

Photos by City of Hermosa Beach

# City of Hermosa Beach Parks Master Plan 2024 Appendix



**NOTE: Documents included in this appendix were prepared between February 2023 through December 2023. There may have been changes in programming, policies, commissioner terms of service, etc. that are not reflected in the appendix documents prepared for the 2024 Parks Master Plan.**

## **APPENDIX TABLE OF CONTENTS**

<b>Tool 1:</b> Meetings .....	1
<b>Tool 2:</b> Existing Documentation	
a.    Information Request Memo – Existing Document Resources .....	12
b.    Zoning Map .....	17
<b>Tool 3:</b> Parks, Facilities, and Program Inventory	
a.    Park Profiles .....	18
b.    Existing Parks Map.....	44
c.    Existing Facilities Map .....	45
d.    Park and Facility Amenity Matrix.....	46
e.    Schools Map .....	47
f.    Assessment and Inventory of Programs and Services .....	48
<b>Tool 4:</b> Demographic Trends.....	84
<b>Tool 5:</b> Local Trends Analysis .....	89
<b>Tool 6:</b> Custom Park Standards Calculations	
a.    Sports Organization - Facility Demand Analysis .....	92
b.    Statistically Valid Survey Participation – Facility Demand Analysis .....	93
<b>Tool 7:</b> Community Engagement	
a.    Project Website .....	94
b.    Feedback Comments .....	116
c.    Stakeholder Interview Summary .....	146
d.    Community Workshop #1 Summary .....	154
e.    Community Workshop #2 Summary .....	163
f.    Community Workshop #3 Summary .....	171
g.    Statistically Valid Multimodal Community Survey Summary .....	178
h.    Program and Facility Needs Summary Charts .....	201
<b>Tool 8:</b> Community Needs Assessment	
a.    Program and Facility Community Needs Prioritization .....	203
b.    Park Acreage Analysis.....	205
c.    Service Gap Analysis .....	206
<b>Tool 9:</b> Recommendations .....	209
<b>Tool 10:</b> Policy Review and General Plan Updates.....	212
<b>Tool 11:</b> Operations and Maintenance Plan	
a.    Operations and Maintenance Plan .....	226
b.    Staffing Assessment .....	291
<b>Tool 12:</b> Financial Review and Recommendations.....	306





## CITY OF HERMOSA BEACH PARKS AND RECREATION MASTER PLAN

Kick-Off Meeting Agenda  
January 19, 2023 from 4:00pm- 5:00pm

- I. INTRODUCTION
  - A. RJM Project Team (handout)
  - B. City Project Team
  
- II. INFORMATION REQUEST – EXISTING DOCUMENTS (handout)
  
- III. DEMOGRAPHIC ASSESSMENT – We recommend using the ESRI Dataset 2022/27  
Esri starts with the demographics data from the 2010 U.S. Census, American Community Survey (most recent published estimates are for 2021) then employs a time series of county-to-county migration data from the IRS, building permits, and residential postal delivery counts. The result balances the measures of growth or decline from a variety of data series.
  - City demographics from the 2020 Census will not be available until May 2023.
  - American Community Survey (Census) estimates the Hermosa Beach total 2021 population to be **19,787**
  - California Department of Finance estimates the Hermosa Beach 2022 population to be: **19,171**
  - Esri estimates the Hermosa Beach total 2022 population to be **19,601**
  
- IV. PROJECT SCHEDULE - Review Key Milestones and Target Dates (handout)
  - A. Demographics & Inventory: January/February
  - B. Commission and Council Meetings: February/March
  - C. Public Outreach and Engagement
    1. Project Graphic and Website: Launch in April
    2. Stakeholder Interviews: April / May
    3. Statistically Valid, Multimodal Survey: April / May
    4. Community Workshop Process
      - i. Workshop #1: Characteristics and Issues in May
      - ii. Workshop #2: Parks, Facilities, and Program Needs in June
      - iii. Workshop #3: Summary and Prioritization in July/August
  - D. Recommendations to be provided in Excel file format to city for tracking purposes.

### ACTION ITEMS

1. City to confirm City Project Team; RJM to set up ftp and send link/invite.
2. City to provide information requested.
3. City to provide list of possible stakeholders for interviews (12 total).
4. RJM to provide demographic assessment.
5. RJM to provide parks & recreation facility inventory matrix and map.
6. RJM to provide project graphic and project website review
7. RJM to prepare PPT and attend Commission/Council Meetings: 2/7, 3/15, and 3/28
8. Schedule future monthly review meeting: February (Zoom)



## CITY OF HERMOSA BEACH PARKS AND RECREATION MASTER PLAN



Project Review Meeting Agenda  
February 9, 2023 from 4:00pm- 5:00pm

- I. FOLLOW UP TO LAST MEETING
  - A. Information Request: highlighted items still needed (handout)
  - B. Demographics: city to email source and total population # to use
  - C. Change to Scope of Work: Replace (12) Stakeholder Interviews with (6) Stakeholder Interviews and Attendance at (6) Community Events to include the Mayor's Park Clean Up Event in April or May. Attendance to be limited to hours allocated for stakeholder interviews per contract.
  
- II. PARKS & RECREATION FACILITY INVENTORY
  - A. RJM questions and observations from site tour on Jan. 30
  
- III. PARKS, RECREATION & COMMUNITY RESOURCES ADVISORY COMMISSION MEETING on Feb. 7
  - A. Sub-Committee selection and regular updates at monthly Commission meetings.
  - B. City to update website: [www.hermosabeach.gov/parksmasterplan](http://www.hermosabeach.gov/parksmasterplan) ?
  
- IV. PROJECT SCHEDULE - Review Key Milestones and Target Dates (handout)
  - A. Demographics & Inventory: February
  - B. Commission and Council Meetings: February/March
  - C. Public Outreach and Engagement
    1. Project Graphic and Website: Launch project website in April  
*(city could send letters to City Council & Commissions, and email blast to community organizations)*
    2. Stakeholder Interviews: April / May
    3. Statistically Valid, Multimodal Survey: April / May
    4. Community Workshop Process
      - i. Workshop #1: Characteristics and Issues in May
      - ii. Workshop #2: Parks, Facilities, and Program Needs in June
      - iii. Workshop #3: Summary and Prioritization in July/August

### ACTION ITEMS

1. City to provide information requested – program information by Feb. 15.
2. City to provide graphic style guide.
3. City to provide list of possible stakeholders for interviews (6 total).
4. City to provide dates/schedule for Mayor's community events in Spring 2023 (as they become available)
5. RJM to provide demographic assessment.
6. RJM to provide parks & recreation facility map, amenity inventory, and park profiles.
7. RJM to provide project graphic and project website proofs.
8. Schedule future monthly review meeting: March (Zoom)



**CITY OF HERMOSA BEACH  
PARKS AND RECREATION MASTER PLAN**

Project Review Meeting Agenda  
March 8, 2023 from 12:00pm - 1:00pm

- I. FOLLOW UP TO LAST MEETING
  - A. Information Request: (1) Details of any Landscape Maintenance Districts or other Assessments, including revenue and mapping (2) conceptual sketches for CIP projects and (3) [NEW] Safety Inspection Reports for buildings, parks & playgrounds.
  - B. City’s website update: Should we use ‘Parks Master Plan’ or ‘Parks and Recreation Master Plan’ on documents and outreach material?
  - C. Discussion on Sub-Committee: Selected after City Council meeting? Will attend monthly meetings?
  - D. Is April 30<sup>th</sup> Date confirmed for Mayor’s Event?
- II. DEMOGRAPHIC ASSESSMENT (DRAFT) (handout)
- III. PROGRAM INVENTORY AND ASSESSMENT (DRAFT) (handout)
  - A. Does the City have records for the Community Theatre reservations for the past five (5) years for both the Community Theatre and 2<sup>nd</sup> Story Theatre?
  - B. Is there a Management Plan for the rental of the Community Theatre?
- IV. SOCIAL MEDIA/BRANDING KIT – Project Graphic (handout)
- V. PROJECT SCHEDULE - Review Key Milestones and Target Dates (handout)
  - A. Commission and Council Meeting: March 15 and March 28
  - B. CPSC’s: March/April
  - C. Public Outreach and Engagement
    - 1. Project Graphic and Website: Launch project website in April
    - 2. Stakeholder Interviews: April / May
    - 3. Statistically Valid, Multimodal Survey: April / May
    - 4. Community Workshop Process (dates to be determined)
      - i. Workshop #1: Characteristics and Issues in May
      - ii. Workshop #2: Parks, Facilities, and Program Needs in June
      - iii. Workshop #3: Summary and Prioritization in July/August

**ACTION ITEMS**

- 1. City to provide park type classifications by March 13.
- 2. City to provide any comments on Demographic Assessment by March 16.
- 3. City to provide any comments on Program Assessment by March 16.
- 4. City to provide list of stakeholders for interviews (6 total).
- 5. City to provide dates/schedule for Mayor’s community events in Spring/Summer 2023.
- 6. RJM to provide Parks and Facility Inventory (city map, amenity inventory, & park profiles).
- 7. RJM to provide project website proofs for city review and website link for LIVE review.
- 8. RJM to provide stakeholder interview questionnaire and email template.
- 9. RJM to provide multimodal survey topic list.
- 10. Schedule future monthly review meeting: April (Zoom)



**CITY OF HERMOSA BEACH  
PARKS AND RECREATION MASTER PLAN**

Project Review Meeting Agenda  
April 24, 2023 from 3:00pm - 4:00pm

- I. FOLLOW UP TO LAST MEETING
  - A. Information Request: (1) Details of any Landscape Maintenance Districts or other Assessments, including revenue and mapping (2) conceptual sketches for CIP projects and (3) [NEW] Safety Inspection Reports for buildings, parks & playgrounds.
  - B. Staffing Assessment in progress
- II. STAKEHOLDER INTERVIEWS UPDATE
- III. MULTIMODAL SURVEY PROCESS & TOPIC LIST (handout)
- IV. CUSTOM PARK STANDARD CALCULATIONS (CPSC) FOR SPORTS (handout)
- V. PROJECT SCHEDULE - Review Key Milestones and Target Dates (handout)
  - A. CPSC's / Sports Organization Survey: May
  - B. Public Outreach and Engagement
    - 1. Stakeholder Interviews: April through June
    - 2. Statistically Valid, Multimodal Survey: May
    - 3. Community Workshop Process (Schedule Dates and Locations)
      - i. Workshop #1: Characteristics and Issues in June (21, 22, 27)
      - ii. Workshop #2: Parks, Facilities, and Program Needs in August (8-10 or 15-17)
      - iii. Workshop #3: Summary and Prioritization in September (21, 26-28)

**ACTION ITEMS**

- 1. City to provide information requested.
- 2. City to provide comments/approval of multimodal survey topic list.
- 3. City to confirm sports organization list.
- 4. City to provide possible dates and locations for community workshops.
- 5. City to provide dates/schedule for Mayor's community events in Spring/Summer 2023.
- 6. RJM to provide email template for city to send to sports organizations.
- 7. RJM to provide multimodal survey draft questionnaire.
- 8. RJM to put the final park & facility inventory, program inventory, and demographic assessment on ftp and send link to team.
- 9. Schedule future monthly review meeting: May (Zoom)





## CITY OF HERMOSA BEACH PARKS MASTER PLAN

Project Review Meeting Agenda  
June 6, 2023 from 3:00pm - 4:00pm

- I. FOLLOW UP TO LAST MEETING
  - A. Project Overview/Update: The demographic assessment, program inventory, and park inventory has been completed. The program assessment will be finalized after the public outreach is completed. RJM has added the files to the FTP folder.
  - B. City to confirm sports organization list.
  - C. Staffing assessment in progress.
- II. STAKEHOLDER INTERVIEWS SUMMARY DRAFT (handout)
- III. MULTIMODAL SURVEY QUESTIONNAIRE (handout)
- IV. CUSTOM PARK STANDARD CALCULATIONS (CPSC) FOR SPORTS
  - A. Email template to sports groups (handout)
- V. PROJECT SCHEDULE - Review Key Milestones and Target Dates (handout)
  - A. Website Launched on April 10: 562 views, 8 feedback comments.
  - B. CPSC's / Sports Organization Survey: June
  - C. Public Outreach and Engagement
    1. Community Workshops at City Hall Council Chambers at 6:00PM
      - i. Workshop #1: Characteristics and Issues on June 27
      - ii. Workshop #2: Parks, Facilities, and Program Needs on August 10
      - iii. Workshop #3: Summary and Prioritization on October 4
    2. Pop Up Events

### ACTION ITEMS

1. City to send email to sports organizations.
2. City to provide dates/schedule for Mayor's community events in Summer 2023.
3. RJM to send link to FTP project folder to internal staff working group.
4. RJM to provide multimodal survey summary report.
5. RJM to provide Workshop #1 PowerPoint, Agenda, and Survey.
6. RJM to provide Workshop #1 commencement video and website update.
7. Schedule future monthly review meeting: July (Zoom)



**CITY OF HERMOSA BEACH  
PARKS MASTER PLAN**

Project Review Meeting Agenda  
July 12, 2023 from 3:00pm - 4:00pm

- I. FOLLOW UP TO LAST MEETING
  - A. New internal staff working group team member introduction: Stephanie Holst
  - B. Did everyone get a chance to access the ftp and review files?
  - C. The stakeholder interview summary provided at our last meeting has been added to the FTP folder.
  - D. Parks and facility inventory has been revised (handout) – RJM to update on FTP.
  
- II. DRAFT MULTIMODAL SURVEY SUMMARY REPORT (handout)
  
- III. DRAFT CUSTOM PARK STANDARD CALCULATIONS (CPSC’S)
  - A. From Multimodal Survey (handout)
  - B. From Sports Organizations (handout)
  
- IV. FEEDBACK SURVEY UPDATE (handout)
  
- V. PROJECT SCHEDULE - Review Key Milestones and Target Dates (handout)
  - A. Website Launched on April 10: ~~562~~ 1,292 views, & 42 feedback comments.
  - B. Public Outreach and Engagement
    - 1. Community Workshops at City Hall Council Chambers at 6:00PM
      - i. Workshop #1: City Characteristics & Issues took place on June 27 - completed
      - ii. Workshop #2: Parks, Facilities, and Program Needs on August 10
      - iii. Workshop #3: Summary and Prioritization on October 4
    - 2. Pop Up Events: July 23
  - C. Needs Analysis and Recommendations: October/November
  - D. Management, O & M, and Financial Review
    - 1. Policy Review and General Plan Updates: August
    - 2. Operations and Maintenance Plan: July/August
    - 3. Financial Review: August/September

**ACTION ITEMS**

- 1. City to promote project website, workshops, and surveys.
- 2. RJM to attend Mayor’s Monthly Conversation and Cleanup event on July 23 at 8:30am for a 9:00am event kick-off to provide Parks Master Plan overview.
- 3. RJM to provide Workshop #1 summary report and website update.
- 4. RJM to provide Workshop #2 PowerPoint, Agenda, and Survey.
- 5. RJM to provide Workshop #2 commencement video and website update.
- 6. RJM to provide Staffing Assessment summary report.
- 7. RJM to provide Operations and Maintenance Plan.
- 8. Schedule future monthly review meeting: August (Zoom)



**CITY OF HERMOSA BEACH  
PARKS MASTER PLAN**

Project Review Meeting Agenda  
August 3, 2023 from 2:00pm - 3:00pm

- I. FOLLOW UP TO LAST MEETING
  - A. The statistically valid, multimodal summary and custom park standards calculations (CPSC’s) provided at our last meeting has been added to the FTP folder.
  - B. Review and discuss video from in-person Workshop #1.
- II. DRAFT WORKSHOP #1 SUMMARY REPORT (handout)
  - A. Website Update with Workshop #1 Survey results (handout)
- III. DISCUSS WORKSHOP #2 on August 10
  - A. Review Draft Survey (handout)
  - B. Discuss Promotion, Raffle, Refreshments/Food
- IV. PROJECT SCHEDULE - Review Key Milestones and Target Dates (handout)
  - A. Website Launched on April 10: ~~1,292~~ 1,812 views, ~~42~~ 49 feedback comments.
  - B. Public Outreach and Engagement
    - 1. Community Workshops at City Hall Council Chambers at 6:00PM
      - i. Workshop #1: City Characteristics & Issues took place on June 27 - completed
      - ii. Workshop #2: Parks, Facilities, and Program Needs on August 10
      - iii. Workshop #3: Summary and Prioritization on October 4
  - C. Needs Analysis and Recommendations: October/November
  - D. Management, O & M, and Financial Review
    - 1. Staffing Assessment: August
    - 2. Policy Review and General Plan Updates: August
    - 3. Operations and Maintenance Plan: August
    - 4. Financial Review: September/October

**ACTION ITEMS**

- 1. City to promote project website, workshops, and surveys.
- 2. City to approve website update and RJM to publish/make public.
- 3. RJM to provide Workshop #2 PowerPoint, Agenda, and Survey.
- 4. RJM to provide Workshop #2 commencement video and website update.
- 5. RJM to provide Staffing Assessment summary report.
- 6. RJM to provide Operations and Maintenance Plan.
- 7. Schedule future monthly review meeting in September (Zoom)



**CITY OF HERMOSA BEACH  
PARKS MASTER PLAN**

Project Review Meeting Agenda  
September 6, 2023 from 4:30pm - 5:30pm

- I. FOLLOW UP TO LAST MEETING
  - A. Due to public request, video recordings from workshop #1 and #2 were posted to the city's You Tube Channel and also on the project website.
  - B. Share Daily Breeze articles (handout)
  - C. Outreach & promotion worked great; received 196 online surveys for workshop #2 (compared to 42 for workshop #1).
  
- II. DRAFT WORKSHOP #2 SUMMARY REPORT (handout)
  - A. Website Update with Workshop #2 Survey results (handout)
  
- III. FEEDBACK COMMENTS UPDATE (handout)
  - A. 88 received in one month.
  
- IV. PROJECT SCHEDULE - Review Key Milestones and Target Dates (handout)
  - A. Website Launched on April 10: ~~1,812~~ **3,307** views, ~~49~~ **137** feedback comments.
  - B. Public Outreach and Engagement
    - 1. Community Workshops at City Hall Council Chambers at 6:00PM
      - i. Workshop #1: City Characteristics & Issues took place on June 27 - completed
      - ii. Workshop #2: Parks, Facilities, and Program Needs on August 10 - completed
      - iii. Workshop #3: Summary and Prioritization on October 4
  - C. Needs Analysis and Recommendations: October/November
  - D. Management, O & M, and Financial Review
    - 1. Staffing Assessment: August/Under Review
    - 2. Policy Review and General Plan Updates: ~~August~~ September
    - 3. Operations and Maintenance Plan: August/Under Review
    - 4. Financial Review: September/October

**ACTION ITEMS**

- 1. City to promote project website, workshops, and surveys.
- 2. City to approve website update and RJM to publish/make public.
- 3. City to return comments on Staffing Assessment and Operations & Maintenance Plan.
- 4. RJM to provide Workshop #3 PowerPoint, Agenda, and Survey.
- 5. RJM to provide Workshop #3 commencement video and website update.
- 6. RJM to provide Policy Review and General Plan Updates summary report.
- 7. RJM to provide Financial Review summary report.
- 8. Schedule future monthly review meeting in October (Zoom)



**CITY OF HERMOSA BEACH  
PARKS MASTER PLAN**

**Project Review Meeting Agenda  
October 25, 2023 from 2:00pm - 3:00pm**

- I. **WORKSHOP #3 UPDATE**
  - A. Survey closed on 10/22/23; 137 Online Surveys Received
  - B. RJM to forward summary report by 11/6/23.
  
- II. **REVIEW NEW HOUSING ELEMENT -June 2023 (handout)**
  - A. Safe Routes to School
  - B. Projected Housing Units; Locations?
  - C. Projected Population
  
- III. **GENERAL PLAN REVIEW (handout)**
  
- IV. **CITY UPDATES (Lisa to discuss)**
  - A. Hermosa Beach Little League Proposal
  - B. School District Meeting in November
  
- V. **PROJECT SCHEDULE - Review Key Milestones and Target Dates (handout)**
  - A. Website Launched on April 10: ~~3,307~~ 4,300 views, ~~137~~ 153 feedback comments.
  - B. Public Outreach and Engagement
    - 1. Community Workshops at City Hall Council Chambers at 6:00PM
      - i. Workshop #1: City Characteristics & Issues took place on June 27 - completed
      - ii. Workshop #2: Parks, Facilities, and Program Needs on August 10 - completed
      - iii. Workshop #3: Summary and Prioritization on October 4 - completed
  - C. Needs Analysis and Recommendations: November/December
  - D. Management, O & M, and Financial Review
    - 1. Staffing Assessment: August/Under Review
    - 2. Policy Review and General Plan Updates: October
    - 3. Operations and Maintenance Plan: August/Under Review
    - 4. Financial Review: November
  - E. Draft Report: December/January

**ACTION ITEMS**

- 1. RJM to provide Workshop #3 Summary report.
- 2. RJM to provide Community Needs Assessment summary chart.
- 3. RJM to provide Preliminary Recommendations.
- 4. RJM to provide Financial Review summary report.
- 5. Schedule future monthly review meeting in November (Zoom)



**CITY OF HERMOSA BEACH  
PARKS MASTER PLAN**

**Project Review Meeting Agenda  
November 21, 2023 from 2:00pm - 3:00pm**

- I. FOLLOW UP TO LAST MEETING
  - A. Introduce new team member from Community Development Department, Alexis Oropeza (*RJM to add to Project Team on website*)
  - B. RJM sent Workshop #3 summary report on 11/6/23.
  - C. School District meeting on Nov. 29.
  - D. QUESTION: On the parks inventory list, should we include 'Linear Park' as a park classification for the Greenbelt?
  
- II. COMMUNITY NEEDS ASSESSMENT
  - A. Park/Facility Needs (handout)
  - B. Program Needs (handout)
  - C. List of Priority Community Needs (handout)
  
- III. CUSTOM BINDER ARTWORK (handout)
  
- IV. PROJECT SCHEDULE - Review Key Milestones and Target Dates (handout)
  - A. Website Launched on April 10: ~~4,300~~ **4,498** views, ~~153~~ **153** feedback comments.
  - B. Needs Analysis and Recommendations: November/December
  - C. Management, O & M, and Financial Review
    - 1. Staffing Assessment: *Under Review*
    - 2. Policy Review and General Plan Updates: *Under Review*
    - 3. Operations and Maintenance Plan: *Under Review*
    - 4. Financial Review: December
  - D. Draft Report: January
  - E. Final Report: February
  - F. Joint PRCS Advisory & Public Works Commission Meeting: March
  - G. City Council Meetings (2): March/April

**ACTION ITEMS**

- 1. CITY to provide comments on Staffing Assessment and Operations & Maintenance Plan.
- 2. CITY to provide comments on General Plan Review summary report.
- 3. RJM to provide revised Staffing Assessment and Operations & Maintenance Plan.
- 4. RJM to provide revised General Plan Review summary report.
- 5. RJM to provide Park Service Gap Analysis and Acreage Analysis.
- 6. RJM to provide Financial Review summary report.
- 7. RJM to provide Preliminary Recommendations.
- 8. RJM to provide Draft Report.
- 9. Schedule future monthly review meeting in December or January (Zoom)



## CITY OF HERMOSA BEACH PARKS MASTER PLAN

Project Review Meeting Agenda  
January 4, 2024 from 9:30am - 10:30am

- I. FOLLOW UP TO LAST MEETING
  - A. Inventory Question: How many lawn bowling courts are there?
  - B. Revised custom binder artwork (handout)
  - C. Nov. 29 School Board Meeting: 104 new feedback comments
- II. COMMUNITY NEEDS PRIORITIZATION CHARTS draft (handout)
- III. WEBSITE UPDATE proof (handout)
- IV. PROJECT SCHEDULE - Review Key Milestones and Target Dates (handout)
  - A. Website Launched on April 10: ~~4,498~~ 4,642 views, ~~153~~ 249 feedback comments.
  - B. Management, O & M, and Financial Review
    - 1. Staffing Assessment: January
    - 2. Policy Review and General Plan Updates: January
    - 3. Operations and Maintenance Plan: January
    - 4. Financial Review: January
  - C. Park and Program Recommendations: January
  - D. Draft Report: January
  - E. Final Report: February
  - F. Joint PRCS Advisory & Public Works Commission Meeting: March 7
  - G. City Council Meetings (2): March 26 and May 14

### ACTION ITEMS

- 1. CITY to provide comments on Operations & Maintenance Plan and Staffing Assessment summary reports.
- 2. RJM to provide final Staffing Assessment and Operations & Maintenance Plan.
- 3. RJM to provide Financial Review summary report.
- 4. RJM to provide Preliminary Recommendations.
- 5. Schedule future monthly review meeting in February (Zoom)



## INFORMATION REQUEST MEMO

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**DATE:** *Revised February 17, 2023*  
**TO:** **CITY OF HERMOSA BEACH**  
**FROM:** RJM Design Group  
**SUBJECT:** Parks and Recreation Master Plan

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***Bold/Italic*** = Received by RJM

Please find a list of information requested by RJM Design Group related to the Hermosa Beach Parks and Recreation Master Plan.

### PARKS AND FACILITIES

1. ***Park and amenity listing/map.*** The listing is available [HERE](#). The map is available [HERE](#)
2. ***Square footage and floor plans for existing recreation facilities/community centers.*** I have uploaded all the maps we have on file on the shared file: Parks and Facilities - 2. If you need additional maps, please let us know and we can request them from Public Works
3. ***Utilized school recreation sites and amenity information.*** This is available in the first link noted in Question 1
4. ***Trails Map—Including proposed trails.***  
This is included in the second link noted in Question 2
5. ***Existing park improvement plans or conceptual sketches.*** Many are in place. Anything on the parks, open space, or beach or pertaining to facilities would be of need to be known in this work. Current CIP projects are listed [HERE](#). We wanted to note that with CIP 619 Pickleball Court Resurfacing, this project will include the tennis and basketball court. Additionally, the team is working on creating a new CIP for the entry gate at Fort Lots of Fun. On our list is also reviewing and developing a CIP for the walls surrounding Clark Field, the open space, the bleachers, etc. Public Works will provide the conceptual sketches available in line with these projects.
6. County parks list, if applicable: N/A
7. ***A list of all the organized sports leagues, youth and adult, (along with a contact name, email and phone) and which fields or courts in the City are currently utilized.***
  1. ***Hermosa Beach Little League (HBLL):***
    - Current President: Mark Mamber
    - Email: [president@hermosabaseball.com](mailto:president@hermosabaseball.com)
    - Website: <https://www.hermosabaseball.com/>
    - City Facility Used: Clark Field (February-July)
    - Currently under an agreement



**2. American Youth Soccer League (AYSO):**

- Current Commissioner: Krista Skinner
- Email: [commissioner@ayso18.org](mailto:commissioner@ayso18.org)
- Website: <https://www.ayso18.org/>
- City Facility Used: Clark Field & Valley Park(September- Mid-December)
- Formal Agreement in the works

**3. Hermosa Beach Youth Basketball (HBYB):**

- Current President: Brian Pettigrew
- Email: [petts1@yahoo.com](mailto:petts1@yahoo.com)
- Website: <https://www.hbyb.net/>
- City Facility Used: Community Center Gym & Kelly Basketball Courts (Practice Only) (January-March with optional Summer Season)
- Currently under an agreement

**4. United States Youth Volleyball League (USYVL):**

- Current President: Bobby Clarke?
- Email: [bobby@usyvl.org](mailto:bobby@usyvl.org)
- Website: <https://www.usyvl.org/City>
- Facility Used: Valley Park (In the past it was during the Spring however they are not consistent field users)
- Currently not under an agreement

**8. *Acres and location of any undeveloped city-owned park property.*** None

**9. *List of any opportunity sites (vacant publicly owned land, open space, etc.) if available.***

- Prospect Avenue Building and adjacent lot
- Open space surrounding Clark Field
- Bicentennial Park – small building

10. ~~List of HOA's with private parks (if available)~~ N/A

**11. *Undeveloped park or trail master plans or conceptual sketches.*** None

POLICIES/EXISTING REPORTS

12. **General Plan** This is available [HERE](#)

13. **Parks and Recreation Master Plan** This is available [HERE](#)

14. Youth Master Plan, if any. N/A

15. Senior Services Master Plan, if any. N/A

16. ~~Joint Use Agreements with School District, State Parks, and other agencies for use of facilities or programming.~~ N/A

17. **Details of any working agreements with Boys and Girls Club, YMCA, and any other non-profit organization.** I have uploaded a document on the shared file: Policies and Existing Reports - 17, that lists all our Department's current leases, contracts, and agreements we manage. If you need us to upload the actual agreements, please let me know.

RECREATION PROGRAMS/OPERATIONS & MAINTENANCE/FUNDING

- 18. Recreation Program Guides for the past 2 years—electronic copies.**
- 19. Number of guides distributed and how distributed.**
- 20. Class Registration for the past 4 years include:**
- a. Attendance
  - b. Ages Served
  - c. Frequency of Programs
- 21. Do you have a scholarship program for recreation programming? If so, please provide the details.** Yes. However, it is not advertised and hasn't been utilized in quite a few years. I uploaded the application/policy to the shared file: Recreation Programs - Operations & Maintenance - Funding - 20
- 22. Contact listing for community organizations.**
- a. AYSO Region 18
    - i. Krista Skinner, (310) 720-7137, [commissioner@ayso18.org](mailto:commissioner@ayso18.org)
  - b. Hermosa Arts Foundation (formerly the Community Center Foundation)
    - i. Janice Brittain, (310) 318-2104, [Janice@janicebrittain.com](mailto:Janice@janicebrittain.com)
  - c. Hermosa Beach Historical Society
    - i. Jamie Erickson, (310) 956-7467, [hbhs.erickson@gmail.com](mailto:hbhs.erickson@gmail.com)
  - d. Hermosa Beach Education Foundation
    - i. Carol Reid Kluthe, Jennifer Buchsbaum, (310) 408-5567, (310) 418-4919, [jlsc73@me.com](mailto:jlsc73@me.com).
  - e. Hermosa Beach Friends of the Parks
    - i. Laura Leventhal, [socialsynerg@gmail.com](mailto:socialsynerg@gmail.com)
  - f. Hermosa Beach Friends of the Library
    - i. George Ceman, (310)-379-5600, [grceman@aol.com](mailto:grceman@aol.com), [hermosabeachfol@gmail.com](mailto:hermosabeachfol@gmail.com)
  - g. Hermosa Garden Club
    - i. Elizabeth Brown, [ebrownbeach@yahoo.com](mailto:ebrownbeach@yahoo.com), Barbara Clark, [barbaraclark7@gmail.com](mailto:barbaraclark7@gmail.com), (310) 989-3655
  - h. Hermosa Kiwanis Club
    - i. Rick Koenig, [rick90254@gmail.com](mailto:rick90254@gmail.com)
  - i. Hermosa Beach Lawn Bowling Club
    - i. Anthony Crutchfield, (310) 738-7074, [bluocher@aol.com](mailto:bluocher@aol.com)
  - j. Hermosa Beach Little League
    - i. Mark Mamber, [president@hermosabaseball.com](mailto:president@hermosabaseball.com)
  - k. Leadership Hermosa Beach
    - i. Dave Fulton, [info@leadershiphermosa.org](mailto:info@leadershiphermosa.org)
  - l. Hermosa Beach Rotary Club
    - i. Steve Peterson, [Steve.HermosaBeachRotary@gmail.com](mailto:Steve.HermosaBeachRotary@gmail.com) , (310) 908-0444
  - m. Hermosa Beach Sister City Association
    - i. (424) 571-2423
  - n. Woman's Club of Hermosa Beach
    - i. Diane Saign, [saigns3@aol.com](mailto:saigns3@aol.com)
  - o. Hermosa Beach Youth Basketball
    - i. Brian Pettigrew, [petts1@yahoo.com](mailto:petts1@yahoo.com)
  - p. Hermosa Beach Chamber of Commerce
    - i. Jessica Accamando, (310) 376-0951, [president@hbchamber.net](mailto:president@hbchamber.net)
- 23. List of special interest groups, contact person and phone number.** N/A

24. **Department organizational chart with a list of full-time positions.** I have uploaded this information to the shared file: Recreation Programs - Operations & Maintenance - Funding - 23. I also added a document that lists each of our responsibilities.

25. **Parks and Recreation Commission structure and terms.**

Commissioner	Initial Appointment	Most Recent Appointment	Term Ends
Barbara Ellman	April 24, 2018	August 27, 2019	June 30, 2023
Traci Horowitz	August 27, 2019	August 27, 2019	June 30, 2023
Jani Lange	July 23, 2013	July 13, 2021	June 30, 2025
Lauren Pizer Mains	July 11, 2017	July 13, 2021	June 30, 2025
Thomas Moroney	July 13, 2021	July 13, 2021	June 30, 2025

26. **Capital Improvement project information—current level of funding, list of projects, and five-year projections.** This is available [HERE](#)

27. **List of grants applied for and awarded for last three years.** None

28. **Fee schedule approved by City Council including development fees, Quimby, TOT, and other park, recreation, open space related fees.** RJM found online

29. **Nexus study completed for park development (in-lieu) fees.** N/A

30. **Copy or link to most recent department budget.** This is available [HERE](#) **Include for most recent two years:**

- a. **Recreation revenue.** I have uploaded our Department’s Revenue for FY 2018-2019 (pre-COVID-19) and 2021-2022 (coming out of COVID-19) to the shared file: Recreation Programs-Operations and Maintenance/Funding - 29 a
- b. Details of any Landscape Maintenance Districts or other Assessments, including revenue and mapping. Public Works to provide.
- c. **Recreation Facilities Rental Data—Include frequency, revenue & group/event type.** I have uploaded this to the shared file: Recreation Programs-Operations and Maintenance/Funding - 29 c
- d. Other Revenue: N/A
- e. General Fund support for most recent three years.

31. ~~Do you have a volunteer program? If so, any info on volunteer hours and what type of work they accomplish.~~ N/A

32. ~~Do you have a charitable 501(c)(3) Foundation? Details of organization and fund-raising history.~~ N/A

33. ~~Do you have a Public Art program? If yes, details of plan and inventory of public art in parks.~~ N/A

34. **Do you have an IPM program? If yes—description.** N/A (We work with Dewey Pest Control and a beekeeper)

35. **Do you have a Native Plant Policy? If yes link or copy.** No

36. **Do you have a green waste composting program? If yes, description.** The franchised waste hauler provides bins for collection and recycling of organic waste. All City facilities and private properties (except for a few exceptions allowed by State law) participate. Actual on-site composting is only done at the community garden by garden volunteers

37. **Any community gardens, farmers markets?** Yes, a Community Garden at South Park and a Friday Farmer’s Market near the Clark Complex hosted by the Rotary Club

38. **Have you developed a lifecycle maintenance program for the buildings and facilities? If so, please provide.** No

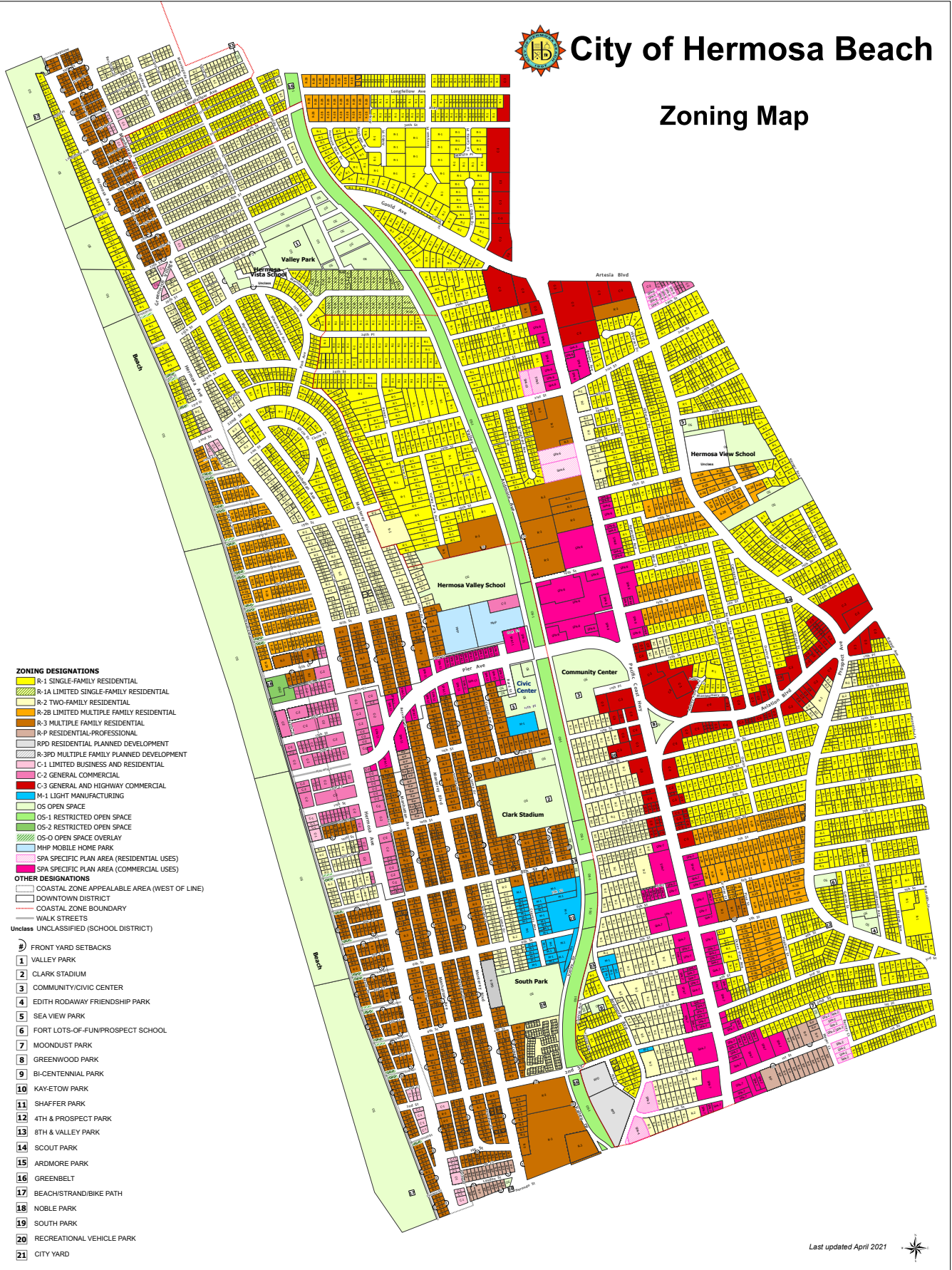
39. **Do you have a regular program of soil testing?** No

- 40. ***Have you developed a Maintenance Manual that details daily, weekly, etc. work task, objectives, and frequency?*** No
- 41. ***Public Works contract for Parks Maintenance including the tasks and specification section.***



# City of Hermosa Beach

## Zoning Map



Last updated April 2021





3rd Street and Prospect Ave



4th Street and Prospect Ave



5th Street and Prospect Ave





8th Street and Valley Drive Park



Green Belt



Ocean View Parkette



Sandhill Park



Scout Park



West of Valley School



Greenwood Park



Herondo St

Monterey Blvd

Key Etow Parkette





- ▶ Basketball Half Court (1)
- ▲ OpenPlayArea (1)

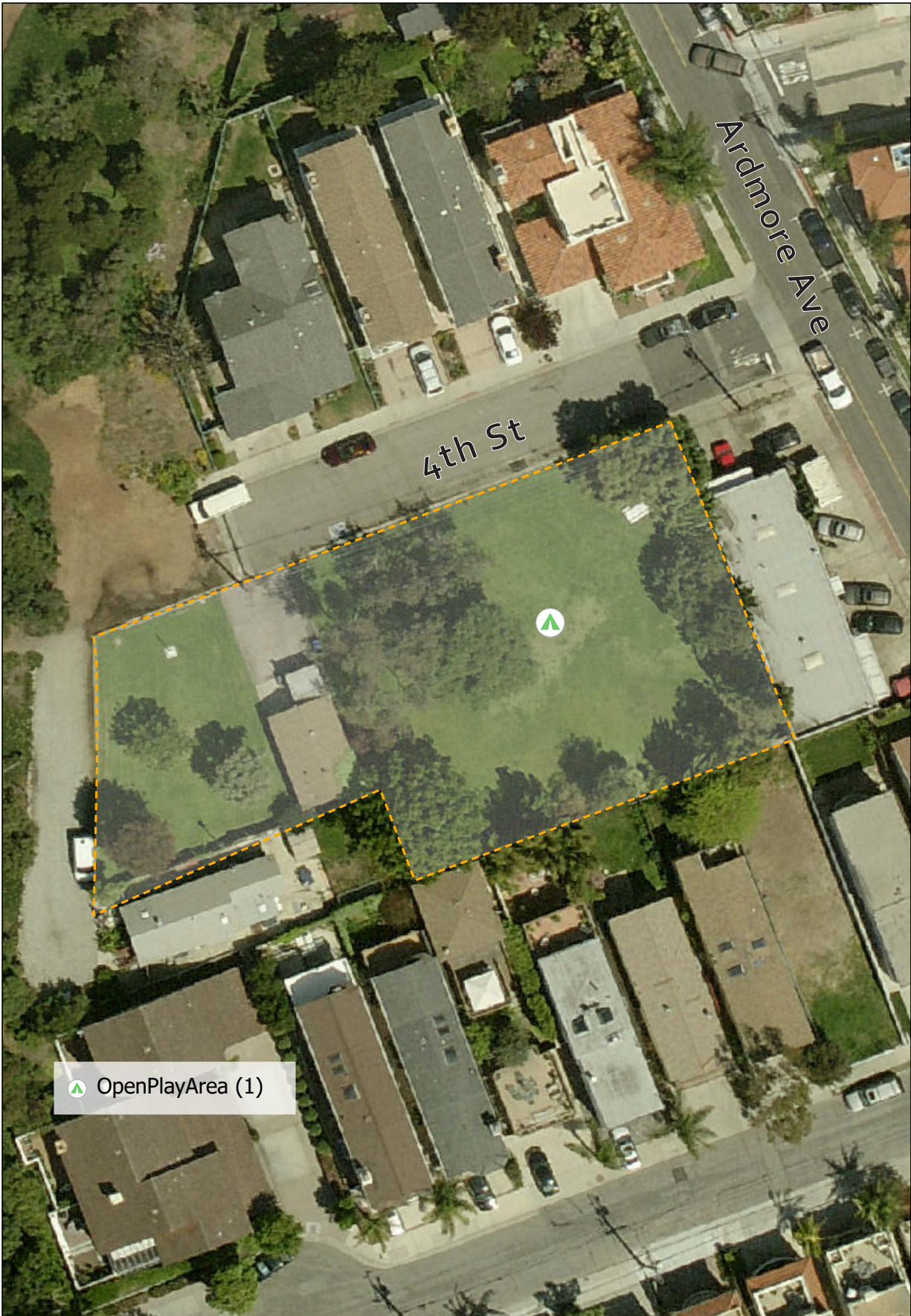
Moondust Parkette



Shaffer Park



Ardmore Park

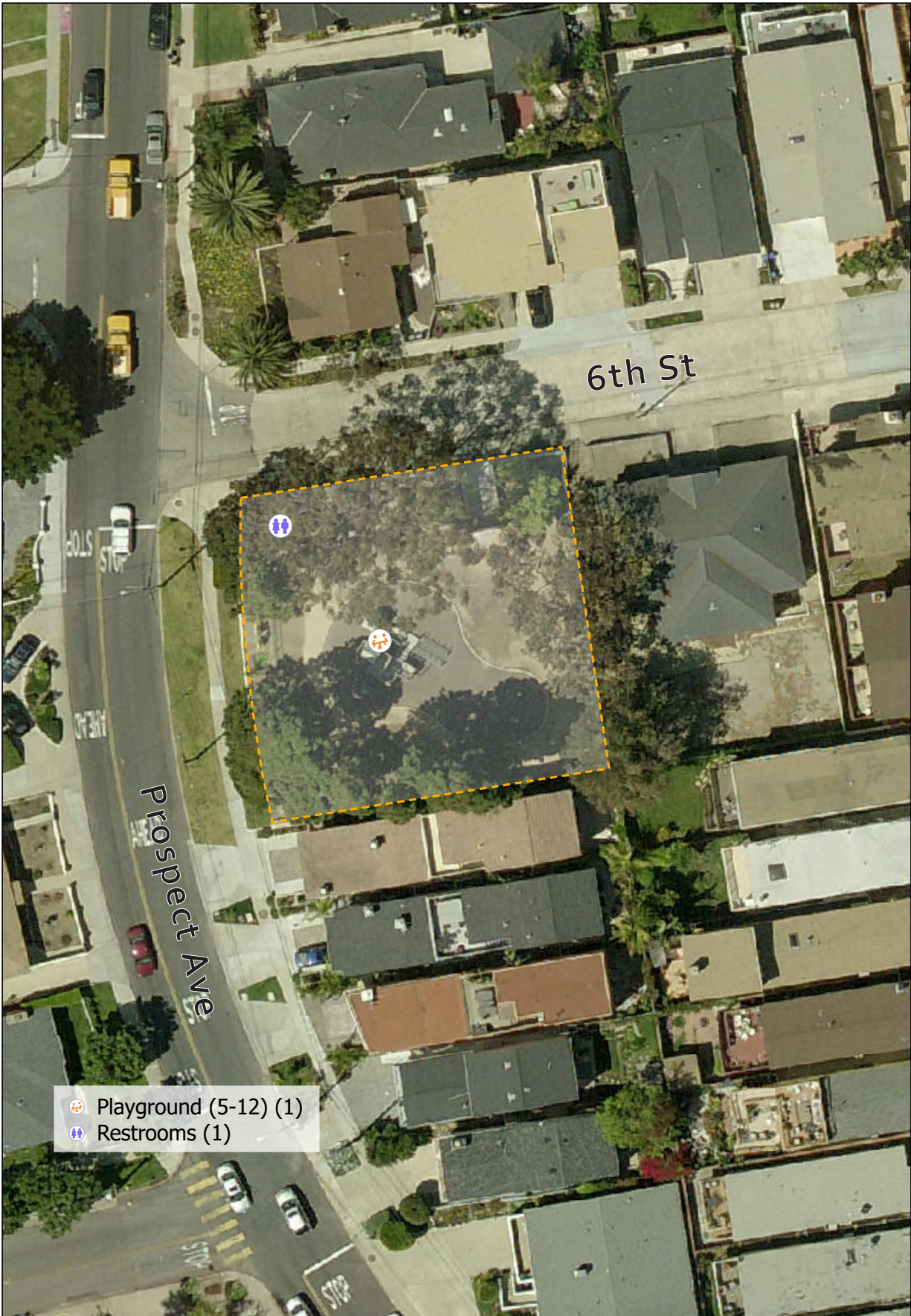


Bi-Centennial Park



- ◆ Basketball Full Court (2)
- ▲ OpenPlayArea (1)

Edith Rodaway Friendship Park



Fort Lots-o-Fun Park



Noble Park / Greg Jarvis Memorial



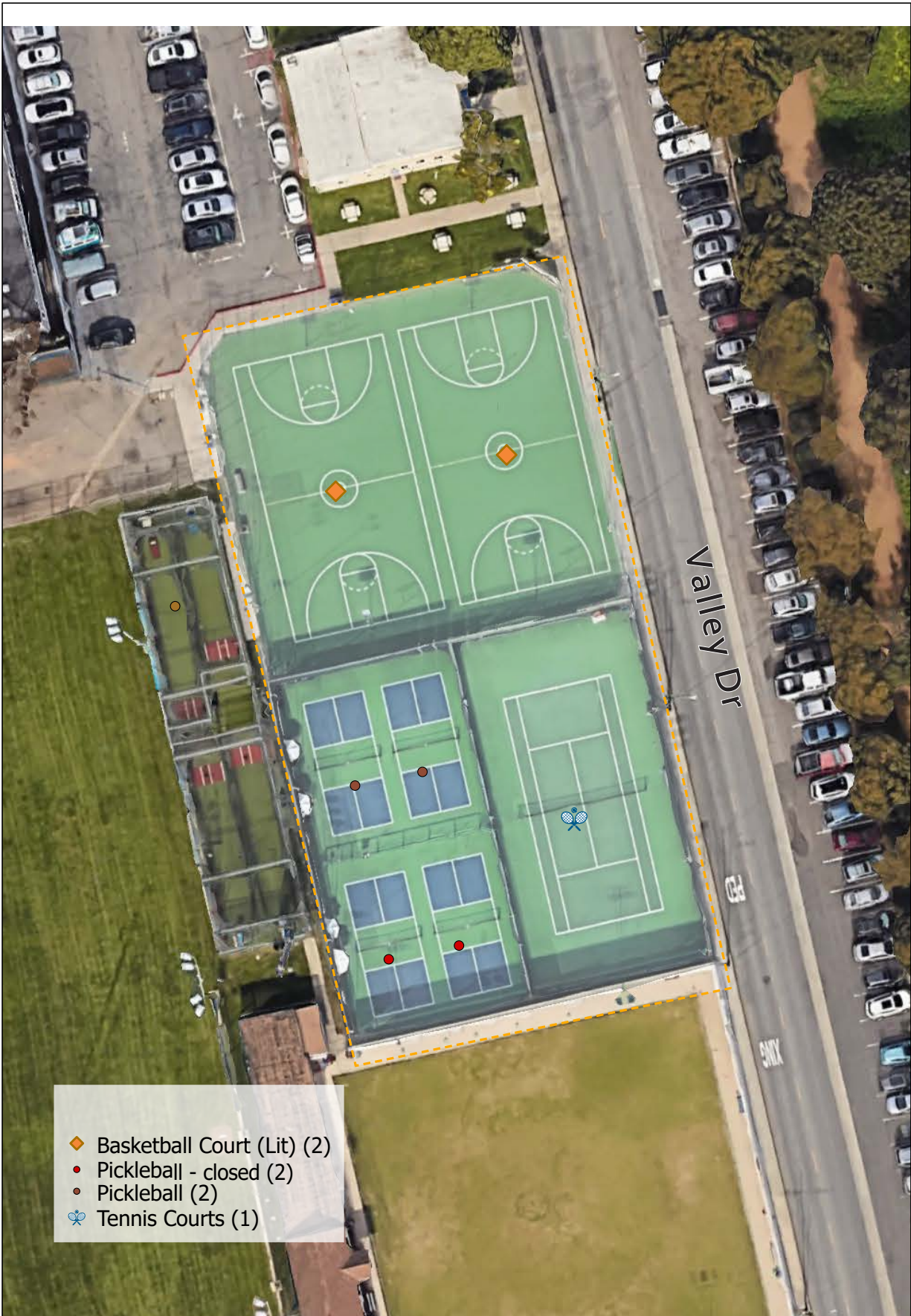
- 🌳 Playground (2-5) (1)
- 🚻 Restrooms (1)

Sea View Parkette



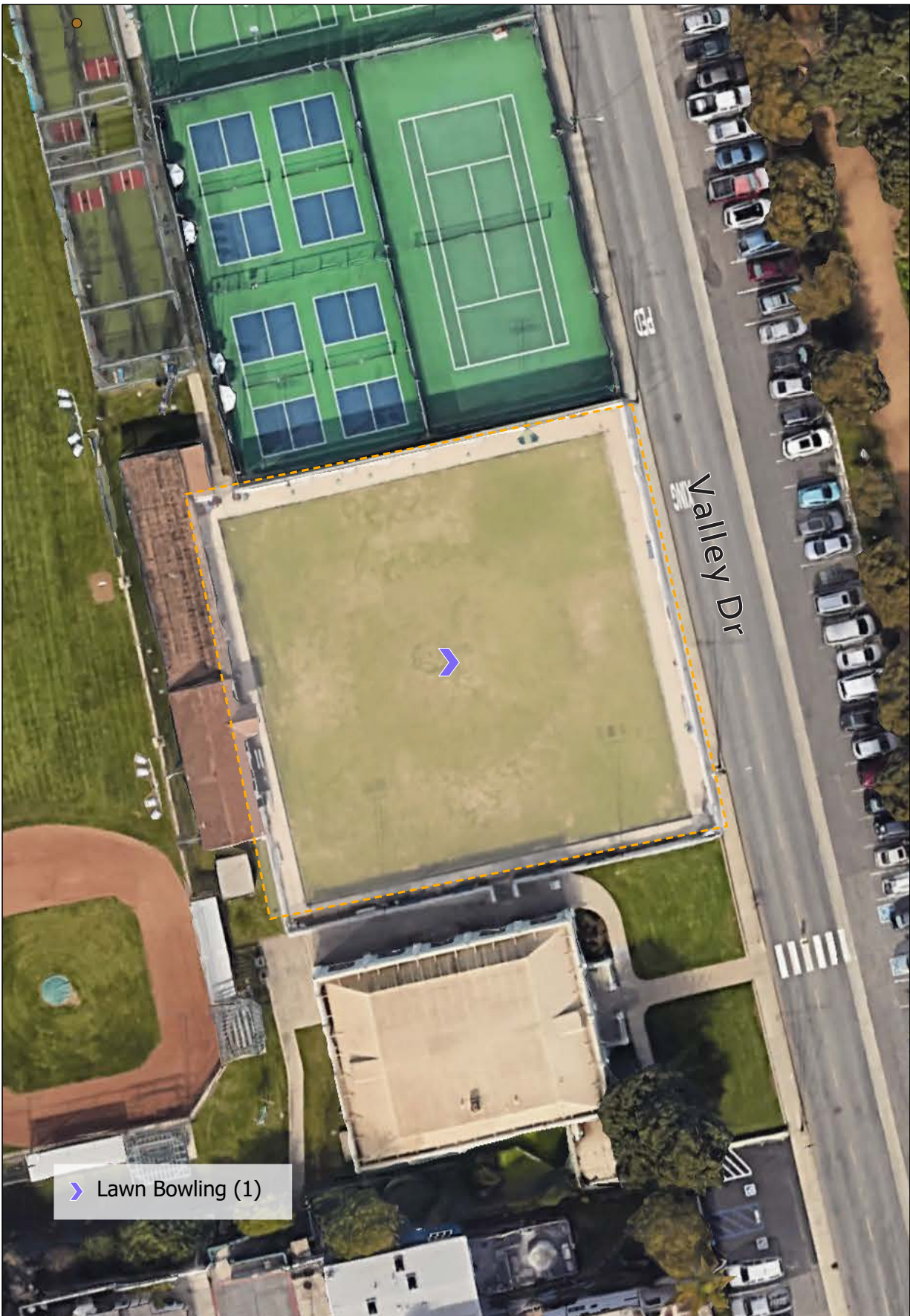


Clark Field



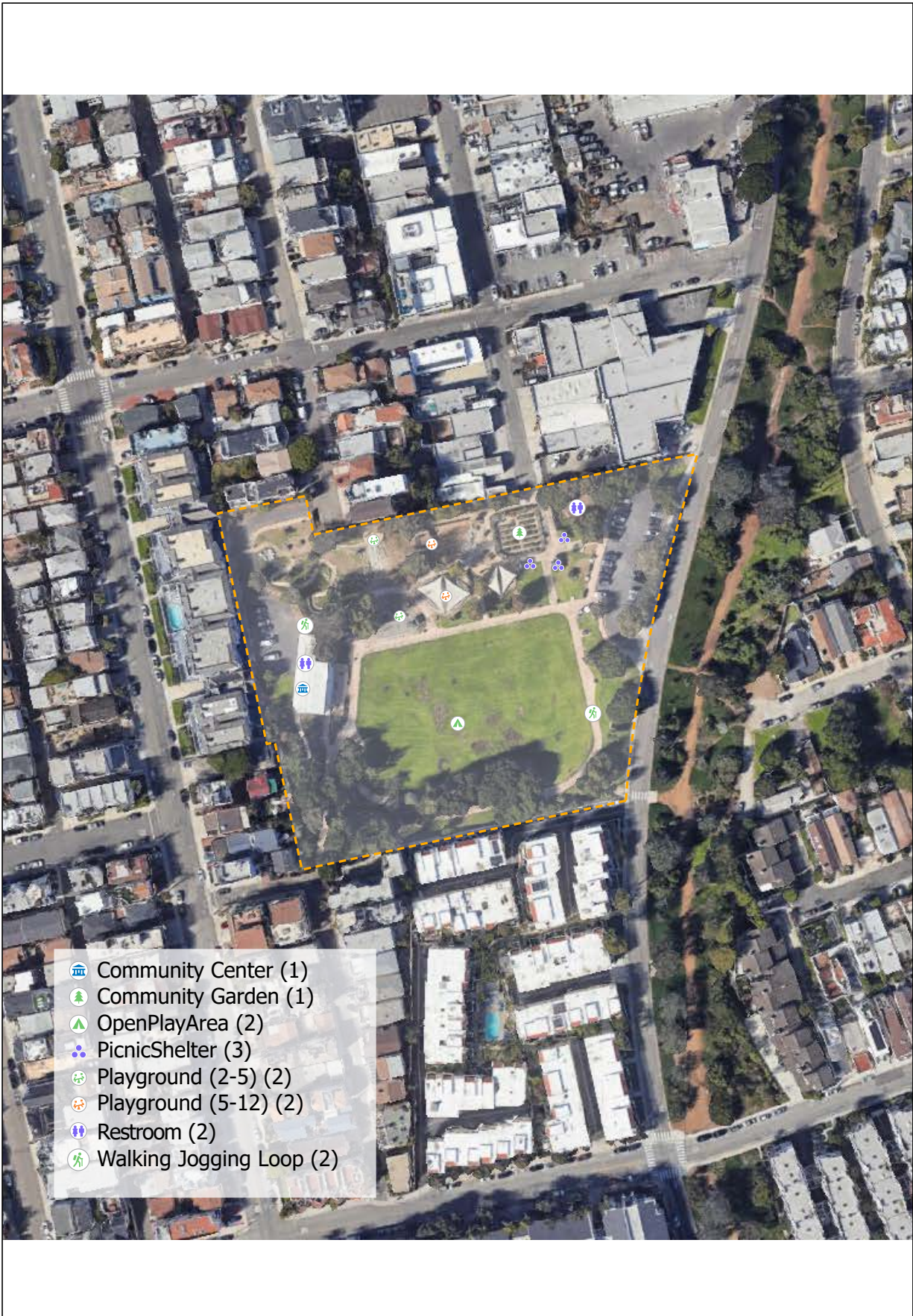
- ◆ Basketball Court (Lit) (2)
- Pickleball - closed (2)
- Pickleball (2)
- 🎾 Tennis Courts (1)

Kelly Courts



➤ Lawn Bowling (1)

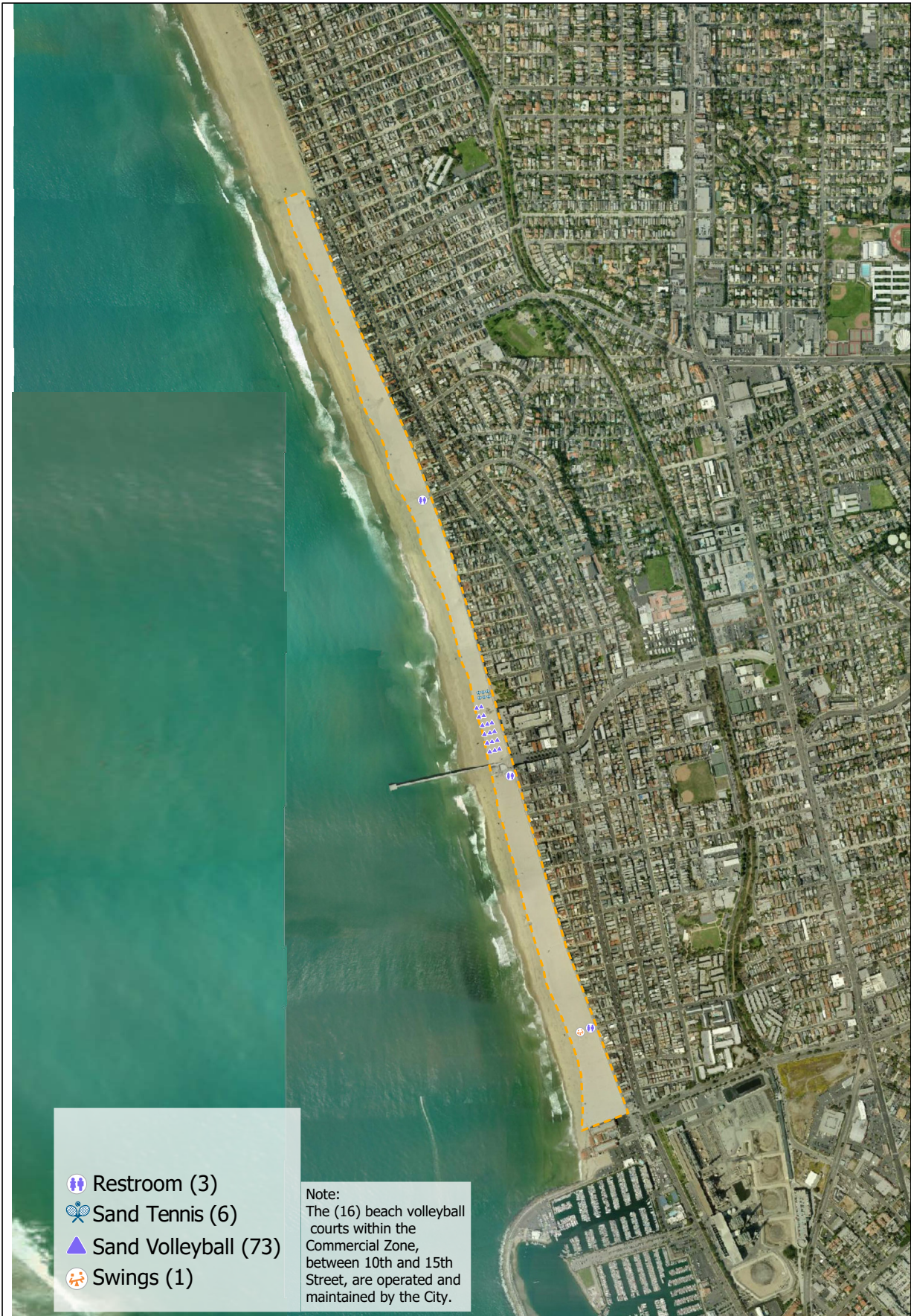
Lawn Bowling Green



South Park



Valley Park

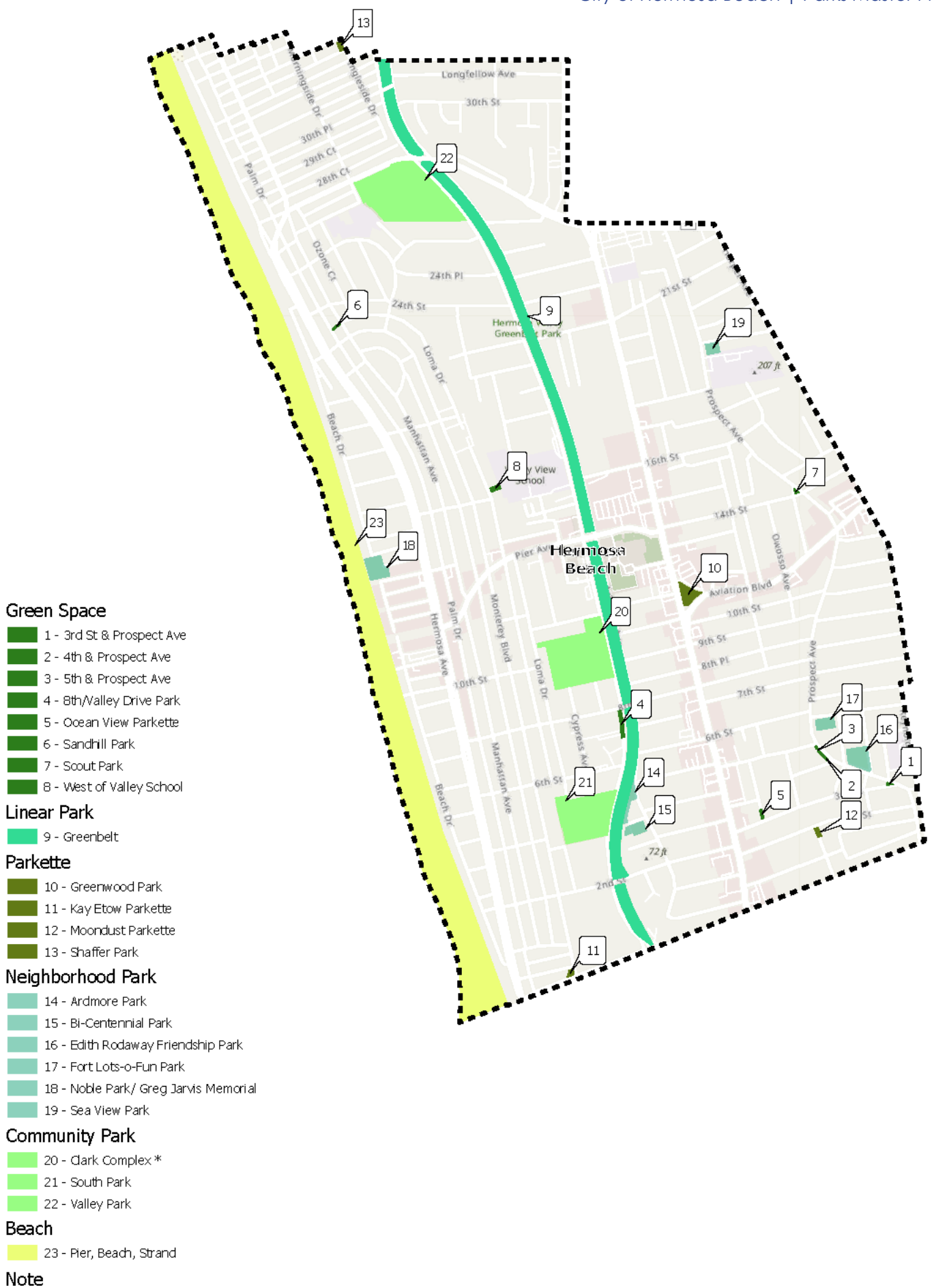


Beach Front



- Community Center (1)
- Community Theatre (1)
- Gymnasium (1)
- Museum (1)
- Senior Center (1)
- OpenPlayArea (1)
- Skatepark (1)
- Tennis Courts (6)







Community Center Complex







**Recreation Buildings**

-  A - Clark Building
-  B - Community Center Complex\*
-  C - Lawn Bowling Club Building
-  D - South Park Building
-  E - Valley Park Building 1 (Kiwanis)
-  F - Valley Park Building 2 (Rotary Club)

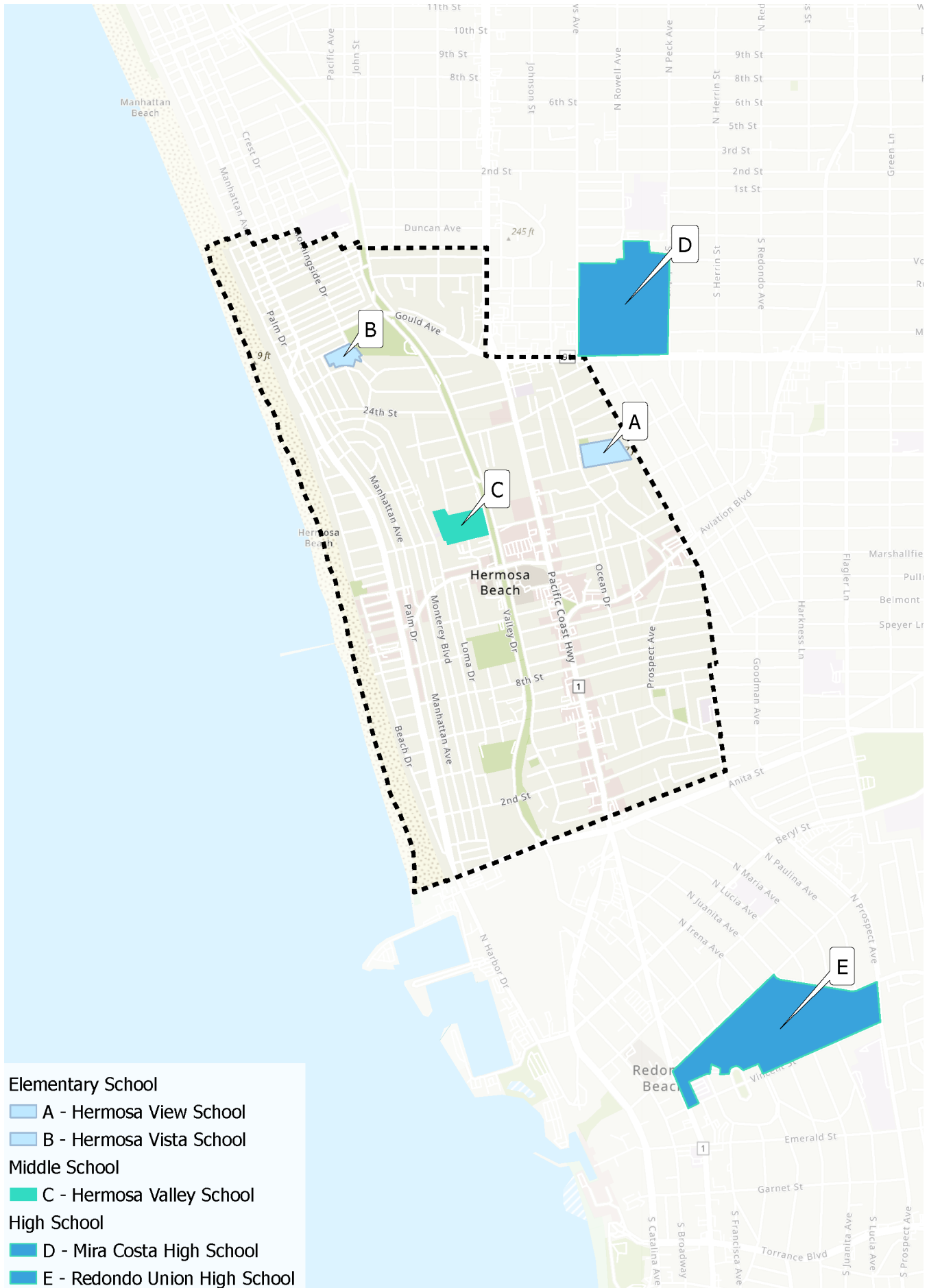
\* Includes Senior Center, Community Theatre, 2nd Story Theatre, Museum, Gymnasium, Skatepark, and Tennis Courts.

**CITY OF HERMOSA BEACH  
EXISTING PARKS and RECREATION FACILITIES**

MAP KEY	PARK NAME	ADDRESS	PARK TYPE	PARKLAND ACREAGE	Amphitheater	Baseball Field	Basketball - Full Court	Basketball - Half-Court (Outdoor)	Batting Cages	Bleachers at Sports Fields	Community Garden	Community Museum	Community Theatre	Fire Pit	Fitness Station	Gymnasium	Lawn Bowling Rinks	Open Play Area	Parking Lot (off street parking)	Pickleball Court	Picnic Shelters / Gazebos	Picnic Tables	Playground (2-5)	Playground (5-12)	Restroom Building	Senior Center (Hermosa Five-O Senior Activity Center)	Skate Park	Soccer Field	Softball Field	Tennis Court	Volleyball Court	Walking/Jogging Loop Trail						
<b>Green Space</b>																																						
1	3rd St & Prospect Ave	3rd St & Prospect Avenue	Green Space	0.026																																		
2	4th & Prospect Ave	4th & Prospect Avenue	Green Space	0.040																																		
3	5th St & Prospect Ave	5th St & Prospect Avenue	Green Space	0.036																																		
4	8th St & Valley Dr	8th Street & Valley Drive	Green Space	0.198																																		
5	Ocean View Parkette	847 3rd Street	Green Space	0.051																																		
6	Sandhill Park	2223 Manhattan Avenue	Green Space	0.042																																		
7	Scout Park	1402 Prospect Avenue	Green Space	0.048																																		
8	West of Valley School	1645 Valley Drive	Green Space	0.096																																		
<b>Linear Park</b>																																						
9	Greenbelt	Herondo Street to Boundary Place	Linear Park	18.615											4																			●				
<b>Parkette</b>																																						
10	Greenwood Park	1102 E Pacific Coast Hwy	Parkette	0.518																																		
11	Kay Etow Parkette	1 Monterey Blvd	Parkette	0.062																																		
12	Moondust Parkette	1014 2nd Street	Parkette	0.082				1									1																					
13	Shaffer Park	3231 Ingleside Drive	Parkette	0.075																																		
<b>Neighborhood Park</b>																																						
14	Ardmore Park	491 Ardmore Avenue	Neighborhood Park	0.362																																		
15	Bi-Centennial Park	550 4th Street	Neighborhood Park	0.471													1																					
16	Edith Rodaway Friendship Park	350 Prospect Avenue	Neighborhood Park	0.511				2									1																					
17	Fort Lots-o-Fun	1102 6th Street	Neighborhood Park	0.238																																		
18	Noble Park / Greg Jarvis Memorial	1400 The Strand	Neighborhood Park	0.836																																		
19	Seaview Park	1870 Propspect Ave	Neighborhood Park	0.284																																●		
<b>Community Park</b>																																						
20	Clark Complex <sup>1</sup>	861 Valley Drive	Community Park	6.628		1L	2L		●	●						6		1	2L		●					1			1-O	2L	1L							
21	South Park	425 Valley Drive	Community Park	4.48							1	1	1				●	1		3	●	1/1S	1/1S	2										2				
22	Valley Park	2521 Valley Drive	Community Park	8.75	1		1							1				1			●	1	1	1				1										
<b>Recreation Beach Front</b>																																						
23	Pier, Beach, and Strand	between Herondo St. & 35th St.	Rec. Beach Front	63.14																														*	3	4	73	●
<b>RECREATION BUILDINGS</b>																																						
A	Clark Building	861 Valley Drive	Recreation Facility	included in Clark Complex																																		
B	Community Center Complex <sup>2</sup>	710 Pier Avenue	Community Park	4.802			1l				●	●			1	1					●					●	1					6L						
C	Lawn Bowling Club Building	861 Valley Drive	Recreation Facility	included in Clark Complex																																		
D	South Park Community Building	425 Valley Drive	Recreation Facility	included in South Park																																		
E	Valley Park Community Building 1 (Kiwanis)	2521 Valley Drive	Recreation Facility	included in Valley Park																																		
F	Valley Park Community Building 2 (Rotary Club)	2521 Valley Drive	Recreation Facility	included in Valley Park																																		
				<b>Total City Parkland Acreage:</b>	<b>110.39</b>																																	

\* = Swings Only  
 l = Indoor  
 L = Lit  
 O = Overlay  
 S = Shaded

<sup>1</sup> = includes Clark Field, Kelly Courts, and Lawn Bowling Green  
<sup>2</sup> = includes Senior Center, Community Theatre, 2nd Story Theatre, Museum, Gymnasium, Skatepark, and Tennis Courts





## City of Hermosa Beach Parks Master Plan



### Inventory and Assessment of Current Recreation Programming

#### Introduction

The City of Hermosa Beach Community Resources Department (Parks and Recreation) web page describes the mission of the Department as:

*It is the mission of the Community Resources Department to be the steward of Parks, Open Space and Natural Resource Lands and Waterways which are designated for the use and enjoyment of the public for recreation and leisure activities; to provide recreational resources, programs, and activities throughout the City of Hermosa Beach and promote preservation and interpretation of historical, cultural resources, the natural environment, and human resources.*

Recreation programming by the Community Resources Department is heavily focused on the beach environment central to the City of Hermosa Beach. The Department further identifies several key functions and programming areas as:

- Recreation programming – Department hosted community events: Coastal Cleanup (with Heal the Bay), Community Movie Nights, Sand Snowman Contest, Surfers Walk of Fame Weekend, and Veterans Day Wreath Laying Ceremony; P.A.R.K. After School Program; Valley Park Summer Day Camp; Hermosa Five-O Senior Activity Center; and excursions (open to all)
- Contract management - Contract Class Program: adult sports leagues, youth and adult classes and camps in creative arts, enrichment, and recreation; Hermosa Beach Little League; Hermosa Beach Youth Basketball; Farmer’s Market; Chamber of Commerce (for outdoor special events); and Kiwanis Tree Lot
- Facility and open space management - indoor and outdoor facility rentals (including the Outdoor Fitness Program and Field Allocation Permits), and indoor facilities lease management.
  - Community Center at 710 Pier Avenue - multi-purpose rooms, Community Theatre, 2nd Story Theatre, gymnasium, skate park, tennis courts, and Hermosa Five-O Senior Activity Center.
  - Clark Facility at 861 Valley Drive - multi-purpose event hall, Kelly Courts: pickleball, tennis and basketball, Lawn Bowling Club, and Clark Field
  - South Park--building multi-purpose rooms
  - Kiwanis Club
  - Rotary Club
  - Lawn Bowling Club
  - Parks
- Permits – Film/Still Photo Permit Program; Special Event Permit Program (including the Long-term Agreement Program and Fee Waiver Grant Program)
- Parks, Recreation and Community Resources Advisory Commission

This report, *Inventory of Recreation Programming*, will review and evaluate, the following areas:

#### Organizational Background

- Organizational Structure and Staffing
- Participation

- Private/Public Recreation Facilities
- Support Functions
- Joint Use Agreements

#### Recreation Programming

- Children, Youth, and Teen Services
- Classes
- Community Events
- Health and Well-Being
- Organized Sports
- Outdoor Recreation Programming
- Community Facilities and Centers
- Senior Programs
- Special Needs Programs

### **COVID Update**

Please note that due to COVID related impacts, almost all City programming was cancelled, reduced in scope, or put on hold at the beginning of March of 2020. Outdoor programming resumed with additional safety protocols beginning in May 2020. Indoor programming resumed with additional safety protocols beginning in July 2021.

At the time of this report, California, and the City of Hermosa Beach have fully opened facilities and programming from previous COVID restrictions.

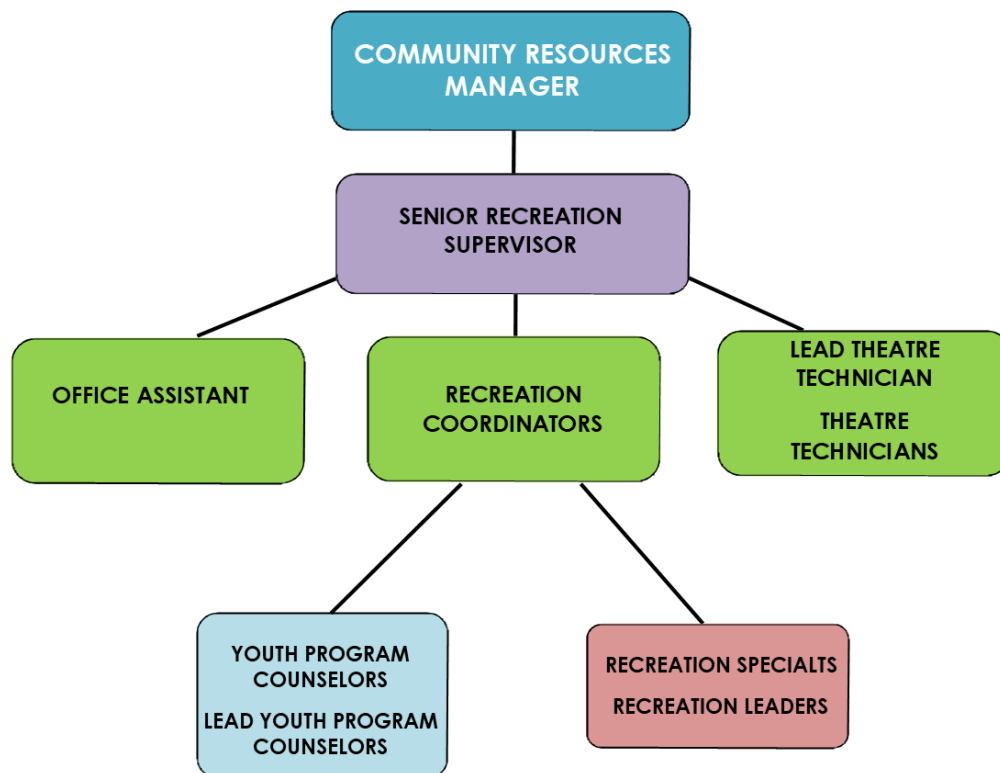
## Organizational Structure

The Community Resources Department is responsible for providing recreational resources, programs, and activities and to “promote preservation and interpretation of historical, cultural resources, the natural environment and human resources.” The recreation component is under the supervision of a Community Resources Manager who directly supervises a Senior Recreation Supervisor. The Senior Recreation Supervisor then directly supervises the additional full-time staff, which includes two Recreation Coordinators and an Office Assistant.

An agency’s organizational structure is the road map of its communication patterns. A well-designed structure can also make it easier to identify inefficiencies and new problems as the organization grows. Reviewing the organizational structure and staffing levels on a regular basis will help ensure that the agency is set up for optimal growth well into the future.

Figure 1 provides an overall depiction of the reporting relationships within the Community Resources Department. Note that the chart depicts the organization as it stands in the 2022-2023 Fiscal Year.

