



**CITY OF
HERMOSA BEACH**

Civic Center, 1315 Valley Drive, Hermosa Beach, CA 90254-3885

**AMENDMENT NO. FOUR
TO
AGREEMENT FOR PROFESSIONAL SERVICES TO PROVIDE AS NEEDED ACCELA CIVIC
PLATFORM CONSULTING SERVICES
BETWEEN
THE CITY OF HERMOSA BEACH
AND
IK CONSULTING, LLC**

This Amendment No. 4 to the Agreement for Professional Services to provide as needed Accela Civic Platform Consulting Services ("Amendment No.4") is made and entered into as of March 24, 2026 ("Effective Date"), by and between the City of Hermosa Beach (a municipal corporation organized and operating under the laws of the State of California with its principal place of business at 1315 Valley Drive, Hermosa Beach, California 90254) ("City") and IK Consulting (a limited liability corporation with its principal place of business in Tuscon, AZ) ("Consultant"). City and Consultant are hereinafter sometimes referred to individually as "Party" and collectively as the "Parties".

Recitals

A. The Parties entered an agreement dated May 13, 2021 ("Agreement"), for Consultant to provide as needed Accela Civic Platform Consulting services ("Services"); and

B. The Parties amended the Agreement on July 1, 2022 to extend the agreement for an additional year; and

C. The Parties then amended the Agreement on May 24, 2023 to extend the agreement for an additional year; and

D. The Parties then amended the Agreement to increase the not-to-exceed limit by \$30,000, for a total not-to-exceed amount of \$59,725, and to extend the agreement for an additional two years which is set to expire on June 30, 2026; and

E. The Parties now desire to amend the Agreement in order to increase the not-to-exceed limit by \$23,000 for a new total not-to-exceed amount of \$82,725 for the continued performance of the Services.

NOW, THEREFORE, the Parties mutually agree as follows:

AGREEMENT

1. Incorporation of Recitals. The recitals listed above are true and correct, and are hereby incorporated herein by this reference.

2. Amendment. The Agreement is hereby amended as follows:

a. CONSIDERATION AND COMPENSATION. Section 1 is amended to read as follows:

As partial consideration, Consultant agrees to perform the work listed in the SCOPE OF SERVICES, attached as EXHIBIT A.

As additional consideration, Consultant and City agree to abide by the terms and conditions contained in this Agreement.

As additional consideration, City agrees to pay Consultant a total not-to-exceed amount of \$82, 725, for Consultant's services, unless otherwise specified by written amendment to this Agreement.

No additional compensation shall be paid for any other expenses incurred, unless first approved by the City Manager or his/her designee.

Consultant shall submit to City, by no later than the 10th day of each month, its invoice for services itemizing the fees and costs incurred during the previous month. City shall pay Consultant all uncontested amount set for in Consultant's invoice within 30 days after it is received.

3. Continuing Effect of Agreement. Except as amended by this Amendment No. 4, all provisions of the Agreement shall remain in full force and effect; and shall govern the actions of the Parties under this Amendment No.4 Whenever the term "Agreement" appears in the original Agreement from and after the date of this Amendment No. 4, it shall mean the Agreement as amended by this Amendment No. 4.

4. Electronic Transmission. A manually signed copy of this Amendment No. 4 which is transmitted by facsimile, electronic mail, or other means of electronic transmission shall be deemed to have the same legal effect as delivery of an original executed copy of this Amendment No. 4 for all purposes. This Amendment No. 4 may be signed using an electronic signature.



5. Counterparts. This Amendment No. 4 may be signed in counterparts, each of which shall constitute an original.

IN WITNESS WHEREOF, the Parties hereto have executed this Amendment No. 4 on the Effective Date.

CITY OF HERMOSA BEACH

IK CONSULTING, LLC

APPROVED BY:

Steve Napolitano
City Manager

Melissa O. Kern
Managing Partner

ATTESTED BY:

Ann Yang
Interim City Clerk

APPROVED AS TO FORM:

Jason Baltimore
Interim City Attorney

IK CONSULTING, LLC
SCOPE OF SERVICES
EXHIBIT A

Consulting Services

Off Site or On Site Assistance – Hourly

\$145.00 / Hour

- Project work for modifications to existing and new process creation, as assigned.
 1. Workflow / Process.
 2. Fees / Calculations.
 3. User Setup / Security.
 4. Custom Forms / Fields Layout.
 5. User Defined Data / Tables.
 6. Intake Forms / Status Groups.
 7. Inspections / Result Groups.
 8. Calendars / Events / Scheduling.
 9. Accela add on products (such as Accela Citizen Access, Accela Mobile Office, Apps, etc).
 10. Accela integrations and implementations for add on products (such as Solar App+, Bluebeam, Laserfiche, Finance Products, etc.)
 11. Queries / Filters / Smart Charts.
 12. Custom Reports / Ad Hoc Reports.
 13. Events / Scripting.
- Support tickets, as assigned.
- Training documentation, as assigned.

Training – Daily

\$1,740.00 / Day

- End User and/or Administrative Training for the Civic Platform or add on products, as assigned.

Not To Exceed Amount

\$59,725.00

Note: This is a time and materials quote and client will be billed based on hours actually worked. All work to be completed based on request, and expenses to be reimbursed, as incurred.

PAYMENT TERMS

Payment for Consulting will be invoiced monthly for work completed the previous month. Training will be invoiced at time of scheduling classes.

IK Consulting, LLC expects payment to occur within 30 days of receipt of invoice unless otherwise agreed to.

Sales Tax or any other applicable taxes are **not included** in any of this proposal's pricing information. If Sales tax or any other tax becomes applicable, these taxes will then need to be added to the proposed pricing.

Quote valid for 90 days from date of quote.