

ACTION MINUTES

PUBLIC WORKS COMMISSION REGULAR MEETING OF WEDNESDAY, May 19, 2021 CITY HALL, COUNCIL CHAMBERS 1315 VALLEY DRIVE 6:00 P.M.

Janice Brittain Scott Hayes **COMMISSIONERS**
David Grethen Andrea N. Giancoli Kathy Dunbabin

THIS MEETING IS HELD PURSUANT TO EXECUTIVE ORDER N-29-20 ISSUED BY GOVERNOR
GAVIN NEWSOM ON MARCH 17, 2020. ANY OR ALL COMMISSION MEMBERS MAY ATTEND AND
PARTICIPATE BY TELECONFERENCE/VIRTUAL MEETING. MEMBERS OF THE PUBLIC MAY
PARTICIPATE BY TELECONFERENCE.

PUBLIC PARTICIPATION

City Hall will be closed to the public until further notice. Members of the public may email comments to anguyen@hermosabeach.gov until 5:00 p.m. on the meeting date. Members of the public may also participate by phone or through Zoom.

JOIN THE VIRTUAL PUBLIC WORKS COMMISSION MEETING AT:

<https://us02web.zoom.us/j/83076777652?pwd=Z3lQcDFpUU1obDVuMUpnMGIQME1pUT09>

OR

PARTICIPATE BY PHONE:

1. Email anguyen@hermosabeach.gov to be added to the speaker list. Please indicate which item you would like to speak on.
2. Dial-in to meeting:
 - Toll Free: 877-853-5257
 - Public Works Commission Webinar ID: 830 7677 7652
 - Passcode: 748636
3. ATTENDEES WILL BE MUTED UNTIL THE PUBLIC PARTICIPATION PERIOD IS OPENED. When you are called on to speak, press * 6 to unmute your line. Comments from the public are limited to 3 minutes per speaker.

Note: Your comments will become part of the official meeting record. You must provide your full name, but please do not provide any other personal information (i.e. phone numbers, addresses, etc.) that you do not want to be published.

Public Works Commission agendas and staff reports are available for your review on the City's web site located at www.hermosabeach.gov.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call

Present: Chairperson Grethen, Vice Chairperson Giancoli, Commissioner Dunbabin, Commissioner Brittain, Commissioner Hayes
Absent: None

Staff present: Marnell Gibson, Director of Public Works; Lucho Rodriguez, Deputy City Engineer; Andrew Nguyen, Assistant Engineer; Environmental Programs Manager, Douglas Kraus; City Attorney, Kathy Shin

4. Approval of Action Minutes: March 17, 2021

ACTION: Motion by Brittain to receive and approve minutes as written, seconded by Dunbabin, motion passed 5-0.

5. Public Comment on Non-Agenda Items: Anyone wishing to address the Commission on items pertaining to Public Works that are not listed on the agenda and pertaining to Public Works may do so at this time. Comments from the public are limited to three minutes per speaker.

Jack Levy proposed that the City have a designated dog park as a community space.

6. Correspondence

A supplemental email from Tony Higgins was distributed as written communication. Per Attorney Shin the file is received as late correspondence.

ACTION: Motion by Brittain to receive written communication received as file, seconded by Hayes, motion passed 5-0.

7. Presentations

- A. Enhanced Watershed Management Plan (EWMP) Update – Douglas Krauss, Environmental Programs Manager

The plan comes to council on June 8, then will be submitted to the State Water Board in July. There are no changes to the plan except 'Alternate Suggested Projects which are a proposed dry wells on PCH between Herondo and Aviation.

- B. Climate Adaptation Project Update – Douglas Krauss, Environmental Programs Manager

This project is continuing to move forward with an imminent stakeholders' meeting and other public meetings over a year.

- C. Prospect Avenue Traffic Safety Demonstration Project Update – Douglas Krauss, Environmental Programs Manager

Installation began on Prospect Ave. There are temporary traffic control devices, traffic circle and curb extensions. Message boards are up on Prospect and notices have gone out. Upon completion there will

be a community survey, a 'Stride & Seek' (scavenger hunt) to foster engagement with the installations and a raffle for community participation.