**Figure 1**  
**Community Resources Department Organizational Chart**



Part-time staff total 10.47 full-time equivalent and is composed of the following position allocations:

- Lead Theatre Technician—0.4
- Recreation Leader—4.58

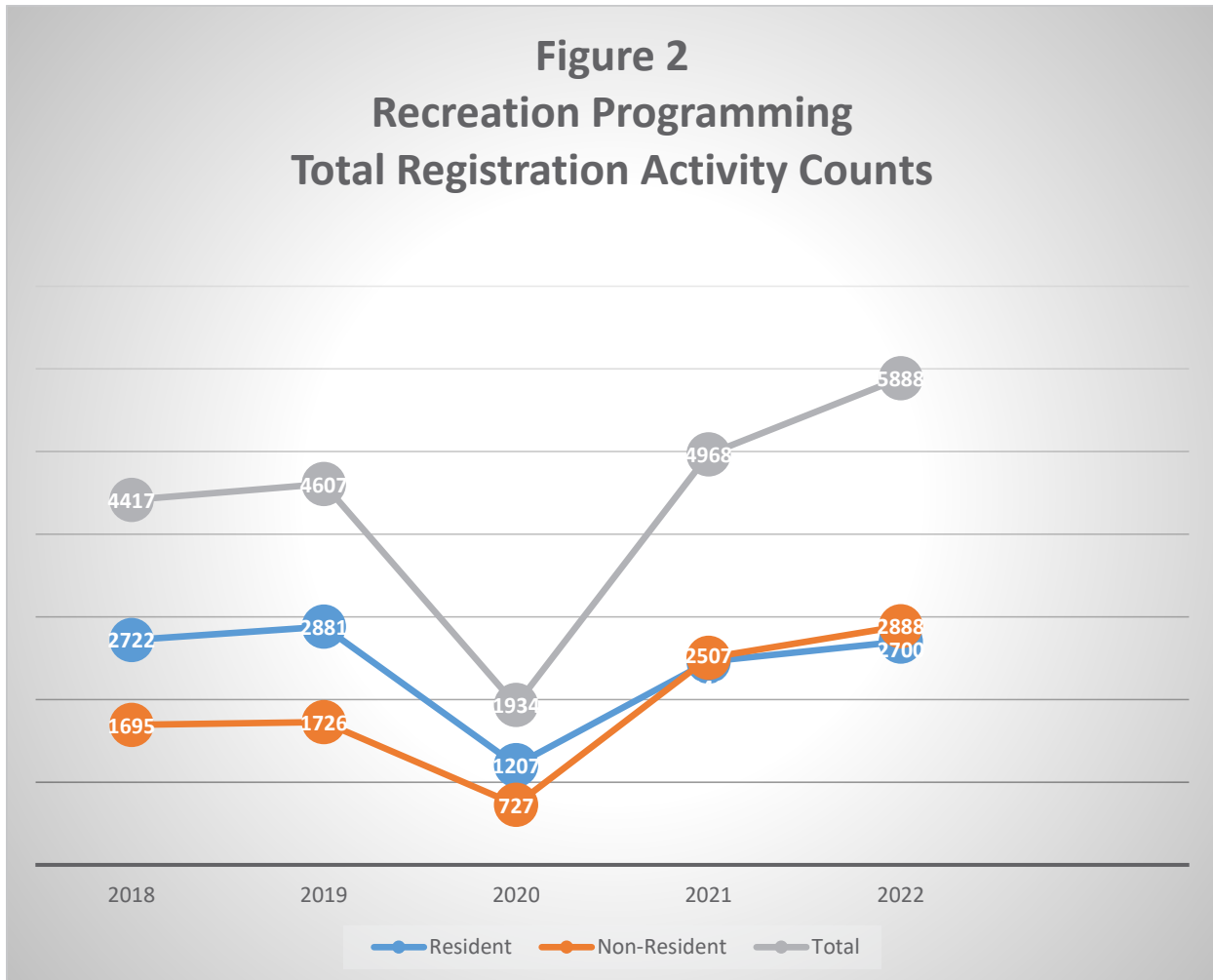
- Seasonal Recreation Leader—0.70
- Recreation Specialist—0.1.2
- Youth Program Counselor—3.47
- Lead Youth Program Counselor—0.52

Park maintenance activities fall under the leadership of the Public Works Department within a Division responsible for Parks, Medians, Sewers, and Storm Drains. Full-time equivalent staffing for the park maintenance functions amounts to 4.53 FTE. A portion of this amount is percentage charges to other full-time personnel such as:

- Public Works Superintendent—0.15
- Public Works Crew Supervisor—0.88
- Maintenance Worker I—1.90
- Maintenance Worker II—0.90

## Participation

Due to COVID related closures and cancellations, registration figures compiled by the City of Hermosa Beach showed a tremendous decline in the Department’s recreational programming participation for the year 2020. For 2021, programming rebounded and continues to grow with nearly 6,000 registration activity counts for calendar year 2022, as displayed in Figure 2. Of note is the growth in non-resident participation, now exceeding the number of Hermosa Beach residents who register for City programming.



While Community Resources offers a wide range of programming, specific areas are highly successful as displayed in Figure 3, showing a five-year history of program registration numbers. Based within a beach environment programming related to that resource, such as Surfing, Beach Volleyball (Youth/Adult), and Yoga on the Beach (Adult) continue to have high registration numbers.

Other popular programming includes Tennis (Youth/Adult), Soccer (Youth), Skateboarding (Youth), Sportball (Youth), and Valley Park Day Camp (Youth). Traditional adult and teen classes such as Art (Youth/Adult), Spanish, and LEGO® camps (Youth) have had mixed results.

**Figure 3**  
**City of Hermosa Beach - Recreation Programming Participation**



Programs/Subject Areas	2018 Number	2019 Number	2020 Number	2021 Number	2022 Number
9-Sport Multi Sport	--	0	0	58	--
A6 Academy School Day	--	--	71	--	--
A6 Athletics Basketball	--	--	53	17	33
Active and Mindful Yoga	--	--	--	--	18
Actor's Workshop	34	34	0	--	
Adult Tennis	11	0	--	4	
Adventures in STEM	--	--	--	14	
Baseball and Softball Training	11	--	--	--	
Basics in Art	9	17	7	1	
Basics in Painting	3	2	1	0	
Basics of Surfing - After School Program	3	9	0	--	--
Basketball Skills	39	36	0	--	8
Basketball Skills Coed	--	--	10	--	21
Basketball Skills and Drills by BEST Sports	--	13	0	--	--
Basketball Skills Camp	29	15	0	--	9
Beach Kids Yoga	--	--	--	--	0
Beach Tennis Class—All Levels	66	89	11	--	--
Beach Volleyball—All Levels	374	648	105	938	1,153
BeachSports Surf and Beach Camp	209	186	271	395	422
BTA Tournament Tough Tennis Camp	6	9	0	--	--
Cardio Tennis	86	68	19	--	--
Challenger Training Tennis	150	156	79	302	224
Coed Beach Flag Football League	17	21	5	8	13
Coed Beach Kickball League	18	22	0	48	43
Coed Beach Volleyball League	56	42	0	89	79
Community Movie Night	117	34	--	--	58
Competitive Player Training Tennis	33	46	7	0	12
Doubles Round Robin Tennis	22	63	29	12	--
Excursions	387	408	27	--	114
Family Theatre Musical	--	--	53	156	
Future Stars Tennis	81	--	--	--	294
Future Stars Tennis/Camp	257	258	250	521	95
Hermosa Surf Camp	225	215	0	169	183
High Risers Tennis	--	--	--	--	10
Intro to STEM with LEGO®	11	--	--	--	--
Jedi Engineering with LEGO®	14	--	11	15	--
Kick and Play	15	0	--	--	--
Ladies Tennis	9	--	--	--	3
Lego Star Wars by Movies by Kids	0	11	0	--	--
Lil' Architects and Engineers	0	9	14	--	--
Marvel versus DC by Movies by Kids	10	10	0	--	--
Men's Flag Football League	15	6	0	--	--
Men's Slo-Pitch Softball League	17	10	0	14	27
Minecraft Movies by Movies by Kids	9	11	0	--	--
Morning Yoga on the Beach	--	--	12	10	94
Musical Theatre	15	0	68	--	13

<b>Programs/Subject Areas</b>	<b>2018 Number</b>	<b>2019 Number</b>	<b>2020 Number</b>	<b>2021 Number</b>	<b>2022 Number</b>
No Experience Necessary Tennis Drill Class	20	17	3	0	12
PARK Program	193	260	0	20	64
PeeWee Picasso	48	29	1	--	--
Pickleball—All Levels	61	56	19	--	--
Pre-Engineering with LEGO®	--	--	7	--	--
President’s Day Camp with Sportsball	--	--	--	--	6
Sinjin Smith Beach Volleyball Camp	56	71	0	70	81
Skateboarding—Camp and Classes	33	151	0	224	354
SoHo Yoga on the Beach	--	--	254	--	--
South Bay Music Together	136	135	36	25	403
Spanish	5	0	--	--	0
Sportball	146	218	57	555	460
Spring Break Surf Camp	5	1	--	--	--
Spring Break Tennis Camp	12	--	0	18	--
STEM Challenge/Explorations with LEGO®	0	19	--	7	13
Summer Tennis Camp	--	86	123	--	--
Sunset Yoga on the Beach	31	53	16	90	34
Super Hero Engineering	--	23	--	--	--
Super Soccer Stars	177	216	117	422	171
Super Soccer Stars - Camp	17	18	19	42	25
Tennis Camp - Winter Break	10	7	6	--	--
Tennis Tikes	45	31	24	39	47
Thanksgiving Mini Tennis	--	--	23	--	--
Unplugged Gaming	--	--	--	--	18
Valley Park Camps	612	635	0	415	453
Weekend Yoga on the Beach	--	--	33	130	102
Yoga on the Grass/Park	--	--	23	39	--
Vocal Training	1	--	--	--	--
Yoga for Chakra Balancing	6	0	--	--	--
Youth Beach Volleyball	38	26	7	--	41
<b>Total</b>	<b>4,417</b>	<b>4,607</b>	<b>1,934</b>	<b>4,968</b>	<b>5,888</b>

--Program was not offered.

## **Private/Public Recreational Facilities**

Partly due to sitting on the Pacific Ocean and adjacent to mountains, desert, and a variety of outdoor activities, the Hermosa Beach area is home to numerous commercial health, fitness, and dance operators. Some of the fitness clubs also feature swimming pools. A partial listing includes:

### **Dignity Health Sports Park**

The Dignity Health Sports Park (formerly the Home Depot Center 2003-13; and StubHub Center 2013-18) is a multi-use sports complex located on the campus of California State University, Dominguez Hills which includes a soccer stadium used by the Los Angeles Galaxy, a track and field facility, and a tennis stadium. The Center also serves as a training facility by the U.S. national soccer team.

### **VELO Sports Center**

The VELO Sports Center, located in Carson, is a 100,000 square foot, \$15 million specially designed 250-meter indoor wood bicycle racing track. The VELO Sports Center is also a part of Dignity Health Sports Park's partnership with the USOC as an Official U.S. Olympic Training Site and is a home track to USA Cycling's national track cycling program. The VELO Sports Center hosts training and international competitions for the world's elite cyclists, as well as classes open to the public, at any skill level.

### **Toyota Sports Center**

Located in El Segundo, this facility is the training center for the Los Angeles Kings and the Ontario Reign hockey teams. It is a 135,000 square foot facility costing over \$24 million to construct. The Toyota Sports Center opened in 2000 and includes three public ice rinks, NHL, Olympic, and a smaller sized ice rink. The facility's three public ice rinks host several amateur and youth hockey leagues throughout the year. One million guests pass through the doors of the facility annually.

## **Non-Profit Recreational Facilities**

### **Gardena-Carson Family YMCA**

A unit of the YMCA of Los Angeles located in Gardena; the YMCA has been making a positive impact in Los Angeles County for over 130 years. Today there are 26 branches. The Gardena/Carson branch offers group exercise, personal training, senior fitness, swim lessons, family activities, and childcare.

### **Boys and Girls Club of Carson**

The closest Boys & Girls Club to Hermosa Beach is the facility in Carson which helps to bridge the gap between school and home, serving nearly 700 kids on any given day. They offer after-school programming at eight locations in Carson, Compton, Watts, and South Los Angeles for youth ages 6-18 years old. The Club is based in the Main Street Clubhouse in Carson and utilizes seven local schools for programming.

### **Beach Cities Health District**

As part of its comprehensive approach to health, Beach Cities Health District has several facilities offering a wide variety of services to the residents of the South Bay. This includes the Adventure Plex featuring a variety of camps, arts and crafts, sports court, and a rock wall. The District also offers the Center for Health and Fitness featuring a gym variety of classes including yoga and pilates, group and individual exercise programs and health and wellness programming.

### **Aquatic Programming**

The City of Hermosa Beach does not offer aquatic facilities or swim lesson programming. The Department does offer a variety of Beach Camps designed to introduce youth to the ocean environment through a variety of beach games and water activities. Within the community there are several private and public providers of aquatic programming within the South Bay:

- Regal Swim structured swim lessons for swimmers ages two to adult. Their webpage states that their instructors and lifeguards are professionals with at least a bachelor’s degree. Due to staffing shortages, they are only doing lessons at your home and apartment pools and will start spring sign-ups on March 1, 2023.
- Redondo Union High School Aquatic Center is an outdoor 15-lane, 25-yard pool with covered bleacher seating for 200 spectators. The facility opened in the Fall of 2010 and is also open to the public on the weekends year-round, and during the weekdays in the Summer.
- Mira Costa High School and City of Manhattan Beach Begg Pools are operated by the City of Manhattan Beach. Mira Costa is scheduled during non-school hours. The city offers a variety of youth, adult, and senior aquatic programming.
- El Segundo Wiseburn Unified School District Aquatics Center is located at Wiseburn High School. The facility features a 53.2 meter, 10-lane competition pool with an expanded shallow entry area and two movable bulkheads, allowing for more flexible aquatics programs. Also included is a warm-up 25-yard by 4-lane teaching/fitness pool. The City of El Segundo offers times for community swim lessons, fitness classes, and other recreational programs.
- South Bay Aquatics features year-round indoor swim facilities dedicated to “providing quality swim instruction to our customers and their families in a fun, friendly and family-oriented environment.” Facilities are located in Redondo Beach and Torrance.
- Lucky Duck Swim School, located in Gardena, offers a variety of swimming lessons to develop primary to advanced skills for all ages. Private lessons can also be arranged. Other programs offered include:
  - Adult Fitness Swim Program
  - Baby & Me
  - Children with Special Need
  - Competitive Team
  - Group Lessons

- Homeschools
- Junior Guard Prep

### **Fitness/Dance/Yoga/Pilates**

Numerous private businesses are found within and in nearby communities. Only Hermosa Beach businesses are listed.

#### Fitness:

- Anytime Fitness
- 24 Hour Fitness
- Core Fitness
- Unlimited fitness
- Cross Fit South Bay
- Body One Fitness

#### Dance

- You Can Dance Studio
- Living Tango
- West Coast Ballet School

#### Yoga

- Core Power Yoga
- Harmony Yoga
- LYFE Yoga
- 24 Hour Fitness

#### Pilates

- White House Pilates Studio
- Form Pilates

## Adjacent Communities

Hermosa Beach is located on the Pacific Ocean in a heavily populated area of Los Angeles County. The city is surrounded by numerous communities, many which offer recreation programming, senior and community centers, and other recreation facilities. The following is a brief listing of some of these facilities.

### Los Angeles County

Los Angeles County’s Department of Parks and Recreation offers several recreation centers in the Hermosa Beach vicinity. These include:

- Harbor City Recreation Center—Harbor City
- Normandale Recreation Center—Torrance
- Rosecrans Recreation Center—Gardena
- Imperial Courts Recreation Center—Lynwood
- 109<sup>th</sup> St. Recreation Center—Los Angeles

### Torrance

The City of Torrance has four separate Senior Centers which provide a variety of programming such as special interest classes, weekday hot lunches, exercise and dance classes, card playing, shuffleboard, and billiards. They have a teen center, “The Attic Teen Center”; an aquatics facility “Benstead Plunge”; an active Farmers Market and Sports Center at Charles Wilson Park; and a downtown Torrance Community Theatre.

Torrance also features the Torrance Cultural Arts Center featuring meeting and banquet rooms, visual and performing arts studios, the 502-seat James Armstrong Theatre, two spacious outdoor plazas, and the authentic Pine Wind Japanese garden.

### Lawndale

The Department of Community Services operates the Lawndale Community Center, Diane Bollinger Memorial Gymnasium, the Community Center Annex, the City Hall council chamber, and the City’s Show Wagon mobile trailer.

### Gardena

The Recreation Division of the Human Services and Recreation Department is responsible for supervised recreational activities at six parks with community buildings, two gymnasiums, one parkette, the Nakaoko Community Center with meeting rooms and an auditorium seating up to 300, and one municipal swimming pool.

### Inglewood

The city operates two facilities, the 13,000 sq. ft. Lockhaven Recreation Center, and the Inglewood Senior Center. Traditional recreation activities are offered at the Recreation Center and programs specifically for seniors are offered at the Inglewood Senior Center and City recreation centers including Darby, Rogers, Vincent, and Siminski Parks. The park-based recreation centers offer many programs that are offered for all adults including seniors.

### El Segundo

The City of El Segundo, through the Community Services Department, provides a range of services and programs geared towards meeting the recreation needs and interests of various age levels. The

Department manages and programs several facilities at Recreation Park including the Joslyn Center, Teen Center, and the George E. Gordon Clubhouse.

**Redondo Beach**

The Community Service Department operates the 1,453-seat Redondo Beach Performing Arts Center, featuring a theater, grand lobby, and 40,000 square feet of special event programming areas. Other public facilities managed by the city are a Teen Center, Skate Park, and a Senior Center.

**Manhattan Beach**

The Manhattan Heights Community Center is home to the REC Program, Teen Center, and the Manhattan Heights Senior Club. Available to the public for meetings, parties, and other gatherings, the auditorium can accommodate about 170 people. The building also includes a catering kitchen and a meeting and activity room. A variety of recreation programming was offered at this center. A second Center within the city is the Joslyn Community Center, home to a senior citizens club and is available for public rental.

## **Support Functions**

Support Functions relate to how programs and operations are implemented by the City of Hermosa Beach including the operation and/or development of facilities and policies or procedures to support the delivery of recreational programming. These may relate to support services or facilities and how they may impact on many of the programs.

### **Cost Recovery**

The concept of cost recovery is an approach to allocating the limited taxpayer funds for partial or wholly subsidized services, setting fees, and pursuing alternative funding sources depending on the beneficiary of the service. Under a cost recovery policy, each recreation activity area would be evaluated within one of four program groups based upon an assessment of community services provided and cost recovery values. These groups range from programs with a community benefit to those with an individual benefit. The criteria are:

- **Community Benefit-** Represents those programs, facilities and services that benefit the community. These programs, facilities and services may increase property values, provide safety, and enhance quality of life for the residents. The community generally pays for these basic services and facilities through taxes. These services shall be offered to agency residents at a minimal or no fee.
- **Community/Individual Benefit -** Represents those programs, facilities and services that promote individual physical and mental well-being and provide recreational skill development. They are generally the more traditionally expected services and beginner instructional levels. These programs, services and facilities shall be assigned fees based on a specified percentage of direct and indirect costs that represent a tax subsidy to account for the community benefit and participant fee to account for the Individual Benefit.
- **Individual/Community Benefit-** Represents services that promote individual physical and mental well-being and provide an intermediate level of recreational skill development. This level provides more individual and less community benefit and should be priced to reflect this.
- **Highly Individual Benefit -** Represents specialized services generally for specific groups with a competitive focus. In this level, programs and services should be priced to recover full costs.

Within the established fee schedule for Hermosa Beach, reviewed annually and approved by the City Council, are included both resident and non-resident fees. For building rentals and special events there are separate rates for non-profit and commercial users.



### **Parks, Recreation and Community Resources Advisory Commission**

The Commission was established by the City Council and consists of five members, appointed in staggered four-year terms. All members are appointed by the City Council. Duties are defined as:

*“The Parks, Recreation and Community Resources Advisory Commission:*

- *Serves in an advisory capacity to the City Council in all matters pertaining to the Community Resources Department;*
- *Cooperates with other governmental agencies and civic groups on the advancement of sound leisure, cultural, social services and educational programming;*
- *Provides guidance and approvals for certain special events held within the City; and*
- *Formulates policies on the services, programs, and lease agreements of the Department, subject to approval of the City Council.*

*Members must be bona fide residents of the city, and not members of the Hermosa Beach Community Center Foundation Board.”*

The Commission meets monthly with the Community Resource Manager serving as the staff liaison.

### **Utilization of a Foundation to Support Community Resources**

Foundations often serve as a charitable channel through which worthwhile programs including arts & culture, environmental/nature, youth programs, senior programs, therapeutic programs, and youth scholarships are supported.

Foundations are generally a nonprofit 501(c)(3) organization that works with and would support the Department and potentially other community organizations to develop educational, environmental, recreation, and community service programs for the community. The primary mission of a Foundation dedicated towards park and recreational functions should be based on:

- To aid, sponsor, promote, advance, and assist in the provision of public parks, recreation, and Community Resources in the Hermosa Beach Area.
- To cooperate with and support the city and other community organizations in the development of recreational, educational, environmental, and community service programs throughout the city for the benefit and enjoyment of people in the service area.
- To receive, invest, and manage funds acquired through dues, donations, grants, gifts, bequests, and solicitations in furtherance of the purposes and goals of the City.

Several foundations are found in Hermosa Beach. These include:

- The Hermosa Beach Education Foundation, incorporated in 1992 as a 501(c)(3), is a fund-raising organization for Hermosa Beach public schools. Operated by volunteers, the stated focus is to meet the school district’s educational needs by funding instructional programs in science, technology, foreign language, and other subjects. Each year nearly \$1 million dollars is raised. Examples of programs supported includes music, physical education, Spanish, art, band, and drama programs.
- The Hermosa Arts Foundation is another non-profit organization that supports cultural organizations and continual development of the Hermosa Beach Community Center. Recently, although struggling with membership numbers, the foundation raised over \$100,000 on equipment for the Hermosa Beach Playhouse and Community Center, in addition to the 99-seat black box 2nd Story Theatre,
  - A Hermosa Beach Community Center Foundation is found on State of California records with an incorporation date of 1983. The status of “suspended” was changed to “Active”

in October 2019. No other records were found. Department staff stated that this organization is now called the Hermosa Arts Foundation.

- Hermosa Beach Friends of the Parks is a 501 (c) (3) non-profit corporation, dedicated to identifying, prioritizing, and fundraising for park and recreation improvements throughout the City of Hermosa Beach. In addition, this foundation promotes the use of Hermosa Beach parks to the community and promotes the parks as a valuable resource to the city's residents and visitors.
- Also within Hermosa Beach is the Hermosa Friends Foundation, with the stated goals of supporting registered 501(c)(3) charities, local schools, and college-bound students.
- Recently formed is the Hermosa Beach Chamber Foundation. In 2021 the Hermosa Beach Chamber of Commerce voted to form a new community foundation in 2021 to fundraise, plan, and produce community traditions like the St. Patrick's Day Parade and Hermosa for the Holidays.

### **Marketing**

Marketing and communication of public information in both print and electronic media is essential to increase public awareness about programs and facilities to reach all ages, non-users, and the underserved. Currently the City does not print program guides but issues a guide electronically via the City's website and through emails of the users of the registration system ActiveNET.

While the City provides a quality level of service in many areas, improvement can be gained in some aspects of marketing, branding, and facility rental. Foremost among potential improvements, the city should expand programming promotions to portions of the community currently not participating or underserved in services provided.

The city utilizes both Facebook and Instagram to distribute information about City Activities. As of February 2023, the city has 22,800 followers on Instagram and 7,800 on Facebook. The Community Resources Department directly utilizes Instagram and Facebook and as of February 2023, they have 2,190 and 2,400 followers respectively.

## Scholarships

Community Resources has a developed financial assistance program that is available to residents of Hermosa Beach wishing to enroll in recreational programs. The formalized application states that funding is available for youth programs offered throughout the year including summer camp programs. However, Department staff reports that it is not advertised and hasn't been utilized in quite a few years.

As in many communities, park related sports associations have financially supported families that could not afford program registration in the past for items such as youth sports enrollment, uniforms, and awards.

## Registration

The Department utilizes an online registration system, Active.NET. The agreement with Active.NET expires 2026. Currently the City pays a transaction fee of 2.3395%, which is charged on every transaction. Credit card usage results in an additional \$0.26 + 2.93% charged in addition to the above fee.

## Providing Services for a Growing and Ethnically Diverse Population that are Convenient and Equitably Distributed

Providing services to a growing and ethnically diverse population should be an emphasis of the city due to the changing demographics. Further, these services should be convenient, accessible, and equitably distributed to all residents in terms of recreation programs, support services, and facilities needed close to home and/or centrally located. Within the Hermosa Beach City boundaries, in 2022 10.5% of the population was of Hispanic origin. This is projected to show a minimal increase to 10.6% by 2027. Asian populations show a similar pattern projected to grow from 7.1% of the population in 2022 to 7.5% by 2027.

Within California, and Hermosa Beach to a lesser degree, providing services for an ethnically diverse population will present challenges for the city.

## Volunteers Programs

In a time of reduced tax funding opportunities and heavier reliance on alternative sources of funding, the use of volunteers is considered a valuable component of maintaining quality service levels. A recent study completed by the Beach Cities Health District in 2018 found that 51% of Hermosa Beach residents stated that they have volunteered over the past year. This compares to 39% for Los Angeles County and 45% for the State of California.

Community Resources does not have an ongoing volunteer program, but many programs are supported by volunteers. Youth sports coaches through AYSO, Little League, and other youth organizations, and planning committees for special events are common volunteers. Each year the city sponsors a Coastal Cleanup Day. The Community Resources Department in partnership with Heal the Bay mobilizes volunteers each year to pick up trash at beaches and in the watersheds of Los Angeles County. This past year 50 volunteers collected 30 pounds of trash. The city also features various Mayor's events where the community helps with City maintenance or beautification projects.

The Public Works department has developed an application and guidelines for Scout Projects within the city. The emphasis of a scout project is to demonstrate the scout's leadership and initiative in providing community service.

Adopt a Park programs are often established by park agencies to allow individuals or groups to assume some level of responsibility for one or more eligible activities at their adopted park. The identified

benefits of this program include another set of eyes on the park, enhancement of the environment, beautification of parks, trails, and green spaces, greater public education and awareness of parks, recreation programs, and Community Resources, and community and/or corporate support of park-related capital improvements. Currently Hermosa Beach does not have an Adopt a Park Program but within the community there is the non-profit Friends of the Parks.

Volunteer recruitment and training is a new challenge to community agencies as the volunteer pool diminishes because of working parents and the aging WWII generation of steadfast, community volunteers. Offering meaningful volunteer opportunities to baby boomers and instilling volunteerism in youth will facilitate new volunteer support. Many agencies state-wide have initiated programs of Park Stewards who foster leadership and partial management of park sites in conjunction with city-staff.

## Joint Use Agreements

The city has a limited number of partnerships with non-profit organizations for the use of city facilities. There is no agreement in place with Hermosa Beach City School District for use of school facilities and fields. Exhibit 3 displays the agreements in place with the City of Hermosa Beach for the use of facilities.

**Exhibit 3  
Hermosa Beach Cooperative Agreements**

Event/Activity	Organization
Co-ed Youth Basketball League	Hermosa Beach Youth Basketball League (HBYBL)
St. Patrick's Day Parade, Memorial Day Fiesta Hermosa, Labor Day Fiesta Hermosa or Locale 90254, Hermosa for the Holidays and Sidewalk Sales	Chamber of Commerce
Friday Farmers Market	Rotary Club
Kiwanis Tree Lot	Kiwanis Club
Youth Baseball League	Hermosa Beach Little League (HBLL)
Clark Field Turf	Hermosa Beach Little League (HBLL)
Agency	Leased Location
Hermosa Arts Foundation	HBCC Room 11A
Hermosa Beach Museum	Hermosa Beach Museum Location at HBCC
Friends of the Library	Community Center Storage Building
Rotary Club	Rotary Building
ARC South Bay	HBCC Rooms 15 & 17
Kiwanis Club	Kiwanis Building

## **Children, Youth, and Teen Services**

Compared to America with an average age of 38.4, Hermosa Beach currently holds a slightly older population, with a median age of 38.8 in 2022. Between 2010 and 2022, the percentage of those under 5 and 5 to 9 declined dramatically, dropping 15.7% and 18% respectively. Pre-teen- and teen-age groups saw significant increases, with 10-14 years olds up 17.4%- and 15–19-year-olds up 36.7%. Meanwhile, the percentage of those 65 and over followed general population trends with significant increases such as the 75-79 age group within Hermosa Beach expanding by 64.3%. Despite an aging population, children, and youth services, especially at the teenage level, should remain focal point for the City of Hermosa Beach.

Childcare needs are increasing and serve a valuable community and recreation service. The 2015 *Los Angeles Child Care Needs Assessment and Strategic Plan 2015-2020* prepared by the Los Angeles Local Child Care and Development Planning Council, found that only 17% of childcare demand was being met in the County. The study found there are 262,957 children ages 0-12 years with parents in the workforce, yet there are only 46,324 licensed spaces.

The Los Angeles Strategic Plan identified that although the County’s population continues to grow, the number of childcare centers and family childcare homes has decreased significantly since 2010. In 2010, there were 387 childcare centers with a capacity of 33,224. At the end of 2014, there were only 355 centers with a capacity of 30,223. That is a loss of thirty-two (32) centers representing a capacity loss of 3,001 spaces. There was also a loss of 751 family childcare homes representing a capacity loss of 6,376 spaces. Overall, the greatest identified needs for childcare in Los Angeles were affordability, infant and school age care, and a growing need for evening and weekend care.

### **Preschool and Youth**

Hermosa Beach offers a limited number of programs designed for ages 0-12. Current programming starts at 0 to 6 months with Baby Wearing Barre class which combines prenatal yoga & Pilates conditioning with barre fitness. Also offered are Mom and Me for 6 to 12 months old and Toddler Time for 13-24 months. Several programs are offered through the Outdoor Fitness Permit Program such as Stroller Strides which operates monthly at Valley Park.

For older youth the city offers a series of movement classes based on playful ways to move through mindfulness and meditation activities, yoga asana (postures,) and pranayama (breathwork). These programs are from 2 years to 12 years of age.

Enrichment programming includes art and painting, music theater and dance, acting and South Bay Music Together designed for ages 0 to 5 years.

### **After School Program**

The city provides an after-school program for students in grades 1-8 called the P.A.R.K. After School Program. Walking transportation is provided from various schools to the South Park building. The program provides homework help, snacks, arts and crafts and recreational activities. Fees are \$1,900 annually for a 5-day program and \$1,200 annually for a 3-day program. This program had up to 90 children prior to COVID. The program currently has 30 children in the 2022-2023 school year and as the Department secures additional rooms and staff, it will increase marketing to bring the program participants to at least 60 children in the 2023-2024 school year.

### **Day Camps**

The Department offers a 7-8-week (depending on the summer dates) Valley Park Day Camp for ages 6-13. Campers participate in a variety of activities, including sports, drama, cooperative games, crafts, and beach activities. Additionally, every Wednesday, campers travel to an off-site excursion such as Scooter's Jungle, John's Incredible Pizza, Aquarium of the Pacific and Knott's Soak City, for example.

In addition, numerous sport specific camps are offered by various profit & non-profit organizations generally for the 5-to-12-year age range, although the city offers a beach volleyball program for 13-to-18-year-olds. Camps offered are soccer, tennis, beach volleyball, and skateboarding. There are camps designed around holidays and spring break in addition to a variety of Lego summer camps, surf camps for 7-to 17-year-olds, and camps for 4-to 10-year-olds designed as an introduction to the ocean environment.

### **Youth Sports**

A variety of traditional sports programming, tennis, soccer, volleyball, basketball, and skateboarding is offered by the Department for ages 16 months to 12 years of age. Organized youth sports leagues are discussed within the Organized Sports section of this report.

### **Teens and Youth Commission**

The City does not currently have a specific Teen Program nor a Youth Commission. Beach Cities Health District, representing Hermosa Beach, has established a Youth Advisory Council comprised of more than 50 middle and high school students from Hermosa Beach, Manhattan Beach, and Redondo Beach schools to provide a voice for Beach Cities. The Youth Advisory Council is a youth-led committee focusing on the following defined activities:

- Act as ambassadors of health by connecting peers with resources, events, and information.
- Raise awareness of and offer recommendations on health issues affecting Beach Cities youth including alcohol and other drug use, smoking, vaping, marijuana, stress, anxiety, depression, suicide, social justice, race, healthy equity, and sexual identity to discuss prevalent trends and solutions.
- Develop programming for activation on topics including student mental health and substance use.
- Have opportunities to advocate for and implement solutions to address youth health issues through public speaking opportunities and supporting media content including videos, photoshoots, flyers, and presentations.

While the Health District's Youth Commission provides a voice for Beach Cities youth, the lack of a Hermosa Beach Youth Commission, acting in an advisory capacity to the City Council and City staff, results in several areas where youth could contribute. This includes:

- Formulating general policies on youth services for approval by the City Council.
- Assisting with periodic inventories of youth services that exist or may be needed.

- Aiding in coordinating youth services with the programs of other governmental agencies, public service agencies, and volunteer organizations.
- Attending and becoming involved in activities of any ad-hoc committees and meeting with appropriate community organizations, agencies, or other groups.



## Classes

Most class offerings are contracted out by the Department and provide classes in nearly 30 topic areas, including arts and crafts, yoga, music, language, continuing education, and various sports.

Many classes such as continuing education classes, exercise programs, and fitness programs continue to be candidates for experimentation with the delivery of classes over the internet. ZOOM or some other similar provider can be utilized for this effort. Currently Zoom has collaborative features like white boarding, annotation tools for screen-sharing, nonverbal feedback to mimic raising your hand in class, and local recording so that students can easily revisit lectures or exercise programs. Further, registration can be set up so that a password is given upon registration allowing entry into the class.

## Community Facilities

Hermosa Beach has a number of public buildings under the responsibility of the Community Resources Department. The Parks Master Plan will include a full review of buildings, facility condition, accessibility, and development of proposed park improvements based on site analysis, community feedback, and proposed recommendations. Facilities include, but are not limited to:

- The Hermosa Beach Community Center Complex-- The Community Center, a former school building, is comprised of two theatres (the 502-seat Community Theatre and the 82-seat 2nd Story Theatre), the Hermosa Beach Museum, Hermosa Five-O Senior Activity Center, and the Emergency Operations Center. Both theatre facilities operate as rental venues, with the city occasionally utilizing the Community Theatre for film screenings, special events, and other community gatherings. The Community Theatre was reserved 167 times, including City offered events, within the 2021-2022 Fiscal Year. In 2019 the City contracted for an assessment to evaluate both operations and the infrastructure of the Community Theatre. The assessment was to consider two scenarios providing cost estimates and recommendations for operations. First a major renovation of the facility that would transform it into a regional performing arts center and a conservative renovation that would maintain the community-focus of the facility. In 2020 a joint study session of the Parks, Recreation and Community Resources Advisory Commission and the City Council was held where the results of the assessment were presented. The Commission and City Council agreed that a community focused renovation should take place, which would allow for a hybrid model of the two preliminary design options, and to utilize the south wing of the Community Center as a supporting space for the Community Theatre.

Other specific facilities within the Complex include:

- Multi-purpose rooms—780 and 1,114 sq. ft.
- Dance rooms—780 and 786 sq. ft.
- Meeting room—342 sq. ft.
- Single court gym—approximately 74' x 60', not regulation sized and includes bleachers, two player's benches, and a score keeper bench,
- Skate Park—Open for drop-in use for members of the Skate Park Membership Program. Skateboards, in-line skates, and scooters permitted. Safety equipment required. Memberships are \$11 annually and valid for one year from date of purchase. Membership cards must be shown to enter the facility. As of January 2023, there were 366 members.
- 6 Tennis Courts—Open for free-play or by reservation for members of the Tennis Membership Program. Membership is restricted to those Hermosa Beach residents over the age of 18. A \$17 annual fee is currently charged. As of January 2023, there were 158 members.

- The Clark Complex
  - Clark Building-- A 3,234 sq. ft multi-purpose hall equipped with a small stage, restrooms, kitchen, tables, and chairs. The Clark building is primarily used for City classes, Jazzercise classes, meetings, and small gatherings. Street parking is available. Capacity is 170 seats and 240 assembly style. The Clark Building is currently undergoing renovations.
  - The Kelly Courts - Includes four pickleball courts and one tennis court with the pickleball courts available for free-play or by reservation for members of the Pickleball Membership Program. Membership is restricted to Hermosa Beach residents over the age of 18. A \$17 annual fee is currently charged. As of January 2023, there were 280 members.
  - Clark Field – Includes a baseball/softball field, basketball courts, pickleball courts, and tennis courts.
- Hermosa Beach Pier—The pier extends 1,140 feet from the beach into the Pacific Ocean. The Pier was built in 1965 and renovated in the early 2000s. Fishing is a popular Pier activity.
- Reservable picnic areas, open to Hermosa Beach residents only, are located at:
  - Valley Park—Picnic tables, fire pit, and amphitheater.
  - South Park—Picnic tables.

## Community Events

Community special events that bridge the community and bring people together for recreation, cultural expression, and entertainment are popular programs. These events unite the community and build community identity and vitality. Special events are a unique community service that generates revenue through facility rental, admission fees, and concessions, and revenue to the community through increased business activities and tourism.

The Community Resources Department oversees all Special Event permits on public property for commercial and nonprofit organizations. A Special Event Permit is required in Hermosa Beach when utilizing the beach with 100 or more participants, or use of outdoor city facilities, rights-of-way, or parkland at which 25 or more participants are to be assembled. Additionally, a special event permit is required for any commercial or non-profit group requesting use of any outdoor city facilities, rights-of-way, or parkland within the city. The city web page states:

*“Hermosa Beach strives to offer a safe and enjoyable environment for special events to take place in a way that balances resident and visitor needs. Special events in Hermosa Beach are celebrated for being community-friendly, enhancing local beach culture, and offering a myriad of benefits to the local community. The City of Hermosa Beach works collaboratively with event operators in an efficient and clear manner to process and carry out permits in compliance with this policy.”*

Examples of permitted or Department hosted special events held since June 2022 include:

- Hermosa Beach Chamber Sidewalk Sales
- AAU Southern Pacific Grand Prix Series
- Sand Snowman Contest **(Department Hosted)**
- California Great Santa Stroll
- Sandy Sauté
- Veteran Day Wreath Laying Ceremony **(Department Hosted)**
- Hermosa for the Holidays
- Community Movie Nights **(Department Hosted)**
- LA Galaxy World Cup Viewing Party
- Walk to End Alzheimer’s
- Pumpkins in the Park
- Beach Tennis Tournaments
- Volley4Sound
- Skechers Pier to Pier Friendship Walk
- Fiesta Hermosa
- Coastal Cleanup Day
- USLA National Lifeguard Championship
- Triathlon
- Good World Peace Festival
- Glow Ride for Cystic Fibrosis
- AVP Hermosa Beach Open
- Shakespeare by the Sea
- AAU Junior National Championships
- West Coast AAU Junior Olympic Game
- Smackfest Volleyball Tournament

With surfing being a large part of Hermosa’s Heritage, another program is the **Surfers Walk of Fame Weekend** hosted by the Department in conjunction with the Hermosa Beach Museum, South Bay Boardriders Club and Spyder Surf, a local business. To honor the strong surfing history, the city recognizes Hermosa’s surfing legends with a full weekend of activities, complete with an induction ceremony to celebrate the newly chosen inductees. The event takes place on the fourth weekend of April annually.

### **Hermosa Beach Chamber of Commerce and Visitor Bureau**

The Chamber of Commerce holds several community events such as Fiesta Hermosa, St. Patrick's Day Parade, Best of Hermosa, Winter Sidewalk Sale, and Hermosa for the Holidays. In an effort to continue to produce treasured community events that largely benefit the South Bay community, the Board of

Directors of the Hermosa Beach Chamber of Commerce voted to form a new community foundation in 2021 to fundraise, plan, and produce treasured community traditions like the St. Patrick's Day Parade and Hermosa for the Holidays.

**Excursion Bus Trips**

The Department offers monthly one-day excursions. A charter bus transports participants from the Hermosa Beach Community Center to off-site locations such as Pechanga Casino and Mount Palomar Winery, Catalina Island, Mission Inn Holiday Festival of Lights, or Downtown Los Angeles for a “Ultimate Taco Tasting Tour, for example.

Future planned trips include the Hollywood Bowl, Regan Library, Huntington Library and Garden, Oxnard Strawberry Festival, and the most popular excursion to Catalina Island. Tours were cancelled due to COVID-19 and there were no trips in the 2020-2021 fiscal year with the program resuming in July 2022. Attendance for fiscal year 17/18 was 472 participants, dropping to 369 for fiscal year 19/20 and then to zero for the following fiscal year due to COVID.

Exhibit 4 lists special event permits for three year terms (Long-term Agreement through Special Event Permit Program).

**Exhibit 4  
Long-Term/3 Year Special Event Permits**

<b>Agency</b>	<b>Event</b>
Hermosa Beach Education Foundation	Hearts of Hermosa
Spyder Surfboards	Spyder Surf Fest
Friends of the Parks	Pets in the Park, Movies at the Beach, and Pumpkins in the Park
Best Day Foundation	Beach Day
Arts Group of Hermosa Beach	Fine Arts Festival
Twin River Management Group	Association of Volleyball Professionals
Shakespeare by the Sea	Shakespeare in the Park
International Surf Festival	International Surf Festival
Great Autos of Yesteryear (GAOY)	Endless Summer Classic Car Show
Jewish Community Center	Community Chanukah Celebration

## Health and Well-Being

The League of California Cities, Kaiser Permanente, and the Nutrition Education and Obesity Prevention Grant Branch (NEOPB) developed the Healthy Eating Active Living (HEAL) Cities Campaign. The HEAL Initiative, which Hermosa Beach was a participant in, was designed to help combat obesity by making healthy choices accessible to more people in underserved communities across California. Programs were designed to empower residents to lead healthier lives through environmental changes that are sustained by policies and enhanced by education and promotion.

NEOPB currently designs innovative partnerships empowering low-income Californians to increase fruit and vegetable consumption, physical activity, and food security with the goal of preventing obesity and other diet related chronic diseases. NEOPB addresses the statewide obesity epidemic through food and activity education, breastfeeding support, community development strategies and marketing of healthy behaviors, focusing on low-income Californians.

The League of California Cities encourages California cities to help parents make healthy family choices, create healthy schools, provide access to healthy and affordable foods, and adopt city design and planning principles that promote physical activity. Cal Cities encourages cities to involve youth, especially middle and high school students, with city health-related programs. Further, they encourage cities to address the needs of an aging population through local and statewide planning, education, and conference programming.

Locally, Beach Cities Health District, established in 1955 is focused on preventative health and serves the local communities of Hermosa Beach, Manhattan Beach, and Redondo Beach offering a range of health and wellness programs, with innovative services and facilities to promote health and prevent diseases across the lifespan. The District states that they offer a variety of free and low-cost community programs to create a healthy beach community.

The 2019 California Department of Education school fitness results for Los Angeles County found that in the measurement of aerobic capacity 35% of 5th graders, 30.8% of 7th graders, and 29% of 9th graders needs improvement. Further, with body composition measurement it was found that 25.4% of 5<sup>th</sup> graders, 23.2% of 7<sup>th</sup> graders, and 21% of 9<sup>th</sup> graders not only needed improvement but were considered at a health risk.

Although obesity rates across the nation and California have stabilized over the past few years, the rate for children continues to be problematic. A 2018 report by Kids Data found that 40.5% of 5<sup>th</sup> graders were overweight and/or obese. This number declined to 37% and 37.3% for 7<sup>th</sup> and 9<sup>th</sup> graders, respectively. Rates for certain minority groups including Hispanic and Filipino, were at or greater than 50% for 5<sup>th</sup> grader children. Around 38.4% of the children in California are overweight or obese. Huntington Park in Los Angeles County topped the list with 53.0%. Recently Kids Data reported data from Hermosa Elementary School for 5<sup>th</sup> and 7<sup>th</sup> graders, showing obesity and overweight figures increasing during the 2014-2019 period from 18.1% to 25.7% for 5<sup>th</sup> graders and 19.1% to 22.9% for 7<sup>th</sup> graders.

Counter to that trend Los Angeles County Department of Public Health in partnership with Beach Cities Health District found that obesity rates with the Redondo Beach School District had declined from 13.9% in 2010 to 6.4% in 2020. This is reported in *“Recent Trends in Childhood Obesity Prevalence in the Redondo Beach Unified School District: A Case Study; June 2020.”*

To encourage and help Hermosa Beach residents find opportunities for participation in health and fitness programming and counter growing obesity rates, the city could develop a “Healthy Hermosa Beach” program. Currently, the city and their partners are offering a variety of health and fitness programs that could work towards the promotion of well-being and healthy lifestyles. Expansion of programming and partnerships could surround the subject areas of access to healthier ways to eat and exercise, nutrition, and fitness, and to how use community parks and facilities to use towards a healthier lifestyle.

The Healthy Hermosa Beach Initiative could be a collaborative of members representing both public and private sectors, including the Beach District, county agencies, school district staff, community businesses, elected officials, Community Resources and city staff, local health clinics, and foundations to address the following goals:

- Reduce calorie consumption.
- Increase consumption of healthy foods and beverages.
- Increase physical activity.

Specific programs could be:

- Prioritize capital improvements projects to increase the opportunities for physical activities in existing areas.
- Include a health element in the general plan update.
- Adopt a City-wide Safe Routes to School (SRTS) plan in partnership with the Hermosa Beach City Unified School District.
- Continue to develop bike lanes and walking trails.
- The city is working to continue to create sustainable development patterns, such that the majority of residents are within one-half mile walking distance to a variety of neighborhood goods, services, and public facilities.
- Continue to provide and maintain neighborhood parks for outdoor recreational activities that encourage walking, biking, and other forms of physical activity.
- Continue to partner with community organizations to offer recreational youth and adult sports leagues within those Parks.
- Promote and partner on health-related community events, and health and resource fairs.
- Continue to encourage mixed-use and transit-oriented development.
- Support existing farmers’ markets and the creation of new healthy food access points.
- Ensure that only healthy snacks are provided at recreational centers.

Specific recommended actions could include:

- Support the expansion of community gardens and farmers markets to increase access to healthy food, including fresh fruit and vegetables.
- Consider placing livability principles into the City's General Plan and municipal codes to provide draft policy revisions.
- Consider revising appropriate policies and plans to include or reference Complete Streets policies and Livable Streets Design Manual, which could include a network of streets and public spaces to support active living.
- Expand community access to indoor and outdoor public facilities through joint use agreements with schools and/or other partners.
- Craft an ordinance which will place limits on fast food around schools.
- Include health goals and policies related to physical activity and access to healthy food in the general plan update.
- Build incentives for development project proposals to demonstrate favorable impact on resident and employee physical activity and access to healthy foods.



## Organized Sports

Within the City there are several community and sport groups that regularly utilize Hermosa Beach playing fields and facilities throughout the year in addition to programming and league play organized by the Department.

### **Youth Sports—League Play**

While enrollment among the various groups fluctuates each year, since COVID, as in many local communities, most groups have seen a decline in enrollment. Primarily there are 3 active organizations providing youth league activities within the city on an annual basis.

- Hermosa Beach Little League (HBLL)
  - Clark Field (February-July)
  - Currently under an agreement with City.
- American Youth Soccer League (AYSO)
  - Clark Field & Valley Park (September- Mid-December)
  - Formal Agreement being developed.
- Hermosa Beach Youth Basketball (HBYB)
  - Community Center Gym & Kelly Basketball Courts (Practice Only) (January-March with optional Summer Season)
  - Currently under an agreement.

Outside of these primary organizations, the City accommodates other nonprofit field requests pending availability on a first-come, first-served basis.

### **Adult Sports**

The City offers numerous adult sports leagues through the Contract Class Program such as Beach Flag Football, Slow Pitch Softball, Coed Beach Volleyball, and Coed Kickball.

Beach volleyball lessons, from beginning to advanced, continue to be one of the more popular programs offered by the city.

## **Outdoor Recreation Programs**

A guiding document for the City of Hermosa Beach is the Strategic Plan 2016-2031. Environmental issues are covered within that document in the Hermosa Beach Government Mission and Services section under Principal 4:

*Educating the community on environmental issues, their responsibility to the health, well-being and future of our community, and the impacts of their daily decisions on the environment.*

The city states that it maintains a coordinated working relationship with the Coastal Commission to maximize public access to the California Coast. Additionally, a goal of their current Strategic Plan is for the city to be a “Green City acting as a responsible environmental steward.”

Situated within the backdrop and easy access of the Pacific Ocean and within one to two hours of the San Gabriel and San Bernadino Mountains, the City of Hermosa Beach has ample opportunity to strengthen outdoor recreation experiences by connecting children and families with nature and open space. COVID increased the need and opportunities for outdoor recreation, as many families were working and schooling from home. Most public outdoor parks experienced a record attendance during the pandemic.

Outdoor recreation related programs and activities will serve to increase the resident’s appreciation of natural resources and foster a sense of stewardship within their own park system. Continued research by the Data Resource Center for Child and Adolescent Health finds that children who experience the natural world are healthier in every major way, intellectually, emotionally, socially, and physically. A report by the Henry J. Kaiser Family foundation found that electronic media use by young adults and youth has increased to 7 ½ hours a day or more than 50 hours a week.

## Senior Programs

Hermosa Beach offers senior recreation programming for those ages 50 and above at the Hermosa Five-O Senior Activity Center. The Senior Activity Center is located on the first floor of the Community Center. The membership program with current fees set as a platinum sponsor with a donation of \$100, gold sponsor with a donation of \$50, silver sponsor with a donation of \$25, or \$10 for a one-year membership.

The city provides numerous activities, lectures, health information, and an extensive social services support program. Current programs and activities offered by City and other agencies include:

- Bus Passes and Dial-A-Taxi Program.
- Access - offers low-cost shared ride bus service for ages 55+ and disabled individuals to destinations outside the City in Los Angeles County.
- The WAVE - offers low-cost Dial-A-Ride curb-to-curb service for seniors 62+ and disabled individuals for trips within the combined city limits of Hermosa Beach and Redondo Beach. Operated by Beach Cities Transit.
- City Property Tax Rebates and Utility User's Tax Exemption available to eligible seniors and disabled individuals residing in Hermosa Beach (income limits may apply).
- Police Department - House Check Programs.
- Home Share South Bay--Homesharing Initiative Offers Solutions for Those Seeking to Reduce Housing Costs in the South Bay.
- Beach Cities Health District--Provides services to improve the quality of life and maintain the independence of older and disabled residents in the beach cities of Hermosa Beach, Manhattan Beach, and Redondo Beach. These include confidential home visits and assessments, links to health and community services and advocacy, ongoing contact and care plans, fitness and wellness programs, support services including peer counseling, errand volunteers, general support groups and educational programs on age-related issues.
- Meals on Wheels--Home delivered meals for the elderly or disabled provided. A nominal per meal charge may apply. Services are provided by the Salvation Army.
- South Bay Family Health Care Center--Provides medical services for older adults on a sliding fee scale.

Services and programs offered by the Community Resources Department include:

- Bingo.
- Fitness, recreation, and enrichment classes including Art, Yoga, Chinese Mah Jong, Let's Stretch, Line Dancing, ABC (agility, balance, and coordination), and Comedy Improv.
- Bridge, Book Club, and Shakespeare Study Group.
- Ping Pong and Tennis
- Specialized Educational Seminars and Workshops such as Senior Real Estate and Cognitive Lecture by Beach Cities Health District.
- DMW Senior Guide to Driving and Metro On the Move Riders Program.
- Lectures and seminars

Our Nation is aging, as is the state and the City of Hermosa Beach. The U.S. Census Bureau shows the nation's 65-and-older population has grown rapidly since 2010, driven by the aging of Baby Boomers born between 1946 and 1964. In 2019, there were 54.1 million people aged 65 and older, up from 39.6 million in 2009. The population is projected to reach 80.8 million by 2040 and 94.7 million by 2060. The growth of this population contributed to an increase in the national median age from 37.2 years in 2010 to 38.8 in 2022. By 2030, it is projected to be well over 39 years.

Hermosa Beach currently holds an older population with a median age in 2022 of 38.8, increasing from 36.9 in 2010, and expected to climb to 40.0 by 2027. Comparatively Los Angeles County had a median age of 34.8 in 2010, 36.4 in 2022 and projected age of 37.7 by 2027.

The percentage of those age 60 and older within Hermosa Beach continues to grow at a rate faster than the remaining age groups. In 2010 that age group comprised 13.9% of the City's population and it is projected to increase to 19.7% by 2027.

The U.S. Census Bureau projects that California's population for those over 60 will increase by 130% by 2030. The high rate of growth in this age group in Hermosa Beach is an indication that senior services and facilities will be in high demand over the next several decades.

Recognizing that California's over-65 population is projected to grow to 8.6 million by 2030, Governor Gavin Newsom in June 2019, issued an executive order calling for the creation of a Master Plan for Aging. This Master Plan is intended to serve as a blueprint that can be used by state government, local communities, private organizations, and philanthropy to build environments that promote an age friendly California.

The Master Plan for Aging outlines five bold goals and twenty-three strategies to build a California for all ages by 2030. It also includes a Data Dashboard on Aging to measure progress and a Local Playbook to drive partnerships that help meet these goals. The goals are:

- Housing for All Stages & Ages--We will live where we choose as we age in communities that are age, disability, and dementia-friendly and climate- and disaster-ready.
- Health Reimagined--We will have access to the services we need to live at home in our communities and to optimize our health and quality of life.
- Inclusion & Equity, Not Isolation--We will have lifelong opportunities for work, volunteering, engagement, and leadership and will be protected from isolation, discrimination, abuse, neglect, and exploitation.
- Caregiving That Works--We will be prepared for and supported through the rewards and challenges of caring for aging loved ones.
- Affording Aging--We will have economic security for as long as we live.

When COVID reached Hermosa Beach and California, the virus disproportionately harmed older and other at-risk adults, and it strained aging and disability services. Older adults experienced unprecedented death rates – particularly among Latino, Black, and Asian Pacific Islander communities and those living in nursing homes. Intensified social isolation and ageism have been especially burdensome. At the same time many public senior programming efforts were shut down with the intent of stopping the spread of COVID.

Through these past two years with the impacts of COVID, several key priorities have risen to the top of needs facing senior populations. Locally, these are:

- Affordable senior housing, including support for aging in place.
- Affordable and accessible transportation.
- Affordable and accessible healthcare.
- Access to finance and legal services.
- Creation and support of a resource center for aging and disabilities.
- Opportunities for education, employment, volunteerism, and social support.
- Ongoing involvement in the development of Senior Services within the community.
- Promote inter-generational programs.

## Special Needs

For the 2021-2022 school year, the Hermosa Beach City School District created an *Equity and Inclusion Dashboard* to provide public access related to student achievement and wellness data. According to the District, the *Equity and Inclusion Dashboard* compiles district data “in an objective way and allows for reporting in disaggregation format. This data allows for comparison across various student characteristics or attributes. The Equity Dashboard is intended as a tool to assist in understanding where inequities may exist.” The District identifies several groups of students meeting the criteria of special needs and the respective percentage of the student population.

- English Learners--1.9%
- Foster Youth--0.1%
- Homeless--0.1%
- Socioeconomically Disadvantaged--5.8%
- Students with Disabilities--10.3%

Delivery of services to those with special needs presents numerous challenges including training of childcare workers, finding staff with training in specific areas for children who need one-on-one attention, and keeping costs low, while providing appropriate and quality accommodations. For parents, the continuum of special services and childcare for their special needs child from infant care to preschool to kindergarten and beyond can be challenging when considering cost, availability, location, and transportation.

### **ARC of South Bay**

The mission of the ARC of South Bay, lessee of the Hermosa Beach Community Center, is to promote and protect the human rights of people with intellectual and developmental disabilities (IDD) and actively supports their full inclusion and participation in the community throughout their lifetimes. The Arc actively engages people with IDD and their family members in leading and guiding our work.

Long-term development of a complete city-wide program would require several major steps, partners, and answering the following considerations:

- Assess the availability of services currently provided throughout the city.
- Review current services that have been effective.
- Review effectiveness and accessibility of programs and services provided to individuals and families.
- Review concerns and issues in programming and services and how they can be readily addressed.
- Provide individuals and families a forum and platform to address concerns.
- Assess availability of services in respect to cost, location, and types of services provided.
- Identify funding sources, social welfare programs, and fundraising opportunities.
- Locate and discuss jobs and post-secondary educational options for transitional independence.
- Build partnerships with service providers, school districts, non-profit organizations, county agencies, state agencies, and local churches.

Short term development of programs and activities by the Community Resources Department could simply follow examples of other successful programs currently offered in other cities within California and design partnership with local organizations to create successful programming. Examples of potential programs are:

- Harbor Regional Center is one of seven regional centers in Los Angeles County, and one of 21 regional centers covering the state of California. All Regional Centers are private, non-profit corporations that contract with the State of California, Department of Developmental Services, to provide services and support for people with developmental disabilities and their families. A Regional Center is located in Torrance.
- The Supporting Kids Involving Parents Program (SKIP), is a "parent and me" program that provides children with special needs opportunities for sensory enrichment, improvement of social skills, recreational play, and parent support. (Temecula)
- The High Hopes Program provides adults with special needs an opportunity for social interaction with peers, while participating in group activities and events. (Temecula)
- Installing inclusive swing seats, sensory area, and ADA accessible facilities. The installation of swing seats is often called the "Yellow Swing Program." (Varied)
- Recreational Activities for the Developmentally Disabled (RADD), a program designed specifically for the developmentally disabled. The philosophy of RADD is to provide opportunity for personal growth for those 15 and up through recreation activities that enhance the quality of life for individuals of all abilities. (Pleasanton)
- A Swim Buddy Program is made up of volunteers who assist with Adaptive Swim Lessons by working directly with lesson participants. Adaptive Swim Lessons are set up with 1 instructor, 3 students, and 3 swim buddies (1 for each student) in each class. It is the Swim Buddy's role to act as an extension of the instructor and help their buddy with what the instructor is teaching. (Temecula)
- The Friendly Stars Program is a social recreation program for developmentally disabled adults 18 and over. Activities encourage participants to interact with one another along with staff in a social and enjoyable atmosphere. Activities include arts and crafts, karaoke, movies, a weekly dance with music and one special event each month. (City of Riverside)
- Adaptive Recreation Teens is specifically designed for the younger crowd, teens with developmental disabilities can participate in weekly bowling sessions and weekend programs and outings around the community. (Davis)

## Who is Hermosa Beach? A Community Profile

Understanding the demographic context of a community can create a valuable perspective for understanding current parks and recreation facility and program requirements and, moreover, for anticipating parks and recreation facility and program needs in the future. A complete demographics analysis was developed utilizing the Environmental Systems Research Institute (Esri) 2022 demographic datasets. This information helps to gain a deeper understanding of “whom” the community is and “where” they are geographically. Exhibit 1 illustrates the current demographic profile for the City of Hermosa Beach, California.

Five community characteristics have been prepared as a foundation for understanding City residents’ recreation needs and preferences now and in the future.

- Population estimates and forecasts;
- Age distribution;
- Household information;
- Household income; and
- Tapestry lifemode groups.

### POPULATION ESTIMATES AND FORECASTS

Exhibit 2, Hermosa Beach Population

Growth, illustrates the population during the 2010 to 2021 time frame has decreased from 19,506 residents to 19,314 residents, reflecting a -1% change, with approximately 17 less residents documented each year on average.

The Esri forecast data set indicates the population will decrease to 19,121 by 2027. The six year population change of -1.0% from 2021 to 2027 is higher than the County’s average growth rate of -1.9% change from 2022 to 2027. The forecasted population for the City of Hermosa Beach in 2032 is 19,003.

California’s resident population has been declining, according to the latest data from the U.S. Census Bureau published in March 2022. Lower levels of international migration, declining birth rates, increases in deaths, the high cost of living, soaring housing prices, and more work-from-home options all play a role in this trend of declining population in California cities.

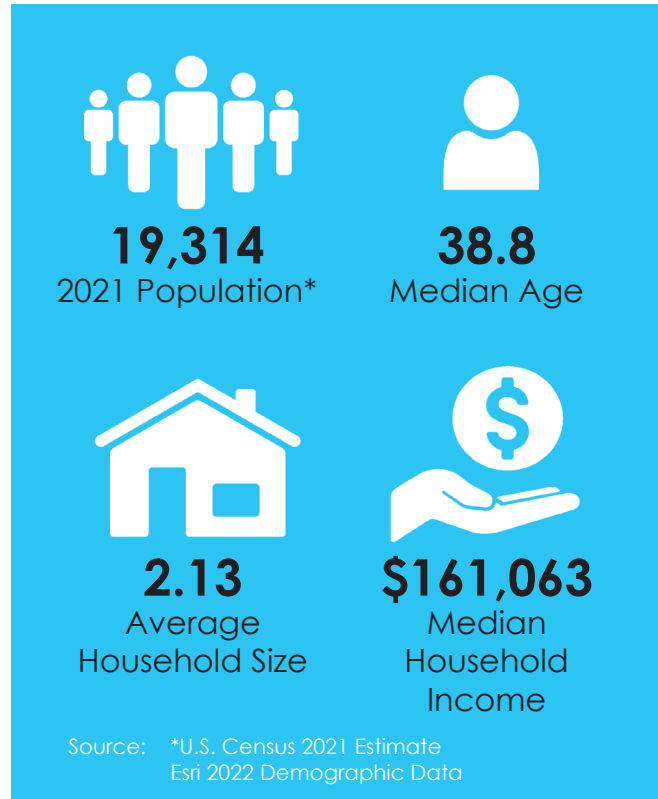


Exhibit 1: Hermosa Beach Demographic Profile

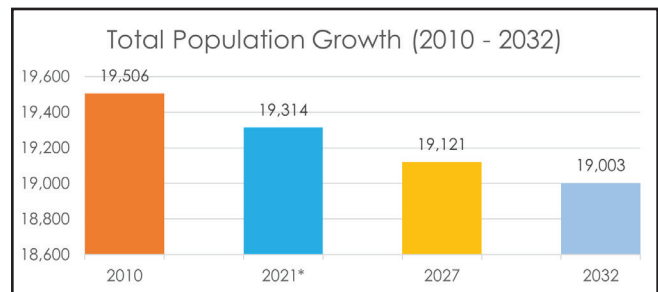


Exhibit 2: Hermosa Beach Population Growth (2010-2032)



### AGE DISTRIBUTION

The City of Hermosa Beach's Age Profile is illustrated in Exhibit 3 and Exhibit 3.1. Exhibit 3 shows 46% of the Hermosa Beach population to be classified in the 35-64 category, which is higher than the Los Angeles County population of 37.6%. The under 19 years of age segment (16%) is lower than the Los Angeles County population (24.6%). The 65 and over population of Hermosa Beach (13%) is very close to that of Los Angeles County (14.5%).

Overall, the City of Hermosa Beach's Age Profile shows that the population has a low youth population and a high proportion of residents in the 25-39 age range.

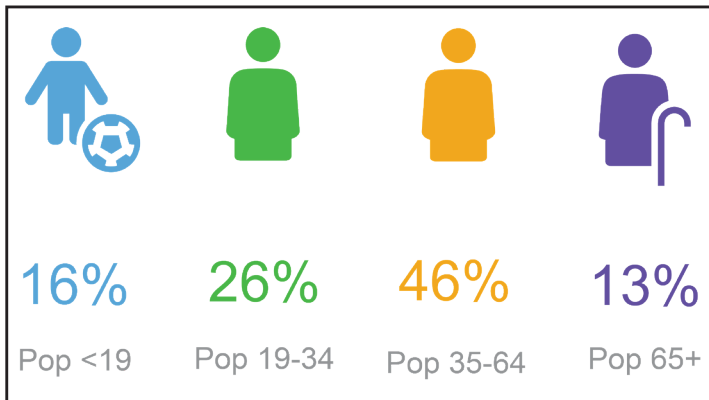
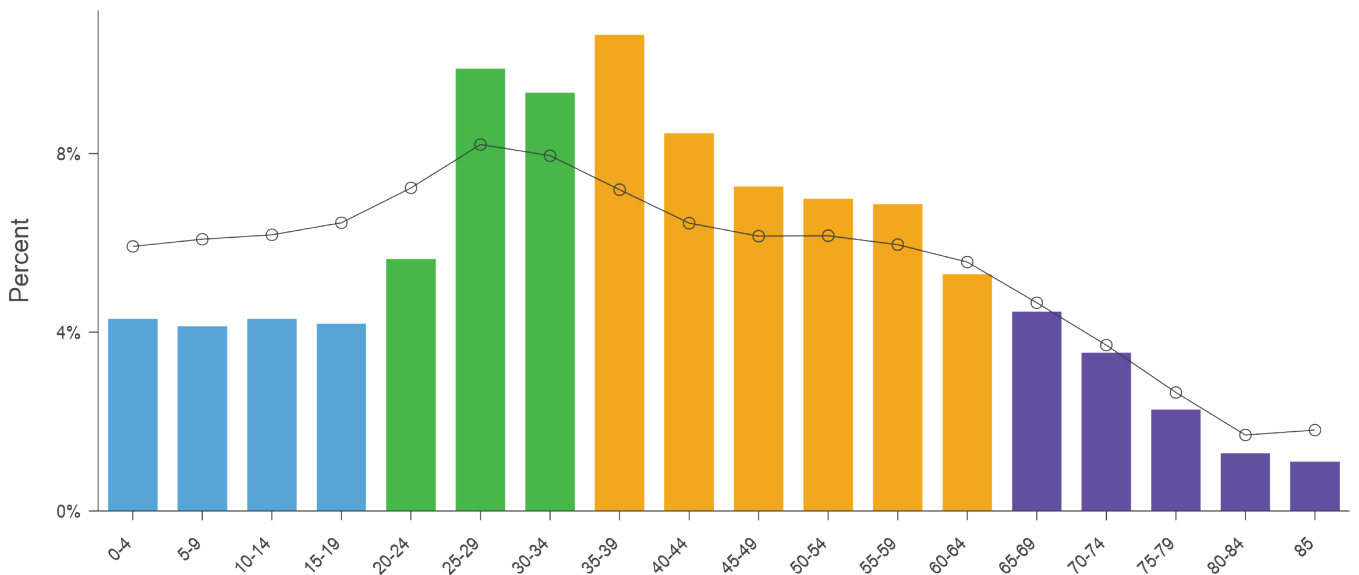


Exhibit 3: 2022 Hermosa Beach Age Profile



Dots show comparison to Los Angeles County

Exhibit 3.1: 2022 Hermosa Beach Age Profile compared to Los Angeles County Age Profile

Exhibit 4, Population Change by Age Group, presents a seventeen-year pattern of population growth by age group within the City.

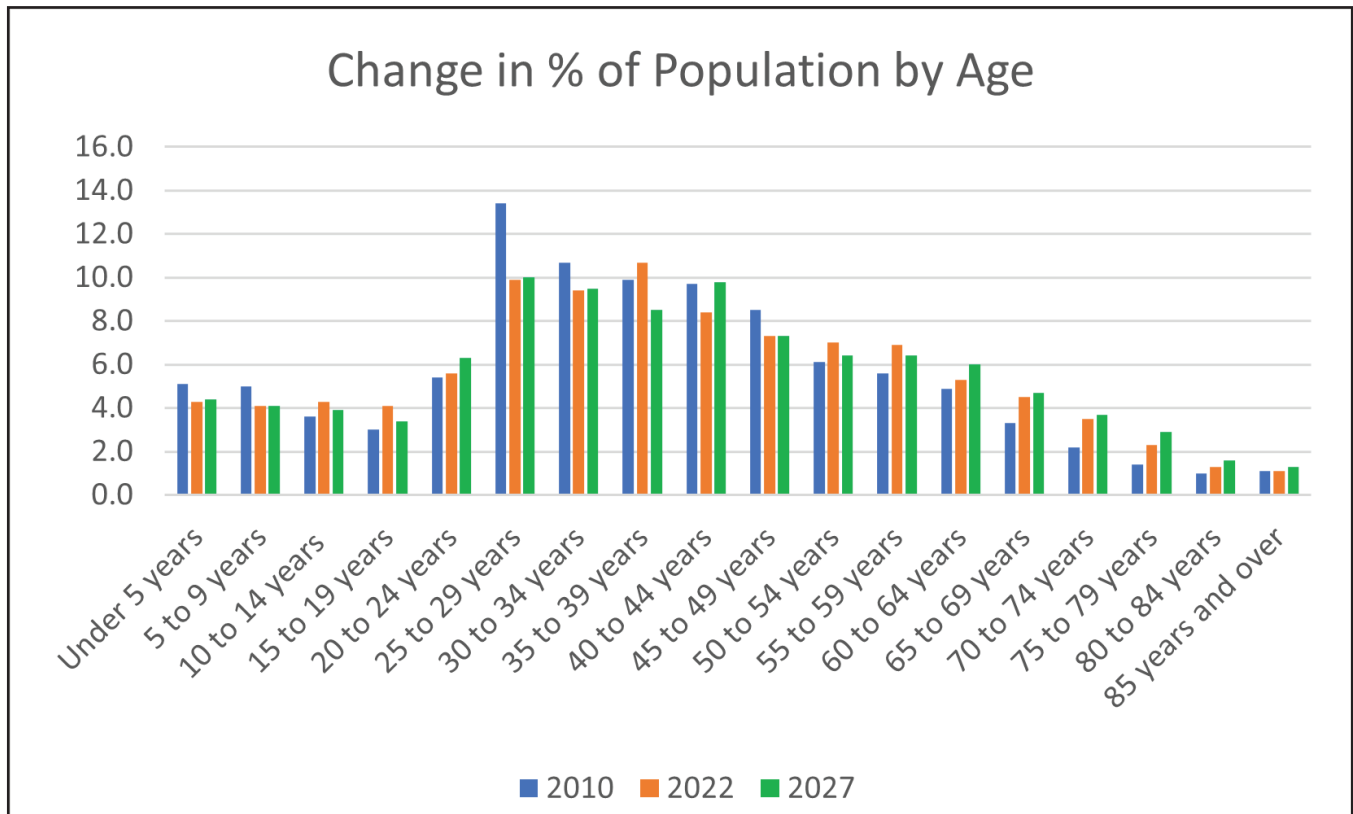


Exhibit 4: Population Change by Age Group (2010, 2022, 2027)

Exhibit 4 reveals:

- During the 2010 to 2022 time frame, the *greatest growth* in population by age group was evidenced among City residents 75 to 79 years (64.3%) and those 70 to 74 years (59.1%).
- During the 2010 to 2022 time frame, the *greatest decline* in population by age group was evidenced among City residents 25 to 29 years of age (-26.1%), and those 5 to 9 years (-18%).
- The overall the population under 19 has been declining and will continue to decline which is similar to the County trend.
- In 2010, 19.7% of Hermosa Beach households had children under the age of 18.
- As a result of the changes in the distribution by age, the median age in the City grew from 36.9 years in 2010 to 38.8 years in 2022.

### HOUSEHOLD INFORMATION

Average household size in the City of Hermosa Beach increased slightly from 2.04 persons per household in 2010 to 2.13 persons per household in 2022 which is right under the County average of 2.86 persons per household in 2022, as illustrated in Exhibit 5.

Exhibit 6 illustrates housing unit growth in the City during the 2010 to 2022 time frame occurred at a -1.5% rate, with approximately 12.75 less housing units documented each year on average. The City housing unit growth during the 2010-2022 time frame was below the rate in the County which was 4.9%. According to the City's 2021 Housing Element, over the past two decades there has been more construction of single-family residential units than multi-family residential units in Hermosa Beach.

Exhibit 7 shows the City's proportion of homeowners has been similar over the past twelve-year period from 41.9% to 44.6%. Renters have decreased (-9.2%) during the 2010 to 2022 time frame.

The median housing value of \$1,657,498 in the City of Hermosa Beach in 2022 is above the median value of \$690,931 in Los Angeles County.

### HOUSEHOLD INCOME

The median household income in 2022 for the city was \$161,063. The median household income for the County of Los Angeles was \$81,426 in 2022. The median income figure in the City is projected to grow 17.2% during the 2022 to 2027 period compared to 23.3% for the County.

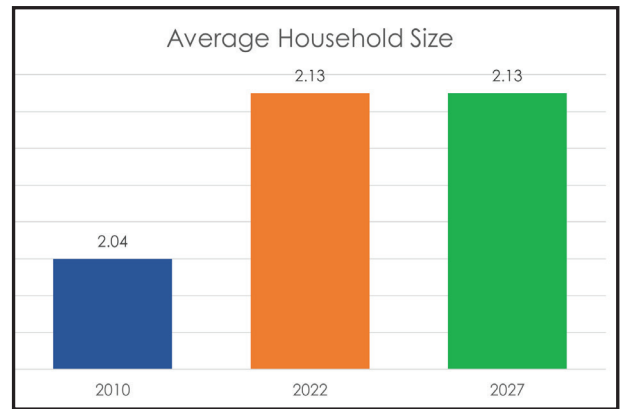


Exhibit 5: Average Household Size

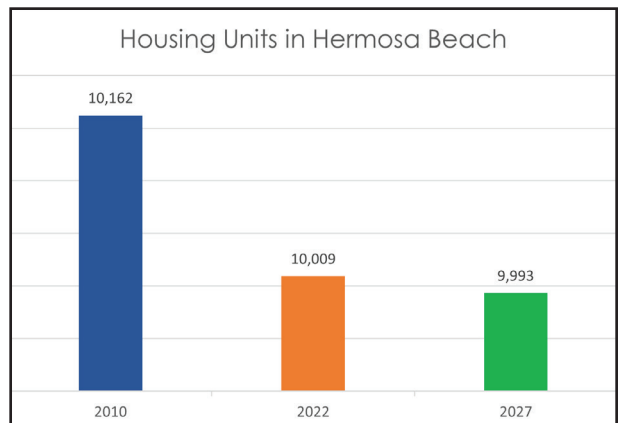


Exhibit 6: Number of Housing Units in Hermosa Beach

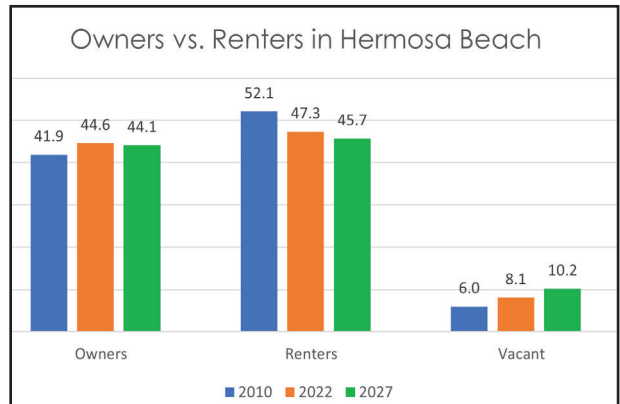


Exhibit 7: % of Owners, Renters, and Vacant Housing Units

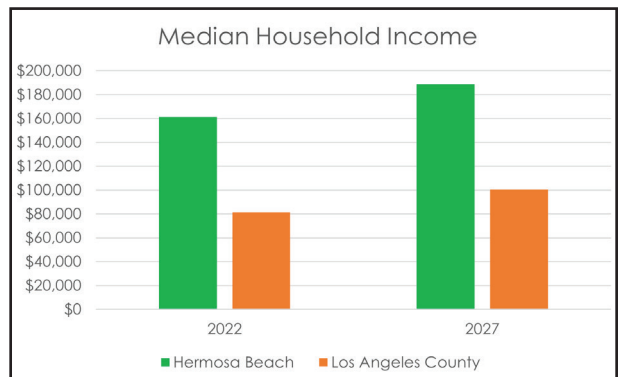
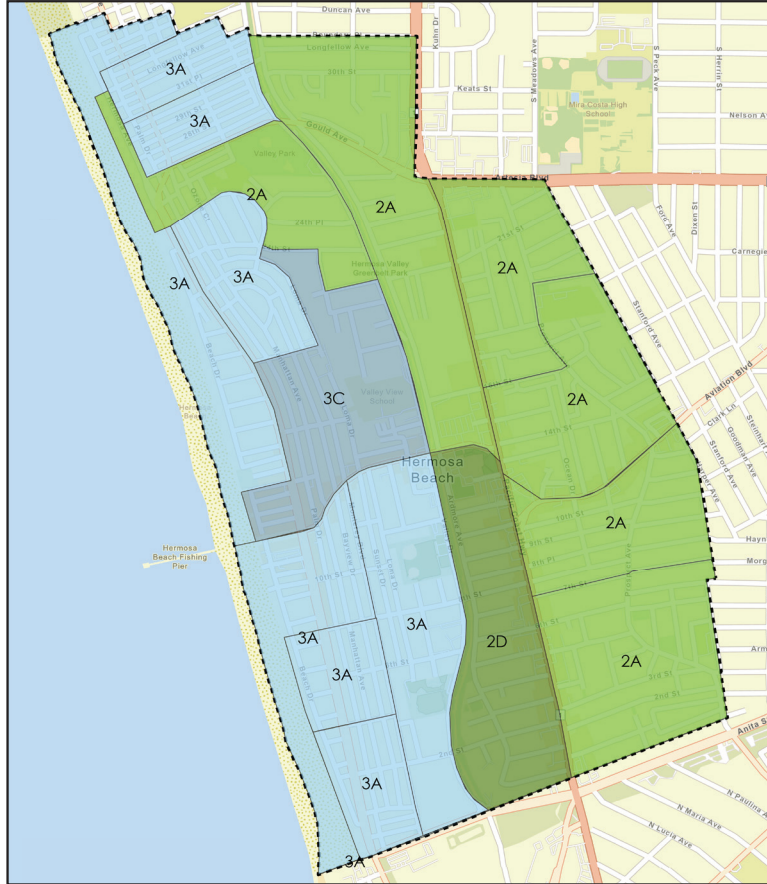


Exhibit 8: Median Household Income in Hermosa Beach compared to Los Angeles County

## TAPESTRY SEGMENTS



The 68-segment Tapestry Segmentation system classifies U.S. neighborhoods based on their socioeconomic and demographic compositions.

Households in the City of Hermosa Beach fall into one of two Tapestry Lifemode groups:

**3 A, C**  
 Average Age: 37  
 Average Income: \$88K  
 % of HB Households: 54.56%

Mix of single and married, renters and homeowners, and middle and working class. Majority attended college. Internet savvy. Commonly interested in night life and outdoor activities.

**2 A, D**  
 Average Age: 39  
 Average Income: \$98K  
 % of HB Households: 45.44%

Typically prosperous married couples living in older suburban neighborhoods or townhomes. Majority are homeowners. Many with older children. Generally interested in active recreation and fitness.

# CITY OF HERMOSA BEACH PARKS MASTER PLAN

**“The 2023 NRPA Agency Performance Review does not present park and recreation “standards”; the benchmarks outlined do not promote any sort of standards against which every park and recreation agency should measure itself. The reason for this is simple: there is not a single set of standards for parks and recreation because different agencies serve different communities that have unique needs, desires and challenges. Agencies also have diverse funding mechanisms.”**

- 2023 NRPA Agency Performance Review

## **NRPA BENCHMARK ANALYSIS**

The National Recreation and Park Association (NRPA) provides park and recreation professionals with data collected from agencies across the United States. The 2023 NRPA Agency Performance Review summarizes the key findings from the data they have collected.

Exhibit 1 below uses the 2023 NRPA Benchmark data to compare with the City of Hermosa Beach’s existing inventory. The NRPA National Standard is used to calculate the NRPA Facility Need for Hermosa Beach using the City of Hermosa Beach’s 2021 population of 19,314.

Exhibit 1: NRPA Benchmark Comparison for City of Hermosa Beach

Facility	Local CPSC Facility Need Ratio for All Players	Local Facility Need	NRPA National Standard (less than 20,000 population)	NRPA Facility Need
Baseball Field (youth)	1/9,882	2.0	1/6,863	2.8
Basketball Court*	1/4,484	4.3	1/9,745	2.0
Soccer Field (youth)	1/1,424	13.6	1/3,600	5.4

\*NRPA does not specify indoor or outdoor.



## City of Hermosa Beach - Parks Master Plan Recreation Trends Analysis



When analyzing the recreation trends for the City of Hermosa Beach we begin with a high-level analysis of the National activity levels of participation in sports as available from the Sports & Fitness Industry Association (SFIA). Regional considerations from adjacent communities are identified, as well as participation analysis specific to local parks through the use of Unacast data. These three elements outline recreation trends that may be influencing recreation patterns Hermosa Beach and may be considered in support of various recommendations for recreation development.

### Sports and Active Recreation Opportunities

As reported in the SFIA Topline Participation Report for 2023, participation in active recreation and sports continues to grow. Starting at 216.9 million active participants nationwide in 2017 to 236.9 million in 2022 there has been a steady increase in physical sport participation. Fitness sports such as aquatic exercise, cardio training, running/ jogging, walking for fitness, and body building activities continue to be the leading active sport type above team sports. In terms of generational activities, the most participated activities by adults include fitness sports and outdoor sports. These activities saw a more consistent generational participation from Boomers (born 1946-1964) to Generation Z (born 1997-2012).

Hermosa Beach is geographically suited to benefit from this pattern with ample outdoor recreation opportunities, specifically the beach and greenbelt. Generation Z (born 1997-2012) is more heavily involved in team sports compared to other generations. This is consistent with the participation levels of local southern California communities. Looking closely at key trends in fitness and team sports the following become evident.

- Pickleball continues to grow increasing 85% from 2022 and 158% over the last three years;
- Trail running and hiking total participation continues to increase; and
- Basketball, soccer (outdoor), football (flag), and football (tackle) all show an increase in participation of 4.5% or more over the last three years.

In comparison to other local southern California cities, each of the above-mentioned sports have a wide range of demand. It is important to understand each community has its own local recreation influences and a complete community outreach is necessary to fully understand the impact each community's individual desires for specific sports or recreation activities.

- Regional pickleball demand ranges from 1 / 4,043 population to 1 / 42,961 population
- Basketball demand ranges from 1 / 7,171 population to 1 / 57,358 population
- Soccer demand ranges from 1 / 3,504 population to 1 / 31,938 population
- Football demand ranges from 1 / 8,004 population to 1 / 166,860 population

Local demand for key sport elements has been calculated for the City of Hermosa Beach and are available under the Custom Park Standards Calculations (CPSC).

### COVID-19 Pandemic Impact and Rebound

The COVID-19 pandemic had a significant impact on the recreation trends in southern California. According to a report by Unacast, California's mobility patterns changed drastically in response to the lockdown measures and social distancing guidelines. The report found that visits to parks and outdoor venues decreased by 40% in March 2020 compared to the previous year and remained below the pre-pandemic levels throughout the summer and fall. However, some areas saw a gradual recovery of park visitation as restrictions eased and people sought safe ways to enjoy nature and exercise.

One of the areas that experienced a rebound of park attendance was Hermosa Beach. Hermosa Beach has several public parks that offer amenities such as playgrounds, sports fields, picnic areas, and trails. The city also has a popular beachfront that attracts visitors from nearby communities and tourists.

Unacast data shows that Hermosa Beach saw an increase of park visitation by 17% in September 2020 compared to the same month in 2019, indicating a high demand for outdoor recreation among the residents and visitors. The data also reveals that the most visited park in Hermosa Beach was Valley Park, which had the highest monthly and weekly attendance, as well as the largest park influence or travel distance from visitor residences. Valley Park is a spacious park that features a large open grass area, an expansive playground area, basketball, an outdoor amphitheater, and a botanical garden. The park is also adjacent to the Greenbelt, a linear park that runs through the city and connects to other parks and the beach. Valley Park's popularity suggests that people are looking for parks that offer a variety of activities and experiences, as well as a sense of connection with nature and the community.

**Demand Analysis Considering Local Demand from All Sports Organization Players**

Activity		Peak Day Demand (Players)	Turnovers Per Day	Design Standard for Facility	Number of Facilities Demanded	Facility Need Ratio
Baseball	Organized Youth	457	11.0	21.3	2.0	1/ 9,882 pop.
Basketball		888	13.0	15.9	4.3	1/ 4,484 pop.
Soccer	Organized Youth	2583	10.0	19.0	13.6	1/ 1,424 pop.

**Demand Analysis Considering Local Demand Only from Sports Organization Players who are City of Hermosa Beach Residents**

Activity		Peak Day Demand (Players)	Turnovers Per Day	Design Standard for Facility	Number of Facilities Demanded	Facility Need Ratio
Baseball	Organized Youth	434	11.0	21.3	1.9	1/ 10,402 pop.
Basketball		355	13.0	15.9	1.7	1/ 11,209 pop.
Soccer	Organized Youth	950	10.0	19.0	5.0	1/ 3,872 pop.



