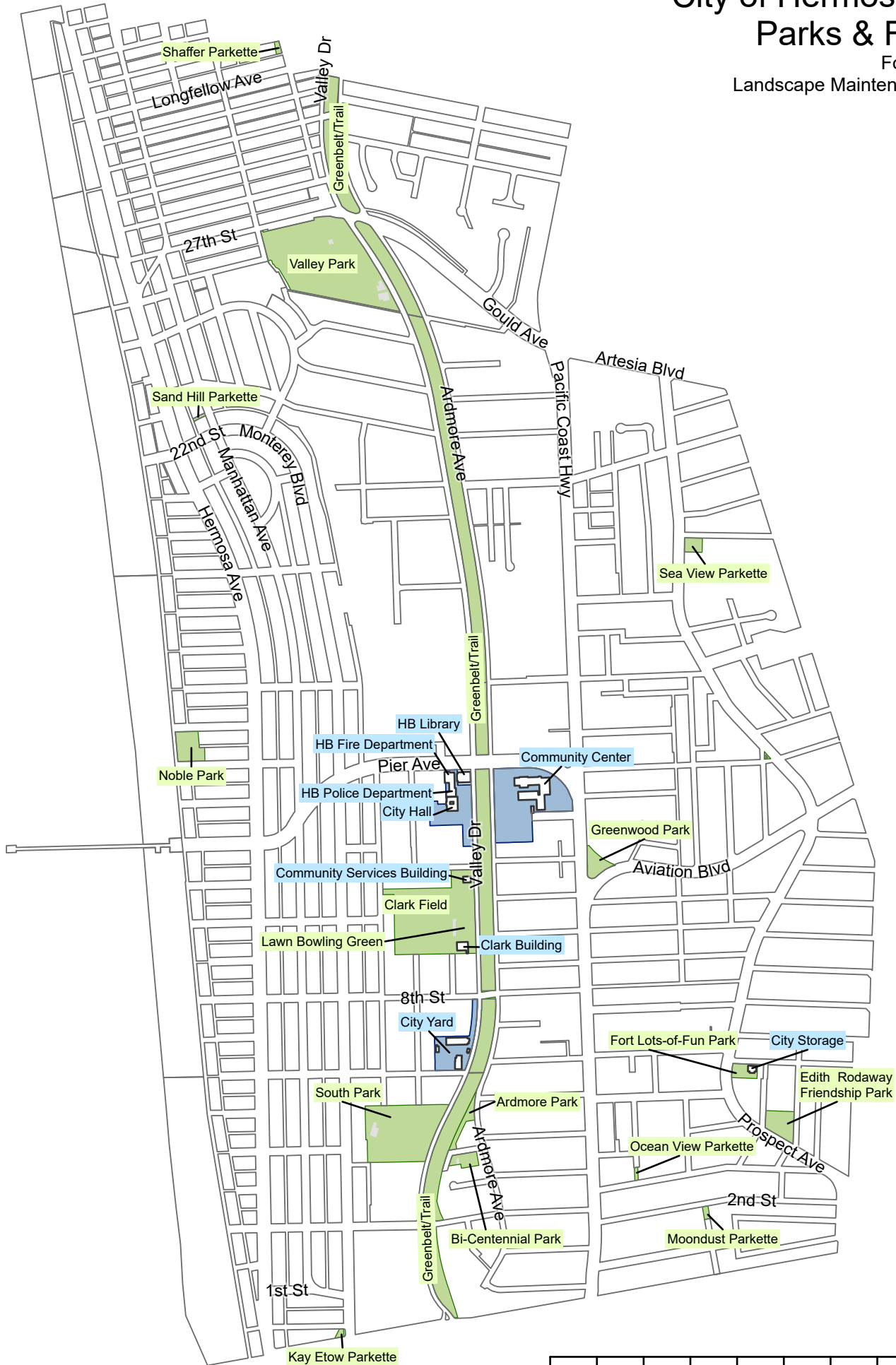
Mark Brower

Title:

President

City of Hermosa Beach Parks & Facilities

For RFP 22-005
Landscape Maintenance Services





City of Hermosa Beach

Civic Center, 1315 Valley Drive, Hermosa Beach, California 90254-3885

ADDENDUM No. 2

Landscape Maintenance Services RFP No. 22-005 Contract No. PW-MSA 22-003

DATE: April 28, 2022

TO: ALL PROSPECTIVE PROPOSERS

Please note the following clarification/revisions /changes are being made to the request for proposals documents for the project indicated above. The proposer shall execute the certification at the end of this addendum and shall attach the executed addendum to the documents submitted with the proposal to be considered a responsive and responsible proposer.

PROPOSAL OPENING DAY: The PROPOSAL opening date HAS NOT Changed.

The Proposal opening day is **Wednesday May 11, 2022, at 2:00 P.M.**

The sealed proposals will be received at the Office of the City Clerk, City Hall, 1315 Valley Drive, Hermosa Beach, CA 90254, until 2:00 P.M. on Wednesday, May 11, 2022.

1. REPLACE: THE FOLLOWING IS A CHANGE TO THE RFP:
REPLACE: Pages 13 through 32 "Cost Proposal" WITH the attached revised pages 13X through 32X-2. The items and their numbering were revised.
2. REPLACE: Replace the following in this RFP:
REPLACE pages 7A through 11A "Exhibit A Section 1, No. 2. Description of Work Items" WITH the attached revised pages 7B through 11B-4. The items and their numbering were revised.
2. REPLACE: Replace the following in this RFP:
REPLACE page 24A "Exhibit A Section 2, No. 17. Special Care Instructions for Medians and Planters" WITH the attached revised pages 24X. The items and their numbering were revised.

Please sign the attached acknowledgement of receipt of addendum and enclose the original copy of the acknowledgement in your proposal. If you have any questions or concerns, please email Gloria A. Ledezma, Administrative Assistant, at gledezma@hermosabeach.gov.



City of Hermosa Beach

Civic Center, 1315 Valley Drive, Hermosa Beach, California 90254-3885

ACKNOWLEDGEMENT OF ADDENDUM No. 2 Landscape Maintenance Services

Complete and sign this acknowledgement form. Enclose the original copy of the acknowledgement in your proposal. Failure to do so may result in disqualification of your firm's proposal.

The undersigned acknowledges receipt of **Addendum No. 2** dated April 28, 2022.

ATTEST:

A handwritten signature in black ink, appearing to read 'Mark Brower', written over a horizontal line.

Principal:

Merchants Landscape Services, Inc.

Address:

1510 S. Lyon St., Santa Ana, CA. 92705

By:

Mark Brower

Title:

President

1st Fiscal Year

July 1, 2022 to June 30. 2023

LANDSCAPE MAINTENANCE OF PARKS AND PARKETTES			
Item No.	Park Name and Location	Monthly Cost	Annual Cost
1	Ardmore Park 491 Ardmore Avenue	\$	\$
2	Bi-Centennial Park 550 4 th Street	\$	\$
3	Edith Rodaway Friendship Park 350 Prospect Avenue	\$	\$
4	Fort Lots-of-Fun 1102 6 th Street	\$	\$
5	Greenwood Park 1102 Pacific Coast Highway	\$	\$
6	Greenbelt/Trail Valley Drive	\$	\$
7	Kay Etow Parkette Monterey Boulevard and Lyndon Street	\$	\$
8	Lawn Bowling Green 861 Valley Drive	\$	\$
9	Moondust Parkette 1014 2 nd Street	\$	\$
10	Noble Park 1400 The Strand	\$	\$
11	Ocean View Parkette 857 3 rd Street	\$	\$
12	Sand Hill Parkette Palm Drive and Loma Walk	\$	\$
13	Scout Park 1402 Prospect Avenue	\$	\$
14	Sea View Parkette 1870 Prospect Avenue	\$	\$
15	Shaffer Parkette 3231 Ingleside Drive	\$	\$
16	South Park 425 Valley Park	\$	\$
17	Valley Park 2521 Valley Drive	\$	\$
18	PARKETTE 3rd Street and Prospect Avenue	\$	\$
19	PARKETTE 4 TH Street and Prospect Avenue	\$	\$
	Total:	\$	\$

LANDSCAPE MAINTENANCE OF CITY FACILITIES			
Item No.	Facility Location	Monthly Cost	Annual Cost
20	City Hall 1315 Valley Drive	\$	\$
21	City Storage 1110 6 th Street	\$	\$
22	City Yard 555 6 th Street	\$	\$
23	Clark Building 861 Valley Drive	\$	\$
24	Community Center 710 Pier Avenue	\$	\$
25	Community Services Building 1035 Valley Drive	\$	\$
26	Hermosa Beach Library 550 Pier Avenue	\$	\$
27	Hermosa Beach Fire Station 540 Pier Avenue	\$	\$
28	Hermosa Beach Police Department 540 Pier Avenue	\$	\$
Total		\$	\$

LANDSCAPE MAINTENANCE OF MEDIANS, PLANTERS, AND PARKWAYS			
Item No.	Location	Monthly Cost	Annual Cost
29	MEDIANS – 35 th Street, from Hermosa Avenue to The Strand	\$	\$
30	MEDIANS – Aviation Boulevard, from Pacific Coast Highway to Harper Avenue	\$	\$
31	MEDIANS – Hermosa Avenue, from Herondo Street to 35 th Street	\$	\$
32	MEDIANS – Herondo Street, from Valley Drive to Hermosa Avenue	\$	\$
33	MEDIANS – Pacific Coast Highway, from 24 th Street to Gould Avenue	\$	\$
34	MEDIANS – Pier Avenue, Hermosa Avenue to Valley Drive	\$	\$
35	PLANTERS – 2 ND Street and the Strand	\$	\$
36	PLANTERS – 8 th Street and Pacific Coast Highway	\$	\$

37	PLANTERS – 10 th Street and Pacific Coast Highway	\$	\$
38	PLANTERS – Pier Plaza, from Hermosa Avenue to The Strand	\$	\$
39	PLANTERS – 14 th Street and Ocean Drive	\$	\$
40	PLANTERS – 14 th Street and East of Pacific Coast Highway	\$	\$
41	PLANTERS – 15 th Street and The Strand	\$	\$
42	PLANTERS – 16 th Street Walk Street, from Hermosa Avenue to The Strand	\$	\$
43	PLANTERS – 18 th Street Walk Street, from Hermosa Avenue to The Strand	\$	\$
44	PLANTERS – 22 nd Street and The Strand	\$	\$
45	PLANTERS – 26 th Street and Hermosa Avenue	\$	\$
46	PLANTERS – 28 th Street and Valley Drive	\$	\$
47	PLANTERS – 29 th Street and Valley Drive	\$	\$
48	PLANTERS – Shakespeare, from 33 rd Place to The Strand	\$	\$
49	PLANTERS – Parking Structure – south side only	\$	\$
50	PLANTERS – Parking Lot A	\$	\$
51	PLANTERS – All Beach Restrooms Area Planters on 2 nd Street, 14 th Street, and 22 nd Street	\$	\$
52	PLANTERS – Parking Lot D (14 th Street and Manhattan Avenue)	\$	\$
53	PLANTERS – Pier Avenue, from Hermosa Avenue to Ardmore Avenue	\$	\$
54	PLANTERS – 1201 The Strand (Schumacher Plaza)	\$	\$
55	PARKWAY – Gould Avenue and Gould Terrace	\$	\$
Total		\$	\$

BALL FIELD MAINTENANCE AT CLARK FIELD				
Item No.	Description	Cost per Field	Total Monthly Cost	Annual Cost
56	1 Soccer Field	\$	\$	\$
57	3 Baseball Fields	\$	\$	\$
Total			\$	\$

MAINTENANCE OF TENNIS COURTS, BASKETBALL COURTS, PICKLEBALL COURTS, AND SKATE PARK				
Item No.	Description	Cost per Field	Monthly Cost	Annual Cost
58	Tennis Courts (7 Total)	\$	\$	\$
59	Pickleball Courts (4 total)	\$	\$	\$
60	Basketball Courts (3 Total)	\$	\$	\$
61	Skate Park		\$	\$
Total			\$	\$

PLACEMENT OF WOOD CHIPS					
Item No.	Description	Estimated Quantity Per Year		Unit Price	Total Cost
62	Greenbelt	1,000	Cubic Yards	\$	\$
63	South Park	40	Cubic Yards	\$	\$
Total				\$	\$

TREE MAINTENANCE			
Item No.	Description	Monthly Cost	Annual Cost
64	Trimming of Trees Over 25 Feet – Every Two Years	\$	\$
65	Trimming of Eucalyptus Trees Over 25 Feet - Annual	\$	\$
66	Trimming of Trees Under 25 Feet – Once a Year and as Needed	\$	\$
67	Maintenance of City Parkway Trees	\$	\$
68	Maintenance of Park Trees	\$	\$
Total		\$	\$

TREE REMOVAL		
Item No.	Description	Cost Per Tree
69	Removal of Trees Less Than 25' (twenty-five feet)	\$
70	Removal of Trees More Than 25' (twenty-five feet)	\$
Total		\$

TOTAL AMOUNT PROPOSAL IN FIGURES \$ _____

TOTAL AMOUNT PROPOSAL IN WORDS _____

In the event of a conflict between the numbers give in figures and in words, the words shall control.

2nd Fiscal Year

July 1, 2023 to June 30, 2024

LANDSCAPE MAINTENANCE OF PARKS AND PARKETTES			
Item No.	Park Name and Location	Monthly Cost	Annual Cost
1	Ardmore Park 491 Ardmore Avenue	\$	\$
2	Bi-Centennial Park 550 4 th Street	\$	\$
3	Edith Rodaway Friendship Park 350 Prospect Avenue	\$	\$
4	Fort Lots-of-Fun 1102 6 th Street	\$	\$
5	Greenwood Park 1102 Pacific Coast Highway	\$	\$
6	Greenbelt/Trail Valley Drive	\$	\$
7	Kay Etow Parkette Monterey Boulevard and Lyndon Street	\$	\$
8	Lawn Bowling Green 861 Valley Drive	\$	\$
9	Moondust Parkette 1014 2 nd Street	\$	\$
10	Noble Park 1400 The Strand	\$	\$
11	Ocean View Parkette 857 3 rd Street	\$	\$
12	Sand Hill Parkette Palm Drive and Loma Walk	\$	\$
13	Scout Park 1402 Prospect Avenue	\$	\$
14	Sea View Parkette 1870 Prospect Avenue	\$	\$
15	Shaffer Parkette 3231 Ingleside Drive	\$	\$
16	South Park 425 Valley Park	\$	\$
17	Valley Park 2521 Valley Drive	\$	\$
18	PARKETTE 3rd Street and Prospect Avenue	\$	\$
19	PARKETTE 4 th Street and Prospect Avenue	\$	\$
	Total:	\$	\$

LANDSCAPE MAINTENANCE OF CITY FACILITIES			
Item No.	Facility Location	Monthly Cost	Annual Cost
20	City Hall 1315 Valley Drive	\$	\$
21	City Storage 1110 6 th Street	\$	\$
22	City Yard 555 6 th Street	\$	\$
23	Clark Building 861 Valley Drive	\$	\$
24	Community Center 710 Pier Avenue	\$	\$
25	Community Services Building 1035 Valley Drive	\$	\$
26	Hermosa Beach Library 550 Pier Avenue	\$	\$
27	Hermosa Beach Fire Station 540 Pier Avenue	\$	\$
28	Hermosa Beach Police Department 540 Pier Avenue	\$	\$
Total		\$	\$

LANDSCAPE MAINTENANCE OF MEDIANS, PLANTERS, AND PARKWAYS			
Item No.	Location	Monthly Cost	Annual Cost
29	MEDIANS – 35 th Street, from Hermosa Avenue to The Strand	\$	\$
30	MEDIANS – Aviation Boulevard, from Pacific Coast Highway to Harper Avenue	\$	\$
31	MEDIANS – Hermosa Avenue, from Herondo Street to 35 th Street	\$	\$
32	MEDIANS – Herondo Street, from Valley Drive to Hermosa Avenue	\$	\$
33	MEDIANS – Pacific Coast Highway, from 24 th Street to Gould Avenue	\$	\$
34	MEDIANS – Pier Avenue, Hermosa Avenue to Valley Drive	\$	\$
35	PLANTERS – 2 ND Street and the Strand	\$	\$
36	PLANTERS – 8 th Street and Pacific Coast Highway	\$	\$

37	PLANTERS – 10 th Street and Pacific Coast Highway	\$	\$
38	PLANTERS – Pier Plaza, from Hermosa Avenue to The Strand	\$	\$
39	PLANTERS – 14 th Street and Ocean Drive	\$	\$
40	PLANTERS – 14 th Street and East of Pacific Coast Highway	\$	\$
41	PLANTERS – 15 th Street and The Strand	\$	\$
42	PLANTERS – 16 th Street Walk Street, from Hermosa Avenue to The Strand	\$	\$
43	PLANTERS – 18 th Street Walk Street, from Hermosa Avenue to The Strand	\$	\$
44	PLANTERS – 22 nd Street and The Strand	\$	\$
45	PLANTERS – 26 th Street and Hermosa Avenue	\$	\$
46	PLANTERS – 28 th Street and Valley Drive	\$	\$
47	PLANTERS – 29 th Street and Valley Drive	\$	\$
48	PLANTERS – Shakespeare, from 33 rd Place to The Strand	\$	\$
49	PLANTERS – Parking Structure – south side only	\$	\$
50	PLANTERS – Parking Lot A	\$	\$
51	PLANTERS – All Beach Restrooms Area Planters on 2 nd Street, 14 th Street, and 22 nd Street	\$	\$
52	PLANTERS – Parking Lot D (14 th Street and Manhattan Avenue)	\$	\$
53	PLANTERS – Pier Avenue, from Hermosa Avenue to Ardmere Avenue	\$	\$
54	PLANTERS – 1201 The Strand (Schumacher Plaza)	\$	\$
55	PARKWAY – Gould Avenue and Gould Terrace	\$	\$
Total		\$	\$

BALL FIELD MAINTENANCE AT CLARK FIELD				
Item No.	Description	Cost per Field	Total Monthly Cost	Annual Cost
56	1 Soccer Field	\$	\$	\$
57	3 Baseball Fields	\$	\$	\$
Total			\$	\$

MAINTENANCE OF TENNIS COURTS, BASKETBALL COURTS, PICKLEBALL COURTS, AND SKATE PARK				
Item No.	Description	Cost per Field	Monthly Cost	Annual Cost
58	Tennis Courts (7 Total)	\$	\$	\$
59	Pickleball Courts (4 total)	\$	\$	\$
60	Basketball Courts (3 Total)	\$	\$	\$
61	Skate Park		\$	\$
Total			\$	\$

PLACEMENT OF WOOD CHIPS					
Item No.	Description	Estimated Quantity Per Year		Unit Price	Total Cost
62	Greenbelt	1,000	Cubic Yards	\$	\$
63	South Park	40	Cubic Yards	\$	\$
Total				\$	\$

TREE MAINTENANCE			
Item No.	Description	Monthly Cost	Annual Cost
64	Trimming of Trees Over 25 Feet – Every Two Years	\$	\$
65	Trimming of Eucalyptus Trees Over 25 Feet - Annual	\$	\$
66	Trimming of Trees Under 25 Feet – Once a Year and as Needed	\$	\$
67	Maintenance of City Parkway Trees	\$	\$
68	Maintenance of Park Trees	\$	\$
Total		\$	\$

TREE REMOVAL		
Item No.	Description	Cost Per Tree
69	Removal of Trees Less Than 25' (twenty-five feet)	\$
70	Removal of Trees More Than 25' (twenty-five feet)	\$
Total		\$

TOTAL AMOUNT PROPOSAL IN FIGURES \$ _____

TOTAL AMOUNT PROPOSAL IN WORDS _____

In the event of a conflict between the numbers give in figures and in words, the words shall control.

3rd Fiscal Year

July 1, 2024 to June 30. 2025

LANDSCAPE MAINTENANCE OF PARKS AND PARKETTES			
Item No.	Park Name and Location	Monthly Cost	Annual Cost
1	Ardmore Park 491 Ardmore Avenue	\$	\$
2	Bi-Centennial Park 550 4 th Street	\$	\$
3	Edith Rodaway Friendship Park 350 Prospect Avenue	\$	\$
4	Fort Lots-of-Fun 1102 6 th Street	\$	\$
5	Greenwood Park 1102 Pacific Coast Highway	\$	\$
6	Greenbelt/Trail Valley Drive	\$	\$
7	Kay Etow Parkette Monterey Boulevard and Lyndon Street	\$	\$
8	Lawn Bowling Green 861 Valley Drive	\$	\$
9	Moondust Parkette 1014 2 nd Street	\$	\$
10	Noble Park 1400 The Strand	\$	\$
11	Ocean View Parkette 857 3 rd Street	\$	\$
12	Sand Hill Parkette Palm Drive and Loma Walk	\$	\$
13	Scout Park 1402 Prospect Avenue	\$	\$
14	Sea View Parkette 1870 Prospect Avenue	\$	\$
15	Shaffer Parkette 3231 Ingleside Drive	\$	\$
16	South Park 425 Valley Park	\$	\$
17	Valley Park 2521 Valley Drive	\$	\$
18	PARKETTE 3rd Street and Prospect Avenue	\$	\$
19	PARKETTE 4 TH Street and Prospect Avenue	\$	\$
	Total:	\$	\$

LANDSCAPE MAINTENANCE OF CITY FACILITIES			
Item No.	Facility Location	Monthly Cost	Annual Cost
20	City Hall 1315 Valley Drive	\$	\$
21	City Storage 1110 6 th Street	\$	\$
22	City Yard 555 6 th Street	\$	\$
23	Clark Building 861 Valley Drive	\$	\$
24	Community Center 710 Pier Avenue	\$	\$
25	Community Services Building 1035 Valley Drive	\$	\$
26	Hermosa Beach Library 550 Pier Avenue	\$	\$
27	Hermosa Beach Fire Station 540 Pier Avenue	\$	\$
28	Hermosa Beach Police Department 540 Pier Avenue	\$	\$
Total		\$	\$

LANDSCAPE MAINTENANCE OF MEDIANS, PLANTERS, AND PARKWAYS			
Item No.	Location	Monthly Cost	Annual Cost
29	MEDIANS – 35 th Street, from Hermosa Avenue to The Strand	\$	\$
30	MEDIANS – Aviation Boulevard, from Pacific Coast Highway to Harper Avenue	\$	\$
31	MEDIANS – Hermosa Avenue, from Herondo Street to 35 th Street	\$	\$
32	MEDIANS – Herondo Street, from Valley Drive to Hermosa Avenue	\$	\$
33	MEDIANS – Pacific Coast Highway, from 24 th Street to Gould Avenue	\$	\$
34	MEDIANS – Pier Avenue, Hermosa Avenue to Valley Drive	\$	\$
35	PLANTERS – 2 ND Street and the Strand	\$	\$
36	PLANTERS – 8 th Street and Pacific Coast Highway	\$	\$

37	PLANTERS – 10 th Street and Pacific Coast Highway	\$	\$
38	PLANTERS – Pier Plaza, from Hermosa Avenue to The Strand	\$	\$
39	PLANTERS – 14 th Street and Ocean Drive	\$	\$
40	PLANTERS – 14 th Street and East of Pacific Coast Highway	\$	\$
41	PLANTERS – 15 th Street and The Strand	\$	\$
42	PLANTERS – 16 th Street Walk Street, from Hermosa Avenue to The Strand	\$	\$
43	PLANTERS – 18 th Street Walk Street, from Hermosa Avenue to The Strand	\$	\$
44	PLANTERS – 22 nd Street and The Strand	\$	\$
45	PLANTERS – 26 th Street and Hermosa Avenue	\$	\$
46	PLANTERS – 28 th Street and Valley Drive	\$	\$
47	PLANTERS – 29 th Street and Valley Drive	\$	\$
48	PLANTERS – Shakespeare, from 33 rd Place to The Strand	\$	\$
49	PLANTERS – Parking Structure – south side only	\$	\$
50	PLANTERS – Parking Lot A	\$	\$
51	PLANTERS – All Beach Restrooms Area Planters on 2 nd Street, 14 th Street, and 22 nd Street	\$	\$
52	PLANTERS – Parking Lot D (14 th Street and Manhattan Avenue)	\$	\$
53	PLANTERS – Pier Avenue, from Hermosa Avenue to Ardmore Avenue	\$	\$
54	PLANTERS – 1201 The Strand (Schumacher Plaza)	\$	\$
55	PARKWAY – Gould Avenue and Gould Terrace	\$	\$
Total		\$	\$

BALL FIELD MAINTENANCE AT CLARK FIELD				
Item No.	Description	Cost per Field	Total Monthly Cost	Annual Cost
56	1 Soccer Field	\$	\$	\$
57	3 Baseball Fields	\$	\$	\$
Total			\$	\$

MAINTENANCE OF TENNIS COURTS, BASKETBALL COURTS, PICKLEBALL COURTS, AND SKATE PARK				
Item No.	Description	Cost per Field	Monthly Cost	Annual Cost
58	Tennis Courts (7 Total)	\$	\$	\$
59	Pickleball Courts (4 total)	\$	\$	\$
60	Basketball Courts (3 Total)	\$	\$	\$
61	Skate Park		\$	\$
Total			\$	\$

PLACEMENT OF WOOD CHIPS					
Item No.	Description	Estimated Quantity Per Year		Unit Price	Total Cost
62	Greenbelt	1,000	Cubic Yards	\$	\$
63	South Park	40	Cubic Yards	\$	\$
Total				\$	\$

TREE MAINTENANCE			
Item No.	Description	Monthly Cost	Annual Cost
64	Trimming of Trees Over 25 Feet – Every Two Years	\$	\$
65	Trimming of Eucalyptus Trees Over 25 Feet - Annual	\$	\$
66	Trimming of Trees Under 25 Feet – Once a Year and as Needed	\$	\$
67	Maintenance of City Parkway Trees	\$	\$
68	Maintenance of Park Trees	\$	\$
Total		\$	\$

TREE REMOVAL		
Item No.	Description	Cost Per Tree
69	Removal of Trees Less Than 25' (twenty-five feet)	\$
70	Removal of Trees More Than 25' (twenty-five feet)	\$
Total		\$

TOTAL AMOUNT PROPOSAL IN FIGURES \$ _____

TOTAL AMOUNT PROPOSAL IN WORDS _____

In the event of a conflict between the numbers give in figures and in words, the words shall control.