D. Capital Improvement Program Study Session – Marnell Gibson, Director of Public Works

Covid 19 delays. Held frozen vacancies. Shift to online with remote services. 15-25% vacancy rate for the dept. Accela permit training and implementation. Covid-19 Key projects: Plexiglass for City facilities and Council Chambers. 60 permits for outdoor seating and dining decks. Pilot program of restriping and bike lanes.

Other projects: Sketchers, Clark Field, South Park irrigation, Storm Drain Facility, SCAG demo project on Prospect, Tree Grates for Hermosa Ave, Memorial Benches

ADA programs – tiles delayed due to Covid. Once the tiles arrive, the path will be extended 100 feet further. It is currently at ~170 ft. Gibson showed the progress of ADA path to beach from inception to present state.

Completed: Council Chambers A/V; Community Theater facility assessment; assessment on Parking Structure Lot C

By end of FY 20-21 these projects will advertise for bidding or start construction for the following:

1. CIP 186 & 190 – Annual Street Improvements
2. CIP 192 – Annual Striping Improvements
3. CIP 419 – Storm Drain Pipe Screens
4. CIP 421 – Annual Sewer Improvements
5. CIP 601 & 698 – Prospect Ave Curb Ramps
6. CIP 609 – Downtown Strategic Plan Implementation
7. CIP 669 – City Park Restrooms and Renovation

CIP 102 – Bus Stop Improvements

In active design phase

CIP 103 – Sea Level Rise Risk Assessment

In active design phase.

CIP 164 – Hermosa Ave Green Street

In active design phase.

CIP 186 & 190– Street Improvements – Various Locations

Moving towards bidding. Paving over 2.1 miles of streets for a cost of 1.8 M.

CIP 192 – Striping Contract

Prioritizing striping projects that present a higher risk to the City. Additional ADA striping and signage.

CIP 193 – Pedestrian Crossing Safety Improvement

In active design phase.

CIP 417 & 422 – Annual Storm Drain Improvements

In active design phase.

CIP 421 – Sewer Improvements Project

This project is moving forward. Gibson stated that when it goes to construction, there will be 2

phases: Phase 1 being lining and trenchless and Phase 2 will be open trench. Upon completion it will total 41% recommended sewer improvements from the Master Plan. \$4.5M will be sent on the sewer side, and \$350K will be spent for operations and maintenance annually.

Regarding the negative feedback on social media about the sewer systems, Commissioner Hayes suggested to share sewer maintenance progress for public information and to generate positive promotion.

CIP 601 – Prospect Ave Curb Ramps & CIP 698 – ADA Improvements

Installing 13 ADA curbs ramps along Prospect Ave for safe routes to school.

CIP 609 – Downtown Strategic Plan Implementation

Installing light dimming system and additional security for Pier Plaza.

CIP 629 – Municipal Pier Structural Assessment and Repairs

In active design phase.

CIP 660 – Municipal Pier Electrical Repairs

In active design phase.

CIP 669 – City Park Restrooms and Renovation

4 locations for improvement to go to Council for award.

CIP 689 – Clark Building Renovations

In active design phase.

Gibson addressed that these CIP projects are ongoing in the 'Reconciliation of CIP Projects' report:

CIP 160 – PCH Traffic Improvements

CIP 401 – EWMP update Feasibility Study

CIP 542 – Stormwater Urban Runoff Diversion Project

CIP 650 – Community Center General Improvements

CIP 760 – Tree Well Grates. Gibson explained that there was a dispute because the manufactured grates don't fit in the tree wells. It is resolved and the grates will be installed.

Proposed 21-22 Budget: 33 projects carrying over, 7 new or newly funded, 40 total projects.