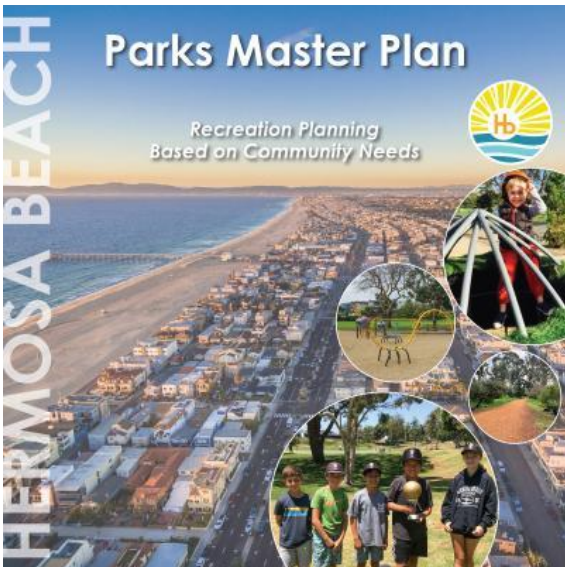
**Custom Park Standard Calculations from Statistically-Valid Multimodal Survey**

Demand Analysis Considering Participation Rates							
Activity	Per Capita Participation Per Year	Peak Day Demand (Participants)	Turnovers Per Day	Design Standard for Facility	Number of Facilities Demanded	Facility Need Ratio	
Swimming (Recreational)	17.26	913	5.0	20 sq. ft. / swimmer	0.6	1/ 32,520	pop.
Skateboarding	3.68	195	12.0	65 skaters / skatepark	0.1	1/ 183,276	pop.
Tennis	6.10	54	8.0	2 players / court	3.4	1/ 5,747	pop.
Pickleball	6.51	69	16.0	2 players / court	2.2	1/ 8,966	pop.
Volleyball (Beach)	18.40	81	8.0	4 players / court	2.5	1/ 7,619	pop.
Lawn Bowling	1.13	15	5.0	2 players / court	1.5	1/ 12,920	pop.

# City of Hermosa Beach - Parks Master Plan

Recreation Planning based on Local Community Needs

RJM Design Group Inc.  
September 25, 2024



Hermosa Beach Parks Master Plan

## Parks Master Plan

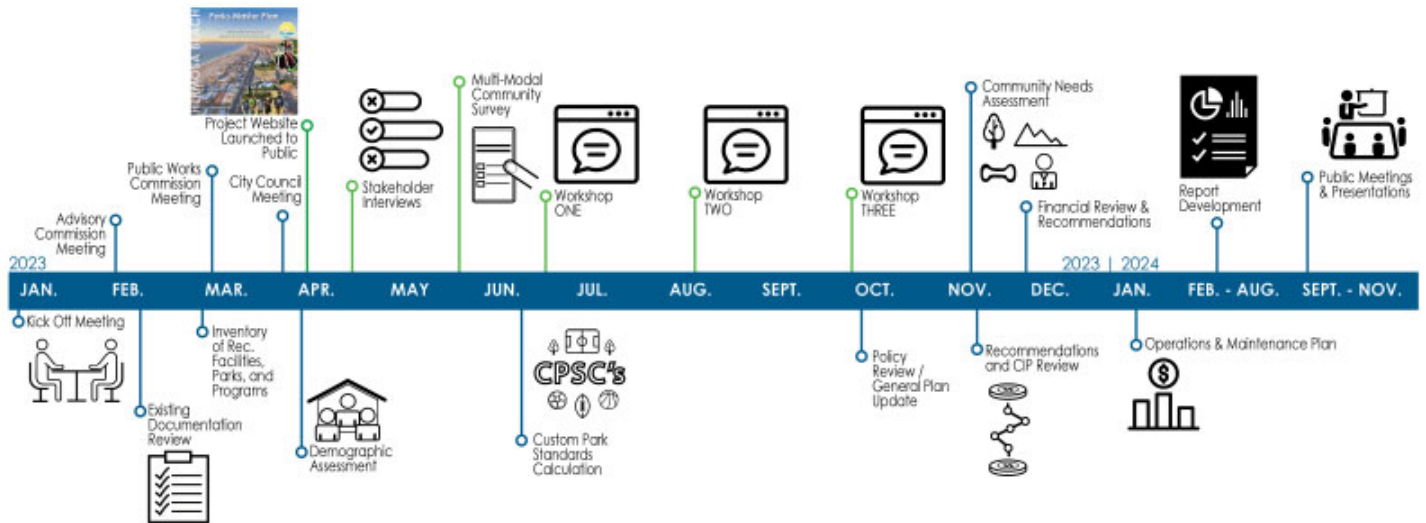
The [City of Hermosa Beach](#) in collaboration with [RJM Design Group](#), is conducting a Parks Master Plan. This Master Plan will guide parks and recreation development now and in the future.

Explore this site to learn more about the City of Hermosa Beach's Parks Master Plan and how you can get involved in the community

engagement process. This project website is updated regularly throughout the project duration, so community members can check back frequently to stay up to date with the Parks Master Plan project.

## Timeline

The Parks Master Plan is anticipated to be completed in Fall 2024.



## What is a Parks Master Plan?

## How do I get involved?



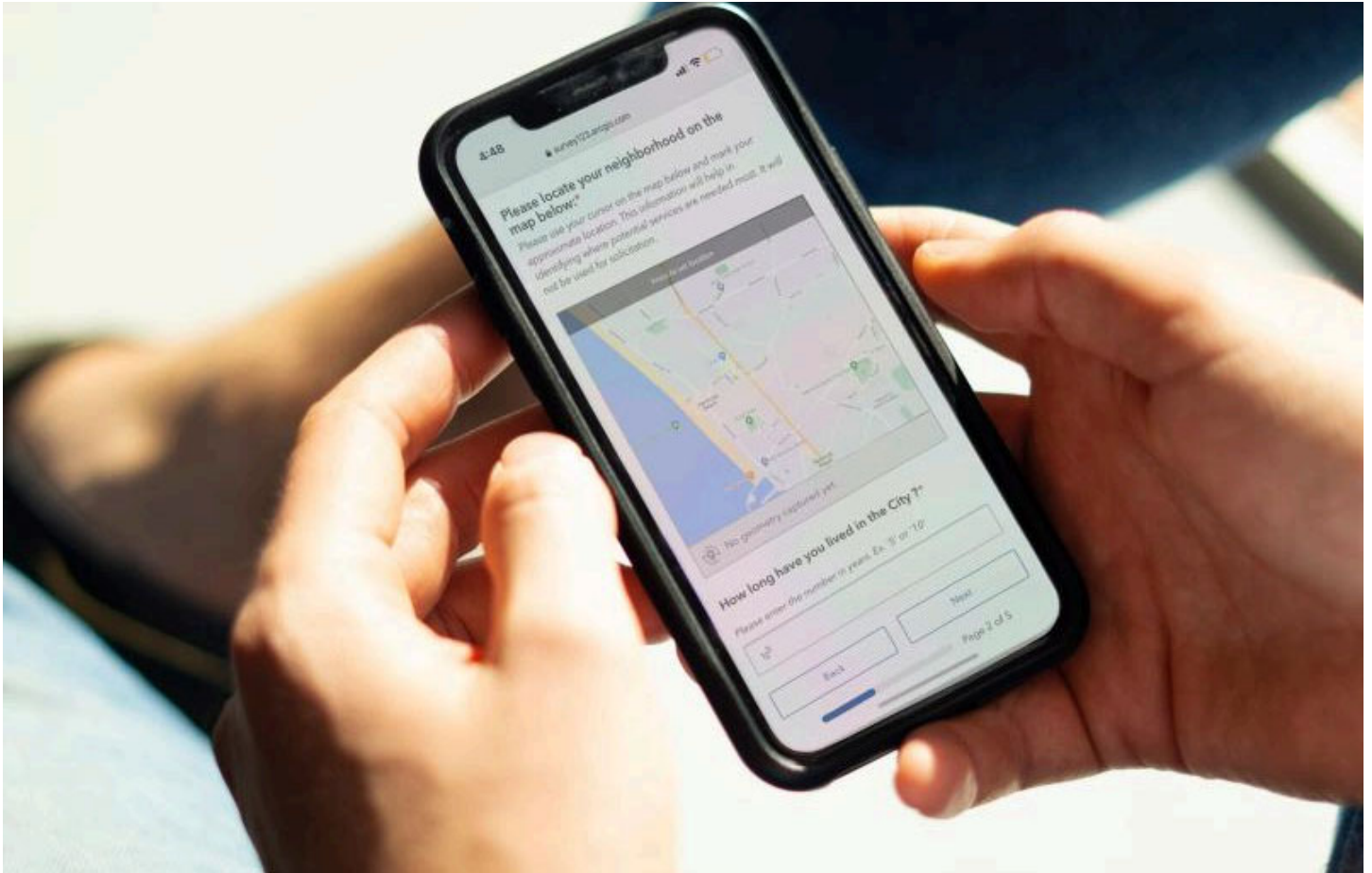
## **What is a Parks Master Plan?**

A Parks Master Plan identifies **local community needs** and offers specific **recommendations** to support the local community.



### **What is the Purpose of a Parks Master Plan?**

The Parks Master Plan will serve as a guide for the **management** and **development** of parks, recreation facilities, and programs.



## How do I get Involved?

**Community engagement and feedback** is paramount to the success of this project. Please scroll down for more information on how to voice your **valuable opinion**.



## Community Voice

Critical to the development of any project is close coordination through information sharing with the community. Throughout the process, City Staff and RJM will be collecting data through multiple surveys, online meetings, and in-person opportunities through pop-up events and community wide workshops.

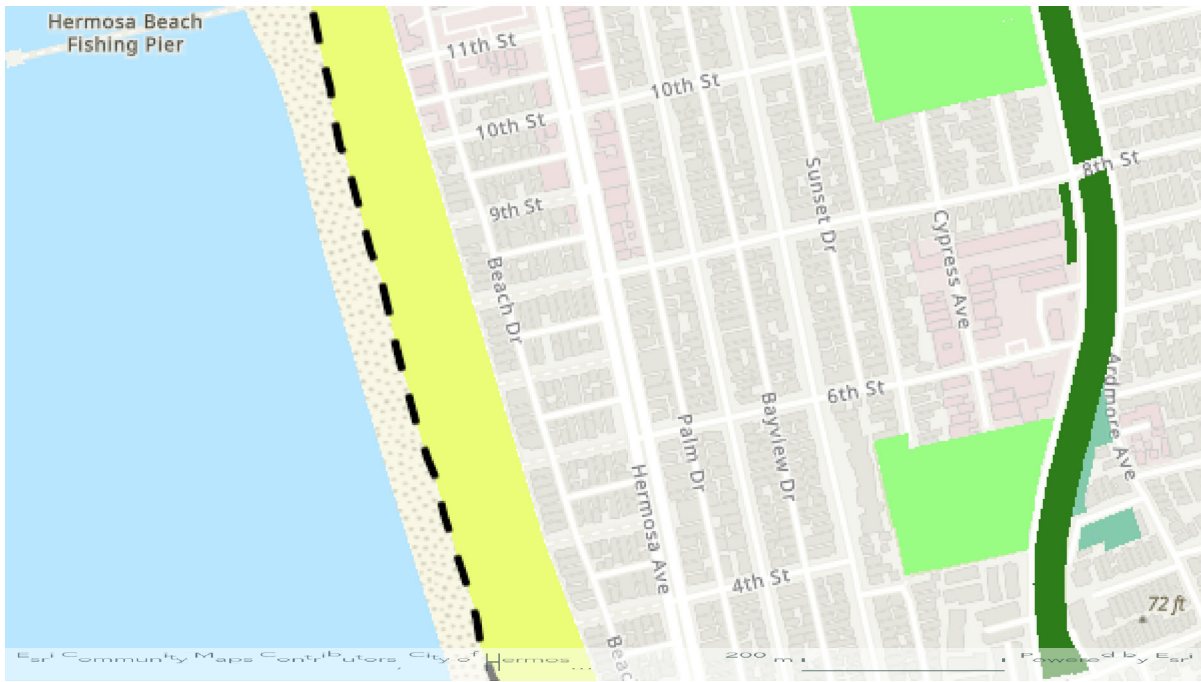
As this project progresses so will the information presented on this website. If you miss a survey don't worry. At any point in time, you can provide direct feedback to the project team via the "feedback" button below. This feedback will be reviewed and considered by the team on a regular basis.

[Feedback](#)

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## City of Hermosa Beach Parks

The City of Hermosa Beach owns and maintains twenty-two (22) parks, the beach including the Pier, as well as five (5) Community Recreation Buildings (the Clark Building, the Community Center, the Lawn Bowling Club, the South Park Building, the Kiwanis Club, and the Rotary Club). The Community Center includes the Senior Center, Gymnasium, the Museum, the 2nd Story Theatre, the Community Theatre, Skatepark, and Tennis Courts. Explore the map below to see what parks and recreation facilities exist throughout the city. Click [here](#) to see a list of parks and recreation facilities.



City of Hermosa Beach Parks

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## Project Updates





### **March 2023**

Background research and data collection begin! Our team is working on collecting previous planning materials and establishing lines of coordination with the City of Hermosa Beach's team members and setting up a project website for community outreach and information sharing.

### **April 2023**

The Hermosa Beach Parks Master Plan Project Website is launched!

Mark your calendar! Please attend the Mayor's Beach Clean Up event on Sunday, April 30th to learn more about the Parks Master Plan.

Mayor Jackson's Conversation and Clean-Up Event

# Volunteers Needed!



## Beach Clean-Up

Sunday, April 30, 2023 9 a.m. - 10:30 a.m.

**Hermosa Beach Strand south of Pier / 11th St**

**Discussion Topics** Parks Master Plan  
South Bay Botanic Garden Exhibit

**Register**

[hermosabeach.gov/  
cleanup](https://hermosabeach.gov/cleanup)



or scan



CITY OF  
HERMOSA BEACH

**QUESTIONS?**

Contact Ann Yang, Executive Assistant,  
[anny@hermosabeach.gov](mailto:anny@hermosabeach.gov)

### May 2023

Mark your calendar! The City of Hermosa Beach will host three (3) in-person meetings to encourage and receive community input regarding the City's beach, parks, recreation facilities, and program desires. Your input is a valuable part of this study!

#### **Workshop #1: City Characteristics & Issues**

**Tuesday, June 27 at 6:00 PM to 8:00 PM**

at City Hall Council Chambers, 1315 Valley Drive, Hermosa Beach, CA

Participants will have the opportunity to share their views of

the community and how the city can provide services to the community.

### **Workshop #2: Parks, Facilities, & Programs**

**Thursday, August 10 at 6:00 PM to 8:00 PM**

at City Hall Council Chambers, 1315 Valley Drive, Hermosa Beach, CA

Participants will have the opportunity to share their desires for new or expanded facilities and programs.

### **Workshop #3: Needs Summary & Prioritization**

**Wednesday, October 4 at 6:00 PM to 8:00 PM**

at City Hall Council Chambers, 1315 Valley Drive, Hermosa Beach, CA

Participants will have the opportunity to hear past community outreach results and weigh in on their desire for prioritizing facilities and programs.

## **June 2023**

Starting June 1, Probolsky Research will be conducting a multimodal survey of residents by phone, email, and text messages. If you are randomly selected, please participate in this important survey for the Parks Master Plan.

Also, don't forget to attend one of the in-person meetings that are being held in June through October to share your opinions and help shape Hermosa Beach's future. Your input is a valuable part of this study!

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We enjoyed seeing everyone at Workshop #1 held in person at City Hall Council Chambers on Tuesday, June 27 at 6:00 PM to 8:00 PM. Workshop #1 Survey will open for 2 weeks from June 28 to July 12. To take the survey click the button below. The survey will also be available to take in person at the Hermosa Beach Community Center, 710 Pier Avenue. Also, if you were

unable to attend Workshop #1, the presentation video is available below. The Workshop #1 Survey results will be posted on this website.

**Survey #1 Closed July 12**

City of Hermosa Beach Workshop #1 Commenc...



## **July 2023**

The multimodal survey results are in! Scroll down to review the statistically-valid survey summary in the Results section of this website.

Also, please attend the Mayor's Event this Sunday, July 23 to learn about the Parks Master Plan and to be part of the community's beautification.

MAYOR JACKSON'S CONVERSATION AND  
COMMUNITY BEAUTIFICATION EVENT



# Volunteers Needed!

Join Us In Beautifying  
The Community Center  
and to discuss the  
Parks Master Plan



Scan this code  
to sign up!

or visit [hermosabeach.gov](https://hermosabeach.gov)  
for more information



**Community Theatre**  
710 Pier Ave  
Sunday, July 23, 2023  
9 a.m. - 10:30 a.m.



#### Conversation:

- Discuss Parks Master Plan
- Recreation Services/Facilities
- Parks & Rec Month

#### Community Beautification:

- Replace gravel
- Planting Native Plants



CITY OF  
HERMOSA BEACH

#### QUESTIONS?

Contact Ann Yang, Executive Assistant,  
[anny@hermosabeach.gov](mailto:anny@hermosabeach.gov)

## August 2023

Workshop #1 results are in! Scroll down to review the Workshop #1 summary in the Results section of this website.

We enjoyed seeing everyone at Workshop #2 held in person at City Hall Council Chambers on Thursday, August 10 at 6:00 PM to 8:00 PM. Workshop #2 Survey will open for 2 weeks from August 11 to August 27. To take the survey click the button below. The survey will also be available to take in person at the Hermosa Beach Community Center, 710 Pier Avenue. Also, if you were unable to attend Workshop #2, the presentation

video is available below. The Workshop #2 Survey results will be posted on this website.

**Survey #2 Closed August 27**

City of Hermosa Beach Workshop #2 Commenc...



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We heard you! The In-Person Workshop recordings were not intended to be published and only recorded for archival purposes due to the format of the workshop, which is a classroom-style with attendees breaking out into small groups for discussions. Due to community requests the Workshop #1 and Workshop #2 videos of the in-person meeting are available on the City of Hermosa Beach's YouTube Channel, see links available below:

Parks Master Plan Community-wide Workshop #1



Workshop #1 In-Person Meeting Recording

## Parks Master Plan Community-wide Workshop #2



Workshop #2 In-Person Meeting Recording

### September 2023

Workshop #2 results are in! Scroll down to review the Workshop #2 summary in the Results section of this website.

### October 2023

Workshop #3 will be held in person at City Hall Council Chambers, on Wednesday, October 4 from 6:00 PM to 8:00 PM. The workshop #3 survey will open for over 2 weeks from October 4 at 8PM through October 22. To **TAKE THE SURVEY** click the button below. Also, if you were unable to attend Workshop #3, the presentation video is available below. The survey will be available to take in person at the Community Center. The Workshop #3 Survey results will be posted in the 'Results' section of this website.

Survey #3 Closed Oct. 22

## City of Hermosa Beach Workshop #3 Commenc...



We heard you! The In-Person Workshop recordings were not intended to be published and only recorded for archival purposes due to the format of the workshop, which is a classroom-style with attendees breaking out into small groups for discussions. Due to community requests the Workshop #3 video of the in-person meeting is available on the City of Hermosa Beach's YouTube Channel, see links available below:



Workshop #3 In-Person Meeting Recording

## **November 2023**

Workshop #3 results are in! Scroll down to review the Workshop #3 summary in the Results section of this website.

## **January 2024**

The project team is currently developing recommendations and preparing the Parks Master Plan report to present at public meetings.



## May 2024

The project team has developed the Parks Master Plan report. Presentations to the Public Works Commission, Parks, Recreation, and Community Resources Advisory Commission, and City Council are anticipated to occur in Summer/Fall 2024. Once scheduled, the dates, times, and locations will be posted here on the project website.

## September 2024

The project team has developed the Parks Master Plan report and will share at the following public meetings:

### **Parks, Recreation, & Community Resources Advisory Commission and Public Works Commission Joint Special Meeting**

Tuesday, October 29, 2024 at 6:00 PM at  
Council Chambers at City Hall,  
1315 Valley Drive, Hermosa Beach, CA 90254

### **City Council Meeting**

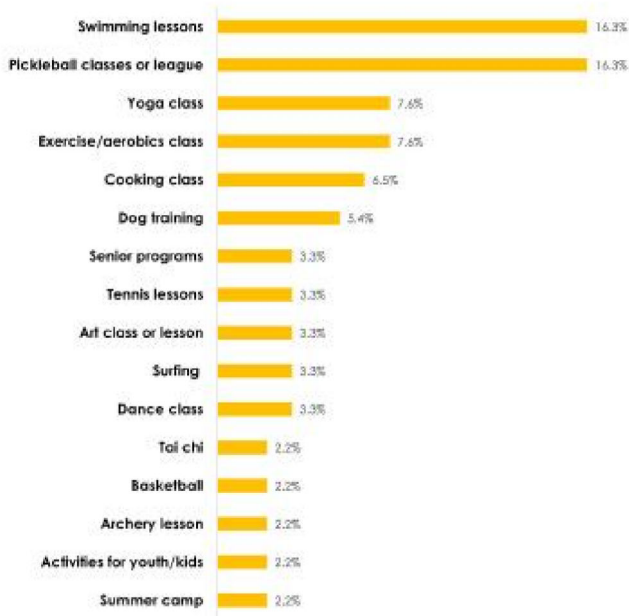
Tuesday, November 12, 2024 at 6:00 PM at  
Council Chambers at City Hall,  
1315 Valley Drive, Hermosa Beach, CA 90254

To review the meeting agenda (to be posted at least 72 hours prior to the meeting), go to the [Agendas, Minutes & Videos](#) page of the City website and select the appropriate meeting date.

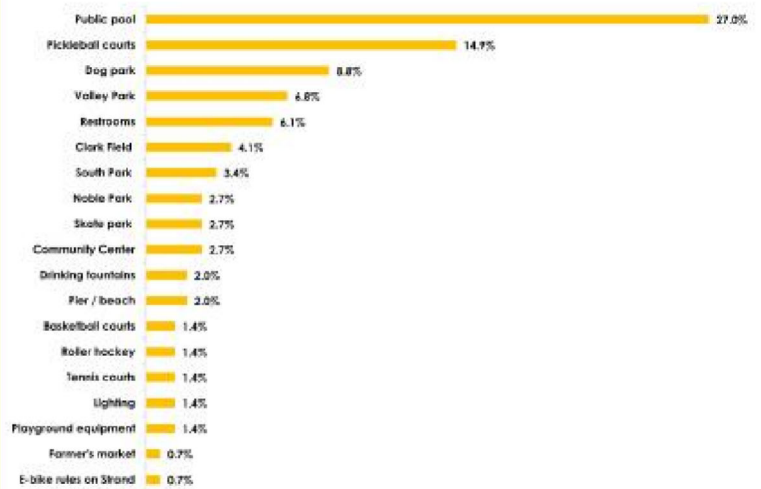
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Check back regularly to learn how the project is unfolding and [provide your feedback](#) by taking the survey in the Community Voice section at any time during the project.

**What is one recreation program, class, or activity that you would most like to see added or improved in the City of Hermosa Beach?**



**What is the one park or recreation facility you would most like to see added or improved in the City of Hermosa Beach?**



## Results

### Multimodal Survey Summary

The statistically valid, multimodal survey consisting of 300 households was administered between June 1 and June 8, 2023. Interviews were conducted in English and Spanish languages. Highlights from the multimodal survey include:

- When residents are looking for information about parks and recreation 48% get information from the City’s website.
- 76% are satisfied with the recreation facilities and programs in Hermosa Beach.
- 81% are satisfied with the maintenance of parks and recreation facilities in Hermosa Beach.

- 72% feel the City of Hermosa Beach has the appropriate number of special events and/or tournaments.
- 34% would like to see more beach concerts and summer concerts.

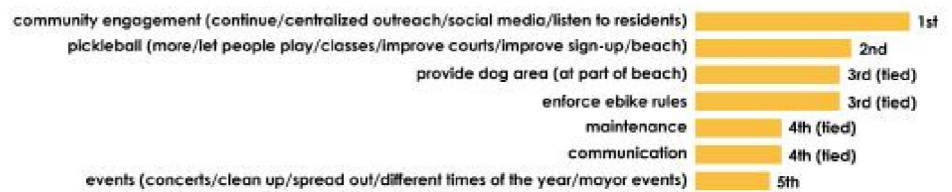
What are the most important community characteristics that make the City of Hermosa Beach a great place to live, work and play?



What are the issues or trends that may be negatively impacting those important community characteristics and should be considered in the Parks Master Plan?



What role can the Community Resources and Public Works Departments play in addressing those issues and support the community characteristics that make the City of Hermosa Beach a great place to live, work and play?



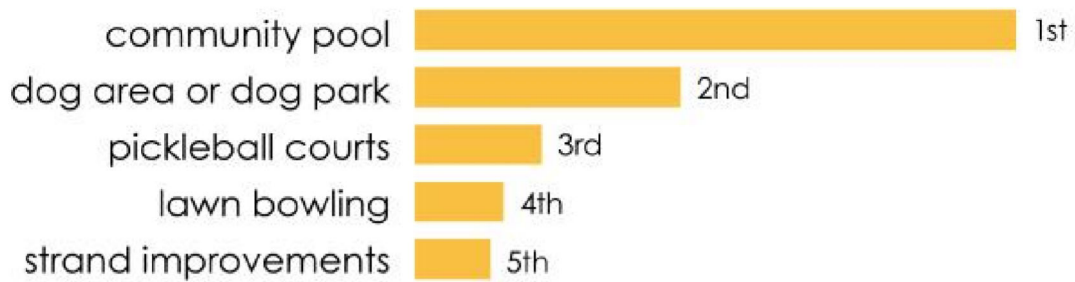
## Workshop #1 Summary

Residents of the City of Hermosa Beach were invited to the community workshop to learn about the Parks Master Plan process, and to participate in the first survey. Workshop #1 commenced on June 27, 2023, from 6:00pm to 8:00pm at City Hall Council Chambers. The workshop was in person and the presentation was made available on the project website for those who could not attend. Forty-four (44) attendees participated in the evening workshop. RJM shared an overview of the Parks Master Plan process, City demographics, and existing resources, followed by a brief outline of the evening’s workshop agenda. Workshop participants filled out

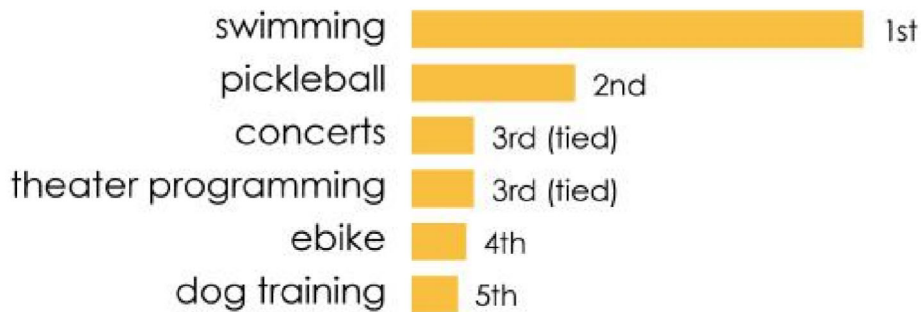
the survey individually and then discussed their answers to achieve a consensus among their group.

The Workshop #1 Survey was open for over two weeks until July 12, 2023. The survey was available online and paper copies were available at the community center. The Workshop #1 Survey was also advertised on the City’s social media and website. A total of eighty-six (86) surveys were completed.

What is one park feature or recreation facility you would most like to see added or improved in the City of Hermosa Beach?



What is one recreation program, class, activity, or service you would most like to see added or improved in the City of Hermosa Beach?



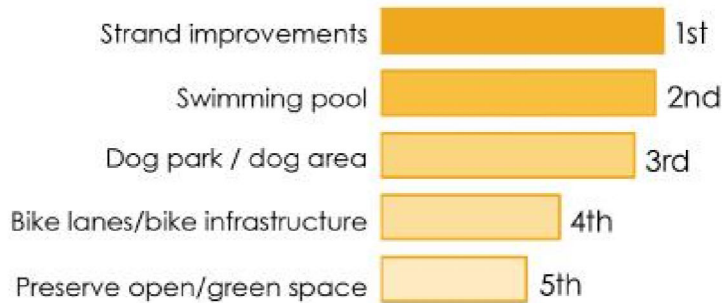
## Workshop #2 Summary

Residents of the City of Hermosa Beach were invited to the community workshop to learn about the Parks Master Plan process, and to participate in the second survey. Workshop #2 commenced on August 10, 2023, at 6:00pm to 8:00pm at City Hall Council Chambers. The workshop was in person and available online for those who could not attend. Thirty five (35) attendees participated in the evening workshop. RJM shared an overview of the Master Plan process, City

demographics, and existing resources, followed by a brief outline of the evening’s workshop agenda.

The Workshop #2 Survey was open for a little over two weeks until August 27, 2023. The survey was available online and paper copies were available at the community center. The Workshop #2 Survey was promoted through city’s social media accounts, flyer distribution at programs/classes and through the Family Theatre, as well as email blasts to non-profit organizations and city mailing list. A total of two hundred forty-nine (249) surveys were completed.

What is one park feature or recreation facility you would most like to see added or improved in the City of Hermosa Beach?



What is one recreation program, class, activity, or service you would most like to see added or improved in the City of Hermosa Beach?



### Workshop #3 Summary

Residents of the City of Hermosa Beach were invited to the community workshop to learn about the Parks Master Plan process, and to participate in the third and final survey.

Workshop #3 commenced on October 4, 2023, at 6:00pm to 8:00pm at Hermosa Beach City Hall Council Chambers. The

workshop was in person and available online for those who could not attend. Thirty-three (33) attendees participated in the evening workshop. RJM shared an overview of the Master Plan process, City demographics, and existing resources, and a summary of the community outreach results, followed by a brief outline of the evening's workshop agenda. The Workshop #3 Survey included two lists: one of program, class, and activity needs and one of park feature and facility needs from the community outreach efforts to date. The survey asked participants to choose their Top 5 choices.

The Workshop #3 Survey was open for over two weeks until October 22, 2023. The survey was available online and paper copies were available at the community center. The Workshop #3 Survey was also advertised on the City's social media and City website. One hundred seventy-eight (178) completed surveys were received.

**Project Team**

**City of Hermosa Beach**

Lisa Nichols, [Community Resources Manager](#)

Joe SanClemente, [Public Works Director](#)

John Cordova, [Public Works Superintendent](#)

Stephanie Holst, [Senior Engineer](#)

Doug Krauss, [Environmental Programs Manager](#)

Dorothy Scheid, [Police Department Captain](#)

**Catalyst Consulting**

John Jones, [Project Manager](#)

**Parks, Recreation & Community Resources Advisory Commission**

Thomas E. Moroney, [Vice-Chair](#)

Barbara Ellman, [Commissioner](#)

**Public Works Commission**

Scott Hayes, [Commissioner](#)

David Grethen, [Commissioner](#)

**RJM Design Group, Inc.**

Zachary Muetting, [Project Principal](#)

Kristen Schnell, [Project Manager](#)

Tim Gallagher, [Programs/O&M/Funding](#)

Adam Probolsky, [Survey Specialist](#)



CITY OF HERMOSA BEACH  
PARKS MASTER PLAN



266 FEEDBACK COMMENTS COLLECTED (01/15/24)

PARK/FACILITY NEED OR IMPROVEMENT	TIMES MENTIONED
Add parks east of PCH to include pedestrian bridges over PCH	1
Air conditioning at community center	1
Amenities for middle school age kids	1
Basketball court improvements	2
Beach access for wheelchairs	1
Beach volleyball courts – keep providing	1
Better restrooms/showers on beach	1
Bike lanes and more bike parking	1
Cameras on beach and strand	1
Car charging stations	3
Clark field improvements (viewing areas/fences, backstops, bleachers, permanent seating, fix paving, replace grill, reactivate announcers booth, turf infield/fields, snack shack, lighting, bike racks, make accessible, water filling station, shade, irrigation, clean up, keep motorcycles/ebikes out, use basketball courts, batting cages)	112
Community center rehabilitation	2
Community garden (expand)	1
Dog area (dog park, off-leash area and hours for dogs, dog run, dog beach)	45
Exercise equipment at parks and beach	2
Food options near parks	1
Greenbelt – add sidewalk	1
Greenbelt improvements	2
Holiday décor	1
Improve/relocate amphitheater in Valley Park	1
Keep Lawn Bowling Green	5
Lawn bowling building improvements (roof, window)	2
Low hoop for basketball for little kids	1
More tennis courts	1
More trees & native plants	2
New benches (don't like the design)	2
New library	1
No dogs on beach	1
No swimming pool	4
Noble Park improvements	1



<b>PARK/FACILITY NEED OR IMPROVEMENT</b>	<b>TIMES MENTIONED</b>
Parking Permits ( <i>not park and recreation related</i> )	2
Petanque courts shared at lawn bowling green	1
Pickleball Courts – do not put by residents/noise	4
Pickleball Courts (re-locate, reopen/additional hours, more, free open play)	25
Playground improvements (add baby/toddler swings)	3
Preserve historical buildings	1
Preserve open/green space; Green canopy	2
Pump track	1
Remove building next to Fort Lots-of-Fun	1
Replace Valley Park playground	1
Replace wood chips/add landscape on Valley Park walking path	1
Restrooms at Valley and the Beach	1
Rugby pitch	1
Security lighting at parks	1
Sidewalk maintenance	1
Skatepark improvements	5
Splash Pad	5
Stop light at Pier & Ardmore	1
Strand – separate walking/biking lanes, walking zone	8
Swimming pool	46
Swimming pool (Olympic size)	3
Theater improvements	1
Town Center (central location)	1
Trash emptied at parks	1
Tree trimming/maintenance in city and on greenbelt	2
Valley Park irrigation and turf improvements	1
Walking loop in parks	2
Work with local non-profits for programs (fiesta, tree lighting, parades)	1
<b>PROGRAM NEED OR IMPROVEMENT</b>	<b>TIMES MENTIONED</b>
Allow roller skates at skatepark/re-evaluate skate park rules	2
Concerts on beach or in parks	1
Collaborate with businesses/groups for funding	1
Create Greenbelt Advisory Group	1
Ebike safety (speed limits; safety class; helmet laws; on strand, greenbelt & in parks; tickets)	8
Enforce dog leash/clean up rules (provide baggies; at Clark Field; at South Park)	3
Enforce noise/PA rules at parks	1
Events on the beach not pier	1

Golf cart shuttles at Pier	1
Hermosa Beach Concerts	1
Promote lawn bowling club	7
Lifeguard training	1
More community events	1
Movies in the park	2
Pickleball program	1
Remove transients	1
Schools permitted to use parks	1
Security at parks to prevent homeless overnight camping	2
Senior recreation	1
Swimming lessons	4
Swim team	1
'TED'talks/lectures	1
Volunteer program to clean greenbelt	1
Water aerobics	1

Comments:

1. I believe we should have some form of an off-leash area for dogs. Owners in the city already use Valley Park for off leash and many let their dogs on the beach. We could continue to ignore this (yes, I know people get tickets, but most people ignore it) or we could create a space that honors the desire to let dogs run. Whether it is having a portion of the beach (say around 1st street) open to dogs on certain weekday nights (this is how Long Beach started) or creating a nice, fenced area (by the Kiwanis club is a possibility) - I think it would enhance life for residents. There is an opportunity for this to be funded by residents (ala "Friends of the Parks") so that the park has artificial turf and amenities that don't make it look cheap. I think there are many residents (including myself) who would jump in to help fundraise
2. I request that the master plan give specific attention to areas east of PCH. Nearly all of the City amenities are west of PCH, including all 3 of our large parks, the green belt, library and all city buildings. Being able to walk to our city's recreational facilities is essential given parking and environmental imperatives in Hermosa Beach, and walking across PCH is a significant barrier to accessibility. Realizing land is scarce, I request the plan consider options such as funding pedestrian bridges over PCH, increasing investment to maximize the use of existing recreational land east of PCH, looking for options to transform existing automobile streets to walk streets/public spaces as was done near the Strand, encouraging redevelopment of the Big Lots shopping center to provide more public amenities and otherwise acquiring underutilized commercial property along Aviation or PCH for recreational purposes. We thank you for your consideration and look forward to contributing further.

3. When and how will the "stakeholder interviews" be conducted. How do you pick the stakeholders you interview?
4. The Community Center needs to be rehabilitated. It's not a destination to go to in our City and it should be.
5. I want to be heard or interviewed on the topic of capital improvements to the theater at the community center. I have managed venues of all sizes around the country and promoted events at many. Having already received and read the previous study, I am very interested in this part of the Master Plan.
6. Hoping that what will be included will be an update of the theater in Valley Park. That includes a long-discussed pulling the wall to the north and rotating it and the stage clockwise to include the larger, natural theater space offered by the grassy slope. The current stage is unusable due to the overgrowth of the cypress trees and the olive tree that has shrunk the space down to nothing. Shakespeare by the Sea for example is now ignoring that stage and is performing to the grass slope that we hope someday can become the larger, better theater!
7. Through the pandemic Hermosa Beach saw a major influx of dogs to our community. It is important that Hermosa Beach continues to adapt to the changing needs of its citizens. There are many little parks around that would be great for a dog run or off leash hours. Providing nothing is creating conflict and concentration with our police force who now need to be leash police. Some on the current city council have told me the reason we don't have a dog park is it brings in people from outside communities that can "cause trouble". I am highly concerned that these racist and discriminatory language hurts Hermosa Beach. Dogs and their owners need to be addressed in the master plan. Including the dog poop problem and increasing dog registration in the city.
8. This is a great initiative!
9. I'd love to see more movies and/or concerts in the parks. South Park has the perfect set up with a big open space that rises slightly, but parking is pretty limited. Valley park might work better since there is more parking. I'm glad to see the summer concerts coming back, but they don't have the same vibe when they are on the pier than when they were on the beach. When they were on the beach it had a much more community vibe where families would plop down some beach chairs, let the kids run around and mingle with friends. It was a very Hermosa experience. The concerts on the pier feel more like a tourist attraction. Bringing back concerts on the beach would be awesome, but I also think concerts/movies in either South Park or Valley Park could be a very Hermosa community experience. I've been to the ones at Polliwog Park in Manhattan Beach and Library Park in El Segundo and they get great turn outs. Thanks for considering
10. Would love to see a local swimming pool in Hermosa Beach. Perfect spot would be the lawn bowling area. I am thinking the land use could benefit more

community members if a swimming pool was located there. We do not have enough swimming pools in the South Bay area, in general. So, this would really benefit all ages (as well as provide revenue for the city if they rent to certain swim clubs for certain timeframes). \*I'm not sure if you're planning to do anything to Valley Park, but we love it "as is".

11. Please find a way to have a viable pickleball program in Hermosa. It fun for all ages and Hermosa has dropped the (pickle)ball! The current program makes it virtually impossible for any but the most committed players to reserve courts and makes them unavailable at times that work for people with jobs (i.e. no Sundays and few evenings. Stop installing those ugly new benches (faux victorian green metal with plastic seats)! We need a dog park. They are great places for people and animals to socialize.
12. First of all, thank you for making our parks a priority! I recommend ensuring all parks can be walked as a full loop. E.g. I wish we could walk around all of Valley Park. Some dedicated dog parks for small dogs would be nice, the wood chip path is hard on their delicate feet. Think splinters and being poked. The Bluff Creek dog park in Playa Del Vista is particularly awesome because it isn't too dirty / too messy and doesn't require too much upkeep. The ice plant along the wood chip path is awesome, is it being removed? It doesn't get caught in dog hair/is clean and looks nice. Provides lots of oxygen to combat the exhaust from the roads. It would be nice if the wood chip path was weeded not just new plants added or weedwacked.
13. I'm not sure what the speed limit is for e-bikes on sidewalks, but I would like to see speed limit signs on the side walk path around the park. Maybe some crossing signs, too. I live next to the park and the use of PA systems at kids parties is very annoying.
14. Love the green belt. Please don't change it. More community events or classes in the parks and community buildings to bring the community together. A partnership with Redondo or Manhattan Beach Mira Costa or Beggs on public pool usage. "TED" like community lectures at the theater. More community movies at the park or beach. Current playgrounds at parks are great and highly used. Bathrooms at beach and valley could be improved.
15. Please be sure that the Master Plan addresses the need for more pickleball courts, and their proper maintenance. The noise concerns have been successfully addressed by reducing the hours and closing the courts for a couple of days per week. Now we trust that the city's plan will address the enormous popularity of the sport and the need to allow residents more access to courts. We suggest replacing one tennis court at the Community Center complex to create 4 pickleball courts with similar accommodations to the noise issue - which shouldn't be significant at the Pier Ave/Ardmore intersection anyway. In addition, reopen the 2 South Kelly Courts with the necessary safety measures. These steps would appropriately address the growing demand while respecting the neighbors in the areas.

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16. My comment is do not put a noise nuisance such as pickleball on top of residents. It took well over 5 years before the city acted on residents concerns. The constant ping-pong was unbearable. I am sure the video still exists where Brian played the noise we all had to endure. I've lived in the same home for over 11 years never had an issue with Clark field or the courts until pickleball the fact that the city removed tennis courts for such a noisy game without proper due diligence and in a valley where sound bounces off of the homes was unacceptable and I don't want to go through that again. Shout out to the parks and rec staff they are amazing and I'm thankful for their help whenever I call. At this time this is the only concern I'd like to cover. Thank you.
17. Additional hours and dedicated pickleball courts. Also, add free open play like Manhattan middle school has. Thank you!
18. Please remember pickleball courts in the master plan. 2 courts at Kelly need more hours. Convert tennis courts to pb courts...due to the popularity of the sport. As it is now....HB and RB residents pay to play in MB. We all go to lunch in MB. We buy gas and groceries in MB. We spend all day in MB. We live in HB and RB but no money is spent in these 2 towns that do not cater to pb players.
19. Please reopen pickleball courts to all 4, expand the hours, and remove the restrictions and reservations. I live on 8th and want to go back to walking up to the Pickleball courts with my neighbors.
20. We need a walkable town CENTER, square or circle. some place like Manhattan's square, or the Point. that's central, has a lot of commerce, restaurants, or food stands or trucks, and can easily park your bike then sit on a bench or on the grass. pier ave has too much car traffic. our parks need food, drinks, refreshments around them to attract casual park goers.

21. While pickleball has been a divisive subject over the last so many years, we have reached a point of peace with the neighbors through the compromise. However, there is incredible demand for more access to pickleball courts. We can address that need without angering neighbors by reopening the two courts at the Kelly Courts with appropriate safety measures with the same time restrictions. Then convert one tennis court at the community center to four pickleball courts that are open during the times the Kelly Courts are closed down. We have to adjust to the times and pickleball is clearly not a passing fad. We need more options for pickleball players. Additionally, I think the basketball courts across the city need a lot of attention. They are falling apart. Additionally, there is nowhere outside of the schools for kids to shoot on lower hoops. Thank you.
22. Pickleball courts. It's time to add The two courts back to Clark Field courts. And it's way beyond time to convert 1 Tennis Court, on Pier Ave near the community center into 4 dedicated Pickleball courts. That's where the pickle ball courts should've gone in the first place. Or, best idea, move all the Pickleball courts, (convert 2 tennis courts for a total of 8) up next to the community center and put the tennis court back at Clark Field. But we certainly need more than two Pickleball courts in this town. Thank you Valerie Pierce
23. Please consider dog use at our parks: early mornings, late evenings, sections of the beach.
24. Please consider adding more Pickleball courts as it is so popular and the fastest growing sport in America with limited courts available. The noise issues have been resolved at the Kelly courts with the closing of the courts 2 days a week. I suggest taking the one court at the community center closest to Pier Ave adding 4 Pickleball courts and this way you could stagger the hours of play from Kelly courts to community center so every day could be available for play. Also we need to add some Open Play days to all the South Bay similar Manhattan and El Segundo allows charging a nominal fee.
25. Hermosa needs a dog park! There are so many dogs in Hermosa Beach, especially coming out of the pandemic. The new offleash fines are severe, and police enforcement is causing tension between dog owners and officers (truly a sad situation for both parties). Our dogs need a space in our community to play and run. There needs to be a discussion, rather than the anti-dog agendas of a few immediately shutting down the concept. There are reasonable solutions to mitigate risk and cost, whether it's just specific hours in an existing park or for Hermosa registered dogs only.
26. Need a dog park
27. We need more pickleball courts. Please reopen the two South courts.
28. My husband and I both play pickle ball and used to play in Hermosa. There were always 40 players or more (mostly seniors) exercising getting a great workout! We met so many fun people. Now we have to drive to Manhattan Beach to play instead of staying in our community! We would like more courts that are

- maintained and open play on at least 4 courts! Hermosa Beach should encourage this healthy lifestyle.
29. As a teaching and resident, I would like to discuss having vista school students be able to use the mostly empty green spaces at Valley Park during the school day. It came to my attention recently that a class cannot use the park space without a permit application. I hope that a conversation can happen to pave the way for our school and the city to have an agreement that opens the area for more educational opportunities.
  30. Please provide more pickleball courts and more access to the courts that are already built.
  31. As a member of Hermosa beach lawn bowling club want the city to know we are growing and appreciate the city's support. Our clubhouse badly needs roof and window repair. Hope you guys can help
  32. As a member of the HB Lawn Bowling Club I appreciate the planning program the City has engaged. I would like you to know I love my LAWN BOWLING CLUB, as it brings me closer to the residents of the City and all the benefits HB has to offer it's residents. HB has always been a unique city and I hope community services such as the HB Lawn Bowling Club and Clark Field continue to offer such a great and unique service to HB and also attract visitors and future residents to our wonderful city.
  33. Hermosa Beach needs a dog park, or a place dogs can run around off leash.
  34. I participated in the June 27 workshop and would like to emphasize the importance of maintaining the Hermosa Beach Lawn Bowling Club. There is no other outdoor activity in the city where seniors and young participants both male and female can compete equally. This facility serves the community in a way that no other does. Its diversity promotes social interaction that is healthy for the individual as well as the community. Thank you for allowing feedback  
Barbara Hardesty, 52 6th St
  35. I'm writing in support of the Hermosa Beach Lawn Bowling Club. My wife and I joined the club earlier this spring and it has been a very positive experience. The bowling green is a real treasure and provides a unique space for club members - - and folks from the community -- to come together. The clubhouse could use some upgrades and it would be nice if the city looked at that during this process. Hope the club and lawn bowling have a long term future in Hermosa Beach!
  36. Dear HB Master Plan Committee, The Hermosa Beach Lawn Bowling Club is a wonderful place for all young and old to get together to exercise and socialize. This is the only lawn bowling club in the South Bay area to do this. I joined last year and love it!
  37. The Hermosa Beach Lawn Bowling Club is a great asset to the community. It is a game that everyone can play. It is a unique experience, as it is the only lawn bowling club in the South Bay. Next closest clubs are Long Beach and Santa Monica. It is very affordable, especially in these days of ever increasing prices for entertainment. It hosts many parties and events throughout the year for

members and non-members alike. It is a fun outdoor activity that all ages can enjoy, and one of the few that is senior friendly, and provides good exercise with very little chance of injury. It has a long history, established in 1936, and deserves to continue well into the future.

38. Provide security to prevent homeless sleeping in parks.
39. Would love to have a dog park in Hermosa rather than having to drive to MB or RB.
40. All parks need to be lit up at night. We have a homeless and drug problem taking place at night. Light them up to prevent overnight issues. Also a better maintenance plan is needed.
41. I live in Hermosa on 8th Street east of PCH Please please consider more Pickleball courts for Hermosa and at the very least please get the 2 other courts opened up with the safety measures taken care of. We have reduced hours of play now so the very least you could do is get the other 2 courts open. The sport is so popular and is so good for folks to get out and about. Injury's can happen but what sport is 100% free from injuries. Please consider more courts with limited hours. Cheers Rick
42. Hi, MORE TREES PLEASE! AND NATIVE PLANTS! Also, please care for the tress we already have. There has been some over trimming. Please make sure we have skilled tree trimmers who only trim or lace the trees 25 % or less and not to not over trim or top the trees! Leave most of the foliage on the deciduous tress. So many over trimmed, topped trees dying a slow death in our community :/ Thank you!
43. Thank you for taking my opinions into consideration. We are new residents to Hermosa and one of the reasons we wanted to buy a place here was pickleball. We started playing at Kelly Park and it was an amazing time. We met so many nice people, played great pickleball games and had a blast. I would love Kelly Park to go back to 4 courts AND I'd like Hermosa to have more pickleball courts. We have to drive to Manhattan beach now to play where before we could just ride our bikes to Kelly. If we have to reserve the courts then there is no Open Play and that really changes the vibe of the pickleball experience. I would love to have an Open Play option, it is very important for pickleball. Thank You, dawn
44. I'd like to submit a request for adding a swing set (including baby/toddler swing) to Edith Rodaway Friendship Park or Fort Lots O Fun. East Hermosa Hills has grown in popularity for families with young children -- I've noticed parents bringing rope swings to tether to the large trees temporarily. It would increase the appeal and use of the parks. There are no swings at Fort Lots O Fun where the playground is designed for children at ages that enjoy swings. At Friendship Park while older siblings play basketball there would be an activity for younger ones. The nearest swings are a steep hill walk to South Park or 2nd St at the beach. The steep hills mean those swings are less accessible to some caregivers (although that new accessibility walkway on the sand is great).
45. Just would like more courts and more open play.



46. As a 25 year resident of Hermosa Beach, our family has enjoyed most of the parks in the City. The improvements at Valley park 15+ years ago are still enjoyed today, as well as South Park. Our family spent amazing time, and had wonderful memories, at Clark Field for little league. During our time there, and while participating in the HBLL board, there was great collaboration with the city on improvements. HBLL probably invested about \$200,000+ into Clark Field during that time. It would be great to see that collaboration return. From what I understand those types of improvements, and collaboration have been hindered.
47. Open space (not including the beach) and greenery are important to people's feelings about their community. they allow them to relax from high intensity urban life and crazy traffic. Please try to preserve as much as possible and look for opportunities to expand it. The grassy playgrounds and the lawn bowling club should be preserved. Developers need to be limited to what they can build on or pave over.
48. Please allow roller skates in the skatepark again. It is a shame that isn't anymore. So many roller skaters are turned away that want to use the park and are willing to pay for the membership.
49. Would really like to see a huge overall/repair of the sprinkler system in Valley Park and to fix the many holes in the field.
50. We want more pickleball! I play every day in Manhattan and El Segundo but courts are too limited in Hermosa and there are no classes, leagues or open play. Such a great sport!!
51. Please ensure the master plan includes recreation for seniors. Specifically, keep the lawn bowling green operating. Pickleball is a fad, please do not let it overshadow the long-term recreation options that exist such as baseball, tennis, basketball, etc.
52. Please save and improve the lawn bowling facilities. This unique venue allows seniors something to do in our community. Pickle ball isn't the only activity seniors enjoy.
53. There are three things in my mind that would increase the value of our parks: 1. More visible periodic enforcement of the walking zone and speed on the strand - one high velocity accident involving an eBike/Bike/powered skateboard and a 2-5 year old that is not old enough to pay attention would be horrible. As a father with my last child just passing that age - I was constantly terrified of an accident. I can recall some years ago we had enforcement from time to time (before I had kids) and though frustrating as a rider, it WORKED! 2. Swimming pool - I agree with the survey, the challenge is location (both space and suitable terrain). Perhaps in South Park or Valley. 3. Another beach access pathway (I forget the name) for wheelchairs or just people getting older like me to get from the strand to the water. 5th street would be about right. Then you could walk out at 2nd or the Pier and not need to walk the entire distance. I hated these when we trialed them, but love them now.

54. Most pressing issue is children (and adults) driving E-Bikes. Mainly for the underage operators. There needs to be laws that children cannot drive motorized vehicles without 1) a driving test, 2) registering the bike with the city so parents can be held accountable, 3) ticketing for non-compliance in speeding, double-riders and helmet laws. The adults speeding on the strand have made it miserable to walk and not even an option to bike with kids there. The few have ruined it for the many. The e-bikes are more than a nuisance they are a huge safety issue for children, elderly and pets. The children are actually the worst offenders because they are not accountable to anyone and can not be penalized.
55. I'd love for the basketball courts to have nicer backboards and rims. Some of the simple wood ones and double stacked rims make the courts look very dated.
56. Yes to a dedicated dog friendly beach place and time! This is a dog friendly town but no place where they can be at the beach off or on leash. Also we are the ONLY beach city without a pool! please please consider a pool - perhaps at the south park location up top? Paid for with resident and visitor fees. I'm willing to help fundraise! E-bikes need to have strict enforcement of all traffic laws... perhaps a few to register and support this enforcement and education. I am an ER doc and they have high frequency if serious injuries for kids and adults alike.
57. I would like to see a more thoughtful approach to safety for the strand. The bikes going well in excess of the speed limit, particularly e-bikes, are an accident waiting to happen. Imagine if something happened tomorrow, there would be a lot of finger pointing about this being a known issue and no one did anything about it; the front page headlines would look terrible for the city. Although I don't have a dog, it would be helpful if there were some off leash dog friendly spaces, however this would need to be balanced with oversight that supports small versus big dog areas, manages to mitigate aggressive dogs and deals with the poop issues that ensue. Lower on my list would be a set of petanque courts in addition to lawn bowling. Lastly, I just want to say that I really enjoy having the strand available as well as the green belt. On the greenbelt, I do like the exercise equipment that's installed there.
58. I have a young child and frequent South Park, Valley Park, and the greenbelt. We've had to leave South Park several times because of adolescents doing tricks on ebikes both the sidewalk path and on the grass, without much regard for the other people around them. I am pleased with the cleanliness of our parks and beaches. I would love to see the beach and parks allow for (leashed) dogs during early morning weekday hours to provide residents more places to walk and socialize their dogs. Enforce a fine if they don't pick up after their pups!
59. Less dog poop in parks through increased bag stations and enforcement and ticketing. Enforce speed limit and walk only area on Strand through ticketing and increased patrols. Ideally, ban ebikes from the Strand.

60. The Hermosa Beach lawn bowling facility should be given more public notice. It is a hidden gem that probably a lot of the community doesn't even know about. It is open to the public so let's promote that for our community to know about.
61. Our beach community is such a great place for enjoy the outdoors. For a large number of our community members, this includes activities with our dogs. It would be really great to have more spaces including on leash spaces, for families with dogs to enjoy. I realize a dog beach is unlikely, but what about something similar to the rule in Laguna beach where on-leash dogs are allowed during off hours (early morning and later in the evening)? Maybe if more owners had designated times when it was allowed, they wouldn't bring them illegally during times when it is crowded with people?
62. Something needs to be done about e-bikes on sidewalks and strand. There are bike lanes already on the roads don't feel like I should get nearly run over walking around town. It's become very scary. As far as dog poop...we always pick our dogs up maybe cameras on beach/strand to catch offenders.
63. It's time we had a public pool. Our kids have no place to practice and adults have to go outside the city to do master swimming. We have several areas where this could become a reality. Let's open a dialogue
64. 1. Separate walking path along the strand 2. Dog Park 3. Public pool
65. Would love a community pool and splash pad.
66. Thank you for the opportunity to provide feedback. I have lived in HB on and off since 1977 (I went to kindergarten at the old Hermosa View) and am continually amazed at what a great community it is. My family recently moved back to HB after an extensive stay in New York City. We now have a dog in our family and one thing that struck us was just how many amazing dogs there are in HB but just how limited the opportunities are for those dogs to be off leash. I have heard many folks talk about adding a dog park, but I would advocate instead for DOG HOURS. Allowing early morning dog hours at all the parks and the beach would: 1) Favor residents since we start here, while still be accommodating to our neighbors should they want to get up early, 2) Spread out the wear and tear across all the parks/beach, 3) Be maximally convenient for folks no matter where they live in HB. This is what NYC does in Central Park and what the Long Island Beaches do. If it can work there, it can work here!
67. My husband and I play pickle ball 6 days a week but not in our community! We have to travel in a car to other cities! We used to walk or ride bikes to play in Hermosa and meet other neighbors! Now it's not possible! Not enough courts and no open play! We're retired and want to stay active in our community!
68. I took the survey and asked for a public swimming pool but forgot to say that we also need more pickle ball courts!!!! Please!!!!
69. Hello - I would like to propose a competition-grade swimming pool within the city limits. Revenue generation opportunities include competition-based revenue including support services like food/beverage, lane rentals and team practice, aqua aerobics and other exercise programs. A competition-grade

pool would be a 50-meter 10-lane pool with a 25-meter movable bulkhead.

Thanks.

70. Hermosa needs a pool much more than a lawn bowling club!
71. As a Hermosa resident for over 23-years, I find it astonishing and disappointing that our water-centric community does not have it's own, Olympic-sized swimming pool for fitness and recreation. Instead, Hermosa residents must travel to El Segundo or Torrance to utilize the nearest public pools. A swimming pool for our own community is long overdue, and a necessity. 10 lanes (25yards) wide x 50 m long. The Spectrum building on Valley Dr. is the ideal location for it. 2nd best is the bowling green that barely anyone uses next to the Clark Building. It's a waste of valuable City land for an activity that very few partake in. No matter who may have left it behind as a 'gift', a bowling green in Hermosa makes no sense. A swimming pool ABSOLUTELY does.
72. I'd love to see Hermosa build a swimming facility that could serve both as a recreational pool for the neighborhood (eg, open swim sessions, lifeguard training, senior water aerobics, etc.) and also host swimming competitions in the SoCal area (eg, 50m lanes for long course swimming competitions). I think a facility like this would be a great addition to the Hermosa community by providing something for the residents while also attracting additional visitors to our area.
73. Hi. I would love to see a 50 meter pool in Hermosa Beach. Thank you.
74. Would love a dog park like one ant Live Oak in MB. And an upgrade to Clark Stadium North Field.
75. Greenbelt Treescape Survey Questions 1/3 1. Should Hermosa Beach have a long-term vision (1, 5, 10, 20, 30, 50 years) for the Hermosa Beach Greenbelt Treescape? Yes. The trees on the Greenbelt were planted 30, 40, 50+ years ago. There is no current plan to replace these trees as they either live out their lifecycle or succumb to issues relating to climate change or invasive pests. We can choose trees that reflect the eclectic nature of Hermosa Beach or default to character-less, easy to maintain and boring street trees. We currently have some magnificent trees and I believe we, the current citizens of Hermosa Beach, want the future citizens of Hermosa Beach to feel gratitude for our stewardship of this unique resource and be amazed at the only-in-Hermosa-Beach mix of trees that we plant in the years to come.
76. Greenbelt Treescape Survey Questions 2/3 2. Is creating a Greenbelt Advisory Group the best way to create a long-term vision for the Hermosa Beach Greenbelt Treescape? Yes. A Greenbelt Advisory Group would be able to create a vision that contains multiple conflicting perspectives on tree selection, coming up with a plan that is uniquely Hermosa. The Advisory Group could monitor the results of new tree plantings to ensure that any necessary adjustments are made in a timely fashion. The Advisory Group could also advocate for measures to preserve selected legacy trees, our largest and oldest trees, so they do not fail needlessly.

77. Greenbelt Treescape Survey Questions 3/3 3. Should Hermosa Beach allow volunteer groups to supplement Public Works and contracted maintenance (currently Merchants Landscape) for the purpose of maintaining newly planted trees until they become established? Yes. Recent tree plantings on the Greenbelt have demonstrated that the guideline of 3 years of support maintenance for new trees should be followed. This type of attention to saplings is not in the mission of either Public Works or Merchants Landscape. To get the unique mix of trees that would best match the character of Hermosa Beach requires an additional resource beyond Public Works and Merchants Landscape. Given the number of people that walk the Greenbelt regularly, it seems highly likely that enough volunteers would come forward to care for the new plantings if they were given the opportunity.
78. It's time Hermosa had it's own, independent, residents swimming pool. Olympic size 50m in length x 25 yards in width. Long overdue and sorely needed. It is the ONE thing that would truly fill a gap in this City, and would undoubtedly be appreciated by all. Location: Spectrum building on Valley or the (unnecessary) Bowling Green at Clark Field.
79. We need cleanest and secure sidewalks all around Hermosa. Safest too.
80. dog park
81. Pickleball courts cleaned up and more of them. Do something with Noble Park. Make it a real park. Clean it up. Do something other than the mess it is today.
82. I would like to see the lawn bowling space remain the same. It's unique and my 90 year old Mom loves it!
83. A public pool would be wonderful. A dog park would also be great. Thx
84. Dog park. Keep the lawn bowling as it is iconic. Love to see a rugby pitch as our local rugby team is internationally renown.
85. I would like to give the idea of having a dog beach in Hermosa.
86. Please...a dog park! Even better, a section of the beach where dogs are allowed. Would love to not have to drive dogs to dog parks and beaches. Plenty of space here!
87. We would love a nice, safe, clean dog park in Hermosa Beach. Thank you!
88. In response to residents' desire for a quaint, walkable small town, and addressing the concerns regarding e-bike usage involves spending money on bike infrastructure. This would entail investing in dedicated bike paths along the strand and introducing clearly marked bike lanes on heavily trafficked routes. (i.e. Pier Ave, Hermosa Ave, 8th St, etc.) Implementing protected bike lanes on high-traffic roads is essential. The existing barriers along the strand prove ineffective and create a bottleneck and avoidable traffic congestion. By establishing effective cycling infrastructure, ridership would naturally gravitate towards these provisions. Alongside this, it's prudent to explore the possibility of expanded bike parking options both near the pier and along prominent thoroughfares.
89. With a now 1-year-old, I'd love to see a community pool to offer safe/year-round swim options for babies/toddlers outside of the ocean. It would also

open up local job positions (swim instructors, lifeguards, etc.) while promoting water safety which is essential in a beach community. I'd also love to see improvements made to the existing skate park; in terms of variety and offering shade. The skatepark in Venice Beach for example has great runs; if we can incorporate elements of its design with the safety of Hermosa Beach (sans their homeless/graffiti problems), it gives local youth additional avenues to burn off their energy and keep them out of trouble.

90. Would love to see a community pool and dog park.
91. -upgrading the sand to cushion padded ground that is heat resistant at valley park, add shade to valley park play structures -replace the broken shade and add more shade over the play structures at South Park - add more play structures friendly to ages 2-4 at south park -add a community pool - add more tennis courts, don't replace with pickle ball courts -add AC the classrooms in community center, gets very hot for baby music classes -add a sidewalk between the street and the green belt for strollers to walk along -add a dog park, but don't take away space from playgrounds -add more car charging stations
92. I understand we have LOTS of kids in town, but how about fencing off maybe a third of one of these huge parks like Clark Field, South Park or Valley Park for a small and big dog dedicated dog park? The same could be said about the area of beach south of first street, to the storm drain. 200 feet of shoreline, back to The Strand.
93. No swimming pool. That is a waste of time and money and maintenance for years to come. And more electric chargers. For cars. Please continue to allow dogs at Hermosa Beach parks.
94. Community Pool. An Ocean Pool. Better bathrooms and showers on the beach.
95. In honor of International Dog say I would like to see a Dog park. Or at least use part of an existing park for dogs.
96. Would love a public pool for hermosa residents to use.
97. Separate bike path. Dog park. Swimming pool
98. A public pool would be great.
99. I don't think Hermosa should spend time and money on a pool. We don't have space and can't handle the facilities we have. Invest in fixing the community center, pickleball courts and Greenbelt, and stop buying those ugly plastic benches.
100. Splash pad at one of the parks Public pool
101. Community would benefit from: -a pool, especially one for small children who are building their water skills and not ready for ocean -dog park, maybe dog beach with specific hours/regulations -slower speed limits (15mph) near parks and dead end streets -park trash cans emptied on a more regular basis, especially high traffic areas -more trash cans at Clark field and education on kids cleaning up after themselves Thank you for your dedication to making Hermosa hermosa!

102. We need a pool and more pickleball courts!
103. Dog park!! Dog beach hours!
104. Please consider a dog park. These bring people together as neighbors just like families with children. It's a great way to promote community interaction.
105. Public pool Splash pad
106. Please put a pool Gym equipment at parks
107. an Olympic public pool for the kiddos would be amazing
108. A dog park, or a section of the beach that is dog friendly would be great, maybe by the chart house and to tower? Also, can we bring back a pool to our community?!
109. Please make more parking options for those who live in Hermosa but not within the "affected area" and therefore can't get parking spots. There's so little parking that's not 1 hour parking only unless you have a resident permit, and as Hermosa beach residents it doesn't seem right that we can't visit other areas of Hermosa for longer than an hour, such as for dinner, on days that all of the meters which allow more than one hour parking are full (which is very frequently during the summer).
110. Having a community pool would be a great addition to our beautiful Beach city
111. Pool
112. Skateboarding, pool, dog beach, more workout equipment on the beach
113. I'd love to have an official fenced in dog park. Maybe behind Clark field? And I agree that a pool would be amazing! A stoplight at the chaos intersection of Pier & Ardmore would be a dream!
114. We would love a pool and a dog park.
115. Would love a pool!
116. Pool. Actually aquatic center
117. A dog park / dog beach or community pool would be wonderful!
118. Honor the Greenbelt Find a space for Pickleball
119. Please I would love to see a POOL & splash pad in hermosa. Perhaps to replace the old lawn bowling area!! There are so many families and right now we have to go to Torrance or Hawthorne for this.
120. A dog park and a public community pool would be amazing
121. Love this city but please address some major things. Parking permits and meter times have been a mess. Skatepark rules creates a complete waste of space and tax payer money. Why are we paying for someone to enforce full pad rules and membership, then because of the rules no one uses it. A pool would be great. More community events
122. Public outdoor pool, Enforcement so people stop using Clark Field as a dog park, Free pickleball courts
123. Hermosa needs a pool for its kids. Manhattan has a pool but wait lists are insane for swim lessons, same for Redondo, playa vista, el Segundo, etc. If Hermosa had a pool, it would give our kids a better chance!
124. Swimming pool please

125. No pool. Please find a solution for the pickle ball demand. Please also consider amenities kids can use... so sad to see middle school aged kids with nothing to do but loiter.
126. New Skate Park!
127. would like a public pool
128. For the Beach: Continue to support beach volleyball with public nets. Would support splitting the stand into biking and walking paths, if (a BIG if) economically and logistically feasible. Oppose allowing dogs on the beach. For Other Parks: Continue to provide plenty of green/grass space (South Park, Valley Park) For Facilities: Improve the availability hours & quantity of pickleball courts, with times set aside for open play - not just reservations only. Suggest partnering with neighboring city on pool facilities rather than building just for Hermosa
129. Splash pad for little kids Pool for kids and adults Dog park
130. pool, pickle ball
131. Please allow Pickleball 7 days a week and add more courts! It's impossible to book with the limited hours and no weekend availability for those who work M-F. Also, would be AWESOME to expand the strand to 4 lanes (2 for biking only 2 for walking) - it a total mess out there and so dangerous to share the path with bikes. Young kids cant be let out of sight! Accidents happen almost everyday.
132. Resident's permit for a dog beach. A separate Strand for bikes and pedestrians. That is something that should have been done ages ago. Get rid of that horrible power plant and build a park, housing, residential/commercial use property.
133. Golf cart shuttles on pier (PCH to The Strand) especially for seniors. Enforce e-bike use on the strand & pedestrian only area on pier. Hermosa Beach concerts
134. We need more green canopy... not just trees, but canopy. And green areas to walk or run.
135. Community Pool
136. We really need a town pool that has open swim and lessons for the kids. Not everyone can swim in the ocean.
137. We appreciate the current offerings provided by the city (tennis, pickle, lawn bowling, green belt, Clark Field and basketball gym). Do not support the idea of adding a pool at this time.
138. The best improvement would be to remove the dangerous transients that have moved in since 2019 through now. They never leave and get more violent. Numerous residents have their lives threatened daily, are stalked and harassed, while businesses owners are threatened with knives! I don't want to hear about case law or their rites. We live and work here in fear carrying pepper spray and stun guns, while applying for conceal carry permits. Stop this now or forget eating your time and money on improvements that the homeless will have more rites over than the community while are taxes are partying for it. Please



don't wait for another brutal rape, or attempted murder on a resident, business owner or visitor. We expected to retire here and have worked hard the last 30 years to afford it. What a shame. Shame on all of us for standing by and not stopping these horrible laws from going into place and for not doing anything now but saying, " it's not illegal to be homeless".

139. More Pickleball Courts More free electric vehicle chargers
140. I would love to see a public pool with swimming lessons, and a dog park.
141. Dog Park or better yet some beach access for dogs and their families. If city can do anything to improve surf conditions, especially in the summer, that would be appreciated.
142. We have 22 parks and no dog park.....shame on Hermosa Beach.
143. I would like to have a public pool.
144. Would be great to have a dog park or an area on the beach for dogs. Many animal lovers here with so few places to congregate.
145. There should be some holiday decor and some local non profits programs were mentioned here, why not the chamber programs all partnered with the city? Fiesta, tree lighting and parades
146. I would like whatever decisions re: space allocation to take into consideration the space and location for a new library that is desperately needed and previously discussed.
147. No pickleball courts within ear shot of residences. Please!!
148. Dog park
149. Hi there!  
I've been living in Hermosa since 2010 and I have 4 boys. They LOVE pretty much every sport including skateboarding. Sadly, our own HB skate park is not that fun for them so we drive to MB or Harbor City. We also go to Carlsbad for their AWESOME pump track that is always filled with kids of all ages. Can our city PLEASE configure our local skatepark so that it's more enjoyable and used more often? An entire pump track would be such a great idea or maybe a couple mini jumps in the middle? There are great companies that specialize in doing this and I have a petition with over 200 names from folks in our community that would LOVE this change for our kids! Thanks for your time!
150. Please, more trees, dog park and expand our community garden
151. The existing backstop and fences have too many posts, bars, and gates, which block visibility for spectators.  
The playing field (and the backstop) should be moved closer to the concrete bleachers, to improve visibility for spectators. This will yield over 2,000 sq feet of new grass at Clark.  
The backstop fence should be aligned with the baseline fences.  
We should provide permanent seating along the fences at the 1st and 3rd baselines.  
The seats behind home plate should not block the view from the concrete bleachers.  
The broken, puddle-prone asphalt should be replaced with attractive, properly draining brick pavement.  
The outdoor grill area should be replaced with a clean, covered, new food preparation area.

Reactivate the existing announcer's booth so that electronic controls can be installed and stored safely.

Replace the dirt infield at the north diamond with turf for player safety and aesthetics

I have been a part of Hermosa Beach Little league for more than 10 years.

We really need to make some changes to make the experience for both players and families so much better.

The existing backstop and fences have too many posts, bars, and gates, which block visibility for spectators.

The playing field (and the backstop) should be moved closer to the concrete bleachers, to improve visibility for spectators. This will yield over 2,000 sq feet of new grass at Clark.

The backstop fence should be aligned with the baseline fences.

We should provide permanent seating along the fences at the 1st and 3rd baselines.

The seats behind home plate should not block the view from the concrete bleachers.

The broken, puddle-prone asphalt should be replaced with attractive, properly draining brick pavement.

The outdoor grill area should be replaced with a clean, covered, new food preparation area.

Reactivate the existing announcer's booth so that electronic controls can be placed in a safer way. (duplicate)

152. The Clark Stadium complex is in need of broad upgrades. Clark Field is a central part of the Hermosa Beach experience for a huge number of Hermosa Beach kids and families. Necessary improvements include a North field backstop and seating overhaul, a turf infield at North field (continuing the success of the recent turf project at Logan field), snack stand improvements that better enable the facilities to be used by all tenants of Clark stadium, paving and drainage upgrades to improve cleanliness and stormwater mitigation, and reactivation of the long-defunct announcer's booth. These upgrades will add value to the Clark field experience for all users.
153. It has come to my attention that there is an amazing opportunity to renovate Clark Field through the HB Parks Improvement Project. Our family has lived in Hermosa for 20+ years and still have kids that use the parks and specifically Clark Field. As much as I adore Clark Field, the actual viewing experience for fans, family and friends on North Field is actually very poor.
- The main issue, in my opinion is the outdated fencing around home plate at North Field. For those that are standing, there are vertical and horizontal bars that prevent you from getting a decent view of the batter and overall field. Of course safety and protection of the spectators is vital. However, other field have used netting or more up to date fencing to provide a better visibility for the spectators while providing protection.
- North Field at Clark also has an amazing natural concrete stands behind it but it's ultimately blocked by the metal stand behind home plate.
- I appreciate your consideration!
154. PLEASE help improve the asphalt around Clark Field baseball fields. Clark Field is a representation of our community and it should serve as a safe place to gather for our kids. The asphalt is full of holes and is in need of some major TLC. There should be proper drainage everywhere at minimum. Not to mention the safety hazard this poses

to young children and senior citizens who come out in support of their grandchildren. Please foster the preservation of this amazing field and not overlook the importance of this historic community landmark.

155. We need to address the visibility challenge at Clark Field. The existing backstop and fences, laden with numerous posts, bars, and gates, impede the spectator experience. Imagine a transformation where every seat offers an unobstructed view, fostering an atmosphere of excitement and engagement. Bring the Action Close and elevate the spectator experience by relocating the playing field and backstop closer to the concrete bleachers. This strategic move not only enhances visibility but also gifts you a sprawling 2,000+ sq feet of fresh greenery at Clark. Picture the vibrant, inviting landscape that awaits, creating an unparalleled backdrop for unforgettable moments.
156. Clark Field is the most magical place in Hermosa, and maybe the world, but ironically its a brutal place to watch a baseball game. Viewing a game is hindered by bad fencing and seating placements, and the backstop has too many posts and cross bars. And the bleachers behind home plate block all visibility. Thank you!!

Clark Field is the most magical place in Hermosa, and maybe the world, but ironically its a brutal place to watch a baseball game. Viewability of the game is hindered by bad fencing and seating placements, and the backstop has too many posts and cross bars. And the bleachers behind home plate block all visibility from people who sit in the concrete bleachers. (duplicate)

157. I have three small kids in Hermosa Beach and they love playing HBLL. We need to maintain and improve the fields for future generations. Some examples of recommended improvements include increase lighting Modify the current layout of the bleachers, backstop fence and seats
158. Clark Stadium needs updating ASAP!!!  
Its one of the coolest little league venues I've ever seen with some of the worst viewing options! Too many posts, bars, and gates block your view of your children playing. we need permanent seating along 1st and 3rd base lines. The concrete bleachers are un useable because the seats behind home plate block the view. The snack shack on game days is an absolute staple in the community and it is in dire need of updates. The announcers booth isn't even active and should be (would provide safe housing for expensive equipment). All in all, Clark Field is too greatly used and cherished in our community to be as delapidated as it is... its embarrassing
159. Hello and thank you for your time. We've lived in Hermosa for 15 years. Our 2 boys have grown up at Clark... It's the first place we let the boys run free during baseball season and it's been a cornerstone of our lives. Baseball has been a vehicle to teach life lessons. How to work hard, be a good teammate and a good person. I mention these to underscore how vital Clark has been, and remains. It's extremely hard to watch games on North Field. Essentially, I have to stand to try and see the games which takes away from the experience. My parents haven't been able to share these magical moments as they could not see from the stands nor through the numerous obstructions. It's not a comfortable place to watch. It's hard to maintain and the snack bar desperately needs to be updated.. We tell our kids to be the best

version of themselves, and that's what we want for Clark. It is a magical space, but could be so much more. Thank you.

160. I'd love for the community to have an improved little league field at Clark Field. The North Field has too many overlapping fences and too few good viewing areas. The bleachers behind home plate block the view from the large concrete stands. The backstop, infield, and home plate should be moved back towards the concrete stands to make them a great viewing arena. Also, the snack stands needs a real roof over the kitchen and the South Field needs an upgraded backstop. Thank you!
161. Our family members are avid Little League fans, and love everything that happens at Clark Field. There is a tremendous community spirit and positive energy there during the baseball season. We have not seen this sort of energy equaled in other sports leagues, or at any other Hermosa Beach event.  
But North Field is run down and in need of improvement.
- The uneven asphalt pavement drains poorly, which creates puddles of food- and trash-filled water.
  - The maze of fences and gates around home plate creates a visual barrier for spectators.
  - The snack stand is dirty and needs a permanent roof over it.
  - The concrete seats, which should be the best seats in the park, are so far from the field that watching a game from them is difficult at best.
- Please make improving Clark Field a priority, and allocate some money to fix these problems. Thank you, Jim Fasola
162. Clark Field: I grew up in Hermosa Beach and played little league at Clark before playing at Mira Costa. over the years I have seen many fields. To say the Clark atmosphere and community love is the best around, is a massive understatement. that being said North and South Fields need significant improvement to keep up. my sons (6 & 4) are playing at Clark now and I want them to have a better experience than i had! Lighting is a big issue. the lights are not bright enough, they distribute light unevenly which creates dangerous playing conditions where players can misplay flyballs and get hit in the head. it makes it dangerous for hitters as they could misjudge a pitch thrown at them.  
thank you for your consideration and help to improve our great park!
163. Updating the large baseball diamond (North Field) is way past due. My kids played there for many years and unsafe, and difficult to enjoy a baseball game. The field is very rough so you should turf the infield like they've done at the other diamond at Clark. Will make it much safer for kids. Also, build bleachers around the field that allow you to be closer to the action. So either move the fence back so its closer to the concrete seating or add seats in the open area. And if you move the fence back, you should also remove the dozens of poles in the way of the view. We want to watch kids play there and it's really difficult to do it.
164. 1. Optimize spectator visibility by reducing posts, bars, and gates on the backstop and fences. Relocate the playing field closer to concrete bleachers, adding 2,000+ sq ft of grass at Clark. Align the backstop fence with baseline fences and install permanent seating along the 1st and 3rd baselines. Ensure seats behind home plate don't

- obstruct views from concrete bleachers. Replace broken asphalt with draining brick pavement. Upgrade the outdoor grill to a covered, clean food preparation area. Reactivate the announcer's booth for secure electronic controls. Swap the north diamond's dirt infield with turf for player safety and aesthetic appeal.
165. Nearly 30% of every age-eligible kid in Hermosa plays Hermosa Beach Little League. There is no larger, greater gathering for Hermosa families than Clark Field in the spring time. It's an incredible place that is in desperate need of a facelift and improved viewability of baseball games. Seating is challenging and the existing backstop and fence locations separate spectators from the thrill/action of the games
166. I have lived in Hermosa since 1990 and my 3 children all attended Hermosa schools. My son has played Hermosa Little League since he was 7 years old and my daughters played AYSO. I believe we should make several improvements to Clark Field: 1 - the lighting needs to be improved - it is difficult to see at night - this is a safety issue. 2 - the current fencing blocks the view of the spectators. 3 - the current bleachers need to be replaced and seating should be added on the 1st and 3rd base lines. There are several other improvements that could be made as well, but I think these are the most important. Clark Field is really a gem and I think it would greatly benefit the community to make improvements. I have many friends in Hermosa, Manhattan and Redondo who come to watch games at Clark Field even though they don't have any kids playing. It is a gathering point for many in Hermosa. Thank you for your consideration. Chris Chen
167. Clark Field needs some extra love. The stands for the main field block the view of home plate and make watching games challenging.
168. I am a long time resident of Hermosa Beach, and my son plays Little League. Clark field is the heart and soul of our baseball community. 400+ Hermosa kids play on our fields each spring. As wonderful as it is, there are some key improvements that we have long needed. When we go to Palos Verdes and other areas, their facilities are way superior. For example, it would be great if we could:
- Add permanent seating at Northfield along the first and third baselines. Today people bring their beach chairs or drag chairs out of the shed, navigate potholes, and sit on the gravel road.
  - modify the backstops to remove the many vertical and horizontal poles that align with our line of site
  - rearrange the bleachers behind North's home plate, so that they do not block the view from the concrete stands.
  - update the grill area
  - rearrange South such that there is more space between the dugout and the field, and spectators and field of play.
  - improve lighting to enhance outfielders safety
169. Improvement for Clark Field:
1. Lighting
  2. More bike racks
170. Hello, I am an extremely proud parent/coach/volunteer/board member in the Hermosa baseball little league. Both of my children have played at Clarkfield for the last 5 years. So many memories and amazing moments we have experienced with our kids and

other families/kids. But I must say the Clark field is ready for a makeover! When watching games on Southfield from metal bleachers, the view is blocked by the bars on the fencing. The concrete bleachers in the back are too far away to catch a good view. If some permanent seats installed on sides of 1st/3rd base so we could view the game closer without using rickety chairs, that can break. All the asphalt/concrete has so many potholes it's very unsafe sometimes walking through there. While coaching many night games, we really need premium lighting on all three fields. Quite difficult to see the ball & would improve the experience tenfold. New field turf in specific areas would drastically improve the playing experience.

171. Clark Field Remodel

The visibility challenges at Clark Field need to be addressed. The existing backstop and fences, laden with numerous posts, bars, and gates, impede the spectator experience. Imagine a transformation where every seat offers an unobstructed view, fostering an atmosphere of excitement and engagement. Bring the Action Close and elevate the spectator experience by relocating the playing field and backstop closer to the concrete bleachers. This strategic move not only enhances visibility but improves the game viewing experience.

In addition to improving sight lines and space management, we also need to improve the playing surface - A turf infield at Clark Field is safer than a dirt field for baseball due to its impact absorption and consistent playing surface. Turf reduces the risk of injuries from slips, trips, and uneven terrain. Additionally, turf ensures a more predictable ball bounce, enhancing player control and safety during the game.

172. The asphalt behind the backstop at North is a safety hazard, perhaps laying concrete or pavers would be better. The bleachers behind the North field are falling apart and I have seen many kids fall and get hurt on them. The existing backstop and fences/gates block visibility to the field. The lighting could be upgraded as there are areas that are low lit at night which creates a safety hazard. The playing field at North and backstop should be moved closer to the concrete bleachers to improve visibility for those on the concrete bleachers and the backstop should align with the with the baseline fences. The dirt field at North should be replaced with Turf for player safety and aesthetics. Additionally adding permanent seating along the first and third baselines would help with safety issues with parents and kids sitting in the outfield and non-designated areas.

173. Updates to Clark Field, bleachers that have shade and updates to the cement road by north field

174. Love Clark Field. Want it to be a nice and accessible as possible.

175. #ClarkMagic is real, and any approvals or funding the team from HBLL is seeking should be granted. The community togetherness and lifelong connections forged by the events surrounding HBLL are the envy of neighboring cities, and we should do everything in our power to protect and grow what's been nurtured.

176. I'd love to see improvements in playing surfaces and spectator areas at Clark to make it even better!

177. Formalize or eliminate the fields where fences have to go in and out. No dugouts or official seating area for parents makes it tricky to coach/watch games.

178. I like the proposed idea of adding pavers, padded seats, and tables. Maybe add some bench dining as well. Bike hookups. I don't recall if one was added with the bathrooms but a water bottle filling station would be a good addition. Also maybe some spots with shade.
179. Please consider upgrading Clark Field for the community! The families of ballers spend months of the year there and it could use a major refresh! More grass, better irrigation so the area around the field isn't a swamp, more comfortable bleachers!
180. Clean up the side area as in picture. Keep motorcycles and e-bikes out of back area. Make the basketball area a kids baseball starting area. Keeps kids busy and gets them started in baseball.
181. Improvements at Clark Field are much needed
182. We are in favor of improvements at Clark Field as outlined by the Hermosa Beach Little League Board of Directors.
183. Please prioritize Clark field renovation work for the well being of the community, families and children that would all benefit from this work!
184. I have lived in Hermosa for 15 years and my youngest son has been playing there since he was 5 years old. This master plan would not only beautify this place but is needed. Let's make Hermosa beautiful again:)
185. Improvement in spectator seating, game day view ability, and drainage
186. I'd like to support the efforts to improve player and spectator conditions at Clark Field.
187. Please improve the conditions at Clark Field inside and out. It is a pillar of the community and a central meeting place for so many of our neighbors.
188. We would love for better seating and better grass for Hermosa Clark Fields!
189. Agree with Mamber's plans
190. The Clark Field improvements would benefit generations of Hermosa residents. It's already a community gathering place, and this would make it even more so.
191. Improve Clark Field!! We have four kids that will do enjoy a renovated ball park. Hermosa Beach Little League is our absolute favorite sport association. Would love to see some improved facilities at Clark.
192. Hi, I'm a father of 4 and have lived in Hermosa Beach since 2011. I have 3 kids who play little league baseball at Clark Field. This is such a special place, but the field could really use some investment / modernization / clean up. Watching games is very difficult because of the old style fence. Dug outs and seating could also be dramatically improved. The random shack at the top of the bleachers has been an eyesore for years. I hope the city can do something to help bring Clark Field up to the level of our neighbor cities.
193. When we first moved here, all everyone told us about was little league baseball at Clark Field. We soon learned how important this venue was to our little city, and have enjoyed watching our kids grow up there. We've now had the experience of playing baseball around California, and some of the shortcomings of Clark Field start to show. For example, it's very hard to watch the games from behind home plate on the big field due to the old chain link fencing. And night games feel very dark at Clark, compared to other towns (even next door in Redondo).

