

August 16, 2017
Honorable Mayor and Members
of the Hermosa Beach City Council

Regular Meeting of
August 22, 2017

TENTATIVE FUTURE AGENDA ITEMS

WEDNESDAY, SEPTEMBER 6, 2017 @ 6:00 PM
CLOSED SESSION: LITIGATION UPDATE

TUESDAY, SEPTEMBER 12, 2017 @ 6:00 PM		INITIAL COMPLETION DATE
CLOSED SESSION: 1) Mobilitie 2) Loreto Plaza 3) Potential Litigation		
SEPTEMBER 12, 2017 @ 7:00 PM		
PRESENTATIONS		
PROCLAMATION DECLARING SEPTEMBER 17 – 24, 2017 SISTER CITY WEEK IN HERMOSA BEACH		
CONSENT CALENDAR		
City Council Minutes	City Clerk	Ongoing
Check Registers	Finance Director	Ongoing
Recommendation to receive and file the action minutes of the Parks, Recreation and Community Resources Advisory Commission meeting of August 1, 2017	Community Resources Manager	Ongoing
Resolution authorizing the submission of a grant application to the Southern California Association of Governments (SCAG) for an active transportation demonstration project	Environmental Analyst	New Item
Award of Contract for Engineering Design Services for the Hermosa Beach Stormwater and Filtration Project	Environmental Analyst	New Item
Accept Grant Funding from the Board of State and Community Corrections for the Mental Health Evaluation Team (MET)	Police Chief	New Item
PUBLIC HEARINGS – 7:30 PM		
Consideration of a Zone Text Amendment to Municipal Code Section 17.46.010 to state that for commercial and industrial zones citywide, all roof elements listed under Section 17.46.010.A are governed by the California Building Code and may exceed the height limit only by the minimum amount necessary to comply with the California Building Code Standards	Community Development Director	New Item
MUNICIPAL MATTERS		
Citywide Marijuana Regulation	City Attorney	New Item
Southern California Edison Street Light Acquisition and Conversion Program	Environmental Analyst	New Item
Request by HBCSD for full vacation of Morningside Drive	Public Works Director	New Item
Safe Access Parking Education Program	Community Services Manager	New Item
<i>Tentative Date</i> – Master Plan/8 th Street	Public Works Director	New Item
MISCELLANEOUS ITEMS AND MEETING ATTENDANCE REPORTS - CITY COUNCIL		
League of California Cities Annual Conference Resolutions	Assistant to the City Manager	Annual
Vista Del Mar Sub-Committee Update	Mayor Pro Tem Duclos/Councilmember Fangary	New Item
OTHER MATTERS - CITY COUNCIL		
Tentative Future Agenda	City Manager	Ongoing

TUESDAY, SEPTEMBER 26, 2017 @ 6:00 PM		INITIAL COMPLETION DATE
CLOSED SESSION		
SEPTEMBER 26, 2017 @ 7:00 PM		
CONSENT CALENDAR		
City Council Minutes	City Clerk	Ongoing
Check Registers	Finance Director	Ongoing
Revenue and Expenditure Report for August 2017	Finance Director	Ongoing
Reappropriation of Funds from 2016-17 to 2017-18, Revenue Revisions Related to the Reappropriations	Finance Director	Annual
City Treasurer's and Cash Balance Report for August 2017	City Treasurer	Ongoing
Public Works Project Status Report	Public Works Director	Ongoing
Recommendation to receive and file the action minutes of the Public Works Commission meeting of July 19, 2017	Public Works Director	Ongoing
Planning Commission Tentative Future Agenda	Community Development Director	Ongoing
Recommendation to receive and file the action minutes of the Planning Commission meeting of September 19, 2017	Community Development Director	Ongoing
Recommendation to receive and file the action minutes of the Emergency Preparedness Advisory Commission meeting of May 1, 2017 and July 10, 2017	Emergency Management Coordinator	Ongoing
Approval of CNG Slow-fill Station	Public Works Director	New Item
MUNICIPAL MATTERS		
Traffic Control Devices on Prospect Avenue between 17 th Street and Aviation Blvd.	Public Works Director	New Item
Review of Two Year Building Permit Expiration Code	Community Development Director	New Item
<i>Tentative</i> - Appointment of two new Commissions and/or Task Forces addressing Senior Living & Accessibility and Arts & Culture in Hermosa Beach	TBD	New Item
City-wide Digital Document Imaging Services – Award of Contract	Assistant to the City Manager	New Item
Downtown Enhancement Plan and Athens Porter Service	Downtown Subcommittee / Assistant to the City Manager	New Item
MISCELLANEOUS ITEMS AND MEETING ATTENDANCE REPORTS - CITY COUNCIL		
Vista Del Mar Sub-Committee Update	Mayor Pro Tem Duclos/Councilmember Fangary	New Item
Fiesta Hermosa Sub-Committee Update	Mayor Pro Tem Duclos/Councilmember Armato	New Item
OTHER MATTERS - CITY COUNCIL		
Tentative Future Agenda	City Manager	Ongoing