Projects on hold for 20/21:

CIP 143 – PCH Mobility Improvement Project

CIP 668 – Library Community Project Phase II Assessment

New/ Newly Funded Projects/ Studies for 21/22

CIP 194 – Annual Striping Improvements

CIP 195 – City Sidewalk Improvements

CIP 548 – Park Planting Improvements

CIP 603 – South Park Slope and Irrigation Repairs

CIP 604 – City Wide ADA Improvements

CIP 605 – City Facilities Condition and Needs Assessment

CIP 699 – Parking Structure (Lot C) Improvements – project estimate and budget: \$1,200,000

The Project funding for CIP projects for FY 21-22 = \$18,770,837

Gibson anticipates ongoing challenges such as Covid 19 impacts on resources (delays, lumber costs, etc.), and pop up projects. Continuing to work on Master Project to decrease pop up projects and reactionary efforts.

Upcoming Budget Meetings & Dates

05/14/21: Posting of 20-21 Preliminary Budget
05/26/21: Study Session: 20-21 Preliminary Budget
06/08/21: Public Hearing: Adoption of 20-21 Budget

Re: staffing there are currently 11 employees, with 5 out and 1 vacancy. 3 are out on temporary leave and 2 have moved on. Looking to fill 2 intern vacancies. The 1 vacancy is frozen and needs Council to unfreeze in June.

Parks Master Plan is moving forward. Referring to Jack Levy's request, Gibson said that an off-leash dog park could be added to that effort.

8. Items for Consideration

A. Request to Remove and Replace Trees from the Public Right-of-Way at Hermosa View Elementary School 1800 Prospect Avenue

Engineer Nguyen gave an overview of the Hermosa View Elementary school renovation project: expanding the parking lot, constructing a new driveway to access the lot requires the removal of (2) Ficus trees, per the school's request. The (4) additional trees are COHB PW staff request. It'll cost \$200 for the application and \$201 for inspection, totaling \$401. Payment for the remaining (4) trees will be a partnership with the school and the City, yet to be negotiated. The replacement trees will be planted in the public right-of-way. No specific tree has been chosen yet.

The commission received a written email comment from Mark Theroux in favor of the removal.

Action: Motion by Brittain to approve the removal of (6) ficus trees fronting 1800 Prospect Ave to be replaced with (12) trees from the City approved tree list with consideration to: maximizing the number of trees for replacement in front of 1800 Prospect Ave; maintaining a similar canopy replacement; and traffic safety. The motion was seconded by Hayes, motion passed 5-0.

9. Commissioners' Reports

No reports.

10. Monthly Reports

A. Monthly Activity Reports – Feb-Mar 2021

Gibson highlighted the statistics increase in plan checks from March 2020 (15) to May 2021 (146), confirming the increase in business.

B. CIP Status

Director Gibson highlighted the following:

- CIP 143 PCH Mobility Improvement Project – still working with Metro & picking up momentum.

- CIP 192 Annual Striping Improvements Project – opening bids.
- CIP 682 Parking Lot D Improvements – received grant award of \$430,000 that is reimbursement-based.
- CIP 760 Tree Well Grates – moving forward and will close out next year.
- CIP 188 Strand Bikeway and Walkway Improvements at 35th Street – the status of that area is that it's part of STUDY 103 Sea Level Rise Risk Assessment. The bike path is county-owned. The \$10K budget listed is for this year only and does not account for the entire scope of the project. The budget will be updated with each year and phase of development.
- CIP 689 Clark Building Renovations – the Clark Building is still in preliminary plan review with Building & Safety. Will be taken to Parks & Rec and Public Works Commissions. Construction start date possibly the end of 2021.

11. Director's Verbal Updates

Referencing Public Works Week, Gibson noted the accomplishments of the Public Works team. Gibson acknowledged her retirement and stated that the Interim Public Works Director will be Deputy City Manager Angela Crespi.

12. Commissioner Items (Other Matters):

Brittain endorsed including the proposed dog park to the Parks Master Plan. Brittain also proposed installing the water barriers permanently and having them decorated as art pieces.

13. Commissioner's Announcements:

Grethen announced the Beach Cities Health District's 'Healthy Living Campus' was in the EIR phase and comments could be submitted at bchd.org until June 10th.

14. Adjournment