194. Clark field is a special place for our children and the entire adult community. It's one of the only places in Hermosa where all families come together to create a positive environment for everyone. We need to continue to approve and fund such a great place. The Snyder family
195. We would love to see improvements to Clark Field. It would be great to have more accessible seating, some shaded areas and improved walkways around the entire park.
196. Please prioritize this project for Hermosa Beach residents! Thanks
197. Please improve Clark field and the surrounding areas around the field. They've been neglected far too long and are in desperate need of updating.
198. Clark field is a gem and the hub of the community in the spring. It is wonderful but it does need some upgrades to the field and the stands. I hope that these upgrades can be part of the master plan for the city parks.
199. Clark field getting an upgrade would not only make it better to visit but as a player the kids seeing it all fixed up gives them an extra pep in their step. IM ALL FOR IT
200. Please permit improvements to Clark Field
201. Clark field has challenges with visibility during games. It is long overdue for an upgrade.
202. Please support and approve the Clark Field redevelopment proposal to make Hermosa Beach Little League, the second most important institution behind City Council itself (!), even better than it already is for present and future members of our community and visitors to our city.
203. Please improve player and spectator conditions at Clark Field. We would love to be part of the town and the League that sends another future SoCal Team to the Little League World Series!
204. As a concerned community member I would like to express my strong desire for improvements to be made at our local little league baseball field. I believe it is crucial to enhance the conditions for both players and spectators. Little league baseball is a beloved activity for many families in our community, and it serves as an important avenue for youth development and team building. However, the current state of the field leaves much to be desired. The playing surface has deteriorated over time, making it difficult for players to perform at their best and increasing the risk of injuries. Additionally, the lack of proper seating and amenities for spectators hinders their overall experience. I kindly request that the Parks Master Plan considers allocating resources towards addressing these issues as a priority. This improved facility would serve as a place where families can gather, neighbors can socialize, and children can learn valuable life skills through sportsmanship and teamwork.
205. I would like to see an expansion of Clark Field grass to the west where there is currently blacktop and basketball hoops. The basketball hoops are rarely used. I would also like to have a community pool. The old school building next to Fort Lots of Fun is never used. It could be torn down so that the park is expanded.



206. Looking forward to keeping the field looking nice, well lit, and safe for our players and families.
207. Would love improvements to the Clark Field improvements.  
Spent very many memorable hours there.
208. Regarding Clark Field - we need to make improvements to the spectator portion of the main field. There is so much space to improve the seating area. Right now very few people can sit.
209. Clark field is a Hermosa Beach Treasure. Any improvements would greatly benefit the well being of the community.
210. As much time and pleasure we spend and receive from Clark field, there are vast viewing and safety improvements we'd love to see. Game viewability, game experience for players and families, and overall beautification
211. Clark Field is a jewel desperately in need of shining. As a parent of young children it is one of my favorite spaces because it is virtually enclosed and I can feel safe as my kids run around and play on the fields, basketball courts and even in the stands during little league baseball games without fear of them running into the streets or off the property.. But the bleachers are in disrepair, there are cracks and potholes in the pavement around the outside, and the disrepair makes certain areas like the pavement and hoops on the westside unusable. And as someone who works in the ADA area, the park could use some serious disability access upgrades.
212. The food is always pretty mid and always a bit concerning. I love hector and all, but the cooking area always seems dirty. Can't we interview taco and bacon weenier vendors? Other than that, I feel we make amazing use of such a small space
213. Would love to see some better seating for all at Clark. It is such a gem, and needs some upgrades to enhance the viewing experience. I also think some additional grass would help the field aesthetically.
214. Clark field could really use an update.
215. I would like to see the spectator and player conditions improved at Clark Field.
216. Clark Magic is alive and well, and every spring the entire community of hermosa gathers to watch and socialize. Clark needs help to increase viewer experience for handicapped and elderly. The bathrooms were a wonderful start, but what better way to prove to the baseball fans that you truly care, than to make a few improvement that will make a big BIG difference!
217. Improvements at Clark Field are long overdue - fixing the seating areas around North Field, improving utilization of the west side, and improving playing & seating areas around South Field.
218. There should be absolutely no reason for Clark Field & its surrounding area to not become a premier neighborhood community venue. Ideally located, relatively crime free, walking distance from a supportive, family-oriented community of high tax revenue generators.
219. As avid users of Clark field and Kelly courts Clark field could use better drainage, more comfortable seating for the elderly and handicapped, new grass at Clark and improved placement around the field. As for the Kelly courts, please add more pickleball courts and extend the hours!

Finally, please replace the playground equipment at valley. It is not safe for the younger crowd and well past its useable life.

220. Make Clark FIELD better. Add seating for handicapped. Improve facilities and field.
221. Clark Field is in desperate need of renovations for additional seating and better playing surfaces.
222. Please improve the conditions at the field for our kids!!
223. It would be great to see improvements to Clark Field. It's time. My children grew up playing there for baseball, soccer and fun. We go there all the time. It would great if the spectator area was redone or even re-envisioned to allow more people to watch games closer to the field, hang out, and enjoy all that Clark Field has to offer. We have a very special place there and let's make the most of it. All my MB friends can't believe how awesome it is. But it's time for a few improvements. Field conditions could be better as well. Maybe expand if possible, the basketball courts barely get used. Better seating and access for disabled. Let's continue to polish our special gem.
224. I'd like to see the player and spectator experience at Clark Field. It would be great to have better drainage around the field and more seats to see and enjoy the great games.
225. Clark field would benefit from improved drainage (there are regularly puddles and mud sections) and grass on North Field. Also, better/more seating is important since it's hard to see an uncomfortable as things are now
226. Hermosa Beach needs a public pool! We could convert one of our existing park spaces to a pool facility for swim teams and swimming lessons.
227. Clark Field is an essential part of the Hermosa Beach community, yet it's facilities are in major need to be updated and repaired. The pavement is uneven with many cracks, etc that make it inaccessible to anyone with mobility challenges, and there is no accessible seating.
228. I would love to see enhancements to Clark field prioritized. The seating could be improved to be more comfortable for grandparents to sit and stay awhile, the blacktop is run down and gets filled with puddles, and although Clark is great, she could use some aesthetic improvements so the next time an international team comes to play, there will be some wow factor. Please consider improving and prioritizing Clark field.
229. Please approve projects for Clark Field.
230. Clark field is the ultimate local little league community field, and deserves any upgrades possible
231. Clark field is a gem. The stands/viewing areas are in pretty sad shape. Also crumbling westside walls, overgrown vegetation etc. It needs some love.
232. Looks great!
233. Please continue to improve Clark Field. It's a great community spot for Hermosa
234. The proposed changes to the field would benefit the community.
235. I am in full support of efforts and funds to make much needed improvements at Clark Field that improves the player and fan experience for the numerous kids, siblings, parents and grandparents that participate/attend baseball games there. HBLL is an important fabric of the entire community, let's make this happen!

236. I'd suggest we repatriate the dog run area, outside the fence at the south side of Logan  
 We could also improve the pitching bullpens (and possibly add two to Logan, if we can use the additional field space) Specifically, I'd make 3 suggestions:  
 (1) We standardize the distances by either painting home plates on the turf or digging real home plates into the turf. (one plate at 46' and one at 60'6" for the Juniors / Seniors)  
 (2) We soften the fences. A lot of the kids don't have great control with the ball and the ball they throw hits the fence posts or light post. The ball will then pinball around. Nets would soften that up a bit  
 (3) And for my stretch suggestion I'd love to turn those bullpens into batting cages. It would be great to have warm-up cages attached to the field. Plus we could use a few extra cages. This would require netting the sides and top, widening the area by a few feet and 2 L-screens. But, it would be cool! "
237. The seating at Clark field is brutal and challenging for my kids grandparents
238. Clark Field is an institution in the Hermosa area for families in the springtime - so many community members spend multiple nights per week there. Making it more accessible and welcoming seems like a no brainer.
239. Improved spectator & player conditions at Clark field
240. My family that includes 4 boys (19, 9, 8 and 4) considers Clark field like our 2nd home in HB. We've practically lived at the field through so many ball games, practices, fund raising events, farmer's market play dates, birthday parties and more! It would be so incredible to see these improvements happen not just for us but everyone else from HB and it's surrounding cities. Clark is the heart of Hermosa! It's such a special place for so many and deserves a face lift!  
 Thank you for reading!
241. Please enable the community to invest in improvements at Clark field. It's such a special place and the bathroom improvement really helped but let's not stop there. More seating for spectators and drainage solutions for the muddy field will be great.  
 Thanks
242. Please keep ANY historical building that might be impacted by the ultimate outcome. Not only does it preserve the historic 'feel' of our city, but retaining existing structures eliminates the VERY SIGNIFICANT greenhouse impact of demolishing and rebuilding. Additionally, our family has enjoyed about 6 years of Soccer, Baseball and Softball at Clark Field and we have about 5 more years before our kids age out. Its a great open space that could use some improvement measures to continue to serve the community into the future.
243. Clark Field needs some renovations. The amount of people who benefit from playing and watching baseball at Clark Field is significant.
244. Make Clark Field Hermosa Again :)  
 In full support of any upgrades to help bring more eyes, fans, players and spectators to Hermosa Baseball!

245. Would be great to put some capital towards Clark Field renovations. Clark is a community gem and could use some needed upgrades to the fields, fences, seating, etc.
246. Please ensure you are taking care of Hermosa Beach treasure Clark Field. More grass area, better drainage, and better viewing / seating should be a priority!  
Thank you
247. I would be fully supportive of the physical changes and improvements necessary to enhance the playing and viewing experience at Clark Field. It is an amazing place for our kids and our families, and should be invested in to benefit current and future generations of HB athletes.
248. I fully support any Improvements suggested for Clark Field and will help in any way I can. This is a treasure of Hermosa Beach and upgrades, I believe, are necessary. You have my vote as a ""yes"" to make Clark Field the best it can be. Michael Mancuso
249. I would like to see an improved, safer experience for children who choose to do something healthy like playing baseball in Hermosa Beach
250. update skate park / update Clark field bleachers and pavement
251. Clark Field is a very special place in the Hermosa Beach community. Hermosa Beach Little League has been playing there for 73+ years. HBLL has continued to invest in improvements to the facilities over the years. HBLL has long targeted improving the player conditions and spectator viewability, especially on North Field. Please allow HBLL to work with the city to this end. Thank you
252. As much as I love Clark Field, I would love to see the players and spectators conditions improved. This would improve safety to all and improve our community and the park into the future. Thanks for your consideration, Michael Fulbright
253. We love Hermosa. Both our kids were born there (in our apartment) and go to school there. Clark field and HBLL are special and very important to our community. Upgrades make sense.
254. HI, I have been at Clark field since Covid T-ball which consisted of 2 games with my now 9 year old to my current 5 year old starting his first year of T-ball. I volunteer to coach both teams and have coached every year. Clark is a magical place, because of the family feeling and positive energy it gives out daily. I live a few blocks from Clark so my family visit often during all seasons.
255. As much as I love Clark, and the volunteers do an amazing job of keeping the fields and equipment up it could use some improvements facility wise. Better drainage, as it can be a big project after the rains. More comfortable seating for the elderly as my dad who coached me growing up comes to all his grandsons games and it would be nice for some better seating for him that would allow for better viewing among other things. thanks for your time.
256. We would like to see player and spectator conditions improved at Clark Field. Examples are better drainage, more comfortable seating for the elderly and handicapped, dramatically improved game viewability, and adding over 2,000 square feet of new grass area. Our children use the space for multiple sports throughout the year. It's an amazing place and it is time for a long overdue update.

257. Please modernize and update Clark Field! It's such a unique and wonderful space in our tight knit town - this much green space is a treasure and should be given the planning and resources needed to improve the area for the enjoyment of the entire city. I encourage the city to look for ways to modernize the facility to increase the value for the community and the enjoyment for all. There is an army of volunteers wanting to help make this happen - we need support and focus from the city to help make it a reality!!!
258. Extend the bullpens to accommodate 60'6" distance. Necessary for Jr and Sr leagues.
259. We fully support the plans submitted by HBLL for the improvements to Clark field. These plans will be a huge improvement to the ballpark and we are thrilled that the city is entertaining the concept. Please approve and push this through to benefit all who use the park.
260. We would love to experience a Clark Field that the whole family can safely visit. We are hopeful for a better walk-path to get Hector's tacos, and a safer approach to get to all of the fields. It has been a struggle to take strollers to games or have grandparents watch games. Logan field is the easiest approach, but that field doesn't have a viable ramp to access for scooters or wheelchairs. It's nearly impossible to have disabled relatives get to the fields. Thank you!
261. We are very much in favor of improving Clark field.
262. I love the idea of the picture provided with pavers and seating as well as tables.
263. Clark field needs some attention. It is a valuable community resource especially for our children.
264. It would be great to update Clark Field.
265. Please update clark field, the paved area around the field is constantly has puddles and the spectator area should be updated.  
It would be beyond wonderful to see Clark Field updated and made more beautiful and inviting to all, including ADA compliant.
266. I support the improvements at Clark Field. I have been involved with HB Little League for 15 years and past Treasurer / Field Manager. We have the support of major donors to fund the project and take Clark Field to the next level for then next 75 years.

## CITY OF HERMOSA BEACH PARKS MASTER PLAN STAKEHOLDER INTERVIEW SUMMARY

June 5, 2023



### INTRODUCTION

Stakeholder interviews were conducted between April 30 and May 17, 2023. Seven (7) questions were asked of twelve (12) community stakeholders including City Council Members, Parks, Recreation, and Community Resources Advisory Commissioners, and Public Works Commissioners. Stakeholders were emailed a one-page questionnaire related to the Parks Master Plan. Then each stakeholder scheduled an in person or video conference interview with an RJM representative to discuss their responses to the questionnaire in more detail.

### QUESTION #1

**What are the most important issues in Hermosa Beach related to the parks, recreation facilities, programs and services currently provided?**

<b>Pickleball (facilities unavailable, joint use with Redondo Beach)</b>	<b>5</b>
<b>E-bike rules and safety program</b>	<b>3</b>
<b>Park/building improvements and upgrades</b>	<b>3</b>
<b>Little land available/developed city</b>	<b>2</b>
<b>Park/landscape maintenance</b>	<b>2</b>
<b>Code and policy enforcement (dogs, bikes, ebikes, unpermitted activities)</b>	<b>2</b>
<b>Bathrooms</b>	<b>2</b>
ADA access at Clark Field	1
Amazing parks and facilities	1
Buildings/ facilities are not posted or published as for community use	1
Community outreach / informing people	1
Dog park	1
Finding a balance between all desires and park uses / balance equitable use of parks	1
Housing high density, parks serve as people's yards to enjoy outdoors	1
Invest in play structures for all ages	1
Keep large events in commercial zone	1
Move maintenance facilities off beach	1
Review programs & programming location (tennis, basketball, little league, after school, pickleball)	1
Revise park hours (close earlier)	1
Signage/identification at beach for bike path and plaza	1
South Park shade structure	1
Take advantage of state and federal grant programs and CIP projects	1
Valley Park amphitheater (modernize)	1
Work with school district / joint use	1

**QUESTION #2**

**What are the most important parks, recreation facilities, programs, and recreation services for residents in the future?**

<b>Community Center improvements (add more parking underground or structure, return lawn sign)</b>	<b>3</b>
<b>Accessibility and ADA access to parks and greenbelt and beaches</b>	<b>2</b>
<b>Bike path on strand</b>	<b>2</b>
<b>Greenbelt (extend access, wood chip maintenance)</b>	<b>2</b>
<b>Park and facility improvements (renovate facilities, reinvest in parks)</b>	<b>2</b>
<b>Provide a variety of programs based on community desires</b>	<b>2</b>
Bandshell improvements (180 degrees, summer concert series)	1
Dog Park	1
Events that benefit the community (not just commercialized events)	1
Funding and adequate staffing	1
Maximize limited resources	1
New CIP projects	1
Park acquisition east of PCH	1
Parks are used more than beach and get higher priority (residents vs beach)	1
Pool facility	1
Preserve open space and socialization opportunities for community (all ages)	1
Provide weekend shuttle for weekend / peak times	1
Regular park inspections	1
Restrooms (on the beach / hard to keep clean / 14th street restrooms are horrible / Stormdrain overflows into mens restroom / showers drain into restroom stormdrain / was it CIP project)	1
Senior facility and programs	1
Skate park update	1
Solve ebike popularity (designated lane)	1
Take back ownership of facilities (kawanis, womens club, rotary club)	1
Theater renovated	1
Valley park irrigation (not even distribution)	1

**QUESTION #3**

**What does the Community Resource Department do best in providing parks, recreation facilities, programs, and services to community residents?**

<b>Organize and promote special events (international surf festival, triathlon, AVP, great santa stroll, spyder surf fest, pier to pier friendship walk, kid &amp; family friendly events)</b>	<b>4</b>
<b>Promote and develop programs (50, youth, sports)</b>	<b>3</b>
<b>Afterschool program</b>	<b>2</b>
<b>Communication</b>	<b>2</b>
<b>Responsive to residents &amp; new community needs</b>	<b>2</b>
<b>Youth programs (Valley summer camp, little league)</b>	<b>2</b>
Accessible and responsive	1
Allow staff to do jobs	1
Balance the number of competing uses	1
Event procedures and policies	1
Great staff	1
Kiwanis and rotary - city take back building and maintenance	1
Listen and care	1
Organizing activities on beaches and parks	1
"Surfer walk of fame"	1
What is best might cause problems (can't please everyone)	1
Work hard within limited resources and budget	1



**QUESTION #4**

**How can the Community Resources Department improve in providing parks, recreation facilities, programs, and services to community residents?**

<b>Develop collaborative partnerships (joint use school agreements, sharing of facilities, County upgrades and maintenance, local groups, healthcare programs, non profits)</b>	<b>3</b>
<b>Collaborative department involvement / communicate status of projects</b>	<b>2</b>
<b>Don't overreact to resident complaints / learn to say no</b>	<b>2</b>
<b>Need more resources and staff to support resident needs</b>	<b>2</b>
Bathroom project (what went wrong)	1
Better mental health services	1
Clark Building updates	1
Community appropriate programming that matches Hermosa Beach character	1
Community center underutilized	1
Community groups take lead	1
Concerts / movies on the beach (small)	1
Develop comprehensive and accessible community calendar	1
Focus on specific current concerns	1
More knowledge on how public works to meet needs of community	1
More well designed park improvements	1
Need better infrastructure - for all ages / abilities	1
New naming policy allow business to fund program for amount of years	1
New ways of promoting programs (not online)	1
Preserve coastal access	1
Quicker response to complaints	1
Volleyball is played too close to trail area / strand wall	1

**QUESTION #5**

**What is your vision for parks, recreation facilities, programs, and services in 2033?**

<b>Parks and facilities that are new, moderized, safe, and functional for all ages &amp; abilities equally distributed throughout the city</b>	<b>4</b>
<b>Programs, activities, and events that are available and responsive to community needs</b>	<b>3</b>
<b>Well-maintained facilities and beaches</b>	<b>2</b>
Balance environmental landscape design and habitat	1
Careful community connection in facilities availability, reservations, and multimodal transportation	1
City continues to reach out to community	1
Coastal Act on beach (no advertising on beaches, fences taken down, no lifeguards advertising Hulu, no advertising on trash cans, paint trash can base new color)	1
Does it make sense and can we offer it	1
Meeting with lifeguards	1
Multifunctional	1
Park at bike path on south side; city needs to show parks around borders	1
Preserved coastal access for whole community	1
Preserving the community programs, events, and facility history	1
Social interaction program	1
Storm drains (sand infiltration projects are good, need more / need to post the bacteria level every day on lifeguard towers)	1

**QUESTION #6**

**What is the one program, class, or activity you would most like to see added or improved in Hermosa Beach to meet the needs of the community?**

<b>Concerts (on the beach, music festival at parks/schools eastside)</b>	<b>3</b>
<b>Pickleball classes (balance with available courts)</b>	<b>2</b>
50 club spectacular	1
Afterschool programs that are in walking distance or close to schools	1
Art classes or outdoor art / public art program / more imaginative art program	1
Balance environmental landscape design and habitat	1
Beach volleyball to remain non commercial as possible	1
Community picnic built around volleyball or softball competition	1
Dance classes	1
Ebike program	1
Fiestas	1
Funding (to improve restrooms on 17th st / 14th st / 22nd st)	1
Maximize public spaces to full ability	1
No new community theater	1
Ocean education program (add programs to summer / after school programs)	1
Programs on east side of town (concerts / movies on the beach)	1
Socializing programs	1
Volleyball tournaments	1
Well developed programs	1
Well trained, qualified instructors	1

**QUESTION #7**

**What is the one park feature or recreation facility you would most like to see added or improved in Hermosa Beach to meet the needs of the community?**

<b>Swimming Pool (Redondo pool JUA / community pool)</b>	<b>5</b>
<b>Ebike traffic calming (on the pier, walking only zones, widen Strand for Ebikes)</b>	<b>3</b>
<b>ADA accessibility</b>	<b>2</b>
<b>Prospect School (repurpose building to use as community center)</b>	<b>2</b>
<b>Remodel amphitheater at Valley Park</b>	<b>2</b>
<b>Shade structures</b>	<b>2</b>
<b>Teen center or youth center</b>	<b>2</b>
Beach tennis	1
Clark Field updated	1
Community theater redevelopment	1
Improve lawn bowling area	1
Limited financial and special resources	1
Monkey bars	1
Preserve coastal access (cycling / ebikes)	1
Redesign facilities that are multiple stories and low maintenance	1
Remove dog park / dog beach	1
Repurpose lawn bowling area	1
Skate park redesign	1
South park renovations	1
Update play equipment	1
Updated infrastructure and classrooms	1
Versatility - less stress on school (afterschool)	1

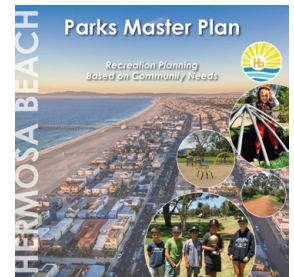
## Additional Comments?

- ◇ ADA access through the City
- ◇ Develop strategic partnerships
- ◇ Develop concerts on the beach (Hermosa appropriate level)
- ◇ Parks are priority
- ◇ Keep parks maintained and meeting community needs (parks are heavily used)
- ◇ Beach dunes are a waste of money (County maintains)
- ◇ Promote keeping daylight savings all year
- ◇ Fiestas
- ◇ Charging entrance fee to keep garden on city park / should not change admissions
- ◇ Reimagine Noble Park (north of the pier)
- ◇ Take advantage of all day weddings on the beach (revenue generation)
- ◇ Work with Chamber of Commerce in a more meaningful way to promote city more
- ◇ Need parking
- ◇ Community center parking blind spot, remove stairs
- ◇ Communication with PIO
- ◇ Allow teenager to be on P&R commission (2 year term)
- ◇ Standing joint park and rec and public works commission subcommittee (rotating membership)
- ◇ Commission project list for non-CIP projects (small project for "community workday")
- ◇ Accessible in parks and greenbelt
- ◇ Longer access pads on the beach
- ◇ How can we make greenbelt safe and more attractive
- ◇ Lighting
- ◇ 55 CIP projects - the master plan will increase the large and small projects
- ◇ How to prioritize recommendations
- ◇ Lawn bowling is a long time program and should be considered



## WORKSHOP # 1 SUMMARY

**DATE:** July 27, 2023  
**TO:** CITY OF HERMOSA BEACH  
**FROM:** RJM Design Group, Inc.  
**SUBJECT:** Parks Master Plan



Residents of the City of Hermosa Beach were invited to the community workshop to learn about the Parks Master Plan process, and to participate in the first survey. Workshop #1 commenced on June 27, 2023, from 6:00pm to 8:00pm at City Hall Council Chambers. The workshop was in person and the presentation was made available on the project website for those who could not attend. Forty-four (44) attendees participated in the evening workshop. RJM shared an overview of the Parks Master Plan process, City demographics, and existing resources, followed by a brief outline of the evening's workshop agenda. Workshop participants filled out the survey individually and then discussed their answers to achieve a consensus among their group, the results of the 6/27/23 workshop group activity were as follows:



<b>GROUP 1</b>	<p><b>Characteristics</b></p> <ol style="list-style-type: none"> <li>1. walkability</li> <li>2. small town feel/size</li> <li>3. community participation / engagement</li> </ol>	<p><b>Issues</b></p> <ol style="list-style-type: none"> <li>1. e-bike/ bicycle infrastructure</li> <li>2. competition for resources/ space (multipurpose ie. pickleball, dog park, etc.</li> <li>3. trash maintenance</li> </ol>	<p><b>Department Role</b></p> <ol style="list-style-type: none"> <li>1. city department communication - internal (within parks and rec + public works + school district) - external - outreach</li> <li>2. expand existing facilities for mixed use (phased)</li> <li>3. e-bike enforcement on strand &amp; public spaces</li> </ol>
<b>GROUP 2</b>	<p><b>Characteristics</b></p> <ol style="list-style-type: none"> <li>1. walkable</li> <li>2. open minded, friendly community</li> <li>3. variety of healthy community programs</li> </ol>	<p><b>Issues</b></p> <ol style="list-style-type: none"> <li>1. lack of services that are available in other communities (dog park, pickleball, youth activities)</li> <li>2. not enforcing codes (e-bikes, speeding)</li> <li>3. housing affordability, compromising our community</li> </ol>	<p><b>Department Role</b></p> <ol style="list-style-type: none"> <li>1. enhanced/better more communication / transparency with the PW dept and the residents if folks have new ideas</li> <li>2. more grant opportunities, bigger budgets/revenue opportunities</li> <li>3. more expedient responses</li> </ol>
<b>GROUP 3</b>	<p><b>Characteristics</b></p> <ol style="list-style-type: none"> <li>1. walkability</li> <li>2. small community feel</li> <li>3. conveniences</li> </ol>	<p><b>Issues</b></p> <ol style="list-style-type: none"> <li>1. declining vibrancy downtown</li> <li>2. distribution of events through parks</li> <li>3. traffic / e-bike infrastructure</li> </ol>	<p><b>Department Role</b></p> <ol style="list-style-type: none"> <li>1. better survey outreach to all residents so more voices heard that represent everyone</li> <li>2. more local events and broad awareness of them</li> <li>3. better maintenance</li> </ol>
<b>GROUP 4</b>	<p><b>Characteristics</b></p> <ol style="list-style-type: none"> <li>1. outdoor spaces for all ages (and pets)</li> <li>2. unique and eclectic character</li> <li>3. small town feel and involvement</li> </ol>	<p><b>Issues</b></p> <ol style="list-style-type: none"> <li>1. pressures to over-development</li> <li>2. government decisions at all levels</li> <li>3. narrow focus</li> </ol>	<p><b>Department Role</b></p> <ol style="list-style-type: none"> <li>1. maintain outdoor space status quo</li> <li>2. prioritize community input and involvement (liaison)</li> <li>3. communication</li> </ol>
<b>GROUP 5</b>	<p><b>Characteristics</b></p> <ol style="list-style-type: none"> <li>1. diverse recreational activities</li> <li>2. engaged community</li> <li>3. family friendly and brilliant schools</li> </ol>	<p><b>Issues</b></p> <ol style="list-style-type: none"> <li>1. overly complicated bureaucracy/red tape to get things accomplished in a "timely" manner</li> <li>2. lots of opinions and opposition to change</li> <li>3. give dogs a place , park or time</li> <li>4. e-bikes safety and speed</li> <li>5. budget constraints</li> </ol>	<p><b>Department Role</b></p> <ol style="list-style-type: none"> <li>1. communication and outreach - community calendar all public and private events in input that all use</li> <li>2. creative and adoptive use of public spaces - dog park on beach - move PB to community center - 4th (lessen noise) - add spaces - creative uses of parks</li> <li>3. clean and safe environments - park maintenance reflect intensive use - safety of bikes</li> </ol>
<b>GROUP 6</b>	<p><b>Characteristics</b></p> <ol style="list-style-type: none"> <li>1. Small size city</li> <li>2. strong sense of community</li> <li>3. openness to new ideas</li> </ol>	<p><b>Issues</b></p> <ol style="list-style-type: none"> <li>1. not enough pet friendly areas (owners s/b responsible)</li> <li>2. more drinking fountains and public restrooms</li> <li>3. noise pollution (e-bikes and loud music)</li> </ol>	<p><b>Department Role</b></p> <ol style="list-style-type: none"> <li>1. use same space for various activities</li> <li>2. be able to solicit input</li> <li>3. city should engage with groups</li> </ol>

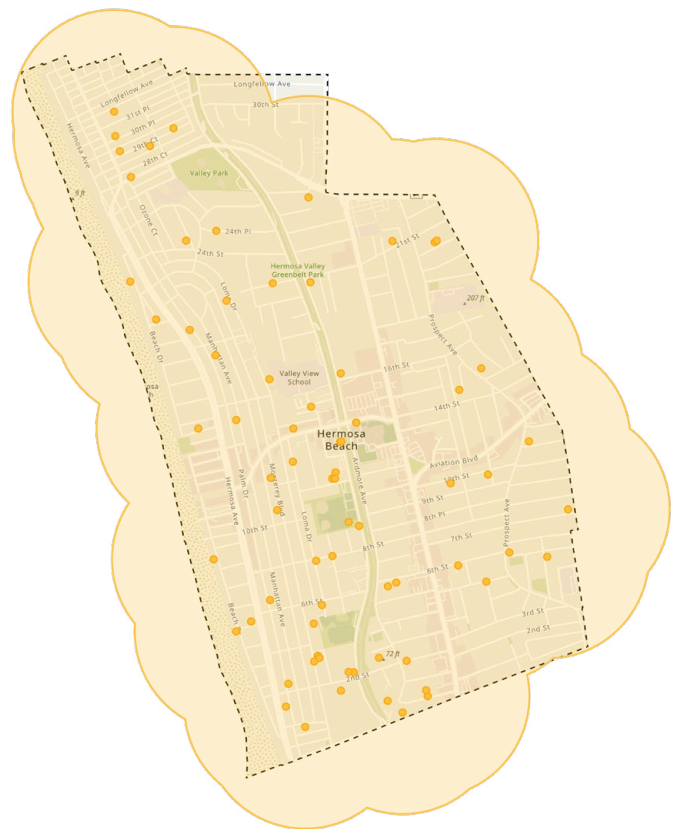
The Workshop #1 Survey was open for over two weeks until July 12, 2023. The survey was available online and paper copies were available at all community centers. The Workshop #1 Survey was also advertised on the City's social media, and website. A total of eighty-six (86) surveys were completed. The survey summary results are as follows:

**Residents: 83**  
**Non-Residents: 3**



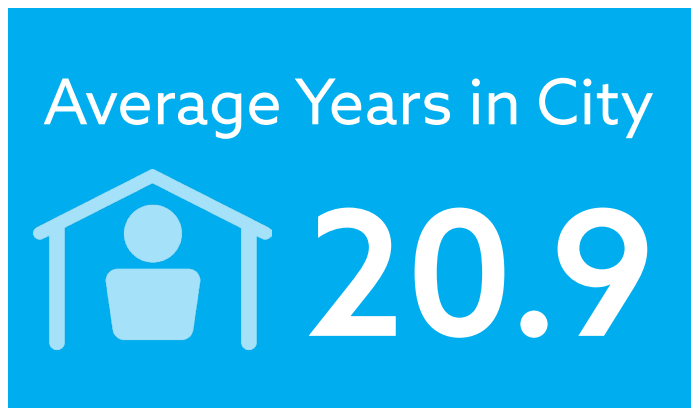
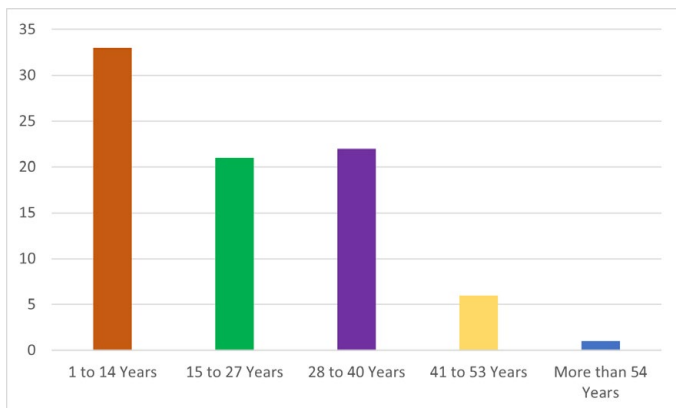
**Pre-Survey Question 1:  
 Where do you live?**

Survey participants were evenly distributed throughout the City of Hermosa Beach.



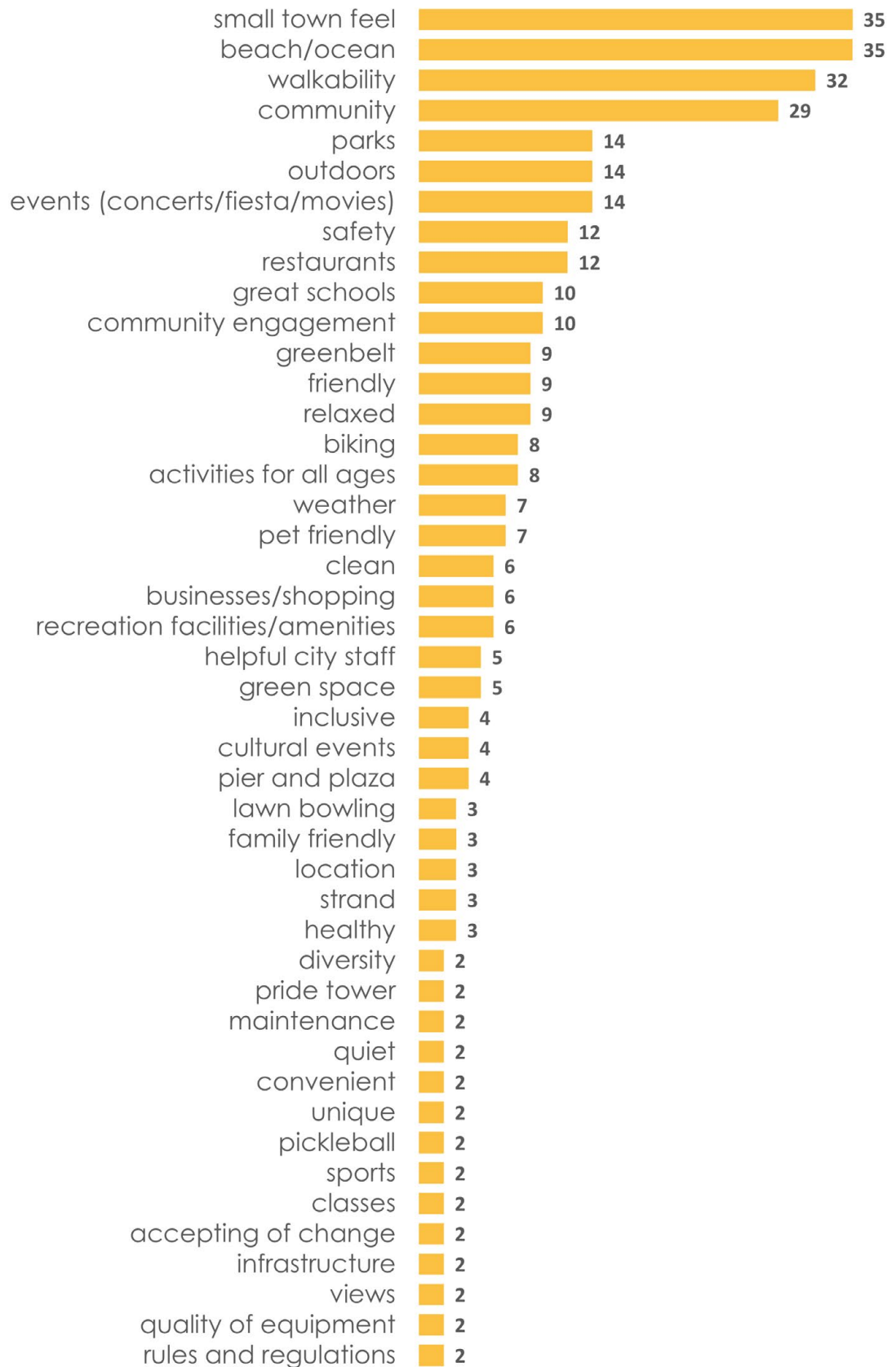
**Pre-Survey Question 2:  
 How long have you lived in the City of Hermosa Beach?**

The average number of years living in Hermosa Beach was 20.9 years.





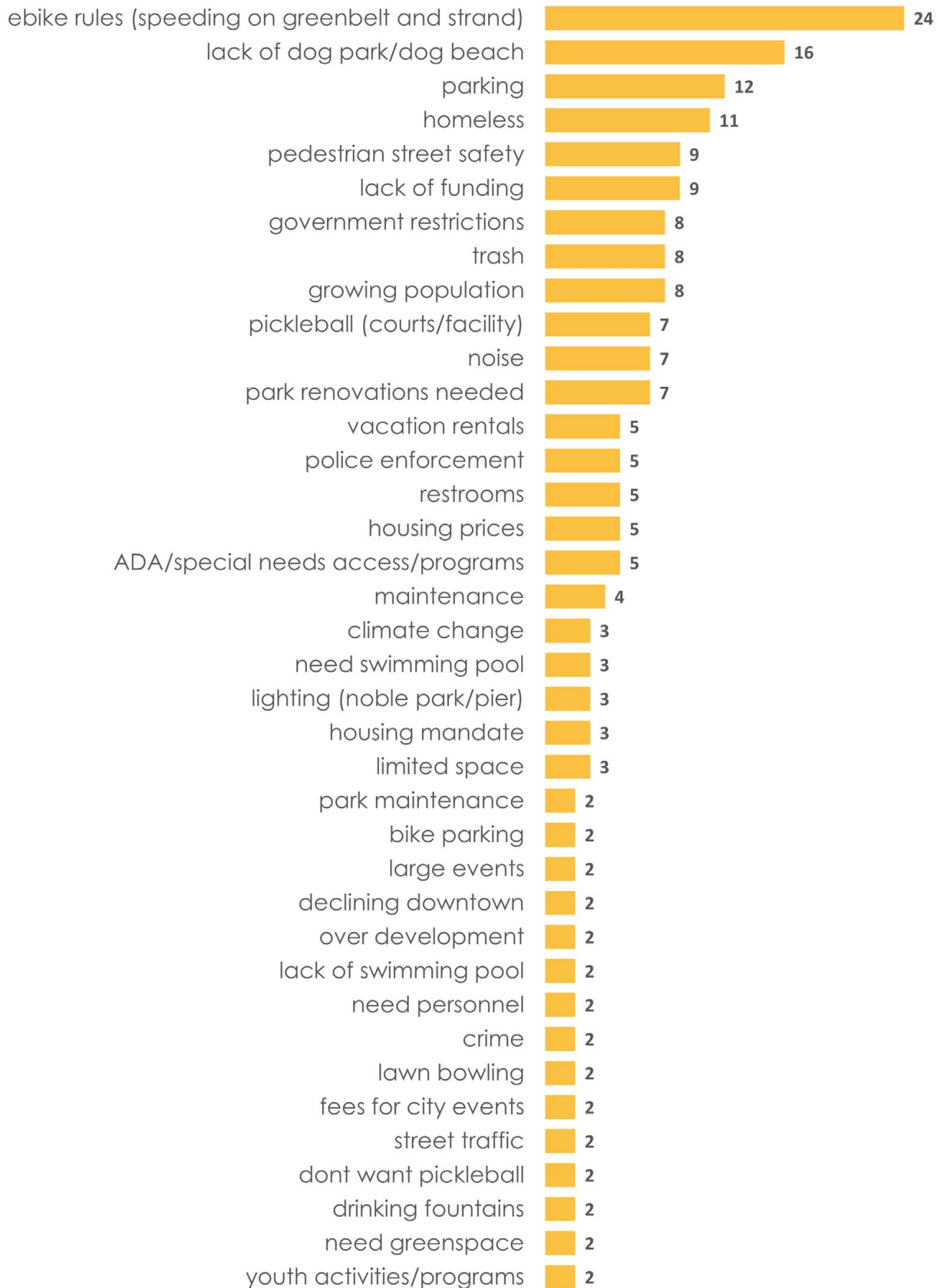
1. What are the most important community characteristics that make the City of Hermosa Beach a great place to live, work and play?



**Individual answers not included in the chart:**

- access for south bay residents
- accessibility
- affordability
- affordable homes
- art
- baseball
- beach volleyball
- cart friendly
- cohesive
- contacting city council members
- dog pick up
- drinking fountains
- freedom
- great chamber head
- happy
- homes
- less change
- likability
- like minded people
- low buildings
- museums
- need dog park/beach
- no freeways
- no mall
- none
- not too many ordinances
- open minded
- picnic
- recreation
- renovate downtown
- resort feeling
- respect for environment
- running
- sharing spaces
- south park
- spend money on parks
- surfing
- tennis
- tournaments
- transportation
- unvalued citizens
- valley park
- volleyball
- wealthy
- yoga
- youth fitness
- zoning

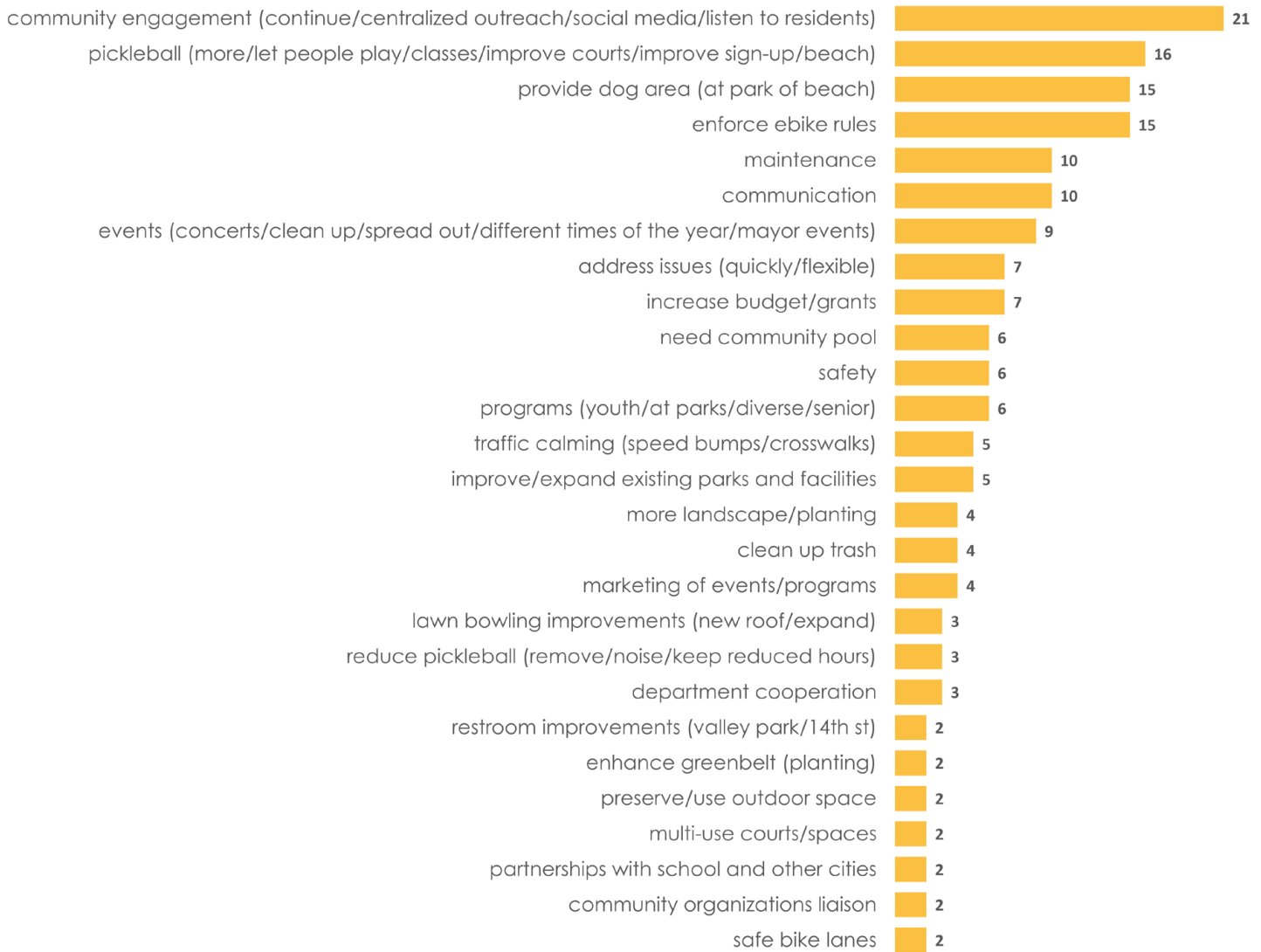
2. What are the issues or trends that may be negatively impacting those important community characteristics and should be considered in the Parks Master Plan?



**Individual answers not included in the chart:**

- 5g tower
- address needs (all ages)
- after school activities
- bike lanes
- change for no reason
- changing demographics
- city hours
- clark building
- class / camp spaces
- clean
- community input
- concerned about views
- decisions at all levels
- distribute events
- dog waste
- dont want dog park
- don't overdo it
- don't over program spaces
- drug use
- economic development position
- environmental limitations
- graffiti
- growth based on local needs
- lack of court availability
- lack of diversity
- look at other cities
- mentally ill
- more community
- more planting
- more services
- more sport courts
- more walking streets
- narrow focus
- need dog waste disposal
- need greenspaces maintained
- need more events
- need speed bumps
- need to put power lines in ground
- nimby
- no change to greenbelt
- none
- no safety pads for adults
- not willing to try new things
- opposition to change
- outdated city codes
- outdoor dining
- over trimming trees
- place making opportunities
- playgrounds
- polite disagreements
- prioritize residents
- programs for everyone
- protect environment
- protect local business
- raising concerns that are not valid
- rezoning
- storm drains at beach
- streets
- support small business
- try new things
- urban encroachment
- utilize skatepark
- visual pollution
- walking support
- weeds on greenbelt

3. What role can the Community Resources and Public Works Departments play in addressing those issues and support the community characteristics that make the City of Hermosa Beach a great place to live, work and play?



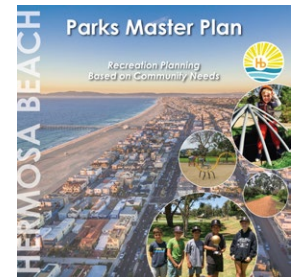
**Individual answers not included in the chart:**

- accessibility
- adaptive sports
- address homeless
- amphitheater
- badminton classes
- celebrate what is in HB
- change skatepark rules
- creative use of public spaces
- crime
- don't change community
- don't close pier ave
- don't raise fees
- downtown beautification
- encourage desired behaviors
- ensure population control
- housing prices
- intensive park use
- irrigation
- leave greenbelt as it was
- less large events
- library improvements
- limit density
- maintain tennis courts
- make lawn bowling multi-purpose
- meetings about 5g towers
- more multi-purpose areas
- more natural beach
- more parking permits
- no dog park
- no more public restrooms
- picnic event
- playgrounds
- preserve neighborhoods
- preserve outdoor space
- prioritize needs
- prioritize residents
- realistic expectations
- reasonable timelines
- safety course at parks
- small community
- special needs training
- stop over trimming trees
- storm drains on beach
- strand improvements
- street lighting
- support outdoor activities
- training for city employees
- trust professionals



## WORKSHOP #2 SUMMARY

**DATE:** September 5, 2023  
**TO:** CITY OF HERMOSA BEACH  
**FROM:** RJM Design Group, Inc.  
**SUBJECT:** Parks Master Plan



Residents of the City of Hermosa Beach were invited to the community workshop to learn about the Parks Master Plan process, and to participate in the second survey. Workshop #2 commenced on August 10, 2023, at 6:00pm to 8:00pm at City Hall Council Chambers. The workshop was in person and available online for those who could not attend. Thirty five (35) attendees participated in the evening workshop. RJM shared an overview of the Master Plan process, City demographics, and existing resources, followed by a brief outline of the evening’s workshop agenda.



GROUP 1	<b>Most Visited Park</b> 1. greenbelt 2. community center 3. lawn bowling	<b>Park Feature / Facility Added or Improved</b> 1. program fostering community involvement in greenbelt planting, planning maintenance 2. revive garden club facility 3. community wide picnic with family activities	<b>Program / Class Activity Added or Improved</b> 1. lawn bowling needs new roof very very very badly 2. widen strand for separate bike paths 3. ramps, restrooms for handicapped, community center, clark building; easier crossing PCH and access to greenbelt from east; amphitheater
	<b>Why</b> 1. walking/picnicing 2. organized rec classes 3. self led		
GROUP 2	<b>Most Visited Park</b> 1. lawn bowling 2. beach, pier, plaza, and strand 3. greenbelt	<b>Park Feature / Facility Added or Improved</b> 1. ebike education licensing 2. lawn bowling/fix facility 3. dog training	<b>Program / Class Activity Added or Improved</b> 1. clark complex redo facility/roof/ bathroom 2. south park-fix sprinklers; better lighting-change hours 3. bathrooms in front of noble park/ drinking fountains *keep pickleball hours the same
	<b>Why</b> 1. organized rec classes 2. self led 3. walking picnicing		
GROUP 3	<b>Most Visited Park</b> 1. lawn bowling 2. beach, pier, plaza, and strand 3. greenbelt	<b>Park Feature / Facility Added or Improved</b> 1. dog park and programs for dogs 2. senior activities at beach with accommodations 3. separate bike and walk paths, bike safety; fix lawn bowling building; youth programs	<b>Program / Class Activity Added or Improved</b> 1. dog park either at the beach or at green park 2. separate walk and bike paths with benches 3. access to bathrooms in the community center from the back door; repair lawn bowling building
	<b>Why</b> 1. self led 2. walking picnicing 3. self led		
GROUP 4	<b>Most Visited Park</b> 1. beach, pier, plaza, and strand 2. lawn bowling 3. valley park	<b>Park Feature / Facility Added or Improved</b> 1. community center entertainment and programming 2. youth programming, music / after school, summer camps 3. beach parks; security with bikes	<b>Program / Class Activity Added or Improved</b> 1. clark field and building; more magic, pa system, 12 months of sports and programs, opportunities in building 2. playgrounds + beach = magic 3. native landscaping in green spaces
	<b>Why</b> 1. self led 2. organized sports 3. playground		
GROUP 5	<b>Most Visited Park</b> 1. beach, pier, plaza, and strand 2. lawn bowling 3. lawn bowling club building	<b>Park Feature / Facility Added or Improved</b> 1. activities / events (art programs, outdoor beach concert, exercise classes) 2. dog park and dog training 3. bike / eco friendly commuting infrastructure. access and security	<b>Program / Class Activity Added or Improved</b> 1. dog park *lawn bowling facility improvement 2. improved infrastructure and facilities (seating at the beach and parks, improved bike security and programs to support connecting parks and community, teen center, community theater)
	<b>Why</b> 1. self led 2. walking picnicking 3. blank		
GROUP 6	<b>Most Visited Park</b> 1. beach, pier, plaza, and strand community center lawn bowling	<b>Park Feature / Facility Added or Improved</b> 1. more theater and music for us by us 2. more activities for seniors (movies, gardening) 3. education classes (cooking, crafts)	<b>Program / Class Activity Added or Improved</b> 1. the clark building back up to speed 2. a wider strand with designated pedestrian and bike lanes perhaps with a plated median dividing 3. improved / made usable the valley park amphitheater
	<b>Why</b> 1. self led 2. organized rec classes 3. organized sports		

The Workshop #2 Survey was open for a little over two weeks until August 27, 2023. The survey was available online and paper copies were available at the community center. The Workshop #2 Survey was promoted through city's social media accounts, flyer distribution at programs/classes and through the Family Theatre, as well as email blasts to non-profit organizations and city mailing list. A total of two hundred forty-nine (249) surveys were completed.



Residents: 237  
 Non-Residents: 12

Surveys taken

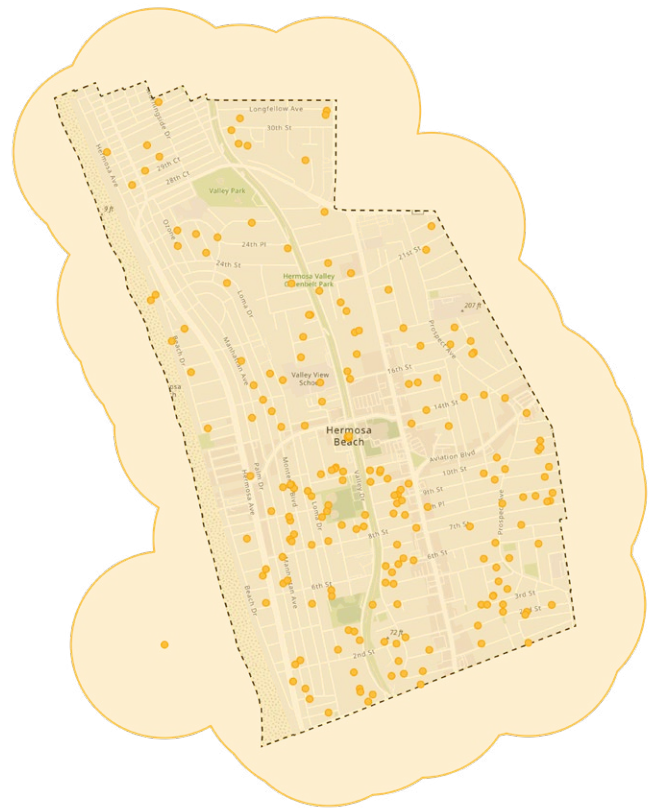


249

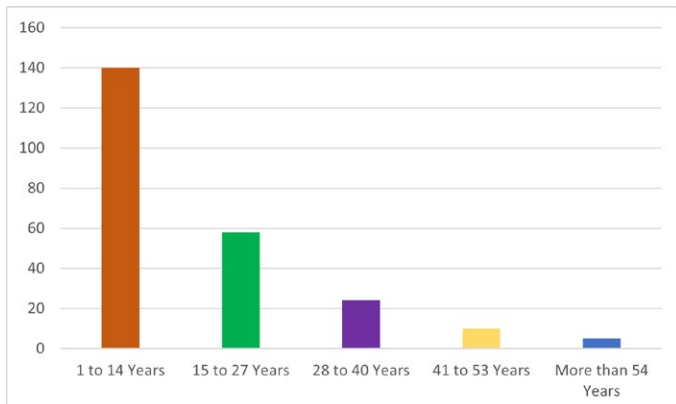


**Pre-survey question 1:  
 Where do you live?**


Survey participants were evenly distributed throughout the City of Hermosa Beach.



**Pre-survey question 2: How long have you lived in the City of Hermosa Beach?**  
 The average number of years living in Hermosa Beach was 15 years.

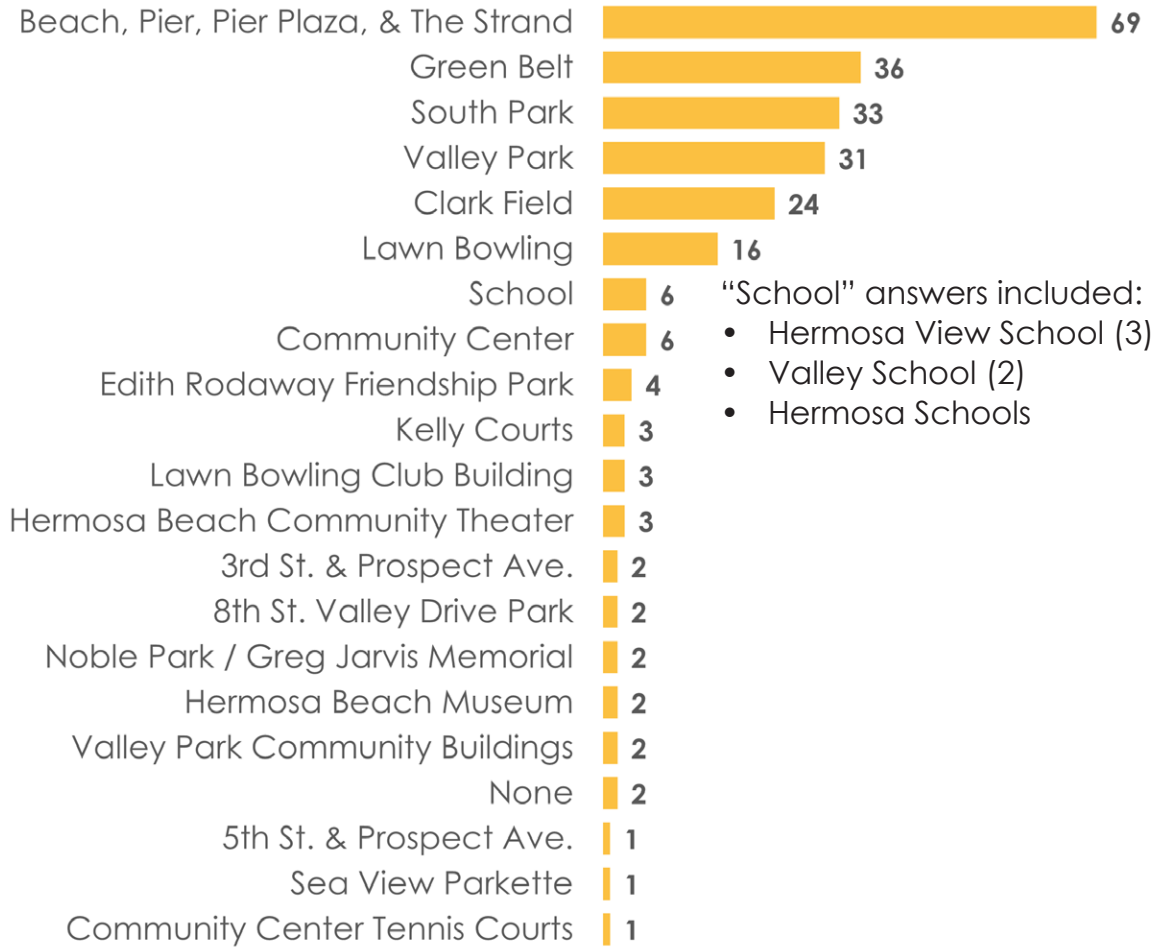


Average Years in City



15

1. What is the name of the park or recreation facility in Hermosa Beach that members of your household visit the most?



“School” answers included:

- Hermosa View School (3)
- Valley School (2)
- Hermosa Schools

2. Why do you visit this park the most often?

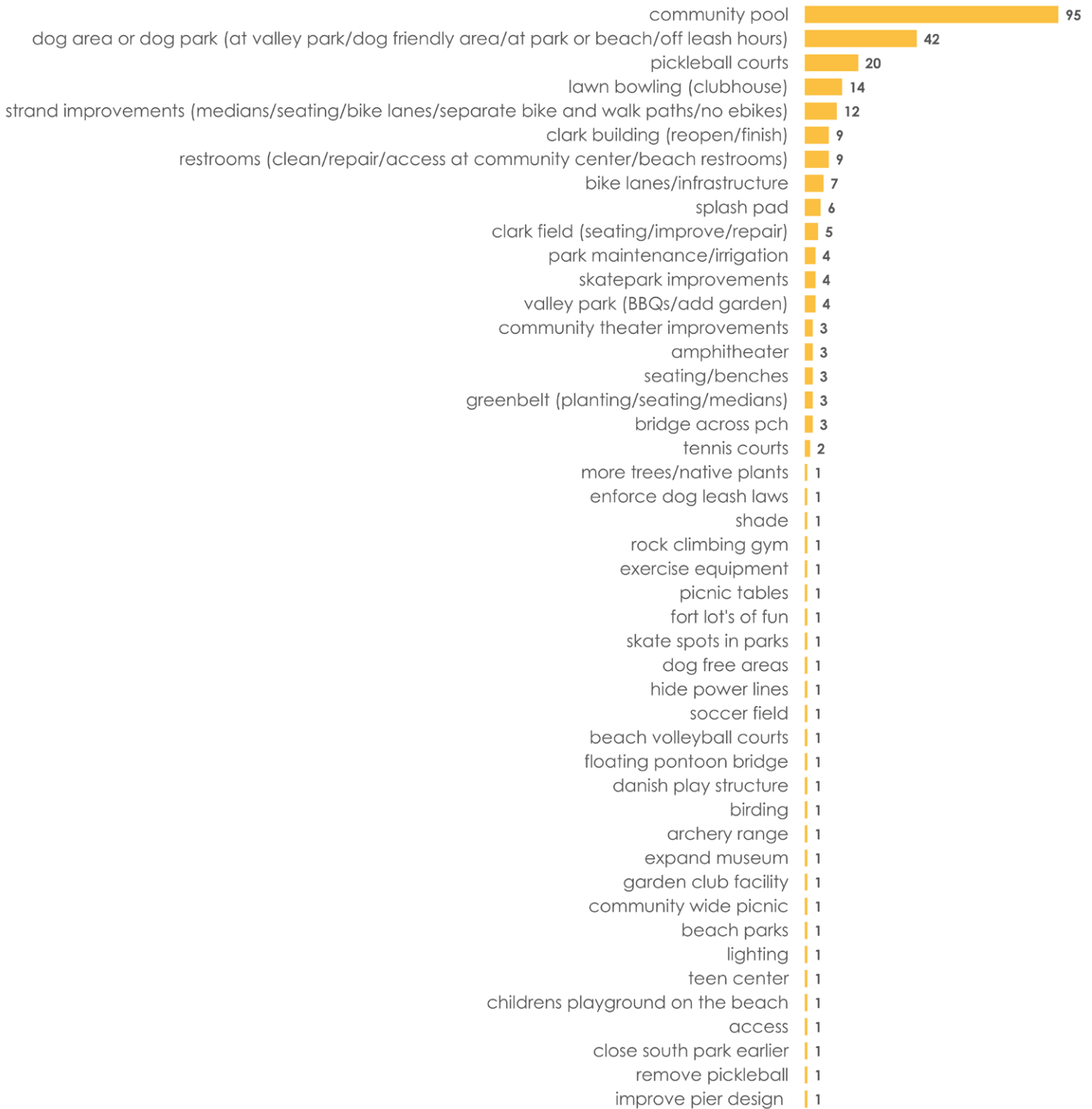


“Other” answers included:

- Stroller
- Garden
- Walking and eating
- Family Theatre
- Enjoyment
- Kids in school
- Member, Docent, Events
- Volunteer Docent (Docent Committee Chairman)

- Blank
- Walks and farm market
- Proximity
- More engagement
- Convenience

3. What is one park feature or recreation facility you would most like to see added or improved in the City of Hermosa Beach?



## Program mentions included:

- dog training (2)
- beach cleanup (1)
- senior programs (1)
- youth programming (1)
- art program (1)
- senior movies (1)
- cooking class (1)
- programs for dogs (1)
- community center programming (1)
- music class (1)
- ebike safety (1)
- beach concert (1)
- community music (1)
- senior gardening (1)
- crafts class (1)
- afterschool summer camps (1)
- exercise classes (1)
- security (1)
- youth programs (1)

4. What is one recreation program, class, activity, or service you would most like to see added or improved in the City of Hermosa Beach?



## Facility mentions included:

- community pool (12)
- dog park (8)
- restrooms (maintenance/additional) (5)
- pickleball courts (4)
- clark building (4)
- separate walking and biking lanes (4)
- maintenance (greenbelt/trash/sidewalk cleaning) (4)
- dog beach (3)
- amphitheater (3)
- lawn bowling building (3)
- less pickleball (3)
- native landscaping/planting (2)
- lawn bowling facility repairs (2)
- bike lockers (2)
- south park community garden (1)
- shaded seating on strand (1)
- beach cabana (1)
- dog waste stations (1)
- pickleball availability (1)
- dog beach hours (1)
- off-leash days (1)
- hide power lines (1)
- protect parks (1)
- new roof (1)
- theater remodel (1)
- trees on greenbelt (1)
- shuttles to the pier (1)
- public information booths (1)
- exercise equipment (1)
- lawn bowling facility (1)
- dog park or beach (1)
- clark field (1)
- playgrounds (1)
- improved infrastructure and facilities (1)
- bike path near beach (1)
- handicapped restrooms (1)
- lighting (1)
- drinking fountains (1)
- beach (1)
- seating (1)
- planted median on strand (1)
- community center (1)
- keep pickleball hours (1)
- pa system (1)
- pedestrian access to facilities from east (1)
- building opportunities (1)
- spring flowers on greenbelt (1)
- ADA accessibility (1)
- maintenance (1)



### WORKSHOP #3 SUMMARY

**DATE:** November 6, 2023

**TO:** CITY OF HERMOSA BEACH

**FROM:** RJM Design Group, Inc.

**SUBJECT:** Parks Master Plan



Residents of the City of Hermosa Beach were invited to the community workshop to learn about the Parks Master Plan process, and to participate in the third and final survey. Workshop #3 commenced on October 4, 2023, at 6:00pm to 8:00pm at Hermosa Beach City Hall Council Chambers. The workshop was in person and available online for those who could not attend. Thirty-three (33) attendees participated in the evening workshop. RJM shared an overview of the Master Plan process, City demographics, and existing resources, and a summary of the community outreach results, followed by a brief outline of the evening’s workshop agenda. The Workshop #3 Survey included two lists: one of program, class, and activity needs and one of park feature and facility needs from the community outreach efforts to date. The survey asked participants to choose their Top 5 choices.



Workshop participants filled out the survey individually and then discussed their answers to achieve a consensus among their group, the results of the 10/4/23 workshop group activity were as follows:

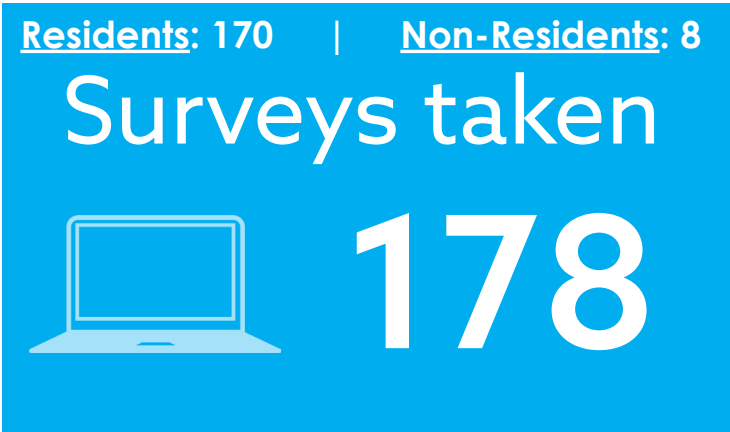
<b>GROUP 1</b>	<b>Park Feature or Facility to Add or Improve</b> 1. Accessibility throughout 2. Clark Complex 3. Community Center / beach / strand / pier	<b>Program, Class, or Activity to Add or Improve</b> 1. Concerts 2. Theater program 3. Code enforcement (ebikes / dogs) / farmers market
<b>GROUP 2</b>	<b>Park Feature or Facility to Add or Improve</b> 1. Lighting 2. Strand improvements (specifically separate bike / walk lanes) 3. Dog park	<b>Program, Class, or Activity to Add or Improve</b> 1. Concerts 2. Theater programming 3. Movies
<b>GROUP 3</b>	<b>Park Feature or Facility to Add or Improve</b> 1. Clark Complex (field improvements / lighting / swimming pool / where tennis courts are / lawn bowling / etc.) 2. Accessibility 3. Preserve open space	<b>Program, Class, or Activity to Add or Improve</b> 1. Swim lessons / programs 2. Theater 3. Skatepark programs
<b>GROUP 4</b>	<b>Park Feature or Facility to Add or Improve</b> 1. Strand improvements 2. Dog park 3. Bike lanes (lawn bowling)	<b>Program, Class, or Activity to Add or Improve</b> 1. Concerts / special events at different locations and times / partnerships / theater (kids / families / adults) 2. Code enforcement 3. Security / homelessness
<b>GROUP 5</b>	<b>Park Feature or Facility to Add or Improve</b> 1. Clark building (improvements / including lawn bowling / improved PA system and little league facility) 2. Cleanliness issues (mosquitos / fleas / strand dog poop / pier fishing trash) 3. Increase recreation areas (on the beach / includes beach tennis / off the beach / swimming pool / large park)	<b>Program, Class, or Activity to Add or Improve</b> 1. Concerts 2. Prevent homeless 3. Promote existing and new programs (all ages / lawn bowling / beach tennis)
<b>GROUP 6</b>	<b>Park Feature or Facility to Add or Improve</b> 1. Strand 2. Clark field 3. Clark Complex (lawn bowling) / restrooms	<b>Program, Class, or Activity to Add or Improve</b> 1. Code enforcement (ebikes on strand / dogs) 2. Funding 3. Little league

Exhibit 1 - In Person Workshop Activity

The Workshop #3 Survey was open for over two weeks until October 22, 2023. The survey was available online and paper copies were available at the community center. The Workshop #3 Survey was also advertised on the City's social media and City website. One hundred seventy-eight (178) completed surveys were received.



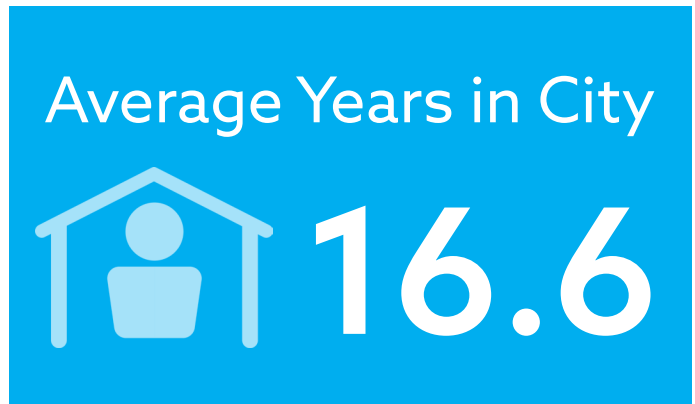
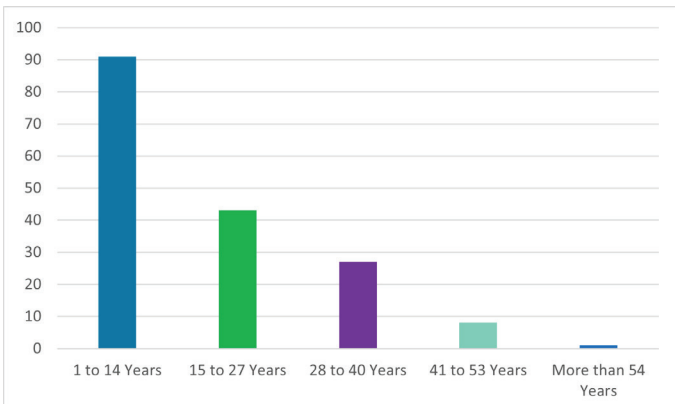
The survey summary results are as follows:



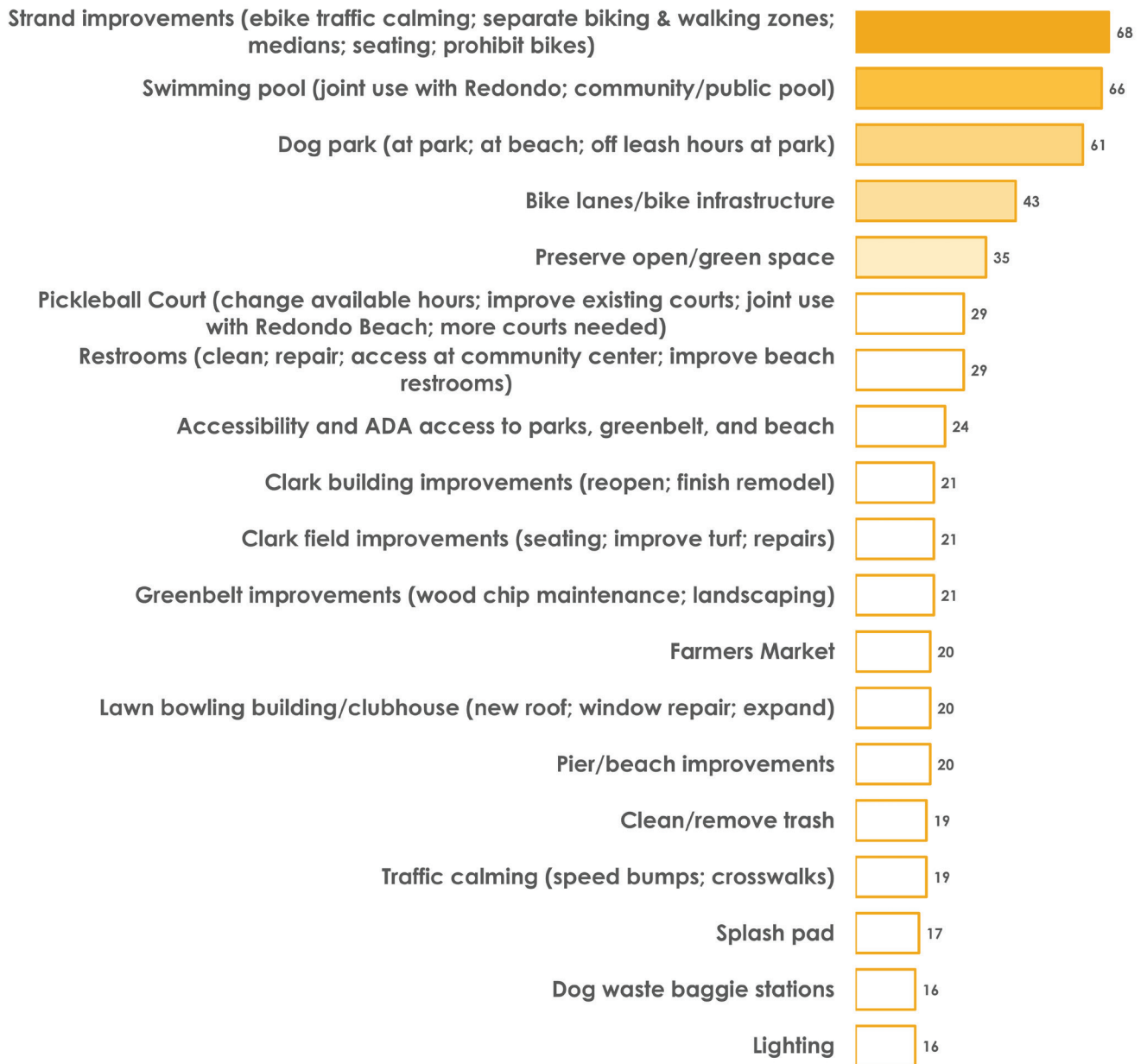
1. Where do you live?  
 Survey participants were evenly distributed throughout the City of Hermosa Beach.



2. How long have you lived in the City of Hermosa Beach?  
 The average number of years living in Hermosa Beach was 16.6 years.



3. The following list includes the park/facility needs identified with the highest number of common responses from the community outreach efforts to date. Please choose your top 5 park feature and/or recreation facility you would most like to see added or improved in Hermosa Beach to meet the needs of the community?



Responses continued on next page.

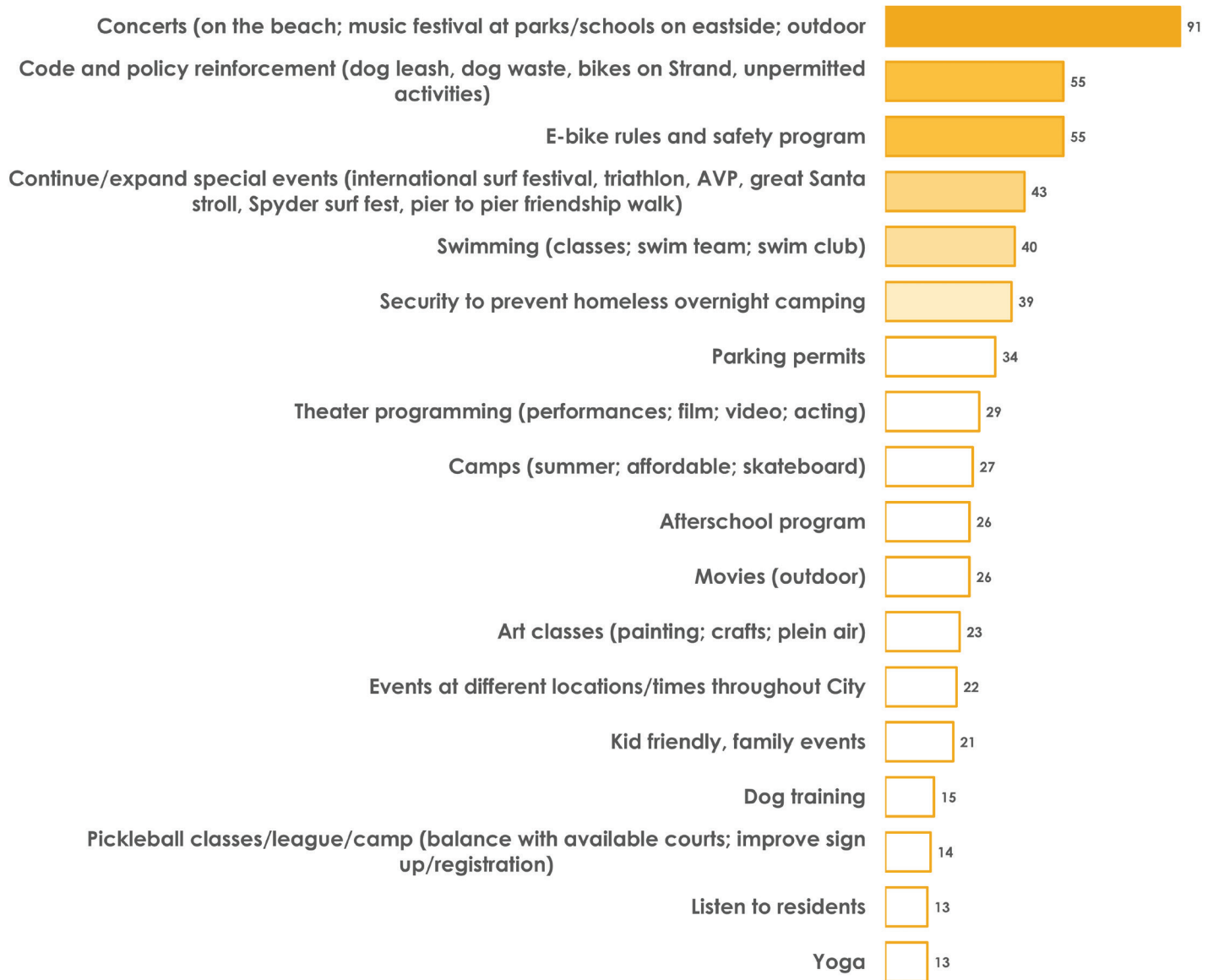
Question 3 continued

Car charging stations	<input type="text" value="15"/>	15
Community center improvements (parking structure, electronic sign/reader board)	<input type="text" value="15"/>	15
General park/building improvements and upgrades (renovate parks; reinvest in parks)	<input type="text" value="15"/>	15
Shade structures	<input type="text" value="15"/>	15
Playground upgrades (improve existing equipment; add baby/toddler swings)	<input type="text" value="14"/>	14
Repurpose Prospect School building for recreation	<input type="text" value="12"/>	12
Teen/Youth center	<input type="text" value="12"/>	12
Valley Park amphitheater (remodel)	<input type="text" value="12"/>	12
Exercise equipment/fitness stations	<input type="text" value="10"/>	10
Improve landscape maintenance (more planting; improve irrigation; tree trimming)	<input type="text" value="10"/>	10
Tennis courts	<input type="text" value="10"/>	10
Noble Park improvements	<input type="text" value="7"/>	7
Skatepark improvements	<input type="text" value="7"/>	7
Valley Park improvements	<input type="text" value="7"/>	7
Basketball court	<input type="text" value="6"/>	6
Benches (don't like new design)	<input type="text" value="5"/>	5
Drinking fountains	<input type="text" value="5"/>	5
Reduce pickleball (reduce noise; shorten hours)	<input type="text" value="5"/>	5
South Park improvements	<input type="text" value="5"/>	5
Roller hockey rink	<input type="text" value="2"/>	2
Soccer field	<input type="text" value="2"/>	2
Other	<input type="text" value="34"/>	34

“Other” answers included:

- Add a large park, east of PCH (1)
- Beach tennis courts and lessons (4)
- Beach volleyball maintenance / resources (4)
- Better and more public parking lots (1)
- Community Center renovation (2)
- Community Theatre renovation (3)
- Expand community garden (1)
- Flea, mosquito, bug maintenance (4)
- Increase recreation areas (1)
- Improve restrooms at beach (1)
- Insufficient space (1)
- Native planting (1)
- New time limits at pier structure (1)
- No dog park (1)
- No pickleball (1)
- Overnight parking at parks (1)
- Placemaking (1)
- Pool / 50m swimming pool - non-joint use (3)
- Replace trees when they are removed (1)
- Volleyball lessons for kids (1)

4. The following list includes the program needs identified with the highest number of common responses from the community outreach efforts to date. Please choose your top 5 programs, classes, or activities you would most like to see added or improved in Hermosa Beach to meet the needs of the community?



Responses continued on next page.