WEDNESDAY, OCTOBER 4, 2017 @ 6:00 PM
STUDY SESSION: CIVIC FACILITIES PROCESS UPDATE

TUESDAY, OCTOBER 10, 2017 @ 6:00 PM		INITIAL COMPLETION DATE
CLOSED SESSION		
OCTOBER 10, 2017 @ 7:00 PM		
CONSENT CALENDAR		
City Council Minutes	City Clerk	Ongoing
Check Registers	Finance Director	Ongoing
Recommendation to receive and file the action minutes of the Parks, Recreation and Community Resources Advisory Commission meeting of September 5, 2017	Community Resources Manager	Ongoing
MUNICIPAL MATTERS		
Downtown Enhancement Plan	Downtown Subcommittee / Assistant to the City Manager	New Item
Green Building and Sustainability Incentives Program Re-Authorization/Update	Environmental Analyst/Community Development Director	New Item
South Bay Bike Share Program Update	Environmental Analyst	New Item
MISCELLANEOUS ITEMS AND MEETING ATTENDANCE REPORTS - CITY COUNCIL		
Vista Del Mar Sub-Committee Update	Mayor Pro Tem Duclos/Councilmember Fangary	New Item
OTHER MATTERS - CITY COUNCIL		
Tentative Future Agenda	City Manager	Ongoing

TUESDAY, OCTOBER 24, 2017 @ 6:00 PM		INITIAL COMPLETION DATE
CLOSED SESSION		
OCTOBER 24, 2017 @ 7:00 PM		
PRESENTATIONS		
CALEA REACCREDITATION AWARD		
HERMOSA BEACH CHAMBER OF COMMERCE FIESTA SUMMARY AND FINANCIAL DISCLOSURE		
CONSENT CALENDAR		
City Council Minutes	City Clerk	Ongoing
Check Registers	Finance Director	Ongoing
Revenue and Expenditure Report for September 2017	Finance Director	Ongoing
City Treasurer's and Cash Balance Report for September 2017	City Treasurer	Ongoing
Public Works Project Status Report	Public Works Director	Ongoing
Planning Commission Tentative Future Agenda	Community Development Director	Ongoing
Recommendation to receive and file the action minutes of the Planning Commission meeting of October 17, 2017	Community Development Director	Ongoing
MISCELLANEOUS ITEMS AND MEETING ATTENDANCE REPORTS - CITY COUNCIL		
Vista Del Mar Sub-Committee Update	Mayor Pro Tem Duclos/Councilmember Fangary	New Item
OTHER MATTERS - CITY COUNCIL		
Tentative Future Agenda	City Manager	Ongoing