4th Fiscal Year

July 1, 2025 to June 30, 2026

LANDSCAPE MAINTENANCE OF PARKS AND PARKETTES			
Item No.	Park Name and Location	Monthly Cost	Annual Cost
1	Ardmore Park 491 Ardmore Avenue	\$	\$
2	Bi-Centennial Park 550 4 th Street	\$	\$
3	Edith Rodaway Friendship Park 350 Prospect Avenue	\$	\$
4	Fort Lots-of-Fun 1102 6 th Street	\$	\$
5	Greenwood Park 1102 Pacific Coast Highway	\$	\$
6	Greenbelt/Trail Valley Drive	\$	\$
7	Kay Etow Parkette Monterey Boulevard and Lyndon Street	\$	\$
8	Lawn Bowling Green 861 Valley Drive	\$	\$
9	Moondust Parkette 1014 2 nd Street	\$	\$
10	Noble Park 1400 The Strand	\$	\$
11	Ocean View Parkette 857 3 rd Street	\$	\$
12	Sand Hill Parkette Palm Drive and Loma Walk	\$	\$
13	Scout Park 1402 Prospect Avenue	\$	\$
14	Sea View Parkette 1870 Prospect Avenue	\$	\$
15	Shaffer Parkette 3231 Ingleside Drive	\$	\$
16	South Park 425 Valley Park	\$	\$
17	Valley Park 2521 Valley Drive	\$	\$
18	PARKETTE 3rd Street and Prospect Avenue	\$	\$
19	PARKETTE 4 TH Street and Prospect Avenue	\$	\$
	Total:	\$	\$

LANDSCAPE MAINTENANCE OF CITY FACILITIES			
Item No.	Facility Location	Monthly Cost	Annual Cost
20	City Hall 1315 Valley Drive	\$	\$
21	City Storage 1110 6 th Street	\$	\$
22	City Yard 555 6 th Street	\$	\$
23	Clark Building 861 Valley Drive	\$	\$
24	Community Center 710 Pier Avenue	\$	\$
25	Community Services Building 1035 Valley Drive	\$	\$
26	Hermosa Beach Library 550 Pier Avenue	\$	\$
27	Hermosa Beach Fire Station 540 Pier Avenue	\$	\$
28	Hermosa Beach Police Department 540 Pier Avenue	\$	\$
Total		\$	\$

LANDSCAPE MAINTENANCE OF MEDIANS, PLANTERS, AND PARKWAYS			
Item No.	Location	Monthly Cost	Annual Cost
29	MEDIANS – 35 th Street, from Hermosa Avenue to The Strand	\$	\$
30	MEDIANS – Aviation Boulevard, from Pacific Coast Highway to Harper Avenue	\$	\$
31	MEDIANS – Hermosa Avenue, from Herondo Street to 35 th Street	\$	\$
32	MEDIANS – Herondo Street, from Valley Drive to Hermosa Avenue	\$	\$
33	MEDIANS – Pacific Coast Highway, from 24 th Street to Gould Avenue	\$	\$
34	MEDIANS – Pier Avenue, Hermosa Avenue to Valley Drive	\$	\$
35	PLANTERS – 2 ND Street and the Strand	\$	\$
36	PLANTERS – 8 th Street and Pacific Coast Highway	\$	\$

37	PLANTERS – 10 th Street and Pacific Coast Highway	\$	\$
38	PLANTERS – Pier Plaza, from Hermosa Avenue to The Strand	\$	\$
39	PLANTERS – 14 th Street and Ocean Drive	\$	\$
40	PLANTERS – 14 th Street and East of Pacific Coast Highway	\$	\$
41	PLANTERS – 15 th Street and The Strand	\$	\$
42	PLANTERS – 16 th Street Walk Street, from Hermosa Avenue to The Strand	\$	\$
43	PLANTERS – 18 th Street Walk Street, from Hermosa Avenue to The Strand	\$	\$
44	PLANTERS – 22 nd Street and The Strand	\$	\$
45	PLANTERS – 26 th Street and Hermosa Avenue	\$	\$
46	PLANTERS – 28 th Street and Valley Drive	\$	\$
47	PLANTERS – 29 th Street and Valley Drive	\$	\$
48	PLANTERS – Shakespeare, from 33 rd Place to The Strand	\$	\$
49	PLANTERS – Parking Structure – south side only	\$	\$
50	PLANTERS – Parking Lot A	\$	\$
51	PLANTERS – All Beach Restrooms Area Planters on 2 nd Street, 14 th Street, and 22 nd Street	\$	\$
52	PLANTERS – Parking Lot D (14 th Street and Manhattan Avenue)	\$	\$
53	PLANTERS – Pier Avenue, from Hermosa Avenue to Ardmere Avenue	\$	\$
54	PLANTERS – 1201 The Strand (Schumacher Plaza)	\$	\$
55	PARKWAY – Gould Avenue and Gould Terrace	\$	\$
Total		\$	\$

BALL FIELD MAINTENANCE AT CLARK FIELD				
Item No.	Description	Cost per Field	Total Monthly Cost	Annual Cost
56	1 Soccer Field	\$	\$	\$
57	3 Baseball Fields	\$	\$	\$
Total			\$	\$

MAINTENANCE OF TENNIS COURTS, BASKETBALL COURTS, PICKLEBALL COURTS, AND SKATE PARK				
Item No.	Description	Cost per Field	Monthly Cost	Annual Cost
58	Tennis Courts (7 Total)	\$	\$	\$
59	Pickleball Courts (4 total)	\$	\$	\$
60	Basketball Courts (3 Total)	\$	\$	\$
61	Skate Park		\$	\$
Total			\$	\$

PLACEMENT OF WOOD CHIPS					
Item No.	Description	Estimated Quantity Per Year		Unit Price	Total Cost
62	Greenbelt	1,000	Cubic Yards	\$	\$
63	South Park	40	Cubic Yards	\$	\$
Total				\$	\$

TREE MAINTENANCE			
Item No.	Description	Monthly Cost	Annual Cost
64	Trimming of Trees Over 25 Feet – Every Two Years	\$	\$
65	Trimming of Eucalyptus Trees Over 25 Feet - Annual	\$	\$
66	Trimming of Trees Under 25 Feet – Once a Year and as Needed	\$	\$
67	Maintenance of City Parkway Trees	\$	\$
68	Maintenance of Park Trees	\$	\$
Total		\$	\$

TREE REMOVAL		
Item No.	Description	Cost Per Tree
69	Removal of Trees Less Than 25' (twenty-five feet)	\$
70	Removal of Trees More Than 25' (twenty-five feet)	\$
Total		\$

TOTAL AMOUNT PROPOSAL IN FIGURES \$

TOTAL AMOUNT PROPOSAL IN WORDS

In the event of a conflict between the numbers give in figures and in words, the words shall control.

IN WITNESS WHEREOF CONTRACTOR executed this proposal as of date set forth:

Signature of Proposer: _____

Signer's Name: _____

Company Name: _____

Date: _____

2. Descriptions of Items in the Proposal Schedule

The following descriptions of Proposal Items are intended to clarify and expand on the description of Proposal Items in the Proposal Schedule. All items of work described shall be included in the amount proposal for that item.

The following tables provide the items of work to be completed at each location. For specifications about the work, see *Section 2.1- Description of Work* in Special Provisions.

LANDSCAPE MAINTENANCE OF PARKS AND PARKETTES		
Item No.	Park Name and Address	Description of Work
1	Ardmore Park 491 Ardmore Avenue	<ul style="list-style-type: none"> • Turf Care • Irrigation • Park Furniture • Sidewalks • Trees • Litter Control
2	Bi-Centennial Park 550 4 th Street	<ul style="list-style-type: none"> • Turf Care • Irrigation • Park Furniture • Sidewalks • Trees • Litter Control
3	Edith Rodaway Friendship Park 350 Prospect Avenue	<ul style="list-style-type: none"> • Turf Care • Irrigation • Park Furniture • Planters • Basketball Court • Decomposed Granite Care • Sidewalks • Trees • Litter Control
4	Fort Lots-of-Fun 1102 6 th Street	<ul style="list-style-type: none"> • Turf Care • Irrigation • Park Furniture • Planters • Trash Cans (Only from June to September) • Sidewalks • Trees • Litter Control
5	Greenwood Park 1102 Pacific Coast Highway	<ul style="list-style-type: none"> • Turf Care • Irrigation • Planters • Sidewalks • Trees • Litter Control
6	Greenbelt	<ul style="list-style-type: none"> • Turf Care • Irrigation • Park Furniture and Drinking Fountains • Planters • Exercise Equipment • Fire Pit • Entrance Ways to Wood Chip Path • Litter Control

7	Kay Etow Parkette Monterey Boulevard and Lyndon Street	<ul style="list-style-type: none"> • Turf Care • Irrigation • Park Furniture • Planters 	<ul style="list-style-type: none"> • Sidewalks • Trees • Litter Control
8	Clark Field 861 Valley Drive	<ul style="list-style-type: none"> • Turf Care • Irrigation • Park Furniture and Drinking Fountains • One (1) Tennis Court 	<ul style="list-style-type: none"> • Planters • Sidewalks • Litter Control • Two (2) Basketball Courts • Four (4) Pickleball Courts • Lawn Bowling Green •
9	Moondust Parkette 1014 2 nd Street	<ul style="list-style-type: none"> • Turf Care • Irrigation • Park Furniture • Planters 	<ul style="list-style-type: none"> • Sidewalks • One (1) Basketball Court • Trees • Litter Control
10	Noble Park 1400 The Strand	<ul style="list-style-type: none"> • Turf Care • Irrigation • Planters • Litter Control • Trees • Trash Cans - (Only From June to September) 	<ul style="list-style-type: none"> • Sidewalks • Decomposed Granite Path • Park Furniture and Drinking Fountains
11	Ocean View Parkette 857 3 rd Street	<ul style="list-style-type: none"> • Turf Care • Irrigation • Planters 	<ul style="list-style-type: none"> • Sidewalks • Trees • Litter Control
12	Sand Hill Parkette Manhattan Avenue and Loma Drive	<ul style="list-style-type: none"> • Turf Care • Irrigation • Planters • Stairs 	<ul style="list-style-type: none"> • Sidewalks • Tree • Litter Control
13	Scout Parkette 1402 Prospect Avenue	<ul style="list-style-type: none"> • Turf Care • Irrigation • Planters 	<ul style="list-style-type: none"> • Sidewalks • Trees • Litter Control
14	Sea View Parkette 1870 Prospect Avenue	<ul style="list-style-type: none"> • Turf Care • Playground Equipment • Park Furniture • Planters • Irrigation 	<ul style="list-style-type: none"> • Trash Cans (Between June and September) • Sidewalks • Trees • Litter Control • BBQ
15	Shaffer Parkette	<ul style="list-style-type: none"> • Turf Care 	<ul style="list-style-type: none"> • Sidewalks

	3231 Ingleside Drive	<ul style="list-style-type: none"> • Park Furniture • Planters • BBQ 	<ul style="list-style-type: none"> • Trees • Litter Control
16	South Park 425 Valley Park	<ul style="list-style-type: none"> • Turf Care • Irrigation • Park Furniture and Drinking Fountains • Sidewalks • Trees 	<ul style="list-style-type: none"> • Planters • BBQ • Playground • Decomposed Granite Pathway • Litter Control • Trash Cans (June to September)
17	Valley Park 2521 Valley Drive	<ul style="list-style-type: none"> • Turf Care • Irrigation • Planters • BBQ • Litter Control • Trees • Playground 	<ul style="list-style-type: none"> • Fire Pit • Trash Cans (June To September) • Sidewalks • Park Furniture and Drinking Fountains • One (1) Basketball Court
18	PARKETTE 3 rd Street and Prospect Avenue	<ul style="list-style-type: none"> • Tree • Turf • Irrigation 	
19	PARKETTE 4 th Street and Prospect Avenue	<ul style="list-style-type: none"> • Trees • Turf • Irrigation • Shrubs 	

LANDSCAPE MAINTENANCE OF CITY FACILITIES		
Item No.	Facility Name and Address	Description of Work
20	City Hall 1315 Valley Drive	<ul style="list-style-type: none"> • Irrigation • Sidewalks • Litter Control • Planters <ul style="list-style-type: none"> • Trees • Entrances • Trash Cans <p><i>Note: City Hall includes the front of the building and Bard Street behind the building. To examine the area behind City Hall, Proposer should contact Public Works.</i></p>
21	City Storage 1110 6 th Street	<ul style="list-style-type: none"> • Litter Control • Sidewalks • Entrances <ul style="list-style-type: none"> • Irrigation • Planters • Trees
22	City Yard 555 6 th Street	<ul style="list-style-type: none"> • Litter Control <ul style="list-style-type: none"> • Sidewalks • Trees

23	Clark Building 861 Valley Drive	<ul style="list-style-type: none"> • Turf Care • Litter Control • Sidewalks • Planters 	<ul style="list-style-type: none"> • Trees • Entrances • Irrigation
24	Community Center 710 Pier Avenue	<ul style="list-style-type: none"> • Turf Care • Irrigation • Planters • Entrances 	<ul style="list-style-type: none"> • Litter Control • Sidewalks
25	Community Services Building 1035 Valley Drive	<ul style="list-style-type: none"> • Turf Care • Litter Control 	<ul style="list-style-type: none"> • Sidewalks • Trees • Picnic Tables
26	Hermosa Beach Library 550 Pier Avenue	<ul style="list-style-type: none"> • Litter Control • Sidewalks • Planters 	<ul style="list-style-type: none"> • Entrances
27	Hermosa Beach Fire Station 540 Pier Avenue	<ul style="list-style-type: none"> • Litter Control • Sidewalks • Planters 	<ul style="list-style-type: none"> • Trees • Benches • Entrances
28	Hermosa Beach Police Department 540 Pier Avenue	<ul style="list-style-type: none"> • Litter Control • Sidewalks • Planters 	<ul style="list-style-type: none"> • Trees • Stairs • Benches

LANDSCAPE MAINTENANCE SERVICES		
Item No.	Location	Description of Work
29	MEDIANS – 35 th Street, from Hermosa Avenue to The Strand	<ul style="list-style-type: none"> • Plants • Irrigation • Litter Control
30	MEDIANS – Aviation Boulevard, from Pacific Coast Highway to Harper Avenue	<ul style="list-style-type: none"> • Palms • Irrigation • Litter Control
31	MEDIANS – Hermosa Avenue, from Herondo Street to 35 th Street	<ul style="list-style-type: none"> • Plants • Trees • Irrigation • Litter Control
32	MEDIANS – Herondo Street, from Valley Drive to Hermosa Avenue	<ul style="list-style-type: none"> • Palms • Irrigation • Litter Control
33	MEDIANS – Pacific Coast Highway, from 24 th Street to Gould Avenue	<ul style="list-style-type: none"> • Weed Removal

34	MEDIANS – Pier Avenue, Hermosa Avenue to Ardmore Avenue	<ul style="list-style-type: none"> • Planters have tree grates requiring litter removal. Planters are located on the sidewalks on the north and south sides of Pier Avenue.
35	PLANTERS – 2 ND Street and the Strand	<ul style="list-style-type: none"> • Plants • Palms • Irrigation • Litter Control
36	PLANTERS – 8 th Street and Pacific Coast Highway	<ul style="list-style-type: none"> • Plants • Litter Control
37	PLANTERS – 10 th Street and Pacific Coast Highway	<ul style="list-style-type: none"> • Plant • Irrigation • Litter Control
38	PLANTERS – Pier Plaza, from Hermosa Avenue to The Strand	<ul style="list-style-type: none"> • Palm Trees • Irrigation • Litter Control • Planters have tree grates requiring litter removal.
39	PLANTERS – 14 th Street and Ocean Drive	<ul style="list-style-type: none"> • Plants • Litter Control
40	PLANTERS – 14 th Street and East of Pacific Coast Highway	<ul style="list-style-type: none"> • Palms • Irrigation • Litter Control
41	PLANTERS – 15 TH Street and The Strand	<ul style="list-style-type: none"> • Plants • Irrigation • Litter Control
42	PLANTERS – 16 th Street Walk Street, from Hermosa Avenue to The Strand	<ul style="list-style-type: none"> • Plants • Irrigation • Litter Control
43	PLANTERS – 18 th Street Walk Street, from Hermosa Avenue to The Strand	<ul style="list-style-type: none"> • Plants • Trees • Irrigation • Litter Control
44	PLANTERS – 22 nd Street and The Strand	<ul style="list-style-type: none"> • Plants • Palms • Irrigation • Litter Control
45	PLANTERS – 26 th Street and Hermosa Avenue	<ul style="list-style-type: none"> • Plants • Trees • Irrigation • Litter Control
46	PLANTERS – 28 th Street and Valley Drive	<ul style="list-style-type: none"> • Plants • Litter Control
47	PLANTERS – 29 TH Street and Valley Drive	<ul style="list-style-type: none"> • Plants • Litter Control

48	PLANTERS – Shakespeare, from 33 rd Place to The Strand	<ul style="list-style-type: none"> • Plants • Litter Control
49	PLANTERS – Parking Structure – south side only	<ul style="list-style-type: none"> • Plants • Irrigation • Litter Control
50	PLANTERS – Parking Lot A	<ul style="list-style-type: none"> • Plants • Irrigation • Litter Control
51	PLANTERS – All Beach Restrooms Area Planters on 2 nd Street, 14 th Street, and 22 nd Street	<ul style="list-style-type: none"> • Palms • Irrigation • Litter Control
52	PLANTERS – Parking Lot D (14th Street and Manhattan Avenue)	<ul style="list-style-type: none"> • Irrigation • Trees • Plants • Litter Control
53	PLANTERS – Pier Avenue, Hermosa Avenue to Ardmore Avenue	<ul style="list-style-type: none"> • Planters have tree grates requiring litter removal. • Litter Control
54	PLANTERS – 1201 The Strand (Schumacher Plaza)	<ul style="list-style-type: none"> • Plants and Irrigation above the bench. • Palm Trees and Irrigation on the south side. • Litter Control
55	PARKWAY – Gould Avenue and Gould Terrace	<ul style="list-style-type: none"> • Irrigation • Trees • Ground cover • Litter Control r <p><i>Note: Maintenance applies to the flat area only, which is owned by the City of Hermosa Beach.</i></p>

BALL FIELD MAINTENANCE AT CLARK FIELD		
Item No.	Field Type	Description of Work
56	1 Soccer Field	<ul style="list-style-type: none"> • To be maintained daily during soccer season (September through December). • To be maintained on an as-needed basis, as determined by the City. • Litter Control.
57	3 Baseball Fields	<ul style="list-style-type: none"> • To be maintained daily during the regular season (February 1st through July 31st).

		<ul style="list-style-type: none"> To be maintained on an as-needed basis, as determined by the City, normally 2-3 times a week. Litter Control.
--	--	--

MAINTENANCE OF TENNIS COURTS, BASKETBALL COURTS, PICKLEBALL COURTS, AND SKATE PARK

Item No.	Item Type	Location	Description
58	Tennis Courts	Clark Field 861 Valley Drive	<ul style="list-style-type: none"> To be washed down once a month.
		Community Center 710 Pier Avenue	<ul style="list-style-type: none"> To be washed down once a month. Plant growth should be edged so no plant material (ivy) is on the court surfaces.
59	Pickleball Courts	Clark Field 861 Valley Drive	<ul style="list-style-type: none"> To be washed down once a month.
60	Basketball Courts	Clark Field 861 Valley Drive	<ul style="list-style-type: none"> To be washed down once a month.
		Edith Rodaway Friendship Park 350 Prospect Avenue	<ul style="list-style-type: none"> To be washed down once a month.
		Moondust Parkette 1014 2 nd Street	<ul style="list-style-type: none"> To be swept. <p>As part of this RFP, Proposer is encouraged to recommend a schedule of maintenance for sweeping the basketball court.</p>
		Valley Park 2521 Valley Drive	<ul style="list-style-type: none"> To be swept. <p>As part of this RFP, Proposer is encouraged to recommend a schedule of maintenance for sweeping the basketball court.</p>
61	Skate Park	Community Center 710 Pier Avenue	<ul style="list-style-type: none"> To be washed down once a month. Litter removal.

PLACEMENT OF WOOD CHIPS		
Item No.	Location	Description
62	Greenbelt	Wood chips are to be replaced twice a year and as needed.
63	South Park	Wood chips in the play area are to be replaced twice a year.