Question 4 continued

Promote lawn bowling program	<input type="text" value="12"/>	12
Surfing classes/lessons (year round)	<input type="text" value="12"/>	12
Inform public of new/status of projects	<input type="text" value="11"/>	11
Little league program	<input type="text" value="11"/>	11
Youth activities and programs	<input type="text" value="11"/>	11
Senior programs	<input type="text" value="10"/>	10
Cooking classes (for kids; cake piping)	<input type="text" value="9"/>	9
Exercise/aerobic classes (for seniors)	<input type="text" value="9"/>	9
Funding (increase budget; pursue grants)	<input type="text" value="9"/>	9
Tennis lessons	<input type="text" value="9"/>	9
Archery classes	<input type="text" value="8"/>	8
Develop partnerships (with schools; sharing of facilities; County; local groups; non profits)	<input type="text" value="8"/>	8
Evaluate skatepark rules (allow roller skating; adult protective gear needs)	<input type="text" value="7"/>	7
Communication/advertise programs & events	<input type="text" value="6"/>	6
Dance classes (senior; Polynesian)	<input type="text" value="5"/>	5
Hire more staff	<input type="text" value="5"/>	5
Tai Chi	<input type="text" value="5"/>	5
Basketball program	<input type="text" value="4"/>	4
Sports programs	<input type="text" value="4"/>	4
Other	<input type="text" value="20"/>	20

“Other” answers included:

- After school, sport, youth activity (1)
- Beach Tennis Courts (1)
- Expand volunteer opportunities (1)
- Farmers Market (5)
- Fewer big summer events (VB) (1)
- Hold a 5K fun run on the Greenbelt (1)
- Improve pickleball court sign ups / additional courts (4)
- Lawn bowling (1)
- No dog park. Partner other cities (1)
- No local pool. Partner other cities (1)
- Promote existing and new programs (1)
- Skatepark program (1)
- Volleyball for Kids (1)

# City of Hermosa Beach Parks Master Plan Survey Results Presentation

June 2023



**Opinion Research on  
Elections and Public Policy**



**PROBOLSKY RESEARCH**  
23 Corporate Plaza Suite 150 Newport Beach CA 92660

**Newport Beach**  
(949) 855-6400

**San Francisco**  
(415) 870-8150

**Washington DC**  
(202) 559-0270

## City of Hermosa Beach – Parks Master Plan Survey Survey Methodology\*

	Survey Details
<b>Mode</b>	Phone (landline and mobile) Online (email and text to web)
<b>Language</b>	English and Spanish
<b>Length</b>	13 minutes
<b>Target Respondents</b>	City of Hermosa Beach residents
<b>Survey Fielding</b>	June 1 – 8, 2023
<b>Survey Participants</b>	300
<b>Margin of Error</b>	+/-5.8%

### Sample

The sample was compiled using consumer data. We matched the demographics of City of Hermosa Beach residents.

### Data Collection Explained

Interviews were conducted by phone (33%) and online (67%) modes. Phone interviews were conducted via landline (35%) or mobile (65%). Online participants were invited by email (50%) and text message (50%).

Respondents in all modes chose their preferred language, English (95%) and Spanish (5%).

The online survey was accessible by computer, tablet, and smart phone.

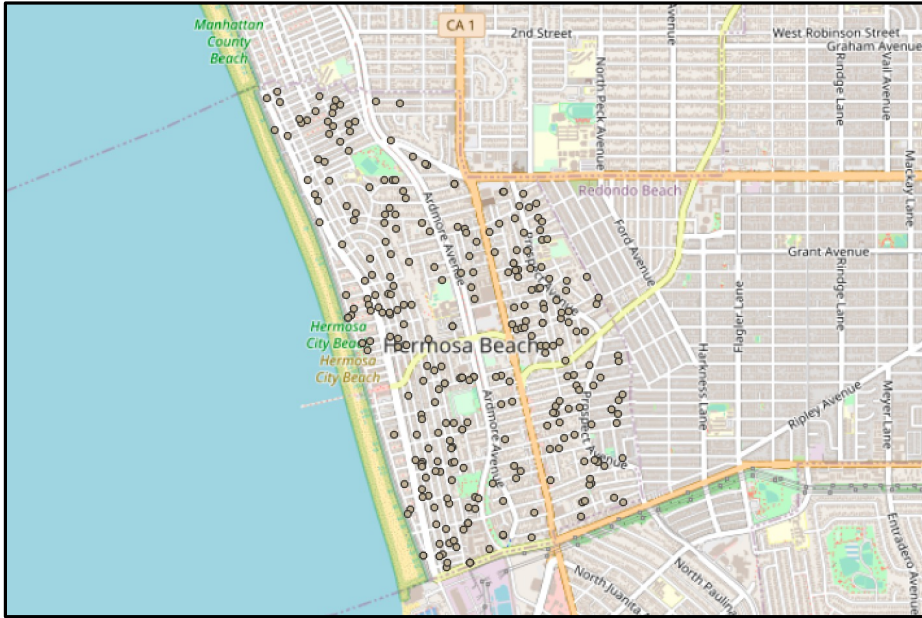
Security measures precluded individuals from completing the survey more than once.



*Probolsky Research in a Latina- and woman-owned market and opinion research firm with corporate, election, government, and non-profit clients.*

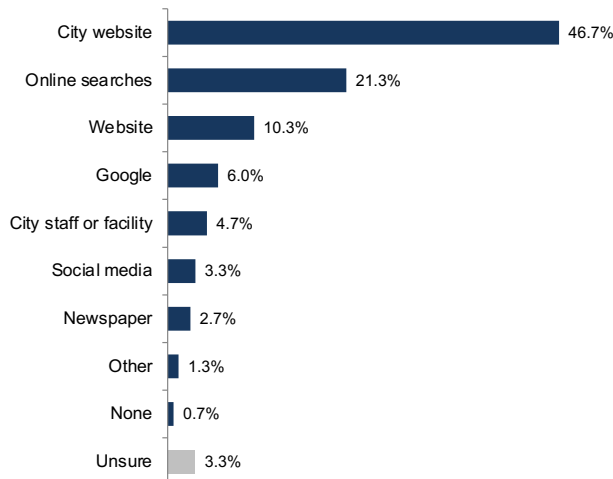
*\*Due to rounding, totals shown on charts may not add up to 100%*

# Geospatial mapping of survey respondents



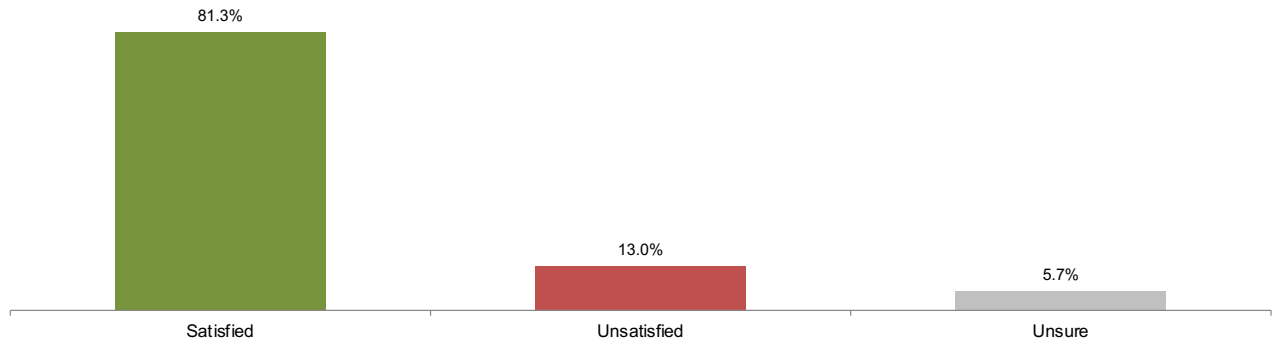
## 47% get their information about Hermosa Beach parks, recreation facilities, or programs from the City website

Question 1: If you wanted information about Hermosa Beach parks, recreation facilities or programs, where would you look?  
[OPEN-ENDED RESPONSE]



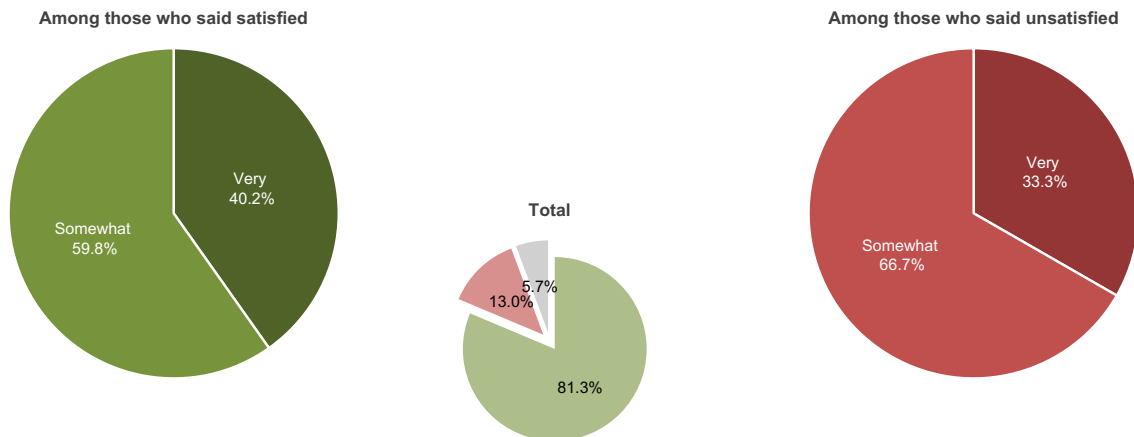
## 81% are satisfied with the job that the Public Works Department is doing

Question 2: The Public Works Department in Hermosa Beach is responsible for the care and maintenance of all City parks and recreational facilities. Are you satisfied or unsatisfied with the job that the Public Works Department is doing?



## Among those who said satisfied, 60% said somewhat satisfied

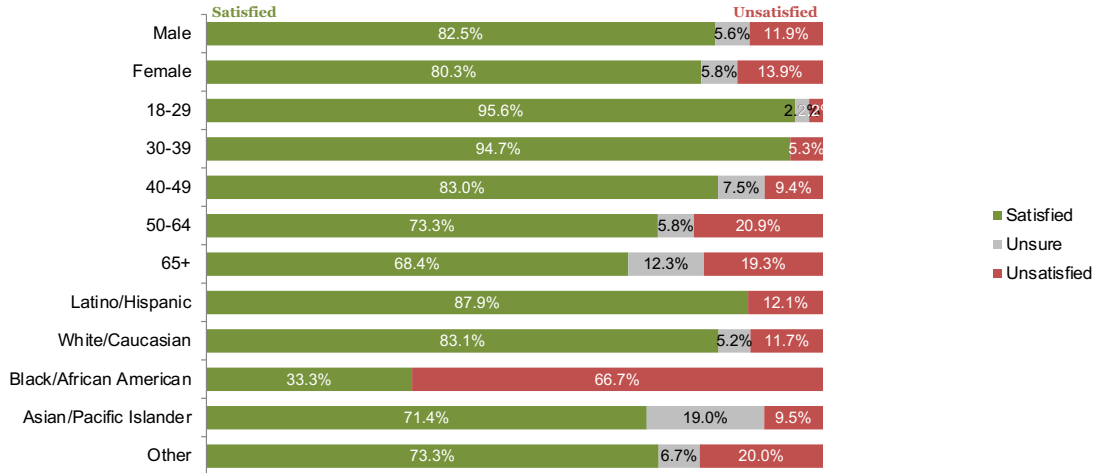
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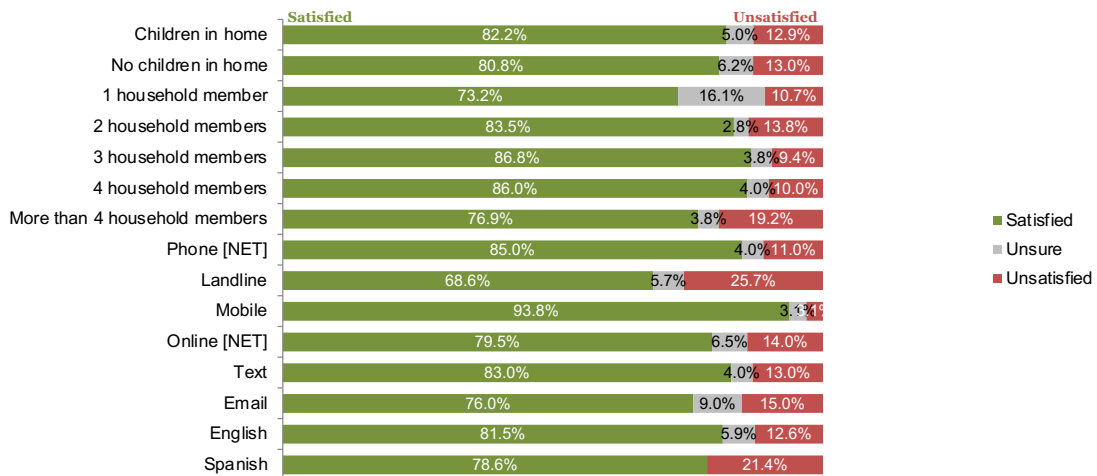
## Results by gender, age group, and ethnicity

Question 2: The Public Works Department in Hermosa Beach is responsible for the care and maintenance of all City parks and recreational facilities. Are you satisfied or unsatisfied with the job that the Public Works Department is doing?



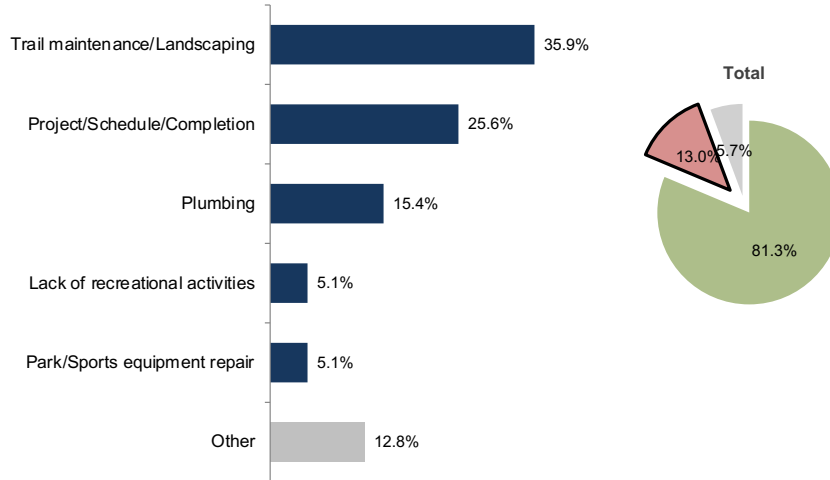
## Results by children in home, household size, survey mode, and survey language

Question 2: The Public Works Department in Hermosa Beach is responsible for the care and maintenance of all City parks and recreational facilities. Are you satisfied or unsatisfied with the job that the Public Works Department is doing?



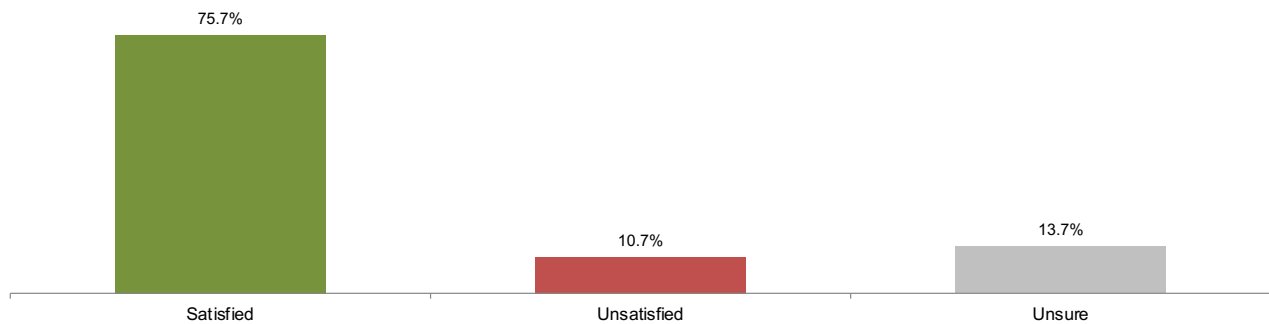
## Among those unsatisfied with Public Works, 36% cite trail maintenance/landscaping

Question 3: Why are you unsatisfied with the job the Hermosa Beach Public Works Department is doing?  
 [IF ANSWERED 'UNSATISFIED' TO Q2]  
 [OPEN-ENDED RESPONSE]



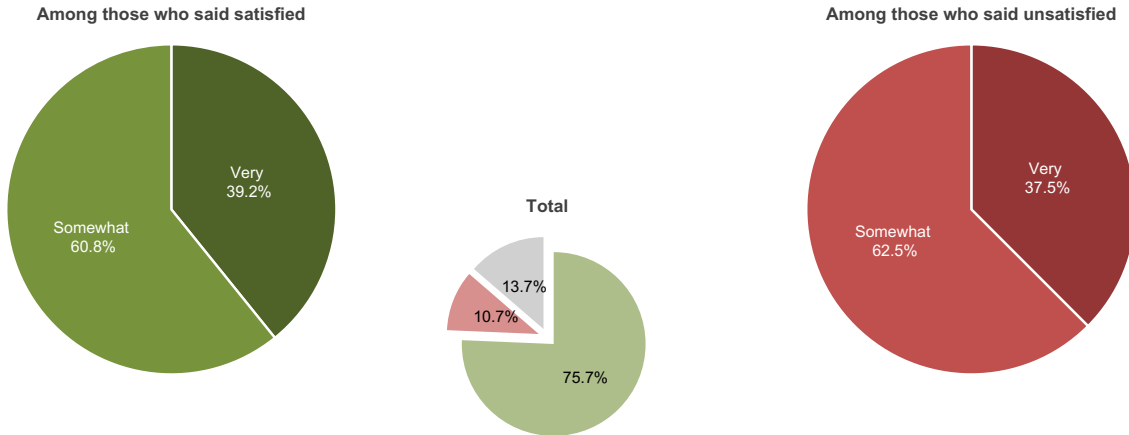
## 76% are satisfied with the recreational facilities and programs they have utilized in Hermosa Beach

Question 4: Are you satisfied or unsatisfied with the recreational facilities and programs in Hermosa Beach that you or other members of your household have utilized?



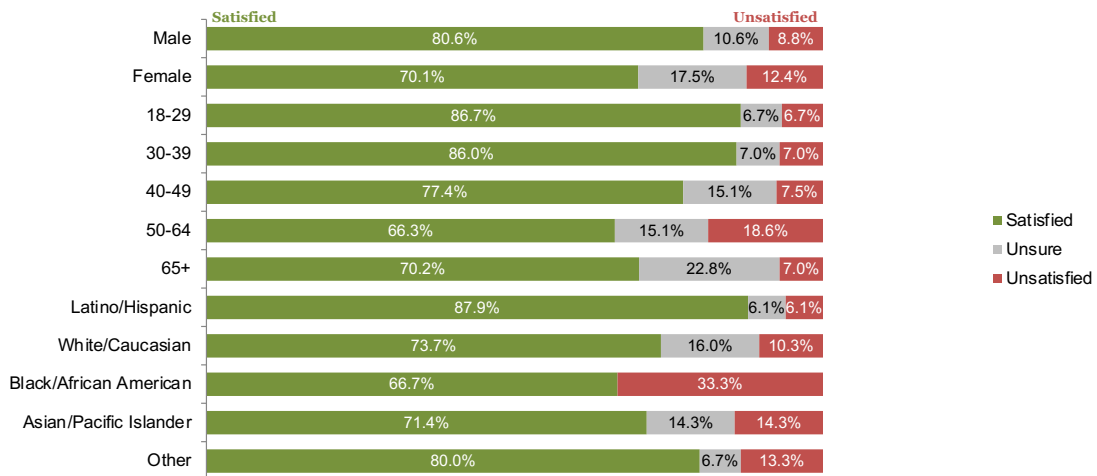
# Among those who said satisfied, 61% said somewhat satisfied

Question 4: Are you satisfied or unsatisfied with the recreational facilities and programs in Hermosa Beach that you or other members of your household have utilized?



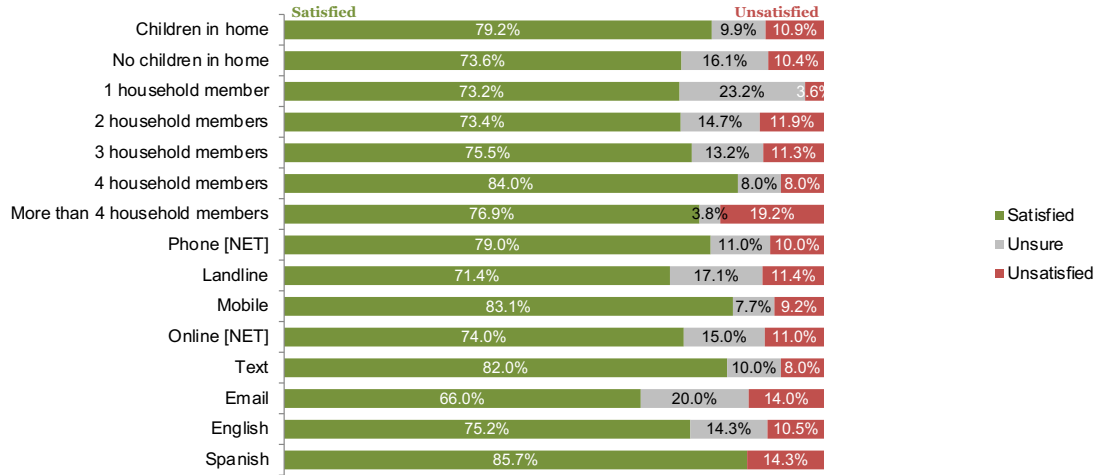
## Results by gender, age group, and ethnicity

Question 4: Are you satisfied or unsatisfied with the recreational facilities and programs in Hermosa Beach that you or other members of your household have utilized?



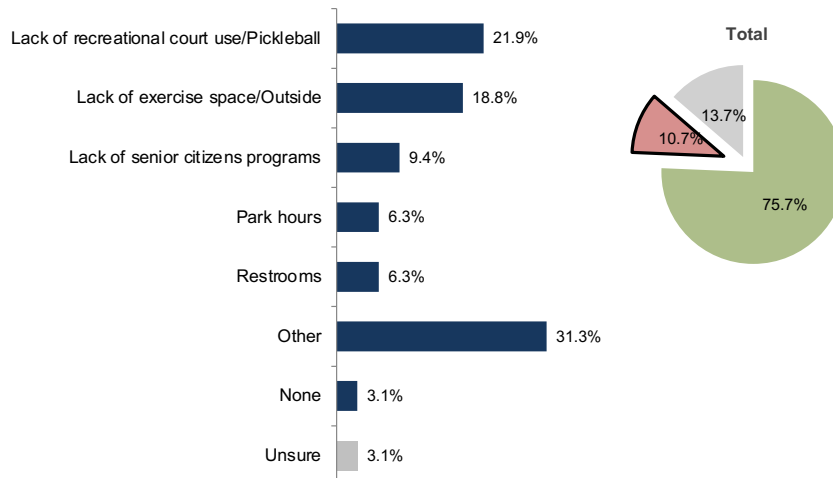
## Results by children in home, household size, survey mode, and survey language

Question 4: Are you satisfied or unsatisfied with the recreational facilities and programs in Hermosa Beach that you or other members of your household have utilized?



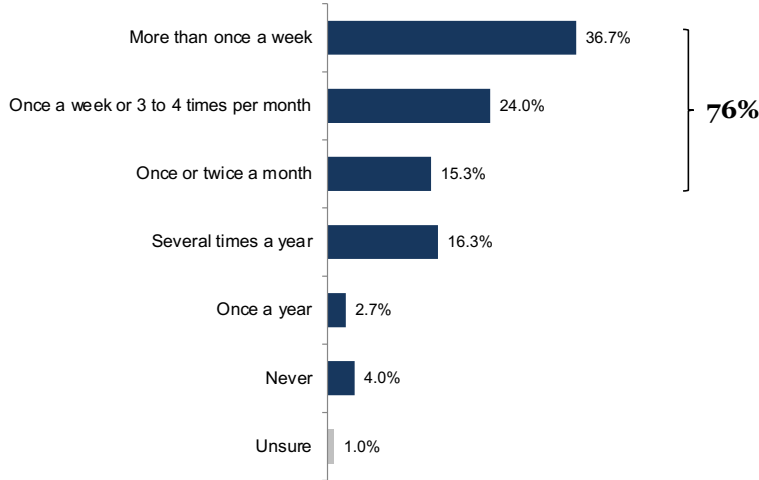
## Among those unsatisfied with recreational facilities and programs in Hermosa Beach, some cite lack of court use

Question 5: Why are you unsatisfied with the recreational facilities and programs in Hermosa Beach that you or other members of your household have utilized?  
 [IF ANSWERED 'UNSATISFIED' TO Q4]  
 [OPEN-ENDED RESPONSE]



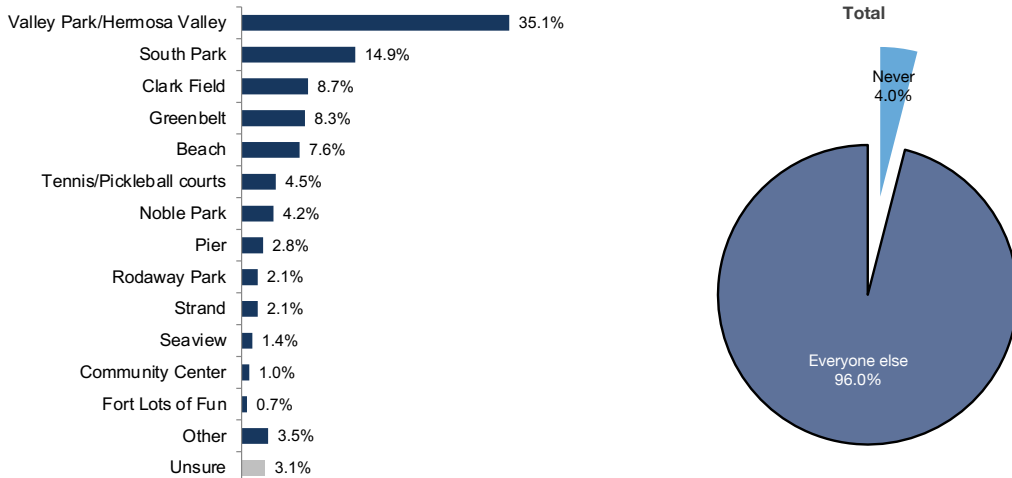
# 76% utilize parks or recreational facilities in Hermosa Beach at least once a month

Question 6: In a typical year, how often have you or other members of your household utilize parks or recreational facilities in Hermosa Beach?



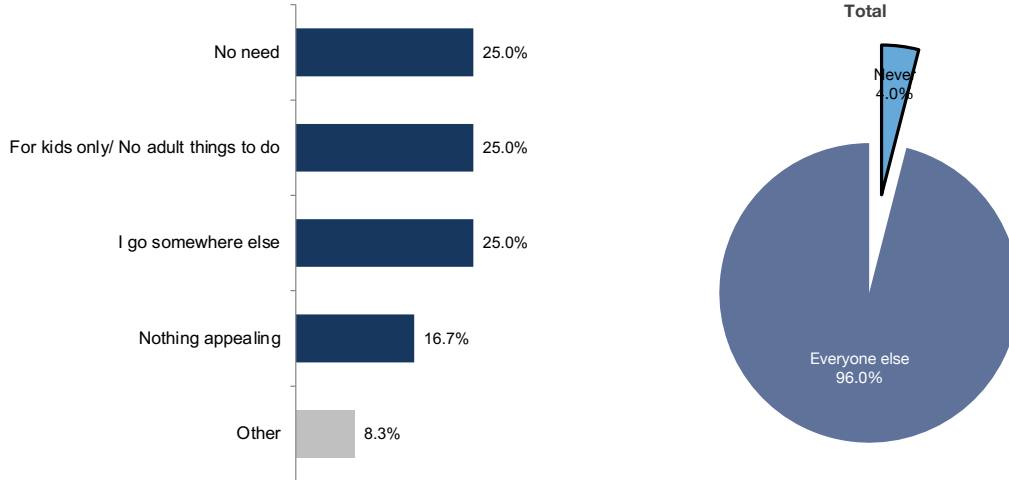
# 35% use Valley Park the most

Question 7: What is the name of the park or recreation facility in Hermosa Beach you use the most?  
 [IF ANSWERED ANYTHING OTHER THAN 'NEVER' TO Q6]  
 [OPEN-ENDED RESPONSE]



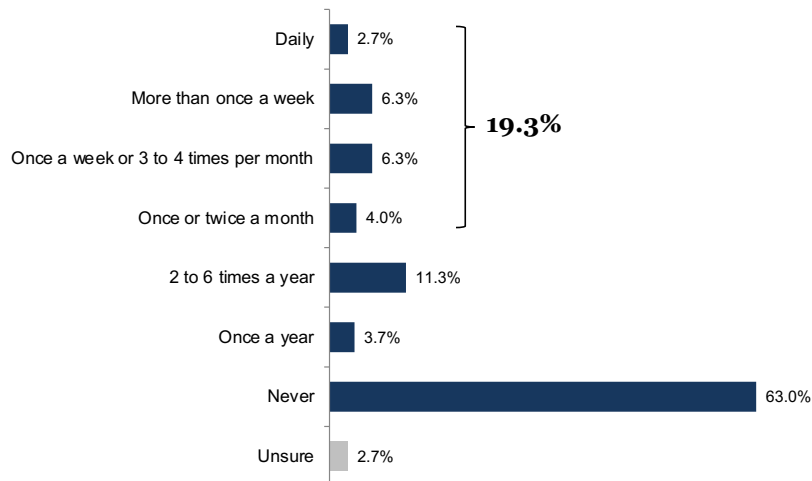
## Among the few who never utilize parks or recreational facilities, they have varied reasons

Question 8: Why have you or other members of your household never utilized parks or recreational facilities in Hermosa Beach?  
 [IF ANSWERED 'NEVER' TO Q6]  
 [OPEN-ENDED RESPONSE]



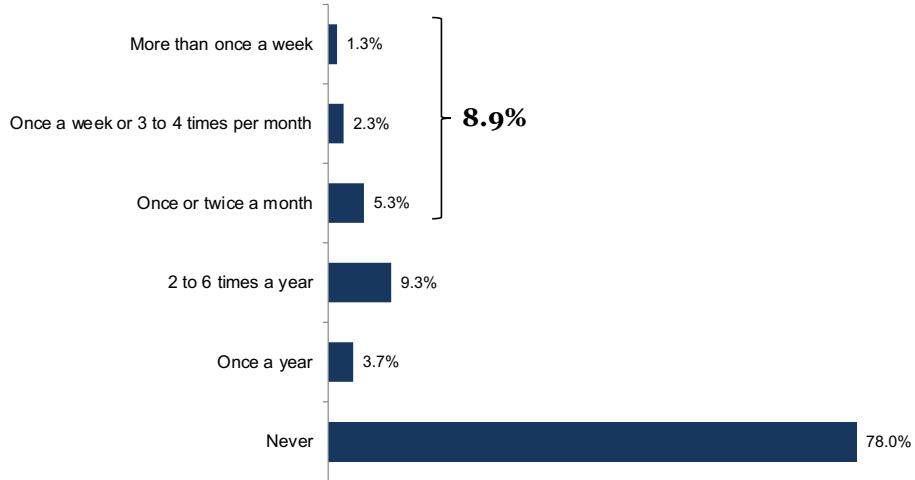
## 19% participate in recreational swimming at a public swimming pool at least once a month

Question 9: In a typical year, how often have you or members of your household participated in non-school or non-home owner association, recreational swimming at a public swimming pool?



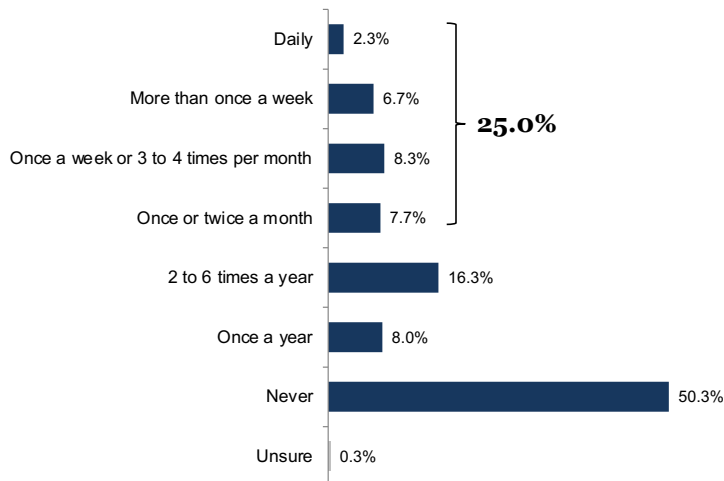
## 9% participate in skateboarding at a skate park at a City Hermosa Beach facility at least once a month

Question 10: In a typical year, how often have you or members of your household participated in skateboarding at a skate park not including sidewalks and streets at a City Hermosa Beach facility?



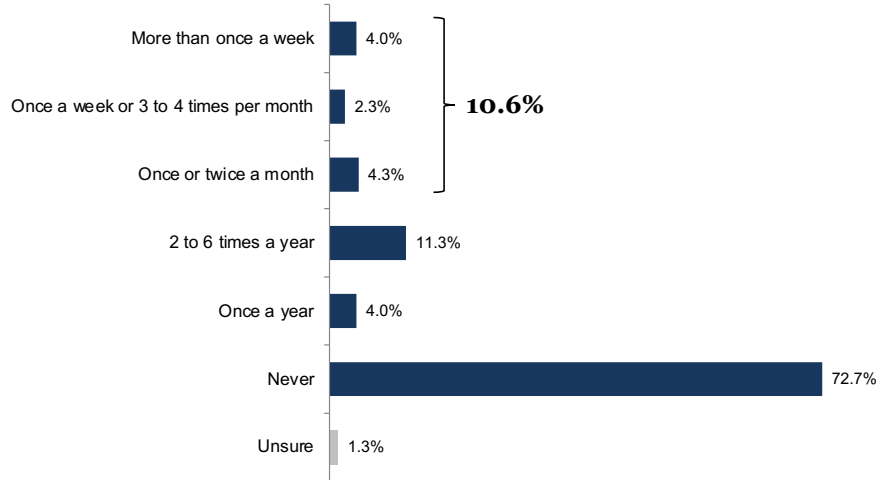
## 25% participate in recreational volleyball at the beach volleyball courts in Hermosa Beach at least once a month

Question 11: In a typical year, how often have you or members of your household participated in non-school or non-home owner association, non-competitive, recreational volleyball play at the beach volleyball courts in Hermosa Beach?



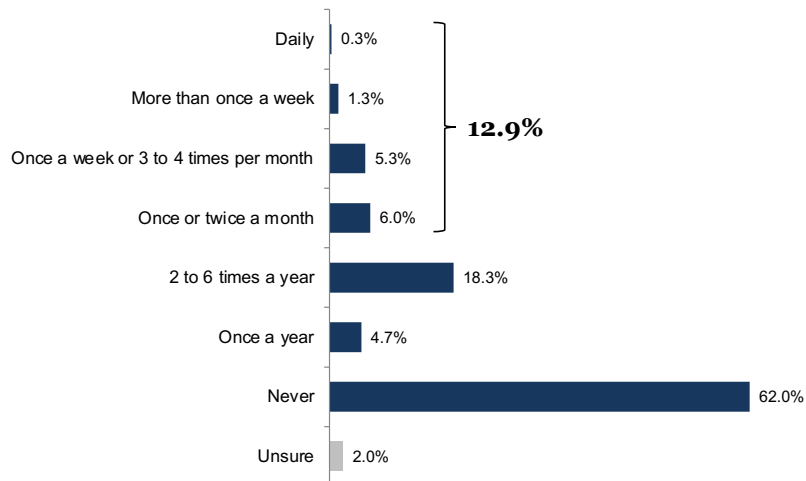
## 11% participate in pickleball at the Hermosa Beach facility Kelly Courts at least once a month

Question 12: In a typical year, how often have you or members of your household participated in non-school or non-home owner association, pickleball at the City of Hermosa Beach facility Kelly Courts?



## 13% participate in tennis at a City of Hermosa Beach facility at least once a month

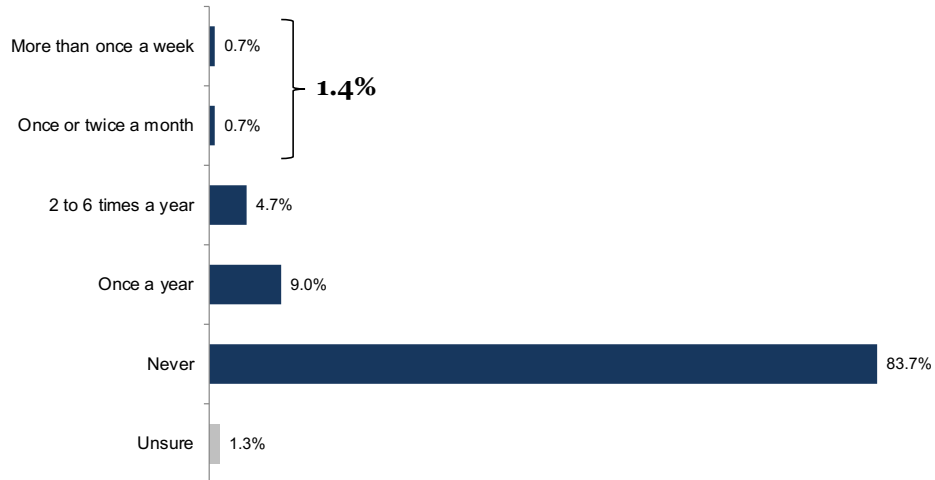
Question 13: In a typical year, how often have you or members of your household participated in non-school or non-home owner association, tennis play at a City of Hermosa Beach facility?





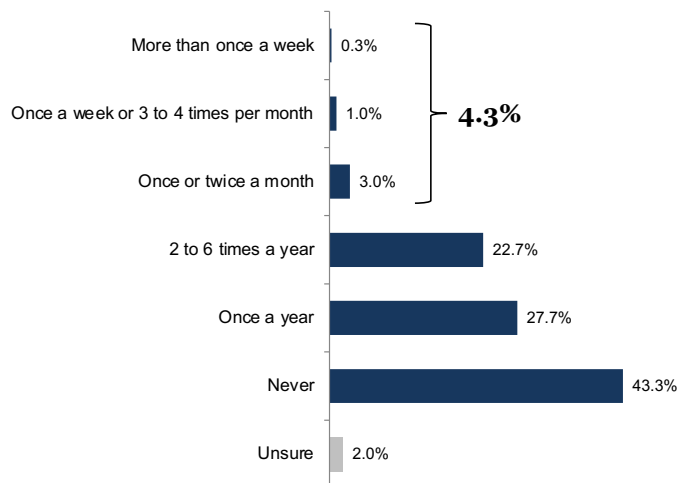
## 1% participate in lawn bowling at the Lawn Bowling Club in the City of Hermosa Beach at least once a month

Question 14: In a typical year, how often have you or members of your household participated in non-school or non-home owner association, lawn bowling play at the Lawn Bowling Club in the City Hermosa Beach?



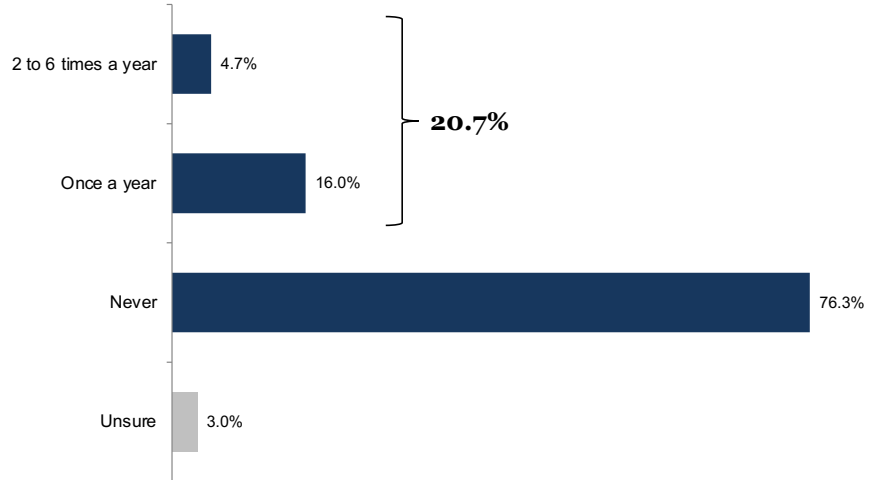
## 4% attend an event, class, program, or meeting at the Community Theatre in Hermosa Beach at least once a month

Question 15: In a typical year, how often have you or members of your household attended an event, class, program or meeting at the Community Theatre in Hermosa Beach?



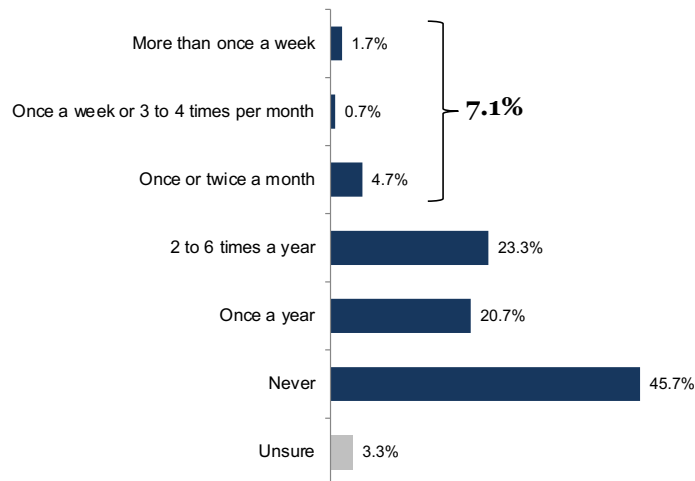
## 21% attend an event, class, program, or meeting at the 2<sup>nd</sup> Story Theatre in Hermosa Beach at least once a year

Question 16: In a typical year, how often have you or members of your household attended an event, class, program or meeting at the 2nd Story Theatre in Hermosa Beach?



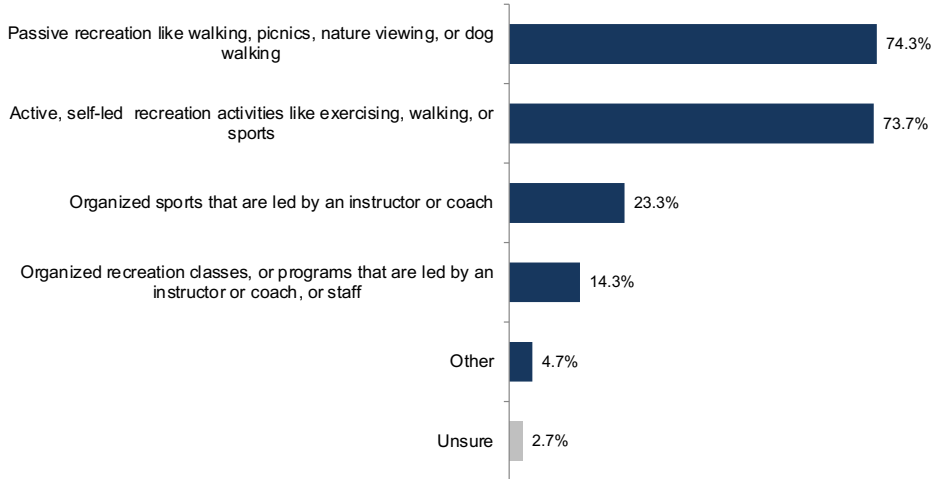
## 7% attend an event, class, program, or meeting at the Community Center in Hermosa Beach at least once a month

Question 17: In a typical year, how often have you or members of your household attended an event, class, program or meeting at the Community Center in Hermosa Beach?



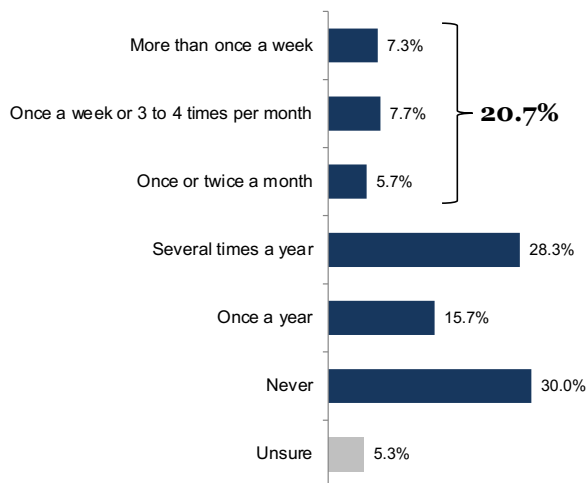
## 74% describe their activities as either passive or active recreation when visiting a park or recreation facility

Question 18: Which of these activities describe what you or other members of your household do when visiting a park or recreation facility? Select all that apply.



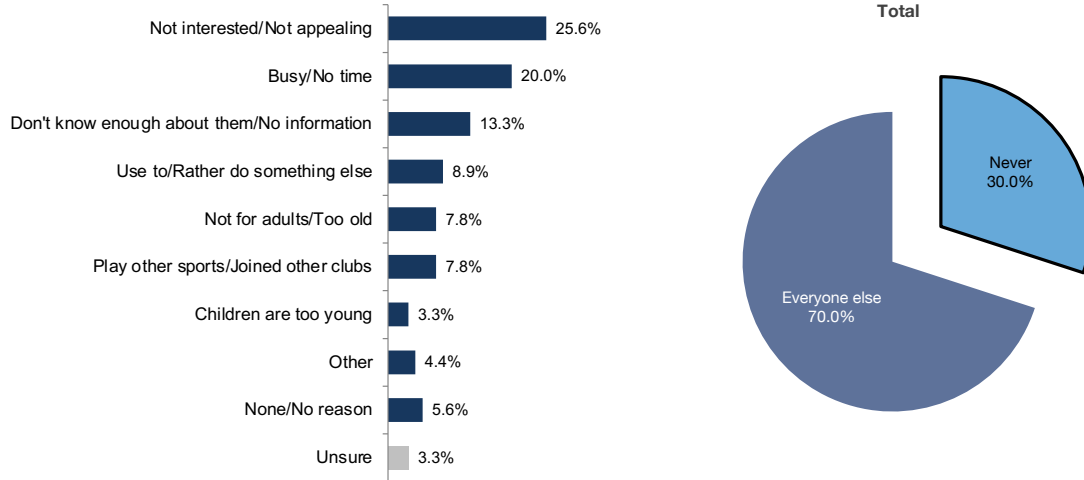
## 21% participate in recreational programs in Hermosa Beach at least once a month

Question 19: In a typical year, how often have you or members of your household participated in recreational programs in Hermosa Beach?



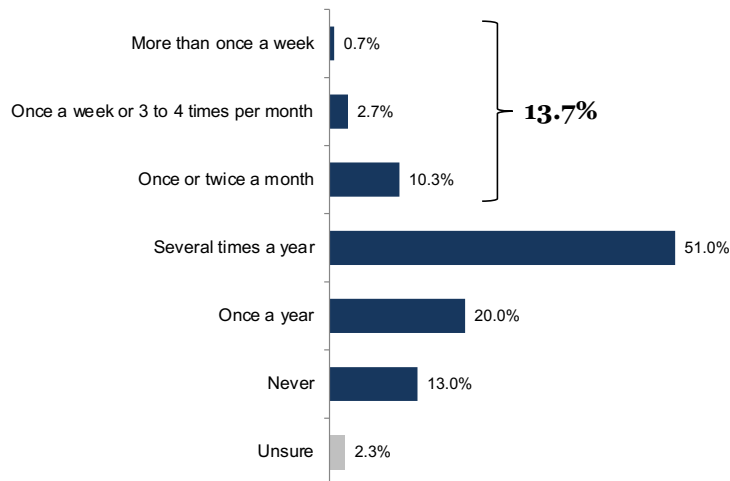
## Among those who never participate in recreational programs in Hermosa Beach, many cite no interest or time

Question 20: Why have you or other members of your household never participated in recreational programs in Hermosa Beach?  
 [IF ANSWERED 'NEVER' TO Q19]  
 [OPEN-ENDED RESPONSE]



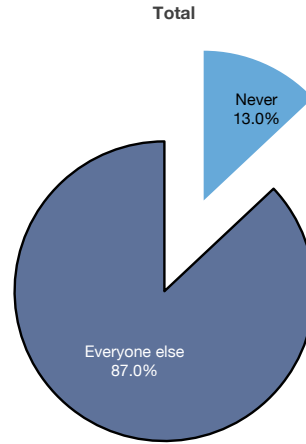
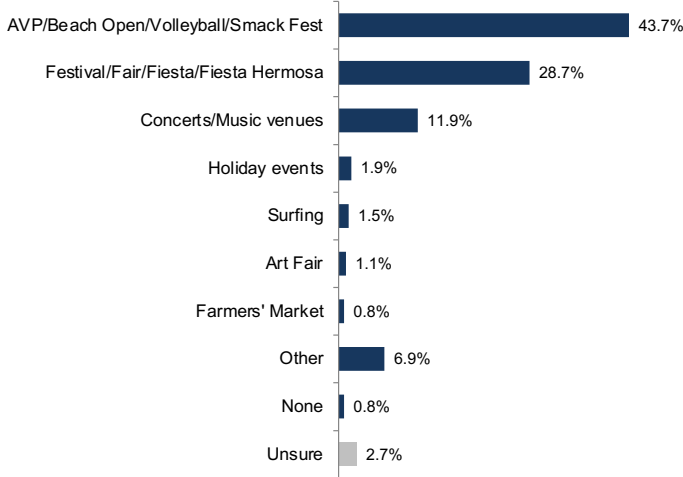
## 14% attend the special events and/or tournaments that the City Hermosa Beach permits at least once a month

Question 21: In a typical year, how often do you or members of your household attend the special events and/or tournaments the City of Hermosa Beach permits on their beaches?



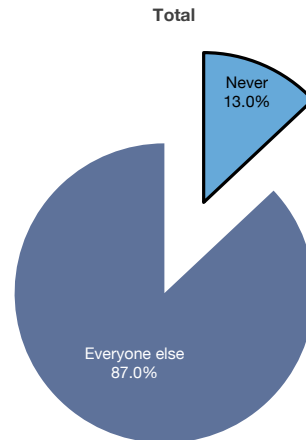
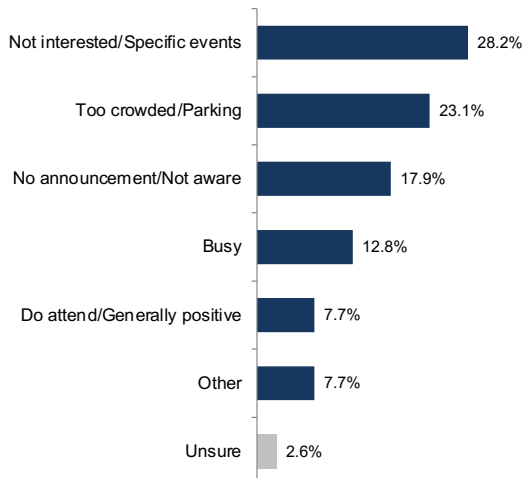
## Among those who attend special events and/or tournaments in Hermosa Beach, 44% attend volleyball tournaments

Question 22: What is the name of the special event or tournament in Hermosa Beach you attend the most?  
 [IF ANSWERED ANYTHING OTHER THAN 'NEVER' TO Q21]  
 [OPEN-ENDED RESPONSE]



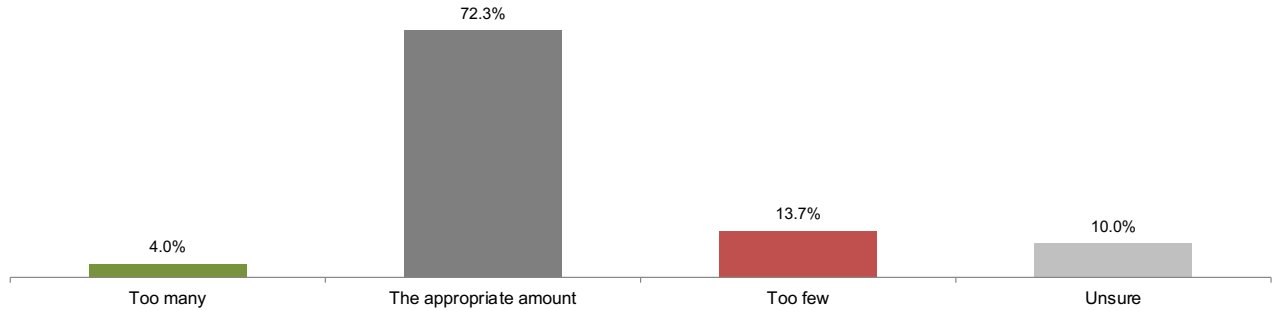
## Among those who never attend special events and/or tournaments in Hermosa Beach, 28% cite no interest

Question 23: Why have you or other members of your household never attended the special events and/or tournaments the City of Hermosa Beach permits on their beaches?  
 [IF ANSWERED 'NEVER' TO Q21]  
 [OPEN-ENDED RESPONSE]



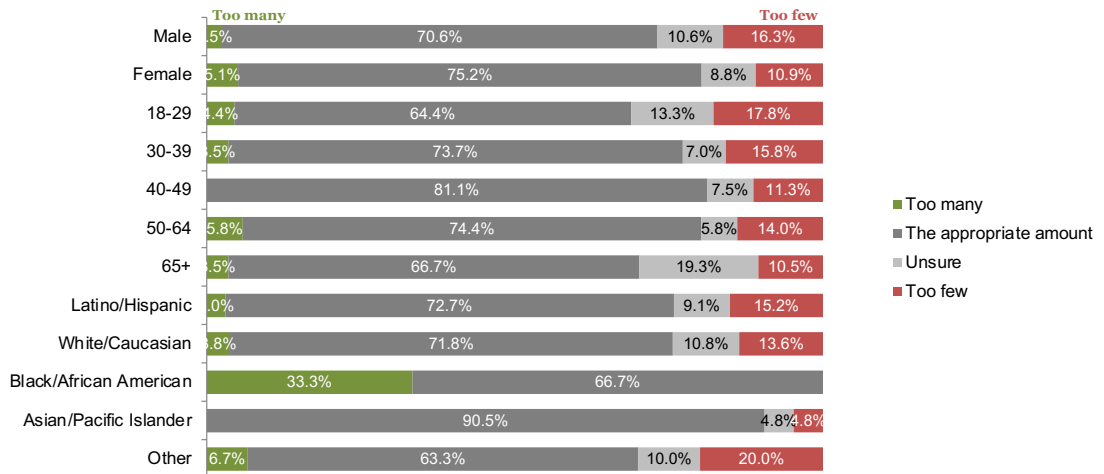
# 72% believe the City of Hermosa Beach has the appropriate number of special events and/or tournaments

Question 24: Do you believe the City of Hermosa Beach has too many, too few, or the appropriate number of special events and/or tournaments?



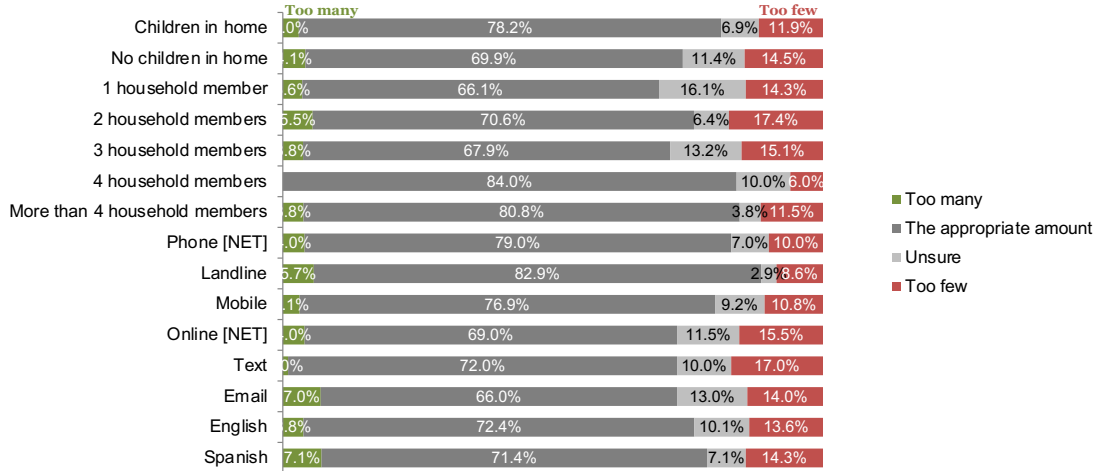
## Results by gender, age group, and ethnicity

Question 24: Do you believe the City of Hermosa Beach has too many, too few, or the appropriate number of special events and/or tournaments?



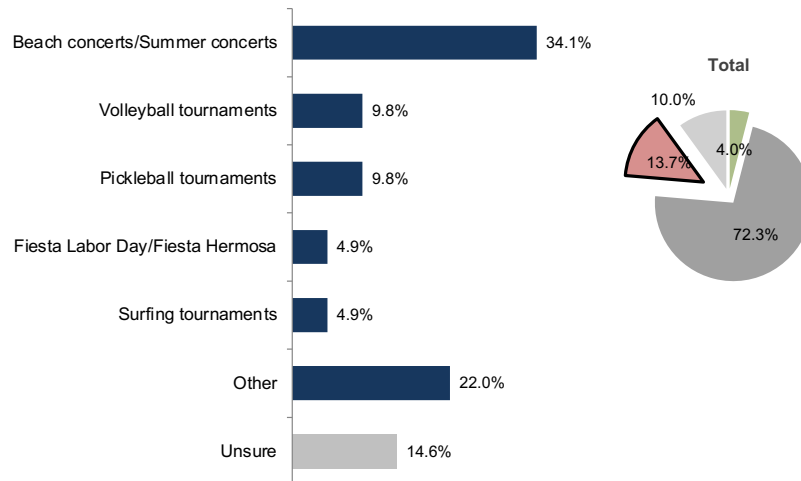
# Results by children in home, household size, survey mode, and survey language

Question 24: Do you believe the City of Hermosa Beach has too many, too few, or the appropriate number of special events and/or tournaments?



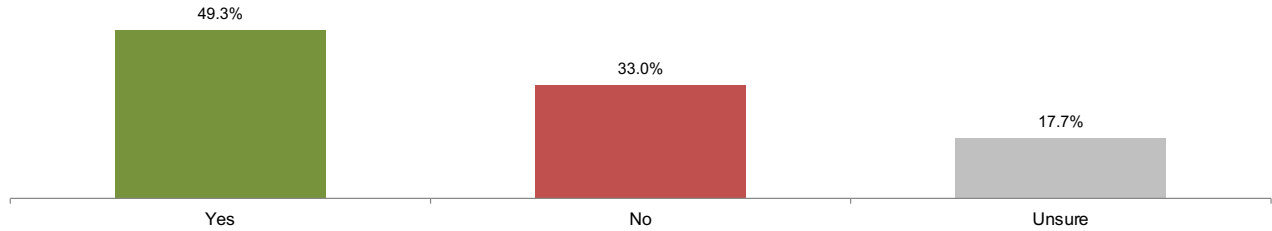
## Among those who believe there are too few special events and/or tournaments, 34% would like to see additional concerts added

Question 25: Please briefly describe the one special event or tournament that you would most like to see added or improved in the City of Hermosa Beach. [IF ANSWERED 'TOO FEW' TO Q24] [OPEN-ENDED RESPONSE]



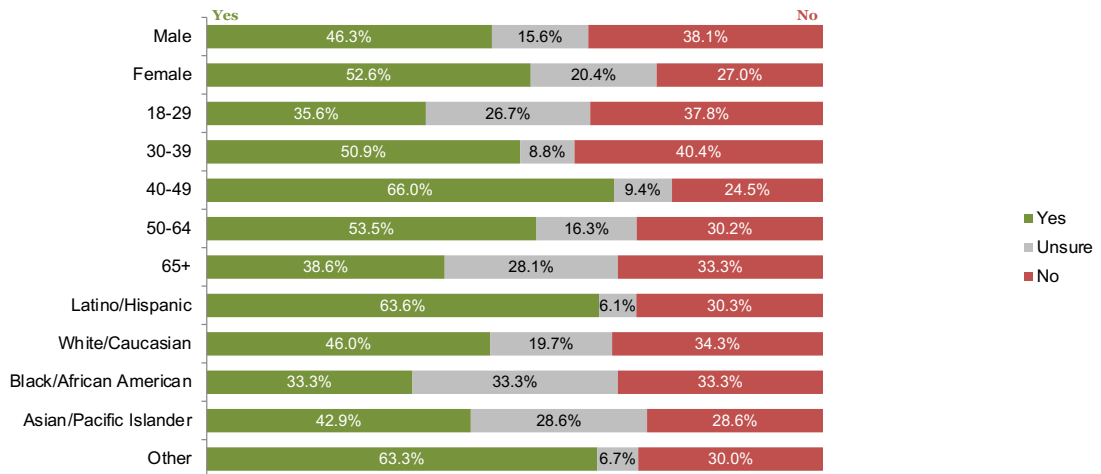
# 49% say there is a park or recreation facility they would like to see added or improved in the City of Hermosa Beach

Question 26: Is there a park or recreation facility you would like to see added or improved in the City of Hermosa Beach to meet the needs of your household?



## Results by gender, age group, and ethnicity

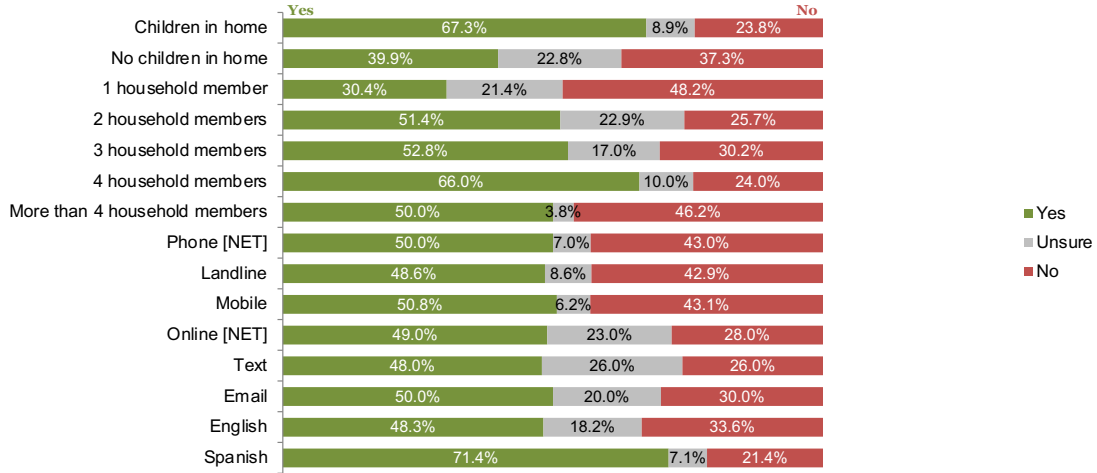
Question 26: Is there a park or recreation facility you would like to see added or improved in the City of Hermosa Beach to meet the needs of your household?





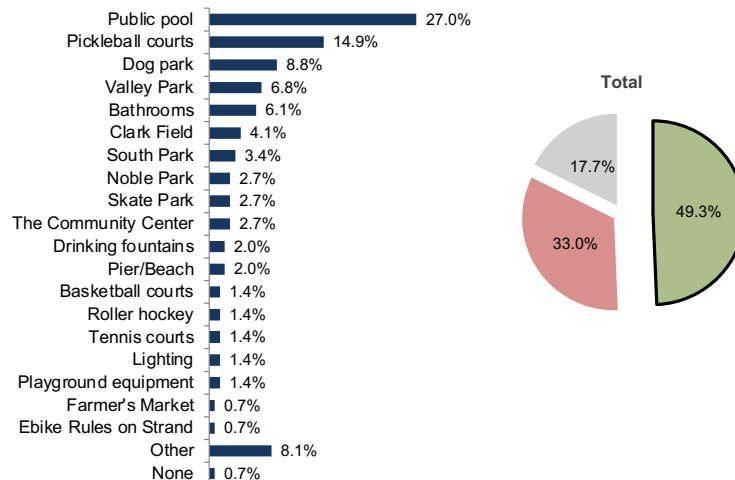
## Results by children in home, household size, survey mode, and survey language

Question 26: Is there a park or recreation facility you would like to see added or improved in the City of Hermosa Beach to meet the needs of your household?



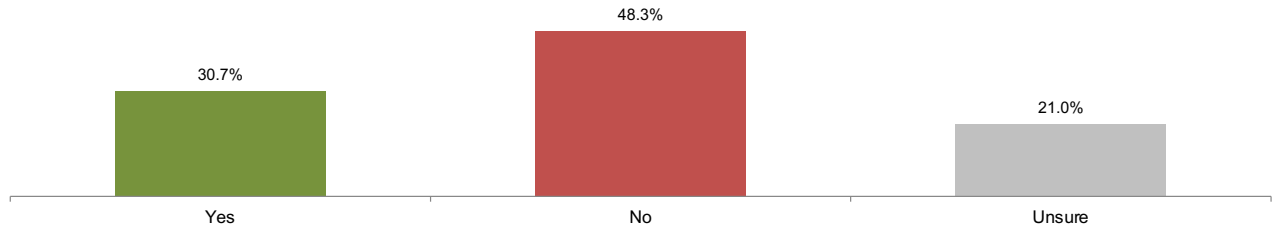
## Among those who say there's a park or recreational facility they'd like to see added or improved in the City, 27% cite the public pool

Question 27: Please briefly describe the one park or recreation facility you would most like to see added or improved in the City of Hermosa Beach.  
 [IF ANSWERED 'YES' TO Q26]  
 [OPEN-ENDED RESPONSE]



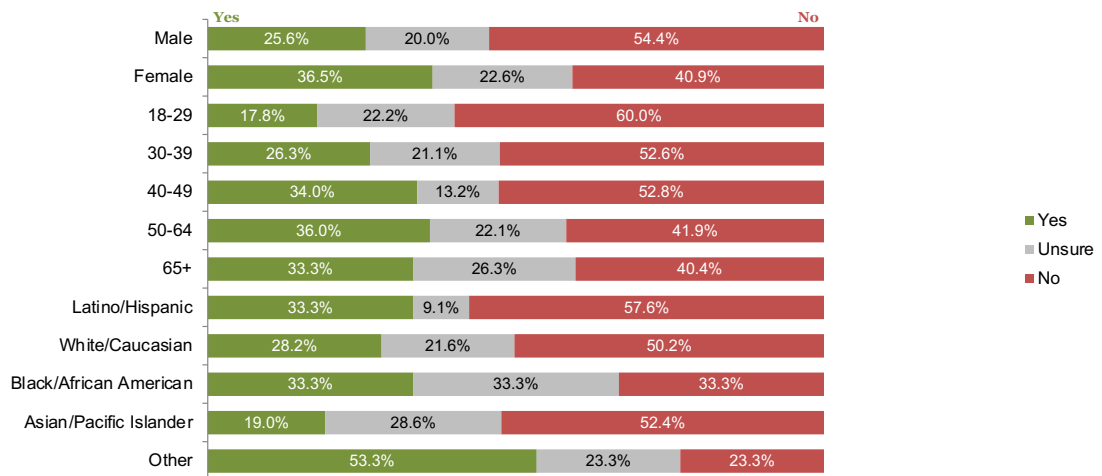
## 31% say there is a recreation program, class, or activity they would like to see added or improved in the City of Hermosa Beach

Question 28: Is there a recreation program, class, or activity that you would like to see added or improved in the City of Hermosa Beach to meet the needs of your household?



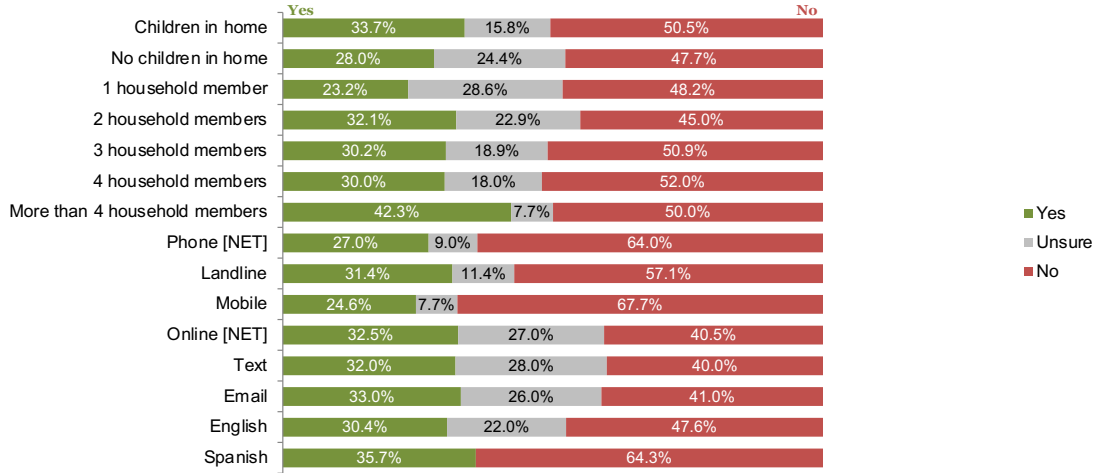
## Results by gender, age group, and ethnicity

Question 28: Is there a recreation program, class, or activity that you would like to see added or improved in the City of Hermosa Beach to meet the needs of your household?



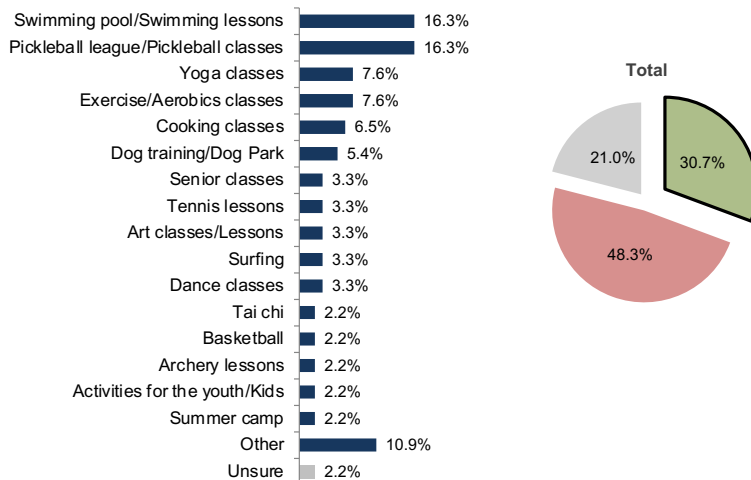
# Results by children in home, household size, survey mode, and survey language

Question 28: Is there a recreation program, class, or activity that you would like to see added or improved in the City of Hermosa Beach to meet the needs of your household?



## Among those who say there's a recreational program they'd like to see added or improved in the City, 16% cite either swimming or pickleball

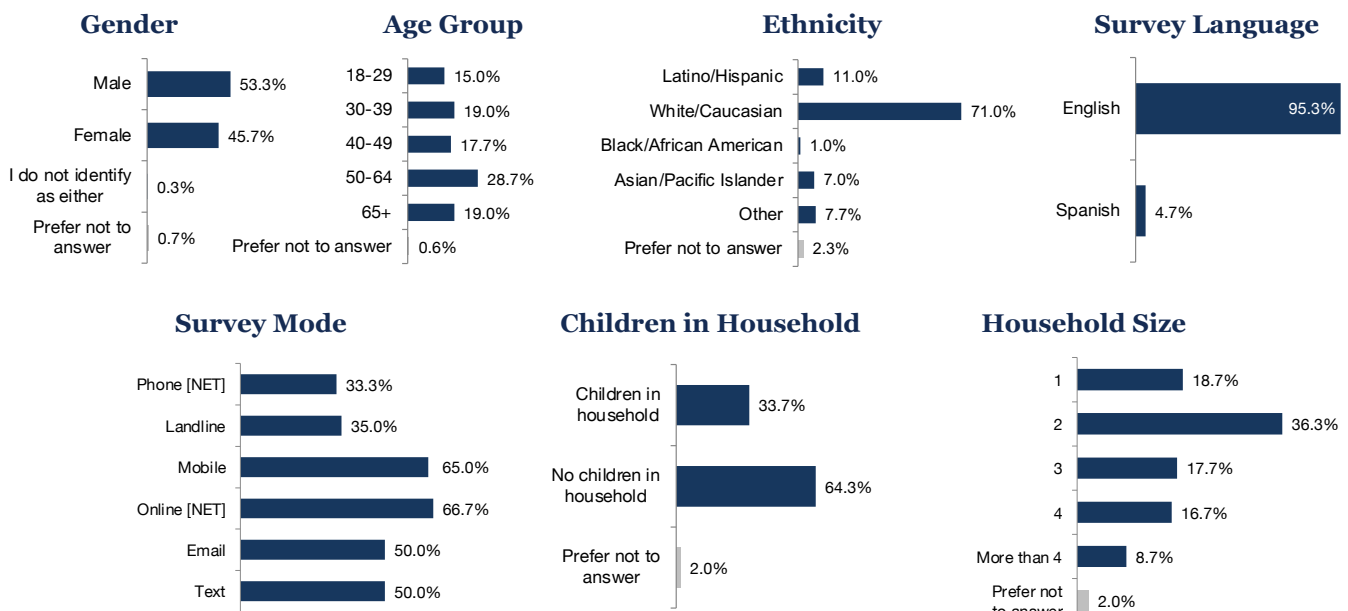
Question 29: Please briefly describe the one recreation program, class, or activity that you would most like to see added or improved in the City of Hermosa Beach. [IF ANSWERED 'YES' TO Q28] [OPEN-ENDED RESPONSE]



# Demographics



## Respondent demographics by gender, age group, ethnicity, survey language, survey mode, children in household, and household size



# PARK/FACILITY NEEDS

PARK/FACILITY NEEDS	Small Group		Public/Community					Direct Survey		
	STAKEHOLDER INTERVIEWS	TOTAL (SMALL GROUPS ONLY)	WORKSHOP #1	WORKSHOP #2	WORKSHOP #3	FEEDBACK COMMENTS	TOTAL (PUBLIC / COMMUNITY ONLY)	CFSC'S	MULTIMODAL SURVEY	TOTAL (SURVEYS ONLY)
Accessibility and ADA access to parks, greenbelt, and beach	•	1			•		1			0
Basketball court		0				•	1		•	1
Benches (don't like new design)		0				•	1			0
Bike lanes/bike infrastructure		0		•	•		2			0
Car charging stations		0				•	1			0
Clark building improvements (reopen; finish remodel)		0		•	•		2			0
Clark field improvements (seating; improve turf; repairs)		0		•	•	•	3		•	1
Clean/remove trash		0	•		•		2			0
Community center improvements (parking structure, electronic sign/reader board)	•	1				•	1		•	1
Dog park (at park; at beach; off leash hours at park)		0	•	•	•	•	4		•	1
Dog waste baggie stations		0				•	1			0
Drinking fountains		0					0		•	1
Exercise equipment/fitness stations		0				•	1			0
General park/building improvements and upgrades (renovate parks; reinvest in parks)	•	1	•				1			0
Greenbelt improvements (wood chip maintenance; landscaping)	•	1			•	•	2			0
Improve landscape maintenance (more planting; improve irrigation; tree trimming)	•	1	•	•		•	3			0
Lawn bowling building/clubhouse (new roof; window repair; expand)		0	•	•	•	•	4			0
Lighting		0					0		•	1
Noble Park improvements		0					0		•	1
Pickleball Court (change available hours; improve existing courts; joint use with Redondo Beach; more courts needed)	•	1	•	•	•	•	4		•	1
Pier/beach improvements		0			•		1		•	1
Playground upgrades (improve existing equipment; add baby/toddler swings)		0				•	1		•	1
Preserve open/green space		0			•	•	2			0
Reduce pickleball (reduce noise; shorten hours)		0	•			•	2			0
Repurpose Prospect School building for recreation	•	1					0			0
Restrooms (clean; repair; access at community center; improve beach restrooms)	•	1		•	•		2		•	1
Roller hockey rink		0					0		•	1
Shade structures	•	1					0			0
Skatepark improvements		0		•		•	2		•	1
Soccer field		0					0	•		1
South Park improvements		0					0		•	1
Splash pad		0		•		•	2			0
Strand improvements (ebike traffic calming; separate biking & walking zones; medians; seating; prohibit bikes)	•	1		•	•	•	3			0
Swimming pool (joint use with Redondo; community/public pool)	•	1	•	•	•	•	4		•	1
Teen/Youth center	•	1					0			0
Tennis courts		0					0		•	1
Traffic calming (speed bumps; crosswalks)		0	•		•		2			0
Valley Park amphitheater (remodel)	•	1					0			0
Valley Park improvements		0					0		•	1

Legend:

Frequent ( 3 )

Apparent ( 2 )

Identified ( 1 )

PROGRAM NEEDS	Small Group		Public/Community					Direct Survey	
	STAKEHOLDER INTERVIEWS	TOTAL (SMALL GROUP ONLY)	WORKSHOP #1	WORKSHOP #2	WORKSHOP #3	FEEDBACK COMMENTS	TOTAL (PUBLIC/COMMUNITY ONLY)	MULTIMODAL SURVEY	TOTAL (SURVEYS ONLY)
Afterschool program	•	1			•		1		0
Archery classes		0					0	•	1
Art classes (painting; crafts; plein air)		0		•	•		2	•	1
Basketball program		0					0	•	1
Camps (summer; affordable; skateboard)	•	1		•	•		2	•	1
Code and policy reinforcement (dog leash, dog waste, bikes on Strand, unpermitted activities)	•	1			•	•	2		0
Communication/advertise programs & events	•	1	•				1		0
Concerts (on the beach; music festival at parks/schools on eastside; outdoor)	•	1	•	•	•		3		0
Continue/expand special events (international surf festival, triathlon, AVP, great Santa stroll, Spyder surf fest, pier to pier friendship walk)	•	1	•		•		2		0
Cooking classes (for kids; cake piping)		0		•			1	•	1
Dance classes (senior; Polynesian)		0		•			1	•	1
Develop partnerships (with schools; sharing of facilities; County; local groups; non profits)	•	1					0		0
Dog training		0		•			1	•	1
E-bike rules and safety program	•	1	•	•	•	•	4	•	1
Evaluate skatepark rules (allow roller skating; adult protective gear needs)		0				•	1		0
Events at different locations/times throughout City		0	•				1		0
Exercise/aerobic classes (for seniors)		0		•			1	•	1
Farmers Market		0			•		1	•	1
Funding (increase budget; pursue grants)		0	•				1		0
Hire more staff	•	1					0		0
Inform public of new/status of projects	•	1					0		0
Kid friendly, family events	•	1					0		0
Listen to residents		0	•				1		0
Little league program	•	1					0		0
Movies (outdoor)		0		•	•	•	3		0
Parking permits		0			•	•	2		0
Pickleball classes/league/camp (balance with available courts; improve sign up/registration)	•	1	•	•			2	•	1
Promote lawn bowling program		0		•		•	2		0
Security to prevent homeless overnight camping		0			•	•	2		0
Senior programs	•	1	•				1	•	1
Sports programs	•	1	•				1		0
Surfing classes/lessons (year round)		0		•			1	•	1
Swimming (classes; swim team; swim club)		0		•	•	•	3	•	1
Tai Chi		0					0	•	1
Tennis lessons		0					0	•	1
Theater programming (performances; film; video; acting)		0		•	•		2		0
Yoga		0		•			1	•	1
Youth activities and programs	•	1	•	•			2	•	1

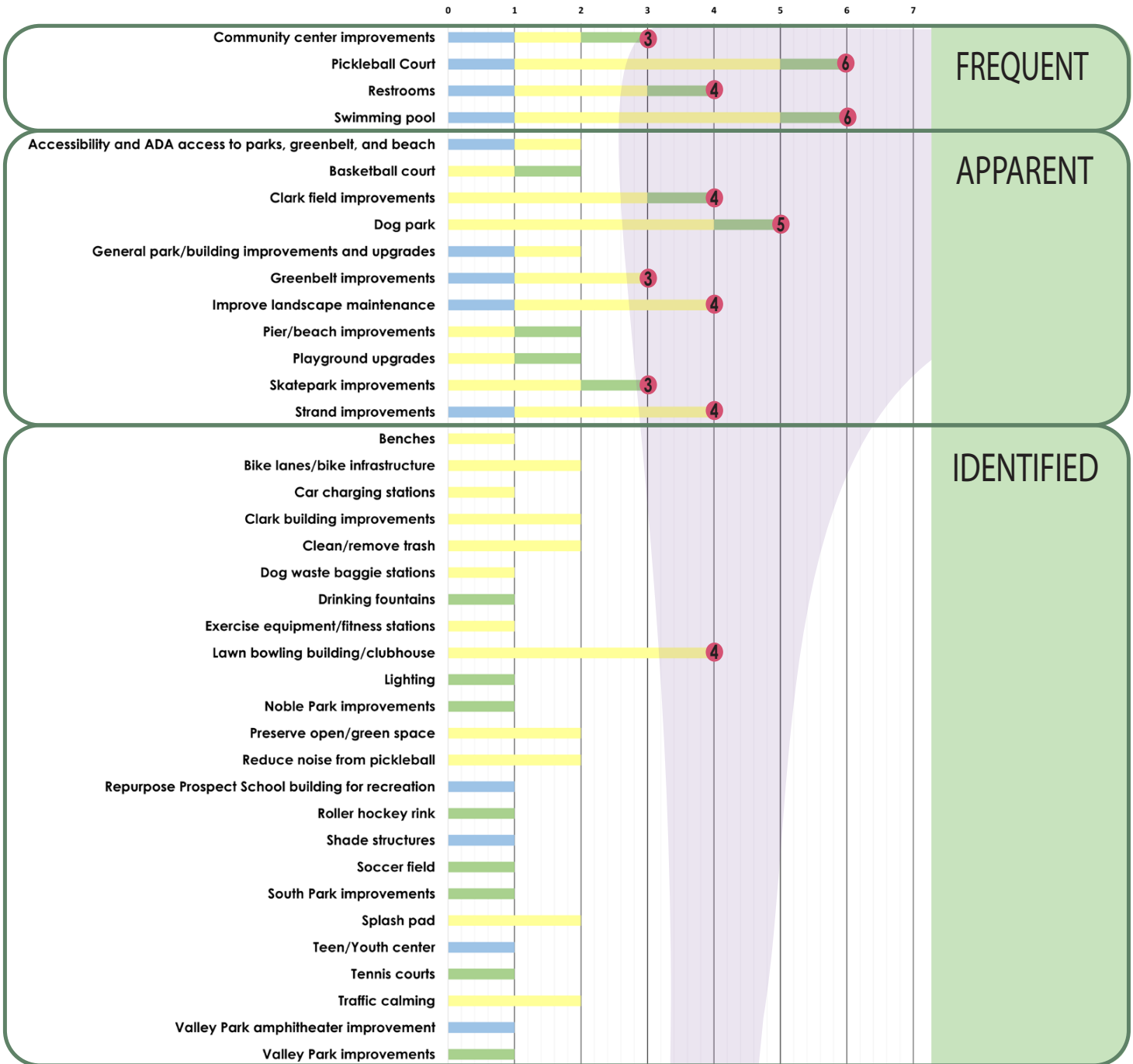
Legend:

Frequent ( 3 )

Apparent ( 2 )

Identified ( 1 )

HERMOSA BEACH PARKS MASTER PLAN  
Facility Needs Prioritization Summary



**Small Group**  
Stakeholder Interviews

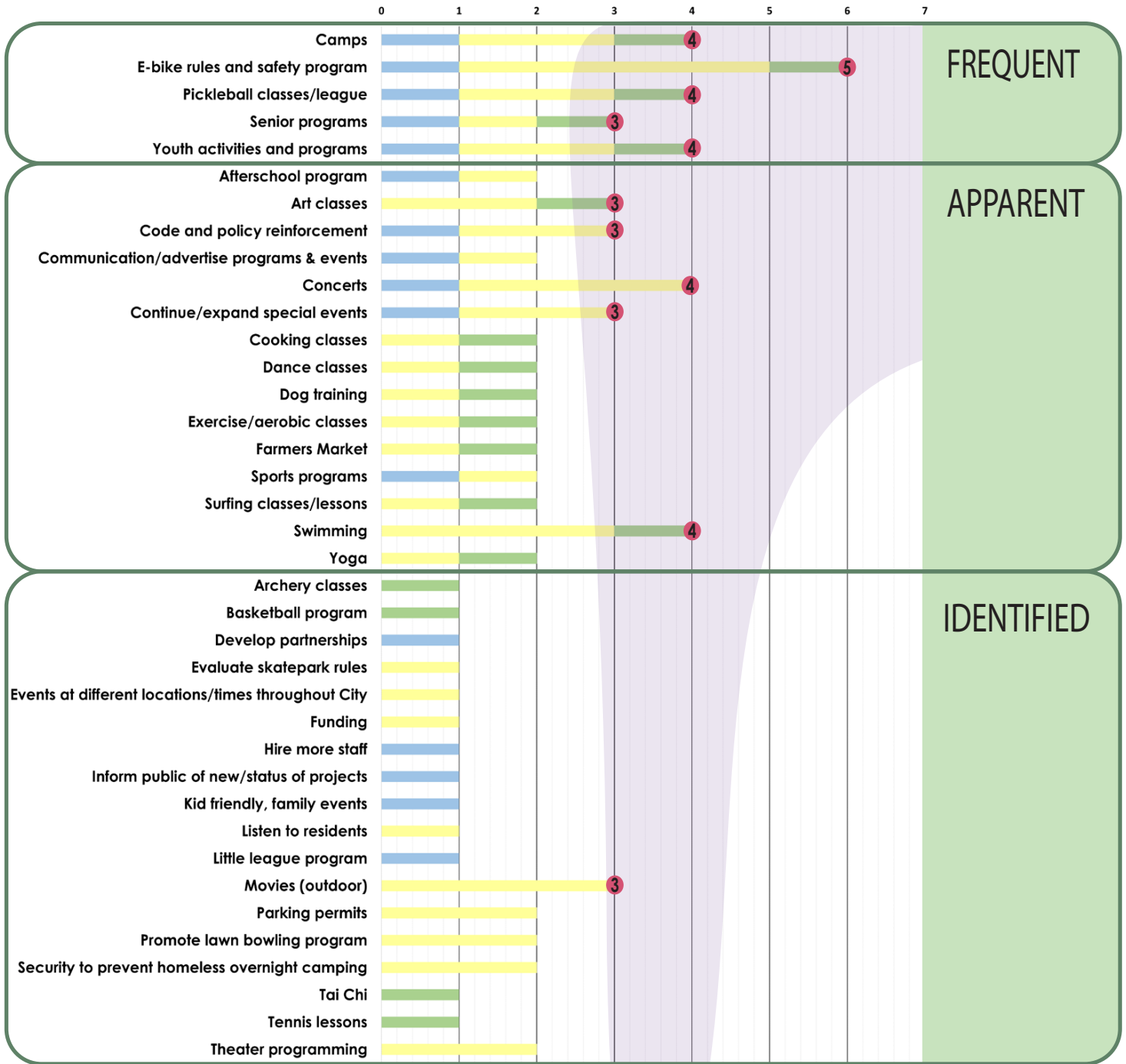
**Community**  
Workshop 1 / Workshop 2 /  
Workshop 3 / Feedback Comments

**Surveys**  
Multimodal Community Survey /  
CPSC's

Area of maximum community impact

\*Facilities are encompassing of multiple "similar" community comments. Individual comments are identified in the recommendations and appendix.