PENDING STRATEGIC PLAN ITEMS		INITIAL COMPLETION DATE
Update Personnel Policies	Human Resources Manager	
Amend the Municipal Code by Adding Chapter 5.76 (Tobacco Retailers) Requiring Licensure of Tobacco Retailers to Reduce the Illegal Sale of Tobacco Products to Minors, Amending Chapter 8.40 to Expand the Definition of Tobacco Products to Include Electronic Cigarettes and Flavored Tobacco, and Making Violations of Chapter 5.76 Subject to Administrative Penalty Procedures (<i>Continued from meeting of August 25, 2015</i>)	Community Development Director	Aug-2015
City Council Procedures Manual	Assistant to the City Manager	Sept-2016
Beach Policy/Regulations (<i>Continued from meeting of October 27, 2016</i>)	Community Resources Manager	Sept-2016
Alternative Fuel Transportation Report	Environmental Analyst	Nov-2016
Encroachment Direction	City Attorney	Nov-2016
CCA Direction	Environmental Analyst	Dec-2016
Library – Carbon Neutral Building	Environmental Analyst	Dec-2016
Pavement Management/Sidewalks Plan Adoption	Public Works Director	Dec-2016
Award of Contract for Pier Avenue Project	Public Works Director	Feb-2017
Long Range Financial Plan Adoption	Finance Director	Mar-2017
Award Contract for Living Streets Master Plan	Public Works Director	Mar-2017
Phase 3 Parking Meter Purchase - Council Discussion/Direction (Upgrades of remaining citywide coin meters)	Police Chief / Assistant to the City Manager	Jul-2017
PENDING NEW ITEMS		INITIAL COMPLETION DATE
Downtown Cleaning Enhancement Discussion	Public Works Director / Environmental Analyst	New Item
Initial Report on Options and Strategies for Installing a Permanent Carousel or other Family Friendly Features at the Entry Point to Pier Plaza. In Cooperation with the Chamber of Commerce, this would include a Preliminary Cost Benefit Analysis and Implementation of the City Decision Making Tool – Initial Discussion	Public Works Director	New Item
Notice of Completion for CIP 13-656 Citywide Energy Conservation Upgrades	Public Works Director	New Item
Tree ordinance with respect to tree removal	Public Works Director	New Item
Pier Lighting Options (Discussion)	Public Works Director / Assistant to the City Manager / Community Dev.	New Item
Policy on procedure for voting on Boards/Commissions Applicants	City Clerk	New Item
ICRMA Study Session	Human Resources Manager	New Item
Discussion about multi-housing smoking ordinance	City Attorney	New Item
Consideration of re-establishing, on an as needed basis, both funding and discretion for the director of Public Works to contract services to pump major beach storm outfalls drains prior to anticipated major storm events	Public Works Director	New Item
Request from Athens Services for Annual Rate Adjustment	Environmental Analyst	New Item
Consideration of Southern California Edison (SCE) Streetlight Acquisition Assessment and Retrofit Process	Environmental Analyst	New Item
Update on Living Streets Action Plan	Environmental Analyst	New Item
Public Information Officer Contract	City Manager	New Item
Award of Professional Services Agreements to Provide On-Call Engineering Design Services for Street Improvements and Utilities (Sewer, Storm Drain)	Public Works Director	New Item
Feasibility of adding last Sunday in April to Event Calendar as annual “La La Land Jazz Fest”	Community Resources Manager	New Item
Policy discussion regarding city responsibilities and expectations when donations are made to city	Finance Director	New Item

SCHEDULED ITEMS		INITIAL COMPLETION DATE
NOVEMBER 2017		
Recommendation to receive and file the action minutes of the Emergency Preparedness Advisory Commission meeting of September 11, 2017	Emergency Management Coordinator	Ongoing
Recommendation to receive and file the action minutes of the Planning Commission meeting of November 21, 2017	Community Development Director	Ongoing
Recommendation to receive and file the action minutes of the Public Works Commission meeting of September 20, 2017	Public Works Director	Ongoing
Recommendation to receive and file the action minutes of the Parks, Recreation and Community Resources Advisory Commission meeting of October 3, 2017	Community Resources Manager	Ongoing
Fiesta Contract Renewal Discussion	Community Resources Manager	New Item
DECEMBER 2017		
Litigation – Quarterly Update	Human Resources Manager	Quarterly
Workers Comp – Quarterly Update	Human Resources Manager	Quarterly
Recommendation to receive and file the action minutes of the Planning Commission meeting of December 7, 2017 <i>(to be added as a supplemental)</i>	Community Development Director	Ongoing
Recommendation to receive and file the action minutes of the Parks, Recreation and Community Resources Advisory Commission meeting of November 7, 2017	Community Resources Manager	Ongoing