TREE MAINTENANCE		
Item No.	Description	Specification
64	Trimming of Trees Over 25 Feet	Every Two Years
65	Trimming of Eucalyptus Trees Over 25 Feet	Annually
66	Trimming of Trees Under 25 Feet	Once a Year and as Needed
67	Maintenance of City Parkway Trees	See details in Section 2 Description of Work Items – No. 21 – Tree Maintenance.
68	Maintenance of Park Trees	See details in Section 2 Description of Work Items – No. 21 – Tree Maintenance.

TREE REMOVAL		
Item No.	Description	Specification
69	Removal of Trees Less Than 25' (twenty-five feet)	See details in Section 2 Description of Work Items – No. 21 – C. Tree Removal.
70	Removal of Trees More Than 25' (twenty-five feet)	See details in Section 2 Description of Work Items – No. 21 – C. Tree Removal.

Item 30: Medians on Aviation Boulevard, from Pacific Coast Highway to Harper Avenue. This area consists of tree wells and raised asphalt medians requiring litter removal, weeding, and sweeping.

Item 33: Medians on Pacific Coast Highway, from 24th Street to Gould Avenue. This is a raised asphalt median requiring litter removal, sweeping, and weeding.

Item 34: Medians on Pier Avenue, from Hermosa Avenue to Valley Drive. This area has tree grates will require litter removal.

Item 35: Planters on 2nd Street and The Strand require weeding, cultivating, litter removal, and replanting. How often replanting, how many plans

Item 38: Planters on Pier Plaza, from Hermosa Avenue to The Strand, have tree grates that will require litter removal.

18. Ball Field Maintenance Clark Field

a. Baseball/Softball Field Maintenance

Recognizing that the baseball/softball diamonds are high-use facilities and that the proper care and maintenance of these is critical to the safety and well-being of the user-public as well as a deterrent to liability litigation, it is necessary to establish standards to insure adequate playing conditions.

The baseball/softball fields are to be maintained on a daily basis, Monday through Sunday during baseball season from February to July. During the off season, the baseball/softball diamonds shall be maintained on an as-needed basis as determined by the City, normally 2-3 times a week, and coordinated with the slow pitch schedule. This work shall be completed before 12:00 PM. each scheduled day.

Baseball/softball field maintenance includes watering, dragging, filling in sunken areas, and raking all sand areas for debris. For a complete set of specifications on the care and maintenance of baseball/softball diamonds see the special section titled "Care and Maintenance of Baseball and Softball Diamonds."

Special mowing is required at the southeast filled as not to use heavy mowing equipment that could damage turf infield.

The responsibility for the condition and maintenance of baseball/softball diamonds shall be as follows:

- A. Contractor's employee shall be responsible for the areas in which the diamonds are located and shall be charged with the overall responsibility for the condition and maintenance of the diamonds.



City of Hermosa Beach

Civic Center, 1315 Valley Drive, Hermosa Beach, California 90254-3885

ADDENDUM No. 3

Landscape Maintenance Services RFP No. 22-005 Contract No. PW-MSA 22-003

DATE: May 2, 2022

TO: ALL PROSPECTIVE PROPOSERS

Please note the following clarification/revisions /changes are being made to the request for proposals documents for the project indicated above. The proposer shall execute the certification at the end of this addendum and shall attach the executed addendum to the documents submitted with the proposal to be considered a responsive and responsible proposer.

PROPOSAL OPENING DAY: The PROPOSAL opening date HAS NOT Changed.

The Proposal opening day is **Wednesday May 11, 2022, at 2:00 P.M.**

The sealed proposals will be received at the Office of the City Clerk, City Hall, 1315 Valley Drive, Hermosa Beach, CA 90254, until 2:00 P.M. on Wednesday, May 11, 2022.

1. SEE the attached Questions and Answers. All proposers shall thoroughly read all questions and answers provided
2. SEE the attached the attached "Contractor's Hourly Rates" sheet to be submitted with proposal.

Please sign the attached acknowledgement of receipt of addendum and enclose the original copy of the acknowledgement in your proposal. If you have any questions or concerns, please email Gloria A. Ledezma, Administrative Assistant, at gledezma@hermosabeach.gov.



City of Hermosa Beach

Civic Center, 1315 Valley Drive, Hermosa Beach, California 90254-3885

ACKNOWLEDGEMENT OF ADDENDUM No. 3 Landscape Maintenance Services

Complete and sign this acknowledgement form. Enclose the original copy of the acknowledgement in your proposal. Failure to do so may result in disqualification of your firm's proposal.

The undersigned acknowledges receipt of **Addendum No. 3** dated May 2, 2022.

ATTEST:

A handwritten signature in black ink, appearing to read 'Mark Brower', written over a horizontal line.

Principal:

Merchants Landscape Services, Inc.

Address:

1510 S. Lyon St., Santa Ana, CA. 92705

By:

Mark Brower

Title:

President

Questions for RFP No. 22-005 ~ Landscape Maintenance Services

- 1. Are we suppose to email the public works director we downloaded the plans etc?**

No. While the Notice and RFP document state "To be considered as a responsive proposer you must email the Public Works Superintendent listed on the Request for Proposals to confirm you downloaded the Plans, Specification, and Construction Documents from the City website. This action will add your company name to the plan holder list.", this is not required. Contractors are not required to email the Public Works Superintendent or the City to be considered a responsive proposer. The only documents to download is the RFP document found on the PlanetsBid.

- 2. Do we have to self-perform or can we sub it out?**

Addendum 1 specified the work is to be self-performed. However, the Contractor may use a subcontractor for some of the tasks. The requirement is for the Prime Contractor to perform 51% of the contract amount and provide a list of the Subcontractor(s) proposed to be used. Subcontractor(s) must possess appropriate licenses. A reference sheet for both the Prime Contractor and Subcontractor(s) is required.

- 3. Tree Trimming should be done with a C61/D49 license. Can you add this requirement?**

No. Although Addendum 1 noted "Each Proposer shall possess a valid State of California Contractors License Class C-27 Landscaping and C-61 Limited Specialty Classification/ D-49 Tree Service issued by the California State License Board. The successful Contractor must also possess a current City business license," it is not applicable. . It is appropriate for C-27 licensed contractors to perform all of the work that D49-Tree Service contractors perform. This includes stand-alone tree service projects and larger overall landscaping projects, as per in this Landscaping Maintenance Services Agreement. The Contractor is only required to have a C-27 License to perform all items in the proposal. For tree trimming, the Contractor or Subcontractor may have a C-27 License or C-61/D-49 license.

- 4. Will the wage requirement for Tree Maintenance, be the prevailing wage rates for Tree Maintenance Laborer?**

Yes. Per Addendum 1, prevailing wages apply to all categories of work in this contract.

- 5. How many trees are in the city?**

There are approximately 1,800 trees of various sizes and species within the City. See link below for City tree inventory.

6. Are the Landscape Maintenance Areas currently up to the City's specs?

Overall, the landscape maintenance areas are currently up to the City's specifications. Some work, such as weed abatement, is needed to bring up to City standard in some areas.

7. Tree trimming – will the City provide traffic control and/or detours if necessary?

No. A traffic control plan to be submitted prior to start of work per standards in CAMUTCD or WATCHBOOK, as specified in the RFP document. The traffic control plan will remain on file for the duration of the contract. Minor adjustments may be applicable.

8. Is all irrigation operational?

Yes.

9. How old is the irrigation system?

The irrigation system is functional and has been upgraded throughout the years. It will continue to be upgraded.

10. Plants, shrubs, trees, or other plant material damaged by vandalism, do we replace and invoice them separately?

The Contractor is to receive approval of the City prior to replacement of plants, shrubs, trees, or other plant material damaged by vandalism. Costs are to be either added to the monthly invoice or a separate invoice, which is to be determined by City at time of work.

11. Irrigation that is damaged by vandalism, do we replace and invoice separately?

Contractor to receive approval by the City prior to completing any repairs and/or replacements. Cost to be either added to monthly invoice or a separate invoice, which is to be determined by City at time of work.

12. Is there a place to store our equipment?

Yes. Space of approximately 17'x 38' will be provided at the City Yard for the contractor.

13. How are the homeless individuals managed (encampments)? Do we pick up the loose litter?

Contractor to pick up litter upon City's request. Homeless encampments are rare in the City and have little impact with landscaping work. It is estimated that two (2) to five (5) encampments are found in a year.

14. For bulky, large items that are trash, can we dispose at the City dump?

Yes, all green waste and trash can be disposed of at City Yard if contractor desires to.

15. Gophers – are we allowed to use cO2 smoke, or do we use traps only?

Gophers are to be trapped only.

16. Regarding blowers – mechanical devices... does that include electric blowers?

Yes, no blowers of any kind may be used in the City.

17. Do you require a bidder's bond?

No bidder's bond is required.

18. We would appreciate the City contract term for cancelation for convenience with a 30-dy notice. Is this possible?

Yes, City will provide a 30-day notice for cancelation of contract.

19. Emergencies – we charge an emergency rate for trees and irrigation/water; do we bill separately?

Yes, all emergency work to be billed separately. Emergency is to be completed only when called out by City. Contractor is required to submit Hourly Rates Sheet for different types of work along with the proposal.

20. Are there recognized city holidays?

Yes. The following holidays are observed:

New Year's Day

Martin Luther King, Jr. Birthday

President's Day

Memorial Day

Independence Day

Labor Day

Veteran's Day

Thanksgiving Day

Christmas Day

21. C-61 Limited Specialty Classification/D-49 Tree Service required? For several years, C-27 covered tree trimming?

No. Although Addendum 1 noted "Each Proposer shall possess a valid State of California Contractors License Class C-27 Landscaping and C-61 Limited

Specialty Classification/ D-49 Tree Service issued by the California State License Board. The successful Contractor must also possess a current City business license," it is not applicable. . It is appropriate for C-27 licensed contractors to perform all of the work that D49-Tree Service contractors perform. This includes stand-alone tree service projects and larger overall landscaping projects, as per in this Landscaping Maintenance Services Agreement. The Contractor is only required to have a C-27 License to perform all items in the proposal. For tree trimming, the Contractor or Subcontractor may have a C-27 License or C-61/D-49 license.

- 22. As tree trimming is part of the scope and prevailing wage is required; California Prevailing Wage Determination SC-102-X-20-2022-1 Craft: Tree Maintenance Laborer, covers this work. Is it a correct assumption that contractors submitting proposals are to use this wage determination for all tree trimming work on this contract? There is a significant difference between the Landscape Maintenance Laborer wage determination and the Tree Maintenance Laborer determination and requirements.**

Yes. Per Addendum 1, prevailing wages apply to all categories of work in this contract.

- 23. Who is the current contractor?**

Merchants Landscape Services, Inc. is the current contractor.

- 24. Has the scope changed, or areas added/removed from the current contract as compared to this contract going out to bid?**

Yes, scope has been revised with numerous clarifications with this RFP.

- 25. II. Scope of Services/Maintenance Services Agreement, Term. Will the City allow for yearly adjustments in the contract value during the initial 4-year term, and the 1-year extension based on the CPI?**

Per the RFP, Contractor shall provide cost for the contract for each fiscal year. Any increase between the years should be in line with estimated CPI.

Contractor to propose cost at end of fourth year for the 1 year extension if City wishes to pursue a 1 year extension.

- 26. D. Level of Maintenance, item 2 Deficiencies. Has the current contractor received a deficiency notice or had payment withheld during the previous contract term?**

No deficient notices have been issued or payments withheld to current contractor.

- 27. Item O. Disposal of Debris states "All debris shall be disposed of at the City Yard." Does this mean that the City will provide a location in the City Yard for the**

contractor to place a 40cy dumpster (and pays for dumping it at contractor expense) or does this mean that the City will provide the dumpster and pay for the dumping?

The City currently provides green waste and trash dumpsters. The City pays for the waste disposal fees. The Contractor does not pay any fees.

- 28. Item R. Arborist Services. Where in the submittal documents shall we list the ISA Certified Arborist?**

This information should be provided on the Hourly Rate Sheet or Subcontractor List to be submitted with this RFP.

- 29. Description of items in the Proposal Schedule, Table Column Description of Work. In numerous places it states "Daily" is this 7-days per week?**

Contractor to work 5 days per week Monday through Friday, except for Section 2, No. 14 Trash Cans in Exhibit A, which is seven (7) days a week during the specified months.

- 30. Field Maintenance, item 60 Soccer Field, "Maintained Daily" September through December. Working Hours are described as "Monday through Sunday", is the intent here 7-days per week mowing? If not, what mowing frequency is required and is a reel mower required?**

The working hours are five (5) days per week Monday through Friday. The turf should be mowed two (2) times a week.

- 31. Field Maintenance, item 60 Soccer Field and item 61 Baseball Fields, is the contractor responsible for striping the fields? If so, what is the frequency and what kind of material will be required?**

Contractor is not responsible for striping of any fields.

- 32. Field Maintenance, Item 61 Baseball fields, it states "maintained daily" does this mean mowing 7 days a week?**

The working hours are five (5) days per week Monday through Friday. The turf should be mowed two (2) times a week.

- 33. Field Maintenance, Item 61 Baseball fields, It states "normally 2-3 times a week" is this the expected frequency for mowing?**

Field should be mowed two (2) times a week.

- 34. Placement of Wood Chips, items 65 & 66. It uses the word "replace" does this mean removal of the existing wood chips and placing new wood chips or is intent to "replenish"?**

Replenish. For item 66 and 67 (see Addendum 2) Contractor will not be required to remove any existing woods chips during replenishment work.

- 35. Placement of Wood Chips, items 65 & 66. Were these requirements a part of the current contract? If so, should we expect it to be up to specifications by the current contractor prior to starting work on the new contract?**

For item 66 and 67 (see Addendum 2), yes. This is a requirement in the current contract. These items will be up to City specifications.

- 36. Section 2 Description of Work 1.a Turf Care states are mulching mowers currently used on the contract?**

Yes.

- 37. Section 2, 2.a Mulch. Were these requirements a part of the current contract? If so, should we expect it to be up to specifications by the current contractor prior to starting work on the new contract?**

Yes. This is a requirement in the current contract. These items will be up to City specifications.

- 38. Section 3, Groundcovers d.e Replanting, If the requirement for replanting is not the fault of the Contractor will this be considered extra work?**

Replanting work as required by the contract or if at fault by contractor is not extra work.

Only new planting areas are considered extra work upon City request and approval.

- 39. Section 4.a Irrigation inspection. What irrigation repairs are considered extra work and what irrigation repairs are considered a part of the routine work?**

Routine work is mainly for repair, replacement, and adjustment of sprinkler heads.

Fixing of irrigation pipes and lines are to be consider extra work if requested by the City.

- 40. Section 4, b. Irrigation adjustment mentions "manual watering". How many locations are currently being manually watered?**

No areas are currently being manual watered. Manual watering is only done under special circumstances when irrigation is down.

- 41. Section 7 Annual plantings. How many square feet of area and what is the on-center spacing for the 1-gallon plants described in this section?**

Approximately 13,280 sq. ft. with three foot spacing for the 1-gallon plants are to be provided per year.

- 42. Section 7 Annual plantings. What species of "drought tolerant plants" would be acceptable to the City for these 1 gallon plants?**

The City does not have a list. Contractor is to provide a list of proposed plants to the City for approval prior to planting.

43. Section 7 Annual plantings. is this considered extra work?

No. This is not considered extra work.

44. Section 9 Sand Play Areas. The word "Daily" is used in this section. Does this mean 7-days a week?

In this section, the word "Daily" means five (5) days a week, Monday through Friday.

45. Section 9 Sand Play Areas, replenishment. Are we to expect the current contractor to bring these areas up to specification before the new contract starts?

Yes.

46. Engineered Wood Fiber. What is the variety of engineered wood fiber acceptable to the City (or has been used in the past which was acceptable)?

Engineered wood fiber is to be per ASTM F1292.

47. 11 & 12 Park Furniture and Barbeques. The word "daily" is used in these sections. Does this mean 7-days a week?

In this section, the word "Daily" means five (5) days a week, Monday through Friday.

48. 14 Trash Cans. How many trash cans need to be serviced in this contract?

There are approximately 130 trash cans present across City parks, but that number may change over the term of the contract.

49. Greenbelt item c. How many plants have been removed and replaced during the last contract term?

Greenbelt plants have only been removed and replaced due to the fault of the Contractor. Therefore, the work was not considered extra work. The Contractor was responsible for removal and replacement of damaged plants. The City may request additional planting, which would be considered extra work.

50. The specifications mention that the license requirements for this project include the Class "A" and/or the C-27 Landscape Maintenance License. Due to the inclusion of tree maintenance in this project and the fact that the state of California classifies tree maintenance separate from landscape maintenance to include a separate prevailing wage classification, will the city consider either A. Separating the tree maintenance services into its own contract. Or B. including the requirement to have both the C-27 landscape and the C-61/D-49 tree maintenance contractor's license.

No. Although Addendum 1 noted "Each Proposer shall possess a valid State of California Contractors License Class C-27 Landscaping and C-61 Limited Specialty Classification/ D-49 Tree Service issued by the California State License Board. The successful Contractor must also possess a current City business license," it is not applicable. . It is appropriate for C-27 licensed contractors to perform all of the work that D49-Tree Service contractors perform. This includes stand-alone tree service projects and larger overall landscaping projects, as per in this Landscaping Maintenance Services Agreement. The Contractor is only required to have a C-27 License to perform all items in the proposal. For tree trimming, the Contractor or Subcontractor may have a C-27 License or C-61/D-49 license.

Per Addendum 1, prevailing wages apply to all categories of work in this contract.

51. Can you provide us with the City's tree inventory (for trees included in this contract/project)? Preferably in .shapefile format

See City's tree inventory provided.

<https://hermosabeachca.treekeepersoftware.com/index.cfm?deviceWidth=1920>

52. On the cost proposal form would it be possible to change the submittal requirements for the Tree Maintenance Portion in the following ways: first, please change the "Monthly Cost" column to "Per Tree". Second, please include the actual or estimated Quantities of trees to receive pruning in each category in a new column. Third, please break the line items for tree maintenance into Diameter Classes (DBH) for each pruning cycle. These adjustments to the tree portion of the tree maintenance section will provide the city with more cost-effective bids.

No. See City's tree inventory provided.

<https://hermosabeachca.treekeepersoftware.com/index.cfm?deviceWidth=1920>

53. Regarding the Tree Removal cost proposal section. The removals are broken into height categories, can the city change that section in the following way: one line item for "Tree and Stump Removal" at a "Per Inch" unit cost. A second line item for "Tree Removal -Flush Cut Only" at a "Per Inch" unit cost.

All tree removal is to include stump removal. Flush cut tree removal is prohibited. Cost is to be per tree.

54. How many Parkway trees are in the city (that are included on this contract/project)?

See City's tree inventory provided.

<https://hermosabeachca.treekeepersoftware.com/index.cfm?deviceWidth=1920>

55. How many Park trees are in the city (that are included on this contract/project)?

See City's tree inventory provided in the link below.

<https://hermosabeachca.treekeepersoftware.com/index.cfm?deviceWidth=1920>

56. Due to the traffic control requirements for this project, will the city include the requirement for the contractor to have the C-31 Traffic control license?

No. Contractor does not need to have the C-31 License. However, Contractor is required to submit traffic control plans per CAMUTCD or WATCHBOOK standards before the beginning of the work.

57. The specifications mention all debris must be disposed of at the City Yard, does this include chipped materials generated during tree maintenance operations? Is there a cost to the contractor for dumping at this location?

Yes. City Yard to provide dumpster for green waste at no cost to Contractor.

58. The specifications mention that the contractor shall provide arborist services when requested – would the City consider adding the requirement for the contractor to have Certified Arborists on staff?

All arborist services and reports are to be done by an ISA certified arborist, who can be a subcontractor.

59. Would the city consider adding a line item for "Arborist Services and Reports" at a "Per Hour" rate?

No. Arborist services and reports are part of the contract work as specified. Contractor is required to submit the Hourly Rate Sheet for those services for the City to use for extra work outside of the contract.

60. How many Palm trees are there? would it be possible to separate the Palm trees by species (Queen, King, Date, Fan) into their own line items on the cost proposal form? Including actual or estimated quantities, trimming cycle (annual/bi-annual)?

See City's tree inventory provided.

<https://hermosabeachca.treekeepersoftware.com/index.cfm?deviceWidth=1920>

No, the species of palm trees will not be separated.

61. Would it be possible to have the Arboriculture industry standards listed as being required- ie. ISA and ANZI A300?

All arborist services and reports are to be done by an ISA certified arborist, who can be a subcontractor.

62. What is the annual budget for tree maintenance for this project?

There is no specific annual budget for tree maintenance as it is part of the proposal cost.



City of Hermosa Beach

Civic Center, 1315 Valley Drive, Hermosa Beach, California 90254-3885

ADDENDUM No. 4

Landscape Maintenance Services RFP No. 22-005 Contract No. PW-MSA 22-003

DATE: May 5, 2022

TO: ALL PROSPECTIVE PROPOSERS

Please note the following clarification/revisions /changes are being made to the request for proposals documents for the project indicated above. The proposer shall execute the certification at the end of this addendum and shall attach the executed addendum to the documents submitted with the proposal to be considered a responsive and responsible proposer.

PROPOSAL OPENING DAY: The PROPOSAL opening date HAS NOT Changed.

The Proposal opening day is **Wednesday May 11, 2022, at 2:00 P.M.**

The sealed proposals will be received at the Office of the City Clerk, City Hall, 1315 Valley Drive, Hermosa Beach, CA 90254, until 2:00 P.M. on Wednesday, May 11, 2022.

1. SEE the attached Questions and Answers. All proposers shall thoroughly read all questions and answers provided

Please sign the attached acknowledgement of receipt of addendum and enclose the original copy of the acknowledgement in your proposal. If you have any questions or concerns, please email Gloria A. Ledezma, Administrative Assistant, at gledezma@hermosabeach.gov.



City of Hermosa Beach

Civic Center, 1315 Valley Drive, Hermosa Beach, California 90254-3885

ACKNOWLEDGEMENT OF ADDENDUM No. 4 Landscape Maintenance Services

Complete and sign this acknowledgement form. Enclose the original copy of the acknowledgement in your proposal. Failure to do so may result in disqualification of your firm's proposal.

The undersigned acknowledges receipt of **Addendum No. 4** dated May 5, 2022.

ATTEST:

A handwritten signature in black ink, appearing to read "Mark Brower", written over a horizontal line.

Principal:

Merchants Landscape Services, Inc.

Address:

1510 S. Lyon St., Santa Ana, CA. 92705

By:

Mark Brower

Title:

President

Questions for RFP No. 22-005 ~ Landscape Maintenance Services

1. **How much has the current contractor been paid during the last fiscal year for the base contract work?**

Approximately \$300,000.

2. **What is the total payment made to the current contractor last fiscal year for all regular and extra work on this contract?**

Approximately \$300,000 was paid last fiscal year for regular contract work with little extra work. This fiscal year, approximately \$34,097 was paid for extra work.

3. **What was the actual expenditure for tree maintenance services for the previous fiscal year?**

That expenditure is not a line item in the current contract and is part of the overall contract. It is now a separate line item in the proposal.

4. **What portion of the tree work is currently being performed? Can you provide us with the current trimming schedule and/or locations?**

The current tree work schedules is as follows:

All trees are to be trimmed annually except those which are over 25' (twenty-five feet) tall, which are trimmed every two (2) years.

Eucalyptus trees over 25' (twenty-five feet) tall must be trimmed annually.

Tree less than 25' (twenty-five feet) are to be trimmed a minimum of once a year.

Trees in the City parks and medians must be trimmed between the months of October and January.