HERMOSA BEACH PARKS MASTER PLAN  
Program Needs Prioritization Summary



**Small Group**  
Stakeholder Interviews

**Community**  
Workshop 1 / Workshop 2 /  
Workshop 3 / Feedback Comments

**Surveys**  
Multimodal Community Survey

Area of maximum community impact

\*Programs are encompassing of multiple "similar" community comments. Individual comments are identified in the recommendations and appendix.



### Acreage Analysis

The City of Hermosa Beach currently owns, controls, and maintains twenty-two (22) parks, six (6) recreation buildings, and the recreation beachfront which encompasses 110.39 acres of developed parkland and open space.

Cities can require land or in lieu fees for a minimum of 3 acres per 1,000 residents, with the possibility of increasing the requirement to a maximum of 5 acres per 1,000 residents if the city already provides more than 3 acres per 1,000 residents.

#### City-Owned Parks

3rd St & Prospect Ave	0.026
4th & Prospect Ave	0.040
5th St & Prospect Ave	0.036
8th St & Valley Dr	0.198
Ocean View Parkette	0.051
Sandhill Park	0.042
Scout Park	0.048
West of Valley School	0.096
Greenbelt	18.615
Greenwood Park	0.518
Kay Etow Parkette	0.062
Moon dust Parkette	0.082
Shaffer Park	0.075
Ardmore Park	0.362
Bi-Centennial Park	0.471
Edith Rodaway Friendship Park	0.511
Fort Lots-o-Fun	0.238
Noble Park / Greg Jarvis Memorial	0.836
Seaview Park	0.284
Clark Complex	6.628
South Park	4.48
Valley Park	8.75
Pier, Beach, and Strand	63.14
Community Center Complex	4.802
<b>Total Park Acreage</b>	<b>110.39</b>

Based on the park acreage identified above and the City's 2021 population of 19,314 the city currently has:

#### Acres per 1000 Residents

Developed Parks and Beach **5.72 Acres**

However, the beach (63 acres), which includes the pier, pier plaza, beachfront, and the Strand trail, is shared with surrounding communities and is a regional attraction. The Los Angeles County parks assessment did not include the beach as city park acreage. If we exclude the beach/open space acres, the city currently has:

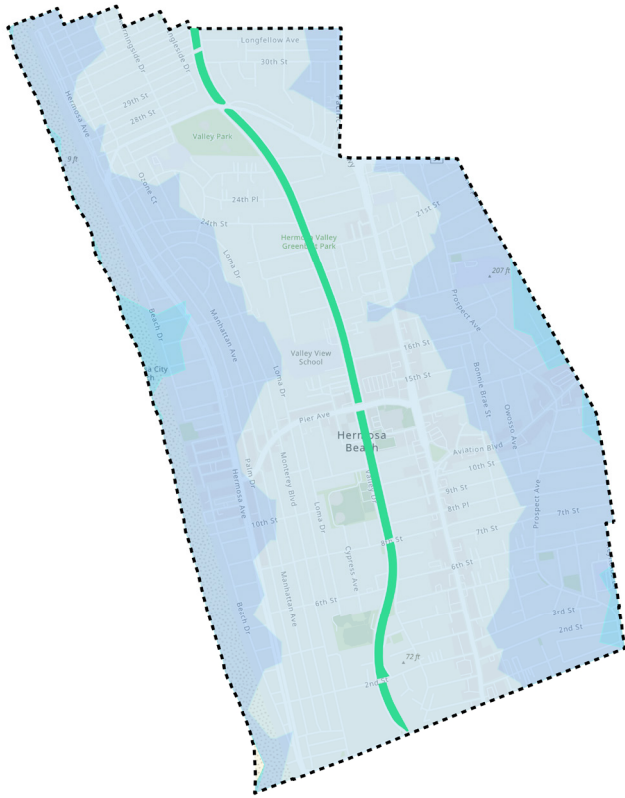
#### Acres per 1000 Residents

Developed Parks **2.45 Acres**

There is a small shortage of developed park acreage, however there is little land opportunities to increase the park acreage in Hermosa Beach. It is also important to also provide the park amenities needed by the community of Hermosa Beach. Amenities such as soccer fields and swimming pools could be accomplished through joint use agreements with the school district, or other surrounding cities.

NOTE: The General Plan, Plan Hermosa, gives parkland acreage credit for the public schools in Hermosa Beach although there is no joint use agreement with the school district.

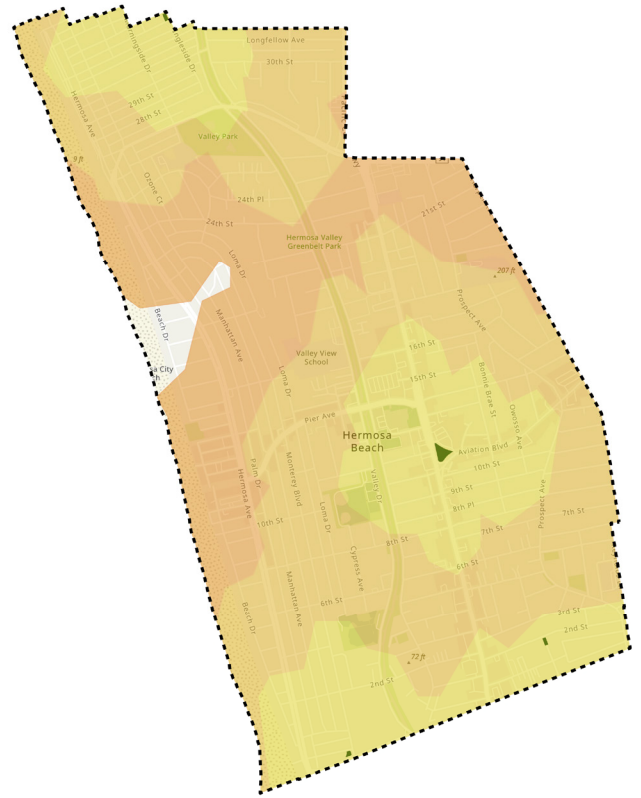
### Park Service Gap Area Analysis



Linear Park Walking Radius

- 5 Minutes
- 10 Minutes
- 15 Minutes

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Parkettes Walking Radius

- 5 Minutes
- 10 Minutes
- 15 Minutes

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#### Exhibit 3.1-5: Service Area Gap Analysis for Linear Parks

##### Linear Parks

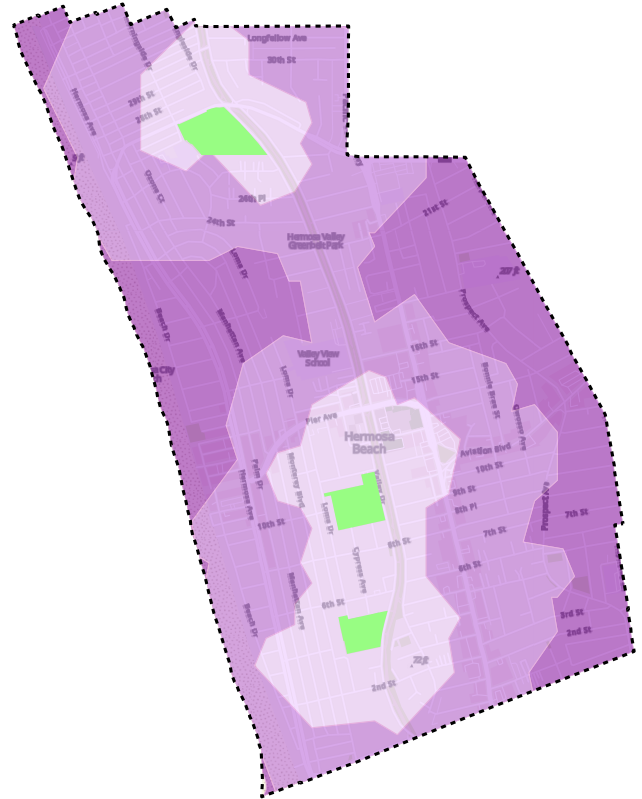
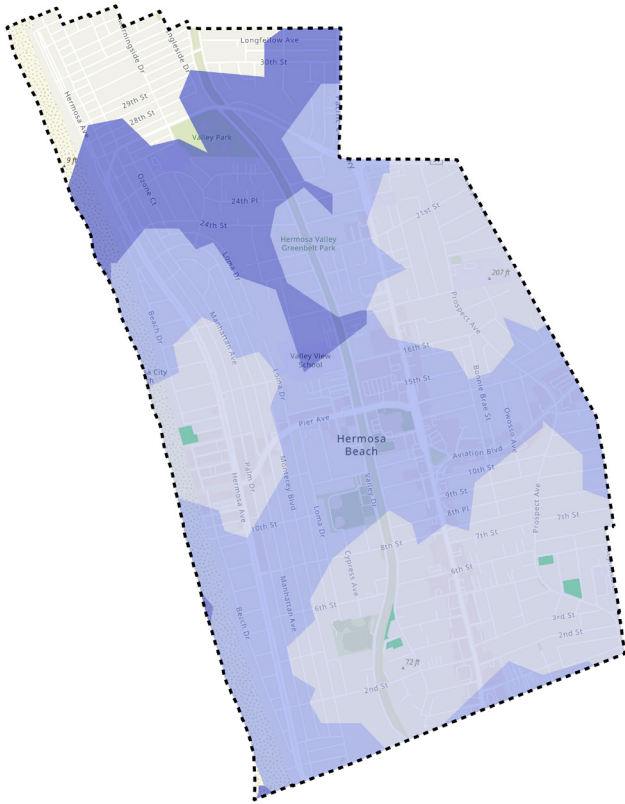
	5 Min Walk	58.8% of population	11,456 pop / 1.12 sq. miles
	10 Min Walk	99.2% of population	19,315 pop / 1.97 sq. miles
	15 Min Walk	100% of population	19,472 pop / 2.07 sq. miles

#### Exhibit 3.1-5: Service Area Gap Analysis for Parkettes

##### Parkettes

	5 Min Walk	31.5% of population	6,134 pop / .6 sq. miles
	10 Min Walk	79.7% of population	15,517 pop / 1.55 sq. miles
	15 Min Walk	98.1% of population	19,111 pop / 2.03 sq. miles

### Park Service Gap Area Analysis



**Neighborhood Parks Walking Radius**

- 5 Minutes
- 10 Minutes
- 15 Minutes

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**Community Parks Walking Radius**

- 5 Minutes
- 10 Minutes
- 15 Minutes

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#### Exhibit 3.1-6: Service Area Gap Analysis for Neighborhood Parks

##### Neighborhood Parks

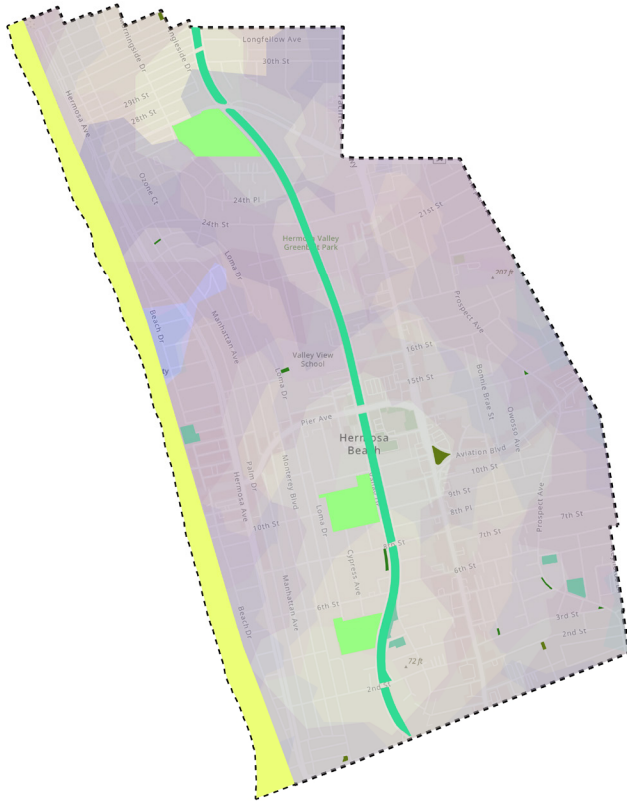
	5 Min Walk	43.3% of population	8,435 pop / .78 sq. miles
	10 Min Walk	82.8% of population	16,118 pop / 1.6 sq. miles
	15 Min Walk	90.9% of population	17,700 pop / 1.9 sq. miles

#### Exhibit 3.1-7: Service Area Gap Analysis for Community Parks

##### Community Parks

	5 Min Walk	24.7% of population	4,807 pop / .56 sq. miles
	10 Min Walk	68.6% of population	13,364 pop / 1.55 sq. miles
	15 Min Walk	99.6% of population	19,401 pop / 2.07 sq. miles



## Park Service Gap Area Analysis



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### Exhibit 3.1-10: Service Area Gap Analysis for All Parks

#### All Parks

	5 Min Walk	16.7% of population	3,233 pop / 1.66 sq. miles
	10 Min Walk	100% of population	19,472 pop / 2.07 sq. miles

The City of Hermosa Beach parks are properly distributed throughout the city to provide a park within walking distance for all residents in the city. There are no park service area gaps in Hermosa Beach.

The Hermosa Beach Parks Master Plan serves as a guide and implementation tool for the management and development of parks and recreation facilities throughout the city. This document represents a summary of the community outreach, research, and professional analysis conducted. The culminating result is a community inspired plan for the future of parks and recreation in Hermosa Beach.

The process began with a review of pertinent planning documents, existing park resources, and recreation opportunities. Following the initial inventory, a community outreach campaign was developed. In-person workshops, online video presentations, one-on-one stakeholder interviews, public online surveys, direct website feedback, and presentations at community-wide special events were conducted to analyze the community recreation demand in the city. Throughout the process, project updates and summary results were posted to the project website. This website enabled community members to review updates and provide immediate feedback at any point during the project. This resource allowed anyone in the community to have a voice in the process regardless of when and where meetings were held.

The cornerstone of the success of the Parks Master Plan is Hermosa Beach's ability to sustain and maintain adequate operations funding for existing facilities and secure new funding, and associated long-term operations and maintenance revenues, for future enhancements. The Master Plan details currently programmed capital improvement projects that support parks and recreation as well those that are identified but unfunded, as the backlog of deferred projects has grown over time, and new project needs identified through the Master Plan process. With limited financial resources, it will be challenging to find the capital required to renovate or enhance parks and facilities as well as maintain existing parks and infrastructure. Another vexing task will be sustaining the affordability of recreation fee supported programs to meet needs and demands for residents. The Master Plan details funding options and considerations for park development, maintenance, and operations to assist Hermosa Beach in preparing for plan implementation.

This Master Plan recommends a wide range of maintenance and staffing enhancements following a detailed review of Community Resources Department and Public Works Department operations and is further described in Section Four (pg. 83), and in the Appendix.

The following are key strategies developed to balance the available inventory with the community's recreational desires.

Each of the following recommended key strategies are designed to balance the equation of where existing recreation resources exist and how they relate to the needs of the community. Through this analysis recreation development can flourish and continue to support a thriving outdoor community.

### **Key Strategy #1: Celebrate the Community's Athleticism and Sports History Through Facility Improvements at Clark Complex**

- Goal 1.1:** Address the growing demand for pickleball through balancing the schedule for open-play, reservations, and programming.
- Goal 1.2:** Improve community gathering and athletic events through Clark Field Improvements.
- Goal 1.3:** Embrace and support long cherished sport activities through Lawn Bowling Clubhouse improvements.

### **Key Strategy #2: Preserve Community Quality of Life Through Policy Enforcement and Funding Strategies**

- Goal 2.1:** Establish landscape design standards for the Greenbelt promoting natural trail beauty and access for all.
- Goal 2.2:** Balance community facility use with maintenance levels of service, supported by increased funding and staffing levels.
- Goal 2.3:** Continued enforcement of Strand violations to preserve recreation enjoyment for residents and visitors.
- Goal 2.4:** Revisit maximum number of high impact level events to ensure that there is adequate staffing across all supporting departments (i.e., Community Resources, Police, and Public Works) to ensure a safe and high quality experience while not impacting the necessary work by these departments and increase staffing and funding level commensurate with increase in events.
- Goal 2.5:** Continue to support the Bike Smart Hermosa Program.
- Goal 2.6:** Develop and implement enhanced maintenance tracking systems to help ensure restroom facilities are cleaned commensurate with the high levels of demand, supported by increased funding and staffing levels.

### **Key Strategy #3: Explore Opportunities to Strengthen Community Relations and Develop Joint Use Facilities for All to Enjoy**

- Goal 3.1:** Foster partnerships in support of developing programming to support aquatic activities.
- Goal 3.2:** Explore current recreation spaces and feasibility to provide dog friendly amenities, while considering the associated increases in operations and maintenance costs and neighborhood impacts.

**Key Strategy #4: Modernize Community Center Complex with Improved Access to Increase Facility Availability to the Community**

- Goal 4.1:** Improve the Community Center Complex with focused improvements to access, identity, and high visibility communications.
- Goal 4.2:** Reconnect with the community through modernizing skateboarding opportunities in the city.

**Key Strategy #5: Pursue Community Inspired Programming Opportunities**

- Goal 5.1:** Continue to develop and refine community programming today and in the future with regular community outreach and dialogue.

**Key Strategy #6: Continued investment in the City's existing first class parks infrastructure resources**

- Goal 6.1:** Continued prioritization on completion of deferred maintenance on existing parks infrastructure resources over new enhancements or facilities.
- Goal 6.2:** Continue to evaluate and adjust contract maintenance services to meet the high demand of parks usage and balance between in-house versus contract services, and other demand changes over time.



## City of Hermosa Beach – Parks Master Plan General Plan Review



To assist with the implementation of the updated Park Master Plan a review of the current General Plan was conducted. This approach will help guide future park development and focus on coordinating recommendations for the Master Plan, General Plan, other planning documents.

Below is a review of the Hermosa Beach General Plan, with most elements adopted on August 22, 2017, by the City Council. This review included areas pertinent to park development and delivery of recreation and open space services. The General Plan serves as a blueprint for the community for a 25-year period.

Proposed amendments, deletions, and modification are shown by either ~~strikeout~~ or ***bold underlined italics***, as appropriate. All proposed modifications are recommended in order to fully implement the goals and objectives of the Parks Master Plan.

### General Plan Page 54--Governance

**Goal 2.** The community is active and engaged in the decision-making processes. To engage a diverse cross-section of the community in the City's decision-making process related to policies, ordinances, and funding priorities, ensuring that the actions taken by the City reflect the needs and interests of the community as a whole.

#### **Policies**

2.1 Multiple outreach methods. Consistently engage in community outreach through neighborhood forums, social media, the latest technologies, personal interaction, and other methods on a regular basis.

2.2 Universal outreach. Utilize diverse methods of outreach that promote public participation and ensure Hermosa Beach events are communicated to all segments of the communities.

2.3 Public participation guidelines. Establish parameters and guidelines to ensure public participation is promoted through diverse methods.

2.4 Public forums. Host periodic public forums on issues important to the community, facilitating these forums with the purpose of guiding City policy.

2.5 Notification of decision-making. Centralize or consolidate community-wide mailing lists that include representation from homeowners associations, neighborhood and service groups, the school districts, the business community, and other interest groups.

2.6 Responsive to community needs. Continue to be responsive to community inquiries, providing public information and recording feedback from community interactions.

2.7 Major planning efforts. Require major planning efforts, policies, or projects to include a public engagement effort.



2.8 Youth participation. Engage and incorporate the viewpoints and ideas of the community's youth population in long-range planning efforts, *either by the establishment of a Youth Commission or in joint partnership with the Beach Cities Health District's Youth Commission.*

2.9 Evaluation and feedback. Periodically solicit service evaluations from the community and utilize feedback to improve and develop the City's policies, ordinances, programs, and funding priorities.

2.10 Value and recognize volunteers. As practical, utilize volunteers to assist with community programs and services and seek to utilize the professional/trade skills of volunteers.

2.11 Social media and technology applications. Enhance the City's social media presence and use of technology applications as tools to notify, provide updates, and engage the community.

## General Plan Page 104—Land Use

**Goal 4.** A variety of corridors throughout the city provide opportunities for shopping, recreation, commerce, employment, and circulation. Corridors with a variety of uses throughout the city provide opportunities for shopping, recreation, commerce, employment, and circulation.

### Policies

4.1 Regional retail districts. Encourage regional-serving commercial corridors that provide a mix of uses in a pedestrian-oriented format that can become vibrant destinations for people to live, work, shop and congregate.

4.2 Employment centers. Encourage the development and co-location of additional office space and employment centers along corridors, preferably above ground-floor commercial uses on second or third floors.

4.3 Diverse range of uses. Allow a wide variety of uses to locate in Gateway Commercial nodes along corridors, including destination retail centers, lifestyle centers, hotels, and office employment, among other uses.

4.4 Unique architectural design. Encourage the use of unique architectural features, facades, and outdoor spaces within Gateway Commercial developments to signify arrival to Hermosa Beach.

4.5 Corridor connectivity. Recognize corridors as important cross-town thoroughfares that connect Hermosa Beach, serve as transitions between neighborhoods, *schools and public spaces*, providing opportunities for local-serving retail and balance the needs of multiple transport modes.

4.6 High quality signage. Businesses are required to provide signage made of high-quality materials and design, consistent with City sign codes.

4.7 Access to transit. Support the location of transit stations and enhanced stops near the intersection of Aviation Blvd and PCH, and adjacent to Gateway Commercial uses to facilitate and take advantage of transit service, reduce vehicle trips and allow residents without private vehicles to access services.

4.8 Neighborhood buffer. Encourage all commercial property owners bordering residential areas to mitigate impacts and use appropriate landscaping and buffering of residential neighborhoods.

4.9 Streetscape enhancements. Facilitate streetscape improvements, add pedestrian amenities that attract new uses, and revitalize the corridors.

4.10 Pedestrian access. For all new development, encourage pedestrian access, and create strong building entries that are primarily oriented to the street.

## General Plan Page 106—Land Use

**Goal 6.** A pedestrian-focused urban form that creates visual interest and a comfortable outdoor environment. By designing buildings and spaces that pay careful attention to the interface between building frontages and the public realm, appropriately scaled design can help to facilitate a walkable, attractive, family-friendly environment that supports healthy and active lifestyles.

### Policies

6.1 Outdoor amenities. Require all new multi-family and commercial development to be designed and constructed with pedestrian friendly features such as sidewalks, tree-shaded streets, buildings that define the public realm, and, in the case of non-residential uses, have transparent ground floor building facades that activate the street.

6.2 Streetscaping. Proactively beautify existing streetscapes with street trees, landscaping, and pedestrian-scaled lighting.

6.3 Green open space network. Establish an interconnected green infrastructure network throughout Hermosa Beach that serves as a network for active transportation, recreation and scenic beauty and connects all areas of the city. In particular, connections should be made between the beach, schools, parks, the Downtown, neighborhoods, and other destinations within the city. Consider the following components when designing and implementing the green/open space network:

- Preserved open space areas such as the beach and the Greenbelt
- Living streets with significant landscaping and pedestrian and bicycle amenities
- Community and neighborhood parks, and schools

6.4 Street lighting for safety. Improve street lighting for public safety and prioritize areas near parks and schools for lighting improvements.

6.5 Provision of sidewalks. Encourage pedestrian friendly sidewalks on both sides of streets in neighborhoods.

6.6 Human-scale buildings. Encourage buildings and design to include human-scale details such as windows on the street, awnings and architectural features that create a visually interesting pedestrian environment.

6.7 Pedestrian oriented design. Eliminate urban form conditions that reduce walkability by discouraging surface parking and parking structures along walkways, long blank walls along walkways, and garage-dominated building facades.

## General Plan Page 137—Mobility

**Goal 2.** A public realm that is safe, comfortable, and convenient for travel via foot, bicycle, public transit, and automobile and creates vibrant, people oriented public spaces that encourage active living. Public right-of-ways are shared resources used by the community and visitors every day. Changes to the public infrastructure will be aesthetically pleasing, ecologically healthy, and both practical and functional to allow the City opportunities to create communal spaces where residents and visitors can interact and engage with the local community. Landscaping and tree canopies will be preserved and enhanced to improve air quality and provide shade. Redesigned roadways will serve drivers as well as active transportation travelers and adjacent land uses will create an environment where people of all ages and physical abilities feel comfortable using any mode of travel, whether it be walking, bicycling, using public transit, or driving.

### Policies

2.1 Prioritize public right-of-ways. Prioritize improvements of public right-of-ways that provide heightened levels of safe, comfortable, and attractive public spaces for all non-motorized travelers while balancing the needs of efficient vehicular circulation.

2.2 Encourage traffic calming. Encourage traffic calming policies and techniques to improve the safety and efficient movement of people and vehicles along residential areas and highly trafficked corridors.

2.3 Directional signage. Provide directional signage that helps travelers navigate to transit facilities, local and regional bicycle routes, civic and cultural amenities, parking infrastructures and visitor and recreation destinations.

2.4 Sustainable landscape. Use consistent and sustainable landscape and streetscape designs that reflect the city's community identity; showcase local assets and the community's unique and vibrant culture.

2.5 Require sustainable practices. Incorporate environmental sustainability practices into designs and strategic management of road space and public right-of-ways, prioritizing practices that can serve multiple infrastructure purposes.

2.6 Safe east-west connections. Strive to provide safe and convenient east-west connections for pedestrians and bicycles throughout the city roughly every one-quarter mile (roughly every four to six blocks) and evaluate the costs, safety, and engineering considerations of various segment options.

**2.7 Safe Routes to Schools. Improve and create connections between schools, recreational facilities, and neighborhoods, increasing the safety of the bicycle and pedestrian trails system.**

## General Plan Page 156—Sustainability and Conservation

**Goal 5.** Water conservation practices, recycled water use, and innovative water technologies support a resource efficient community. Conserve the city's water supply and reduce the negative environmental impacts of water use through water efficiency, conservation, capture, and reuse.

### **Policies**

5.1 Recycled water facilities. Increase the availability of recycled water supply (i.e. purple pipes) and facilitate the installation of distribution facilities throughout the city to conserve potable water use **by expanding the use of reclaimed water for irrigation and other applications within parks and public rights-of-ways as permitted under state law.**

5.2 Rainwater collection. Encourage innovative water recycling techniques such as rainwater capture and use of cisterns for outdoor watering purposes.

5.3 Water conservation programs. Update and improve water conservation and efficiency programs, requirements, and incentives on a regular basis.

5.4 Conservation behavior. Maximize water conservation and efficiency upgrades through education, regulation, and incentives covering every aspect of water use.

5.5 Greywater. Encourage the installation of greywater irrigation or disposal systems.

**5.6 Bioswales. Within available resources, utilize the low-impact development plans to design all parking lots, walkways, and other paved surfaces with bioswales or other similar on-site facilities to help environmentally process water runoff.**

## General Plan Page 162--Parks and Open Space

### **City Parks + Open Space**

Hermosa Beach currently has ~~405~~ **110.39** acres of parkland with a total of ~~20~~ **24** parks and parkettes **the beach** (See Table 5.1). The beach, which is owned by the City, provides a valuable and prominent open space resource for residents and visitors, accounting for 63 acres of open space. The Hermosa Valley Greenbelt encompasses **approximately** 19 acres, providing a vegetated open space corridor that runs north/south along the entire length of the city.

The city's largest parks or recreational spaces: the Community Center, Valley Park, South Park, and Clark Stadium are located adjacent to the Greenbelt with smaller parks or parkettes, less than 1 acre in size, distributed throughout the city. Parks within the city provide play fields, tennis courts, lawn bowling, a skate park, and space for a number of activities for picnics, youth programs, and other outdoor recreation activities. ~~In 2011, the City established a temporary community garden at South Park to test options. The community garden area has been permanently constructed as part of the park renovations completed in 2016.~~ The three school sites incorporate playgrounds, courts, and playing fields which add to the range of recreational spaces available to the community when school is not in session.

Table 5.1 Parks + Community Facilities

*Table 5.1*  
*City of Hermosa Beach*  
*Existing Parks*

MAP KEY	PARK NAME	ADDRESS	PARK TYPE	PARKLAND ACREAGE
<b>Green Space</b>				
1	3rd St & Prospect Ave	3rd St & Prospect Avenue	Green Space	0.026
2	4th & Prospect Ave	4th & Prospect Avenue	Green Space	0.040
3	5th St & Prospect Ave	5th St & Prospect Avenue	Green Space	0.036
4	8th St & Valley Dr	8th Street & Valley Drive	Green Space	0.198
5	Ocean View Parkette	847 3rd Street	Green Space	0.051
6	Sandhill Park	2223 Manhattan Avenue	Green Space	0.042
7	Scout Park	1402 Prospect Avenue	Green Space	0.048
8	West of Valley School	1645 Valley Drive	Green Space	0.096
<b>Linear Park</b>				
9	Greenbelt	Herondo Street to Boundary Pl.	Linear Park	18.615
<b>Parkette</b>				
10	Greenwood Park	1102 E Pacific Coast Hwy	Parkette	0.518
11	Kay Etow Parkette	1 Monterey Blvd	Parkette	0.062
12	Moon dust Parkette	1014 2nd Street	Parkette	0.082
13	Shaffer Park	3231 Ingleside Drive	Parkette	0.075
<b>Neighborhood Park</b>				
14	Ardmore Park	431 Ardmore Avenue	Neighborhood Park	0.362
15	Bi-Centennial Park	550 4th Street	Neighborhood Park	0.471
16	Edith Rodaway Friendship Park	350 Prospect Avenue	Neighborhood Park	0.511
17	Fort Lots-o-Fun	1102 6th Street	Neighborhood Park	0.238
18	Noble Park / Greg Jarvis Memorial	1400 The Strand	Neighborhood Park	0.836
19	Seaview Park	1870 Propsect Ave	Neighborhood Park	0.284
<b>Community Park</b>				
20	Clark Complex <sup>1</sup>	861 Valley Drive	Community Park	6.628
21	South Park	425 Valley Drive	Community Park	4.48
22	Valley Park	2521 Valley Drive	Community Park	8.75
<b>Recreation Beach Front</b>				
23	Pier, Beach, and Strand	between Herondo St. & 35th St.	Rec. Beach Front	63.14
<b>RECREATION BUILDINGS</b>				
A	Clark Building	861 Valley Drive	Recreation Facility	Included in Clark Complex
B	Community Center Complex <sup>2</sup>	710 Pier Avenue	Community Park	4.802
C	Lawn Bowling Club Building	861 Valley Drive	Recreation Facility	Included in Clark Complex
D	South Park Community Building	425 Valley Drive	Recreation Facility	Included in South Park
E	Valley Park Community Building 1 (Kiw anis)	2521 Valley Drive	Recreation Facility	Included in Valley Park
F	Valley Park Community Building 2 (Rotary Cl	2521 Valley Drive	Recreation Facility	Included in Valley Park
<b>Total City Parkland Acreage:</b>				<b>110.39</b>
<sup>1</sup> = includes Clark Field, Kelly Courts, and Lawn Bowling Green				
<sup>2</sup> = includes Senior Center, Community Theatre, 2nd Story Theatre, Museum, Gymnasium, Skatepark, and Tennis Courts				

## General Plan Page 175-184--Parks and Open Space

### Goals and Policies

This section provides guidance for the distribution, maintenance, and creation of recreational space and trails in Hermosa Beach. This section identifies the long-term goals of the community to be a steward of existing park and recreational spaces. These goals are supported by specific policies associated with park land acquisition, classification of recreational space, enhanced access and safety, design, and development standards to protect views, program and service policies, and operation and maintenance objectives.

**Goal 1.** First class, well maintained, and safe recreational facilities, parks, and open spaces. Simply providing parks and open space is not enough to encourage their use. Facilities must be safe and well maintained to manage a balance between overuse and underuse. The lighting of facilities extends their availability to the residents of Hermosa Beach, many of whom are commuters who pursue recreation activities in the early morning or evening hours.

### Policies

1.1 Facility upgrades. Improve and update park and open space facilities on a regular basis.

1.2 Lighting and visibility. Provide appropriate lighting and visibility within park facilities while avoiding adverse impacts to adjacent properties.

1.3 CPTED principles. Utilize "Crime Prevention Through Environmental Design" (CPTED) principles in the design and renovation of new and existing parks and open space facilities, including the greenbelt.

1.4 Low-maintenance design. ~~Promote environmentally sustainable and low maintenance design principles in the renovation, addition, or maintenance of parks and recreation facilities.~~ Develop sustainable standards to design park facilities and landscaping that enhance and preserve natural site characteristics as appropriate, to minimize maintenance demands, encourage the planting of native landscapes, and to incorporate xeriscape (low-water demand) principles where feasible.

1.5 Evaluate community needs. Conduct a periodic review of community park needs and interests to inform maintenance and investment priorities.

1.6 Inclusion. Consider the needs of all age groups, abilities, disabilities, and special interest groups in park and recreation planning, and design.

**Goal 2.** Abundant parks, open space, and recreational facilities to serve the community. Since little land is currently available to acquire for recreational use, other approaches are necessary to meet the needs of the community. The principles of good planning and design need to be applied to all existing park sites and facilities to maximize their use, and when facilities cannot meet the recreational needs of the community, the City should explore the possibility of sharing facilities with neighboring communities on an organized basis.

## Policies

2.1 Diverse programs and facilities. Offer diverse recreational programs and facilities to meet the

needs of all residents. Enhance and expand accessible and affordable diverse recreation programs and sports facilities, providing new programs and adaptive facilities that respond to changing community demographics and needs.

2.2 Parks fees. Require new discretionary development to contribute fees, consistent with State law, for expanded park space when publicly accessible open space is not provided on-site.

2.3 Creative parks and open space. Encourage creativity and innovation during the development and provision of additional open space or parks, rooftop gardens, and park space integrated into parking structures.

2.4 Park expansion opportunities. Consider the purchase or re-use of City-owned, private property, or School District surplus property to create additional parks and open space as opportunities arise to expand existing parks or create new parks.

2.5 Shared use agreements. ~~Work with adjacent jurisdictions, the school district, and private facilities to offer recreational opportunities or activities not available at City of Hermosa Beach facilities.~~ Pursue the joint use of public lands available and suitable for recreation purposes, including lands under the jurisdiction of adjacent communities, the school district, and other public/non-profit agencies.

2.6 Investment and maintenance. Prioritize the investment and full funding for maintenance and upgrading of existing facilities prior to development and expansion of new facilities.

2.7 Provide a balance. Prioritize conservation of open space areas for a balance of recreation, scenic enjoyment, and protection of natural resources and features.

2.8 Protection of parkland. Lease or sale of City-owned parkland is discouraged unless such an action meets a demonstrated need which cannot otherwise be met, and a provision is made to replace any parkland sold with an equal amount of land at another location.

2.9 Youth Programming. Ensure that youth activities and programs are provided or are accessible by all neighborhoods, either in City facilities or through joint-use or cooperative agreements with other public, private, or non-profit service providers.

2.10 Facility Use. Ensure that buildings, equipment, fields, and other recreation amenities are in full use and capable of accommodating changing program demands and if necessary, partner with schools to offer after-hours recreational activities.

**Goal 3.** Parks and facilities encourage social activity and interaction. Parks should be designed and programmed to meet the community's diverse needs and interests through a variety of social, cultural, and recreational programs, which promote physical activity, facilitate cultural exchange, and increase community social interactions. These qualities help to make Hermosa Beach an attractive and socially supportive place to live, work, and visit.

## Policies

3.1 Community-friendly events. Encourage, permit, and support community groups, nonprofit, or business organized events on City property that support physical activity, beach culture, and family-friendly social interactions.

3.2 Social and cultural events. Design and program parks and open space to accommodate unique social and cultural events to foster *understanding*, connectedness, and interaction.

3.3 Commercial use of facilities. Regulate and enforce commercial use of City parks and open spaces to ensure activities do not impact general use and enjoyment.

3.4 Balance space needs. Balance the space needs and demand on public resources of formal and informal events.

3.5 Health and physical activity. Increase the availability of ~~space~~ *open space and facilities* and variety of activities that promote community health and physical activity such as community gardens, fitness stations/equipment, and fields/courts.

3.6 Availability of City facilities. Consider the demand and availability of City facilities for general community use in the long-term lease and/or rental of City facilities.

**3.7 New private development. Encourage private development and/or operation of new and existing recreational facilities to complement, supplement, and economize the public recreational system.**

**Goal 4.** Direct and accessible routes and connections to parks, recreational facilities, and open space are provided. The active transportation and trail network is envisioned to serve both recreational needs as well as viable transportation choice for commuting, shopping, and social activities in Hermosa Beach. By providing direct and accessible routes to parks that are located in close proximity to residents, the need for valuable park space to be dedicated to vehicle parking is decreased. Additionally, the creation of a local trolley or circulator that can accommodate bicycles, strollers, and wheelchairs with stops at local parks would enhance access and connections to open space.

## Policies

4.1 Close proximity to parks. Provide a variety and distribution of parks, open space, and recreational facilities to enhance proximity and easy access to all residents.

4.2 Enhanced access points. Increase and enhance access to parks and open space, particularly across major thoroughfares, as well as access points that promote physical activity such as pedestrian- and bike-oriented access points.

4.3 Safe and efficient trail network. Develop a network of safe and efficient trails, streets, and paths that connect residents, visitors, and neighboring communities to the beach, parks, and activity centers.

4.4 ADA accessible park access. Install ADA and universally accessible amenities and equipment so that all parks, beach, and trail networks are accessible to all persons.

**4.5 Create connections. Improve and create connections between schools, recreational facilities, and neighborhoods, increasing the safety of the bicycle and pedestrian trails system.**



4.6 Funding. Pursue partnerships with the County, other local government agencies, and non-profits in securing funding from the Federal Transportation Funds, the State Bicycle Account, State Park Bonds, and other funding sources.

**Goal 5.** Scenic vistas, viewpoints, and resources are maintained or enhanced. The culture and identity of Hermosa Beach is defined in part by scenic value. The City seeks to maintain and enhance the beauty of Hermosa Beach, and to ensure future development does not substantially detract from identified scenic public viewpoints or uninterrupted viewing areas, particularly within the Coastal Zone.

### Policies

5.1 Identify public coastal views. Identify the Prominent Public Viewpoints and Uninterrupted Viewing Areas from which coastal scenic vistas can be observed.

5.2 Visual character. Accommodate economic growth and new buildings in a way that is consistent with and reflects the visual character of the community.

5.3 Building site and design. Massing, height, and orientation of new development adjacent to prominent Public Viewpoints and Uninterrupted Viewing Areas shall be evaluated and, to the extent reasonable, new development will be sited and designed to minimize additional obstructions of public coastal views to and along the ocean and scenic areas.

5.4 Exceptions to protect views. Consider exceptions to setback, open space, landscaping, or other development standards to minimize additional obstructions to the Prominent Public Viewpoints and Uninterrupted Viewing Areas while providing projects the same development privileges enjoyed by other similar properties in the vicinity.

5.5 Landscape design. Consider public access to public views and vistas and encourage landscape design that protects or enhances those views.

5.6 Signage and infrastructure. Encourage signage, infrastructure, and utilities that do not block or detract from views of scenic vistas.

5.7 Light pollution. Preserve skyward nighttime views and lessen glare by minimizing lighting levels ~~along the shoreline~~ on public property within the Coastal Zone.

**Goal 6.** The coast and its recreational facilities are easily accessible from many locations and by multiple transportation modes. Providing and maintaining public access both to and along California's coast is a central premise of the California Coastal Act. The City of Hermosa Beach is committed to maintaining and enhancing public access through the provision of multiple access points, increased visibility and signage, and increased opportunities for alternative modes to safely travel to the beach.

## Policies

- 6.1 Visible access points. Enhance visibility of existing public access points to and along beaches, coastal parks, and trails.
- 6.2 Coastal sign program. Coordinate the design of signs and graphics in the Coastal Zone to clearly mark coastal views and access points in a manner that is consistent with City signage.
- 6.3 Safe and accessible connections. Ensure public access points provide safe and accessible connections to The Strand and shoreline, including access for persons with disabilities.
- 6.4 Transit access. Coordinate with regional agencies and neighboring jurisdictions to improve regional and local transit access to beach access points.
- 6.5 Wayfinding and coastal access. Maximize all forms of access and safety getting to and around the Coastal Zone through infrastructure and wayfinding improvements.
- 6.6 Universal access. Provide resources that improve accessibility to the beach for all visitors.
- 6.7 Minimal impact to access. Require new development and substantial redevelopment projects to ~~minimize impacts to~~ ***maintain*** existing public access to and along the shoreline.
- 6.8 High quality connections. Support high quality connections to adjacent jurisdictions along The Strand to promote safe and efficient circulation of pedestrians, bicyclists, and other nonmotorized uses.
- 6.9 Maximize open space. Maximize the use of and enhance parkettes, open space, and pedestrian amenities along The Strand.
- 6.10 Paid parking. Provide parking payment systems that respond to demand and improve ease of use.
- 6.11 Regional parking coordination. Coordinate with neighboring jurisdictions to develop consistent parking rules, rates, and enforcement.
- 6.12 Comprehensive bike and pedestrian network. Prioritize completion of proposed South Bay Bike Master Plan improvements in the Coastal Zone that connect to other bike routes and path throughout the city and to the surrounding region.

**Goal 7.** The beach offers high quality recreational opportunities and amenities desired by the community. Residents and visitors from the region and beyond use the beach for a variety of activities, from sunbathing and swimming to jogging and volleyball to major sporting and cultural events. The community is proud of the beach area and its amenities and upkeep. To maintain these attributes, beach management practices must be upheld. New practices should also be established that improve the sustainability of extensive beach use and ensure potential conflicts between beach uses are minimized.

## Policies

- 7.1 Beach maintenance. Maintain the beach and ocean as natural recreational resources, ***protecting sensitive habitat***, not only for the city but also for the Southern California region.
- 7.2 Amenity upkeep. Continue to update, replace, and add new public restrooms, water fountains, and other City-maintained beach facilities on an ongoing basis.

7.3 Recreational assets. Consider and treat the beach as a recreational asset *and a natural resource* and never as a commercial enterprise.

7.4 Beach structures. Restrict buildings and structures on the beach with regard to size and number consistent with current access, safety, and beach use.

7.5 Designated recreational uses. Continually evaluate and explore devoting certain portions of the beach to different preferred recreational uses while providing access for all users and meeting the recreation needs of visitors and residents.

7.6 Children's recreational equipment. Ensure that children's recreational equipment like slides, swings, and climbing apparatus are *of a non-obstructive design*. ~~Locate~~ *located* near major or primary entrances to the beach, at least 100 feet from the Strand wall.

7.7 Recreational equipment. Periodically evaluate and, as necessary, update the recreational equipment on the beach to endeavor to meet the needs of visitors and residents of all ages and abilities.

**Goal 8.** Special events at the beach are balanced to support community recreation and economic development without restricting coastal access or impacting the community. Without proper management, the cumulative number of organized events at the beach, the Pier, The Strand, and Pier Plaza can limit public access and enjoyment of coastal recreation resources. While these events are a major economic driver and attract many visitors to the community, without proper management, they can also constrain parking capacity, divert public safety resources, and crowd local restaurants and services, which may limit the use and general enjoyment of the beach by members of the public, families, and residents who simply wish to access the coastline.

## Policies

8.1 Cumulative special events limit. Limit the number of days during summer months (between

Memorial Day and Labor Day) that the beach may be used for special events:

- Summer events with greater than 1,000 participants: maximum 30 days used by events, including both setup and event days
- Total summer events: maximum 70 days used by event, including setup and event days

8.2 Off-peak season events. Incentivize event producers to host special events during off-peak seasons through reduced fees or accommodating location/reserved area preferences.

8.3 Community-focused events. Prioritize the approval of special events that enhance the sense of community, *celebrate diversity*, improve economic vitality, and foster a healthy environment and active lifestyles.

8.4 Family-focused events. Prioritize events that appeal to a wide segment of community members.

8.5 Volleyball courts. Ensure volleyball courts are available for public use and continue to limit the number of simultaneous volleyball special events occurring north and south of the pier.

8.6 Special event impact fees. Require special event applicants pay a fair *full* share of costs associated with impacts on City services and facilities required to support special events.

8.7 Public access. Ensure that special events do not impede public access to the beach, the Pier, and The Strand.

8.8 Event transportation. Enhance alternative transportation options during special events to improve public access to special events as well as to other portions of the beach.

8.9 Special event review process. Employ a multi-departmental special event review for an event with more than 500 people.

8.10 Sustainable events. ~~Improve~~ Develop standards for special events that will ensure sustainability and environmental protection associated with special events.

8.11 Safe events. Identify evacuation routes and capacity levels to maximize safety during large events.

**Goal 9.** Coastal and marine habitat resources and wildlife are protected. Habitat areas and wildlife can be negatively affected by certain types of development and human activity. The City seeks to protect and restore these spaces that are fundamental components of Hermosa Beach's environment and that help define its identity.

### Policies

9.1 Protect critical habitats. Preserve, protect, and improve remaining open space areas to the greatest extent possible to improve existing limited habitats and prevent further elimination of species.

9.2 Beach maintenance. Consider species and habitat impacts and potential improvements when implementing beach maintenance activities. Limit beach grooming and removal of kelp and associated arthropods.

9.3 Beach habitat. Ensure beaches can function as a quality habitat for permanent and migratory species.

9.4 Coordinated habitat protection. Enhance information sharing and research regarding habitat and wildlife with resource agencies and neighboring jurisdictions to ensure coordinated decision-making and management.

9.5 Minimal activity impacts habitat. Protect coastal and marine habitats from impacts from maintenance, construction, recreation, and industrial activities.

9.6 Tree protection. Protect existing trees and tree groves that may provide temporary or permanent bird habitat and encourage replacement with specimen trees whenever they are lost or removed.

**Goal 10.** Abundant landscaping, trees, and green space provided throughout the community. Increased tree canopy and green space, paired with proper maintenance, has the ability to provide a myriad of environmental, social, and economic benefits. Because of the numerous benefits of green space, the City is committed to creating, maintaining, and promoting a safe, healthy, and environmentally sound urban forest.

## Policies

10.1 Urban forest. Expand the urban forest and green spaces citywide on public and private property.

10.2 Non-invasive landscapes. Encourage the planting of native, non-invasive, and drought tolerant landscaping and trees, and encourage the planting of edible landscapes and fruit trees.

10.3 Green space co-benefits. Recognize the many positive qualities provided by landscaping, trees, and green space including reduced heat gain, controlled stormwater runoff, absorbed noise, reduced soil erosion, improved aesthetic character, and absorption of air pollution.

10.4 Scenic features. Ensure landscaping, trees, and green spaces on public property are designed to conserve scenic and natural features of Hermosa Beach.

~~10.5 Park landscaping. Landscaping in parks located within the Coastal Zone shall consist of non-invasive and drought-tolerant plants.~~

~~10.6~~ 10.5 City and park landscaping. *Encourage landscaping, trees, and green spaces across the city to consist of non-invasive and drought-tolerant plants. Develop a recommended required native/ Mediterranean climate plant policy, low-water-use and drought-tolerant plant species list that requires a minimum level for native/Mediterranean climate plants for use within open space, park developments or improvements, street trees, and landscaped medians. Include this list in the recommended landscape standards for private development within the Coastal Zone.*

10.7 Park LID Design. Incorporate Low Impact Development concepts into the design and renovation of City parks and public facilities.

10.6 Reclaimed water. *Establish standards for the use of reclaimed water for City landscaping, including medians and street trees and encourage the use of reclaimed water in appropriate park locations.*



## City of Hermosa Beach – Parks Master Plan Operations and Maintenance Plan



Public Works and Community Services are tied closely together. This means any new infrastructure developed in the recreation system will increase the maintenance components (staffing, funding, or contract labor increases). Furthermore, this is also true with the development of new programs and large community events. Several functions of the Hermosa Beach Public Works Department are not easily categorized within standard funding matrices. Many aspects of their workload are difficult to accurately quantify and predict, including non-prescriptive or unscheduled tasks such as vandalism repair, special event coverage, resident, and City Council requests. These elements are done in addition to the standard maintenance schedules.

Balancing the scales of recreation programming and facilities with public works maintenance support is critical for the continued growth of the city. The purpose of the Operations and Maintenance Plan is to define recommended maintenance practices for the City of Hermosa Beach’s Public Works Department (“Department”) for maintaining modern high-quality parks, open spaces, trails, and recreation sites and assets. Some of these maintenance practices are currently being provided, while others are recommendations for the Department as staff and funding becomes available.

The *Operations and Maintenance Plan* is a living document, and will assist the Department to improve the identification, justification, and prioritization of maintenance requirements for park and recreation sites and assets. This is achieved by establishing a clear quantification of resources necessary to maintain the current system as high-quality, accounting for aging facilities that continually deteriorate from use, as well as incorporating sites and assets being considered for addition to the City of Hermosa Beach through the master planning process. This includes consideration of sustainability factors, existing conditions of the current inventory, as well as additional sites and assets that are being considered.

This document is designed to weigh the current and future developments that the department will face with a growing recreation demand and transition towards enhanced levels of maintenance service beyond what can currently be provided with existing staffing levels. The difference between the two will illustrate the need for additional maintenance resources to meet the community demand.

Refer to the Staffing Assessment for Public Works & Community Resources Departments report for more information.

### Recommended Efficiency & Maintenance Standards

NOTE: Current city standards per the Merchants Landscaping contract are noted in *italic* if they are included in current contract and **bold** if they are not included in current contract and recommended to add when contract is renewed. All other standards listed are based on best practices and should be implemented as staff and funding are available.

#### Accessibility

- All City parks are places of public use and accommodation, and as such, shall meet the requirement of the Americans with Disabilities Act of 1990.

**Turf (City—mow to 1-1 ½ inches weekly)**

- Mowing to be performed, as weather allows one time per week during active growing seasons of March through October, and once every other week from November through February.
- Work should be performed on the same day each week. All mowing's missed due to inclement weather or ground conditions shall be rescheduled and completed within 3 working days.
- All glass, leaves, paper, and other debris should be removed and disposed of off-site prior to mowing.
- All portable obstructions such as picnic tables and trash containers shall be moved to mow all portions of turf.
- All turf areas shall be overseeded twice annually.
- All bare, worn, or sparse areas in the turf shall be reseeded to re-establish turf to an acceptable condition annually between February 15 and March 15 in sports and athletic fields and after April 1<sup>st</sup> in other areas. Sport field renovations shall include:
  - filling in or regarding low spots, divots, sink holes or other unevenness of the turf area.
  - aerate turf areas.
  - dethatch turf as needed.
  - seed.
  - fertilize and top dress with compost (humus or mushroom compost).
  - add other soil amendments as required by soils test analysis.
- During the peak growing season, mowing of sports/athletic fields should occur twice a week. Mowing heights for baseball and softball fields is to be 1 ½ inches. Mowing height for all other turf areas is generally 2 ½ inches but may vary according to species:
  - Bluegrass, ryegrass, and fescue—3 inches May thru September
  - Bluegrass, ryegrass, and fescue—2 inches October thru April
  - St. Augustine—2 ¼ inches year round
  - Bermuda—1 inch year round

**Thatch Removal**

- Thatch shall be removed, as needed, with a vertical mower once a year.
- Removal shall be coordinated with soil aeration and fertilization.

**Fertilization (City—Four times a year)**

- Fertilizing of turf to be completed a minimum of three times per year and maximum of once per month for sports/athletic fields. The amount of fertilizing to be determined by type of fertilizer and soil conditions. (example: slow release or water soluble)
- Test soil for nutrient levels and recommendations for improvement one time per year.

**Aeration (City—Twice a year/3/4-inch depth)**

- Aerating to be completed three times per year and overdressed with grass seed and soil amendment as needed (humus or mushroom compost). Safety checks to be done monthly with holes or divots filled with soil as needed.
- Aeration shall be accomplished by removing 1" diameter by 2" deep cores at a maximum spacing of 6" by use of a mechanical aeration machine.
- All walkways, roadways, trails, landscaped areas, or other areas dirtied by aeration operations shall be cleaned and all debris disposed of off-site.

### Edging

- Edged one time per week during the active growing season of March through October, and once per month from November through February.
- The turf shall be trimmed from sprinkler heads and 18 inches from all tree trunks.
- All walkways, roadways, trails, or other areas dirtied by edging operations shall be cleaned and all debris disposed of off-site.

### Weed Control (City—No pesticide use)

- **Weed control to be completed for the control of warm and cool season weeds in turf. Spraying to be completed in spring and fall per a written recommendation of a Pest Control Advisor to control weeds in turf to a satisfactory level of less than 5% per area.**
- *Contractor shall provide a complete non-pesticide/herbicide solution to insect, disease, and pest control as necessary or as directed by the City representative so as to keep plant materials in a healthy condition and free from insects and disease.*
- *It is the Contractor's responsibility to notify the City of any infection or disease of any trees or landscape.*
- Weeds and grass shall be removed from all planted areas within seven days of the time that they are first visible. Methods for removal shall be hand removal or cultivation dependent upon planting concentration.
- *It is the Contractor's responsibility to notify the City of any infection or disease of any trees or landscape.*
- **Pest control to be completed as needed to control/prevent all pests in turf. Any damage done by pests is to be fixed immediately upon discovery of damage.**

### Rodents

- All turf and landscape areas shall be maintained free of rodents and pests.
- Inspection and treatment shall take place no less than 1 time per month **or per labeling of chemicals used.**
- Control shall be done by **either chemical, mechanical, CO2 gas injector, or manual methods. The preferred method is the utilization of a CO2 gas injector.**
- All mounds shall be raked level a minimum of 24 hours prior to treatment.
- All treated areas shall be inspected after treatment for dying animals which shall be properly disposed of off-site.

### Shrub Beds

- Pruning of shrubs shall be trimmed, shaped, and thinned as needed to keep a neatly maintained appearance and size.
- In addition, all shrubs shall be trimmed to maintain 12-inch horizontal clearance along all walkways, trails, buildings, and walls to prevent encroachment onto private property and to remove dead, damaged, or diseased limbs as necessary. Curbside areas within the Greenbelt shall not exceed 18 inches from the curb.

### Shrub Beds Continued

- **Weeds to be removed or prevented as needed by means of.** *Contractor shall provide a complete non-pesticide/herbicide solution to insect, disease, and pest control as necessary or as directed by the City representative so as to keep plant materials in a healthy condition and free from insects and disease.* Shrub beds to be kept weed free (weeds not to be allowed to grow above two inches in height or to be more than 10% of the shrub bed).



- **Pest control to be done as needed to control/prevent all pests on or around the shrubs. Any damage to plants or soil should be addressed immediately upon discovery.**
- All shrub beds shall be fertilized as necessary to maintain a healthy condition.
- Ground cover areas shall be free of moisture at the time of fertilizer application. Application of the fertilizer shall be done in sections, determined by the areas covered by each irrigation system. All areas fertilized shall be thoroughly soaked immediately after the fertilizer is broadcast.
- *Control of rodents, snails, slugs, and sow bugs, by use of traps.*
- All trimmings and debris shall be removed and disposed of off-site.
- All dead or severely damaged plant material shall be removed and replaced within 30 days of notice.

**Tree Care (City—25 feet or larger every two years. No pest control permitted.)**

- Trees less than 5 years old and/or 25 feet are to be structurally pruned as needed for proper health and shape of the tree. Pruning branches shall be kept at 10 feet for parks and 13 feet for medians.
- Trees 5 years and older and or larger than 25 feet are to be pruned a minimum of once every 5 years or as needed for structural health and safety; pruning is to be or include removal of dead and damaged branches, thinning of canopy or required aesthetics. Rising of lowest branches are to be done as needed to maintain an 8-foot clearance over sidewalks and 14 feet clearance over bicycle lanes and streets. No more than ¼ of the foliage may be removed at any single pruning.
- Pruning of trees shall occur from October 1<sup>st</sup> through January 31<sup>st</sup>, except for emergency pruning.
- Newly planted trees shall be properly staked utilizing 3-inch stakes. Trees shall be supported by double-staking with cinch ties applied at the lower and upper portions of the trunk and inspected on a regular basis to prevent rubbing and girdling. Cinch ties or VIT braces shall be used to prevent bruising.
- Special emphasis shall be placed upon public safety during pruning operations, particularly when adjacent to roadways.
- Pruning criteria:
  - The initial step is the removal of all deadwood and weak, diseased, insect infected, and damaged limbs.
  - All trees shall be pruned for vertical and horizontal clearance.
  - All crossed or rubbing limbs shall be removed unless removal will result in large gaps in the general outline.
  - All trees shall be thinned of smaller limbs to distribute the foliage evenly.
  - All trees shall be trimmed and shaped to provide a symmetrical appearance typical of the species.
  - All suckers and sprouts shall be cut flush with the trunk or limb.
- All trees to be inspected and thinned as required to prevent damage from winds.
- Tree wells to be kept weed free. Preventive or removal of weeds is to be done by manual, **chemical**, or biological control methods. (Weeds should not be allowed to grow above two inches in height.)
- The contractor shall provide a complete non-pesticide/herbicide solution to insect, disease, and pest control as necessary or as directed by the City representative so as to keep trees in a healthy condition and free from insects and disease. **Pest control to be done as needed for prevention or control of pests in the trees per pest control advisor’s recommendation and recommendation of an ISA certified arborist. Control of aphids and other seasonal pests to be done in a timely manner to prevent health or aesthetic problems with neighboring residence.**

- Fertilize a minimum of two times per year and maximum of one time per month for proper health of shrubs areas. The amount of fertilizing is to be determined by type of fertilizer, soil conditions, and tree needs.
- Develop and maintain a tree inventory that includes the trees and variety in all public areas. The inventory should utilize GPS and GIS technologies to ensure precision and accuracy of tree records including maintenance levels. (The City completed an inventory over 6 years ago with Davey Resource Group, but that inventory has not been maintained or updated.)

***Tree Care - Infection, Disease, and Pest Control (Below are City specifications for Infection, Disease, and Pest Control. Should be noted that chemical use is not permitted.)***

- *Contractor shall provide a complete non-pesticide/herbicide solution to insect, disease, and pest control as necessary or as directed by the City representative so as to keep plant materials in a healthy condition and free from insects and disease.*
- *Control of rodents, snails, slugs, and sow bugs, by use of traps is permissible.*
- *The Contractor shall not use any poisonous materials.*
- *The Contractor shall obtain the City's approval forty-eight (48) hours prior to the use of any mechanical or any other method of control.*
- *It is the Contractor's responsibility to notify the City of any infection or disease of any trees or landscape. The labor and material needed to complete this section is considered normal maintenance, not extra work, and no charge to the City.*

**Mulch**

- Planters shall be mulched to a depth of 3 inches and replenished as needed.
- Mulch is to be maintained around all trees.

**Irrigation (City=daily inspections)**

- All irrigation systems are to be inspected visually on a weekly basis. Inspection to be based on observations of new wet or dry areas in turf and/or landscaping.
- All irrigation systems shall be inspected monthly during the growing season by testing the operation of each zone. Repairs, if necessary, shall be performed immediately.
- All systems will comply with State and local laws regarding backflow prevention and protection of the public water system.
- Controllers are to be programmed according to specific site conditions as needed for proper health of the plants. Irrigation will deliver water, when possible, during non-use hours.
- Broken heads are to be repaired within 48 hours after the work is approved by the Department. All broken lateral lines have to be repaired within 48 hours after the work is approved by the Department. All mainline breaks are to be secured as soon as they are discovered or reported to the contractor. Repairs of mainline breaks are to be completed within 72 hours after the work is approved by the Department.
- Valves to be repaired or replaced within 96 hours after work is approved by the Department. Any holes dug to inspect or repair irrigation lines are to be covered with plywood and marked with a cone or barricade and cautioned off with caution tape when applicable. No holes are to be left longer than 96 hours unless approved by the Department.

### Restrooms

- Restrooms are to be opened and closed per Department requirements. Restrooms are to be inspected, cleaned, and stocked with supplies at a minimum of 1 time per day. Inspection of facilities should take place no less than 2 times per day (once when opening and once when locking facilities).
- Restrooms will be graffiti-free, and graffiti shall be removed within one day of discovery.
- Restrooms will comply with State and local Health Department standards.
- Any safety issues should be addressed immediately.
- Trash cans should be emptied no less than 1 time per day.

### Fences

- Fences shall be installed where needed to protect park property, restrict access to hazardous areas, augment user safety or protect adjoining properties.
- Repair and replace fences, gates, and locking devices immediately which are required for equipment protection.
- All fences will be free from litter and graffiti. Graffiti shall be removed within one day of discovery.
- Wooden fences will be plumb, sturdy, have no missing boards and, where needed, will be painted, or stained on a regular schedule.
- Metal or wire fabric fencing poles will be straight and fabric taut with no hole or gaps. If fencing contains slats, they should be in good repair and missing slats should be replaced.
- Where painted, metal fencing should not be faded or chipped and should be painted on a regular basis.

### Signage

- All signage will be clean and graffiti-free. Graffiti shall be removed within one day of discovery.
- All signage shall be readable, not faded, and shall not be covered by trees or other plant material,
- All signage shall be securely mounted and appropriately located at key points for visitor information and safety.

### Drinking Fountains and Park Furniture (City—daily)

- To be inspected no less than 1 time per week for proper working order, graffiti, and removal of debris.
- Drinking fountains should be cleaned and sanitized a minimum of 1 time per week.
- Leaks will be repaired immediately.
- Stickers and other graffiti removed no less than 1 time per week or with 24 hours of discovery.
- Barbeques are to be emptied of coals, ash, and litter weekly.
- Picnic tables and benches shall be pressure washed annually, at a minimum.

### Park Water Features

- Water features will be clean, litter free, and fully functional.
- Check and record water sanitation levels on a regular basis.
- Water sanitation levels shall follow State and local Health Department standards.
- Timers shall be set for optimal use with water conservation in mind.
- Structure shall be graffiti-free, and graffiti shall be removed with one day of discovery.

### **Playground Inspections**

- Playgrounds are to be inspected visually every day.
- Sand and wood fibers shall be kept free of weeds, litter, and debris. Sand shall be kept in a reasonably leveled condition to prevent the development of large holes or the exposure of equipment footings or foundations.
- Sand or wood fibers shall be replenished twice a year.
- Complete playground inspection at least bi-monthly. All inspections are to be completed under the supervision of a Certified Playground Safety Inspector by an employee who has completed Playground Safety Inspector training. Complete safety-related repairs immediately and initiate other repairs within 24 hours of discovery.
- Safety surface materials shall be maintained at recommended depth. Areas under swings and slide landing areas shall need raking on a regular basis to maintain depth.
- All graffiti is to be removed or reported to the Department within 24 hours of first discovery.

### **Trash/Debris**

- All sites are to be formally inspected a minimum of 1 time per day for any loose debris or litter.
- All debris or litter, after the initial inspection shall be removed upon discovery of their presence.

### **Hard Surfaces, Decomposed Granite, Wood Chip Walk Path, Greenways (City—daily)**

- All hardscape areas and decomposed granite of a park are to be inspected no less than 1 time per week for safety and graffiti. All hazards are to be reported to the Department within 24 hours of first discovering it.
- All hard surfaces and decomposed granite shall be cleaned of loose debris a minimum of one time per week by use of vacuum, broom, street sweeper, or other mechanical means that removes debris from the surface. Surfaces shall include and not limited to sports courts (basketball or tennis courts), walkways, multi-use concrete pads, picnic areas, parking lots, baseball dugouts, or maintenance areas. (NOTE: City currently prohibits the use of blowers based on an ordinance established in 2001-- Leaf Blowers. The use or operation or allowing the use or operation of any portable machine powered with a combustion, gasoline or electric powered engine used to blow leaves, dirt and other debris off sidewalks, driveways, lawns, and other surfaces. (Ord.01-1213 §1, Feb. 2001)
- Erosion control designs and devices such as out sloped surfaces, drainage dips, and water bars will be installed and maintained to protect the integrity of the trail and to prolong its useful life of trails and greenways. Pruning of encroaching vegetation will be performed in a natural manner on an as needed basis.
- The Greenbelt center walk path shall have a minimum depth of 3 inches of wood chips. Wood chips shall be clean and less than a 3-inch length.
- All surfaces shall be free of cracks, potholes, and tripping hazards.
- All tennis, basketball, or other courts are to be cleaned monthly with the use of a water broom.
- Graffiti is to be removed within 24 hours of first discovery.

### **Preventative and Safety Checks**

- Sites are to be formally inspected for the general safety of users no less than 1 time per month for all aspects of the site.
- The Department is to be notified of all problems within 24 hours of discovery.
- Request for immediate repair shall be immediately generated for all health and safety issues.

### **Security and Ballfield Lighting Maintenance**

- Park staff scheduled to work until 11 pm or later shall monthly inspect the working condition of all park lights. Request for repair shall be initiated within 24 hours and repair completed within 48 hours.
- All park restrooms should be on timers to lock doors in the evening and unlock in the morning.

### **Tennis, Pickleball, and Basketball Courts**

- Nets will be set at the correct playing height and will be free of tears or holes.
- Backboards, rims, and nets will be in good repair.
- Court surfaces will be free of leaves, grit, and other debris, so at no time it detracts from the look or safety of the area.
- Court surface markings will be well defined.
- Court surfaces shall be pressure washed annually, at a minimum.
- All light times shall be in working order and scheduled according to use.

### **Picnic Shelters, Group Areas, Gazebos, and Reservation Areas**

- All structures shall be structurally sound.
- The structure will be free of debris and litter, so at no time it detracts from the look or safety of the area.
- Structure shall be graffiti-free, and graffiti shall be removed within one day of discovery.
- Picnic tables, benches, and outdoor cooking receptacles will be clean including sweeping and/or washing down, graffiti-free, in good repair and ready for use. Grills shall be brushed, and coals removed, if needed to maintain cleanliness of site.
- Picnic Shelters, Group Areas, Gazebos, and Reservation Areas shall be pressure washed annually, at a minimum.
- All reservation areas will be inspected before each reservation used to ensure the site is customer ready.

### **Community Centers/Buildings/Concessions Stands**

- Overall maintenance of physical facilities shall be inspected daily.
- Floors shall be free of dirt, litter, and debris.
- All buildings will be graffiti-free, and graffiti shall be removed within one day of discovery.
- Food handling areas will always comply with State and local Health Department Standards.
- Stored items shall be stored safely and not block access or egress, fire extinguishers, pull stations or light switches.
- Roofs, and roof vents shall not leak and shall be free of limbs, litter, and debris.
- Exterior surfaces shall be free of holes, gaps, and peeling paint.
- Lighting fixtures and electrical outlets shall be in proper working order and timers set per the timer schedule or activated by photocell.
- The Department is to be notified of all problems within 24 hours of discovery.

## Estimated Labor Hours and Cost for Maintenance

An initial important first step is the evaluation of standardized and regular maintenance (productive tasks) requirements of the Department to quantify workload. This initial step measures regular on-going programmed and planned maintenance activities such as regular mowing, landscaping, pruning, structure and infrastructure maintenance and trail work. There will remain many aspects of the workload that is difficult to accurately quantify, including non-productive tasks such as vandalism repair, special event coverage, and travel time.

The spreadsheet shown in Appendix A, based primarily on industry standards, is designed to provide the estimated total hours required in productive tasks for each individual park and the system, based on the actual park inventory. (For the purpose of this report a separate excel spreadsheet is attached.)

## Contracted Labor

Currently the City maintains the parks and landscaped areas with contracted landscaping services for parks, street trees, medians. Additionally, maintenance is performed at City owned facilities (City Hall, City Storage Building, City Yard, Clark Building, Community Center, Community Services Building, Hermosa Beach Library, Hermosa Beach Fire Station, and Hermosa Beach Police Department. The current contract was awarded to Merchants Landscape Services in July 2022 and expires at the end of June 2025.

There is a separate contract for maintenance on cleaning of all park restrooms.

Park maintenance activities fall under the leadership of the Public Works Department within a Division responsible for Parks, Medians, Sewers, and Storm Drains. Full-time equivalent staffing for the park maintenance functions amounts to 4.53 FTE. A portion of this amount is percentage charges to other full-time personnel such as:

- Public Works Superintendent—0.15
- Public Works Crew Supervisor—0.88
- Maintenance Worker I—1.90
- Maintenance Worker II—0.90

## Performance Standards to Measure Success

### Recommended Performance Measures Indicators Citywide:

- What is the acreage of developed parkland per 1,000 residents? Track changes to the original baseline measurement.
- What is the percentage of tree canopy coverage for the city? Track changes to the original baseline measurement.
- Are park and recreation facilities available to all citizens, regardless of physical condition, ethnicity, or socio-economic status?
  - Percentage of parks and recreation assets that comply with the Americans with Disabilities Act accessibility requirements.
  - Percentage of streets with sidewalks or bicycle lanes within a half-mile of parks or recreation centers.
  - Number of parking spaces (vehicle and bicycle) that are used during peak times versus the number that are available.
- Incorporate “Green” practices into daily operations and future projects and development.
- Better define volunteer opportunities and track hours per year utilized within park and recreation facilities.

### Recommended Performance Measures Indicators Operations:

- Establish park maintenance standards and frequency rates for all assets maintained.
- Complete estimated park labor hours for each park site and a tracking system to quantify hours worked at each facility.
- Establish the developed acres managed by contracted labor and/or per Department employee.
  - While typical industry best practices range from 10-15 acres managed per maintenance employee, this figure fluctuates based on maintenance standards adopted by each agency.
- Establish the number of employee hours managed by a supervisor.
  - Typical industry best practices are 50,000 total employee hours per supervisor a year to manage.
- Establish a minimum of training hours per year per employee.
  - Best practices entail 40 hours of training per year per employee.
- Establish an acceptable percentage of park standards to be met per year.
  - Often as much as 90% of the standards that are established are met on an annual basis.
- Equipment replacement schedules are met and funded to the replacement outcomes desired.
- Track water usage by park site, benchmark, and establish goals to reduce water consumption.



## Sustainability

A sustainability plan is an effort shared by all Departments. The City of Hermosa Beach has the beginnings of an active program towards the development of sustainable practices within the park system. The City is encouraged to further develop a strategy that fully engages stakeholders in the process of identifying and implementing sustainability improvements within existing parks and in the development of new park facilities. An initial phase for the City would include conducting assessments, identifying opportunities, and establishing objectives, benchmarks, or targets for specific activities.

Efforts to develop and implement sustainable principles in the planning, design, construction, and operation of park facilities within the City will have immediate results in best practices, costs savings, public perception, and leadership within the community.

A 2023 NRPA report on sustainability found that most agencies do not have a documented sustainability plan. The NRPA research and conservation teams developed a survey to gain an understanding of the sustainability practices currently implemented by park and recreation agencies. The survey generated responses from 377 agencies, a 12% response rate. In addition to most agencies not having a sustainability plan, other key findings included:

- Park and recreation agencies' sustainability activities not only focus on environmental benefits but also on public education and cost savings.
- Most park and recreation agencies do not closely track the cost savings that sustainable actions may generate.
- Barriers that keep agencies from implementing more sustainability measures include a lack of funding, a lack of dedicated staff and limited expertise on practices.

Sustainability has become an overarching concept through which we understand the rational and reasonable consumption of resources. Sustainability is generally regarded through three lenses: economy, society, and environment. Advocates of sustainability emphasize the importance of establishing linkages among these three dimensions to fully implement sustainable practices.

Sustainability within the operations of parks, recreation, and community services is important for several reasons, including on-going drought conditions, limited resources, cost savings, and setting an example to the community. Parks and recreation departments nationwide fortify the social, economic, and environmental landscapes within the local communities. Sustainability could provide the vehicle for addressing many of the City's most pressing challenges, such as better aligning the design and construction of parks with their long-term maintenance, stormwater retention, water quality, and the economic values of sustainability that provide operational savings, thus providing the potential of additional funding for long-term capital.

The following is a potential list of sustainable practices which the City of Hermosa Beach could include within the Sustainable Management System for parks and recreation. These include:

Use of Native Plants—The City currently has no formalized policy in place, although the City typically plants Mediterranean/Southern California adaptable species. A formalized policy should be developed identifying acceptable species based on the ecoregion and requiring plantings of a minimum of 80% of these identified natives in any new or renovated project. The approach of the policy could be based on plants endemic to the inland climate of Mediterranean/Southern California, identifying benefits to other native species, and mandate that 80% of new planting must be classified as Native. Another approach would be to develop a drought tolerant plant policy that adopts an appropriate plant material list by

drought tolerant level (low, medium, high) and require that 100% meet medium level and 90% high levels.

Naturalize Parks—The City should undertake an effort to inventory and establish areas where portions of parks could be naturalized by the removal of unused turf and other non-native plantings and replaced with natives. This will help achieve reductions in water use.

Community Gardens—The City has a Community Garden at South Park but should evaluate the potential of other areas of limited use within the park system for the development of community gardens.

Recycling of Park Waste—There was evidence of standard recycling containers within the parks for public use, although this effort could be expanded. All trash goes through mixed waste recovery after service to maximize recycling.

Green Waste/Composting—Currently a franchised waste hauler provides bins for collection and recycling of organic waste. All City facilities and most private properties participate in the program with composting completed at the community garden by garden volunteers. The City should consider expansion of the program to include reuse of mulched materials within parks to impact weed growth.

Demonstration Gardens—The City should develop a demonstration garden at a selected site within the City. This garden should highlight native plantings which would be appropriate for homeowner landscaping, such as those found within the Hermosa Beach area. Potential locations of future demonstration gardens could be at public facilities with heavy visitation numbers. We have an “Ocean-friendly” (drought-tolerant) demonstration garden at the Community Center.

Storm Water Retention/Bioswales—Use of bioswales should become standard within the park system especially adjacent to hardscapes such as road and parking lots but utilizing native plantings.

Use of Impervious Surfaces—The City should move toward the use of decomposed granite in trail development except where heavy use can mandate the use of concrete and asphalt.

Use of Alternative Energy Sources— Alternative energy refers to energy sources that have fewer undesired consequences. Alternative energy sources are renewable and often result in utility savings and have lower carbon emissions, compared to conventional energy sources. Common uses within public park systems include solar and wind. The City should explore options to develop alternate energy sources such as the utilization of solar power irrigation controls.

Utility Reduction Program—Staff should develop a tracking system of utility consumption at each park unit by month. Once a baseline is established, park staff can work towards reductions in energy usage.

Habitat Development—The City has limited potential candidates within the park system for demonstration habitat enhancement projects. This could involve the removal of large expanses of unused turf areas.

Public Education of Sustainable Practices—The City should evaluate the opportunity to work with students from local high schools and colleges to support and deliver public education of sustainable practices at City parks.

### **Recommendations**

The City of Hermosa Beach should work to develop a Sustainable Management Performance System. This system will outline and assist with prioritization of sustainable practices in construction, operations and/or maintenance activities. The system should outline tracking procedures that will report both successes and shortcomings in reaching established goals. The development of a sustainable performance system by the Department will help to present a strategy to engage stakeholders in the process of identifying and implementing sustainability improvements in operations. Further, development and use of a sustainable performance system will provide the Department with important data necessary to communicate the success of their sustainability efforts.

The City of Hermosa Beach is encouraged to conduct assessments, identify opportunities, and establish objectives or targets for specific activities. The Department has initiated a limited number of sustainability practices to improve operations. Further expansion and monitoring performance of sustainability practices should be communicated to staff and elected officials. Over time these measures will help the City to institute cultural changes and continual improvement relative to sustainability objectives and goals.

In the development of the Sustainability Management System, it is important to look beyond the traditional environmental components and to consider and integrate concepts of economics and social responsibility.

**City of Hermosa Beach All Departments - Short-term Recommendations (next 10- 15 years):**

- Recognize and document sustainability efforts already in use and/or recently developed.
- Establish a “Park Green Team” to fully promote sustainability throughout the City.
- Develop an implementation plan to upgrade the City’s park and sports field lighting to energy efficient LEDs. Compared to the current standard high-pressure sodium lights currently in parks, which last six years, LEDs not only reduce energy consumption but can last up to 20 years before needing replacement, potentially producing up to an 80 percent savings on maintenance. New York’s Central Park achieved a 62% savings in energy use after replacement with LED’s. Additionally, both the Federal government and California have offered incentives and rebates that can reduce the project costs by up to 40%. Estimated annual utility savings can result in project payback in 3 to 11 years.
- Analyze feasibility and implement solar energy sources in park designs for exterior lighting, parking lots, restrooms, irrigation controllers, etc.
- Implement small-scale renewable energy demonstration projects and/or solar lighting projects.
- Reduce resource consumption. Set benchmark reduction levels and monitor progress.
- Develop a native plant policy that requires 80% Mediterranean/Southern California adaptable species in all new and remodeled landscaping.
- The City should fund a project to identify “non-functional” turf areas in all parks for conversion into native and/or drought tolerant landscaping. “Non-functional” turf should be designed as areas not utilized for traditional active recreation, areas that are not fields of play, or paths of travel adjacent to picnic areas or play structures.
- Reduce irrigation in areas identified in the above project as low-use areas of parks currently planted in turf. These sites, if isolated within the irrigation system, could be shut down or watered once a week to maintain park trees.
- Continue to shred fallen leaves using mulching blades on mowers with the material moved to shrub beds as compost material.
- Continue to expand use of other “green” techniques in on-going maintenance, operations, and capital improvement projects and practices, including stormwater management, plant materials, recycled materials, and energy efficient materials.
- Identify locally available materials and sustainable products.
- Seek grant funding to enhance or restore natural habitat in existing parks. Develop a plan for a habitat restoration pilot project within the park system. Many grant programs are available through the State of California Department of Natural Resources.
- Continue to research and incorporate sustainable green techniques and materials into capital improvement projects and/or operations and maintenance practices. Use research and experience to develop additional sustainable standard details and specifications.
- Adopt and utilize a checklist outlining optimal sustainable design strategies for sustainable parks.

**Long-term Recommendations (15 -25 years)**

- Work with other municipal and regional jurisdictions including the County of Los Angeles to improve shared ecological systems, using watershed protection principles and regional projects such as trails and greenways as a basis for cooperation.
- Begin the conversion of identified “non-functional” turf areas into native and/or drought tolerant landscaping. “Non-functional” turf should be designed as areas not utilized for traditional active recreation, areas that are not fields of play, or paths of travel adjacent to picnic areas or play structures.
- Based on a Native Plant Policy, the City should develop and implement an Urban Tree and forest

urban forestry-related operations, inventory, policies, programs, and financial implications. The plan will serve as a management tool for the City to maintain and enhance its urban forest resource and establish priorities towards a sustainable urban forestry program efficiently and cost-effectively. (The City has an Urban Tree Planting list that includes generally a Mediterranean menu. This should be replaced with the above recommendation.)

- Expand the green waste/composting program to include the utilization of the mulch within parks to combat weed growth.
- Consider implementation of larger renewable energy demonstration projects. Plan and budget for one medium to large scale renewable energy installation at an existing City facility. Evaluate the best available technology and conditions for the specific park chosen. Track potential funding opportunities.
- Reduce emissions from landscape maintenance equipment either by the purchase of equipment with the highest standards and/or modified and reduced maintenance practices.
- Develop a master plan for a pilot food production “community garden” project as a tool to educate the public on how to garden and grow their own food. Identify areas of unused park land available for use as community gardens.
- Develop sustainable park design guidelines for new construction projects. Guidelines should be comprehensive, sustainable, and maintainable. Consideration should be given to ground water recharge, alternative energy sources, composting or low-flow restrooms, low water-use landscaping, and use of recycled materials. Guidelines should include a “checklist” as a part of the design plan review process for new construction projects.
- To compliment current practices, the City should develop an Integrated Pest Management (IPM) program to focus on alternatives to pesticides and continually investigate new products or solutions.
- Evaluate opportunities to expand utilization of recycled water for landscape irrigation.