5. **Can you provide us with locations of most recently pruned trees? Is the pruning received in those areas to the standard expected on this contract/going forward?**

Recent trimming locations:

Community Center

Valley Park

Edith Rodaway Friendship Park

Sea View Parkette

Fort Lots Of Fun Park

Moon Dust Park

Greenwood Park

Bicentennial Park

Scout Parkette

Ardmore Park

4th and Ardmore

3rd and Prospect

Proposal should be focused on current scope of work on RFP not previous contract.



REQUEST FOR PROPOSALS
AND
CONTRACT DOCUMENTS
FOR
LANDSCAPE MAINTENANCE SERVICES

RFP No. 22-005
Contract No. PW-MSA 22-003

CITY OF HERMOSA BEACH
1315 VALLEY DRIVE
HERMOSA BEACH, CA 90254

Key Information

<u>Submit Written Questions By:</u>	<u>5:00PM on THURSDAY, APRIL 28, 2022</u>
<u>Proposals Due:</u>	<u>2:00PM on WEDNESDAY, MAY 11, 2022</u>

City of Hermosa Beach
REQUEST FOR PROPOSALS

Notice is hereby given that the City of Hermosa Beach will receive sealed proposals at the Office of the City Clerk, City Hall, 1315 Valley Drive, Hermosa Beach, CA 90254, until 2 P.M. on Wednesday, MAY 11, 2022, for LANDSCAPE MAINTENANCE SERVICES.

Contractor shall perform all work necessary to complete the agreement in a manner satisfactory to the Public Works Director or his/her designee. The work to be done under these specifications shall include the furnishing of all labor, material, equipment, tools, disposal site or disposal transfer station expense and any other incidental expense necessary to perform Landscape Maintenance Services for the City of Hermosa Beach. The areas to be maintained shall include turf areas, ground cover areas, trees and shrubs in parks, medians, and the downtown area.

The duration of the contract is four (4) years from July 1, 2022 to June 30, 2026. The successful proposer should be prepared with both equipment and man-power to commence July 1, 2022.

All proposals must be submitted in writing, on standard forms found in the Contractual Services' Contract Documents and Specifications book. All proposals must be sealed and must be plainly marked in the lower left-hand corner **"LANDSCAPE MAINTENANCE SERVICES."**

The successful proposer will also be required to pay the State of California prevailing wage scale as determined by the Department of Industrial Relations, available at <http://www.dir.ca.gov/dlse/dlsePublicWorks.html>.

The Contractor must be registered with the Department of Industrial Relations at the time of proposal. Contractor's registration available at: <https://efiling.dir.ca.gov/PWCR/ActionServlet?action=displayPWCRegistrationForm>

Each Proposer shall possess a valid State of California Contractors License Class **"A"** OR both **C-27 Landscaping** issued by the California State License Board. The successful Contractor must also possess a current City business license.

The City reserves the right to reject any or all proposal and to waive any informality or irregularity in any proposal received and to be the sole judge of the merits of the respective proposals received. The award, if made, will be made to the most qualified proposer. Plans and Specifications will be available for review at City Hall.

The Request for Proposals documents must be downloaded from the City's website, under the City Departments Tab, select City Clerk from the pull down menu – Bids and Proposals at <https://pbsystem.planetbids.com/portal/51313/portal-home>. To be considered as a responsive proposer you must email the Public Works Superintendent

listed on the Request for Proposals to confirm you downloaded the Plans, Specifications, and Construction Documents from the City website. This action will add your company name to the Plan holder list. All questions regarding this proposal must be submitted in writing no later than **5:00 p.m., THURSDAY, APRIL 28, 2022**, to Gloria Ledezma, Administrative Assistant, at gledezma@hermosabeach.gov.

Susan Morrow
Interim City Clerk

END NOTICE INVITING PROPOSALS

INSTRUCTIONS TO PROPOSERS

LANDSCAPE MAINTENANCE SERVICES RFP No. 22-005 Contract No. PW-MSA 22-003

I. GENERAL

The ("City") is requesting proposals from qualified firms¹ ("Proposers") for maintenance services as further described herein ("Services"). All Proposers shall be properly licensed for the performance of the Services in accordance with California law.

II. SCOPE OF SERVICES/MAINTENANCE SERVICES AGREEMENT

The Proposer selected to provide the Services shall be retained under the City's Maintenance Services Agreement ("Agreement"), included as part of these Contract Documents. The City will not consider alterations to the Agreement.

This Agreement will be for a period of four years from July 1, 2022, to June 30, 2026, with option to extend for one-year at City's discretion based on Contractor's performance. The successful proposer should be prepared with both equipment and man-power to commence on July 1, 2022.

Contractor shall perform all work necessary to complete the agreement in a manner satisfactory to the Public Works Director or his/her designee. The work to be done under these specifications shall include the furnishing of all labor, material, equipment, tools, disposal site or disposal transfer station expense and any other incidental expense necessary to perform Landscape Maintenance Services for the City of Hermosa Beach. The areas to be maintained shall include turf areas, ground cover areas, trees and shrubs in parks, medians, and the downtown area.

The Services sought are set forth in more detail in Exhibit "A" to the Agreement. Notwithstanding the inclusion of such Services in Exhibit "A", the final scope of services negotiated between City and the successful Proposer shall be set forth in the Agreement executed by and between City and the successful Proposer.

III. PUBLIC WORKS PREVAILING WAGE AND CONTRACTOR REGISTRATION

Certain labor categories under this project may be subject to prevailing wages as identified in the State of California Labor Code commencing at sections 1720 et seq. and 1770 et seq. If applicable, employees working in these categories at the site must be paid not less than the basic hourly rates of pay and fringe benefits established by the California Department of Industrial Relations. Copies of the State of California wage

¹Use of the term "firm" shall mean individual proprietorship, partnership, Limited Liability Company, corporation, or joint venture.

schedules are available for review at www.dir.ca.gov/dlsr/. In addition, a copy of the prevailing rate of per diem wages will be made available at the City's Public Work's Department upon request. The successful proposer shall post a copy of the prevailing wage rates at each job site. It shall be mandatory upon the Proposer to whom the Contract is awarded, and upon any subcontractors, to comply with all Labor Code provisions, which include but are not limited to the payment of not less than the said specified prevailing wage rates to all workers employed by them in the execution of the Contract, employment of apprentices, hours of labor and debarment of contractors and subcontractors.

City Contact

The principal contact for the City will be Gloria Ledezma, Administrative Assistant (at (310) 318-0222 or gledezma@hermosabeach.gov), or a designated representative, who will coordinate the assistance to be provided by the City to the Proposer.

IV. REQUESTS FOR CLARIFICATION

All questions, requests for interpretations or clarifications, either administrative or technical must be requested in writing and directed to the City Contact, identified above. All written questions, if answered, will be answered in writing, conveyed to all interested firms, and posted on the City's website. Oral statements by any persons should be considered unverified information unless confirmed in writing. To ensure a response, questions must be received in writing by 5:00 p.m. local time on the date identified in the Key Information.

V. CONTENT AND FORMAT OF PROPOSAL

Qualifying proposals must address all of the following points, in the following order:

1. Cover Letter. This letter must be signed, by a member of the Proposer with the authority to commit to a contract on behalf of the Proposer, if applicable, offering the proposal.
2. Services Approach and Scope of Services. Describe how the maintenance services will be planned and controlled. Describe the work plan to be utilized to complete the tasks listed in the Scope of Services. Note any changes or additions to the work descriptions that may have been overlooked or which help clarify the work tasks.
3. Responsible Personnel. List the principal-in-charge and others who will be directly involved with the provision of Services. Provide a concise statement of qualifications, relevant experience and licensure of each person who will contribute to the performance of the Services. List the estimated amount of time each person will contribute in the performance of Services. Include an organizational chart of key personnel involved.

4. Related Experience. On the forms located in the Proposal Submission Forms list at least three (3) jobs under which the proposer has performed maintenance services for a public entity during the past five (5) years. List shall identify the following information for each project:

- Description of services.
- Contract amount and length of contract term.
- Public entity's name, telephone number and contact person.

5. Contractor's Industrial Safety Record. The information must include all work undertaken in the State of California by the proposer, partnership, joint venture, or corporation that any principal of the proposer participated in as a principal or owner for the last five calendar years and the current calendar year prior to the date of proposal submittal. Separate information shall be submitted for each particular partnership, joint venture, and corporate or individual proposer. The proposer may attach any additional information or explanation of data, which he/she would like taken into consideration in evaluating the safety record. An explanation must be attached of the circumstances surrounding any and all fatalities.

6. Firm Description and Financial Information. If applicable, provide relevant information regarding the firm and its organizational stability and strength. This includes a statement of organizational ownership (e.g., sole proprietorship, partnership, corporation, joint venture, etc.), information regarding the make-up of the organizational structure (e.g., owner, partners, board of directors, joint venture partners, etc.).

7. Hourly Rates for Various Services. List the hourly rates of various services that the Contractor may be able to provide.

The proposal package must also include the following on the forms located in the Proposal Submission Forms:

8. Cost Proposal

9. Proposal Affirmation.

FAILURE TO PROPOSE ON ALL ITEMS OR SUBMITTING AN INCOMPLETE PROPOSAL PACKAGE MAY RESULT IN THE PROPOSAL BEING REJECTED AS NON-RESPONSIVE.

VI. EVALUATION CRITERIA

Responses will be evaluated based on the background, financial capacity, qualifications, services offered and the cost proposal submitted by the respondent.

The contract, if awarded, shall be to the most qualified Proposer, which submits the proposal that, in the sole judgment of City, is in the best interest of the City.

Upon selection of a Proposer, the City will endeavor to negotiate a mutually agreeable agreement with the selected Proposer. In the event that the City is unable to reach

agreement, the City will proceed, at its sole discretion, to negotiate with the next Proposer selected by the City. The City reserves the right to contract for Services in the manner that most benefits the City including awarding more than one contract if desired.

After negotiating a proposed Agreement that is fair and reasonable, City staff will make the final recommendation to the City Council concerning the proposed Agreement. The City Council has the final authority to approve or reject the Agreement.

VII. SITE EXAMINATION

Proposers should become familiar with all the locations covered in this contract. There is no mandatory walk. Proposer shall examine the site and become acquainted with all conditions affecting the work. In submitting a Proposal, Proposers warrant that they have made such site examination as they deem necessary to determine the condition of the site, its accessibility to materials, workmen and equipment, and to determine the proposer's ability to protect existing surface and subsurface improvements. Proposers shall also familiarize themselves with all federal, state and local laws, ordinances, rules, regulations, and codes affecting the performance of the work; make such investigations, as it may deem necessary for performance of the Services at its proposal price within the terms of the Agreement; and correlate its observations, investigations, and determinations with the requirements of the Agreement. No claim for allowances-time or money-will be allowed as to such matters.

VIII. SUBMITTAL INSTRUCTIONS

The proposal must be received no later than 2 P.M. local time, on or before Wednesday, May 11, 2022, at the office of the:

Office of the City Clerk, City Hall
1315 Valley Drive
Hermosa Beach, CA 90254

The envelope or subject line should clearly indicate "Proposal for Landscape Maintenance Services " and Proposer's name and address shall appear in the upper left-hand corner of the envelope. If more than one envelope is required, each envelope shall be legibly numbered below the name of the Proposer, e.g., Envelope 1 of 3, as required.

The City will not be responsible for proposals that are delinquent, lost, incorrectly marked, sent to an address other than that given herein, or sent by mail or courier service and not signed for by the City.

IX. ADDENDA

The City reserves the right to revise the Contract Documents prior to the time set to receive proposals. Revisions, if any, shall be made by written Addendum. Any Addendum issued by the City shall be included in the proposal and made part of the Contract Documents. Each Proposer shall leave with the City its name, address, phone

and fax numbers, and e-mail address for the purpose of receiving notification of Addendum. Addendum will be published on the City's website. Proposers are responsible for ensuring that they have received any and all Addendum. Each Proposer should contact the City to verify that it has received all Addendum issued, if any, prior to the proposal opening. Failure to acknowledge receipt of all Addendum may result in proposal rejection.

X. GENERAL CONDITIONS

A. Amendments to Proposals

Unless specifically requested by the City, no amendment, addendum or modification will be accepted after a proposal has been submitted to City. If a change to a proposal that has been submitted is desired, the submitted proposal must be withdrawn, and the replacement proposal must be submitted prior to the deadline stated herein for receiving proposals.

B. Non-Responsive Proposals

A proposal may be considered non-responsive if conditional, incomplete, or if it contains alterations of form, additions not called for, or other irregularities that may constitute a material change to the proposal.

C. Costs for Preparing

The City will not compensate any Proposer for the cost of preparing any proposal, and all materials submitted with a proposal shall become the property of the City. The City will retain all proposals submitted and may use any idea in a proposal regardless of whether that proposal is selected.

D. Cancellation

City reserves the right to cancel this request for proposals at any time prior to contract award without obligation in any manner for proposal preparation, interview, fee negotiation or other associated marketing costs.

E. Price Validity

Prices provided by Proposers are valid for 90 days from the proposal due date. The City intends to award the contract within this time but may request an extension from the Proposers to hold pricing, until negotiations are complete and the contract is awarded.

F. No Commitment to Award

Issuance of request for proposals and receipt of proposals does not commit the City to award a contract. City expressly reserves the right to postpone the proposal for its own convenience, to accept or reject any or all proposals received, to negotiate with more than one Proposer concurrently, or to cancel all or part of this request for proposals.

G. Right to Negotiate and/or Reject Proposals

City reserves the right to negotiate any price or provision, task order or service, accept any part or all of any proposals, waive any irregularities, and to reject any and all, or parts of any and all proposals, whenever, in the sole opinion of City, such action shall serve its best interests and those of the tax-paying public.

H. Non-Discrimination

The City does not discriminate on the basis of race, color, national origin, religion, age, ancestry, medical condition, disability or gender in consideration for an award of contract.

XI. INSURANCE, LIABILITY, SAFETY, AND EMERGENCY REQUIREMENTS

Liability Insurance

The Contractor needs to name in their Liability Insurance the "Los Angeles County Regional Park and Open Space District" as additional insured.

The Contractor shall, at its expense, maintain in effect all times during the performance of work under the Contract not less than the following coverage and limits of insurance, which shall be maintained with insurers licensed to sell insurance in the State of California and having a "A" or higher rating in the latest edition of Best's Insurance Guide, and shall be subject to approval by the City's Risk Manager:

Workers' Compensation and Employer's Liability

- Workers' Compensation – coverage as required by law
- Employer's Liability – limits of at least \$100,000 per occurrence

Comprehensive General Liability

- Combined Single Limit - \$2,000,000

Automobile Liability

- Combined Single Limit - \$1,000,000

The automobile and general comprehensive liability policies may be combined in a single policy with a combined single limit of \$1,000,000.

All of the Contractor's policies shall contain an endorsement providing written notice shall be given to the City at least 30 calendar days prior to termination, cancellation or reduction of coverage in the policy

The Bodily Injury and Property Damage Liability policies shall contain the following:

1. An endorsement extending coverage to the City as an insured, in the same manner as the named insured as respects liabilities arising out of the performance of any work under the Contract. Such insurance shall be primary insurance as respects the interest of the City, and any other insurance maintained by the City shall be excess and not contributing insurance with the insurance required hereunder.
2. "Severability of Interest" clause.
3. Elimination of any exclusion regarding loss or damage to property caused by explosion or resulting from collapse of buildings or structures or damage to property underground, commonly referred to by insurers as the "XCU" hazards.
4. Provision or endorsement stating that such insurance, subject to all of its other terms and conditions, applies to the liability assumed by the Contractor under the Contract.

Promptly on execution of the Contract, and prior to commencement of any work, the Contractor shall deliver to the City copies of all required policies and endorsements thereto on the forms supplied by the City.

The Contractor shall require and verify similar insurance on the part of its Subcontractors.

The foregoing requirements as to the types, limits, and City approval of insurance coverage to be maintained by the Contractor are not intended to and shall not in any manner limit or qualify the liabilities and obligation assumed by the Contractor under the Contract.

Any policy or policies of insurance that the Contractor or his Subcontractors elects to carry as insurance against loss or damage to their construction equipment and tools or other personal property used in fulfillment of this contract shall include a provision waiving the insurer's right of subrogation against the City.

The cost of all insurance shall be included in the contractor's proposal.

Instructions for completing the required endorsements and forms therefore are attached to these Special Provisions as Exhibits A-F.

Safety

The following is in addition to the provisions of Section 5-7:

Emergency Provisions

Unusual conditions may arise on the work which will require that immediate and unusual provision be made to protect the public from danger or loss or damage to life and property, due directly or indirectly to the prosecution of the work, and it is part of the service required of the Contractor to make such provisions and to furnish such protection.

Whenever, in the opinion of the City, an emergency exists of which the City is aware and against which the Contractor has not taken sufficient precaution for the safety of the public or the protection of utilities or of adjacent structures or property which may be injured by the progress of construction; and whenever, in the opinion of the City, immediate action shall be considered necessary in order to protect public or private personnel or property interests, or prevent likely loss of human life or damage on account of the operations under the Contract, then in that event the City may provide suitable protection to said interests by causing such work to be done and material to be furnished, as in the opinion of the City may seem reasonable and necessary, all at the expense of the Contractor.

END INSTRUCTIONS TO PROPOSERS

**CITY OF HERMOSA BEACH
PROPOSAL SUBMISSION FORMS**

**LANDSCAPE MAINTENANCE SERVICES
RFP No. 22-005
Contract No. PW-MSA 22-003**

COST PROPOSAL

TO: CITY OF HERMOSA BEACH ("CITY")

DATE: _____

PROPOSER: _____ ("CONTRACTOR")

The undersigned declares that they have carefully examined the Contract Documents and Addendums No.(s)_____ and that they are thoroughly familiar with the contents thereof, and is authorized to represent the respective firm and propose services to City of Hermosa Beach.

It is understood that the price shown hereon includes all maintenance services described in the Contract Documents and shall be inclusive of all costs for the Proposer to accomplish the work.

The costs of any work shown or required in the Contract Documents, but not specifically identified as a Contract Pay Item are included in the Contract Pay Items, and no additional compensation shall be due Contractor by virtue of Contractor's compliance with the Contract Documents.

In accordance with the Contract Documents prepared by the Engineer and in accordance with the Standard Specifications for Public Works Construction and Unified Building Code for Construction (current edition) (except Sections 1-9), and the requirements of the Engineer under said documents, for the prices shown herein.

For each item, the averaged one-month maintenance cost shall be indicated and the total of these costs shall be extended for the term of the Agreement. Proposer must provide costs for all items below.

1st Fiscal Year

July 1, 2022 – June 30, 2023

LANDSCAPE MAINTENANCE OF PARKS AND PARKETTES			
Item No.	Park Name and Location	Monthly Cost	Annual Cost
1	Ardmore Park 491 Ardmore Avenue	\$	\$
2	Bi-Centennial Park 550 4 th Street	\$	\$
3	Edith Rodaway Friendship Park 350 Prospect Avenue	\$	\$
4	Fort Lots-of-Fun 1102 6 th Street	\$	\$
5	Greenwood Park 1102 Pacific Coast Highway	\$	\$
6	Greenbelt/Trail Valley Drive	\$	\$
7	Kay Etow Parkette Monterey Boulevard and Lyndon Street	\$	\$
8	Lawn Bowling Green 861 Valley Drive	\$	\$
9	Moondust Parkette 1014 2 nd Street	\$	\$
10	Noble Park 1400 The Strand	\$	\$
11	Ocean View Parkette 857 3 rd Street	\$	\$
12	Sand Hill Parkette Palm Drive and Loma Walk	\$	\$
13	Scout Park 1402 Prospect Avenue	\$	\$
14	Sea View Parkette 1870 Prospect Avenue	\$	\$
15	Shaffer Parkette 3231 Ingleside Drive	\$	\$
16	South Park 425 Valley Park	\$	\$
17	Valley Park 2521 Valley Drive	\$	\$
	Total:	\$	\$

LANDSCAPE MAINTENANCE OF CITY FACILITIES			
Item No.	Description	Monthly Cost	Annual Cost
18	City Hall 1315 Valley Drive	\$	\$
19	City Storage 1110 6 th Street	\$	\$
20	City Yard 555 6 th Street	\$	\$
21	Clark Building 861 Valley Drive	\$	\$
22	Community Center 710 Pier Avenue	\$	\$
23	Community Services Building 1035 Valley Drive	\$	\$
24	Hermosa Beach Library 550 Pier Avenue	\$	\$
25	Hermosa Beach Fire Station 540 Pier Avenue	\$	\$
26	Hermosa Beach Police Department 540 Pier Avenue	\$	\$
Total		\$	\$

LANDSCAPE MAINTENANCE OF MEDIANS, PLANTERS AND PARKWAYS			
Item No.	Description	Monthly Cost	Annual Cost
27	MEDIANS – 35 th Street, from Hermosa Avenue to The Strand	\$	\$
28	MEDIANS – Aviation Boulevard, from Pacific Coast Highway to Harper Avenue	\$	\$
29	MEDIANS – Hermosa Avenue, from Herondo Street to 35 th Street	\$	\$
30	MEDIANS – Herondo Street, from Valley Drive to Hermosa Avenue	\$	\$
31	MEDIANS – Pacific Coast Highway, from 24 th Street to Gould Avenue	\$	\$
32	MEDIANS – Pier Avenue, Hermosa Avenue to Valley Drive (Planters have tree grates requiring litter removal.)	\$	\$
33	PLANTERS – 2 ND Street and the Strand	\$	\$
34	PLANTERS – 8 th Street and Pacific Coast Highway	\$	\$

35	PLANTERS – 10 th Street and Pacific Coast Highway	\$	\$
36	PLANTERS – Pier Plaza, from Hermosa Avenue to The Strand	\$	\$
37	PLANTERS – Alley behind Longfellow Avenue and 30 th Place.	\$	\$
38	PLANTERS – 14 th Street and Ocean Drive	\$	\$
39	PLANTERS – 14 th Street and East of Pacific Coast Highway	\$	\$
40	PLANTERS – 15 TH Street and The Strand	\$	\$
41	PLANTERS – 16 th Street Walk Street, from Hermosa Avenue to The Strand	\$	\$
42	PLANTERS – 18 th Street Walk Street, from Hermosa Avenue to The Strand	\$	\$
43	PLANTERS – 22 nd Street and The Strand	\$	\$
44	PLANTERS – 26 th Street and Hermosa Avenue	\$	\$
45	PLANTERS – 28 th Street and Valley Drive	\$	\$
46	PLANTERS – 29 TH Street and Valley Drive	\$	\$
47	PLANTERS – Shakespeare, from 33 rd Place to The Strand	\$	\$
48	PLANTERS – 35 th Street, from The Strand to Boundary Place	\$	\$
50	PLANTERS – Parking Structure – south side only	\$	\$
51	PLANTERS – Parking Lot A	\$	\$
52	PLANTERS – All Beach Restrooms Area Planters on 2 nd Street, 14 th Street, and 22 nd Street	\$	\$
53	PLANTERS – Parking Lot D (14 th Street and Manhattan Avenue)	\$	\$
54	PLANTERS – 13 TH Court and Pier Avenue (in the corridor leading to Loreto Plaza)	\$	\$
55	PLANTERS – 1201 The Strand (Schumacher Plaza)	\$	\$
56	PARKWAY – Gould Avenue and Gould Terrace	\$	\$
57	PARKWAY – 3 rd Street and Prospect Avenue	\$	\$
58	PARKWAY – 4 th Street and Prospect Avenue	\$	\$
Total		\$	\$

BALL FIELD MAINTENANCE AT CLARK FIELD				
Item No.	Description	Cost per Field	Total Monthly Cost	Annual Cost
60	1 Soccer Field	\$	\$	\$
61	3 Baseball Fields	\$	\$	\$
Total			\$	\$

MAINTENANCE OF TENNIS COURTS, BASKETBALL COURTS, PICKLEBALL COURTS, AND SKATE PARK				
Item No.	Description	Cost per Field	Monthly Cost	Annual Cost
61	Tennis Courts (7 Total)	\$	\$	\$
62	Pickleball Courts (4 total)	\$	\$	\$
63	Basketball Courts (3 Total)	\$	\$	\$
65	Skate Park		\$	\$
Total			\$	\$

PLACEMENT OF WOOD CHIPS					
Item No.	Description	Estimated Quantity Per Year		Unit Price	Total Cost
66	Greenbelt	1,000	Cubic Yards	\$	\$
67	South Park	40	Cubic Yards	\$	\$
Total				\$	\$

TREE MAINTENANCE			
Item No.	Description	Monthly Cost	Annual Cost
68	Trimming of Trees Over 25 Feet – Every Two Years	\$	\$
69	Trimming of Eucalyptus Trees Over 25 Feet - Annual	\$	\$
70	Trimming of Trees Under 25 Feet – Once a Year and as Needed	\$	\$
71	Maintenance of City Parkway Trees	\$	\$
72	Maintenance of Park Trees	\$	\$
Total		\$	\$

TREE REMOVAL		
Item No.	Description	Cost Per Tree
73	Removal of Trees Less Than 25' (twenty-five feet)	\$
74	Removal of Trees More Than 25' (twenty-five feet)	\$
Total		\$

TOTAL AMOUNT PROPOSAL IN FIGURES \$ _____

TOTAL AMOUNT PROPOSAL IN WORDS _____

In the event of a conflict between the numbers give in figures and in words, the words shall control.

2nd Fiscal Year

July 1, 2023 – June 30, 2024

LANDSCAPE MAINTENANCE OF PARKS AND PARKETTES			
Item No.	Park Name and Location	Monthly Cost	Annual Cost
1	Ardmore Park 491 Ardmore Avenue	\$	\$
2	Bi-Centennial Park 550 4 th Street	\$	\$
3	Edith Rodaway Friendship Park 350 Prospect Avenue	\$	\$
4	Fort Lots-of-Fun 1102 6 th Street	\$	\$
5	Greenwood Park 1102 Pacific Coast Highway	\$	\$
6	Greenbelt/Trail Valley Drive	\$	\$
7	Kay Etow Parkette Monterey Boulevard and Lyndon Street	\$	\$
8	Lawn Bowling Green 861 Valley Drive	\$	\$
9	Moon dust Parkette 1014 2 nd Street	\$	\$
10	Noble Park 1400 The Strand	\$	\$
11	Ocean View Parkette 857 3 rd Street	\$	\$
12	Sand Hill Parkette Palm Drive and Loma Walk	\$	\$
13	Scout Park 1402 Prospect Avenue	\$	\$
14	Sea View Parkette 1870 Prospect Avenue	\$	\$
15	Shaffer Parkette 3231 Ingleside Drive	\$	\$
16	South Park 425 Valley Park	\$	\$
17	Valley Park 2521 Valley Drive	\$	\$
	Total:	\$	\$

LANDSCAPE MAINTENANCE OF CITY FACILITIES			
Item No.	Description	Monthly Cost	Annual Cost
18	City Hall 1315 Valley Drive	\$	\$
19	City Storage 1110 6 th Street	\$	\$
20	City Yard 555 6 th Street	\$	\$
21	Clark Building 861 Valley Drive	\$	\$
22	Community Center 710 Pier Avenue	\$	\$
23	Community Services Building 1035 Valley Drive	\$	\$
24	Hermosa Beach Library 550 Pier Avenue	\$	\$
25	Hermosa Beach Fire Station 540 Pier Avenue	\$	\$
26	Hermosa Beach Police Department 540 Pier Avenue	\$	\$
Total		\$	\$

LANDSCAPE MAINTENANCE OF MEDIANS, PLANTERS AND PARKWAYS			
Item No.	Description	Monthly Cost	Annual Cost
27	MEDIANS – 35 th Street, from Hermosa Avenue to The Strand	\$	\$
28	MEDIANS – Aviation Boulevard, from Pacific Coast Highway to Harper Avenue	\$	\$
29	MEDIANS – Hermosa Avenue, from Herondo Street to 35 th Street	\$	\$
30	MEDIANS – Herondo Street, from Valley Drive to Hermosa Avenue	\$	\$
31	MEDIANS – Pacific Coast Highway, from 24 th Street to Gould Avenue	\$	\$
32	MEDIANS – Pier Avenue, Hermosa Avenue to Valley Drive (Planters have tree grates requiring litter removal.)	\$	\$
33	PLANTERS – 2 ND Street and the Strand	\$	\$
34	PLANTERS – 8 th Street and Pacific Coast Highway	\$	\$
35	PLANTERS – 10 th Street and Pacific Coast Highway	\$	\$

36	PLANTERS – Pier Plaza, from Hermosa Avenue to The Strand	\$	\$
37	PLANTERS – Alley behind Longfellow Avenue and 30 th Place.	\$	\$
38	PLANTERS – 14 th Street and Ocean Drive	\$	\$
39	PLANTERS – 14 th Street and East of Pacific Coast Highway	\$	\$
40	PLANTERS – 15 TH Street and The Strand	\$	\$
41	PLANTERS – 16 th Street Walk Street, from Hermosa Avenue to The Strand	\$	\$
42	PLANTERS – 18 th Street Walk Street, from Hermosa Avenue to The Strand	\$	\$
43	PLANTERS – 22 nd Street and The Strand	\$	\$
44	PLANTERS – 26 th Street and Hermosa Avenue	\$	\$
45	PLANTERS – 28 th Street and Valley Drive	\$	\$
46	PLANTERS – 29 TH Street and Valley Drive	\$	\$
47	PLANTERS – Shakespeare, from 33 rd Place to The Strand	\$	\$
48	PLANTERS – 35 th Street, from The Strand to Boundary Place	\$	\$
50	PLANTERS – Parking Structure – south side only	\$	\$
51	PLANTERS – Parking Lot A	\$	\$
52	PLANTERS – All Beach Restrooms Area Planters on 2 nd Street, 14 th Street, and 22 nd Street	\$	\$
53	PLANTERS – Parking Lot D (14 th Street and Manhattan Avenue)	\$	\$
54	PLANTERS – 13 TH Court and Pier Avenue (in the corridor leading to Loreto Plaza)	\$	\$
55	PLANTERS – 1201 The Strand (Schumacher Plaza)	\$	\$
56	PARKWAY – Gould Avenue and Gould Terrace	\$	\$
57	PARKWAY – 3 rd Street and Prospect Avenue	\$	\$
58	PARKWAY – 4 th Street and Prospect Avenue	\$	\$
Total		\$	\$

BALL FIELD MAINTENANCE AT CLARK FIELD				
Item No.	Description	Cost per Field	Total Monthly Cost	Annual Cost

60	1 Soccer Field	\$	\$	\$
61	3 Baseball Fields	\$	\$	\$
Total			\$	\$

MAINTENANCE OF TENNIS COURTS, BASKETBALL COURTS, PICKLEBALL COURTS, AND SKATE PARK				
Item No.	Description	Cost per Field	Monthly Cost	Annual Cost
61	Tennis Courts (7 Total)	\$	\$	\$
62	Pickleball Courts (4 total)	\$	\$	\$
63	Basketball Courts (3 Total)	\$	\$	\$
65	Skate Park		\$	\$
Total			\$	\$

PLACEMENT OF WOOD CHIPS					
Item No.	Description	Estimated Quantity Per Year		Unit Price	Total Cost
66	Greenbelt	1,000	Cubic Yards	\$	\$
67	South Park	40	Cubic Yards	\$	\$
Total				\$	\$

TREE MAINTENANCE			
Item No.	Description	Monthly Cost	Annual Cost
68	Trimming of Trees Over 25 Feet – Every Two Years	\$	\$
69	Trimming of Eucalyptus Trees Over 25 Feet - Annual	\$	\$
70	Trimming of Trees Under 25 Feet – Once a Year and as Needed	\$	\$

71	Maintenance of City Parkway Trees	\$	\$
72	Maintenance of Park Trees	\$	\$
Total		\$	\$

TREE REMOVAL		
Item No.	Description	Cost Per Tree
73	Removal of Trees Less Than 25' (twenty-five feet)	\$
74	Removal of Trees More Than 25' (twenty-five feet)	\$
Total		\$

TOTAL AMOUNT PROPOSAL IN FIGURES \$ _____

TOTAL AMOUNT PROPOSAL IN WORDS _____

In the event of a conflict between the numbers give in figures and in words, the words shall control.

3rd Fiscal Year

July 1, 2024 – June 30, 2025

LANDSCAPE MAINTENANCE OF PARKS AND PARKETTES			
Item No.	Park Name and Location	Monthly Cost	Annual Cost
1	Ardmore Park 491 Ardmore Avenue	\$	\$
2	Bi-Centennial Park 550 4 th Street	\$	\$
3	Edith Rodaway Friendship Park 350 Prospect Avenue	\$	\$
4	Fort Lots-of-Fun 1102 6 th Street	\$	\$
5	Greenwood Park 1102 Pacific Coast Highway	\$	\$
6	Greenbelt/Trail Valley Drive	\$	\$
7	Kay Etow Parkette Monterey Boulevard and Lyndon Street	\$	\$
8	Lawn Bowling Green 861 Valley Drive	\$	\$
9	Moon dust Parkette 1014 2 nd Street	\$	\$
10	Noble Park 1400 The Strand	\$	\$
11	Ocean View Parkette 857 3 rd Street	\$	\$
12	Sand Hill Parkette Palm Drive and Loma Walk	\$	\$
13	Scout Park 1402 Prospect Avenue	\$	\$
14	Sea View Parkette 1870 Prospect Avenue	\$	\$
15	Shaffer Parkette 3231 Ingleside Drive	\$	\$
16	South Park 425 Valley Park	\$	\$
17	Valley Park 2521 Valley Drive	\$	\$
	Total:	\$	\$

LANDSCAPE MAINTENANCE OF CITY FACILITIES			
Item No.	Description	Monthly Cost	Annual Cost
18	City Hall 1315 Valley Drive	\$	\$
19	City Storage 1110 6 th Street	\$	\$
20	City Yard 555 6 th Street	\$	\$
21	Clark Building 861 Valley Drive	\$	\$
22	Community Center 710 Pier Avenue	\$	\$
23	Community Services Building 1035 Valley Drive	\$	\$
24	Hermosa Beach Library 550 Pier Avenue	\$	\$
25	Hermosa Beach Fire Station 540 Pier Avenue	\$	\$
26	Hermosa Beach Police Department 540 Pier Avenue	\$	\$
Total		\$	\$

LANDSCAPE MAINTENANCE OF MEDIANS, PLANTERS AND PARKWAYS			
Item No.	Description	Monthly Cost	Annual Cost
27	MEDIANS – 35 th Street, from Hermosa Avenue to The Strand	\$	\$
28	MEDIANS – Aviation Boulevard, from Pacific Coast Highway to Harper Avenue	\$	\$
29	MEDIANS – Hermosa Avenue, from Herondo Street to 35 th Street	\$	\$
30	MEDIANS – Herondo Street, from Valley Drive to Hermosa Avenue	\$	\$
31	MEDIANS – Pacific Coast Highway, from 24 th Street to Gould Avenue	\$	\$
32	MEDIANS – Pier Avenue, Hermosa Avenue to Valley Drive (Planters have tree grates requiring litter removal.)	\$	\$
33	PLANTERS – 2 ND Street and the Strand	\$	\$
34	PLANTERS – 8 th Street and Pacific Coast Highway	\$	\$

35	PLANTERS – 10 th Street and Pacific Coast Highway	\$	\$
36	PLANTERS – Pier Plaza, from Hermosa Avenue to The Strand	\$	\$
37	PLANTERS – Alley behind Longfellow Avenue and 30 th Place.	\$	\$
38	PLANTERS – 14 th Street and Ocean Drive	\$	\$
39	PLANTERS – 14 th Street and East of Pacific Coast Highway	\$	\$
40	PLANTERS – 15 TH Street and The Strand	\$	\$
41	PLANTERS – 16 th Street Walk Street, from Hermosa Avenue to The Strand	\$	\$
42	PLANTERS – 18 th Street Walk Street, from Hermosa Avenue to The Strand	\$	\$
43	PLANTERS – 22 nd Street and The Strand	\$	\$
44	PLANTERS – 26 th Street and Hermosa Avenue	\$	\$
45	PLANTERS – 28 th Street and Valley Drive	\$	\$
46	PLANTERS – 29 TH Street and Valley Drive	\$	\$
47	PLANTERS – Shakespeare, from 33 rd Place to The Strand	\$	\$
48	PLANTERS – 35 th Street, from The Strand to Boundary Place	\$	\$
50	PLANTERS – Parking Structure – south side only	\$	\$
51	PLANTERS – Parking Lot A	\$	\$
52	PLANTERS – All Beach Restrooms Area Planters on 2 nd Street, 14 th Street, and 22 nd Street	\$	\$
53	PLANTERS – Parking Lot D (14 th Street and Manhattan Avenue)	\$	\$
54	PLANTERS – 13 TH Court and Pier Avenue (in the corridor leading to Loreto Plaza)	\$	\$
55	PLANTERS – 1201 The Strand (Schumacher Plaza)	\$	\$
56	PARKWAY – Gould Avenue and Gould Terrace	\$	\$
57	PARKWAY – 3 rd Street and Prospect Avenue	\$	\$
58	PARKWAY – 4 th Street and Prospect Avenue	\$	\$
Total		\$	\$

BALL FIELD MAINTENANCE AT CLARK FIELD				
Item No.	Description	Cost per Field	Total Monthly Cost	Annual Cost
60	1 Soccer Field	\$	\$	\$
61	3 Baseball Fields	\$	\$	\$
Total			\$	\$

MAINTENANCE OF TENNIS COURTS, BASKETBALL COURTS, PICKLEBALL COURTS, AND SKATE PARK				
Item No.	Description	Cost per Field	Monthly Cost	Annual Cost
61	Tennis Courts (7 Total)	\$	\$	\$
62	Pickleball Courts (4 total)	\$	\$	\$
63	Basketball Courts (3 Total)	\$	\$	\$
65	Skate Park		\$	\$
Total			\$	\$

PLACEMENT OF WOOD CHIPS					
Item No.	Description	Estimated Quantity Per Year		Unit Price	Total Cost
66	Greenbelt	1,000	Cubic Yards	\$	\$
67	South Park	40	Cubic Yards	\$	\$
Total				\$	\$

TREE MAINTENANCE			
Item No.	Description	Monthly Cost	Annual Cost
68	Trimming of Trees Over 25 Feet – Every Two Years	\$	\$
69	Trimming of Eucalyptus Trees Over 25 Feet - Annual	\$	\$
70	Trimming of Trees Under 25 Feet – Once a Year and as Needed	\$	\$
71	Maintenance of City Parkway Trees	\$	\$
72	Maintenance of Park Trees	\$	\$
Total		\$	\$

TREE REMOVAL		
Item No.	Description	Cost Per Tree
73	Removal of Trees Less Than 25' (twenty-five feet)	\$
74	Removal of Trees More Than 25' (twenty-five feet)	\$
Total		\$

TOTAL AMOUNT PROPOSAL IN FIGURES \$ _____

TOTAL AMOUNT PROPOSAL IN WORDS _____

In the event of a conflict between the numbers give in figures and in words, the words shall control.

4th Fiscal Year

July 1, 2025 – June 30, 2026

LANDSCAPE MAINTENANCE OF PARKS AND PARKETTES			
Item No.	Park Name and Location	Monthly Cost	Annual Cost
1	Ardmore Park 491 Ardmore Avenue	\$	\$
2	Bi-Centennial Park 550 4 th Street	\$	\$
3	Edith Rodaway Friendship Park 350 Prospect Avenue	\$	\$
4	Fort Lots-of-Fun 1102 6 th Street	\$	\$
5	Greenwood Park 1102 Pacific Coast Highway	\$	\$
6	Greenbelt/Trail Valley Drive	\$	\$
7	Kay Etow Parkette Monterey Boulevard and Lyndon Street	\$	\$
8	Lawn Bowling Green 861 Valley Drive	\$	\$
9	Moondust Parkette 1014 2 nd Street	\$	\$
10	Noble Park 1400 The Strand	\$	\$
11	Ocean View Parkette 857 3 rd Street	\$	\$
12	Sand Hill Parkette Palm Drive and Loma Walk	\$	\$
13	Scout Park 1402 Prospect Avenue	\$	\$
14	Sea View Parkette 1870 Prospect Avenue	\$	\$
15	Shaffer Parkette 3231 Ingleside Drive	\$	\$
16	South Park 425 Valley Park	\$	\$
17	Valley Park 2521 Valley Drive	\$	\$
	Total:	\$	\$

LANDSCAPE MAINTENANCE OF CITY FACILITIES			
Item No.	Description	Monthly Cost	Annual Cost
18	City Hall 1315 Valley Drive	\$	\$
19	City Storage 1110 6 th Street	\$	\$
20	City Yard 555 6 th Street	\$	\$
21	Clark Building 861 Valley Drive	\$	\$
22	Community Center 710 Pier Avenue	\$	\$
23	Community Services Building 1035 Valley Drive	\$	\$
24	Hermosa Beach Library 550 Pier Avenue	\$	\$
25	Hermosa Beach Fire Station 540 Pier Avenue	\$	\$
26	Hermosa Beach Police Department 540 Pier Avenue	\$	\$
Total		\$	\$

LANDSCAPE MAINTENANCE OF MEDIANS, PLANTERS AND PARKWAYS			
Item No.	Description	Monthly Cost	Annual Cost
27	MEDIANS – 35 th Street, from Hermosa Avenue to The Strand	\$	\$
28	MEDIANS – Aviation Boulevard, from Pacific Coast Highway to Harper Avenue	\$	\$
29	MEDIANS – Hermosa Avenue, from Herondo Street to 35 th Street	\$	\$
30	MEDIANS – Herondo Street, from Valley Drive to Hermosa Avenue	\$	\$
31	MEDIANS – Pacific Coast Highway, from 24 th Street to Gould Avenue	\$	\$
32	MEDIANS – Pier Avenue, Hermosa Avenue to Valley Drive (Planters have tree grates requiring litter removal.)	\$	\$
33	PLANTERS – 2 ND Street and the Strand	\$	\$
34	PLANTERS – 8 th Street and Pacific Coast Highway	\$	\$

35	PLANTERS – 10 th Street and Pacific Coast Highway	\$	\$
36	PLANTERS – Pier Plaza, from Hermosa Avenue to The Strand	\$	\$
37	PLANTERS – Alley behind Longfellow Avenue and 30 th Place.	\$	\$
38	PLANTERS – 14 th Street and Ocean Drive	\$	\$
39	PLANTERS – 14 th Street and East of Pacific Coast Highway	\$	\$
40	PLANTERS – 15 TH Street and The Strand	\$	\$
41	PLANTERS – 16 th Street Walk Street, from Hermosa Avenue to The Strand	\$	\$
42	PLANTERS – 18 th Street Walk Street, from Hermosa Avenue to The Strand	\$	\$
43	PLANTERS – 22 nd Street and The Strand	\$	\$
44	PLANTERS – 26 th Street and Hermosa Avenue	\$	\$
45	PLANTERS – 28 th Street and Valley Drive	\$	\$
46	PLANTERS – 29 TH Street and Valley Drive	\$	\$
47	PLANTERS – Shakespeare, from 33 rd Place to The Strand	\$	\$
48	PLANTERS – 35 th Street, from The Strand to Boundary Place	\$	\$
50	PLANTERS – Parking Structure – south side only	\$	\$
51	PLANTERS – Parking Lot A	\$	\$
52	PLANTERS – All Beach Restrooms Area Planters on 2 nd Street, 14 th Street, and 22 nd Street	\$	\$
53	PLANTERS – Parking Lot D (14 th Street and Manhattan Avenue)	\$	\$
54	PLANTERS – 13 TH Court and Pier Avenue (in the corridor leading to Loreto Plaza)	\$	\$
55	PLANTERS – 1201 The Strand (Schumacher Plaza)	\$	\$
56	PARKWAY – Gould Avenue and Gould Terrace	\$	\$
57	PARKWAY – 3 rd Street and Prospect Avenue	\$	\$
58	PARKWAY – 4 th Street and Prospect Avenue	\$	\$
Total		\$	\$

BALL FIELD MAINTENANCE AT CLARK FIELD				
Item No.	Description	Cost per Field	Total Monthly Cost	Annual Cost
60	1 Soccer Field	\$	\$	\$
61	3 Baseball Fields	\$	\$	\$
Total			\$	\$

MAINTENANCE OF TENNIS COURTS, BASKETBALL COURTS, PICKLEBALL COURTS, AND SKATE PARK				
Item No.	Description	Cost per Field	Monthly Cost	Annual Cost
61	Tennis Courts (7 Total)	\$	\$	\$
62	Pickleball Courts (4 total)	\$	\$	\$
63	Basketball Courts (3 Total)	\$	\$	\$
65	Skate Park		\$	\$
Total			\$	\$

PLACEMENT OF WOOD CHIPS					
Item No.	Description	Estimated Quantity Per Year		Unit Price	Total Cost
66	Greenbelt	1,000	Cubic Yards	\$	\$
67	South Park	40	Cubic Yards	\$	\$
Total				\$	\$

TREE MAINTENANCE			
Item No.	Description	Monthly Cost	Annual Cost
68	Trimming of Trees Over 25 Feet – Every Two Years	\$	\$
69	Trimming of Eucalyptus Trees Over 25 Feet - Annual	\$	\$
70	Trimming of Trees Under 25 Feet – Once a Year and as Needed	\$	\$
71	Maintenance of City Parkway Trees	\$	\$
72	Maintenance of Park Trees	\$	\$
Total		\$	\$

TREE REMOVAL		
Item No.	Description	Cost Per Tree
73	Removal of Trees Less Than 25' (twenty-five feet)	\$
74	Removal of Trees More Than 25' (twenty-five feet)	\$
Total		\$

TOTAL AMOUNT IN FIGURES \$ _____

TOTAL AMOUNT PROPOSAL IN WORDS _____

In the event of a conflict between the numbers give in figures and in words, the words shall control.

IN WITNESS WHEREOF CONTRACTOR executed this proposal as of date set forth:

Signature of Proposer: _____

Signer's Name: _____

Company Name: _____

Date: _____

LANDSCAPE MAINTENANCE SERVICES
RFP No. 22-005
Contract No. PW-MSA 22-003

PROPOSAL AFFIRMATION

With regard to the information provided hereinabove, I affirm that:

- All information provided is true and correct to the best of my knowledge, and;
- I understand that a materially false statement willfully or fraudulently made in connection with this Proposal may result in the termination of any contract between the City of Hermosa Beach and _____, and as a further result, the aforesaid firm may be barred from participation in future City contracts as well as be subject to possible criminal prosecution, and;
- I have legal authority to bind _____ to the terms of this affirmation.