## Sample of a Sustainable Management Performance Plan City of Hermosa Beach

### Goals and Objectives

**Goal 1—Ensure sustainable development that uses natural resources both efficiently and responsibly providing long-term benefits.**

**A. Reduce Energy Demand**

- Establish baseline standards, objectives, and metrics for measurement to track and reduce the net consumption of electric energy and non-renewable heating fuels (e.g., oil, natural gas, and propane).
- Replace and use equipment and fixtures with the latest efficiency technology.
- Adopt new modern standards for structures to assure they are as energy efficient as possible. This could include LEED standards of Silver or higher for renovations and Gold or higher for new construction.
- Increase education and training of public employees to improve the understanding and acceptance of actions necessary to reduce energy use.
- Replace and/or renovate obsolete energy or resource-inefficient infrastructure.

**B. Increase Conversion to Renewable Energy Sources**

- Establish baseline standards, objectives, and metrics for measurement of purchase and/or production of an increased percentage of energy use from renewable sources.
- Evaluate conversion to renewable energy sources within existing park sites and use of renewable materials for new park developments. Examples of renewable energy sources include biofuels, wind energy, and solar energy.
- Coordinate with local utilities to explore partnerships in the development of renewable energy sources within park sites consistent with adopted resource management policies.

**C. Improve Vehicle Efficiencies and Reduce Vehicle Use**

- Establish baseline standards, objectives, and metrics for measurement to increase fuel economy, reduce trip mileage, and increase percentage of hybrids, plug-in, and alternative fuel vehicles.
- Conduct an evaluation of energy consumption of fleet vehicles. This evaluation should review and establish baselines and objectives for the following:
  - Increasing fuel efficiency.
  - Increasing the number of hybrids, plug-in, or alternative fuel vehicles.
  - Right-sizing of vehicles.
  - Reducing maintenance routes and the potential staging of vehicles.
  - Increasing overall use of public transportation.

**D. Reduce Water Use and Increase Plantings of Native Species**

- Establish baseline standards, objectives, and metrics for measurement of water consumption to increase conservation, recycling, and use of treated water.
- Conduct an evaluation of water use and track historical and on-going consumption of water at parks and facilities. This evaluation should include landscaping, restrooms, aquatic facilities, and other water uses.
- Develop and adopt a native plant policy. The policy should set a minimum percent of Mediterranean/Southern California adaptable species (80% or greater) that will be used in new and renovations of existing landscaping.
- Evaluate and seek opportunities for the increased use of rain gardens, collection of on-site water for irrigation purposes, and increased use of bioswales for the collection of run-off and stormwater.
- Coordinate with local water treatment facilities to expand the use of recycled wastewater for irrigation of park landscaping.

**E. Improve Waste Management and Increase Utilization of On-site Composting**

- Establish baseline standards, objectives, and metrics for measurement of historical and current tonnage solid waste sent to landfills, and number of materials recycled.
- Expand the recycling program to include recycling containers at all park and recreation locations as well as a public education program to encourage public recycling.
- Evaluate opportunities to increase use of compostable materials within landscaped areas (e.g., increased use of leaf mulch, chips, and other waste materials).

**F. Improve the Natural Environment and Habitat**

- Conduct an evaluation of open space areas, natural areas, and parklands to ensure that park and recreation uses are compatible with biosystems and sensitive habitat.
- Add trees and develop a tree inventory system that tracks new plantings, deaths, and maintenance of trees.
- Consider the adoption of new technologies and design principles to reduce the developed footprint and dependence on irrigation, fertilization, and energy consumptive maintenance activities (e.g., mowing, trimming, and blowing).
- Develop and adopt an Integrated Pest Management (IPM) policy to focus on alternatives to pesticides and use an IPM-approach to manage noxious/invasive weeds in all parklands and facilities.

**G. Sustainable Building Practices and Materials**

- Mandate that buildings over 5,000 square feet should be designed and/or retrofitted to meet green building standards. New construction should be designed and constructed to LEED Gold level or higher and renovations to LEED Silver or higher.
- Increase the use of pervious surfaces to improve water recharge and reduce stormwater flows, for walkways, parking areas and other traditional hardscapes.
- Research and incorporate sustainable green techniques and materials into capital projects and/or operations and maintenance practices.

**H. Measuring and Monitoring**

- Establish baseline standards, objectives, and metrics for measurement of current practices including but not limited to:
  - Energy usage
  - Conversion to renewable resources
  - Water consumption
  - Waste to landfill
  - Recycling
  - Fuel usage including miles driven
- Continue tracking of recycling levels, waste disposal tonnage, and consumption of electricity, water, and vehicle fuel in all parklands and facilities.
- Develop a “Green Parks” program to incentivize and recognize sustainability-related performance of parks and recreation staff and volunteers to promote awareness of sustainability practices.

**I. Communication, Education, Interpretation**

- Develop interpretive methodology, programs, funding strategies, and partnerships to instill a sustainability ethic in park visitors and Hermosa Beach residents. This could include interpretive signage to educate, promote awareness, and create opportunities for volunteerism within parks for the public to be directly involved in the protection and enhancement of the park system.
- Provide sustainability-related interpretation to the public at all staffed facilities, on agency’s websites, and through other public information campaigns.

**Goal 2--Sustainable Communities – Improve Neighborhood and Community Livability; Develop a Vibrant and Equitable Society, and a Healthy Environment.****A. Improve Neighborhood and Community Livability**

- Develop, maintain, and improve access to public spaces that encourage and develop social interaction.
- Urban park and recreation agencies should establish a “Nature in the City” program to increase “wildness” within the parks system and expand human access to intimacy with nature.
- Promote gardening within public spaces through the development of a community garden program and encourage the purchase of locally produced foods.
- Evaluate, design and, if necessary, retrofit parks and recreational facilities to provide bicycle and pedestrian linkages with other public spaces including schools.



**B. Improve Health and Wellness**

- Evaluate the current level of educational/recreational opportunities and programs on health, nutrition and gardening and increase level to meet the needs of Hermosa Beach residents.
- Work towards the improvement of the health of Hermosa Beach residents through access to a diverse mix of wellness activities, education, and healthy foods.
- To encourage health and fitness and to reduce obesity levels among Hermosa Beach residents, agencies should expand opportunities, programs, and activities which provide opportunities for outdoor physical fitness.
- Develop demonstration gardens at selected parks to encourage and demonstrate the concept of edible landscapes.

**C. Improve and Expand Public Involvement**

- Develop volunteer opportunities so that the public can be involved in the protection, maintenance, and enhancement of the natural areas of Hermosa Beach parks.
- To expand public involvement and support, recreation providers are encouraged to seek opportunities for direct and open communication among the Hermosa Beach residents and colleagues.
- Public officials should develop research on sustainability practices and communicate these findings in a manner easily understood by the public.
- Develop programs such as Park Stewards to educate, train and involve the public to become directly involved in the protection of parkland and open space areas.

### Goal 3—Develop Financially Sustainable Parks, Open Space Areas, and Recreational Facilities

#### A. Ensure Long-Term Maintenance of Parks

- Develop administrative, fiscal, programmatic resources, and financial forecasting to ensure on-going, long-term maintenance and management of publicly owned parklands and facilities.
- Plan for sustainable site maintenance prior to the development of new or renovated sites.
- Recognize and document sustainability efforts already in use and share accomplishments, cost savings, and the degree of public involvement with public officials and Hermosa Beach residents.
- Support existing private programs dedicated to the care of park systems and encourage creation where appropriate of other private park foundations or open space enhancement programs.
- The City should develop a soil management plan which includes regular soil testing to avoid issues with plant die-back and sparse or soggy turf conditions. This will help towards meeting the State of California’s 2015 goal to reduce per capita use 25%, from the current 192 gallons per capita daily (GPCD) to 144 GPCD. The plan should include at a minimum:
  - Soil type and texture
  - Infiltration rate
  - pH
  - Soluble salts and sodium
  - Identification of limiting soil characteristics
  - Planned soil management actions to remediate limiting soil characteristics
- The City should develop a lifecycle maintenance plan for buildings and park amenities. This should be built into daily operations, yearly capital improvement plans, and budgetary requests to maximize the value and useful life of these assets.
  - The initial capital cost (including directly associated costs, such as fees and installation) and the asset replacement value.
  - The expected total life (in years) before full replacement will become necessary. If this figure cannot be confidently assessed, the design life of the facility can be used.
  - The estimated annual maintenance and operating cost of the park building.
  - Estimated timing and costs of major repairs, overhauls, or refurbishments, scheduled on an annual basis.
- Evaluate additional opportunities to “naturalize” many existing facilities, especially those built near and around creeks and other drainages. This could include the elimination of turf in areas of little public use and expansion of riparian and natural areas.

- Development of a Maintenance Manual detailing park maintenance and operation tasks on a daily, weekly, monthly, etc. basis. **(Included within this Report.)** The Maintenance Manual should include existing specifications as well as:
  - Clear written maintenance objectives and frequency of care for each amenity is needed based on the desired outcomes for a quality visitor experience in maintaining the parks for aesthetics, safety, recreation, and sustainability including:
  - Landscape bed design, planting, and maintenance standards.
  - Landscape turf and right of way mowing and maintenance standards.
  - Tree and shrub planting and maintenance standard.
- Formalized and scheduled park facility inspections including playgrounds, specialized facilities such as skate parks, high use visitor areas, and buildings.
- Design standards for the development of park features such as sports fields, trails, and buildings.
- Preventative maintenance plan developed for all park locations.
- Establish an Estimated Annual Water Use (EAWU) for various hydrozones such as turf, sports fields and shrub beds and corresponding 25% reduction in water use for each zone.
- Develop a process of evaluation and refinement to measure park maintenance success through established performance standards. Examples of what this should include are:
  - Established park maintenance standards and frequency rates and tracking over several years.
  - Establish and track the cost per acre for each park and park type and tracking over several years.
  - Establish a minimum of training hours per year per employee with reevaluation of success of training and new requirements due to legislative changes.
  - Equipment replacement schedules are met and funded to the replacement outcomes desired.
  - Establish cost per trail mile maintained for future budgetary use. This figure will be impacted by trail length, distance, and use.

## Preventative Maintenance

The objective of a preventative maintenance program is to extend the life of equipment, infrastructure, and facilities and to improve the efficiency of park maintenance operations by reducing the number of trouble calls required. Preventative maintenance standards support maintaining the level of predicted lifecycle of capital improvements and in most cases extends the asset life beyond the expected time period. Preventative maintenance helps to provide a safe and quality experience for visitors and users of park facilities and helps to decrease the liability exposure of the Department.

There are 4 major types of preventive maintenance with park and recreation systems. Each type of preventative maintenance is built around the concept of planned maintenance, although they are all organized and scheduled differently, to suit different operational purposes. The four types are:

1. **Usage-based preventive maintenance** is triggered by the use of park buildings, features, or fixtures. This type of maintenance considers the average daily usage or exposure to environmental conditions of a park asset and uses it to forecast a due date for a future inspection or a required maintenance task.
2. **Calendar/time-based preventive maintenance** occurs at a scheduled time, based on a calendar interval. The maintenance action is triggered when the due date approaches and necessary work orders have been created.
3. **Predictive maintenance** is designed to schedule corrective maintenance actions before a failure occurs. Staff need to first determine the condition of the park building, feature, or fixture, in order to estimate when maintenance should be performed. Then maintenance tasks are scheduled to prevent unexpected failures.
4. **Prescriptive maintenance** doesn't just show that failure is going to happen and when, but also why it's happening. This type of maintenance helps analyze and determine different options and potential outcomes, in order to mitigate any risk to continue use of the park building, feature, or fixture.

The Department can improve its overall operations by implementing some of the following work activities. These include:

- Prepare weekly work plans and scheduling based on established maintenance standards.
- Adopt maintenance standards as displayed within.
- Benchmark and measure based on the adopted maintenance standards to provide data for evaluation and analysis.
- Provide new park maintenance staff or contracted labor and resources in proportion to additional park acreage that may be developed in the future based upon the maintenance labor model estimation sheet.
- Identify the appropriate duties that can be performed by volunteers and develop a training program for volunteers.

## Guidelines for Life Cycle Care

Life-cycle planning for park features and buildings involves the early and on-going planning, development, implementation, and management of a comprehensive strategy. The goal is to ensure sustainment considerations are integrated into all planning, implementation, management, and oversight activities associated with the acquisition, development, and maintenance across the park features life cycle.

Objectives of life-cycle planning are to:

- Determine the total cost of ownership and operation of an asset to ensure service continuity.
- Establish a sound basis on which decisions are made by evaluating the total cost of any investment decision, rather than just looking at the short-term impact or the initial capital costs.
- Identify the impact of refurbishment and maintenance decisions on asset disposal plans.

Benefits of life-cycle planning include:

- Undertaking life-cycle planning for park features and building assets will help ensure that these features continue to support departmental priorities.
- Ability to plan and forecast capital costs over the life of a park feature while minimizing on-going maintenance expenses.
- There is a sound basis for making investment, maintenance, and disposal decisions. For example, the estimated economic life of the building asset should be considered when determining if refurbishment or disposal is the most appropriate course of action.

Possible consequences of not undertaking life-cycle planning include:

- Failure to consider the optimal balance of operating and maintenance costs that are attributable to the use of the building relative to capital works investment costs.
- Capital costs are minimized but without the knowledge of the consequential impact on life-cycle costs deficiencies. Often this results in assets that are inefficient to operate and maintain.
- Difficulty in determining whether refurbishment/renovation or an addition to a building will deliver better value for money than continuing to maintain a building which is no longer suited to its function or purpose.
- Inappropriate strategies for asset utilization over the expected remaining life of the building.

Agencies should have an adequate life-cycle plan for each park feature and building that supports departmental objectives. At a minimum, the following information should be included in a life-cycle plan:

- The initial capital cost (including directly associated costs, such as fees and installation) and the asset replacement value.
- The expected total life (in years) before full replacement will become necessary. If this figure cannot be confidently assessed, the design life of the facility can be used.
- The estimated annual maintenance and operating cost of the park feature or building.
- Estimated timing and costs of major repairs, overhauls, or refurbishments, scheduled on an annual basis.

Long-term maintenance planning and expenditure should be guided by whether it is more economical to upgrade, replace, or refurbish park features and buildings rather than continuing to make ongoing repairs. Life-cycle costing should be used to assess the merits of these proposals and to test alternatives in terms of scope and timing.

The City of Hermosa Beach should consider categorizing capital projects into the following groups:

- Priority 1 items (those requiring more immediate attention within years 1 through 3)
- Priority 2 items (years 4 through 6)
- Priority 3 items (years 7 through 10)
- Priority 4 items. These represent sensible improvements to existing conditions but are not considered necessary and may also include reasonable alternatives to identified priority 1, 2, or 3 projects.

### Project Priority Classification

<b>Priority One</b>	Currently or Potentially Critical: Conditions that require immediate action to restore the facility's normal operations, stop accelerated deterioration, or correct a cited safety hazard; or that require remediation within years 1 through 3 to prevent them from becoming critical and impacting the normal operation of the facility. Intermittent interruptions are currently possible, along with rapid deterioration and potential safety hazards.
<b>Priority Two</b>	Necessary, Not yet Critical: Conditions that require attention within 4-6 years to preclude predictable deterioration, potential downtime, or damage to associated assets.
<b>Priority Three</b>	Long-Range Predicted Requirements: Items that are predicted to require remediation or replacement in years 7-10 based on their current age and condition. These items do not currently require attention but should be planned for within the reserve budgets for outlying years.
<b>Priority Four</b>	Recommended: Items that represent a sensible improvement to the existing conditions. These items are not required for the most basic function of the facility; however, these projects may improve overall usability and/or provide long-term reductions in maintenance expense.

An important component of life-cycle planning is to estimate the average useful life of park features and buildings. Great variation can occur depending on construction techniques, material, and quality of construction, weather conditions, and maintenance over the life of the item. The following identify estimated useful life of a sampling of park features and buildings.

### **BIKE/JOGGING PATHS**

- Gravel—15 years
- Asphalt—20 years
- Concrete—30 years

### **PARK FEATURES, BUILDINGS, AND BUILDING COMPONENTS**

- Carpeting—5 years
- Ceiling Finish—10 years
- Interior Renovation—10 years
- Roof Cover—10 to 20 years
- Electrical—20 years
- HVAC—20 years
- Plumbing—20 years
- Foundation, Frame, and Floor Structure—30 to 50 years
- Picnic Shelter—20 years
- Landscaping—7 to 10 years
- Athletic Fields—10 to 15 years
- Soccer Fields—10 to 15 years
- Synthetic Fields—10 years
- Bleachers—20 years
- Fencing/Gates—20 years
- Fountains—20 years
- Outdoor Lighting—20 years
- Tennis Courts—20 years
- Basketball Court—10 years
- Irrigation Sprinklers/Controller—20 years (Technology will shorten the useful life)
- Signs—30 years
- Tables/Benches/Barbeque/Trash Cans—15 years
- Fountains—15 years
- Play Area—15 years
- Pedestrian Bridges—25 years wood/30 years steel/concrete
- Asphalt Parking Lots—20-30 years. Chip sealed every 10 years at a minimum.

**SAMPLE  
VALLEY PARK  
PARK RENOVATION SCHEDULE  
PART A**

<b>Feature</b>	<b>Max Life</b>	<b>Replacement Costs</b>	<b>Inventory</b>	<b>Total Replacement Cost</b>	<b>Scheduled Replacement</b>
Drinking fountains	15	\$4,000	2	\$8,000	2024
Garbage cans	15	\$750	15	\$11,250	2025
Irrigation - controller	20	\$8,000	1	\$8,000	2025
Irrigation - valves, sprinklers	20				
Signs	30				
Path--Asphalt	15				
Picnic tables	15				
Benches	15				
Barbeque	15				
Planter	10				
Trees	30				
Turf grass	15				
Basketball Court	10				
Parking Lot--Asphalt	20				
Play Area	15				
Picnic Shelter	20				
Concession	30				
Maintenance Building	30				
Lighted Fields	20				



**SAMPLE  
VALLEY PARK  
MAJOR MAINTENANCE AND RENOVATION SCHEDULE  
PART B**

Feature	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29
Drinking fountains	\$8,000					
Garbage cans	\$11,250					
Irrigation - controller					\$8,000	
Irrigation - valves, sprinklers						\$50,000
Signs						
Path--Asphalt						
Picnic tables						
Benches						
Barbeque						
Planter				\$8,000		
Trees						
Turf grass						
Basketball Court						
Resurface			\$6,500			
Parking Lot--Asphalt						
Chip Seal					\$5,000	
Play Area						
Picnic Shelter						
Concession						
Upgrade Electrical	\$18,000					
Maintenance Building						
New Roof		\$10,000				
Lighted Fields						
<b>Total</b>	<b>\$37,250</b>	<b>\$10,000</b>	<b>\$6,500</b>	<b>\$8,000</b>	<b>\$13,000</b>	<b>\$50,000</b>

## Safety Inspections

A park safety inspection program is a comprehensive, outcome-based performance measurement system that generates frequent, sometimes random, and detailed inspections of Department parks, facilities, and playgrounds. This program would provide the City of Hermosa Beach management, elected officials, and the public with a broad indicator of the condition of the City's facilities, safety, and needed capital upgrades.

Currently the City has developed inspection reports for parks, conducted by the contract landscape firm, which are titled as "Daily, Weekly, Monthly, Semi-Annual, Bi-Annual, and Annual." These inspection forms detail work task to be completed and follows with a blank listing of park locations, "Inspected Date, Comments, and Repaired Date." The inspection report does not include any space for specific items to be inspected.

Recommended safety inspection reports for Parks and Skateparks are found in this section. The Park and Skatepark Inspection Reports should be adopted and utilized by the City to inspect all Parks and Skateparks on a minimum bi-weekly basis. These forms are designed to include identification of issues and corrective actions taken.

Playgrounds within California should be inspected on a regular basis. These playground areas and equipment must be inspected for excessive wear, deterioration, and potential hazards. Some manufacturers supply playground checklists for general or detailed inspections with maintenance guidelines. A sample form is included that can be utilized by City employees who are not Certified Playground Safety Inspectors.

The City of Hermosa Beach should have trained employees who are certified as Certified Playground Safety Inspectors to periodically inspect all City playgrounds. The State of California requires all public playgrounds meet the Consumer Product Safety Commission (CPSC) guidelines and the American Society for Testing and Materials (ASTM) standards. Training as a Playground Safety Inspector can be achieved virtually as this course is offered by the California Park & Recreation Society (CPRS) in conjunction with the National Recreation and Park Association (NRPA). For certified safety inspections of playgrounds a sample detailed form is available at: [VS.2 PLAYGROUND AUDIT-INSPECTION CHECKLIST.docx \(live.com\)](#). Forms are available that are specific to age specific playgrounds.

## Sample Playground Safety Inspection Form

Location: \_\_\_\_\_

Inspection Date: \_\_\_\_\_ Time: \_\_\_\_\_

Inspected by: \_\_\_\_\_ Age Appropriate: \_ \_\_\_\_\_

### Priority Rating Scale (1-4)

1. Permanent disability, loss of life or body part – correct immediately.
2. Serious injury resulting in temporary disability – correct as soon as possible.
3. Minor (Non-Disabling) Injury – correct when time permits.
4. Potential for injury Minimal – check to see if worsens.

### SAFETY SURFACINGS

	Compliant	Hazard
1. Transition from the path to surfacing is less than .5".	_____	_____
2. Surfacing material is adequate and proper depth.	_____	_____
3. Loose fill is at correct height at Transfer Platform.	_____	_____
4. Loose fill is at correct depth at Slide exits & Swings.	_____	_____
5. Surfacing material is free from weeds and trash.	_____	_____
6. No roots, rocks or objects are a tripping hazard.	_____	_____
7. Unitary surface retains adequate absorbing abilities.	_____	_____
8. _____	_____	_____

### EQUIPMENT

9. Warning/information sign and/or labels are in place.	_____	_____
10. Equipment and site furnishings are free of debris.	_____	_____
11. No footings are exposed, cracked or loose.	_____	_____
12. Clamps and rivets are in place and secure.	_____	_____
13. All barriers and guardrails are in place and secure.	_____	_____
14. Decks are level, secure and coated with no metal.	_____	_____
15. No rust, corrosion, or peeling paint.	_____	_____
16. Plastic is smooth, no cracks or cuts.	_____	_____
17. Tree limbs are greater than 84" from equipment.	_____	_____
18. Border around playground is adequate and secure.	_____	_____
19. All hardware is in place and secure.	_____	_____
20. Upright and pipe caps are in place and secure.	_____	_____
21. No excessive wear, broken or missing parts.	_____	_____
22. _____	_____	_____

Required Repairs / Corrective Actions Taken

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## Sample City of Hermosa Beach Skatepark Inspection Report Recommended Minimum Bi-Weekly

Park Name: \_\_\_\_\_

Date: \_\_\_\_\_

Inspector: \_\_\_\_\_

ITEM TO BE INSPECTED		OK	DEFICIENT	DATE CORRECTED
<b>Sidewalk</b>				
1	Large cracks			
2	Water puddles			
<b>Drinking fountains</b>				
1	Damaged			
2	Vandalized			
3	Functioning			
<b>Lighting</b>				
1	Damaged standard			
2	Lights burned out			
<b>Cement areas - bowls, ramps etc.</b>				
1	Cracks			
2	Graffiti			
3	Foreign material or objects			
4	Puddles			
<b>Fencing</b>				
1	Damaged gates			
2	Damaged or missing panels			
<b>Signs</b>				

1	Damaged			
2	Missing			
3	Graffiti			
<b>Metal coping</b>				
1	Cracks			
2	Looseness			
3	Burrs			
<b>Drains</b>				
1	Free of debris or objects			
2	Functioning			
<b>Hand safety and grind railing</b>				
1	Damaged			
2	Cracked welds			

**Request for Work Generated**  
Use Additional Sheets if Necessary

Item # 1 \_\_\_\_\_

Item # 2 \_\_\_\_\_

Item # 3 \_\_\_\_\_

Item # 4 \_\_\_\_\_

Item # 5 \_\_\_\_\_

**Sample  
City of Hermosa Beach  
Parks Inspection Report  
Recommended Minimum Bi-Weekly**

**Park Name** \_\_\_\_\_

**Inspector** \_\_\_\_\_

**Date** \_\_\_\_\_

**Rating Definitions**

**Limited Problem** - This is one or two problems in an area that would normally be apparent during business.

**Widespread Problem** - This indicates numerous occurrences of problems in the same area or on similar sites.

**Hazard** - A problem that is potentially dangerous to health and safety.

If a problem is noted, please describe it on this form and request repair immediately through the work order system.

	<b>No Problem</b>	<b>Limited Problem</b>	<b>Widespread Problem</b>	<b>Hazard</b>	<b>Not Applicable</b>
General Site Survey					
Entrance Sign					
Overall Appearance					
Vandalism					
Graffiti					
Turf					
Shrub beds					
Trees					
Roads					
Parking Lots					
Fencing					
Lighting					

	No Problem	Limited Problem	Widespread Problem	Hazard	Not Applicable
Walkways					
Trails					
Restrooms					
Playgrounds					
Sports/Athletic Fields					
Tennis Courts					
Basketball Courts					
Other Courts					
Picnic Shelters/Tables					
Benches					
Splash Pads					
Volleyball					
Disc Golf					
Skate Park					
Concession Stand					
Batting Cages					
Par Course					
<b>Swimming Pools</b>					
Pool					
Wading Pool					
Pool Fencing					
Pool Restrooms					
Pool Public Areas					
<b>Community Centers</b>					

	No Problem	Limited Problem	Widespread Problem	Hazard	Not Applicable
Entrance Area					
Restrooms					
Meeting Rooms					
Athletic Courts					
Miscellaneous Area					

**Identified Issues**  
**Request for Work Generated**  
 Use Additional Sheets if Necessary

Item # 1 \_\_\_\_\_

Item # 2 \_\_\_\_\_

Item # 3 \_\_\_\_\_

Item # 4 \_\_\_\_\_

Item # 5 \_\_\_\_\_

Item # 6 \_\_\_\_\_

Item # 7 \_\_\_\_\_

Item # 8 \_\_\_\_\_



## City of Hermosa Beach Park Maintenance Annual Work Plan by Month

### January

#### Daily Tasks

- Pick up litter and empty containers at least once daily or during and after special events.
- Inspect for vandalism and graffiti. Initiate repairs immediately upon discovery. Document and photograph damage/graffiti for potential use by law enforcement.
- Playground safety inspection for hazards, needed repairs, and quality of safety surface. Any needed repairs to be made immediately.
- Inspect park turf, shrubs and trees for insects, disease, and stress and respond to outbreak within 48 hours. Remove hazardous limbs and plants immediately upon discovery.
- Inspect hard surfaces for debris, glass, sand, and other organic debris and remove them immediately.
- Replace basketball nets, tennis nets and soccer goals when frayed, broken, or removed.
- Repair/replace bulbs to maintain lighting levels to design specifications.
- Picnic shelters and reserved areas are cleaned, and litter removed prior to and after each reservation.

#### Weekly Tasks

- Mow turf once per week and remove grass clippings if visible from grass and adjacent hard surfaces. Winter mowing height 2 ½ inches.
- Edge all turf perimeters.
  - Achieve minimum of 95% coverage/less than 3% weed infestation/less than 2% bare.
  - No wet/dry areas.
- Inspect invasive plants and remove or treat them within one week of discovery.
- Inspect hard surface trails for sand, dirt, and organic debris and remove them immediately.
- Clean and remove ashes from non-reserved picnic areas and barbeque pits.
- Lawn Bowling Facility-- mow two times a week (Tuesday and Thursday), diagonally in both directions each day during the growing season. This can be reduced to two times a week diagonally in one direction each day during the dormant season.
- Baseball/softball field maintenance--watering, dragging, filling in sunken areas, raking all sand areas for debris, and other tasks necessary for the diamond to be suitable for play. Tasks shall be completed several days a week and coordinated with slow pitch baseball schedule.

#### Bi-Weekly Tasks

- Inspect drain covers twice monthly and/or before rain and immediately after flooding.
- Remove debris and organic materials from drain covers.
- Complete playground inspection at least bi-monthly. All inspections are to be completed under the direction of a Certified Playground Safety Inspector. Complete safety-related repairs immediately and initiate other repairs within 24 hours of discovery.
- Inspect and maintain to original design specifications:
  - Basketball goal posts, backboards, and rims.
  - Tennis/pickleball nets post and fencing.

- Softball/baseball backstops, fencing, and dugouts.
- Soccer goals.

### Monthly Tasks

- Inspect irrigation systems or computer monitors as necessary. Initiate repairs to non-functioning systems within 24 hours.
- Remove dead trees and plant material and replant unless located within an environmental area and the plant material may or could serve as habitat.
- Check ground drains and “V” ditches for debris blockage. Clear as needed.
- Remove silt that has run across sidewalks, parking lots, and other hardscape features.
- Inspect tennis, basketball, and other courts and initiate repairs within 72 hours.
- Wash down all tennis courts and the skateboard park at the Community Center and the tennis courts, basketball courts, and pickleball courts at Clark Field.
- Inspect hard and soft surface trails for erosion and other safety hazards. Initiate repairs within 48 hours.
- Check for pocket gopher/rodent activity and abate.
- Remove grass and other plants growing within cracks of hard surfaces.
- Inspect hard surfaces for trip hazards and initiate repair by ramping or sanding within 24 hours.
- Inspect all park signs, benches, tables, grills, drinking fountains, trash containers, and other site amenities at least and complete repairs within 7 days.
- Inspect and immediately make necessary repairs to all lighting systems.
- Remove trees and branches that pose a hazard to the users of open space areas and adjacent to trails.
- Remove and clean dump sites within 48 hours of identification within parks, open space areas, and adjacent to trails.
- Sweep/blow parking areas and roads. Patch newly formed cracks with tar.
- Verticut Lawn Bowling facility diagonally in both directions.

### Three/Four Times Annual Tasks

- None.

### Semi-Annual Tasks

- Inspect fences, gates, and bollards at least twice annually. Complete safety-related repairs immediately and other repairs within 7 days.
- Place 3” of organic mulch around each tree within a minimum 18” ring to control weed growth.
- Place 3” of organic mulch within shrub bed to minimize weed growth.

### Annual Tasks

- Audit each playground to ensure compliance with the current version of ASTM Performance Standard F1487 and the Consumer Product Safety Commission “Handbook for Public Playground Safety.”

## February

### Daily Tasks

- Pick up litter and empty containers at least once daily or during and after special events.
- Inspect for vandalism and graffiti. Initiate repairs immediately upon discovery. Document and photograph damage/graffiti for potential use by law enforcement.
- Playground safety inspection for hazards, needed repairs, and quality of safety surface. Any needed repairs to be made immediately.
- Inspect park turf, shrubs and trees for insects, disease, and stress and respond to outbreak within 48 hours. Remove hazardous limbs and plants immediately upon discovery.
- Inspect hard surfaces for debris, glass, sand, and other organic debris and remove them immediately.
- Replace basketball nets, tennis nets and soccer goals when frayed, broken, or removed.
- Repair/replace bulbs to maintain lighting levels to design specifications.
- Picnic shelters and reserved areas are cleaned, and litter removed prior to and after each reservation.
- Baseball/softball field maintenance--watering, dragging, filling in sunken areas, raking all sand areas for debris, and other tasks necessary for the diamond to be suitable for play.

### Weekly Tasks

- Mow turf once per week and remove grass clippings if visible from grass and adjacent hard surfaces. Winter mowing height 2 ½ inches.
- Edge all turf perimeters.
  - Achieve minimum of 95% coverage/less than 3% weed infestation/less than 2% bare.
  - No wet/dry areas.
- Inspect invasive plants and remove or treat them within one week of discovery.
- Inspect hard surface trails for sand, dirt, and organic debris and remove them immediately.
- Clean and remove ashes from non-reserved picnic areas and barbeque pits.
- Lawn Bowling Facility-- mow two times a week (Tuesday and Thursday), diagonally in both directions each day during the growing season. This can be reduced to two times a week diagonally in one direction each day during the dormant season.

### Bi-Weekly Tasks

- Inspect drain covers twice monthly and/or before rain and immediately after flooding.
- Remove debris and organic materials from drain covers.
- Complete playground inspection at least bi-monthly. All inspections are to be completed under the direction of a Certified Playground Safety Inspector. Complete safety-related repairs immediately and initiate other repairs within 24 hours of discovery.
- Inspect and maintain to original design specifications:
  - Basketball goal posts, backboards, and rims.
  - Tennis/pickleball nets posts and fencing.
  - Softball/baseball backstops, fencing, and dugouts.
  - Soccer goals.

### Monthly Tasks

- Inspect irrigation systems or computer monitors as necessary. Initiate repairs to non-functioning systems within 24 hours.
- Mow ground covers as needed.
- Remove dead trees and plant material and replant unless located within an environmental area and the plant material may or could serve as habitat.
- Inspect tennis, basketball, and other courts and initiate repairs within 72 hours.
- Wash down all tennis courts and the skateboard park at the Community Center and the tennis courts, basketball courts, and pickleball courts at Clark Field.
- Inspect hard and soft surface trails for erosion and other safety hazards. Initiate repairs within 48 hours.
- Check ground drains and “V” ditches for debris blockage. Clear as needed.
- Remove silt that has run across sidewalks, parking lots, and other hardscape features.
- Inspect hard and soft surface trails for erosion and other safety hazards. Initiate repairs within 48 hours.
- Check for pocket gopher/rodent activity and abate.
- Remove grass and other plants growing within cracks of hard surfaces.
- Inspect hard surfaces for trip hazards and initiate repair by ramping or sanding within 24 hours.
- Inspect all park signs, benches, tables, grills, drinking fountains, trash containers, and other site amenities at least and complete repairs within 7 days.
- Inspect and immediately make necessary repairs to all lighting systems.
- Remove trees and branches that pose a hazard to the users of open space areas and adjacent to trails.
- Remove and clean dump sites within 48 hours of identification within parks, open space areas, and adjacent to trails.
- Sweep/blow parking areas and roads. Patch newly formed cracks with tar.
- Verticut Lawn Bowling facility diagonally in both directions.

### Three/Four Times Annual Tasks

- None.

### Semi-Annual Tasks

- Spring sports field renovation to address filling in or regrading of low spots, divots, sink holes, or other unevenness of the turf area.
- Spring fertilization of all trees.
- Cleaning/power wash of park amenities such as drinking fountains, restrooms, and walkways.

### Annual Tasks

- Concession facilities cleaned prior to opening including:
  - Facilities cleaned, wiped down, and sanitized.
  - Electrical appliances checked for compliance.
  - Lights checked and repaired.
  - Operating permits secured before opening.
  - Cleaning and sanitization of supplies.

## March

### Daily Tasks

- Pick up litter and empty containers at least once daily or during and after special events.
- Inspect for vandalism and graffiti. Initiate repairs immediately upon discovery. Document and photograph damage/graffiti for potential use by law enforcement.
- Playground safety inspection for hazards, needed repairs, and quality of safety surface. Any needed repairs to be made immediately.
- Inspect park turf, shrubs and trees for insects, disease, and stress and respond to outbreak within 48 hours. Remove hazardous limbs and plants immediately upon discovery.
- Inspect hard surfaces for debris, glass, sand, and other organic debris and remove them immediately.
- Replace basketball nets, tennis nets and soccer goals when frayed, broken, or removed.
- Repair/replace bulbs to maintain lighting levels to design specifications.
- Picnic shelters and reserved areas are cleaned, and litter removed prior to and after each reservation.
- Baseball/softball field maintenance--watering, dragging, filling in sunken areas, raking all sand areas for debris, and other tasks necessary for the diamond to be suitable for play.

### Weekly Tasks

- Mow turf once per week and remove grass clippings if visible from grass and adjacent hard surfaces. Mowing height 2 ½ inches/Sports fields mowed at 1 ½ inches.
- Edge all turf perimeters.
  - Achieve minimum of 95% coverage/less than 3% weed infestation/less than 2% bare.
  - No wet/dry areas.
- Inspect for invasive plants and remove or treat them within one week of discovery.
- Inspect hard surface trails for sand, dirt, and organic debris and remove them immediately.
- Clean and remove ashes from non-reserved picnic areas and barbeque pits.
- Lawn Bowling Facility-- mow two times a week (Tuesday and Thursday), diagonally in both directions each day during the growing season. This can be reduced to two times a week diagonally in one direction each day during the dormant season.

### Bi-Weekly Tasks

- Inspect drain covers twice monthly and/or before rain and immediately after flooding.
- Remove debris and organic materials from drain covers.
- Complete playground inspection at least bi-monthly. All inspections are to be completed under the direction of a Certified Playground Safety Inspector. Complete safety-related repairs immediately and initiate other repairs within 24 hours of discovery.
- Inspect and maintain to original design specifications:
  - Basketball goal posts, backboards, and rims.
  - Tennis/pickleball nets posts and fencing.
  - Softball/baseball backstops, fencing, and dugouts.
  - Soccer goals.

### Monthly Tasks

- Inspect irrigation systems or computer monitors as necessary. Initiate repairs to non-functioning systems within 24 hours.
- Remove dead trees and plant material and replant unless located within an environmental area and the plant material may or could serve as habitat.
- Complete replanting of ground covers damaged areas.
- Inspect tennis, basketball, and other courts and initiate repairs within 72 hours.
- Wash down all tennis courts and the skateboard park at the Community Center and the tennis courts, basketball courts, and pickleball courts at Clark Field.
- Inspect hard and soft surface trails for erosion and other safety hazards. Initiate repairs within 48 hours.
- Check ground drains and “V” ditches for debris blockage. Clear as needed.
- Remove silt that has run across sidewalks, parking lots, and other hardscape features.
- Inspect hard and soft surface trails for erosion and other safety hazards. Initiate repairs within 48 hours.
- Check for pocket gopher/rodent activity and abate.
- Remove grass and other plants growing within cracks of hard surfaces.
- Inspect hard surfaces for trip hazards and initiate repair by ramping or sanding within 24 hours.
- Inspect all park signs, benches, tables, grills, drinking fountains, trash containers, and other site amenities at least and complete repairs within 7 days.
- Inspect and immediately make necessary repairs to all lighting systems.
- Remove trees and branches that pose a hazard to the users of open space areas and adjacent to trails.
- Remove and clean dump sites within 48 hours of identification within parks, open space areas, and adjacent to trails.
- Sweep/blow parking areas and roads. Patch newly formed cracks with tar.
- Verticut Lawn Bowling facility diagonally in both directions.

### Three/Four Times Annual Tasks

- Fertilize all shrub beds and trees. Application of a complete fertilizer 16-16-16 at a minimum rate of six pounds per 1,000 sq. ft.
- Aerate all turf areas and overdressed with grass seed and soil amendment in areas needed. Utilize humus or mushroom compost.
- Within the same week of aeration, apply a balanced fertilizer such as a sulfur coated, urea based 16-6-8 at a rate of one-pound actual nitrogen per 1,000 sq. ft.
- Perform trail maintenance by removing organic debris from soft surfaces and repairing any new erosion.
- Quarterly inspection of all lights. Initiate repairs within 48 hours.

**Semi-Annual Tasks**

- Overseed all turf areas.
- Contractor shall provide a complete non-pesticide/herbicide solution to insect, disease, and pest control as necessary or as directed by the City representative so as to keep plant materials in a healthy condition and free from insects and disease.
- Control weeds in turf to a satisfactory level of less than 5% per area.
- Spring pruning/trimming of trees less than five years old for structure and proper health. Remove all suckers.
- Remove overhanging branches within 84" of trail surface.
- Replenish wood chips throughout the entire Greenbelt pathway.

**Annual Tasks**

- If necessary, increase trash containers at all park sites due to increased usage.
- Regrading or renovation of turf in athletic fields as needed. Work to be scheduled and completed prior to the season starting dates for each user group.
- Mechanically control growth of weeds and invasive plants within 24" on either side of trails.

## April

### Daily Tasks

- Pick up litter and empty containers at least once daily or during and after special events.
- Inspect for vandalism and graffiti. Initiate repairs immediately upon discovery. Document and photograph damage/graffiti for potential use by law enforcement.
- Playground safety inspection for hazards, needed repairs, and quality of safety surface. Any needed repairs to be made immediately.
- Inspect park turf, shrubs and trees for insects, disease, and stress and respond to outbreak within 48 hours. Remove hazardous limbs and plants immediately upon discovery.
- Inspect hard surfaces for debris, glass, sand, and other organic debris and remove them immediately.
- Replace basketball nets, tennis nets and soccer goals when frayed, broken, or removed.
- Repair/replace bulbs to maintain lighting levels to design specifications.
- Picnic shelters and reserved areas are cleaned, and litter removed prior to and after each reservation.
- Baseball/softball field maintenance--watering, dragging, filling in sunken areas, raking all sand areas for debris, and other tasks necessary for the diamond to be suitable for play.

### Weekly Tasks

- Mow turf once per week and athletic fields twice per week. Remove grass clippings if visible from grass and adjacent hard surfaces. Mowing height 2 ½ inches/Sports fields mowed at 1 ½ inches.
- Edge all turf perimeters.
  - Achieve minimum of 95% coverage/less than 3% weed infestation/less than 2% bare.
  - No wet/dry areas.
- Edge all turf perimeters.
- Inspect invasive plants and remove or treat them within one week of discovery.
- Inspect hard surface trails for sand, dirt, and organic debris and remove them immediately.
- Clean and remove ashes from non-reserved picnic areas and barbeque pits.
- Lawn Bowling Facility-- mow two times a week (Tuesday and Thursday), diagonally in both directions each day during the growing season. This can be reduced to two times a week diagonally in one direction each day during the dormant season.

### Bi-Weekly Tasks

- Inspect drain covers twice monthly and/or before rain and immediately after flooding.
- Remove debris and organic materials from drain covers.
- Complete playground inspection at least bi-monthly. All inspections are to be completed under the direction of a Certified Playground Safety Inspector. Complete safety-related repairs immediately and initiate other repairs within 24 hours of discovery.
- Inspect and maintain to original design specifications:
  - Basketball goal posts, backboards, and rims.
  - Tennis/pickleball nets posts, fencing.
  - Softball/baseball backstops, fencing, and dugouts.
  - Soccer goals.



### Monthly Tasks

- Inspect irrigation systems or computer monitors as necessary. Initiate repairs to non-functioning systems within 24 hours.
- Remove dead trees and plant material and replant unless located within an environmental area and the plant material may or could serve as habitat.
- Rebuild basins around young trees and shrubs.
- Remove stakes and ties from maturing trees where they are no longer needed.
- Inspect tennis, basketball, and other courts and initiate repairs within 72 hours.
- Wash down all tennis courts and the skateboard park at the Community Center and the tennis courts, basketball courts, and pickleball courts at Clark Field.
- Inspect hard and soft surface trails for erosion and other safety hazards. Initiate repairs within 48 hours.
- Check ground drains and “V” ditches for debris blockage. Clear as needed.
- Remove silt that has run across sidewalks, parking lots, and other hardscape features.
- Inspect hard and soft surface trails for erosion and other safety hazards. Initiate repairs within 48 hours.
- Check for pocket gopher/rodent activity and abate.
- Remove grass and other plants growing within cracks of hard surfaces.
- Inspect hard surfaces for trip hazards and initiate repair by ramping or sanding within 24 hours.
- Inspect all park signs, benches, tables, grills, drinking fountains, trash containers, and other site amenities at least and complete repairs within 7 days.
- Inspect and immediately make necessary repairs to all lighting systems.
- Remove trees and branches that pose a hazard to the users of open space areas and adjacent to trails.
- Remove and clean dump sites within 48 hours of identification within parks, open space areas, and adjacent to trails.
- Sweep/blow parking areas and roads. Patch newly formed cracks with tar.
- Verticut Lawn Bowling facility diagonally in both directions.

### Three/Four Times Annual Tasks

- Pruning of shrubs to be done four times per year to keep a neatly maintained appearance and size.
- Perform trail maintenance by removing organic debris from soft surfaces and repairing any new erosion.

### Semi-Annual Tasks

- Fertilize all turf areas.

### Annual Tasks

- Contractor’s employee shall, on or before May 1st of each year, meet with City representatives to inspect each soccer field and determine the necessary heavy maintenance work to be completed prior to the opening of the soccer season.

## May

### Daily Tasks

- Pick up litter and empty containers at least once daily or during and after special events.
- Inspect for vandalism and graffiti. Initiate repairs immediately upon discovery. Document and photograph damage/graffiti for potential use by law enforcement.
- Playground safety inspection for hazards, needed repairs, and quality of safety surface. Any needed repairs to be made immediately.
- Inspect park turf, shrubs and trees for insects, disease, and stress and respond to outbreak within 48 hours. Remove hazardous limbs and plants immediately upon discovery.
- Inspect hard surfaces for debris, glass, sand, and other organic debris and remove them immediately.
- Replace basketball nets, tennis nets and soccer goals when frayed, broken, or removed.
- Repair/replace bulbs to maintain lighting levels to design specifications.
- Picnic shelters and reserved areas are cleaned, and litter removed prior to and after each reservation.
- Baseball/softball field maintenance--watering, dragging, filling in sunken areas, raking all sand areas for debris, and other tasks necessary for the diamond to be suitable for play.

### Weekly Tasks

- Mow turf once per week and athletic fields twice per week. Remove grass clippings if visible from grass and adjacent hard surfaces. Mowing height 2 ½ inches/Sports fields mowed at 1 ½ inches.
- Edge all turf perimeters.
  - Achieve minimum of 95% coverage/less than 3% weed infestation/less than 2% bare.
  - No wet/dry areas.
- Edge all turf perimeters.
- Inspect invasive plants and remove or treat them within one week of discovery.
- Inspect hard surface trails for sand, dirt, and organic debris and remove them immediately.
- Clean and remove ashes from non-reserved picnic areas and barbeque pits.
- Lawn Bowling Facility-- mow two times a week (Tuesday and Thursday), diagonally in both directions each day during the growing season. This can be reduced to two times a week diagonally in one direction each day during the dormant season.

### Bi-Weekly Tasks

- Inspect drain covers twice monthly and/or before rain and immediately after flooding.
- Remove debris and organic materials from drain covers.
- Complete playground inspection at least bi-monthly. All inspections are to be completed under the direction of a Certified Playground Safety Inspector. Complete safety-related repairs immediately and initiate other repairs within 24 hours of discovery.
- Inspect and maintain to original design specifications:
  - Basketball goal posts, backboards, and rims.
  - Tennis/pickleball nets posts and fencing.
  - Softball/baseball backstops, fencing, and dugouts.
  - Soccer goals.

### Monthly Tasks

- Inspect irrigation systems or computer monitors as necessary. Initiate repairs to non-functioning systems within 24 hours.
- Fertilize athletic fields.
- Trim and replant ground cover as needed.
- Remove dead trees and plant material and replant unless located within an environmental area and the plant material may or could serve as habitat.
- Inspect tennis, basketball, and other courts and initiate repairs within 72 hours.
- Wash down all tennis courts and the skateboard park at the Community Center and the tennis courts, basketball courts, and pickleball courts at Clark Field.
- Inspect hard and soft surface trails for erosion and other safety hazards. Initiate repairs within 48 hours.
- Check ground drains and “V” ditches for debris blockage. Clear as needed.
- Remove silt that has run across sidewalks, parking lots, and other hardscape features.
- Inspect hard and soft surface trails for erosion and other safety hazards. Initiate repairs within 48 hours.
- Check for pocket gopher/rodent activity and abate.
- Remove grass and other plants growing within cracks of hard surfaces.
- Clear grass away from sprinkler heads in lawns where they are needed.
- Inspect hard surfaces for trip hazards and initiate repair by ramping or sanding within 24 hours.
- Inspect all park signs, benches, tables, grills, drinking fountains, trash containers, and other site amenities at least and complete repairs within 7 days.
- Inspect and immediately make necessary repairs to all lighting systems.
- Remove trees and branches that pose a hazard to the users and adjacent to trails.
- Remove and clean dump sites within 48 hours of identification within parks, open space areas, and adjacent to trails.
- Sweep/blow parking areas and roads. Patch newly formed cracks with tar.
- Verticut Lawn Bowling facility diagonally in both directions.

### **Three/Four Times Annual Tasks**

- Fertilize all shrub beds and trees. Application of a complete fertilizer 16-16-16 at a minimum rate of six pounds per 1,000 sq. ft.
- Pruning of shrubs to be done four times per year to keep a neatly maintained appearance and size.

### **Semi-Annual Tasks**

- Replace sand or wood fibers in all play areas.

### **Annual Tasks**

- All horseshoe pits will be repaired, repainted, and sand added as needed.

## June

### Daily Tasks

- Pick up litter and empty containers at least once daily or during and after special events.
- Inspect for vandalism and graffiti. Initiate repairs immediately upon discovery. Document and photograph damage/graffiti for potential use by law enforcement.
- Playground safety inspection for hazards, needed repairs, and quality of safety surface. Any needed repairs to be made immediately.
- Inspect park turf, shrubs and trees for insects, disease, and stress and respond to outbreak within 48 hours. Remove hazardous limbs and plants immediately upon discovery.
- Inspect hard surfaces for debris, glass, sand, and other organic debris and remove them immediately.
- Replace basketball nets, tennis nets and soccer goals when frayed, broken, or removed.
- Repair/replace bulbs to maintain lighting levels to design specifications.
- Picnic shelters and reserved areas are cleaned, and litter removed prior to and after each reservation.
- Baseball/softball field maintenance--watering, dragging, filling in sunken areas, raking all sand areas for debris, and other tasks necessary for the diamond to be suitable for play.

### Weekly Tasks

- Mow turf once per week and athletic fields twice per week. Remove grass clippings if visible from grass and adjacent hard surfaces. Mowing height 2 ½ inches/Sports fields mowed at 1 ½ inches.
- Edge all turf perimeters.
  - Achieve minimum of 95% coverage/less than 3% weed infestation/less than 2% bare.
  - No wet/dry areas.
- Edge all turf perimeters.
- Inspect for invasive plants and remove or treat them within one week of discovery.
- Inspect hard surface trails for sand, dirt, and organic debris and remove them immediately.
- Clean and remove ashes from non-reserved picnic areas and barbeque pits.
- Lawn Bowling Facility-- mow two times a week (Tuesday and Thursday), diagonally in both directions each day during the growing season. This can be reduced to two times a week diagonally in one direction each day during the dormant season.

### Bi-Weekly Tasks

- Inspect drain covers twice monthly and/or before rain and immediately after flooding.
- Remove debris and organic materials from drain covers.
- Complete playground inspection at least bi-monthly. All inspections are to be completed under the direction of a Certified Playground Safety Inspector. Complete safety-related repairs immediately and initiate other repairs within 24 hours of discovery.
- Inspect and maintain to original design specifications:
  - Basketball goal posts, backboards, and rims.
  - Tennis/pickleball nets post and fencing.
  - Softball/baseball backstops, fencing, and dugouts.
  - Soccer goals.

### Monthly Tasks

- Inspect irrigation systems or computer monitors as necessary. Initiate repairs to non-functioning systems within 24 hours.
- Fertilize athletic fields.
- Clean and adjust irrigation heads on a regular basis throughout summer.
- Remove dead trees and plant material and replant unless located within an environmental area and the plant material may or could serve as habitat.
- Inspect tennis, basketball, and other courts and initiate repairs within 72 hours.
- Wash down all tennis courts and the skateboard park at the Community Center and the tennis courts, basketball courts, and pickleball courts at Clark Field.
- Inspect hard and soft surface trails for erosion and other safety hazards. Initiate repairs within 48 hours.
- Check ground drains and “V” ditches for debris blockage. Clear as needed.
- Remove silt that has run across sidewalks, parking lots, and other hardscape features.
- Inspect hard and soft surface trails for erosion and other safety hazards. Initiate repairs within 48 hours.
- Check for pocket gopher/rodent activity and abate.
- Remove grass and other plants growing within cracks of hard surfaces.
- Inspect hard surfaces for trip hazards and initiate repair by ramping or sanding within 24 hours.
- Inspect all park signs, benches, tables, grills, drinking fountains, trash containers, and other site amenities at least and complete repairs within 7 days.
- Inspect and immediately make necessary repairs to all lighting systems.
- Remove trees and branches that pose a hazard to the users of open space areas and adjacent to trails.
- Remove and clean dump sites within 48 hours of identification within parks, open space areas, and adjacent to trails.
- Sweep/blow parking areas and roads. Patch newly formed cracks with tar.
- Verticut Lawn Bowling facility diagonally in both directions.

### Three/Four Times Annual Tasks

- Quarterly inspection of all lights. Initiate repairs within 48 hours.
- Aerate all turf areas and overdressed with grass seed and soil amendment in areas needed. Utilize humus or mushroom compost.
- Within the same week of aeration, apply a measured fertilizer such as a 26-4-8 at a rate of one-pound actual nitrogen per 1,000 sq. ft.

### Semi-Annual Tasks

- Replenish wood chips throughout the entire Greenbelt pathway.

### Annual Tasks

- None.

## July

### Daily Tasks

- Pick up litter and empty containers at least once daily or during and after special events.
- Inspect for vandalism and graffiti. Initiate repairs immediately upon discovery. Document and photograph damage/graffiti for potential use by law enforcement.
- Playground safety inspection for hazards, needed repairs, and quality of safety surface. Any needed repairs to be made immediately.
- Inspect park turf, shrubs and trees for insects, disease, and stress and respond to outbreak within 48 hours. Remove hazardous limbs and plants immediately upon discovery.
- Inspect hard surfaces for debris, glass, sand, and other organic debris and remove them immediately.
- Replace basketball nets, tennis nets and soccer goals when frayed, broken, or removed.
- Repair/replace bulbs to maintain lighting levels to design specifications.
- Picnic shelters and reserved areas are cleaned, and litter removed prior to and after each reservation.
- Baseball/softball field maintenance--watering, dragging, filling in sunken areas, raking all sand areas for debris, and other tasks necessary for the diamond to be suitable for play.

### Weekly Tasks

- Mow turf once per week and athletic fields twice per week. Remove grass clippings if visible from grass and adjacent hard surfaces. Mowing height 2 ½ inches/Sports fields mowed at 1 ½ inches.
- Edge all turf perimeters.
  - Achieve minimum of 95% coverage/less than 3% weed infestation/less than 2% bare.
  - No wet/dry areas.
- Edge all turf perimeters.
- Inspect for invasive plants and remove or treat them within one week of discovery.
- Inspect hard surface trails for sand, dirt, and organic debris and remove them immediately.
- Clean and remove ashes from non-reserved picnic areas and barbeque pits.
- Lawn Bowling Facility-- mow two times a week (Tuesday and Thursday), diagonally in both directions each day during the growing season. This can be reduced to two times a week diagonally in one direction each day during the dormant season.

### Bi-Weekly Tasks

- Inspect drain covers twice monthly and/or before rain and immediately after flooding.
- Remove debris and organic materials from drain covers.
- Complete playground inspection at least bi-monthly. All inspections are to be completed under the direction of a Certified Playground Safety Inspector. Complete safety-related repairs immediately and initiate other repairs within 24 hours of discovery.
- Inspect and maintain to original design specifications:
  - Basketball goal posts, backboards, and rims.
  - Tennis/pickleball nets posts and fencing.
  - Softball/baseball backstops, fencing, and dugouts.
  - Soccer goals.

### Monthly Tasks

- Inspect irrigation systems or computer monitors as necessary. Initiate repairs to non-functioning systems within 24 hours.
- Remove dead trees and plant material and replant unless located within an environmental area and the plant material may or could serve as habitat.
- Inspect tennis, basketball, and other courts and initiate repairs within 72 hours.
- Wash down all tennis courts and the skateboard park at the Community Center and the tennis courts, basketball courts, and pickleball courts at Clark Field.
- Inspect hard and soft surface trails for erosion and other safety hazards. Initiate repairs within 48 hours.
- Check ground drains and “V” ditches for debris blockage. Clear as needed.
- Remove silt that has run across sidewalks, parking lots, and other hardscape features.
- Inspect hard and soft surface trails for erosion and other safety hazards. Initiate repairs within 48 hours.
- Check for pocket gopher/rodent activity and abate.
- Remove grass and other plants growing within cracks of hard surfaces.
- Inspect hard surfaces for trip hazards and initiate repair by ramping or sanding within 24 hours.
- Inspect all park signs, benches, tables, grills, drinking fountains, trash containers, and other site amenities at least and complete repairs within 7 days.
- Inspect and immediately make necessary repairs to all lighting systems.
- Remove trees and branches that pose a hazard to the users of open space areas and adjacent to trails.
- Remove and clean dump sites within 48 hours of identification within parks, open space areas, and adjacent to trails.
- Sweep/blow parking areas and roads. Patch newly formed cracks with tar.
- Verticut Lawn Bowling facility diagonally in both directions.



**Three/Four Times Annual Tasks**

- Pruning of shrubs to be done four times per year to keep a neatly maintained appearance and size.
- Perform trail maintenance by removing organic debris from soft surfaces and repairing any new erosion.

**Semi-Annual Tasks**

- None.

**Annual Tasks**

- None.

## August

### Daily Tasks

- Pick up litter and empty containers at least once daily or during and after special events.
- Inspect for vandalism and graffiti. Initiate repairs immediately upon discovery. Document and photograph damage/graffiti for potential use by law enforcement.
- Playground safety inspection for hazards, needed repairs, and quality of safety surface. Any needed repairs to be made immediately.
- Inspect park turf, shrubs and trees for insects, disease, and stress and respond to outbreak within 48 hours. Remove hazardous limbs and plants immediately upon discovery.
- Inspect hard surfaces for debris, glass, sand, and other organic debris and remove them immediately.
- Replace basketball nets, tennis nets and soccer goals when frayed, broken, or removed.
- Repair/replace bulbs to maintain lighting levels to design specifications.
- Picnic shelters and reserved areas are cleaned, and litter removed prior to and after each reservation.

### Weekly Tasks

- Mow turf once per week and athletic fields twice per week. Remove grass clippings if visible from grass and adjacent hard surfaces. Mowing height 2 ½ inches/Sports fields mowed at 1 ½ inches.
- Edge all turf perimeters.
  - Achieve minimum of 95% coverage/less than 3% weed infestation/less than 2% bare.
  - No wet/dry areas.
- Edge all turf perimeters.
- Inspect invasive plants and remove or treat them within one week of discovery.
- Inspect hard surface trails for sand, dirt, and organic debris and remove them immediately.
- Clean and remove ashes from non-reserved picnic areas and barbecue pits.
- Lawn Bowling Facility-- mow two times a week (Tuesday and Thursday), diagonally in both directions each day during the growing season. This can be reduced to two times a week diagonally in one direction each day during the dormant season.
- Baseball/softball field maintenance--watering, dragging, filling in sunken areas, raking all sand areas for debris, and other tasks necessary for the diamond to be suitable for play. Tasks shall be completed several days a week and coordinated with slow pitch baseball schedule.

### Bi-Weekly Tasks

- Inspect drain covers twice monthly and/or before rain and immediately after flooding.
- Remove debris and organic materials from drain covers.
- Complete playground inspection at least bi-monthly. All inspections are to be completed under the direction of a Certified Playground Safety Inspector. Complete safety-related repairs immediately and initiate other repairs within 24 hours of discovery.
- Inspect and maintain to original design specifications:
  - Basketball goal posts, backboards, and rims.
  - Tennis/pickleball nets posts and fencing.
  - Softball/baseball backstops, fencing, and dugouts.
  - Soccer goals.

### Monthly Tasks

- Inspect irrigation systems or computer monitors as necessary. Initiate repairs to non-functioning systems within 24 hours.
- Fertilize athletic fields.
- Prune vegetation for line-of-sight obstruction at street intersections and park entrances.
- Remove dead trees and plant material and replant unless located within an environmental area and the plant material may or could serve as habitat.
- Cut out spent blossom spikes on all shrubs.
- Inspect tennis, basketball, and other courts and initiate repairs within 72 hours.
- Wash down all tennis courts and the skateboard park at the Community Center and the tennis courts, basketball courts, and pickleball courts at Clark Field.
- Inspect hard and soft surface trails for erosion and other safety hazards. Initiate repairs within 48 hours.
- Check ground drains and “V” ditches for debris blockage. Clear as needed.
- Remove silt that has run across sidewalks, parking lots, and other hardscape features.
- Inspect hard and soft surface trails for erosion and other safety hazards. Initiate repairs within 48 hours.
- Check for pocket gopher/rodent activity and abate.
- Remove grass and other plants growing within cracks of hard surfaces.
- Inspect hard surfaces for trip hazards and initiate repair by ramping or sanding within 24 hours.
- Inspect all park signs, benches, tables, grills, drinking fountains, trash containers, and other site amenities at least and complete repairs within 7 days.
- Inspect and immediately make necessary repairs to all lighting systems.
- Remove trees and branches that pose a hazard to the users of open space areas and adjacent to trails.
- Remove and clean dump sites within 48 hours of identification within parks, open space areas, and adjacent to trails.
- Sweep/blow parking areas and roads. Patch newly formed cracks with tar.
- Verticut Lawn Bowling facility diagonally in both directions.

### Three/Four Times Annual Tasks

- None.

### Semi-Annual Tasks

- Overseed all turf areas.
- Replace sand or wood fibers in all play areas.

### Annual Tasks

- None.

## September

### Daily Tasks

- Pick up litter and empty containers at least once daily or during and after special events.
- Inspect for vandalism and graffiti. Initiate repairs immediately upon discovery. Document and photograph damage/graffiti for potential use by law enforcement.
- Playground safety inspection for hazards, needed repairs, and quality of safety surface. Any needed repairs to be made immediately.
- Inspect park turf, shrubs and trees for insects, disease, and stress and respond to outbreak within 48 hours. Remove hazardous limbs and plants immediately upon discovery.
- Inspect hard surfaces for debris, glass, sand, and other organic debris and remove them immediately.
- Replace basketball nets, tennis nets and soccer goals when frayed, broken, or removed.
- Repair/replace bulbs to maintain lighting levels to design specifications.
- Picnic shelters and reserved areas are cleaned, and litter removed prior to and after each reservation.

### Weekly Tasks

- Mow turf once per week and athletic fields twice per week. Remove grass clippings if visible from grass and adjacent hard surfaces. Mowing height 2 ½ inches/Sports fields mowed at 1 ½ inches.
- Edge all turf perimeters.
  - Achieve minimum of 95% coverage/less than 3% weed infestation/less than 2% bare.
  - No wet/dry areas.
- Edge all turf perimeters.
- Inspect invasive plants and remove or treat them within one week of discovery.
- Inspect hard surface trails for sand, dirt, and organic debris and remove them immediately.
- Clean and remove ashes from non-reserved picnic areas and barbeque pits.
- Lawn Bowling Facility-- mow two times a week (Tuesday and Thursday), diagonally in both directions each day during the growing season. This can be reduced to two times a week diagonally in one direction each day during the dormant season.
- Baseball/softball field maintenance--watering, dragging, filling in sunken areas, raking all sand areas for debris, and other tasks necessary for the diamond to be suitable for play. Tasks shall be completed several days a week and coordinated with slow pitch baseball schedule.

### Bi-Weekly Tasks

- Inspect drain covers twice monthly and/or before rain and immediately after flooding.
- Remove debris and organic materials from drain covers.
- Complete playground inspection at least bi-monthly. All inspections are to be completed under the direction of a Certified Playground Safety Inspector. Complete safety-related repairs immediately and initiate other repairs within 24 hours of discovery.
- Inspect and maintain to original design specifications:
  - Basketball goal posts, backboards, and rims.
  - Tennis/pickleball nets post and fencing.
  - Softball/baseball backstops, fencing, and dugouts.
  - Soccer goals.

### Monthly Tasks

- Inspect irrigation systems or computer monitors as necessary. Initiate repairs to non-functioning systems within 24 hours.
- Remove dead trees and plant material and replant unless located within an environmental area and the plant material may or could serve as habitat.
- Trim “suckers” and “water shoots” off trees.
- Inspect tennis, basketball, and other courts and initiate repairs within 72 hours.
- Wash down all tennis courts and the skateboard park at the Community Center and the tennis courts, basketball courts, and pickleball courts at Clark Field.
- Inspect hard and soft surface trails for erosion and other safety hazards. Initiate repairs within 48 hours.
- Check ground drains and “V” ditches for debris blockage. Clear as needed.
- Remove silt that has run across sidewalks, parking lots, and other hardscape features.
- Inspect hard and soft surface trails for erosion and other safety hazards. Initiate repairs within 48 hours.
- Check for pocket gopher/rodent activity and abate.
- Remove grass and other plants growing within cracks of hard surfaces.
- Inspect hard surfaces for trip hazards and initiate repair by ramping or sanding within 24 hours.
- Inspect all park signs, benches, tables, grills, drinking fountains, trash containers, and other site amenities at least and complete repairs within 7 days.
- Inspect and immediately make necessary repairs to all lighting systems.
- Remove trees and branches that pose a hazard to the users of open space areas and adjacent to trails.
- Remove and clean dump sites within 48 hours of identification within parks, open space areas, and adjacent to trails.
- Sweep/blow parking areas and roads. Patch newly formed cracks with tar.
- Verticut Lawn Bowling facility diagonally in both directions.

### Three/Four Times Annual Tasks

- Fertilize all shrub beds and trees. Application of a complete fertilizer 16-16-16 at a minimum rate of six pounds per 1,000 sq. ft.
- Aerate all turf areas and overdressed with grass seed and soil amendment in areas needed. Utilize humus or mushroom compost.
- Within the same week of aeration, apply a measured fertilizer such as a 26-4-8 at a rate of one-pound actual nitrogen per 1,000 sq. ft.
- Pruning of shrubs to be done four times per year to keep a neatly maintained appearance and size.

- Perform trail maintenance by removing organic debris from soft surfaces and repairing any new erosion.
- Quarterly inspection of all lights. Initiate repairs within 48 hours.

### **Semi-Annual Tasks**

- Hand weed control to be done for control of warm and cool season weeds in turf.
- Contractor shall provide a complete non-pesticide/herbicide solution to insect, disease, and pest control as necessary or as directed by the City representative so as to keep plant materials in a healthy condition and free from insects and disease.
- Cleaning/power wash of park amenities such as drinking fountains, restrooms, and walkways.

### **Annual Tasks**

- None.

## October

### Daily Tasks

- Pick up litter and empty containers at least once daily or during and after special events.
- Inspect for vandalism and graffiti. Initiate repairs immediately upon discovery. Document and photograph damage/graffiti for potential use by law enforcement.
- Playground safety inspection for hazards, needed repairs, and quality of safety surface. Any needed repairs to be made immediately.
- Inspect park turf, shrubs and trees for insects, disease, and stress and respond to outbreak within 48 hours. Remove hazardous limbs and plants immediately upon discovery.
- Inspect hard surfaces for debris, glass, sand, and other organic debris and remove them immediately.
- Replace basketball nets, tennis nets and soccer goals when frayed, broken, or removed.
- Repair/replace bulbs to maintain lighting levels to design specifications.
- Picnic shelters and reserved areas are cleaned, and litter removed prior to and after each reservation.

### Weekly Tasks

- Mow turf once per week and remove grass clippings if visible from grass and adjacent hard surfaces. Mowing height 2 ½ inches/Sports fields mowed at 1 ½ inches.
- Edge all turf perimeters.
  - Achieve minimum of 95% coverage/less than 3% weed infestation/less than 2% bare.
  - No wet/dry areas.
- Inspect invasive plants and remove or treat them within one week of discovery.
- Inspect hard surface trails for sand, dirt, and organic debris and remove them immediately.
- Clean and remove ashes from non-reserved picnic areas and barbeque pits.
- Lawn Bowling Facility-- mow two times a week (Tuesday and Thursday), diagonally in both directions each day during the growing season. This can be reduced to two times a week diagonally in one direction each day during the dormant season.
- Baseball/softball field maintenance--watering, dragging, filling in sunken areas, raking all sand areas for debris, and other tasks necessary for the diamond to be suitable for play. Tasks shall be completed several days a week and coordinated with slow pitch baseball schedule.

### Bi-Weekly Tasks

- Inspect drain covers twice monthly and/or before rain and immediately after flooding.
- Remove debris and organic materials from drain covers.
- Complete playground inspection at least bi-monthly. All inspections are to be completed under the direction of a Certified Playground Safety Inspector. Complete safety-related repairs immediately and initiate other repairs within 24 hours of discovery.
- Inspect and maintain to original design specifications:
  - Basketball goal posts, backboards, and rims.
  - Tennis/pickleball nets posts and fencing.
  - Softball/baseball backstops, fencing, and dugouts.
  - Soccer goals.

### Monthly Tasks

- Inspect irrigation systems or computer monitors as necessary. Initiate repairs to non-functioning systems within 24 hours.
- Remove dead trees and plant material and replant unless located within a natural area and the plant material may or could serve as habitat.
- Check to be sure all appropriate shrubs and ground covers have been trimmed and edged to maintain desired shape through winter months.
- Inspect tennis, basketball, and other courts and initiate repairs within 72 hours.
- Wash down all tennis courts and the skateboard park at the Community Center and the tennis courts, basketball courts, and pickleball courts at Clark Field.  
Inspect hard and soft surface trails for erosion and other safety hazards. Initiate repairs within 48 hours.
- Check ground drains and “V” ditches for debris blockage. Clear as needed.
- Remove silt that has run across sidewalks, parking lots, and other hardscape features.
- Inspect hard and soft surface trails for erosion and other safety hazards. Initiate repairs within 48 hours.
- Check for pocket gopher/rodent activity and abate.
- Remove grass and other plants growing within cracks of hard surfaces.
- Inspect hard surfaces for trip hazards and initiate repair by ramping or sanding within 24 hours.
- Inspect all park signs, benches, tables, grills, drinking fountains, trash containers, and other site amenities at least and complete repairs within 7 days.
- Inspect and immediately make necessary repairs to all lighting systems.
- Remove trees and branches that pose a hazard to the users of open space areas and adjacent to trails.
- Remove and clean dump sites within 48 hours of identification within parks, open space areas, and adjacent to trails.
- Sweep/blow parking areas and roads. Patch newly formed cracks with tar.
- Verticut Lawn Bowling facility diagonally in both directions.



**Three/Four Times Annual Tasks**

- None.

**Semi-Annual Tasks**

- Fall sports field renovation to address filling in or regarding of low spots, divots, sink holes, or other unevenness of the turf area.
- Fall pruning/trimming of trees less than five years old for structure and proper health. Remove all suckers.
- Remove overhanging branches within 84" of trail surface.

**Annual Tasks**

- If appropriate reduce the number of trash containers within park sites due to lower usage.
- Inspection and thinning of all trees as needed to prevent damage from wind.
- Regrading or renovation of turf areas as needed. Work to be scheduled and completed based on specific season ending dates for each user group.
- Inspect turf areas for thatch build up and dethatch as needed.
- Inspect storm drains removing debris as required from interior piping.

## November

### Daily Tasks

- Pick up litter and empty containers at least once daily or during and after special events.
- Inspect for vandalism and graffiti. Initiate repairs immediately upon discovery. Document and photograph damage/graffiti for potential use by law enforcement.
- Playground safety inspection for hazards, needed repairs, and quality of safety surface. Any needed repairs to be made immediately.
- Inspect park turf, shrubs and trees for insects, disease, and stress and respond to outbreak within 48 hours. Remove hazardous limbs and plants immediately upon discovery.
- Inspect hard surfaces for debris, glass, sand, and other organic debris and remove them immediately.
- Replace basketball nets, tennis nets and soccer goals when frayed, broken, or removed.
- Repair/replace bulbs to maintain lighting levels to design specifications.
- Picnic shelters and reserved areas are cleaned, and litter removed prior to and after each reservation.

### Weekly Tasks

- Mow turf once per week and remove grass clippings if visible from grass and adjacent hard surfaces. Winter mowing height 2 ½ inches.
- Edge all turf perimeters.
  - Achieve minimum of 95% coverage/less than 3% weed infestation/less than 2% bare.
  - No wet/dry areas.
- Inspect invasive plants and remove or treat them within one week of discovery.
- Inspect hard surface trails for sand, dirt, and organic debris and remove them immediately.
- Clean and remove ashes from non-reserved picnic areas and barbeque pits.
- Lawn Bowling Facility-- mow two times a week (Tuesday and Thursday), diagonally in both directions each day during the growing season. This can be reduced to two times a week diagonally in one direction each day during the dormant season.
- Baseball/softball field maintenance--watering, dragging, filling in sunken areas, raking all sand areas for debris, and other tasks necessary for the diamond to be suitable for play. Tasks shall be completed several days a week and coordinated with slow pitch baseball schedule.

### Bi-Weekly Tasks

- Inspect drain covers twice monthly and/or before rain and immediately after flooding.
- Remove debris and organic materials from drain covers.
- Complete playground inspection at least bi-monthly. All inspections are to be completed under the direction of a Certified Playground Safety Inspector. Complete safety-related repairs immediately and initiate other repairs within 24 hours of discovery.
- Inspect and maintain to original design specifications:
  - Basketball goal posts, backboards, and rims.
  - Tennis/pickleball nets posts and fencing.
  - Softball/baseball backstops, fencing, and dugouts.
  - Soccer goals.

### Monthly Tasks

- Inspect irrigation systems or computer monitors as necessary. Initiate repairs to non-functioning systems within 24 hours.
- Start pruning deciduous trees, shrubs, and vines as required.
- Remove dead trees and plant material and replant unless located within an environmental area and the plant material may or could serve as habitat.
- Inspect tennis, basketball, and other courts and initiate repairs within 72 hours.
- Wash down all tennis courts and the skateboard park at the Community Center and the tennis courts, basketball courts, and pickleball courts at Clark Field.
- Inspect hard and soft surface trails for erosion and other safety hazards. Initiate repairs within 48 hours.
- Check edges of culverts, drainage v-ditches, and catch basins for erosion of soil.
- Check for damage to drain structures.
- Remove silt that has run across sidewalks, parking lots, and other hardscape features.
- Inspect hard and soft surface trails for erosion and other safety hazards. Initiate repairs within 48 hours.
- Check for pocket gopher/rodent activity and abate.
- Remove grass and other plants growing within cracks of hard surfaces.
- Inspect hard surfaces for trip hazards and initiate repair by ramping or sanding within 24 hours.
- Inspect all park signs, benches, tables, grills, drinking fountains, trash containers, and other site amenities at least and complete repairs within 7 days.
- Inspect and immediately make necessary repairs to all lighting systems.
- Remove trees and branches that pose a hazard to the users of open space areas and adjacent to trails.
- Remove and clean dump sites within 48 hours of identification within parks, open space areas, and adjacent to trails.
- Sweep/blow parking areas and roads. Patch newly formed cracks with tar.
- Verticut Lawn Bowling facility diagonally in both directions.

### Three/Four Times Annual Tasks

- Quarterly inspection of all lights. Initiate repairs within 48 hours.

### Semi-Annual Tasks

- None.

### Annual Tasks

- Test soil to ensure application of appropriate nutrients as needed. Testing to occur in three parks, turf, and shrub bed locations.
- Repaint all outdoor court lines as needed.
- Annually free fences of dead woody plant debris.
- Paint park benches and picnic tables, as needed.
- Landscape contractor shall meet with the City to inspect each ball diamond and determine necessary heavy maintenance work to be completed on or before December 1<sup>st</sup>.

## December

### Daily Tasks

- Pick up litter and empty containers at least once daily or during and after special events.
- Inspect for vandalism and graffiti. Initiate repairs immediately upon discovery. Document and photograph damage/graffiti for potential use by law enforcement.
- Playground safety inspection for hazards, needed repairs, and quality of safety surface. Any needed repairs to be made immediately.
- Inspect park turf, shrubs and trees for insects, disease, and stress and respond to outbreak within 48 hours. Remove hazardous limbs and plants immediately upon discovery.
- Inspect hard surfaces for debris, glass, sand, and other organic debris and remove them immediately.
- Replace basketball nets, tennis nets and soccer goals when frayed, broken, or removed.
- Repair/replace bulbs to maintain lighting levels to design specifications.
- Picnic shelters and reserved areas are cleaned, and litter removed prior to and after each reservation.

### Weekly Tasks

- Mow turf once per week and remove grass clippings if visible from grass and adjacent hard surfaces. Winter mowing height 2 ½ inches.
- Edge all turf perimeters.
  - Achieve minimum of 95% coverage/less than 3% weed infestation/less than 2% bare.
  - No wet/dry areas.
- Inspect invasive plants and remove or treat them within one week of discovery.
- Inspect hard surface trails for sand, dirt, and organic debris and remove them immediately.
- Clean and remove ashes from non-reserved picnic areas and barbeque pits.
- Lawn Bowling Facility-- mow two times a week (Tuesday and Thursday), diagonally in both directions each day during the growing season. This can be reduced to two times a week diagonally in one direction each day during the dormant season.
- Baseball/softball field maintenance--watering, dragging, filling in sunken areas, raking all sand areas for debris, and other tasks necessary for the diamond to be suitable for play. Tasks shall be completed several days a week and coordinated with slow pitch baseball schedule.

### Bi-Weekly Tasks

- Inspect drain covers twice monthly and/or before rain and immediately after flooding.
- Remove debris and organic materials from drain covers.
- Complete playground inspection at least bi-monthly. All inspections are to be completed under the direction of a Certified Playground Safety Inspector. Complete safety-related repairs immediately and initiate other repairs within 24 hours of discovery.
- Inspect and maintain to original design specifications:
  - Basketball goal posts, backboards, and rims.
  - Tennis/pickleball nets posts and fencing.
  - Softball/baseball backstops, fencing, and dugouts.
  - Soccer goals.

### Monthly Tasks

- Inspect irrigation systems or computer monitors as necessary. Initiate repairs to non-functioning systems within 24 hours.
- Continue dormant pruning as needed.
- Remove dead trees and plant material and replant unless located within an environmental area and the plant material may or could serve as habitat.
- Inspect tennis, basketball, and other courts and initiate repairs within 72 hours.
- Wash down all tennis courts and the skateboard park at the Community Center and the tennis courts, basketball courts, and pickleball courts at Clark Field.
- Inspect hard and soft surface trails for erosion and other safety hazards. Initiate repairs within 48 hours.
- Check ground drains and “V” ditches for debris blockage. Clear as needed.
- Remove silt that has run across sidewalks, parking lots, and other hardscape features.
- Inspect hard and soft surface trails for erosion and other safety hazards. Initiate repairs within 48 hours.
- Check for pocket gopher/rodent activity and abate.
- Remove grass and other plants growing within cracks of hard surfaces.
- Inspect hard surfaces for trip hazards and initiate repair by ramping or sanding within 24 hours.
- Inspect all park signs, benches, tables, grills, drinking fountains, trash containers, and other site amenities at least and complete repairs within 7 days.
- Inspect and immediately make necessary repairs to all lighting systems.
- Remove trees and branches that pose a hazard to the users of open space areas and adjacent to trails.
- Remove and clean dump sites within 48 hours of identification within parks, open space areas, and adjacent to trails.
- Sweep/blow parking areas and roads. Patch newly formed cracks with tar.
- Verticut Lawn Bowling facility diagonally in both directions.

### Three/Four Times Annual Tasks

- None.

### Semi-Annual Tasks

- None.

### Annual Tasks

- Paint fading or indistinct park, directional, or instructional signs as needed.
- Paint parking lot curbs—red no parking/handicapped/yellow loading zone.
- Restripe parking lots every three years.

## APPENDIX A

### City of Hermosa Beach Public Works Department Estimated Hours Spreadsheet

						ESTIMATED HOURS					
						PARK FACILITIES					
STANDARDS								PARK SUMMARY			
TASK	UNITS	SIZE	TIME IN HOURS	FREQUENCY PER YEAR	SOURCE	INVENTORY	SIZE	TOTAL TIME EACH TASK	FREQUENCY PER YEAR	HOURS PER YEAR	
MOW--TRACTOR--20" WALKING	1	ACRE	2.8	52	1		ACRE	0.00		-	
MOW--TRACTOR--24" WALKING	1	ACRE	2.2	52	1		ACRE	0.00		-	
MOW--TRACTOR--30" RIDING	1	ACRE	2	52	1		ACRE	0.00		-	
MOW--TRACTOR--72" RIDING	1	ACRE	0.35	52	1	7.50	ACRE	2.63	52	136.50	
MOW--HAND	1000	SQ.FT	0.11	52	3		SQ.FT	0.00		-	
AERATE--TRACTOR	1	ACRE	0.70	3	1		ACRE	0.00		-	
AERATE--WALK BEHIND	1000	SQ.FT	0.10	3	1		SQ.FT	0.00		-	
FERTILIZE--24" SPREADER	1000	SQ.FT	0.16	3	1		SQ.FT	0.00		-	
FERTILIZE--TRACTOR TOWED	1	ACRE	0.43	3	1		ACRE	0.00		-	
FERTILIZE--PUSH	1	ACRE	2.96	3	1		ACRE	0.00		-	
FERTILIZE--SHRUBS	1000	SQ.FT	0.05	3	1		SQ.FT	0.00		-	
CUT AND PLANT SOD	1000	SQ.FT	1.00	1	1		SQ.FT	0.00		-	
OVERSEEDING	1	ACRE	0.80	1	1		ACRE	0.00		-	
CLEAN RESTROOM	1	RESTROOM	0.75	365	2	10.00	RESTROOM	7.50	365	2,737.50	
CLEAN RESTROO/SHOWERS	1	RESTROOM	1.25	365	2		RESTROOM	0.00		-	
EDGE/TRIM	1000	LINEAR FT	1.01	26	2		LINEAR FT	0.00		-	
LITTER PICK-UP	0.5	ACRE	1.00	104	2		ACRE	0.00		-	
SHRUB BED MAINTENANCE	1000	SQ.FT	1.00	26	2		SQ.FT	0.00		-	
PESTICIDE APP--TRUCK	1000	SQ.FT	0.45	3	3		SQ.FT	0.00		-	
PESTICIDE APP--HAND	1000	SQ.FT	0.68	3	3		SQ.FT	0.00		-	
INSECT/RODENT CONTROL	1	ACRE	0.80	2	2		ACRE	0.00		-	
BLOW WALKS	1000	SQ.FT	0.10	156	2		SQ.FT	0.00		-	
LEAF DISPOSAL--30" VACUUM	1000	SQ.FT	0.08	6	1		ACRE	0.00		-	
LEAF DISPOSAL--RAKE	1000	SQ.FT	0.42	6	1		SQ.FT	0.00		-	
WEED MOWING--TRACTOR	1	ACRE	1.21	3	3		ACRE	0.00		-	
EQUIPMENT MAINTENANCE	1	UNIT	1.20	52	2		UNIT	0.00		-	
FLOWER BED PREP	100	SQ.FT	0.90	2	2		SQ.FT	0.00		-	
HAND WATERING--TREES	1	TREE	0.17	3	2		TREE	0.00		-	
HAND WATERING--SHRUBS	100	SQ.FT	0.22	26	3		SQ.FT	0.00		-	
IRRIGATION SYSTEM INSPECTION	1	ACRE	1.00	12	4		ACRE	0.00		-	
IRRIGATION--MANUAL	1	ACRE	0.41	100	3		ACRE	0.00		-	
PLANTING--SHRUBS	1	SHRUB	0.75	1	2		SHRUB	0.00		-	
PLANTING--TREES	1	TREE	0.70	1	2		TREE	0.00		-	
PRUNING SHRUBS	1	SHRUB	0.50	1	2		SHRUB	0.00		-	
PRUNING--6' TREES	1	TREE	0.50	1	2		TREE	0.00		-	
PRUNING--12' TREES +	1	TREE	1.10	1	2		TREE	0.00		-	
SAETY INSPECTIONS	1	REVIEW	2.00	12	2		REVIEW	0.00		-	
TRASH REMOVAL	1	CAN	0.08	156	2		CAN	0.00		-	
BUILDING MAINTENANCE	1	BUILDING	1.25	52	4		BUILDING	0.00		-	
PARK PATROL	1	PARK	1.00	365	4		PARK	0.00		-	
GROUP AREA PREP	1	AREA	2.00	2	4		AREA	0.00		-	
BALLFIELD LINING	1	BALLFIELD	1.50	168	4		SURFACE	0.00		-	
BATTING CAGE MAINTENANCE	1	BAT CAGE			4		B CAGE	0.00		-	
SPRAY PARK MAINTENANCE		1 SPRAY PARK		168	4		SPRAY PARK	0.00		-	
SPRAY PARK RESURFACING	1	SPRAY PARK		1	4		SPRAY PARK	0.00		-	
PAINT BENCHES/TABLES	1	BEN/TABLE		1	4		BEN/TABLE	0.00		-	
<b>TOTAL HOURS RECOMMENDED</b>										<b>2,874.00</b>	



## City of Hermosa Beach – Parks Master Plan

### Staffing Assessment for Public Works & Community Resources Departments

A portion of the Parks Master Plan process was to evaluate the current staffing levels and organizational structure based upon the existing department and potential modifications, reductions, and/or growth with the development of the Master Plan. The Master Plan will offer financial recommendations for any proposed new development both for capital and operations and maintenance costs.