FOR PROPOSAL TO BE VALID, THIS SHEET MUST BE SIGNED

Signature Date

Printed Name

Title

Company Name

**LANDSCAPE MAINTENANCE SERVICES
RFP No. 22-005
Contract No. PW-MSA 22-003**

REFERENCES OF WORK

Date: _____

The following are the names, addresses and phone numbers/ email addresses for three public agencies for which Bidder has performed similar work within the past five years.

1.

Name and address of Public Agency – Project Name

Name and Telephone No. of Project Manager

Contract Amount Type of Work Date Completed

2.

Name and address of Public Agency – Project Name

Name and Telephone No. of Project Manager

Contract Amount Type of Work Date Completed

3.

Name and address of Public Agency – Project Name

Name and Telephone No. of Project Manager

Contract Amount Type of Work Date Completed

For additional References, please add separate sheets

END OF PROPOSAL SUBMISSION FORMS

CITY OF HERMOSA BEACH

AGREEMENT FOR LANDSCAPE MAINTENANCE SERVICES

This Agreement for Landscape Maintenance Services ("Agreement") is made on this ___ day of _____, 2022, at Hermosa Beach, California, by and between the City of Hermosa Beach, a municipal corporation, 1315 Valley Drive, Hermosa Beach, California 90254 (hereinafter referred to as the "CITY") and _____ (hereinafter referred to as the "CONTRACTOR").

RECITALS

- A. CITY proposes to contract for Landscape Maintenance Services as set forth below in this Agreement;
- B. CONTRACTOR is willing to perform such services and has the necessary qualifications by reason of experience, preparation, and organization to provide the services described in Exhibit A.

NOW, THEREFORE, the CITY and the CONTRACTOR mutually agree as follows:

1. **SERVICES.** CONTRACTOR shall perform those services set forth in "Exhibit A" (Request for Proposal Document - Landscape Maintenance Services) which is attached hereto and incorporated herein by reference. By executing this Agreement, CONTRACTOR represents that it has (a) thoroughly investigated and considered the scope of services to be performed; (b) carefully considered how the services should be performed; and (c) understands the facilities, difficulties, and restrictions attending performance of the services under this Agreement.
2. **TIME OF PERFORMANCE.** The services of CONTRACTOR are to commence upon receipt of a notice to proceed from CITY and shall be completed within the time period designated by CITY. The term of this Agreement shall be for the time period beginning _____, 2022 and ending on _____ unless extended in writing in advance by the CITY.
3. **PAYMENT FOR SERVICES.** CONTRACTOR shall be compensated in an amount not to exceed those amounts as listed on pages P-___ through P- ___ of Attachment 1. Compensation shall under no circumstances be increased except by written amendment of this Agreement. CONTRACTOR shall be paid within thirty (30) days of presentation of an

invoice to CITY for services performed to CITY's satisfaction. CONTRACTOR shall submit invoices monthly describing the services performed, the date services were performed, a description of reimbursable costs, and any other information requested by CITY.

4. **CONTRACT ADMINISTRATION.**

4.1. **CITY's Representative.** Unless otherwise designated in writing _____, Maintenance Supervisor shall serve as the CITY's representative for the administration of the project. All activities performed by the CONTRACTOR shall be coordinated with this person.

4.2. **Manager-in-Charge.** For the CONTRACTOR_____ shall be in charge of the project on all matters relating to this Agreement and any agreement or approval made by her/him shall be binding on the CONTRACTOR. The Manager-in-Charge shall not be replaced without the written consent of the CITY.

4.3. **Responsibilities of the CITY.** The CITY shall provide all relevant documentation in its possession to the CONTRACTOR upon request in order to minimize duplication of efforts. The CITY's staff shall work with the CONTRACTOR as necessary to facilitate performance of the services.

4.4. **Personnel.** The CONTRACTOR represents that it has or will secure at its own expense all personnel required to perform the services under this Agreement. All of the services required under this Agreement will be performed by the CONTRACTOR or under its supervision, and all personnel engaged in the work shall be qualified to perform such services. The CONTRACTOR reserves the right to determine the assignment of its own employees to the performance of the CONTRACTOR's services under this Agreement, but the CITY reserves the right, for good cause, to require the CONTRACTOR to exclude any employee from performing services on the CITY's premises.

5. **TERMINATION.**

5.1. **Termination for Convenience.** Either party may terminate this Agreement without cause and in its sole discretion at any time by giving the other party thirty (30) days' written notice of such termination. In the event of such termination, the CONTRACTOR shall cease services as of the date of termination and shall be

compensated for services performed to the CITY's satisfaction up to the date of termination.

5.2. Termination for Cause. All terms, provisions, and specifications of this Agreement are material and binding, and failure to perform any material portion of the work described herein shall be considered a breach of this Agreement. Should the Agreement be breached in any manner, the CITY may, at its option, terminate the Agreement not less than five (5) days after written notification is received by the CONTRACTOR to remedy the violation within the stated time or within any other time period agreed to by the parties. In the event of such termination, the CONTRACTOR shall be responsible for any additional costs incurred by the CITY in securing the services from another contractor.

6. INDEMNIFICATION.

6.1. CONTRACTOR shall indemnify, defend with counsel approved by CITY, and hold harmless CITY, its officers, officials, employees and volunteers from and against all liability, loss, damage, expense, and cost (including without limitation reasonable attorneys fees, expert fees and all other costs and fees of litigation) of every nature arising out of or in connection with CONTRACTOR's performance of work hereunder or its failure to comply with any of its obligations contained in this AGREEMENT, regardless of CITY'S passive negligence, but excepting such loss or damage which is caused by the sole active negligence or willful misconduct of the CITY. Should CITY in its sole discretion find CONTRACTOR'S legal counsel unacceptable, then CONTRACTOR shall reimburse the CITY its costs of defense, including without limitation reasonable attorneys fees, expert fees and all other costs and fees of litigation. The CONTRACTOR shall promptly pay any final judgment rendered against the CITY (and its officers, officials, employees and volunteers) covered by this indemnity obligation. It is expressly understood and agreed that the foregoing provisions are intended to be as broad and inclusive as is permitted by the law of the State of California and will survive termination of this Agreement.

6.2. The requirements as to the types and limits of insurance coverage to be maintained by CONTRACTOR as required by Section 17, and any approval of said insurance by CITY, are not intended to and will not in any manner limit or qualify the liabilities and obligations otherwise

assumed by CONTRACTOR pursuant to this Agreement, including, without limitation, to the provisions concerning indemnification.

7. **INSURANCE REQUIREMENTS.**

7.1. The CONTRACTOR, at the CONTRACTOR's own cost and expense, shall procure and maintain, for the duration of the contract, the following insurance policies:

7.1.1. **Workers' Compensation Coverage.** The CONTRACTOR shall maintain Workers' Compensation Insurance and Employer's Liability Insurance for its employees in accordance with the laws of the State of California. In addition, the CONTRACTOR shall require any and every subcontractor to similarly maintain Workers' Compensation Insurance and Employer's Liability Insurance in accordance with the laws of the State of California for all of the subcontractor's employees. Any notice of cancellation or non-renewal of all Workers' Compensation policies must be received by the CITY at least thirty (30) days prior to such change. The insurer shall agree to waive all rights of subrogation against the CITY, its officers, agents, employees, and volunteers for losses arising from work performed by the CONTRACTOR for City.

7.1.2. **General Liability Coverage.** The CONTRACTOR shall maintain commercial general liability insurance in an amount of not less than two million dollars (\$2,000,000) per occurrence for bodily injury, personal injury, and property damage. If a commercial general liability insurance form or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to the work to be performed under this Agreement or the general aggregate limit shall be at least twice the required occurrence limit.

7.1.3. **Automobile Liability Coverage.** The CONTRACTOR shall maintain automobile liability insurance covering bodily injury and property damage for all activities of the CONTRACTOR arising out of or in connection with the work to be performed under this Agreement, including coverage for owned, hired, and non-owned vehicles, in an amount of not less than three hundred thousand

dollars (\$300,000) combined single limit for each occurrence.

- 7.2. **Endorsements.** Each general liability and automobile liability insurance policy shall be issued by insurers possessing a Best's rating of no less than A:VII and shall be endorsed with the specific language of Section 8.2.1 below.
- 7.2.1. "The CITY, its elected or appointed officers, officials, employees, agents, and volunteers are to be covered as additional insureds with respect to liability arising out of work performed by or on behalf of the CONTRACTOR, including materials, parts, or equipment furnished in connection with such work or operations."
- 7.2.2. This policy shall be considered primary insurance as respects the CITY, its elected or appointed officers, officials, employees, agents, and volunteers. Any insurance maintained by the CITY, including any self-insured retention the CITY may have, shall be considered excess insurance only and shall not contribute with this policy.
- 7.2.3. This insurance shall act for each insured and additional insured as though a separate policy had been written for each, except with respect to the limits of liability of the insuring company.
- 7.2.4. The insurer waives all rights of subrogation against the CITY, its elected or appointed officers, officials, employees, or agents.
- 7.2.5. Any failure to comply with reporting provisions of the policies shall not affect coverage provided to the City, its elected or appointed officers, officials, employees, agents, or volunteers.
- 7.2.6. The insurance provided by this policy shall not be suspended, voided, canceled, or reduced in coverage or in limits except after thirty (30) days' written notice has been received by the CITY.
- 7.3. **Deductibles and Self-Insured Retentions.** Any deductibles or self-insured retentions must be declared to and approved by the

CITY. At the CITY's option, the CONTRACTOR shall demonstrate financial capability for payment of such deductibles or self-insured retentions.

7.4. Certificates of Insurance. The CONTRACTOR shall provide certificates of insurance with original endorsements to the CITY as evidence of the insurance coverage required herein. Certificates of such insurance shall be filed with the CITY on or before commencement of performance of this Agreement. Current certification of insurance shall be kept on file with the CITY at all times during the term of this Agreement.

7.5. Failure to Procure Insurance. Failure on the part of the CONTRACTOR to procure or maintain required insurance shall constitute a material breach of contract under which the CITY may terminate this Agreement pursuant to Section 6.2 above.

7.6. Nonpayment of Deductible. The commercial general and automobile liability policies required by this Agreement shall allow City, as additional insured, to satisfy the self-insured retention ("SIR") and/or deductible of the policy in lieu of the CONTRACTOR (as the named insured) should CONTRACTOR fail to pay the SIR or deductible requirements. The amount of the SIR or deductible shall be subject to the approval of the City Attorney and the Finance Director. CONTRACTOR understands and agrees that satisfaction of this requirement is an express condition precedent to the effectiveness of this Agreement. Failure by CONTRACTOR as primary insured to pay its SIR or deductible constitutes a material breach of this Agreement. Should City pay the SIR or deductible on CONTRACTOR'S behalf upon the CONTRACTOR'S failure or refusal to do so in order to secure defense and indemnification as an additional insured under the policy, City may include such amounts as damages in any action against CONTRACTOR for breach of this Agreement in addition to any other damages incurred by City due to the breach.

8. ASSIGNMENT AND SUBCONTRACTING. The parties recognize that a substantial inducement to the CITY for entering into this Agreement is the professional reputation, experience, and competence of the CONTRACTOR. Assignments of any or all rights, duties, or obligations of the CONTRACTOR under this Agreement will be permitted only with the express consent of the CITY. The CONTRACTOR shall not subcontract

any portion of the work to be performed under this Agreement without the written authorization of the CITY. If the CITY consents to such subcontract, the CONTRACTOR shall be fully responsible to the CITY for all acts or omissions of the subcontractor. Nothing in this Agreement shall create any contractual relationship between the CITY and subcontractor nor shall it create any obligation on the part of the CITY to pay or to see to the payment of any monies due to any such subcontractor other than as otherwise is required by law.

9. **COMPLIANCE WITH LAWS, CODES, ORDINANCES, AND REGULATIONS.** The CONTRACTOR shall use the standard of care in its profession to comply with all applicable federal, state, and local laws, codes, ordinances, and regulations.

9.1. **Taxes.** The CONTRACTOR agrees to pay all required taxes on amounts paid to the CONTRACTOR under this Agreement, and to indemnify and hold the CITY harmless from any and all taxes, assessments, penalties, and interest asserted against the CITY by reason of the independent contractor relationship created by this Agreement. In the event that the CITY is audited by any Federal or State agency regarding the independent contractor status of the CONTRACTOR and the audit in any way fails to sustain the validity of a wholly independent contractor relationship between the CITY and the CONTRACTOR, then the CONTRACTOR agrees to reimburse the CITY for all costs, including accounting and attorneys' fees, arising out of such audit and any appeals relating thereto.

9.2. **Workers' Compensation Law.** The CONTRACTOR shall fully comply with the workers' compensation law regarding the CONTRACTOR and the CONTRACTOR's employees. The CONTRACTOR further agrees to indemnify and hold the CITY harmless from any failure of the CONTRACTOR to comply with applicable workers' compensation laws. The CITY shall have the right to offset against the amount of any compensation due to the CONTRACTOR under this Agreement any amount due to the CITY from the CONTRACTOR as a result of the CONTRACTOR's failure to promptly pay to the CITY any reimbursement or indemnification arising under this Section.

9.3. **Licenses.** The CONTRACTOR represents and warrants to the CITY that it has all licenses, permits, qualifications, insurance, and approvals of whatsoever nature which are legally required of the

CONTRACTOR to practice its profession. The CONTRACTOR represents and warrants to the CITY that the CONTRACTOR shall, at its sole cost and expense, keep in effect or obtain at all times during the term of this Agreement any licenses, permits, insurance, and approvals which are legally required of the CONTRACTOR to practice its profession. The CONTRACTOR shall maintain a City of Hermosa Beach business license, if required under CITY ordinance.

- 9.4. **Prevailing Wages.** CONTRACTOR shall abide by the minimum prevailing rate of wages as determined by the State of California, Department of Industrial Relations for each craft, classification, or type of worker employed to carry out provisions of the Agreement. During the term of this Agreement, Contractor shall keep on file sufficient evidence of its employee compensation to enable verification of compliance of Prevailing Wages as established by State of California, Department of Industrial Relations.
10. **CONFLICT OF INTEREST.** The CONTRACTOR confirms that it has no financial, contractual, or other interest or obligation that conflicts with or is harmful to performance of its obligations under this Agreement. The CONTRACTOR shall not during the term of this Agreement knowingly obtain such an interest or incur such an obligation, nor shall it employ or subcontract with any person for performance of this Agreement who has such incompatible interest or obligation.
11. **NON-DISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY.** The CONTRACTOR represents and agrees that it does not and will not discriminate against any employee or applicant for employment because of race, religion, color, medical condition, sex, sexual orientation and/or gender identity, national origin, political affiliation or opinion, or pregnancy or pregnancy-related condition.
12. **RECORDS AND AUDITS.** The CONTRACTOR shall maintain accounts and records, including personnel, property, and financial records, adequate to identify and account for all costs pertaining to this Agreement and such other records as may be deemed necessary by the CITY or any authorized representative, and will be retained for three years after the expiration of this Agreement. All such records shall be made available for inspection or audit by the CITY at any time during regular business hours.

13. **OWNERSHIP OF DOCUMENTS.** It is understood and agreed that the CITY shall own all documents and other work product of the CONTRACTOR, except the CONTRACTOR's notes and workpapers, which pertain to the work performed under this Agreement. The CITY shall have the sole right to use such materials in its discretion and without further compensation to the CONTRACTOR, but any re-use of such documents by the CITY on any other project without prior written consent of the CONTRACTOR shall be at the sole risk of the CITY. The CONTRACTOR shall at its sole expense provide all such documents to the CITY upon request.
14. **INDEPENDENT CONTRACTOR.** The CONTRACTOR is and shall at all times remain as to the CITY a wholly independent CONTRACTOR. Neither the CITY nor any of its agents shall have control over the conduct of the CONTRACTOR or any of the CONTRACTOR's employees or agents, except as herein set forth. The CONTRACTOR shall not at any time or in any manner represent that it or any of its agents or employees are in any manner agents or employees of the CITY. The CONTRACTOR shall have no power to incur any debt, obligation, or liability on behalf of the CITY or otherwise act on behalf of the CITY as an agent.
15. **NOTICE.** All Notices permitted or required under this Agreement shall be in writing and shall be deemed made when delivered to the applicable party's representative as provided in this Agreement. Additionally, such notices may be given to the respective parties at the following addresses, or at such other addresses as the parties may provide in writing for this purpose.

Such notices shall be deemed made when personally delivered or when mailed forty-eight (48) hours after deposit in the U.S. mail, first-class postage prepaid, and addressed to the party at its applicable address.

CITY OF HERMOSA BEACH
1315 Valley Drive
Hermosa Beach, CA 90254

Attention: Joe SanClemente, Director
Public Works Department

CONTRACTOR:

Attention: _____

16. **GOVERNING LAW.** This Agreement shall be governed by the laws of the State of California.
17. **ENTIRE AGREEMENT; MODIFICATION.** This Agreement supersedes any and all other agreements, either oral or written, between the parties, and contains all of the covenants and agreements between the parties. Each party to this Agreement acknowledges that no representations, inducements, promises, or agreements, oral or otherwise, have been made by any party, or anyone acting on behalf of any party, which are not embodied herein. Any agreement, statement, or promise not contained in the Agreement, and any modification to the Agreement, will be effective only if signed by both parties.
18. **ATTORNEYS' FEES.** In any action brought to declare the rights granted herein or to enforce any of the terms of this Agreement, the prevailing party shall be entitled to an award of reasonable attorneys' fees in an amount determined by the court.
19. **WAIVER.** Waiver of a breach or default under this Agreement shall not constitute a continuing waiver of a subsequent breach of the same or any other provision under this agreement. Payment of any invoice by the CITY shall not constitute a waiver of the CITY's right to obtain correction or replacement of any defective or noncompliant work product.

20. **EXECUTION.** This Agreement may be executed in several counterparts, each of which shall constitute one and the same instrument and shall become binding upon the parties when at least one copy hereof shall have been signed by both parties hereto. In approving this Agreement, it shall not be necessary to produce or account for more than one such counterpart.

21. **AUTHORITY TO ENTER AGREEMENT.** The CONTRACTOR has all requisite power and authority to conduct its business and to execute, deliver, and perform this Agreement. Each party warrants that the individuals who have signed this Agreement have the legal power, right, and authority to make this Agreement and to bind each respective party.

IN WITNESS WHEREOF, the parties have executed this Agreement the ____ day of _____, 2022.

CONTRACTOR: (Company Name)

_____(TITLE)_____

Contractors State License #: _____

CITY OF HERMOSA BEACH:

City Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:

City Attorney

PERFORMANCE BOND

(TO BE EXECUTED WITHIN 5 (FIVE) DAYS OF CONTRACT AWARD)

LANDSCAPE MAINTENANCE SERVICES

KNOW ALL PERSONS BY THESE PRESENTS:

THAT WHEREAS the CITY of Hermosa Beach (Owner) has awarded to _____ as principal hereinafter designated as the "Contractor," a contract to provide Landscape Maintenance Services.

AND WHEREAS, the Contractor is required to furnish a bond in connection with said contract guaranteeing the faithful performance thereof;

NOW, THEREFORE, we, the undersigned Contractor and Surety, are held firmly bound unto the Owner in the penal sum of _____ (\$____.__), which is one hundred percent of the total contract amount for the above stated project, to be paid to the Owner, its successors and assigns, for which payment well and truly to be made we bind ourselves, our heirs, executors and administrators, successors and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH:

That if said Contractor, its heirs, executors, administrators, successors, or assigns, shall in all things stand to and abide by, and well and truly keep and perform the covenants, conditions, and agreements in the foregoing contract and any alteration thereof made as therein provided on its or their part to be kept and performed at the time and in the manner therein specified and in all respects according to their true intent and meaning, and shall indemnify and save harmless the Owner, its officers, and agents, as therein stipulated, then this obligation shall become and be null and void; otherwise it shall be and remain in full force and effect. In case suit is brought upon this bond, the said surety will pay a reasonable attorney's fee to the Owner in an amount to be fixed by the court. Surety, for value received, hereby stipulates and agrees that no amendment, change, extension of time, alteration, or addition to said contract, and of any feature or item or items of performance required therein or thereunder, shall in any manner affect its obligations on or under this bond; and said surety does hereby waive notice of any such amendment, change, extension of time, alteration, or addition to said contract, and of any feature or item or items of performance required therein or thereunder.

IN WITNESS WHEREOF, we have hereunto set our hands and seals on the _____ day of _____, 2022.

CONTRACTOR

SURETY

Subscribed and sworn to this _____ day of _____, 2022.

Notary Public _____

PAYMENT BOND

(TO BE EXECUTED WITHIN FIVE (5) DAYS OF CONTRACT AWARD)

LANDSCAPE MAINTENANCE SERVICES

THAT WHEREAS, the City of Hermosa Beach (Owner) has awarded to _____, as Contractor, a contract to provide Landscape Maintenance Services.

AND WHEREAS, said Contractor is required to furnish a bond in connection with said contract, to secure the payment of claims of laborers, mechanics, materials persons, and other persons as provided by law;

NOW, THEREFORE, we, the undersigned Contractor and Surety, are held firmly bound unto the City of Hermosa Beach as Owner in the penal sum of _____ Dollars (\$_____.__) which is 100 percent of the total contract amount for the above stated project, for which payment well and truly to be made, we bind ourselves, our heirs, executors and administrators, successors and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH:

That if said Contractor, its heirs, executors, administrators, successors, or assigns, or subcontractors, shall fail to pay any of the persons named in Civil Code Section 3181, or amounts due under the Unemployment Insurance Code with respect to work or labor performed by any such claimant, or any amounts required to be deducted, withheld, and paid over to the Employment Development Department from the wages of employees of the Contractor and its subcontractors pursuant to Section 13020 of the Unemployment Insurance Code, with respect to such work and labor, that the surety or sureties herein will pay for the same in any amount not exceeding the sum specified in this bond, otherwise the above obligation shall be void. In case suit is brought upon this bond, the said surety will pay a reasonable attorney's fee to the Owner in an amount to be fixed by the court.

This bond shall insure to the benefit of any of the persons named in Civil Code Section 3181 as to give a right of action to such persons or their assigns in any suit brought upon this bond.

IN WITNESS WHEREOF, we have hereunto set our hands and seals on this day of _____, 2022.

CONTRACTOR

SURETY

Subscribed and sworn to this _____ day of _____, 2022.

Notary Public _____

**NONCOLLUSION AFFIDAVIT TO BE EXECUTED
BY EACH AWARDEE OF A PRINCIPAL CONTRACT**

STATE OF CALIFORNIA)
)ss
COUNTY OF)

_____ being first duly sworn, deposes and says that he is

_____ (sole owner, a partner, president, etc.)

of _____, the party making the foregoing bid, that such bid is not made in the interest of or behalf of any undisclosed person, partnership, company, association, organization or corporation, that such bid is genuine and not collusive or sham, that said bidder has not directly or indirectly induced or solicited any other bidder to put a false or sham bid, and has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put a sham bid, or that anyone shall refrain from bidding, that said bidder has not in any manner, directly or indirectly, sought by agreements, communication, or conference with anyone to fix the bid price of said bidder or of any other bidder, or to fix the overhead, profit or cost element of such bid price, or of that of any other bidder, or to secure any advantage against the public body awarding the Contractor or anyone interested in the proposed contract; that all statements contained in such bid are true and, further, that said bidder has not, directly or indirectly, submitted his bid price, or any breakdown thereof, of the contents thereof, or divulged information or data relative thereto, or paid and will not pay any fee in connection therewith to any corporation, partnership, company, association, organization, bid depository, or to any member or agency thereof, or to any other individual, except to such person or persons who have a partnership of other financial interest with said bidder in his general business.

Signed _____

Title

Subscribed and sworn to before me this _____ day of _____, 2022.

Notary Public

COMPENSATION INSURANCE CERTIFICATE

Pursuant to Section 1861 of the State Labor Code, each Contractor to whom a public works contract has been awarded shall sign the following certificate and shall submit same to the City of Hermosa Beach prior to performing any work on this contract:

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for worker's compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract.

CONTRACTOR: _____.

(TITLE) _____

Date

EXHIBIT A

Section 1. SCOPE OF SERVICES

1. Summary of Work Covered by Contract Documents

- A. The Work covered under this contract includes landscape maintenance services for the City of Hermosa Beach.
- B. The Contractor is required to furnish all labor, materials, services, tools, equipment, transportation, hauling, dumping, fertilizers, seeds, plants, insurance, bonds, security, notifications, licenses, permits, fees in accordance with applicable federal, state, and local regulatory requirements, and any other items needed to complete the specified work in strict accordance with the Contract Documents. Any miscellaneous labor, equipment, and/or materials not specifically detailed or specified but required to complete the work shall be provided by the Contractor as an integral part of the work, at no increase in cost to the Owner.

C. Scope of Work

Contractor shall perform all work necessary to complete the agreement in a manner satisfactory to the Public Works Director or his/her designee. The work to be done under these specifications shall include the furnishing of all labor, material, equipment, tools, disposal site or disposal transfer station expense and any other incidental expense necessary to perform the following services for the City of Hermosa Beach. The areas to be maintained shall include turf areas, ground cover areas, trees and shrubs in parks, medians and the downtown area. Including landscaped areas surrounding City owned facilities (City Hall, City Storage Building, City Yard, Clark Building, Community Center, Community Services Building, Hermosa Beach Library, Hermosa Beach Fire Station, and Hermosa Beach Police Department.

D. Level of Maintenance

- 1. All work shall be performed in accordance with the maintenance standards at frequencies established by City representative, so as to maintain a pleasing aesthetic level. Standards and frequencies may be modified from time to time as deemed necessary by the City for the proper maintenance of these parks and medians.
- 2. The following must be done weekly at all parks: mow turf, edging, shrubs, hardscape maintenance, and visual inspections. Litter must be picked up daily.

3. The City shall make weekly inspections of all areas included in the agreement. The results of each inspection shall be recorded and retained for reference. The City shall allot ten (10) hours. Contractor shall compensate the City for all time required for inspection and supervision in excess of the above-specified time, providing that:

- 1) The excess time is, in the opinion of the City, required due to an inadequate level of maintenance as specified herein;
- 2) That the Contractor has failed to correct said deficiencies within 3 working days after notification. Compensation shall be charged at a rate including actual time, mileage and fringe benefit costs incurred by the City.

Notices and penalties for non-performance are set forth as follows:

- 1) Deficiency Notice: Contractor is required to correct deficiencies within the time specified by the City.
- 2) Withholding of Payment: Provided work under the deficiency notice has not been completed within the time allotted, payment for subject deficiency shall be withheld until deficiency is corrected, without right to retroactive payments.

E. Extra Work

Extra work is that work not included under the various proposal items nor the result of the Contractor's negligence. Extra work shall include but not be limited to new planting of shrubs and trees, replanting of ground cover, backfilling washed out areas, pulling weeds from residential sidewalks, etc. The City will pay for all extra work at a price approved by the City prior to completion of the work. Any additional laborers will be paid at a rate equal to the wage rate and mark up per the Contractor's hourly rates.

Contractor shall be responsible for any losses or damage due to negligence as determined by the City representative. Contractor shall obtain written approval from the City representative prior to proceeding with any extra work except for emergency repairs. Contractor shall submit a written proposal to the City when extra work is required or requested by the City, this proposal shall indicate labor cost(s) that are equal to the contract wage rate including mark up and market rate material costs including mark up, if any. The City reserves the right to have any extra work completed by other Contractors or City forces. All work performed under this section shall not interfere with or reduce normal maintenance schedules or activities. Separate crews shall be utilized for extra work unless otherwise agreed upon by the City's representative.

F. Working Hours

Monday through Sunday 8AM to 5PM

G. Park or Building Closures

In the event any area of a park is unusable for any reason, including acts of nature or vandalism, the City may declare, for the purpose of maintenance, the park is closed. Notwithstanding, any provisions contained elsewhere in this agreement, the City reserves the right to perform any repair or construction work it deems advisable, including normal routine maintenance contemplated by this agreement, with its own labor and equipment or through a third party. Contractor shall provide credit for days not worked at a location due to park closures or City projects.

In The event, any City building is closed for construction where the landscaping is not accessible or being replaced as a city project. There shall be no billing for that facility until the building / landscaping is completed and opened to the public.

H. Damages

Contractor shall report immediately any damage to City equipment or property. Contractor shall be liable for damages caused by his/her vehicular traffic. Any repairs and associated cost resulting from Contractor vehicle damage shall be the responsibility of the Contractor.

I. Materials and Equipment to be Provided by Contractor

Contractor at his own cost and expense shall furnish all necessary equipment, supplies, and materials of good quality and in the amounts necessary to fulfill this agreement and to accomplish an acceptable and professional level of maintenance. These equipment, supplies, and materials shall include, but not be limited to:

1. All necessary gas, oil, and spare parts for all equipment.
2. All necessary top dressing, seed, fertilizers, amendments, tree stakes, fasteners, and City approved pest control.
3. Contractor shall replace all trees, shrubs, and ground cover if dead or damaged due to Contractor negligence. Contractor shall secure the City's approval of the type of each supply, material or equipment prior to its use or installation on park facilities. The City will provide water at each park site at no cost to the Contractor.

J. Equipment Noise

Each internal combustion engine used for any purpose on the project or related to the project shall be equipped with a muffler of a type recommended by the manufacturer. No internal combustion engine shall be operated on the agreement without said muffler. (It is preferred that electric equipment be used when possible.) Said noise level requirement shall apply to all equipment on the project or related to the project including but not limited to trucks, or transient equipment that may or may not be owned by the Contractor. The use of loud sound signals shall be avoided in favor of light warnings except those required by safety laws for the protection of the public or Contractor's personnel.

K. Blowers

Use of leaf blowers within the City was prohibited as of July 1, 1988, and the operation of any mechanical device to blow leaves, dirt or other debris is prohibited by Municipal Code Chapter 8.24.040.

L. Inclement Weather

Contractor shall not perform any operations during inclement weather, which may destroy or damage ground cover or turf areas. Contractor shall contact the City for the determination of non-operation conditions. During inclement weather, Contractor shall provide staffing for citywide park inspections, debris removal and cleanup in addition to work described in the contractor documents.

Contractor shall perform such duties as replacing tree stakes, re-tie trees, and remove debris from catch basins in parks and some street areas as instructed by City Representative.

M. Air Pollution

Contractor shall comply with all air pollution control rules, regulations, ordinances and statutes, which apply to any work, performed pursuant to the agreement and shall not discharge smoke, dust or any other air contaminants into the atmosphere in such quantity as will violate the regulations of any legally constituted authority. Material to be disposed of shall not be burned.

N. Special Provision Traffic and Detours

1. General

Contractor shall provide all labor, materials and equipment to install barriers, guards, lights, signs, temporary bridges, flag-persons; advising the public of detours and construction/maintenance hazards, and,

upon completion of the work, promptly remove all signs and warning devices. Contractor shall be responsible for compliance with additional public safety requirements, which may arise during landscape installations at the park site. Contractor shall notify the City twenty-four (24) hours in advance of closing, partial closing or reopening of any street or public thoroughfare.

Contractor shall provide a traffic control plan from the WHATCH Manual to be approved by City representative before the work begins. The traffic control devices should be in place when work is occurring.

2. Responsibility

Should Contractor appear to be neglectful or negligent in furnishing warning and protective measures, the City may direct attention to the existence of a hazard, and the necessary warning and protective measures shall be furnished and installed by the Contractor, at the Contractor's expense.

3. Hauling

Spillage resulting from operations on or across public thoroughfares shall be immediately removed as specified in the City of Hermosa Beach Municipal Code, Chapter 8.44.060 at Contractor's expense. When entering or leaving roadways carrying public traffic, the Contractor's equipment, whether empty or loaded, shall in all cases yield to public traffic.

O. Disposal of Debris

Contractor, as specified in the City of Hermosa Beach Municipal Code, Chapter 8.44.060, shall promptly dispose of all debris accumulated as a result of maintenance operations and shall not allow any debris therefore to remain on the public street or other public property after 5:00 P.M. on the day which they are collected.

Debris is defined as grass clippings, leaves, branches, paper and all foreign matter, etc. All debris shall be disposed of at the City Yard. Disposal of debris shall be performed at no additional cost to the City and shall be considered to be included as part of the Contractor's proposal price.

P. Maintenance Schedules

Contractor is required to furnish weekly, monthly, and annual maintenance schedules to include planned activities for all persons performing any function of the agreement. The schedules shall be submitted to the City no later than the start of the agreement and shall be updated as necessary.

Q. Herbicides/Pesticides

The use of any and all herbicides and pesticides are **prohibited** in the City of Hermosa Beach, thus the routine maintenance of weed control must be maintained by hand operation or other methods other than herbicides; other methods (mechanical, mulching, etc.) that are required to maintain a positive aesthetic area can also be used.

R. Arborist Services

Contractor shall provide Arborist services when requested. This includes all trees covered in this contract. Any dead or diseased trees that require removal will be inspected by the Arborist and Contractors representative prior to removal, a written report or memo will be required City may require Arborist service in determining the condition and potential hazards of city trees.

S. Submittals

The following submittals are required prior to commencement of work.

1. Traffic Control Plan
2. List of equipment to be used
3. Emergency contacts
4. Letters Identifying Site Authorized Contractor's Representative or "Superintendent" and Contractor's "Competent Person"
5. Copy of City business license
6. And others as requested by the Public Works Superintendent

2. Descriptions of Items in the Proposal Schedule

The following descriptions of Proposal Items are intended to clarify and expand on the description of Proposal Items in the Proposal Schedule. All items of work described shall be included in the amount proposal for that item.

The following tables provide the items of work to be completed at each location. For specifications about the work, see *Section 2.1- Description of Work* in Special Provisions.

LANDSCAPE MAINTENANCE OF PARKS AND PARKETTES		
Item No.	Park Name and Address	Description of Work
1	Ardmore Park 491 Ardmore Avenue	<ul style="list-style-type: none"> • Turf Care • Irrigation • Park Furniture • Sidewalks • Trees • Litter Control
2	Bi-Centennial Park 550 4 th Street	<ul style="list-style-type: none"> • Turf Care • Irrigation • Park Furniture • Sidewalks • Trees • Litter Control
3	Edith Rodaway Friendship Park 350 Prospect Avenue	<ul style="list-style-type: none"> • Turf Care • Irrigation • Park Furniture • Planters • Basketball Court • Decomposed Granite Care • Sidewalks • Trees • Litter Control
4	Fort Lots-of-Fun 1102 6 th Street	<ul style="list-style-type: none"> • Turf Care • Irrigation • Park Furniture • Planters • Trash Cans (Only from June to September) • Sidewalks • Trees • Litter Control
5	Greenwood Park 1102 Pacific Coast Highway	<ul style="list-style-type: none"> • Turf Care • Irrigation • Planters • Sidewalks • Trees • Litter Control
6	Greenbelt	<ul style="list-style-type: none"> • Turf Care • Irrigation • Park Furniture and Drinking Fountains • Planters • Exercise Equipment • Fire Pit • Entrance Ways to Wood Chip Path • Litter Control

7	Kay Etow Parkette Monterey Boulevard and Lyndon Street	<ul style="list-style-type: none"> • Turf Care • Irrigation • Park Furniture • Planters 	<ul style="list-style-type: none"> • Sidewalks • Trees • Litter Control
8	Clark Field 861 Valley Drive	<ul style="list-style-type: none"> • Turf Care • Irrigation • Park Furniture and Drinking Fountains • One (1) Tennis Court 	<ul style="list-style-type: none"> • Planters • Sidewalks • Litter Control • Two (2) Basketball Courts • Four (4) Pickleball Courts • Lawn Bowling Green •
9	Moondust Parkette 1014 2 nd Street	<ul style="list-style-type: none"> • Turf Care • Irrigation • Park Furniture • Planters 	<ul style="list-style-type: none"> • Sidewalks • One (1) Basketball Court • Trees • Litter Control
10	Noble Park 1400 The Strand	<ul style="list-style-type: none"> • Turf Care • Irrigation • Planters • Litter Control • Trees • Trash Cans - (Only From June to September) 	<ul style="list-style-type: none"> • Sidewalks • Decomposed Granite Path • Park Furniture and Drinking Fountains
11	Ocean View Parkette 857 3 rd Street	<ul style="list-style-type: none"> • Turf Care • Irrigation • Planters 	<ul style="list-style-type: none"> • Sidewalks • Trees • Litter Control
12	Sand Hill Parkette Manhattan Avenue and Loma Drive	<ul style="list-style-type: none"> • Turf Care • Irrigation • Planters • Stairs 	<ul style="list-style-type: none"> • Sidewalks • Tree • Litter Control
13	Scout Parkette 1402 Prospect Avenue	<ul style="list-style-type: none"> • Turf Care • Irrigation • Planters 	<ul style="list-style-type: none"> • Sidewalks • Trees • Litter Control
14	Sea View Parkette 1870 Prospect Avenue	<ul style="list-style-type: none"> • Turf Care • Playground Equipment • Park Furniture • Planters • Irrigation 	<ul style="list-style-type: none"> • Trash Cans (Between June and September) • Sidewalks • Trees • Litter Control • BBQ
15	Shaffer Parkette	<ul style="list-style-type: none"> • Turf Care 	<ul style="list-style-type: none"> • Sidewalks

	3231 Ingleside Drive	<ul style="list-style-type: none"> • Park Furniture • Planters • BBQ 	<ul style="list-style-type: none"> • Trees • Litter Control
16	South Park 425 Valley Park	<ul style="list-style-type: none"> • Turf Care • Irrigation • Park Furniture and Drinking Fountains • Sidewalks • Trees 	<ul style="list-style-type: none"> • Planters • BBQ • Playground • Decomposed Granite Pathway • Litter Control • Trash Cans (June to September)
17	Valley Park 2521 Valley Drive	<ul style="list-style-type: none"> • Turf Care • Irrigation • Planters • BBQ • Litter Control • Trees • Playground 	<ul style="list-style-type: none"> • Fire Pit • Trash Cans (June To September) • Sidewalks • Park Furniture and Drinking Fountains • One (1) Basketball Court

LANDSCAPE MAINTENANCE OF CITY FACILITIES		
Item No.	Facility Name and Address	Description of Work
18	City Hall 1315 Valley Drive	<ul style="list-style-type: none"> • Irrigation • Sidewalks • Litter Control • Planters <ul style="list-style-type: none"> • Trees • Entrances • Trash Cans <p><i>Note: City Hall includes the front of the building and Bard Street behind the building. To examine the area behind City Hall, Proposer should contact Public Works.</i></p>
19	City Storage 1110 6 th Street	<ul style="list-style-type: none"> • Litter Control • Sidewalks • Entrances <ul style="list-style-type: none"> • Irrigation • Planters • Trees
20	City Yard 555 6 th Street	<ul style="list-style-type: none"> • Turf Care • Litter Control <ul style="list-style-type: none"> • Sidewalks • Trees
21	Clark Building 861 Valley Drive	<ul style="list-style-type: none"> • Turf Care • Litter Control • Sidewalks • Planters <ul style="list-style-type: none"> • Trees • Entrances • Irrigation

22	Community Center 710 Pier Avenue	<ul style="list-style-type: none"> • Turf Care • Irrigation • Planters • Entrances 	<ul style="list-style-type: none"> • Litter Control • Sidewalks
23	Community Services Building 1035 Valley Drive	<ul style="list-style-type: none"> • Turf Care • Litter Control 	<ul style="list-style-type: none"> • Sidewalks • Trees • Picnic Tables
24	Hermosa Beach Library 550 Pier Avenue	<ul style="list-style-type: none"> • Litter Control • Sidewalks • Planters 	<ul style="list-style-type: none"> • Entrances
25	Hermosa Beach Fire Station 540 Pier Avenue	<ul style="list-style-type: none"> • Litter Control • Sidewalks • Planters 	<ul style="list-style-type: none"> • Trees • Benches • Entrances
26	Hermosa Beach Police Department 540 Pier Avenue	<ul style="list-style-type: none"> • Litter Control • Sidewalks • Planters 	<ul style="list-style-type: none"> • Trees • Stairs • Benches

BALL FIELD MAINTENANCE AT CLARK FIELD		
Item No.	Field Type	Description
60	1 Soccer Field	<ul style="list-style-type: none"> • To be maintained daily during soccer season (September through December). • To be maintained on an as-needed basis, as determined by the City. • Litter Control
61	3 Baseball Fields	<ul style="list-style-type: none"> • To be maintained daily during the regular season (February 1st through July 31st). • To be maintained on an as-needed basis, as determined by the City, normally 2-3 times a week. • Litter Control

MAINTENANCE OF TENNIS COURTS, BASKETBALL COURTS, PICKLEBALL COURTS, AND SKATE PARK			
Item No.	Item Type	Location	Description
61	Tennis Courts	Clark Field 861 Valley Drive	To be washed down once a month.
		Community Center 710 Pier Avenue	<ul style="list-style-type: none"> To be washed down once a month. Plant growth should be edged so no plant material (ivy) is on the court surfaces.
62	Pickleball Courts	Clark Field 861 Valley Drive	To be washed down once a month.
63	Basketball Courts	Clark Field 861 Valley Drive	To be washed down once a month.
		Edith Rodaway Friendship Park 350 Prospect Avenue	To be washed down once a month.
		Moondust Parkette 1014 2 nd Street	To be swept. As part of this RFP, Proposer is encouraged to recommend a schedule of maintenance for sweeping the basketball court.
		Valley Park 2521 Valley Drive	To be swept. As part of this RFP, Proposer is encouraged to recommend a schedule of maintenance for sweeping the basketball court.
64	Skate Park	Community Center 710 Pier Avenue	<ul style="list-style-type: none"> To be washed down once a month. Litter removal.

PLACEMENT OF WOOD CHIPS		
Item No.	Location	Description
65	Greenbelt	Wood chips are to be replaced twice a year and as needed.
66	South Park	Wood chips in the play area are to be replaced twice a year.

3. Office For Inquires and Complaints

The Contractor shall maintain an office at some fixed place and shall maintain a telephone therein, listed in the telephone directory in his/her own name or in the file name by which he/she is commonly known, and shall at all times during the hours between 8:00 AM and 5:00 PM of each working day have a full-time employee at said office for the answering of inquiries and for receiving complaints from the Director of Public Works. The Contractor shall maintain a written log of all complaints, the date thereof, and the action taken pursuant thereto or the reason for non-action. Such a log of complaints shall be open to the inspection of the Director of Public Works.

The Contractor shall make every reasonable effort to respond to complaints on the same day they are received and shall report to the Director of Public Works within twenty-four (24) hours as to the action taken concerning each complaint.

4. Public Relations

Contractor shall, in person or through his/her agent, investigate any complaint, which may concern, or be involved in, the performance of the contract. Contractor shall report to the Director of Public Works, or designee, the following working day as to the action taken with reference to the complaint and, when necessary, complete a Service Request, which will remain on file at City Hall. Complaints received before noon shall be answered the same day; complaints received after noon shall be answered the following day.

5. Emergency Call Back

The Contractor shall provide employees and equipment to respond to any after hour emergency, sewer plug or spill. A 24-hour contact phone number shall be provided by the Contractor. Contractor must respond within 30 minutes after being contacted by the City. Contractor must mobilize and have the appropriate personnel and equipment in the City of Hermosa Beach within two (2) hours from when the emergency phone call was received per the base proposal or within one (1) hour from when the emergency phone call was received per the alternative proposal. The emergency may require as Vactor truck and video camera vehicle. This response requirement includes nights, weekends, holidays, and all hours. For proposal purposes, costs for this service shall include all mobilization and hourly costs using a two-man, two-hour minimum service.

6. Damages

The Contractor shall report without delay any damage to City equipment, City property or private property. The Contractor shall be liable for damages caused by his/her actions. Any repairs and associated cost resulting from Contractor caused damage shall be the responsibility of the Contractor.

Section 2 Description of Work Items

General Maintenance

The following details pertain to landscape maintenance of all City parks, parkettes, facilities, medians, planters, and parkways. It is the Contractor's responsibility to visit each site to determine and verify all estimates. The City will not be responsible for any errors or omissions in the estimates. The Contractor shall ask the City for resolution of Questions in this section before submitting a proposal.

1. Turf

a. Care

All turf areas shall be maintained at a mowing height of one (1) inch to one and one-half (1½) inches. Turfs shall be mowed once a week. During heavy growth seasons or for special events, extra mowing may be required by the City, and performed by the Contractor at no additional cost to the City. Turf shall be swept, vacuumed, or otherwise cleaned to maintain a neat appearance at all times. Turf clippings and debris shall be lifted the same day of each mowing, trimming or edging operation and shall be removed from the site as specified in Municipal Code, Chapter 8.44.060. Contractor shall pay special attention so as to have the turf areas in their best appearance at all times.

Turf shall be over-seeded twice annually in all parks and as needed in the heavily worn areas. See Section titled Over-Seeding. Bare areas shall be re-seeded with a topper; a nontoxic weed control shall be used to keep turf looking aesthetically pleasing after approval of City representative.

Contractor shall take special care not to cause any damage to the turf or Greenbelt area with vehicles or mowing equipment. Contractor shall complete repairs immediately after damage occurs.

b. Edging and Trimming

Turf shall be trimmed to the edge of sidewalks, curbs, mow strips, retaining walls, posts, valve boxes, controllers, light standards and any paved surface. Turf shall be kept trimmed to a sufficient distance from sprinkler heads to ensure proper sprinkler coverage and for a distance of eighteen (18) inches from all tree trunks. Contractor shall exercise care not to injure the tree trunks with mechanical equipment. Contractor shall also keep turf trimmed to a sufficient distance from all valve and quick coupler irrigation boxes.

c. Quarterly Fertilization Treatment

All turf areas shall be fertilized to a minimum of four times a year or greater as is necessary to maintain a healthy appearance and condition. Fertilizer material tags shall be submitted to the City for approval before application. All plants, ground cover, shrubs, and trees shall be fertilized and treated as necessary to maintain a healthy condition and appearance.

Fertilizers shall be mixed to a depth of 3" and replenished at a frequency to maintain an aesthetically pleasing appearance. This is for all plant and flower beddings.

d. Soil Aeration

All turf areas shall be aerated a minimum of two (2) times each year. This minimum aeration will be scheduled for: February 1st to February 28th and August 1st to August 31st. These dates are subject to change at the City's discretion. Aeration should be accomplished just prior to fertilizer application. The entire turf areas shall be aerated with a self-propelled machine that removes cores of soil 3/4" in diameter by four (4) to six (6) inches long, spaced no more than six (6) inches apart before aerating.

e. Overseeding

Contractor shall over-seed **all turf areas** twice annually. In addition Contractor shall over-seed the Christmas Tree Lot located at Community Center east turf area the first week of January, each year of the agreement.