This analysis, for Public Works, must consider current maintenance standards, ongoing replacement schedules for equipment, vehicles, and park and facility infrastructure, and future growth projected due to recommendations within the Parks Master Plan.

For the Community Resources Department, the Master Plan process will help to identify customer needs, analyze current levels of recreational programming, and review the program development process, measurement systems, competitive analysis, and marketing initiatives that the Department may have undertaken or are recommended within the Master Plan.

#### Staffing Levels

What are the common signs that staffing levels might not be adequate within Community Resources and Public Works?

- Critical tasks are not completed, or they are completed later than scheduled.
- Backlog of maintenance and increased work levels.
- Increased overtime levels.
- Increased absence due to stress, fatigue, and other ill health.
- Increased staff turnover due to high workload, stress, and fatigue.

How many staff does an agency need and at what times? The answer to this question is all about assessing workload. Several factors affect the evaluation of workload:

- What level of staffing is needed to ensure parks, buildings, and special event coverage are clean, safe, and hazard free.
- Is the workload flat, time independent, or variable?
- What is the workload and the related skills needed to accomplish each task?
- What is the agencies absenteeism rate?
- Will there be project work and training requirements?
- Will a proposed change to staffing levels allow for new work and programming?

The ultimate staffing level is based on an estimate of how much an agency can produce based on a given set amount of people, equipment, and infrastructure.

Cities often use trial and error as opposed to detailed calculations to determine a level of staffing. Trial and error are a perfectly valid method however the errors are very expensive. If you err on being overstaffed, it is inefficient. If you err on being understaffed it could lead to the loss of customers, lower programming levels, burnout and feeling undervalued, failure of the organization to meet community goals, and unsafe public facilities.

Benchmarking, as discussed within this report, is another vehicle to establish staffing levels, especially for park maintenance activities. One of the most underutilized benefits of benchmarking is its use to develop staffing levels for existing or new facilities. Traditionally many public agencies focus on the construction costs and other aspects of the occupancy process such as furniture, the move in, and equipment. Completely overlooked are the staffing plans to operate, maintain, and program a facility. Benchmarking with similar public agencies can help evaluate an adequate level of staffing to operate, maintain, and program the city's recreation facilities.

For a public park facility, operating costs often represent a vast majority of the life-cycle costs and the appropriate staffing levels have a significant impact on the overall condition of the facility. Using benchmarking is a straightforward process that shows the importance and the impact of staffing decisions over the life cycle of the public facility. Without good benchmarking comparisons, agencies may not realize that staffing levels may need to be increased or decreased, the level of service is too low, or which best practices may have the most impact on improving the staff utilization.

For many public agencies including park and recreation and public works, adequate staffing levels are often a determination of what staff can accomplish and complete. Are they able to meet the existing workload and little more? Are they able to reach out to the community, determine needs, and design new programming? Are they able to conduct safety evaluations, perform preventative maintenance tasks, update and develop policies and procedures, and perform other tasks to meet the needs of the park and recreational system and the public? Without adequate staffing, the answer to these questions is generally negative.

### **Scope and Budget of Hermosa Beach Parks and Recreation**

Recreation programming by the Community Resources Department is heavily focused on the beach environment central to the City of Hermosa Beach. The Department further identifies several key functions and programming areas as:

- Recreation programming - Department hosted community events: Coastal Cleanup (with Heal the Bay), Community Movie Nights, Sand Snowman Contest, Surfers Walk of Fame Weekend, and Veterans Day Wreath Laying Ceremony; P.A.R.K. After School Program; Valley Park Summer Day Camp; Hermosa Five-O Senior Activity Center; and excursions (open to all).
- Contract management - Contract Class Program: adult sports leagues, youth and adult classes and camps in creative arts, enrichment, and recreation; Hermosa Beach Little League; Hermosa Beach Youth Basketball; Farmer's Market; Chamber of Commerce (for outdoor special events); and Kiwanis Tree Lot.



- Facilities and open space management - Indoor and outdoor facility rentals (including the Outdoor Fitness Program and Field Allocation Permits), and indoor facilities lease management.
  - Clark Facility, 861 Valley Drive – Clark Building: Multi-purpose event hall, Kelly Courts: pickleball, tennis and basketball, and Clark Field
  - Community Center Complex, 710 Pier Avenue - multi-purpose rooms, Community Theatre, 2nd Story Theatre, gymnasium, skate park, tennis courts, and Hermosa Five-O Senior Activity Center.
  - Lawn Bowling Club Building
  - South Park Community Building - Multi-purpose rooms
  - Valley Park Community Buildings (Kiwanis Club and Rotary Club)
  - Parks
  - Beach
- Permits - Filming/Still Photo Permit Program, Special Event Permit Program (including the Long-Term Agreement Program and Fee Waiver Grant Program).
- Parks, Recreation and Community Resources Advisory Commission - serves in an advisory capacity to the City Council on matters pertaining to leisure, cultural, social services, and educational programming; provides guidance and approvals for certain special events held within the City; and formulates policies on the services, programs, and lease agreements of the Department, subject to approval of the City Council.

Park and building maintenance activities primarily fall under the leadership of the Public Works Department within two divisions responsible for Parks and another for Building Maintenance. A separate division handles Landscape Districts and Medians and another Division is responsible for Building Maintenance and Street Lighting, respectively. Public Works also provides substantial support for special events during the year, primarily through the Division responsible for Street Maintenance and Traffic Safety. Support for park-related functions comes from the entire Public Works Department, not just from staff directly assigned to park or building maintenance.

Table 1 displays the overall general fund totals for both the Community Resources Department and Public Works Divisions responsible for Parks, Medians, Sewers, and Storm Drains and Building Maintenance. Although impacted by special event support, the remainder of the Public Works budget is not displayed. It is important to note that since Fiscal Year 21/22 the overall budgets have risen but in the case of Community Resources, budgets have remained relatively flat.

**Table 1**  
**City of Hermosa Beach - Budget Comparisons**

Budget Unit	Actual FY 20/21	Revised FY 21/22	Projected FY 22/23	Proposed FY 23/34
<b>Community Resources</b>				
Community Resources—General Fund	\$1,326,493	\$1,888,321	\$1,964,967	\$2,084,635
Recreation Transportation	--	--	\$26,000	\$46,000
Special Event Shuttle	--	\$35,000	\$35,000	\$35,000
Equipment Replacement Fund	\$8,262	\$8,429	\$19,553	\$11,935
Concert Series	--	--	--	\$66,000
<b>Community Resources Total</b>	<b>\$1,334,755</b>	<b>\$1,931,750</b>	<b>\$2,045,520</b>	<b>\$2,243,570</b>
<b>Public Works*</b>				
Park Maintenance	\$1,265,265	\$1,614,880	\$2,251,742	\$2,483,539
Equipment Replacement Fund	\$20,051	\$21,821	\$7,500	\$7,500
<b>Parks Maintenance Total</b>	<b>\$1,285,316</b>	<b>\$1,636,701</b>	<b>\$2,259,242</b>	<b>\$2,491,039</b>
Building Maintenance	\$683,205	\$796,592	\$998,295	\$1,681,798
Equipment Replacement Fund	\$40,943	\$78,774	\$95,347	\$126,404
<b>Building Maintenance Total</b>	<b>\$724,148</b>	<b>\$1,117,809</b>	<b>\$1,093,642</b>	<b>\$1,808,202</b>
Landscape and Lighting Fund	\$594,596	\$695,718	\$797,337	\$949,795
Equipment Replacement Fund	\$26,584	\$17,583	\$24,325	\$24,325
<b>Landscape and Lighting Total</b>	<b>\$621,180</b>	<b>\$782,744</b>	<b>\$815,616</b>	<b>\$974,120</b>
<b>Public Works Sub Total</b>	<b>\$2,630,644</b>	<b>\$3,537,254</b>	<b>\$4,168,500</b>	<b>\$5,273,361</b>
<b>Community Resources/ Public Works Total</b>	<b>\$3,965,399</b>	<b>\$5,469,004</b>	<b>\$6,214,020</b>	<b>\$7,516,931</b>

\*The Streets Division budget is not listed; however the Streets Division within Public Works spends significant time in support of Community Resources including street maintenance and closures/traffic control at special events as well as beach maintenance. NRPA standards do not include street divisions within Public Works. Hermosa Beach is unique in that the Streets Division provides support for Community Resources.

**Public Works**

Currently the City maintains the parks and landscaped areas with contracted landscaping services for parks, street trees, medians. The current contract was awarded to Merchants Landscape Services in July 2022 and expires at the end of June 2025. There are additional contracts for maintenance on cleaning of all park restrooms and for trash removal. All contracted park services require extensive oversight and management by Public Works staff.

Additionally, Public Works is responsible for maintenance of City owned facilities, including City Hall, City Yard, Clark Building, Community Center, Community Services Building, Hermosa Beach Police Department, City Parks and restrooms, beach equipment, beach restrooms, South Park Building, 530 4<sup>th</sup> Street, 1110 6<sup>th</sup> Street, and the municipal pier structure. The Hermosa Beach Library landscaping is maintained by the City and the interior is maintained by the County.

Due to the aging nature of City buildings and facilities, Public Works is significantly impacted by the demands of these older facilities. Aging infrastructure needs continuous follow-up and maintenance. Without proper staffing and funding, poor building maintenance reduces the value of existing public buildings, increases budgets for deferred maintenance needs, increased costs for emergency repairs, insufficient provision, and direct impacts to the delivery of public services.

Public Works has seen a dramatic increase in the number of work orders over the last two fiscal years. Work orders are generated through the GoHermosa system where residents can use an app or online form to enter a request, staff identified issues, or requests from internal departments. For Fiscal Year 21/22 Public Works received a total of 2,671 work orders or an average of 7.3 per day. For Fiscal Year 22/23 there was a dramatic increase to 3,817 work orders, an average of 10.5 per day. This increase of over 30% is a combination of increased maintenance backlog and an increased popularity in the online system vs using phone calls/emails.

There are a wide range of work orders submitted from broken play equipment, park graffiti, to no poop bags in the park. For the most recent fiscal year, the Community Center generated 284 work orders, Community Services Building 70, Clark Field and Building 163, South Park 147, and Valley Park 132.

Public Works responsibility for park and building maintenance activities are located with three budget units, Parks, Medians, Sewers, and Storm Drains Division and the Building Maintenance and Street Lighting Division. Special Event coverage and support by Public Works impact is often significantly felt Departmental wide. For the prior calendar year, Public Works recorded 144 hours of overtime for special event coverage. These hours include the total hours Public Works was required to be onsite within the event footprint to oversee set-up and tear-down, and the time spent in pre-event planning meetings which occurred in addition to regular workweek hours. This number does not reflect time spent on special event support during the regular workweek.

The Department recently reviewed staffing levels within the functions with those units responsible for parks and buildings maintenance, and special event support. A method of self-estimating additional hours needed to complete basic work tasks was utilized by staff. The following methodology was utilized:

- A--Survey sheets were developed based on the specifications of typical public works activities.
- B--Survey sheets were distributed to staff members. The Superintendent provided each team member with instructions and a timeline to complete the forms. Staff were instructed to indicate the number of hours spent on each task during a typical week and then the number of hours required to do the task properly. In many cases staff members added additional duties not identified on the list.
- C--Once completed the forms were reviewed. Areas were identified for follow-up and calibration with the staff members.

- D--The City’s Public Works Consultant grouped the activities into core functions to gain a better understanding of areas of focus. Identified were activities that have large shortfalls and are a higher priority to address that shortfall. This summary identified four activity groups:
  - Core Activities
  - Admin & Supervision Activities
  - Response Activities (these are ones requested by others and only occur if requested)
  - Beach Activities

For Fiscal Year 23/24 Public Works requested and received approval for five (5) additional positions including an Assistant Superintendent and four (4) Maintenance Worker II’s.

Description for the Assistant Superintendent was stated as:

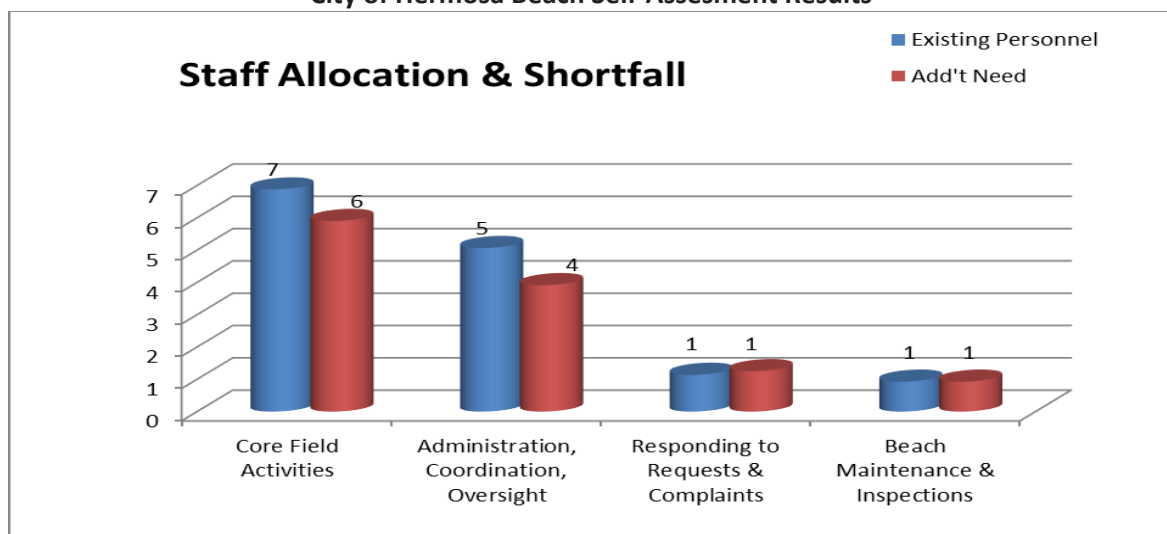
*“to assist the department with heavy workload and demand for deferred maintenance, resident requests, and desire for beautification projects. The Assistant Superintendent will be responsible for helping with managing the day-to-day operations of the works crews, documentation of work efforts, ensuring regular inspection efforts are being conducted, obtaining bids from contractors, and responding to resident requests.”*

Description for the (4) Maintenance Worker II’s was stated as:

*“to assist the department with the significant need for deferred maintenance. These positions will allow the PW team to more readily pursue requested beautification projects; address deferred maintenance needs; develop and proactively perform more regular inspections of the public right of way, parks, and facilities; and more quickly respond to resident requests.”*

Figure 1 shows the staffing level for FY 22/23 and identified shortfalls from the self-assessment for the four activity groups. The assessment identified a shortfall in staffing of 12 Full-Time Equivalent (FTE). As part of the FY 23/24 budget process, Public Works requested and received five additional staff to provide a meaningful improvement to staffing needs and allow the department to then re-evaluate staffing.

**Figure 1**  
**City of Hermosa Beach Self-Assesment Results**



The four (4) new Maintenance II workers will be placed across the three (3) divisions within Public Works, including one in the Building Maintenance and Street Lighting Division, the second to Street Maintenance and Traffic Safety, and the final two were allocated to the Parks, Medians, Sewers, and Storm Drains Division. The new Assistant Superintendent will oversee those three divisions in addition to Equipment Mechanics. All four divisions have responsibility in supporting Community Resources, by maintaining parks vehicles, event setup,

actual park maintenance, parks building maintenance, etc.

Funding for these positions did not become available until July 1, 2023 and the recruitment process has taken time even as staff has been aggressively working to fill the new positions. The Assistant Superintendent began in October 2023, one of the new maintenance workers began in November 2023 and two additional maintenance workers are scheduled to begin on February 8, 2024. Staff is also nearing the conclusion of the recruitment process for the fourth maintenance worker position.

According to the FY 23/24 budget, the staffing level for the Parks Division, responsible for all park maintenance functions, amounts to 4.53 FTE. A portion of this amount are percentage charges to other full-time personnel including:

- Public Works Superintendent—0.15
- Public Works Crew Supervisor—0.88
- Maintenance Worker I—1.90
- Maintenance Worker II—0.90

The FY 23/24 budget identifies the current staffing for the Building Maintenance Division as now 8.4 FTE with a position breakdown of:

- Public Works Director—0.1
- City Engineer—0.2
- Associate Engineer—0.1
- Associate Engineer—0.2
- Assistant Engineer—0.1
- Public Works Superintendent—0.15
- Assistant Superintendent—0.1
- Public Works Crew Supervisor--1
- Maintenance II—5.55
- TOTAL—8.4

A smaller division is responsible for Lighting, Landscaping, and Medians. This Division has a staffing level of 0.85 FTE and broken down by the following positions:

- Public Works Director—0.05
- Associate Engineer—0.1
- Public Works Superintendent—0.1
- Public Works Crew Supervisor—0.1
- Maintenance II—0.5

**Benchmarking for Public Works Budget**

Benchmarking with other Park and Recreation agencies is another method of comparison. A recent report by the National Park and Recreation Administration *2023 NRPA Agency Performance Review* reported that the typical park and recreation agency has annual operating expenses of \$94.77 on a per capita basis for park maintenance activities. The denser the population served by an agency, the higher the per capita operating expenses. A typical agency serving a jurisdiction with less than 500 people per square mile has per capita operating expenses of \$60.73, while one serving an area with more than 2,500 people per square mile has a median of \$116.01 per resident. The City of Hermosa Beach had an estimated population density of 13,795 per square mile based on the 2022 population figures of 19,314 and an incorporated area of 1.4 miles. With that level of density, it would be expected that Hermosa Beach operating expense per capita would tend toward the higher end. Based on FY 23/24 budget for the Parks Maintenance Division of \$2,491,030, Hermosa Beach has an operating expense per capita of \$128.97.

The NRPA report found that operations and maintenance are the primary work responsibility of park and recreation professionals amounting to 46% of all park and recreation staff hours nation-wide. The nation-wide breakdown into the following general activities is:

- Operations/Maintenance—46%
- Programming—30%
- Administration—17%
- Capital Development—3%
- Other—4%

Within city government, park maintenance is managed in a variety of ways from the utilization of city employees, contract vendors, or a combination of both methods. Utilization of contracted employees results in additional workload for contract management and oversight for those remaining full-time city staff.

A common method of comparison is per capita spending on park maintenance. According to the 2023 NRPA report, agencies serving a jurisdiction with a population less than 20,000, the range Hermosa Beach falls into, the median figure for per capita expenditure is \$120.79 with an upper quartile of \$229.61. Table 2 shows shortage in the upper quartile of \$2.6 million for Hermosa Beach based on per capita spending comparisons.

**Table 2  
Hermosa Beach - Public Works/Parks Operational Per Capita Funding Needed**

Funding Level	Per Capita Spending	Shortage from Hermosa Beach Current Level	Additional Funds Needed
Hermosa Beach Current	\$117.80	-----	
NRPA Median Quartile	\$120.79	-\$2.99	\$57,749
NRPA Upper Quartile	\$229.61	-\$134.84	\$2,604,999

Another evaluation format is to compare cost per acre of developed parkland. For costs per acre, NRPA found the median costs to be \$7,338 with an upper quartile cost of \$17,668.

The City of Hermosa Beach has a total of 110.39 acres of developed parkland. This includes the heavily utilized Hermosa Beach and Strand. With a population density of 13,795 per square mile, it would be expected that park maintenance cost for Hermosa Beach would be close to the higher quartile. Table 3 compares the NRPA research with current Hermosa Beach levels and identifies a shortfall of \$319,468.

A comparison was made with the neighboring City of Manhattan Beach. Utilizing a population of 34,668 and proposed park maintenance budget of \$3,834,527, Manhattan Beach has a cost per acre of \$55,572, almost triple the amount funded for Hermosa Beach. Additionally, the city area of Manhattan Beach is 3.88 miles and a population density of 8,940, far lower than the 13,795 for Hermosa Beach.

**Table 3: Hermosa Beach - Public Works/Parks Cost Per Acre**

Funding Level	Cities Less Than 20,000 Population	Shortage from Hermosa Beach Current Level	Additional Funds Needed
Median	\$7,495	0	
Lower Quartile	\$3,692	0	
Higher Quartile	\$23,506	-\$2,894	\$319,468
Hermosa Beach Current	\$20,612	0	0
Manhattan Beach	\$55,572	0	0

Benchmarking Hermosa Beach with the results of the NRPA study indicates that Hermosa Beach is underfunded for park maintenance activities both in the per capita spending and cost per acre to maintain a park. The basic funding level a city should provide for park maintenance should be sufficient to keep parks and other public recreation spaces clean, safe, and functional. This includes activities like mowing, planting, and pruning, as well as cleaning and general repair of park infrastructures such as roads, buildings, and playgrounds.

The current funding level for park and building maintenance at Hermosa Beach is insufficient to properly maintain facilities on a long-term basis even with the increase of positions for FY 23/24. The staffing level study completed last year by Public Works found a shortage of 10.5 employees, leaving a current shortage of over 5 employees based on the staffing assessment. While the Department is able to deliver quality public facilities, there is a current shortfall in staffing to complete other mandatory tasks including:

- A fully operational preventative maintenance program and schedule. Currently only limited time is available for preventative maintenance activities.
- A dramatic increase in work orders of over 30% in a single year.
- Over 144 hours in overtime for the current calendar year, just for special event support. This represents the overtime hours Public Works was required to be onsite within the event footprint to oversee set-up and tear-down, and the time spent in pre-event planning meetings. This number does not reflect internal conversations or time spent during office hours between the Community Resources Department and Public Works Department preparing for events or the time spent on the event. This number also doesn't include the time spent in response to emergency calls Public Works had to respond to regarding maintenance needs resulting from large event crowds.
- No current staff trained in playground safety inspection through the Certified Playground Safety Inspector (CPSI) program, offered by the National Recreation and Park Association. Staff is currently going through the process of certification.
- Limited ability to perform regular and formal safety inspections of park and building facilities by City staff.
- Backlog of deferred maintenance projects within the City buildings and the park system.
- Limited ability to perform proactive basic equipment maintenance, including playgrounds, fields, nets,

showers, fountains, and other public amenities.

- Additional work hours dedicated to completing backlog of maintenance projects and special event supports including significant amounts of overtime.
- Aging infrastructure of City buildings results in increased level of maintenance, repair, and special projects.
- Significant time needed for coordination and oversight of landscape janitorial, and trash contractors.
- Little to no time is available to develop new sustainability programs and policies.

### **Community Resources**

The Community Resources Department is responsible for providing recreational resources, programs, and activities and to “promote preservation and interpretation of historical, cultural resources, the natural environment and human resources.” The recreation component is under the supervision of a Community Resources Manager who directly supervises a Senior Recreation Supervisor. Additional full-time staff include two Recreation Coordinators and an Office Assistant.

Part-time staff total 10.47 full-time equivalent and is composed of the following position allocations:

- Lead Theatre Technician—0.4
- Recreation Leader—4.58
- Seasonal Recreation Leader—0.70
- Recreation Specialist—0.8
- Youth Program Counselor—3.47
- Lead Youth Program Counselor—0.52

For the Fiscal Year 23/24, the Department is proposed to have a staffing level of 16.47 FTE, an increase from 16.27 the prior year. This increase is the result of adding a full-time Recreation Specialist. Full-time positions include the Community Resource Manager, Senior Recreation Supervisor, 2 Recreation Coordinators, Recreation Specialist, and Office Assistant.

As part of the Master Plan process an assessment of the current level of recreational programming was conducted. While the Department is providing a quality level of service and offers some in-house recreational programs, a vast majority of time and effort is related to contracted programming, special events permitting, and oversight of non-departmental special events. It is clear that at the current level of staffing there is little time to develop new in-house programming, fully handle the number of special events/film permits, develop marketing programs, or to develop and update policies and procedures.

In Spring of 2023, the Community Resources Department staff conducted a self-assessment tracking time spent on selected major work functions. The self-assessment was conducted prior to the start of the special event peak season (Memorial Day to Labor Day) which would have impacted hours spent on special events. It is estimated, since the level of events greatly increases in the peak season, that the time spent on special events would double during the peak season, resulting in a decrease in time spent in other responsibilities for the Senior Recreation Supervisor and the Community Resources Manager.

The results from the Spring assessment for each position were:

- Community Resources Manager
  - 33.6% Special Events non-departmental permitting
  - 25.9% Department Oversight
  - 25.0% City Council Liaison



- 19.0% Park, Recreation, and Community Resources Advisory Commission Liaison
- Senior Recreation Supervisor
  - 25.0% Department Oversight
  - 35.3% Special Events--primarily non-departmental special events
  - 10.6% Theater Reservations
- Recreation Coordinator
  - 35.0% P.A.R.K. After School Program
  - 25.7% Office Administration
  - 14.4% Field Allocations
  - 11.5% Valley Park Summer Camp
- Recreation Coordinator
  - 32.0% Office Administration
  - 31.2% Contract Classes, Camps, and Leagues
  - 20.2% Senior Activity Center
- Office Assistant
  - 38.3% General Office Operations
  - 12.7% Miscellaneous
  - 11.5% Facility Reservations
  - 10.3% Document Retention

An initial review of staffing levels for Hermosa Beach indicates that while the Department delivers exceptional programming, staff have limited time to work with the community on the creation or modification of policy and develop new programming.

An interesting result of this short self-assessment is the finding that the top two positions within the Department, spend the most amount of their time administering non-departmental special events above all other responsibilities.

A significant outcome is the fact that the Community Resources Manager and Senior Recreation Supervisor spend more time administering special events than departmental administration. In 2023, the Department estimates there have been almost 120 special event days with 53 events. It should be noted, as of 2022, the Department manages the Chamber of Commerce agreements for its events, previously coordinated through the City Manager's office.

Film permits continue to be an issue for the department due to the lack of available work time and staffing. This past year 6 applications were denied due to the limited processing timeline as they did not meet the 14-day review window and another 5 applications were denied due to the weekday only policy. The Department shares the 14-day review window is in place due to the limited staff time available to process these permits.

Further related to special events, departmental staff spends a substantial amount of time in interrelationships and coordination with other City Departments/ Public agencies such as Public Works, Police, Planning, Los Angeles County Lifeguards, etc. Coordination of these functions could be handled organizational within the City Managers office or within Community Resources. Trained Community Resources staff are familiar with the development, management, and oversight of special event permitting which have a basic recreation and park component.

A final and noteworthy issue with special events permitting relates to the actual amount of revenue collected by the Department in comparison to the amount of fees waived for special events by the City of Hermosa Beach. Through January of 2023, the Department has collected \$53,174, comprised of \$38,101 for Impact Level III events and \$15,033 for Impact Level II events. During the same time period the City has waived fees in the total

amount of \$242,267 amounting to \$10,455 in direct costs and \$231,812 in indirect costs. Current fee waivers fall into several categories:

- Fee Waiver Grant Program \$8,079
- Long-Term Agreements \$78,307
- Chamber of Commerce Events \$139,440
- City as Supporting Partner \$16,441

## Future Staff Workload Implications

For a complete evaluation of workload and staffing considerations for both Public Works and Community Resources, there are a significant number of additional issues that will in the short-term place increased demands on both Departments. These are:

- The management of illegal non-permitted commercial and non-commercial uses of Hermosa Beach public facilities. These range from fitness and health programs to special events that have not been involved in the special events permit process. Management of these types of activities falls again to the Department and/or the City’s two Code Enforcement Officers, although their availability is limited due to priority given to building and safety issues and general lack of availability during weekends and holidays.
- Adoption of the Municipal Lease Policy that staff has drafted will require additional staff resources and expenses to the City to take over the maintenance and operations of three buildings: Lawn Bowling Club, Kiwanis Club and Rotary Club, and its uses, detailed below:
  - Creation of new policies and rental applications for three new buildings by the Community Resources Department.
  - Facility reservation oversight of three new buildings by the Community Resources Department.
  - Part-time building monitors for private rentals by the Community Resources Department.
  - The costs of utilities and maintenance for the oversight of three new buildings as estimated by the current providers are:
    - Approximately \$52,000 annually for Kiwanis Club
    - Approximately \$15,000 annually for Rotary Club
    - Unknown amount for the Lawn Bowling Club
  - The additional to the City will be much higher to bring the facilities up to current standards and regulatory compliance including oversight of the CIP’s by the Engineering Division.
- Currently the City does not maintain 53 volleyball courts within what is known as the “residential zone”. The City only maintains 23 volleyball courts in the commercial zone (10th to 15th street). This is a practice the City needs to correct to reduce liability for the City, while ensuring safety for the general public and be considered in any recommendations for additional funding and staffing in the Public Works Department, or consideration of funding to hire an outside company to maintain them.

**Recommendations:****City of Hermosa Beach Recommendations**

- City administrative staff should review the annual amount of “lost” revenue from waived special event fees and long-term agreements with the goal of reducing fees waived for those events that are sponsored by organizations outside the City structure. The outcome target of this review is to create a system where fees are equitable for all non-City sponsored events. As identified earlier, the City has waived over \$200,000 in special event fees through September of 2023.
- The City should fund a Fixed Asset study of all parks and public buildings to determine the current maintenance needs and renovation costs of these facilities. Included in this study should be the development of a Life-Cycle Maintenance program with objectives of planning and forecasting capital costs over the life of a park or building while minimizing on-going maintenance expenses.
- With new/updated agreements for Volleyball, Lawn Bowling, Kiwanis, and Rotary the City will need to evaluate the need for additional staffing and operational funds, within both Departments, to maintain and operate these programs.

**Community Resources Recommendations**

- Due to the excess amount of time currently spent on special event permitting and the filming permit program, the City should create a new division within Community Resources dedicated to the Special Event Permit Program and the Film/Still Photo Permit Program. Significant benefits would arise from the creation of this program including allowing departmental administrative staff time for management of the department, enhancing the procedures and policies with the Special Events Permit Program , reduction 50% in processing timeline for the Film/Still Photo Permit Program, and ability to process film/still photo permits on weekend days where there are currently no events to increase revenue for the Film/Still Photo Permit Program.
- To manage non-permitted uses of public facilities the City should add a full-time equivalent Park Ranger who would be responsible for compliance of non-permitted uses and coordination and assistance as needed for permitted special events. This position would report to the Community Resources Department and coordinate activities with current Code Enforcement staff.
- Currently the Community Resources Department is overseen by a Manager position. The city should upgrade the Community Resources Manager position to Director of Community Resources. The scope of work and level of responsibility includes the design and development of strategies that move not only the Department but the city towards a specific goal or purpose.
- The City should also upgrade the current Senior Recreation Supervisor to Recreation Manager reporting directly to the Director.
- An additional staff position at the Recreation Supervisor level should be added to the Department directly under the “Manager”. Within the current departmental organizational structure, there is a gap between the current Senior Recreation Supervisor positions and full-time field staff. In addition to staff and program oversight, this position could be tasked with the development of a community relations program that includes organization of a public outreach effort, volunteer coordination, and surveying public needs.
- With limited staffing currently available for the development and implementation of new programming, the Department should first prioritize potential new recreation programming and provide a recommended costs and implementation schedule for the development of that programming.

**Public Works Recommendations**

- The addition of a Senior Analyst or Administrative Services Manger to assist with all contract and budget issues. Contract issues would include the management of independent contractors currently utilized for

park maintenance, restroom, cleaning, and trash removal.

- A minimum of four future additional Maintenance Workers should be added and programmed for the Park Maintenance Division. This additional staff will increase the ability of the Department to develop and fully implement a deferred and preventative maintenance program. An additional portion of this recommendation is for a corresponding increase in maintenance funding to support the needs of the program as they are identified and prioritized. This recommendation may be phased due to the current lack of space at the City Yard. A CIP for a new City Yard is currently being programmed.
- Due to on-going issues with independent contractors, the City should move forward with developing a blend of contracted services and completion of skilled tasks by trained City employees. Skilled tasks would include at a minimum tree trimming, irrigation management, and turf care activities such as aeration, fertilization, and reseeding. This evaluation should include the additional staffing levels, beyond what is recommended above, that would be needed by Public Works.
- When the Fixed Asset study and Life-Cycle Maintenance program are funded and completed, the Department should add a Project Manager position, within engineering, to oversee and implement the scope of these studies.



## City of Hermosa Beach - Parks Master Plan Financial Review (07/18/24)

The cornerstone of the success of the Parks Master Plan is Hermosa Beach’s ability to secure adequate and stable funding for the development and operation of parks, recreation facilities, and programs. Two major cost centers require funding to implement the Master Plan. One is capital costs which includes potential acquisition and development of new required parklands and facilities and renovation of existing parks. The second major cost center is to develop long-term sustainable resources for operations and maintenance of existing and new facilities.

This report provides information on existing funding and funding options for park development, maintenance, and operations to assist Hermosa Beach in preparing for plan implementation. It discusses current funding mechanisms and identifies future funding opportunities to accomplish the vision and goals of the Parks Master Plan.

### **Community Resources Department - Revenue**

In the periodic budget process that every municipality goes through, there are negotiations for the level of general fund support. The general fund pays for usual and on-going municipal expenses that are generally not supported by a stream of revenue. Tracking revenue is an important component for all municipal functions and comparing that to the cost-of-service delivery, or revenue rate, can present a clear picture of the success of departmental operations.

Revenue rate describes the percentage of income that is produced from fees and charges contrasted with total direct expenditures for the program. Direct expenditure does not include general overhead and City administration.

Figure 1 displays revenue comparisons for the Community Resources Department over the past two fiscal year and current year projections. Figures are not shown for Fiscal Year 20/21 due to the impact of the Covid pandemic and the temporary closure of facilities and programming.

**Figure 1**  
**City of Hermosa Beach - Community Resources Department**  
**2021-2024 Revenue Comparisons**

Revenue	Total	Estimated	Proposed
	FY 21/22	FY 22/23	FY 23/34
Open Fire Permit	\$1,393	\$1,500	\$1,500
Community Center Leases	\$16,168	\$33,104	\$33,104
Community Center Rentals	\$219,154	\$187,000	\$187,000
Community Center Theatre	\$62,779	\$70,000	\$70,000
Special Events	\$73,394	\$70,000	\$70,000
Beach/Plaza Promotions	\$55,429	\$43,259	\$26,544
Film Permits	\$51,980	\$15,000	\$15,000
Refund Transaction Fee	\$5,070	\$6,000	\$6,000
Recreation Program Transaction Fee	\$81,902	\$70,000	\$70,000
Contract Recreation Classes	\$817,223	\$700,000	\$700,000
Other Recreation Programs	\$117,021	\$127,800	\$127,800
Admin Fee/TULIP Ins Certificate	\$205	\$62	--
Hermosa Sr. Center Donations	\$2,763	\$3,000	\$3,000
<b>Total Revenue</b>	<b>\$1,504,485</b>	<b>\$1,283,466</b>	<b>\$1,266,689</b>
<b>Community Resources Budget</b>	<b>\$1,931,750</b>	<b>\$2,045,520</b>	<b>\$2,243,570</b>
<b>Revenue Rate</b>	<b>77.88%</b>	<b>62.74%</b>	<b>56.45%</b>

**City of Hermosa Beach - Revenue**

**Property Tax:** The City of Hermosa Beach property taxes represent 38% of General Fund revenue. The increase is estimated at 5.3% for 2022–23. Growth was projected at 3.7% for FY 21/22 with actual increases for the previous four years ranging between 6 and 8%. Figure 2 shows a summary of property tax revenue actuals and projections. (The City has not posted projected revenues for FY23/24 as of the date of this report.)

**Figure 2**  
**City of Hermosa Beach**  
**Property Tax Revenue**

FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Budget	FY 2022-23 Budget	FY 2023-24 Projected
\$14,428,526	\$15,231,923	\$16,249,218	\$16,852,301	\$17,745,473	Not Posted

**General Obligation Bonds:** A General Obligation Bond is secured by the public agency's taxing power and is the least expensive form of public debt for public improvements. A general obligation bond is essentially a loan taken out by a city, county, or special district against the value of the taxable property in the locality. A bond requires two-thirds voter approval. If passed by voter’s ad valorem taxes are simply increased by a specific amount for a specific period. Bond measures require strong support from the community to pass. The advantage of the bonds is that they allow for immediate purchase of land, renovation of existing or development of new facilities. Bond proceeds cannot be used for maintenance and operations.

**Revenue Bonds:** These are paid from a tax levied for the use of a specific public project or with the proceeds from the fees charged to those who use the facility that the bonds finance. These bonds are not constrained by debt ceilings like general obligation bonds. Voter approval is rarely required since the government is not obligated to repay the debt if the revenue stream does not flow as predicted. Revenue bonds are more expensive to repay than general obligation bonds.

**Certificates of Participation (COP's):** COP's are financing techniques that provide long term financing through a lease, installment sale agreement, or loan agreement. They do not constitute indebtedness under the state constitutional debt limitation and are not subject to the statutory requirement applicable to bonds. They are securities designed for the small investor. The COP's require identification of a revenue source for repayment before issuance. Park and recreation facilities with user fees such as golf courses, swimming pools, theatres, are the most viable improvements for this type of financing. Cities, districts, and counties will often pool several public facilities in one issue and pledge future general fund or enterprise revenue for the repayment.

### **Development Related Fees**

**Development Impact Fees:** Development Impact Fees (AB 1600 fees) on development are another option for local agencies. The fees or exactions are based on the premise that new development generates new demand for park and recreation facilities. The fees only apply to new developments and may only be assessed for new capital cost related to the development. A defined nexus or benefit/beneficiary relationship must be established. The fees are paid by the developer to offset costs for the infrastructure caused by new development. The fees are not limited to the cost of land and can be assessed for improvements. Some cities have used this fee mechanism to assess a capital equipment fee to acquire the equipment needed to maintain the new parks. The fees are often used in combination with development agreements. The advantages of impact fees, sometimes called mitigation fees, are that they can be assessed for non-subdivision land uses. Fees can be assessed under the premise that tourists, employers, and employees all benefit from and use community parks. This allows for assessment of commercial and industrial development. Once the nexus is established that proves the need for additional facilities because of new development, a fee program can be implemented. The fee cannot be assessed to subsidize existing shortfalls or benefit existing residents.



Governor Newsom signed AB 602 (Grayson, D-Concord) on September 28, 2021, to change how cities and counties impose impact development impact fees on housing. It was effective January 1, 2022. The new bill establishes new:

- Transparency requirements such as requiring cities and counties to post impact fees to the web.
- Standards for nexus studies.
- Public comment procedures for new or increased impact fees.

AB 602's new standards for nexus studies take effect in two steps. Cities and counties conducting nexus studies on or after January 1, 2022, must identify the existing level of service for each public facility studied and the proposed new level of service the fee will fund and explain why the new level of service is appropriate.

Starting July 1, 2022, new nexus studies must provide for fees that are proportional to the square footage of new development unless the study establishes one of the following.

- Square footage is not an appropriate metric to calculate impact fees for a project.
- An alternative method of calculating the fee establishes a reasonable relationship between the fee charged and the burden the development poses.
- Smaller developments will not be charged disproportionately.

For Hermosa Beach, Park and Recreation and Building Permit fees represent the largest development fees charged. For a typical 2,000-square-foot single-family dwelling (excluding any demolition or entitlement cost), cumulative permit fees were estimated within the *Hermosa Beach 2013-2021 Housing Element* at approximately \$20,000 per unit or \$10,000 if the new unit replaced a 1,500-square-foot house (2013). Fees for a 2,000-square-foot condominium unit (part of a typical two-unit project) that replaced a 1,500-square-foot dwelling would be about \$20,000, or \$30,000 if no replacement was involved.

Nearly all multi-family projects are small condominium projects which allow owners to maximize investment on small lots. Currently Hermosa Beach charges a fee of \$8,925 per person constructing a new dwelling unit and \$14,096 per condominium unit. The amount of the tax adjusted on an annual basis using the percentage increase in the cost of living as calculated by the United States Bureau of Labor Statistics for the Los Angeles-Anaheim-Riverside Standard Metropolitan Statistical Area for each new dwelling unit except when an existing, or previous single-family unit is replaced with another single-family unit. The increase in June 2022 was 8.6%.

**Quimby Parkland Dedication:** The "Quimby Act" enables local governments to exact the dedication of land or in-lieu fees for parks as part of the subdivision approval process. Although the Act has provided for the acquisition of land for parks in new subdivisions, it has limitations when an area is built out. It can provide funds for improvements, but not maintenance. The dedication or fee is based on the local agencies adopted park standards per thousand population. Local cities and counties must pass an ordinance to enact Quimby provisions. It is also only applicable to residential subdivisions and does not address park demands created through in-fill development, condominium conversions or commercial and industrial developments.

The in-lieu fees are based on the cost of land and do not provide adequate funding for park development. The fees can be used for improvements, but that use is restricted to the area where the fee is collected. In 2013 the state Quimby ordinance was amended to permit cities and counties to use developers paid Quimby Act fees to provide parks in neighborhoods other than the one in which the developer's subdivision is located. This amendment, based on Assembly Bill 1359, provided cities and

counties with opportunities to improve parks and create new parks in areas that would not have benefited before.

**Development Agreements:** A Development Agreement is a negotiated contract between a local agency and a land developer. The developer is given the vested right to subdivide and develop in exchange for negotiated exactions. These exactions may include public utilities and public park and recreation facilities. These are voluntary agreements, and the agency can negotiate public facility improvements beyond those required by state or local mandates. The improvements required may benefit those outside the development area, thus avoiding the "nexus" requirement of impact fees.

### Other Taxes

**Sales Taxes:** The cornerstone of the state-local revenue system in virtually every region of the country, the sales tax is the second largest source of income for state and local governments and typically the most popular tax among voters. Sales taxes are either general or specific in form. General sales taxes are levied on the sale of goods or services at the retail level. Specific or selective sales taxes are imposed on specific items such as alcohol, tobacco and gasoline and sometimes earmarked for specific projects.

On April 25, 2019, California passed Assembly Bill No. (AB) 147 which amended Revenue and Taxation Code Section 6203 requiring retailers located outside of California (remote sellers, including foreign sellers located outside of the United States) to register with the California Department of Tax and Fee Administration and collect California use tax if, during the preceding or current calendar year, the total combined sales of tangible personal property for delivery in California by the retailer and all persons related to the retailer exceed \$500,000. It was estimated that in 2017 between \$1.0 and \$1.7 billion of California sales and use taxes went unpaid.

According to the Revenue and Taxation Code, the State imposes 7.25% sales and use tax on all taxable sales in the City, of which 1% is allocated to the City. Overall, California law caps the City's sales tax rate at a maximum of 10.25%. The sales tax rate for Los Angeles County is currently 9.5%. This is composed of 6.25% for the State, 0.5% for Proposition A Transportation, 0.5% for Proposition C Transportation, 0.5% for Measure R Transportation, 0.25% for Measure H Los Angeles County Homeless Programs, 0.5% for Measure M Los Angeles County Traffic Improvement Plan, and City of Hermosa Beach receiving 1%. Locally Inglewood and El Monte are at 10% and many cities including Gardena, Long Beach, and Compton are at 10.25%.

Sales tax represents 8% of total General Fund revenue. Within Hermosa Beach, sales tax revenue from the Pacific Coast Highway geographic area produces 38% of sales tax revenue and the Pier/Valley/Monterey geographic area produces 31% percent. Figure 3 displays a summary of sales tax revenue actuals and projections.

**Figure 3**  
**City of Hermosa Beach**  
**Sales Tax Revenue**

FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Revised Budget	FY 2022-23 Budget	FY 2023-24 Projected
\$3,133,311	\$2,722,468	\$3,192,853	\$3,411,295	\$3,550,145	Not Posted

**Transit Occupancy Tax (TOT):** often called bed taxes can be assessed on hotel rooms, campgrounds, and other lodging facilities. The taxing authority is the local government agency. This use tax impacts tourists and not residents, so it is easier to implement. Since the beach and many park facilities serve tourists in addition to residents, these funds can be used for both park development and maintenance.

Transient Occupancy Tax (TOT) is generally imposed on persons staying 30 days or less in a hotel, inn, motel, tourist home or other lodging facilities. The TOT tax rate increased from 12 percent to 14 percent on January 1, 2020, as a result of the passage of Measure H on the November 2019 ballot. Occupancy for the first seven months at 75.3% is higher than last year’s occupancy of 28.6% for the same period. In addition to travel rebounding as COVID-19 restrictions lessened, a new boutique hotel opened downtown in October 2020 and five short-term vacation rental locations were approved in the commercial district since March 2021.

TOT revenue is estimated to increase by 7.4% in 2022–23 and was 41% over 2020–22. The 2022–23 estimate is 19% over 2018–19. TOT represents 8% of the General Fund revenue. Figure 4 shows the revenue collected and projected for five budget years.

**Figure 4**  
**TOT Revenue/Projections**

FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Revised Budget	FY 2022-23 Budget	FY 2023-24 Projected
\$3,251,349	\$2,599,810	\$2,552,964	\$3,589,305	\$3,856,344	Not Posted

**Utility User Tax (UUT):** This is a tax approved by local voters and assessed on various utilities, including businesses that engage in transportation, communications, and the supply of energy, natural gas, and water to raise funds for that jurisdiction. The tax may exist in lieu of a business and occupation (B&O) tax. Such taxes are governed by state laws, which vary by state.

Voters, in November 2007, approved a modernized UUT ordinance by a 72% margin to ensure continued collection of the UUT as technology changes the way UUT is applied to services. Voters also approved a reduction of the rate for video and telecom from 6% to 5.5% to keep revenue neutral. The rate of electricity, gas and water remains at 6%.

Compared to other Los Angeles County cities with a UUT, Hermosa Beach is the mid-range with the City of Bell the highest at 11%.

The UUT is a vital element in the funding of critical city services and is projected to increase by 1.2%. UUT comprises 5% of General Fund revenue with \$700,000 of the revenue transferred annually to the Storm Drain Fund for operations and maintenance. Figure 5 shows Utility Users Tax revenue actuals and projections.

**Figure 5**  
**City of Hermosa Beach**  
**Utility User Tax**

FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Revised Budget	FY 2022-23 Budget	FY 2023-24 Projected
\$2,195,815	\$2,092,231	\$2,171,538	\$2,236,149	\$2,262,450	Not Posted

## Funding Recommendations

### Sales Tax Increase

Called a transaction and use tax, this is essentially a sales tax increase that can be imposed by a city or county for local purposes including parks and recreation. Often the vote is for a designated period of time, 10-20 years, requiring a new vote to extend the sales tax increase. Currently Hermosa Beach has a rate of 9.5%. This is composed of 6.25% for the State, 0.5% for Proposition A Transportation, 0.5% for Proposition C Transportation, 0.5% for Measure R Transportation, 0.25% for Measure H Los Angeles County Homeless Programs, 0.5% for Measure M Los Angeles County Traffic Improvement Plan, and City of Hermosa Beach receiving 1%.

A significant revenue source for the City of Hermosa Beach is Sales and Use Tax, contributing 8% of the City’s overall general fund revenue base. Within Hermosa Beach, sales tax revenue from the Pacific Coast Highway geographic area produces 38% of sales tax revenue and the Pier/Valley/Monterey geographic area produces 31% percent. Sales Tax revenue was projected to slightly increase to \$3,550,145 for Fiscal Year 22/23. For each 0.5 increase the City would generate approximately \$175,000 to \$190,000 annually.

### TOT Increase

The City could consider an increase in the Transient Occupancy Tax (TOT) to provide long-term funding for capital upgrades to the City’s park and recreation system. The current tax rate for Carson is 14%, as approved by voters in 2020. Other cities at that level include Los Angeles, Inglewood, Culver City, and Diamond Bar at 14% with Riverside, Long Beach, and Hawthorne at 12%. Malibu and Anaheim have a 15% rate. For each 1% increase in the TOT would bring approximately \$275,000 in new revenue annually.

### Develop a Fee Policy

Fees and charges are necessary to provide financial support to Hermosa Beach’s Community Resources and parks for the operation and maintenance of programs and facilities. The revenue generated by these fees constitutes only a portion of funds required for operating and maintaining a park and recreation system. Development of a fee policy would provide a framework and guidance to staff as they develop ideas and proposals for fees and charges. This policy and procedure could also be used by decision-makers to help ensure fees and charges are developed and implemented in a consistent and equitable manner and to not unduly limit access to the City’s programs and facilities.

The City should compare fee policies of other jurisdictions with the City’s and establish a policy that supports established revenue generation goals for each program taking into consideration equity, cost recovery, and consistency.

### **Landscape and Lighting District Overlay**

Hermosa Beach City Council approved \$25,000 in the FY 22/23 Budget to study the current Landscape and Lighting District rates and to consider creating a new supplemental district. The Hermosa Beach Landscaping and Street Lighting District was created in FY 89/90 for street lighting and landscaping located within parkways or medians. The assessment rate per dwelling unit has not increased since the passage of Proposition 218 in 1996 and is currently set at \$41.45. For FY 22/23, the City projects revenue of \$457,649, with an additional \$240,835 transferred from the RTI Undersea Cable Fund to cover the shortfall for maintaining the citywide Landscaping and Street Lighting District for FY 22/23.

The study will seek to address the annual operating deficit, so that no further subsidies from the General Fund or other discretionary funds will be required. The study is designed to include District-related recommendations from the Parks Master Plan, thereby, shifting completion of the study to FY 23/24 and any proposed rate increase would not occur until that time.

Proposed rate increase resulting from the study and the Park Master Plan would need to be processed in compliance with Proposition 218. For each \$9 increase, the District would generate \$100,000. The District would need a \$22 increase just to cover the current deficit.

### **Naming Rights**

Actively search for contributions from corporations and businesses to acquire naming or licensing rights from the City to advertise their name/product, in light of the proposed development of new public facilities. This practice has several different levels and can include the naming of buildings, advertising on public property or license rights to the agency’s name and other intellectual property.

### **Prioritize Support Foundations**

Prioritize support and development of a Hermosa Beach Parks Foundation “501c3” organization to a fully functioning organization. The primary mission of a Foundation should be based on:

- To aid, sponsor, promote, advance, and assist in the provision of public parks, recreation, and Community Resources in the Hermosa Beach area.
- To receive, invest, and manage funds acquired through dues, donations, grants, gifts, bequests, and solicitations in furtherance of the purposes and goals of the City.

The specific facilities and improvements to be paid for need are identified within this Master Plan and a public relations effort is required to enlist the support of the electorate. The greater the demand and recognition of the need by the public, the greater will be the chance of success.

### State and Federal Grants

Numerous state and federal governmental agencies provide grant opportunities for local park and recreation agencies. Many grant programs are dependent on the passage of bond measures and state or federal legislative action. The availability of funds can vary from year to year. Many require matching funds from the local agency. The programs have specific project criteria that applicants must meet. Although there are some grants available for operations and recreation/educational programs, most of the state and federal programs focus on the acquisition, development and improvement of parks, trails, recreation facilities and the protection of natural resources. Some agencies such as the Department of Education, Department of Health Services, and Environmental Protection Administration provide funding for educational programs. In the future, the City can increase its potential for grants by collaborating with other public agencies and local school districts. The agency may not always need to be the lead agency applying for the grant. In some cases, it may be the facilitator or partner in seeking funds with other agencies or non-profit organizations.

**Land and Water Conservation Act:** Created by Congress in 1965, the Land and Water Conservation Fund (LWCF) was a bipartisan commitment to safeguard natural areas, water resources and our cultural heritage, and to provide recreation opportunities. The LWCF state assistance program provides matching grants to help states and local communities protect parks and recreation resources. Running the gamut from wilderness to trails and neighborhood playgrounds, LWCF funding has benefited nearly every county in America, supporting over 41,000 projects. This 50/50 matching program is the primary federal investment tool to ensure that families have easy access to parks and open space, hiking and riding trails, and neighborhood recreation facilities.

In August 2020, the President Trump signed the Great American Outdoors Act into law, which requires that the LWCF be funded at \$900 million yearly, a significant increase from previous funding levels.

**Outdoor Recreation Legacy Partnership (ORLP):** Established in 2014, ORLP is funded through the Land and Water Conservation Fund. ORLP is a nationally competitive program targeting grant assistance to help economically disadvantaged urban communities with no, or almost no, access to publicly available, close-by, outdoor recreation. The National Park Service made \$192 million available to local communities in 2022 with applications accepted through May 2023.

Matching grants are available to help acquire and/or develop public land for all manner of outdoor recreation activities such as hiking, camping, unstructured play, picnicking, cycling, field and court sports, fishing, bird watching, swimming, paddling, and skating. Funds can be used for directly recreational facilities as well as some supporting facilities and infrastructure such as restrooms, cabins, pool houses, lighting, and parking areas, as part of a larger project to develop recreation facilities.

**Prevention and Public Health Grants:** These grant programs are administered through the Centers for Disease Control, to support state and community level programs that prevent and control obesity and other chronic diseases. The Prevention Fund must be used “to provide for expanded and sustained national investment in prevention and public health programs to improve health and help restrain the rate of growth in private and public health care costs.” \$65 million was allocated to California in 2016.

**Older Americans Act Reauthorization Act:** The Older Americans Act was reauthorized through the Supporting Older Americans Act of 2020. It addresses the health, welfare, and economic needs of older individuals by promoting senior center modernizations and evidence based chronic disease management and falls prevention. Reauthorization added 6 additional appropriations for services: in-home services for the frail elderly, long-term care ombudsman, assistance for special needs, health education and promotion, prevention of elder abuse, neglect, and exploitation, and outreach activities for persons who may be eligible for benefits under supplemental security income (SSI), Medicaid, and food stamps.

**Community Development Block Grants (CDBG):** The CDBG program is a flexible program that provides communities with resources to address a wide range of unique community development needs. Beginning in 1974, the CDBG program is one of the longest continuously run programs at Housing and Urban Development. The annual CDBG appropriation is allocated between States and local jurisdictions called "non-entitlement" and "entitlement" communities respectively. Entitlement communities are comprised of central cities of Metropolitan Statistical Areas (MSAs); metropolitan cities with populations of at least 50,000; and qualified urban counties with a population of 200,000 or more (excluding the populations of entitlement cities). States distribute CDBG funds to non-entitlement localities not qualified as entitlement communities. Historically the City of Hermosa Beach receives \$135,000+/- annually.

**Other Federal Grants:** There are some federal agencies that directly manage grant programs that provide funding that can benefit local parks and recreation including the following:

- Department of Agriculture
- National Endowment for the Arts
- National Endowment for the Humanities
- Environmental Protection Agency
- Institute of Museum and Library Services
- Department of Energy
- Department of Education
- NOAA Coastal Zone Estuaries
- North America Wetlands Conservation Act
- Health and Human Service Department
- Center for Disease Control (CDC)
- Housing and Urban Development

**State Grants:** State agencies historically have managed the legislative funding and voter-approved propositions that provide funds for park and recreation agencies. In addition, federal funds are often funneled through state agencies that manage the grant programs. For example, the Land and Water Conservation Fund (LWCF) grants are managed by the California State Department of Parks and Recreation.

Some of the key state departments that manage grants that benefit local parks and recreation include the following:

- California Resources Agency
  - California River Parkways
  - Urban Greening/Sustainable Communities
  - Environmental Enhancement Mitigation Fund (EEMP)
  - California Cultural and Historical Endowment

- Department of Conservation
- Department of Fish and Game
- Wildlife Conservation Board
- Department of Boating and Waterways
- Department of Forestry and Fire Prevention
- Department of Parks and Recreation
  - Habitat Conservation Fund
  - Land and Water Conservation Fund
  - Recreation Trails Fund
- Department of Water Resources
  - Flood Protection Corridor Program
  - Urban Stream Restoration
  - Proposition 1E Floodway Corridor Program
- California Conservation Corps
- State Coastal Conservancy
  - California Coastal Commission Whale’s Tail Program
- Department of Transportation (CALTRANS)
- California State Library-California Cultural Heritage Endowment
- California Environmental Protection Agency (EPA)
- Integrated Waste Management
- Department of Agriculture
- Department of Education
- Department of Health Services
- California Arts Council
- Office of Criminal Justice Planning
- Office of Historic Preservation
- CA Department of Aging
- Housing and Community Development
- University of California

**California Coastal Conservancy:** The Coastal Conservancy currently has significant funding available for projects that benefit public access, natural resources, working lands, and climate resiliency at the coast, coastal watersheds, and the San Francisco Bay. Most Conservancy grants are awarded through a rolling pre-application solicitation. This includes Climate Ready, Wildfire Resilience, and all regional grant programs.

The application is a two-step process, though all applicants are encouraged to request a technical assistance consultation with the Regional Manager covering the project area to discuss project eligibility before beginning the application process.

**California Strategic Growth Council (SGC):** SGC has made \$8.5 million in funding available through the Regional Climate Collaboratives (RCC) program, which is part of the Community Assistance for Climate Equity suite of programs. The RCC program funds cross-sectoral partnerships to build capacity for climate mitigation, adaptation, and resilience within under-resourced communities. In Round 2 of the RCC program, SGC will award small grants ranging between \$500,000 and \$999,999 and large grants ranging between \$1,000,000 and \$1,750,000. Grantees will use the funds to strengthen local coordination, leadership, knowledge, skills, and expertise with a focus on increasing access to funding for project planning and implementation.



**Sustainable Transportation Planning Grant Program:** The Sustainable Transportation Planning Grant Program was created to support the California Department of Transportation’s (Caltrans) mission to provide a safe and reliable transportation network that serves all people and respects the environment. A total of \$84 million is currently available for transportation planning projects statewide.

The California Legislature passed, and Governor Edmund G. Brown Jr. signed into law, Senate Bill 1 (SB 1, Beall, Chapter 5, Statutes of 2017), the Road Repair and Accountability Act of 2017, a transportation funding bill that will provide a reliable source of funds to maintain and integrate the State’s multi-modal transportation system. In addition to the \$9.5 million in traditional State and federal grants, approximately \$25 million in SB 1 funds for Sustainable Communities Grants is available for the FT 22/23 grant cycle. The period of grant fund availability spans over three fiscal years.

The SB 1 grant funding is intended to support and implement Regional Transportation Plan, Sustainable Communities Strategies, and to ultimately achieve the State’s greenhouse gas reduction target of 40 and 80 percent below 1990 levels by 2030 and 2050, respectively.

Eligible planning projects must have a transportation nexus and to directly benefit the multi-modal transportation system. These grants will also improve public health, social equity, environmental justice, the environment, and provide other important community benefits.

**Outdoor Equity Grants Program:** The Outdoor Equity Grants Program, established by Assembly Bill 209 (Limón) in 2019, is aimed to increase the ability of residents in low income urban and rural communities to participate in outdoor experiences at state parks and other public lands. Proposed projects should be designed to improve the health and wellness of Californians by connecting underserved communities to natural areas in the community and throughout California. Eligible Applicants include public agencies (local, state, and federal government, school districts and educational agencies, joint powers authorities, open-space authorities, regional open-space districts, and other relevant public agencies) and non-profit organizations with 501(c)(3) status.

**Proposition 64-- The Adult Use of Marijuana Act:** Proposition 64, approved by the voters in November 2016, legalizes specified personal use and cultivation of marijuana for adults 21 years of age or older; reduces criminal penalties for specified marijuana-related offenses for adults and juveniles; and authorizes resentencing or dismissal and sealing of prior, eligible marijuana-related convictions. The Proposition also established the Public Health and Safety Grant Program coordinated by the Board of State and Community Corrections.

Numerous California agencies have received grants through this program. The City of Pomona received a grant award of \$1 million from Proposition 64, allocated over three years focusing on addressing the impacts from its nascent Commercial Cannabis Permit Program. The grant establishes a Public Health and Safety and Youth Development Program. The Program has three priorities:

- First, to fund Community Services partially with a Recreation Coordinator position, to enhance after-school youth programming, classes and activities occurring in Pomona’s parks and Community Centers, specifically in its most vulnerable census tracts and adjacent to legal cannabis operators.
- Second, to fund the creation of a Public Health Coordinator position, who will take a social determinants of public health model towards the impact of cannabis on the Pomona community and will actively work towards improving the Commercial Cannabis Program and serve as the liaison between City and community stakeholders.

- Third, is to fund the increased capacity of Code Enforcement and Police to proactively enforce both illegal and legal cannabis operators citywide.

Other jurisdictions that have received grant funding include Alameda County, Contra Costa County, Sonoma County, and the City of Marysville.

**Proposition 68-- California Drought, Water, Parks, Climate, Coastal Protection, and Outdoor Access For**

**All Act:** With a yes vote over 57%, Proposition 68, the California Clean Water, Climate, Coastal Protection and Outdoor Access for All Act, introduced by Assembly Member Eduardo Garcia, was approved by the voters. This act authorized the issuance of bonds in the amount of \$4,100,000,000 to finance a clean water, climate, coastal protection, and outdoor access for all programs. Key components of the ballot measure included:

- Environmental and Social Equity
- California Outdoor Spaces
- State Parks
- Trails and Greenway
- Rural Recreation, Tourism, and Economic Enrichment Investment
- River, Creek, and Waterway
- Conservancies and wildlife
- Clean Drinking Water and Drought Preparedness
- Ocean and Coastal Protection
- Climate Preparedness, Habitat Resiliency
- Flood Protection and Repair
- Regional Water Sustainability

### Foundation Grants

There are many foundations throughout the nation that offer funding opportunities that could benefit park and recreation agencies. Funding is often available for programs unlike state grants that focus on park improvement and facilities. The foundations often focus on programs with current interests in environmental education, arts, health, and wellness. Some well-known California foundations that have provided grant funding to public park and recreation agencies include: The Packard Foundation, Kaiser Foundation, Irvine Foundation, The California Endowment, and the Wellness Foundation. Community Foundations also support local programs. Many foundations will give directly to a public agency; others will give only to non-profit 501(c) 3 organizations. An agency could also collaborate with other public agencies and non-profit organizations in pursuit of grants that identify local partnership as grant criteria.

National Park and Recreation Association has numerous grants made available through partnerships with various foundations. Complete details can be found at-- <https://www.nrpa.org/our-work/grant-fundraising-resources/> Recent examples include:

**Resilient Park Access Grant:** In July 2021 NRPA awarded grant funding totaling more than \$2.5 million to support the advancement of community-driven, systems-level strategies for equitable park access that improve the environmental resilience and health of communities. The grant funding also will provide ongoing peer learning and coaching, professional development, and access to networks of like-minded park and recreation professionals throughout the country. Grant awards range from \$300,000 to \$433,800.

**Healthy Foods:** In August 2020, the Walmart Foundation provided a \$2.5 million grant to NRPA to fund 15 local park and recreation agencies that will provide field work to implement community nutrition hubs to help expand access to healthy foods and nutrition education.

**Out-of-School Time Youth Mentoring:** This NRPA grant will provide \$50,000 in funding over 2.5 years to organizations in 20 communities nationwide. This grant is focused on delivering mentoring services through park and recreation-based out-of-school time programs to the target populations. Applications are due March 2023.

**Whole Kids Foundation Garden Grant:** This program supports schools, non-profit organizations, and government entities in turning outdoor spaces into powerful hands-on learning gardens that connect kids with food, spark their curiosity, and support classroom curriculum. Funds may be used to support new or existing edible educational gardens. Awards up to \$3,000 are available. Applications are due March 1, 2023.

**USTA Tennis Venue Services:** Funding is available to upgrade existing facilities or add new facilities. Funding Category 1 supports basic facility improvements for up to \$5,000. Category 2 supports resurfacing and converting existing tennis courts for up to \$35,000, and Category 3 supports new construction and reconstruction of tennis courts, lighting, and the addition of structures over existing tennis courts for up to \$55,000. Applications are accepted on a rolling basis.

### Revenue from Operations

**User Fees:** Fees for use of park and recreation facilities and programs are common throughout the nation. User fees include picnic area reservations, facility rentals, and parking and entry fees. Fees for events and programs offered by park agencies are often used. If the program has value, the public will pay. Many public agencies charge non-resident fees for users outside their jurisdiction.

Hermosa Beach recreation programs are projected to increase by \$55,000 or 46.1%. The Park After School Program only allowed 20 children during the 2021–22 school year due to COVID-19 precautionary measures versus the pre-COVID-19 numbers of 90. Staff will be allowing up to 90 students for the 2022–23 school year (to match pre-COVID-19 numbers) but anticipate an enrollment of up to 60 students.

**Property Leases:** Because park agencies have extensive land holdings the potential to lease land for special uses that are compatible with park and recreation use can generate additional revenue. Radio and cell phone tower lease agreements have become prevalent throughout California.

**Sponsored Facilities Programs and Events (Naming Rights):** It is common for public agencies to secure businesses and organizations to sponsor events. There is an opportunity to expand the current sponsorship activities for park improvements and amenities. There is a growing recognition by corporations, associations, and others in the private sector that parkland and recreation programs have positive public values worth associating with. Further there is a growing justified need on the part of park agencies to ask for financial payments in return for those associations. This is leading to a wide array of sponsored programs ranging from one-time large group activities such as runs, 4<sup>th</sup> of July events, or concerts, to advertising promotions that utilize a park as a backdrop, to the use of logos or brand names in return for donations of money, goods, or services.

Raising corporate and philanthropic money to construct, improve or rehabilitate physical structures in parks is often relatively easy. Contributions to acquire naming or licensing rights from the City to advertise their name/product should be given careful consideration, considering the development of new and remodeled public facilities. This practice has several different levels and can include the naming of buildings, advertising on public property or license rights to the agency's name and other intellectual property. Typically, the agency and corporation negotiate terms for the granting of the rights. This can be an effective tool particularly for highly visible facilities or events.

### Private Giving

**Non-Profit Foundation:** Many individuals, private foundations, and corporations are happy to contribute to park agencies and programs solely to improve the community in which they live or operate. Donations can be made for capital projects as well as programs. This method of funding is greatly enhanced when a 501(c) 3 organization is in place to support the effort of the public park agency. This would provide a vehicle for a capital fund drive and a means to build community support. There should be well-defined facilities and specific costs to be funded. The foundation acts as a conduit for receiving private donations from entities which might otherwise be reluctant to donate to a public entity. In addition, the donor can receive tax benefits. Another option is to set up a Donor Advised-Restricted Fund with a local Community Foundation. Either option provides an organization that can partner with other non-profits (such as churches, service clubs and organizations) as well as private companies to jointly develop park and recreation facilities. Through a planned giving program, the potential to receive bequests and endowments for parks and recreation will grow in the next 15 years when there will be a nationwide, intergenerational transfer of wealth estimated at \$16 trillion.

**Voluntary Utility Donations:** Several municipalities have partnered with Utilities Districts allowing customers to donate for parks/ and or recreation programs as part of their monthly bill. *Scottsdale Cares* in Scottsdale, AZ has raised \$1 million with one dollar at a time added to utility bills to fund local youth programs.

**Adopt-a-Park Programs:** This type of program could generate funds from corporate or individual donations or volunteers to provide maintenance for parks or facilities.

**Fund-Raising Events:** While these are not a major source of funds, special events could contribute to an overall effort toward capital funding for a specific facility. Funds raised from such events could be channeled through the non-profit foundation described above.

### Planned Giving/Capital Campaigns

Many individuals, private foundations, and corporations contribute to local non-profits solely to improve the community in which they live or operate. Donations can be made for capital projects as well as programs. This method of funding is greatly enhanced when a 501(c) 3 organization, such as a Parks Foundation, is in place to support and operate the program providing a vehicle for a capital fund drive and a means to build community support. To enhance the program there should be well defined facilities and specific costs to be funded. The non-profit would act as a conduit for receiving private donations from individuals and/or entities which might otherwise be reluctant to donate to a public entity. In addition, the donor can receive tax benefits. Another option is to set up a Donor Advised-Restricted Fund through the non-profit.

A planned giving program, the potential to receive bequests and endowments, is expected to grow in the next 15 years where there will be a nationwide, intergenerational transfer of wealth estimated at \$16 trillion. Specific examples are explained below.

**Bequest:** Donors include a provision in their will directing that a gift be paid to an organization after their death or the death of one of their survivors. Donors can give the organization either a specific amount of money or item of property (a “specific” bequest), or a percentage of the balance remaining in their estate after taxes, expenses, and specific bequests have been paid (a “residual” bequest). Also, donors can state how to use their bequest for a particular program or activity at an organization or allow its use to be discretionary (“restricted” and “unrestricted” bequests).

**Charitable Gift Annuity:** Donors make a gift to an organization and in return, the organization agrees to make fixed payments to the donor for life. Payments may be made to a maximum of two beneficiaries. At the death of the last beneficiary, the remaining balance of the annuity is used by the organization for the purpose that the donor specified when the gift was made. Gift annuities operate under a simple contract between an organization and the donor. They are not trusts, but rather income obligations backed by the organization’s assets. Payments from a gift annuity can be arranged to commence at a future date (a “deferred” gift annuity). Deferring the start of payments gives donors a higher income rate and a larger charitable deduction than they could secure from annuities whose payments start immediately.

**Charitable Remainder Unitrust:** This trust pays income to the donor and/or other beneficiaries for life or a term of years, and then pays the remaining balance to charity. Income is paid as a fixed percentage of the unitrust’s value – which is revalued annually. Income and appreciation more than the required payments to the beneficiaries are held in the unitrust to allow growth.

**Charitable Remainder Annuity Trust:** This trust pays the donor and/or other beneficiaries a fixed-dollar amount of income for life or a term of years, and then pays the remaining balance to charity. Unlike income from a unitrust, payments from an annuity trust do not fluctuate during the term of the trust.

**Charitable Lead Trust:** This trust pays income to an organization for a term of years or for the lifetime of the donor. When the lead trust terminates, the remaining balance is returned to the donor or to the donor’s heirs. Donors who arrange their lead trusts to return the assets to themselves may claim a charitable income tax deduction when they make their gift, for the present value of the anticipated payments to charity. They are liable for income tax on the lead trust’s annual earnings.

**Life Insurance:** The death benefit of a life insurance policy can be paid to an organization as a charitable gift. Donors have several options in giving life insurance:

- Contribute a fully paid-up policy.
- Contribute a policy on which some premiums remain to be paid (In both of these cases, the donor can claim a charitable deduction for the value of the donated policy, and the organization can “cash in” the policy in advance of the donor’s death).
- Donors can (revocably) name an organization as the beneficiary of a life insurance policy that they continue to own and maintain.
- They can name an organization the owner and beneficiary of a new life insurance policy and make ongoing gifts that offset the premiums you will pay to maintain the policy.

**Retirement Plans:** Donors can name an organization the successor beneficiary of all or a portion of their IRA, 401(k), or other retirement accounts. The designation is revocable and does not generate a charitable income tax deduction.

### Collaborative Financing

**Public Agency Joint Development/Use Agreements:** Public agencies can enter joint development/use agreements with other local agencies, most often a school district, special district, city, or county for development or use of land and facilities. Both agencies may participate in the funding of the improvement, for guaranteed use of the facilities. The agencies negotiate terms of the agreements. The land usually remains in the ownership of one agency. Generally, one agency will assume responsibility for maintenance of the facilities.

**Public/Private Partnership Ventures:** This type of venture takes advantage of the potential revenue generating facilities such as golf courses, multi- sports complex, restaurant, and snack facilities. Projects can be jointly funded using public and private financing. Another method is the public agency provides that land and outsources the development and operation to a private company that will build and operate turn-key facilities through lease or concession agreements. Private capital is used for the improvements to the public facility and in turn the developer makes a profit from the fee-based recreation activity. This concept works well for large regional parks or large planned developments that can accommodate specialized uses.

**Public/Non-Profit Partnerships:** Joint ventures with local non-profit organizations can be an effective approach for some recreation facilities. These might be youth serving organizations or special interest groups such as bicycling clubs, dog owners and other community organizations that need facilities. By joining forces, fundraising ability can be enhanced and joint development of community recreational facilities in public parks can be accomplished. With their strong volunteer support these organizations often provide in-kind labor to improve park facilities for their use.

**Non-profit Conservation Organizations:** Organizations such as Land Trusts, Friends of the River, Sierra Club, and others can be instrumental in working with public agencies to acquire and preserve open space, sensitive habitats, or natural areas.

**Volunteerism:** Californians have shown a high willingness to contribute to their communities by volunteering. Volunteer labor and donations of money, services or material are potentially attractive resources for agencies that cannot afford to pay additional staff or make purchases beyond the budget for expenditures. As baby boomers age and retire there will be a growing pool of talented volunteers. Examples of volunteer projects at senior facilities include meal deliveries, gift shop management, front desk, and other office assistance. Park and Recreation agencies can consider seeking out scout groups for specific Eagle Scout or Gold Award projects such as picnic table slabs, painting projects, trails, murals, gardens, or gazebos. Agencies can also seek out Sheriff's work crews or court-mandated community service crews for projects like litter removal, creek clean up, or trail maintenance.

**Service Organizations:** Most communities have service clubs, (Rotary, Kiwanis, Lions, Soroptimists) a Chamber of Commerce and business associations, faith-based and neighborhood associations who can contribute to the betterment of park and recreation programs in their area. Many of these groups do support community programs. To sustain the interest and support of these groups it helps if agency staff members actively participate as members of the organization or serve on the boards of directors.

Another way to form this connection is to invite those organizations to serve on the park and recreation agency's committees and advisory boards.

## Capital Needs and Upgrades

With limited financial resources, it will be challenging to find the capital required to renovate or enhance parks and facilities as well as maintain existing parks and infrastructure. Another vexing task will be sustaining the affordability of recreation fee supported programs to meet needs and demands for residents. Meeting these challenges will require equal amounts of vision, resourcefulness, partnership, and funding.

The City's Capital Improvement Program (CIP) for the Fiscal Year 2024-25 includes 38 projects, with six projects in Park Improvements and thirteen projects for Public Building and Ground Improvements that support Parks and Recreation needs (see Exhibit 4.2-1). Not all of the projects are fully funded, and many are only feasibility assessments, and will require future funding commitments following further scope identification and refinement.

The City's Five-Year CIP also identifies other future project needs, and subsequent phases of currently programmed projects, detailed in the Deferred and Unfunded Future Project list, many of which are Parks and Recreation related (see Exhibit 4.2-2). The list has grown substantially over time as the City works to address backlog of deferred maintenance needs and other community requests. Staff revisits the list annually as part of the Budget process when considering the prioritization and availability of funding to address current Capital needs.

Included in Exhibit 4.2-3 are recommended projects for the City to consider based on the community outreach and professional site analysis during the Master Plan process.

The City should review and evaluate all available grant opportunities for each of the new projects considered. For major improvements, which include such facilities as community buildings, and sports facilities, the use of a capital project fund-raising effort may be needed. Most grant programs are competitive, require certain conditions, have time constraints, and all require varying levels of grant administration work and reporting requirements.

The City will need to develop new revenue sources beyond those currently in use and/or increase funding levels for park maintenance and capital expenditures. Proposals for future park operations must include adequate funding at a level necessary to sustain quality and safety in the City's parks, and cost-effective maintenance practices as described in the Operations and Maintenance Management Plan.



**Exhibit 4.2-1: Fiscal Year 2024/25 Programmed CIPs**

PARK IMPROVEMENTS	CIP #
<b>City-wide</b> <ul style="list-style-type: none"> <li>• ADA Improvements</li> </ul>	CIP 625
<b>Clark Complex - 6.628 Acres</b> <ul style="list-style-type: none"> <li>• City Park Lighting Conceptual Design (KS1)</li> <li>• Kelly Courts Improvements (KS1)</li> </ul>	CIP 503 CIP 619
<b>Fort Lots-o-Fun - 0.238 Acres</b> <ul style="list-style-type: none"> <li>• Wall and Gate Improvements</li> </ul>	CIP 610
<b>Greenbelt - 18.615 Acres</b> <ul style="list-style-type: none"> <li>• Pedestrian Trail (KS2)</li> </ul>	CIP 502
<b>South Park - 4.48 Acres</b> <ul style="list-style-type: none"> <li>• City Park Lighting Conceptual Design</li> <li>• Slope, Irrigation and Landscape Improvements</li> </ul>	CIP 503 CIP 603
<b>Valley Park - 8.75 Acres</b> <ul style="list-style-type: none"> <li>• City Park Lighting Conceptual Design</li> </ul>	CIP 503
PUBLIC BUILDING AND GROUND IMPROVEMENTS	CIP #
<b>Beach</b> <ul style="list-style-type: none"> <li>• 14<sup>th</sup> Street Beach Restroom Improvements (KS2)</li> </ul>	CIP 692
<b>City-wide</b> <ul style="list-style-type: none"> <li>• City Facilities Condition and Needs Assessment (KS1)</li> <li>• New Corporate Yard Facilities</li> <li>• Tsunami Siren</li> <li>• City Facilities Roof Repair</li> <li>• CDBG Improvements</li> </ul>	CIP 605 CIP 615 CIP 618 CIP 620 CIP 624
<b>Civic Center</b> <ul style="list-style-type: none"> <li>• Charging Stations</li> <li>• Real Time Crime Center</li> </ul>	CIP 617 CIP 685
<b>Clark Complex - 6.628 Acres</b> <ul style="list-style-type: none"> <li>• Clark Building Renovations (KS1)</li> </ul>	CIP 689
<b>Downtown</b> <ul style="list-style-type: none"> <li>• Comprehensive Lighting Design</li> <li>• Pier Structural Inspection and Evaluation</li> </ul>	CIP 621 CIP 623
<b>Parking Lots</b> <ul style="list-style-type: none"> <li>• Parking Lot D Improvements</li> <li>• Parking Lot C (Structure) Improvements</li> </ul>	CIP 682 CIP 699

Note: (KS#) indicates which recommend key strategy the project would be identified under.

**Exhibit 4.2-2: Fiscal Year 2024/25 Deferred and Unfunded Future CIPs**

<b>PARK IMPROVEMENTS</b>
<b>Clark Complex - 6.628 Acres</b> <ul style="list-style-type: none"> <li>• City Park Lighting Final Design and Construction (KS1)</li> <li>• Clark Stadium Bleachers (KS1)</li> </ul>
<b>Fort Lots-o-Fun - 0.238 Acres</b> <ul style="list-style-type: none"> <li>• Fort Lots-o-Fun Park Improvements</li> </ul>
<b>South Park - 4.48 Acres</b> <ul style="list-style-type: none"> <li>• City Park Lighting Final Design and Construction</li> </ul>
<b>Valley Park - 8.75 Acres</b> <ul style="list-style-type: none"> <li>• City Park Lighting Final Design and Construction</li> </ul>
<b>PUBLIC BUILDING AND GROUND IMPROVEMENTS</b>
<b>City-wide</b> <ul style="list-style-type: none"> <li>• Gateway and Wayfinding Signage Final Design, Fabrication, and Installation (KS4)</li> </ul>
<b>Civic Center</b> <ul style="list-style-type: none"> <li>• Civic Center Deferred Maintenance</li> <li>• Library Community Project Phase II Assessment</li> </ul>
<b>Community Center</b> <ul style="list-style-type: none"> <li>• Emergency Operations Center (EOC) Renovations</li> <li>• Community Theatre Renovations</li> <li>• Community Center Windows</li> <li>• Records Center Renovations Design and Construction</li> </ul>
<b>Downtown</b> <ul style="list-style-type: none"> <li>• Strand Bollards Permitting, Design, and Construction</li> <li>• Stand Bikeway and Walkway Improvements at 35th Street</li> <li>• Pier Plaza Safety and Lighting Enhancements</li> <li>• Downtown Lighting Final Design and Construction</li> <li>• Pier Deck Repairs and Other Structural Improvements</li> </ul>
<b>Parking Lots</b> <ul style="list-style-type: none"> <li>• Parking Structure (Lot C) Improvements Phase 2</li> </ul>

Note: (KS#) indicates which recommend key strategy the project would be identified under.

**Exhibit 4.2-3: Recommended Projects**

<b>PARK IMPROVEMENTS</b>
<p><b>City-wide</b></p> <ul style="list-style-type: none"> <li>• Develop parks tree planting list and landscape guidelines</li> </ul>
<p><b>Clark Complex - 6.628 Acres</b></p> <ul style="list-style-type: none"> <li>• Clark Field Improvements – Field and Amenities (KS1)</li> <li>• Lawn Bowling Building Improvements (KS1)</li> <li>• Public Works Maintenance Shed Improvements</li> <li>• Retaining Wall Restoration</li> </ul>
<p><b>Edith Rodaway Park - 0.511 Acres</b></p> <ul style="list-style-type: none"> <li>• Basketball Court Resurfacing</li> </ul>
<p><b>Fort Lots-o-Fun - 0.238 Acres</b></p> <ul style="list-style-type: none"> <li>• Playground Equipment Upgrades</li> <li>• Prospect School Building Renovation</li> </ul>
<p><b>Greenbelt - 18.615 Acres</b></p> <ul style="list-style-type: none"> <li>• Enhanced pedestrian access to the Greenbelt across Valley and Ardmore (e.g., 25<sup>th</sup> Street at Ardmore)</li> <li>• Irrigation system upgrades.</li> </ul>
<p><b>Moondust Parkette - 0.082 Acres</b></p> <ul style="list-style-type: none"> <li>• Basketball Court Resurfacing</li> </ul>
<p><b>Seaview Park - 0.284 Acres</b></p> <ul style="list-style-type: none"> <li>• Additional Seating</li> <li>• Playground Equipment Upgrades and Shade Structure</li> </ul>
<p><b>Schaeffer Park - 4.48 Acres</b></p> <ul style="list-style-type: none"> <li>• Additional Seating</li> </ul>
<p><b>West of Valley School - 0.096 Acres</b></p> <ul style="list-style-type: none"> <li>• Trail Improvements</li> </ul>
<p><b>Valley Park - 8.75 Acres</b></p> <ul style="list-style-type: none"> <li>• Playground Equipment Upgrades and Shade Structure</li> <li>• Amphitheater Improvements</li> </ul>
<b>PUBLIC BUILDING AND GROUND IMPROVEMENTS</b>
<p><b>Community Center</b></p> <ul style="list-style-type: none"> <li>• Parking Expansion (KS4)</li> <li>• Skate Park Renovations (KS4)</li> <li>• Enhanced landscaping and supporting irrigation at south entrance</li> <li>• Enhanced accessibility in accordance with City’s Americans with Disabilities Act (ADA) Self Evaluation and Transition Plan</li> </ul>



+ Photo by City of Hermosa Beach