Contractor Shall over seed areas that need special care as requested by the Public Works representative.

f. Thatch Removal

Thatch shall be removed with a vertical mower, or its approved equal, once a year coordinated with soil aeration of all turf areas as directed by the City. Care shall be taken to avoid unnecessary or excessive injury to the turf grass stand. Contractor shall sweep or rake the dislodged thatch from the turf -areas and remove from the park site as specified in Municipal Code, Chapter 8.44.060. After the thatch is removed, turf shall be aerated, fertilized, and watered. This operation shall be coordinated with Section titled Fertilization.

2. Shrubs, Bushes, and Planters

Shrubs and bushes shall be selectively pruned to a distance of one (1) foot from fences, buildings, driveways, sidewalks, trees, retaining walls and sprinkler heads. Contractor shall prune where necessary to maintain safe vehicular and pedestrian visibility as directed by the City. Contractor shall provide sufficient landscape detail to maintain an aesthetic and trimmed appearance.

a. Mulch

Planters shall be mulched to a depth of 3" and replenished at a frequency to maintain this depth and an aesthetically pleasing appearance. This includes the Hermosa Avenue medians from 10th Street to 14th Street, Hermosa Avenue center medians from 27th Street to 35th Street, Pier Avenue Planters, City Hall planters, and Community Center planters. Mulch is to be approved by the city representative.

3. Ground Covers

a. Definition

Ground covers are low growing plants that grow in colonies to form a solid mat over the surface of the ground. They spread by rhizomes, stems or by roots, which form at the nodes of trailing branches that come in contact with the soil. These plants give a flat or two-dimensional effect to the landscape, such as but not limited to, archtotheca, osteopermum, trailing gazania and lantana, ivy, trachelospermum, baccharis, and varieties of ice plant.

b. Ground Cover Trimming

Ground cover shall be kept trimmed to the edge of sidewalks, light fixtures, driveways, mow strips, retaining walls and buildings. Ground cover shall be kept one (1) foot from fences, property lines, trees and shrubs. In no case shall ground cover be allowed to climb walls, fences, light fixtures, buildings, shrubs and/or trees unless otherwise approved by the City.

c. Turf Care/Edging Coordination

All turf cutting and turf edging will be completed in the same area on the same day. All debris clean-up shall be completed the same day.

d. Cultivation

The open soil between plants shall be regularly cultivated where the planting permits. Contractor shall pay special attention to the maintenance of the flowerbed and planter area. e. Replanting

Replanting will be required to maintain the continuity of the ground cover area, and replacements shall be as approved by the City.

4. Irrigation

a. Inspection

Irrigation should be inspected daily as landscaping maintenance occurs. Any broken sprinklers heads, valve boxes or any other irrigation items shall be repaired immediately when possible. any damaged irrigation shall be communicated to the Public Works representative and entered in the daily log of activities.

Irrigation shall also be inspected for coverage as needed, any deficiencies in coverage from the irrigation system shall be reported to the Public Works representative and entered in the daily log of activities.

b. Adjustment

An automatic irrigation system is provided at some sites for the Contractor's use to maintain optimum soil moisture content in order to ensure healthy, vigorous growth but shall not be intended as the only means of irrigation. Manual watering shall be required at all locations where an automatic irrigation system is not provided and shall be done so as to prevent runoff to adjacent streets, sidewalks and gutters (Municipal Code, Chapter 8.44.060). Any over spraying of the sprinkler systems on to areas other than intended shall be corrected immediately.

City shall be responsible for properly coordinating the various time clocks and adjusting the various watering schedules to provide adequate water to maintain all planted areas in a thriving condition and so as not to be interfered with by an interruption of electrical power or malfunctioning of the controller or control valves for more than two consecutive days. Contractor shall be required to water by other means if necessary to prevent deterioration of the areas affected. Contractor shall perform all irrigation work so as not to interfere with the public's use of the park facility. Contractor shall limit the use of water concurrent with the weather situation and to the satisfaction of the City.

Contractor shall make minor adjustment to keep irrigation heads in proper operating condition at all times. Contractor shall adjust irrigation heads as necessary so that all water is directed away from streets, sidewalks and gutters (Municipal Code, Chapter

8.44.060). Contractor shall report irrigation problems where landscape has been affected by lack of water.

In the event of mandatory water rationing, the Contractor shall reduce water consumption on all landscape areas in accordance with instructions from the City.

5. Infection, Disease, and Pest Control

Contractor shall provide a complete non-pesticide/herbicide solution to insect, disease and pest control as necessary or as directed by the City representative so as to keep plant materials in a healthy condition and free from insects and disease.

Control of rodents, snails, slugs, and sow bugs, by use of traps is permissible.

Contractor shall not use any poisonous materials.

Contractor shall obtain the City's approval forty-eight (48) hours prior to the use of any mechanical or any other method of control.

It is the Contractor's responsibility to notify the City of any infection or disease of any trees or landscape. The labor and material needed to complete this section is considered normal maintenance, not extra work and no charge to the City.

6. Weed Control

At all locations in the Contract. Complete removal of all weed growth shall be accomplished every week on a continuing basis, as weeds appear and not just once each week. Landscaped areas shall be weeded before any weeds reach four (4) inches in height. For the purpose of this agreement, a weed will be considered as "any undesirable or misplaced plant". Weeds shall be controlled either by hand or mechanical methods.

7. Annual Plantings

Annual plantings refer to adding plants as specified at the specified location to remove dead plans and to replace them with similar plans to maintain the fullness and numbers of plants in the area.

Contractor shall provide one-gallon drought tolerant plants annually for the planters at the City Hall entrance and the raised planter boxes on Hermosa Avenue between 10th and 14th Streets.

Contractor shall provide annual drought tolerant re-planting at the Windmill planters and the Veteran's Memorial prior to Veterans Day.

8. Replacement of Dead Plant Material

Contractor shall be responsible for maintaining healthy plant material. Contractor shall be responsible for replacement (equal size) of any plant material, shrubs, bushes which through his/her act or omission dies during the length of this agreement.

9. Sand Play Areas

Play areas covered by sand shall be kept free of weeds, litter, and debris. Sand shall be kept in a reasonably leveled condition as directed by the City to prevent the development of large holes or the exposure of equipment footings or foundations. Sand areas should be tilled and maintained in a manner so as to minimize the presence of densely compacted conditions. **Play areas to be checked daily** for broken glass and hazards, which need immediate correction. Sand shavings shall be swept from the adjoining walkways as directed by the City **daily**. Special care is to be taken in cleaning and maintaining the drinking fountains from sand-related problems and plugs.

Contractor to replenish sand in sand play areas twice a year to maintain level at the designated level.

Sand play areas exist at South Park, Valley Park, Seaview Park and Fort Lots of Fun.

10. Engineered Wood Fibers

South Park

The South Park Engineered Wood Fibers in the playground areas shall be replenished and compacted (2) two times a year per schedule to maintain the surface at the designated level. At no time the depth of the engineered wood Fibers shall be less than 8" after compaction. Additional material shall be added to achieve the standard required depth of the engineered wood fibers.

11. Park Furniture

Park benches, tables, and drinking fountains to be kept clean **daily** and any damages or graffiti shall be reported to Public Works.
Any stickers shall be removed.

Any damaged park furniture shall be reported to the Public Works representative

12. Barbeques

Barbeques (BBOs) are to be emptied of coals, ash, and litter daily and as needed.

13. Decomposed Granite

Decomposed Granite areas shall be kept in neat and clean condition, free from weeds and debris. Contractor shall keep low worn areas level by filling in low areas and compacting so as to provide a smooth safe surface. stabilizing agent needs to be applied to all repaired areas. Per manufacturer's specifications The condition is to be maintained weekly. Contractor will be responsible for minor replacement of decomposed granite not to exceed 10 yards per year.

14. Trash Cans

Trashcans located at all city Parks are to be maintained and emptied once a day 7 days a week including holidays from the month of June through September (summer months). Contractor will be responsible for trash bags and picking up any surrounding trash. Time of pick up is to be coordinated.

15. Sidewalks at Parks

Park Sidewalks are to be swept daily on service days and kept free of debris. Valley Park and South Park are to be swept 7 days a week. The sidewalk area in front of City Hall is to be swept daily.

16. Greenbelt

- a. The ice plant along the curbside around the trees and walk paths must be trimmed and maintained within a frequency to present a manicured aesthetic appearance. Curbside areas to be trimmed are not to exceed 18 inches from the curb.
- b. All tree branches must be trimmed that may be blocking any of the pathways; dead plants must be removed and replaced in a timely manner.
- c. Contractor shall be sensitive to the aesthetic nature of the Greenbelt in particular at the street intersection areas and shall provide sufficient detail efforts to produce an enhanced appearance. (This may require the removal and replacement of outdated/overgrown and/or unsightly landscaping.)
Note: This activity shall be part of the contract price and not considered extra work.
- d. Wood chip replacement.

Contractor will maintain the wood chips on the Greenbelt:

The center walk path must have a minimum depth of three (3) inches of wood chips. The required wood chips are 3" Minus Wood Chips.

Wood chips must be clear of debris, stems, and/or branches that may present a difficulty to pedestrians Wood chips must be 3-Inch shall not exceed a maximum of three inches in length.

Prior to wood chip installation, ground surface should be leveled with dirt. Repaired areas to be compacted before wood chips are installed. Wood chips are to be replenished throughout the entire Greenbelt pathway 2 times a year. The estimate is 400 cubic yards twice a year and as needed, which is estimated to be an additional 200 cubic yards. City Representative will coordinate and approve the same type of dried wood chips that is currently on the Greenbelt pathway.

Mulch or wood chips must be maintained around the base of all trees. Some areas may require manual weed removal; attention must be given to identifying weeds vs. small plants.

16. Lawn Bowling Green Field

Contractor will provide special care in maintaining the lawn bowling green. In particular:

1. Contractor shall provide a greens mower like or equal to a Scott-Bonner mower. (City staff must approve).
2. Contractor shall mow two times a week (Tuesday and Thursday), diagonally in both directions each day during the growing season. This can be reduced to two times a week diagonally in one direction each day during the dormant season. Mow in alternate diagonals during the dormant season.
3. Verticut once a month diagonally in both directions.
4. Fertilize six (6) times per year.
5. Aerate two (2) times per year. Complete the aeration by spreading and leveling holes and depressions with a top dressing of 30-grade sand. Contractor is to supply all materials.
6. Use approved weed removal (manual weed removal only).
7. Maintain the sandy ditch around the green.
8. Coordinate work periods with the city representative.

17. Special Care Instructions for Medians and Planters

In addition to the description of general landscape maintenance services provided, special care is needed for the following medians and planters. These locations are listed by their proposal item number.

Item 28: Medians on Aviation Boulevard, from Pacific Coast Highway to Harper Avenue. This area consists of tree wells and raised asphalt medians requiring litter removal, weeding, and sweeping.

Item 31: Medians on Pacific Coast Highway, from 24th Street to Gould Avenue. This is a raised asphalt median requiring litter removal, sweeping, and weeding.

Item 32: Medians on Pier Avenue, from Hermosa Avenue to Valley Drive. This area has tree grates will require litter removal.

Item 33: Planters on 2nd Street and The Strand require weeding, cultivating, litter removal, and replanting. How often replanting, how many plans

Item 36: Planters on Pier Plaza, from Hermosa Avenue to The Strand, have tree grates that will require litter removal.

Item 37: Planters in the alley behind Longfellow Avenue and 30th Place have tree grates requiring litter removal.

18. Ball Field Maintenance Clark Field

a. Baseball/Softball Field Maintenance

Recognizing that the baseball/softball diamonds are high-use facilities and that the proper care and maintenance of these is critical to the safety and well-being of the user-public as well as a deterrent to liability litigation, it is necessary to establish standards to insure adequate playing conditions.

The baseball/softball fields are to be maintained on a daily basis, Monday through Sunday during baseball season from February to July. During the off season, the baseball/softball diamonds shall be maintained on an as-needed basis as determined by the City, normally 2-3 times a week, and coordinated with the slow pitch schedule. This work shall be completed before 12:00 PM. each scheduled day.

Baseball/softball field maintenance includes watering, dragging, filling in sunken areas, and raking all sand areas for debris. For a complete set of specifications on the care and maintenance of baseball/softball diamonds see the special section titled "Care and Maintenance of Baseball and Softball Diamonds."

Special mowing is required at the southeast filled as not to use heavy mowing equipment that could damage turf infield.

The responsibility for the condition and maintenance of baseball/softball diamonds shall be as follows:

- A. Contractor's employee shall be responsible for the areas in which the diamonds are located and shall be charged with the overall responsibility for the condition and maintenance of the diamonds. This individual shall, on a daily basis, observe the conditions of the diamonds and take those measures necessary to insure the suitability of the diamonds for play. Definition: Suitability for play - A diamond shall be deemed suitable for play when it is smooth, free of debris, ruts, berms and low spots or any unnamed condition deemed hazardous.
- B. Contractor's employee shall meet with the City to inspect each City ball diamond and determine necessary heavy maintenance work to be completed on or before December 1st each year prior to the opening of baseball/softball season. Beginning with the field and turf maintenance the first week of December is mandatory.
- C. It shall be the responsibility of the Contractor to notify the City of any heavy maintenance work needed during the pre and playing season.
- D. Contractor shall be responsible for the installation of base stakes, pitcher and home plates. Contractor personnel shall be responsible for the burning of foul lines in advance of the playing season.
- E. Contractor shall be responsible for supplying all the additional "Ball Field Mix" (infield dirt) to complete the initial heavy maintenance. This work is to be performed as needed at the proposal cost for supplying an estimated 30 cubic yards of ballfield material.

b. Preparation of ball diamond as done by contractor personnel during the regular season February 1st – July 31st

- A. Preparation of three diamonds shall be done by the Contractor. During the baseball season, diamonds must be cared for daily to provide a continuing high standard of condition. Such preparation is described, sequentially, below.
- B. Preliminary Watering
Home plate and pitcher's mound will receive the heaviest watering as these areas get most use during actual playing time. Slightly less water will be applied to 1st, 2nd, and 3rd base areas.
- C. Leveling
Using a garden rake with a two-foot metal strip welded to the back, the soil in the batter's box and pitcher's mound should be loosened, raked, shaped, leveled and tamped down firmly.

If present, the dimple at the pitcher's mound shall be maintained at a graduated elevation to 12" above the playing surface with a circumference of eight feet (8').

Soil, which has been worked away around each base, must be replaced in the proper area and tamped down firmly.

c. Watering

- A. The diamond shall be watered thoroughly with the proper amount of water to provide a suitable condition for dragging. As a rule, the appearance of small water bubbles should indicate sufficient watering.
- B. In all watering of the diamonds, the correct procedure is to water away from yourself with the hose to the rear. Do not walk on the watered areas.

d. Dragging

- A. Ball diamond infields require moisture penetration to prevent a hard, dry condition from developing. It is therefore important that daily dragging be completed to break the crust.

The drag used for this purpose should be a minimum 3' X 4' and have 2/3" protruding spikes.

- B. Upon completion of the crust-breaking drag, a smoothing drag shall be undertaken. The drag is similar to a metal foot scraper, constructed of heavy interwoven metal shaped. The size of the drag is 4' X 6'.
- C. In all dragging, the correct procedure is to begin in the area of the pitcher's mound, and drag in overlapping, concentric circles until the entire skinned area is covered. Care should be exercised to prevent build-up of brick dust under the inner edge of the outfield grass causing a raised berm.

c. Periodic Special Maintenance

The daily dragging of the ball diamond is satisfactory within certain limits. However, after a period of continued maintenance of this type, it becomes necessary to take measures to ensure an even playing surface.

- A. A "drag", 5' wide and 8' long, is used for this operation.
- B. The "drag", towed by a pick-up truck or power equipment, is used to cut down high spots, dragging the excess to low areas.

C. The "drag" includes an adjustable metal cutting blade approximately 5-1/2" wide that can be raised or lowered or set at different angles.

D. This operation will be requested through the City to the Contractor's supervisor responsible for the area.

d. Inclement Weather Field Maintenance

During the baseball season, both the preparation months of December, January and February and the playing season of February through July, the Contractor must assist in the removal of water from the infields in order to accelerate the drying out process. This could include pumping from the low spots.

19. Soccer Field Maintenance – Valley Park, Clark Field

The soccer fields shall be maintained on a daily basis throughout the soccer season of September through December. It is the Contractor's responsibility to make every effort to bring a field into acceptable condition during periods of intermittent inclement weather.

Bare areas and worn areas shall be leveled prior to seeding as part of the contract as per the direction the city's representative.

During the off season, the soccer fields shall be maintained on an as-needed basis as specified in the section titled Turf Care.

During the soccer season, all work on soccer fields shall be completed before 2:00 p.m. each day.

Recognizing that soccer fields are a high use facility, and that their proper care and maintenance is critical to the safety and well-being of the user-public, and as a deterrent to liability litigation, it is necessary to establish standards to insure adequate playing conditions.

All soccer fields shall be aerated twice per year. The turf shall be aerated with a self-propelled machine that removes cores of soil 3/4" in diameter by four (4) to six (6) inches long, spaced no more than six (6) inches apart. Soil shall be moist to a depth of at least six (6) inches before aerating. Cores shall be removed from the field during or immediately after aeration.

After completion of the aeration process, Contractor is to top dress the turf area with a top dressing City has approved (Earthworks Clay-Breaker or approved equal) with a machine specifically designed for such operations.

Contractor shall be responsible for any and all damages to sprinkler heads, piping, valve boxes, etc. during the aeration process, and shall return any damaged components to full operation upon completion of aeration activities.

Contractor's employee shall, on or before May 1st of each year, meet with City representatives to inspect each soccer field and determine the necessary heavy maintenance work to be completed prior to the opening of the soccer season.

It shall be the responsibility of the City to make arrangements with the Contractor for the heavy maintenance deemed necessary (leveling, aeration, fertilization, seed planting, etc.). The City shall direct the Contractor as to the type and application of all turf seeding, if required.

It shall be the responsibility of the Contractor to notify the City of any heavy maintenance work needed during the playing season. Contractor is responsible for all material necessary to complete this task

20. Maintenance of Tennis Courts, Basketball Courts, Pickleball Courts, and Skate Park

Contractor shall wash down all tennis courts and the skateboard park using a water broom at the Community Center on the first Tuesday of every month between the hours of 7:00 a.m. and noon. Clark Field tennis courts, basketball courts, and pickleball courts are to be washed down using a water broom the first Monday of every month. Water outlets are provided at each of the tennis court areas. City will provide low flow water wands. Courts may require vacuuming if water restrictions are mandated. The basketball courts at Moondust Park and Valley Park are to be swept twice a month

21. Tree Maintenance

Trees are divided into three categories: park trees, median trees, and downtown trees. All trees are to be trimmed annually except those which are over 25' (twenty-five feet) tall which are trimmed every two years. Eucalyptus trees over 25,' however, must be trimmed annually. Coral trees must be inspected every six (6) months and trimmed as necessary. An inspection alongside City staff must be made annually to determine the extent of trimming necessary for all trees. Trimming should be done as necessary for safety.

Contractor is responsible for furnishing, supplying and performing tree staking. All trees requiring staking shall be securely staked at all times with a stake and secured to the stake with ties. Tree ties shall be inspected regularly to ensure against girdling and abrasion. Contractors are to inspect trees and notify the City of any diseased or hazardous conditions.

The City representative shall be notified and must approve any tree trimming. All trees are to be shaped trimmed and pruned to the highest arboricultural standards

as directed by Contractors certified Arborist. Trees less than 25 feet to be trimmed a minimum of once a year. Any dead or damaged branches shall be removed back to a lateral branch. No stubs will be permitted. Contractor shall restrict growth through pruning to maintain safe road visibility, vehicle and pedestrian clearance, equipment accessibility, and to prevent or eliminate hazardous situations.

Contractor is responsible for trimming all trees in all City parks and medians within the life of this agreement, in a time frame that is horticulturally correct for the best growth and maintenance of the trees. **All tree trimming must begin the first week of October and be completed by January 31st.** Park tree trimming scheduled must be completed once started and cannot be delayed unless approved by Public Works Superintendent. There will be no exception for not completing tree trimming within the allowed months. Trees not trimmed will be deducted from payment.

Contractor is responsible for replacing any tree damaged due to Contractor negligence. Contractor shall be responsible for removing all dead trees including stump grinding. Stump grinding must be coordinated within **5 days** of tree removal. Planting of new trees will be negotiated as extra work.

All tree branches shall be maintained to a height of thirteen (13) feet above street level for vehicle safety and sight distance, in addition to providing clearance for sidewalk areas at a minimum of 10 feet. Contractor shall comply within two (2) calendar days after the City requests said work.

All trees 25' and under are to be trimmed by the Contractor as part of the regular/annual maintenance routine for parks, medians, and downtown areas.

Below are specifications for park trees and median/parkway trees.

a. Park Trees

Eucalyptus trees shall be trimmed, laced, sized, or reduced as needed annually. An inspection alongside City staff must be made annually to determine the extent of trimming necessary for these trees.

All other park trees greater than 25' (twenty feet) shall be trimmed, laced, sized, or reduced as needed per the following schedules:

1 st Fiscal Year July 1, 2022 to June 30, 2023
Community Center Complex
Valley Park
Edith Rodaway Friendship Park
Sea View Parkette
Fort Lots-of-Fun
Moondust Parkette
Greenwood Park
Bicentennial Park

Scout Parkette
Ardmore Park

2nd Fiscal Year July 1, 2023 to June 30, 2024
Greenbelt
Clark Stadium
Kay Etow Park
Ingleside Park
Noble Park
South Park
Sand Hill Parkette

3rd Fiscal Year July 1, 2024 to June 30, 2025
Community Center
Valley Park
Edith Rodaway Friendship Park
Sea View Parkette
Fort Lots-of-Fun
Moon Dust Park
Greenwood Park
Bicentennial Park
Scout Parkette
Ardmore Park

4th Fiscal Year July 1, 2025 to June 30, 2026
Greenbelt
Clark Stadium
Kay Etow Park
Ingleside Park
Noble Park
South Park
Sand Hill Parkette

b. Median/Parkway Trees

Median trees shall be trimmed, laced, sized, or reduced **each year** of the agreement. The Public Works Superintendent must approve all work timeframes.

Location	Number of Trees
14 th Street at The Strand	6
14 th Street at the Jarvis Memorial	2
15 th Street at The Strand	6
16 th Street – Walk Street	4
18 th Street – Walk Street	5
22 nd Street at The Strand	14
2 nd Street at The Strand	12
Aviation Boulevard, from Harper west to Pacific Coast Highway	60
Gould Avenue/ Gould Terrace, from Pacific Coast Highway to Ardmore Avenue	24
Hermosa Avenue, from Herondo Street north to 35 th Street, excluding the downtown area	135
Herondo Street, from Valley Drive west to Hermosa Avenue	17
Parking Structure at Hermosa Avenue and 13 th Street	4
Upper Pier Avenue, from Valley Drive west to Hermosa Avenue	All
Lower Pier Avenue, from Hermosa Avenue west to The Strand	16 Palm Trees
Hermosa Avenue, from Herondo Street to 35 th Street	All

Note:

1. All palm trees will be trimmed to a 180° (degrees) cut and will be skinned as needed once per year.
2. All other trees will be trimmed, laced, sized, and shaped once per year.
3. All quantities are approximate.

c. Tree Removal

The Contractor shall remove all dead, and trees as directed. This activity shall be part of the contract price and not considered extra work. The City requires the Contractor to provide a Certified Arborist report before removing any trees.

d. Tree Fertilization

Palm trees in the downtown area and the medians on Hermosa Avenue are to be fertilized 4 times per year.